

From the County Administrator

May 22, 2012

Members of the Board of Supervisors:

I am pleased to transmit to you the FY2012/13 Recommended Budget as a balanced budget of \$752,791,728, which has been prepared utilizing the budget-balancing guiding principles and strategies established by the Board in previous years. The Recommended Budget reflects a reduction of \$36,639,794 or 4.6% from the FY2011/12 Adopted Budget. The FY2012/13 Recommended Budget contains a reduced operational funding deficit and relies on the use of a portion of the projected FY2011/12 General Fund year-end fund balance and \$800,000 from the Accrued Leave Reserve to close a gap between ongoing revenues and recommended expenditures.



This accomplishment does not come without a concerted team effort by many. This year has required compromises and concessions on the part of County staff and Departments. County Department Heads, their fiscal staff, and my staff have worked tirelessly over the past 10 months, beginning in August, to identify and plan for reductions and operational changes that would continue to address the operational funding deficit in the General Fund and adapt County operations to the changes in requirements and funding imposed upon counties by State and Federal budget realities. I am proud and appreciative of everyone who participated in this long and critical path.

At the risk of sounding repetitive, work must and still continues on the part of County Department Heads and the County Administrative staff as we begin analyzing and preparing for yet another set of Federal and State budget maneuvers this Summer and into the Fall, which will certainly impact our operating budget in FY2012/13 and beyond. This effort will be against the backdrop of our local need to continue addressing the operational funding deficits in several County budgets, the most important of which is the County General Fund.

The document does not represent a status quo budget in the form of mandatory services or service levels in all County departments. The FY2012/13 Recommended Budget includes reductions in departments and programs, more accurately stated as a reflection of county government operations in transition. Without exception, for a fourth consecutive year, we have required departments to make difficult budgetary and operational choices surrounding "mission critical" staffing, address the loss of programs and program revenues, and meet higher or sustained demands for services with reduced or shrinking staff. A number of departments have begun the process of planning and implementing new duties mandated by two significant pieces of legislation that will for the near and potentially long-term change local government responsibilities and services: AB 109 2011 Public Safety Realignment and AB 1X26 2011, which unraveled local redevelopment agencies.

The Recommended Budget is balanced as required by law and includes contingencies and General Fund Reserves; however, it once again includes the use of Fund Balance to cover a persistent operational funding deficit, albeit smaller than when we started, but still persistent and requires our attention and efforts to reduce further.



County of Solano

Recommended Budget

I want to take this opportunity to express my sincere thanks and appreciation to the Department Heads and their staff for their continued dedication and commitment to excellence. They have risen to meet the challenge of moving to leaner operations, utilizing technology to deploy “self-service” tools, rethinking County processes and pursuing new delivery methods for our public services.

I especially want to thank Lorenzo Ziálcita, who served as the Budget Officer, Nancy Huston, my Assistant County Administrator, and Chris Rogers and Jodene Nolan, who coordinated the compilation of the budget document that incorporates further Board requested refinements to the format in a professional and successful manner. Together, these individuals, working with a CAO Budget team of Ron Grassi, George Untal, Stephen Pierce, Michelle Harris, Mike Medvedoff, Georgia Cochran and Simona Padilla-Scholten and her staff, compiled the Recommended Budget.

In closing, I want to recognize and thank the Administrative Office staff, the Department Heads, the County employees, and our community partners who work throughout the year to identify opportunities to re-prioritize and where possible redesign services and reduce costs to enable the community to receive services while the County continues its efforts to address declining General Fund revenues. As the economic realities continue, the importance of working together – inside and outside of our organization and at all levels – becomes even more evident. So as we pause to await the State’s next move as the Governor and State lawmakers continue to grapple with their persistent budget shortfall, we can take solace in knowing that the County of Solano has had a history of sound financial planning and fiscal management, and we will carry on with that tradition for another year.

Respectfully submitted,



Birgitta E. Corsello
County Administrator

Board of Supervisors



Linda J. Seifert
Chair
District 2



James P. Spring
Vice Chair
District 3



Barbara R. Kondylis
District 1



John M. Vasquez
District 4



Michael J. Reagan
District 5

SOLANO COUNTY'S MISSION

To serve the people and to provide a safe and healthy place to live, learn, work and play.

SOLANO COUNTY'S VISION

The County of Solano will be locally and nationally recognized for its partnerships and leadership in providing innovative, effective and fiscally responsible services that result in the highest quality of life for its residents.

CORE VALUES

Integrity: Be open and honest, trustworthy, ethical and fair

Dignity: Treat all persons with respect

Excellence: Provide quality, integrated, sustainable and innovative public services

Accountability: Take ownership, be fiscally responsible and result-driven

Leadership: Be personally responsible and a positive example for others

GOALS

Improve the health and well-being of those who live and work here

Ensure responsible and sustainable land use

Maintain a safe community

Invest in and for the future



**SOLANO
COUNTY**

County of Solano

Budget Team & Department Head Listings

Budget Team

County Administrator	Birgitta Corsello	784-6106
Assistant County Administrator.....	Nancy Huston.....	784-6107
Budget Officer.....	Lorenzo Ziálcita	784-1969
Health and Public Assistance	Ron Grassi	784-6933
General Government/Capital Projects/Public Safety.....	George Untal	784-6111
General Government.....	Emily Bauer	784-6113
General Government/Education/Public Safety/Budget Construction	Chris Rogers	784-6481
General Government.....	Michele Harris	784-1335
Public Safety.....	Michael Medvedoff	784-7048
Legislative, Intergovernmental and Public Affairs Officer	Michelle Heppner	784-3002
Public Communications Officer/Land Use/Economic Development.....	Stephen Pierce.....	784-6122
Budget Document Production.....	Jodene Nolan	784-6108
General Revenues & Property Taxation	Simona Padilla-Scholtens	784-6280
Budget Systems	Phyllis Taynton	784-6288
Indirect Cost	Jun Adeva.....	784-3418
Budget Training	Ray Catapang/Magen Yambao	784-6942

Department Head Listing

Agricultural Commissioner-Sealer of Weights & Measures.....	Jim Allan.....	784-1310
Assessor-Recorder.....	Marc Tonnesen	784-6200
Auditor-Controller	Simona Padilla-Scholtens	784-6280
Chief Information Officer/Registrar of Voters	Ira Rosenthal.....	784-6675
Cooperative Extension	Morgan Doran.....	784-1317
County Administrator	Birgitta Corsello.....	784-6100
County Counsel.....	Dennis Bunting.....	784-6140
Child Support Services.....	Pamela Posehn.....	784-7210
District Attorney	Don du Bain	784-6800
General Services.....	Mike Lango	784-7900
Health & Social Services	Patrick Duterte	784-8400
Human Resources/Risk Management.....	Marc Fox	784-6170
Library.....	Bonnie Katz.....	784-1500
Probation	Christopher Hansen	784-7600
Public Defender-Conflict Public Defender	Lesli Caldwell	784-6700
Resource Management	Bill Emlen	784-6765
Sheriff-Coroner	Gary Stanton.....	421-7030
Treasurer-Tax Collector-County Clerk.....	Charles Lomeli	784-6295
Veterans Services.....	Ted Puntillo	784-6590
Workforce Investment Board (WIB).....	Robert Bloom	864-3370

Electorate

County of Solano
Organizational Chart

Board of Supervisors



Barbara R. Kondylis
District 1



Linda J. Seifert
District 2



James P. Spering
District 3



John M. Vasquez
District 4



Michael J. Reagan
District 5



County Counsel
Dennis Bunting



County Administrator
Birgitta Corsello

Elected Officials



Auditor-Controller
Simona Padilla-Scholtens



District Attorney
Don du Bain



Assessor-Recorder
Marc Tonnesen



Sheriff/Coroner
Gary Stanton



Tax Collector/County
Clerk/Treasurer
Charles Lomeli

Appointed Officials



Ag. Comm./Sealer
Jim Allan



General Services
Mike Lango



Human Resources
Marc Fox



H&SS
Patrick Duterte



Public Defender
Lesli Caldwell



Library
Bonnie Katz



Resource Mgmt.
Bill Emlen



Veterans Services
Ted Puntillo



CIO/ROV
Ira Rosenthal



Probation
Christopher Hansen



UC Coop Extension
Morgan Doran



Child Support Services
Pamela Posehn

.....Personnel/Budgetary Controls Only

Table of Contents

BUDGET SUMMARY

County Administrator’s Message.....	A-1
Financial Summary	A-3
Overview of the State and Federal Budgets.....	A-8
General Fund Fiscal Projections	A-11
Reduction Efforts During FY2011/12.....	A-13

PERMANENT POSITION SUMMARYB-1

SOLANO COUNTY STATISTICAL PROFILE.....C-1

BUDGET CONSTRUCTION & LEGAL REQUIREMENTSD-1

SUMMARY BUDGET SCHEDULES

All Funds Summary (1)	E-1
Governmental Funds Summary (2).....	E-2
Fund Balance – Governmental Funds (3)	E-4
Reserves/Designations by Governmental Funds (4).....	E-6
Summary of Governmental Funds’ Additional Financing Sources by Source (5).....	E-8
Detail of Additional Financing Sources by Fund and Account (6).....	E-22
Summary of Financing Uses by Function and Fund (7)	E-49
Detail of Financing Uses by Function, Activity and Budget Unit (8).....	E-52
General Fund Financing Sources and Uses	E-57
Governmental Funds Financing Sources and Uses.....	E-58
Operating Transfers Out/In	E-59

GENERAL GOVERNMENT & SUPPORT SERVICES

Board of Supervisors.....	F-1
Board of Supervisors – District 1.....	F-3
Board of Supervisors – District 2.....	F-5
Board of Supervisors – District 3.....	F-8
Board of Supervisors – District 4.....	F-11
Board of Supervisors – District 5.....	F-14
Board of Supervisors - Administration.....	F-17

County Administrator	F-18
Promotions.....	F-25
General Expenditures	F-27
Countywide Cost Allocation Plan	F-30
General Fund Other – Debt Service.....	F-30
Grand Jury	F-32
Other Public Defense.....	F-34
California Medical Facility (CMF) Cases	F-35
2011 Realignment-Administration	F-36
Micro-Enterprise Business	F-37
Tobacco Settlement	F-38
Assessor/Recorder	F-40
Recorder	F-46
Recorder/Micrographic.....	F-49
Auditor-Controller.....	F-51
General Revenue.....	F-58
Debt Service Overview.....	F-60
Pension Debt Service Fund	F-62
2002 Certificates of Participation	F-64
2007 Certificates of Participation	F-65
H&SS Administration/Refinance SPHF.....	F-67
Tax Collector/County Clerk	F-68
Treasurer	F-75
County Counsel	F-77
Human Resources	F-81
Employee Development & Training.....	F-86
Risk Management.....	F-88
Registrar of Voters.....	F-91
General Services	F-96
Real Estate Services.....	F-105
General Services Special Revenue Fund	F-106
Fleet Management.....	F-107
Reprographics.....	F-110
Airport	F-111
Special Aviation	F-113

Fouts Springs Youth Facility	F-114	Fish/Wildlife Propagation Program.....	H-77
Department of Information Technology	F-116	CDBG 1999.....	H-78
CAPITAL PROJECTS		CDBG 2000.....	H-79
Accumulated Capital Outlay (ACO).....	G-1	Home 2010 Program.....	H-80
Public Art Projects.....	G-15	Homeacres Loan Program.....	H-81
Fairgrounds Development Project.....	G-16	Housing Authority.....	H-82
H&SS Capital Projects	G-18	County Low/Mod Housing	H-83
Public Facilities Fees	G-20	Parks & Recreation	H-84
CJ Facility Temporary Construction Fund	G-21	PUBLIC WAYS	
Courthouse Temporary Construction Fund	G-22	Public Works	I-1
PUBLIC PROTECTION		Regional Transportation Project.....	I-8
Department of Child Support Services	H-1	Public Works Improvements	I-9
District Attorney.....	H-6	HEALTH & PUBLIC ASSISTANCE	
DA Special Revenue Fund.....	H-13	Health & Social Services (Dept. Summary).....	J-1
Office of Family Violence Prevention	H-15	H&SS Administration	J-10
Public Defender	H-17	Behavioral Health.....	J-13
Public Defender–Conflict.....	H-22	Health Services.....	J-18
Sheriff	H-24	Social Services	J-24
Civil Processing Fee	H-35	Employment and Eligibility Services	
Sheriff Asset Seizure	H-36	Welfare Administration and Special Projects	
Valero Settlement	H-37	CARES – Child Welfare Services	
Homeland Security Grant.....	H-38	CARES – Older and Disabled Adult Services	
Sheriff’s Office Grant Funds.....	H-39	Assistance Programs	J-32
Sheriff Special Revenue Fund	H-40	In-Home Support Services–Public Authority	J-35
Local Law Enforcement Block Grant (LLEBG)	H-41	In-Home Support Services – Public Authority	
Animal Care Services.....	H-42	Administration	J-37
Indigent Burial (Vets Cemetery Care)	H-46	Tobacco Prevention & Education	J-39
Probation.....	H-47	First 5 Solano Children & Families Commission	J-41
Juvenile Hall Recreation-Ward Welfare Fund	H-57	Veterans Services.....	J-45
Agricultural Commissioner/Weights & Measures	H-58	EDUCATION	
Resource Management.....	H-62	Library.....	K-1
Delta Water Activities	H-72	Library Zone 1.....	K-7
Surveyor/Engineer	H-75	Library Zone 2.....	K-8
Survey Monument.....	H-76	Library Zone 6.....	K-9

Table of Contents

Library Zone 7	K-10	Home Investment Program	L-11
Library–Special Revenue	K-11	Micro-Enterprise Business Fund	L-12
Cooperative Extension	K-12	Homeacres Loan Program	L-13
CONTINGENCIES		Recorder/Micrographic.....	L-14
General Fund	L-1	Public Works Improvement	L-15
Accumulated Capital Outlay	L-2	Library.....	L-16
Public Art.....	L-3	SPECIAL DISTRICTS & OTHERS	
Public Facilities Fees	L-4	East Vallejo Fire Protection District.....	M-1
Survey Monument Preservation	L-5	Consolidated County Service Area	M-3
DA Special Revenue.....	L-6	Workforce Investment Board (WIB)	M-4
Juvenile Hall Recreation-Ward Welfare Fund	L-7	Solano County Fair	M-8
CJ Facility Temporary Construction Fund	L-8	GLOSSARY	
Courthouse Temporary Construction Fund	L-9	Glossary of Budget Terms and Acronyms.....	N-1
Fish/Wildlife Propagation Fund	L-10		

LISTING OF GRAPHS & TABLES

2011 Gross Agriculture Crop Values for Solano County	C-11	Permanent Position Allocation (Detailed by Function)	B-2
Average Wage Per Job in Benchmark Counties – 2010.....	C-9	Permanent Position Allocation by Functional Area: FY2003/04 to FY2012/13	B-1
California Map of Benchmark Counties	C-1	Permanent Position Summary	B-8
Comparison of Land Area and Population Density and Distribution in Benchmark Counties.....	C-4	Population by Age in Solano County (2010)	C-6
Share of Total Employment by Industries in Solano County – March 2012	C-8	Population of Benchmark Counties – January 2012.....	C-3
FY2012 Five-Year CIP Status Report.....	G-5	Population by Ethnicity in Solano County (2010).....	C-6
General Fund Fiscal Projections.....	A-11	Principal Taxpayers with over \$50,000 in Assessed Value for FY2011/12.....	C-13
General Fund Spending Plan	A-5	Governmental Funds Revenues by Source	A-4
Governmental Funds/Other Funds Distribution	A-3	Solano County Population Change from 1990 to 2012.....	C-2
History of General Fund Reserves, Designations and Fund Balance	A-6	Sources of General Fund Revenue	A-5
Legal Debt Margin Information	F-62	Governmental Funds Spending Plan by Function	A-4
Local Assessed Values for Solano County	C-12	Summary of All Funds	A-3
Most Common Commute Destination for Working Solano County Residents	C-10	Summary of Positions.....	B-7
Percent of Population in Poverty (All ages) in Benchmark Counties (2010).....	C-5	Unemployment Rates from March 2007 to March 2012 in Benchmark Counties.....	C-7

BUDGET CONSTRUCTION & LEGAL REQUIREMENTS D-1

CAO BUDGET MESSAGE

County Administrator’s Message A-1

Financial Summary..... A-3

Overview of the State and Federal Budget..... A-8

General Fund Fiscal Projections A-11

Reduction Efforts in FY2011/12..... A-13

PERMANENT POSITION SUMMARY B-2

SOLANO COUNTY STATISTICAL PROFILE..... C-1

SUMMARY BUDGET SCHEDULES E-1

GLOSSARY N-1

Budget Units

2002 Certificates of Participation (8032)..... F-64

2007 Certificates of Participation (8037)..... F-65

2011 Realignment–Administration (6901) F-36

- A -

Accumulated Capital Outlay (ACO) (1700).....G-1

Agricultural Commissioner/Weights & Measures (2830)..... H-58

Airport (9000)..... F-111

Animal Care Services (2850)..... H-42

APPROPRIATION FOR CONTINGENCIES:

Accumulated Capital Outlay (9306) L-2

CJ Facility Temporary Construction Fund (9119) L-8

Courthouse Temporary Construction Fund (9120) L-9

DA Special Revenue (9116) L-6

Fish/Wildlife Propagation Program (9312).....L-10

General Fund (9301) L-1

Homeacres Loan Program (9129)L-13

Home Investment Program (9165)L-11

Juvenile Hall Recreation-Ward Welfare Fund (9151) L-7

Library (9304)L-16

Micro-Enterprise Business Fund (9315)..... L-12

Public Art (9402) L-3

Public Facilities Fees (9124)..... L-4

Public Works Improvement (9122)..... L-15

Recorder/Micrographics (9115) L-14

Survey Monument Preservation (9123) L-5

Assessor/Recorder (1150) F-40

Auditor-Controller (1200) F-51

- B -

Board of Supervisors (1000) F-1

Board of Supervisors – Administration (1008)..... F-17

Board of Supervisors – District 1 (1001) F-3

Board of Supervisors – District 2 (1002) F-5

Board of Supervisors – District 3 (1003) F-8

Board of Supervisors – District 4 (1004) F-11

Board of Supervisors – District 5 (1005) F-14

- C -

California Medical Facility (CMF) Cases (6800)..... F-35

CDBG 1999 (8215) H-78

CDBG 2000 (8216) H-79

Civil Processing Fees (4110) H-35

CJ Facility Temporary Construction Fund (4130)..... G-21

Consolidated County Service Area (9746) M-3

Cooperative Extension (6200).....K-12

County Administrator (1100) F-18

County Counsel (1400) F-77

County Low/Mod Housing (3230)..... H-83

Countywide Cost Allocation Plan (1905) F-30

Courthouse Temporary Construction Fund (4140)..... G-22

- D -

DA Special Revenue Fund (4100) H-13

Debt Service Overview F-60

Index

Delta Water Activities (1451)	H-72	Homeland Security Grant (2590)	H-38
Department of Child Support Services (2480)	H-1	Housing Authority (1510)	H-82
Department of Information Technology (1870)	F-116	Human Resources (1500).....	F-81
District Attorney (6500).....	H-6		
		- I -	
- E -		Indigent Burial (Vets Cem Care) (5460).....	H-46
East Vallejo Fire Protection District (9814)	M-1	In-Home Supportive Services –	
Employee Development and Training (1103)	F-86	Public Authority (1520).....	J-35
		In-Home Supportive Services –	
- F -		Public Authority Administration (7690).....	J-37
Fairgrounds Development Project (1815).....	G-16		
First 5 Solano Children & Families		- J -	
Commission (1530)	J-41	Juvenile Hall Recreation-Ward Welfare Fund (8035).....	H-57
Fish/Wildlife Propagation Program (2950).....	H-77		
Fleet Management (3100)	F-107	- L -	
Fouts Springs Youth Facility (2801).....	G-114	Library (6300).....	K-1
		Library – Special Revenue (2280).....	K-11
- G -		Library Zone 1 (6150)	K-7
General Expenditures (1903).....	F-27	Library Zone 2 (6180)	K-8
General Fund Other – Debt Service (1906).....	F-31	Library Zone 6 (6166)	K-9
General Revenue (1101)	F-58	Library Zone 7 (6167)	K-10
General Services (1117).....	F-96	Local Law Enforcement Block Grant (LLEBG) (3440).....	H-41
General Services – Special Revenue Fund (3001).....	F-106		
Grand Jury (2400)	F-32	- M -	
		Micro-Enterprise Business	F-37
- H -			
H&SS – Administration (7501).....	J-10	- O -	
H&SS – Assistance Programs (7900).....	J-32	Office of Family Violence Prevention (5500).....	H-15
H&SS – Behavioral Health (7780)	J-13	Other Public Defense (6730).....	F-34
H&SS – Capital Projects (2490)	G-18		
H&SS – Department Summary (7500)	J-1	- P -	
H&SS – Health Services (7880)	J-18	Parks and Recreation (7000)	H-84
H&SS – Social Services (7680).....	J-24	Pension Debt Service Fund (8006).....	F-62
H&SS Administration/Refinance SPHF (8034)	F-67	Probation (6650)	H-47
Home 2010 Program (8217).....	H-80	Promotion (1750)	F-25
Homeacres Loan Program (8220)	H-81	Public Art Projects (1630)	G-15
		Public Defender (6530)	H-17

Public Defender – Conflict (6540)..... H-22
Public Facilities Fees (1760).....G-20
Public Works (3010) I-1
Public Works Improvement (3020) I-9

- R -

Real Estate Services (1642)..... F-105
Recorder (2909) F-46
Recorder/Micrographic (4000)..... F-49
Regional Transportation Project (3030)..... I-8
Registrar of Voters (1550) F-91
Reprographics (1901)..... F-110
Resource Management (2910)..... C-62
Risk Management (1830) F-88

- S -

Sheriff/Coroner (6550)..... H-24
Sheriff Asset Seizure (4120)..... H-36
Sheriff's Office Grant Funds (3250) H-39

Sheriff Special Revenue Fund (4050)..... H-40
Solano County Fair (2350) M-8
Special Aviation (9050) F-113
Survey Monument (1950) H-76
Surveyor/Engineer (1904)..... H-75

- T -

Tax Collector/County Clerk (1300)..... F-68
Tobacco Prevention & Education (7950) J-39
Tobacco Settlement (2390)..... F-38
Treasurer (1350) F-75

- V -

Valero Settlement (2570) H-37
Veterans Services (5800) J-45

- W -

Workforce Investment Board (WIB) (7200) M-4

This Page Intentionally Left Blank

COUNTY ADMINISTRATOR'S BUDGET MESSAGE

DATE: May 22, 2012
TO: Board of Supervisors
FROM: Birgitta E. Corsello, County Administrator
SUBJECT: FY2012/13 Recommended Budget

Staff recommends that the Board of Supervisors conduct Budget Hearings beginning at 9:00 a.m., June 25, 2012 and approve an Adopted Budget at the conclusion of the Hearings.

Included in the budget message are the following budget-related sections: 1) Budget Overview; 2) Financial Summary; 3) Overview of the State and Federal Budgets; 4) General Fund Fiscal Projection; and 5) Reduction Efforts During FY2011/12.

BUDGET OVERVIEW

The FY2012/13 Recommended Budget for Governmental Funds totals \$752,791,728 (*Schedules 1 and 2*). This amount represents a decrease of \$36.6 million, or 4.6%, when compared to the FY2011/12 Adopted Budget.

- General Fund totals \$207,562,153, a decrease of \$21.1 million, or 9.2%;
- Public Safety Fund totals \$143,697,236, an increase of \$6.3 million or 4.6 %;
- Health and Social Services Fund contains \$269,005,706, a decrease of \$2.9 million or 1.1%;
- Other Special Revenue Funds consists of \$105,364,480, a decrease of \$17.2 million or 14%;
- Capital Project Funds includes \$6,844,625, a decrease of \$2.1 million or 23.3 %; and
- Debt Service Funds total \$20,317,528, an increase of \$3.3 million or 1.4 %.

The Recommended Budget for Governmental Funds is financed by \$51.2 million in Fund Balance, of which \$32.6 million is from the General Fund. The General Fund Balance projection for FY2011/12 is slightly less than the ending fund balance in FY2010/11 and should be considered an accomplishment, given the continued impacts of the recession on County revenues and requests for various publicly funded assistance. The estimated FY2012/13 Fund Balance of \$32.6 million, coupled with the annualized ongoing reductions in operational expenses, will enable a balanced General Fund FY2012/13 Budget. It is a testament to the year-round spending discipline exercised by the County Departments and the hard choices made by the Board this year through the series of budget workshops focused on trimming the County budget further, which enabled us to counter the losses of revenue and unanticipated program cost increases, and prevent the size of the operational funding deficits in the General Fund, the Library Fund, and several other operating budgets from increasing in FY2012/13.

The Recommended Budget provides for a workforce of 2,573.5 FTE positions, excluding extra help positions. This reflects a net increase of 76.225 FTE from FY2011/12 Adopted Budget. The additional positions requested are related to increases in service demands related to AB 109 Public Safety Realignment, health care reform and cost avoidance measures, such as in Child Welfare Services and the Public Defender's Office.

The FY2012/13 Recommended Budget uses prior-year savings, draws down from designated reserves but maintains General Reserves to address the future, and relies on projected fund balances to fund County core services,

The Recommended Budget reflects a reduction in ongoing General Fund revenues of \$174.2 million when compared to the FY2011/12 Adopted Budget of \$175.6 million. The reduction in General Fund revenues are related to lower interest earnings, reductions in intergovernmental revenues and licenses, permits and franchise fees, and anticipated reduced charges for services. Due to the State dissolution of Redevelopment Agencies in California, the County is uncertain if it will receive the projected revenues from pass-through agreements, totaling \$16.5 million in FY2011/12 and \$16.5 million in FY2012/13. Currently, the successor agencies are submitting their Recognized Obligation Payment Schedules (ROPS) to the State Department of Finance for final determination by June 1, 2012. It should be noted that the Governor in his message with the May Revision Budget Report has proposed further program funding and program administration changes as well as language to further clarify that obligations for former redevelopment pass-through agreements between the redevelopments agencies and other taxing entities, such as the County, should be on the list of Recognized Obligation Payments.

The Recommended Budget reflects reduced General Fund appropriations of \$207.6 million compared to FY2011/12 Adopted Budget of \$228.6 million. These reductions are related to the departments using Board-approved budget-reducing strategies to decrease the overall cost of operations.

A Budget Summary narrative has been prepared and accompanied by a series of budget tables that are intended to describe the budgeted expenditures and associated revenue used to fund the programs and services in the budget units. The Recommended Budget narrative provides the following department information: the purpose; function and responsibilities; significant challenges and accomplishments as identified by the department head; workload indicators (where pertinent and relevant); a summary of significant adjustments to the operation or budget; summary of position changes; and identification of pending issues and policy considerations as identified by the Department Head.

This is the second year that the Recommended Budget document was prepared early in the month of May to facilitate a May release and longer review period prior to Budget Hearings in June. To accommodate the earlier release, we have reflected in the department budgets only the known and approved State and Federal programs changes as of May 1, which will take effect July 1, 2012. Other issues are noted in pending issues as state uncertainties.

Historically, the County Administrator's Office prepares a Supplemental Budget document following the completion and distribution of the Recommended Budget, as more of an administrative function, primarily to address accounting notations. To the degree possible, the Supplemental Budget may reflect additional program and service changes including possible reductions that can be expected based on the Governor's May Revision released on May 14, 2012. Unfortunately, we do not know the speed in which the California State Legislature will act on the Governor's proposals in the May Budget Revision. Given the State's projected structural deficit of at least \$15.7 billion, there remains a lot of uncertainty and unknowns that could significantly distress the County's FY2012/13 budget and several other operational budgets. If this materializes in the coming weeks, the CAO and County Departments will return to the Board with additional budget recommendations.

The FY2012/13 Recommended Budget addresses known revenue challenges and proposes reductions and adjustments in operating expenditures to address these challenges, while allowing for some continued investments in technology, training, and capital renewal. It still relies on one-time funding to close the operational funding deficit in the General Fund, the Library Fund and several other operational budgets, which will require further cost containment efforts in the coming year. As Washington, D.C., and Sacramento grapple with the consequences of a prolonged recession, a sluggish economic recovery and continuing budget deficits – given the range of budget-balancing concepts being debated – we, locally, await the consequences of the resulting actions. What is certain is that County Department Heads and the Board can anticipate the need for continued discussions and the potential for further reductions in programs and services in FY2012/13.

FINANCIAL SUMMARY

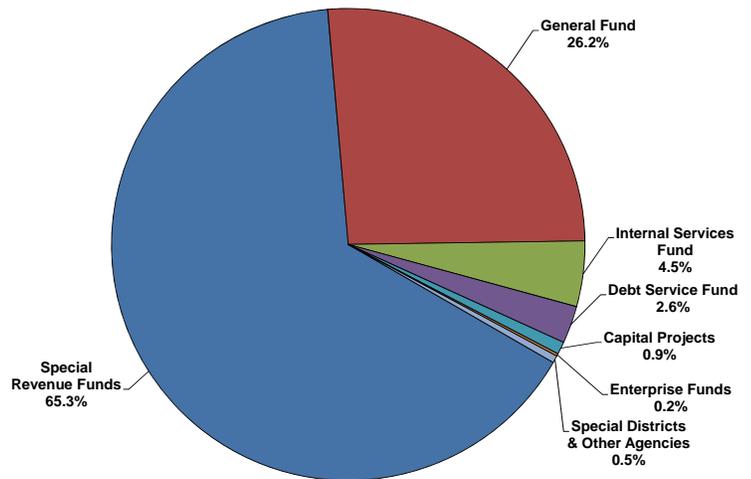
The Summary of All Funds graph provides information on all of the sources of funds included in the budget document. This not only includes Governmental Funds subject to the Budget Act, but Internal Service Funds, Enterprise Funds and Special Districts and Other Agencies.

Special Revenue Funds represent 65.3% of all funds and are restricted to a specific purpose in the delivery of services and programs, such as Health and Social Services, Sheriff, District Attorney, Public Defender and Probation.

The second largest fund category at 26.2% is the General Fund, which includes the majority of the remaining departments under the control of the Board of Supervisors.

Detailed information for the charts on this page is available in *Schedule 1: All Funds Summary* for the Fiscal Year 2012/13.

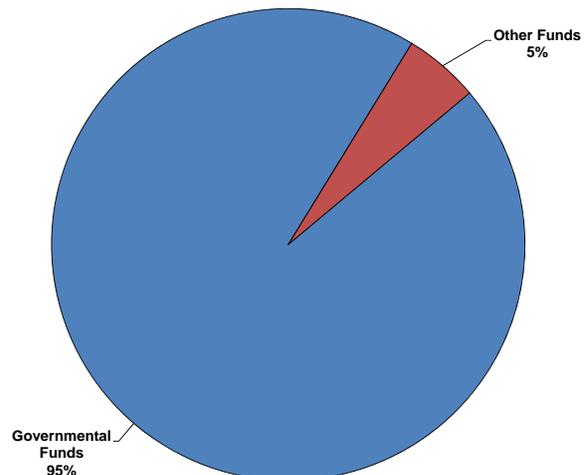
Summary of All Funds for FY2012/13



ALL FUNDS
Total: \$793,665,049

Governmental Funds/Other Funds Distribution for FY2012/13

The Government Funds/Other Funds Distribution graph illustrates the distribution of the funds managed by the Board of Supervisors. Governmental Funds represents 95% of the funds listed in the chart. Governmental Funds characterize what is referred to in this document as the Total Budget. Other Funds include the Internal Service Funds, Enterprise Funds and Special Districts and Other Agencies.



The Governmental Funds Spending Plan by Function graph portrays a total of \$752.8 million. The graph indicates the percent of the total for each of the functional areas required within the Governmental Funds part of the County Budget.

Public Protection represents the single largest category of County expenditures at 24.3% in the FY2012/13 Recommended Budget, which is an increase from the 22.7% share of the FY2011/12 Adopted Budget. Public Protection spending is projected to increase \$3.67 million in FY2012/13 with the largest contribution to this increase being AB109 2011 Public Safety Realignment duties.

Public Assistance at 20.6% and Health at 17% represent the social safety net function of County government, which represents a collective increase from the 21.1% and 15.5%, respectively, in the share of projected County expenditures for FY2011/12. However, total Public Assistance and Health spending is projected to decrease by \$5.4 million in FY2012/13, attributable to the State's realignment of AB 3632 programs to schools, First 5 budgeting changes, and eligibility changes in assistance programs.

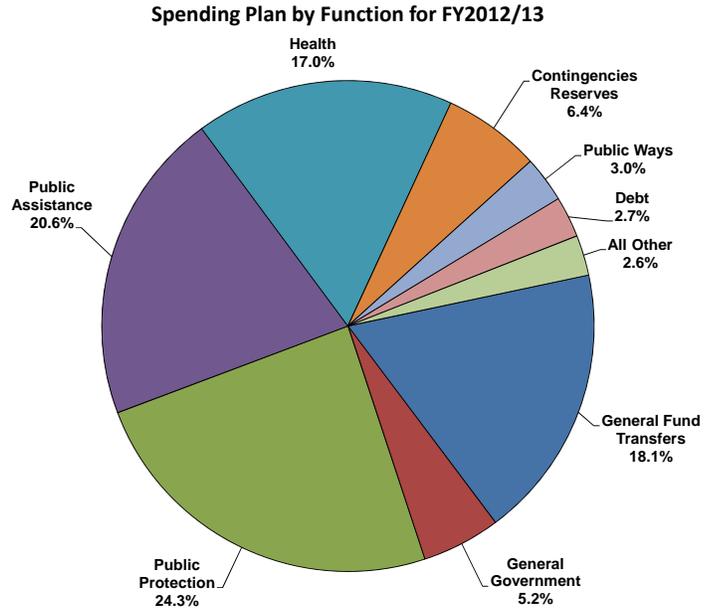
Contingencies & Reserves declined from an 8.8% share of the FY2011/12 Adopted Budget to a 6.4% share of the FY2012/13 Recommended Budget.

The Revenues by Source graph illustrates the different sources of funding to finance the Governmental Funds Budget. The largest revenue sources are Intergovernmental Revenue from State and Federal agencies, which collectively account for 40.9% of the FY2012/13 Recommended Budget, and generally have specific requirements on how they can be used. These Intergovernmental Revenues represent an increase of \$12.1 million from FY2011/12 Adopted Budget and an increase from the 37.4% share of the total budget.

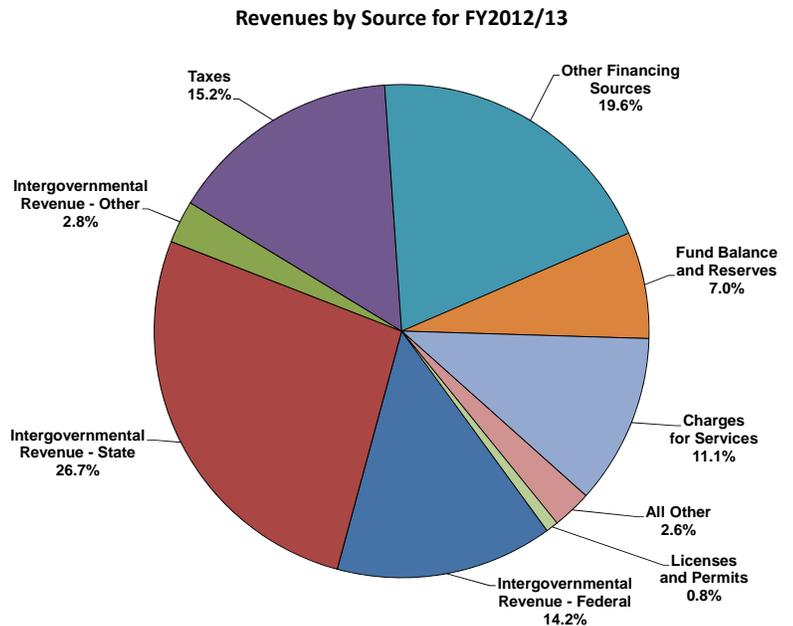
Taxes represent 15.2% of the FY2012/13 revenue projections, which is up from the 14.4% share in FY2011/12. This also represents a \$1.1 million increase in projected tax revenues.

Fund Balance and Reserves represent a 7% share of the FY2012/13 revenues, which is a decline from the 10.8% share in FY2011/12.

All other sources of revenue retained approximately the same share of total revenues.



**GOVERNMENTAL FUNDS
Total: \$752,791,728**

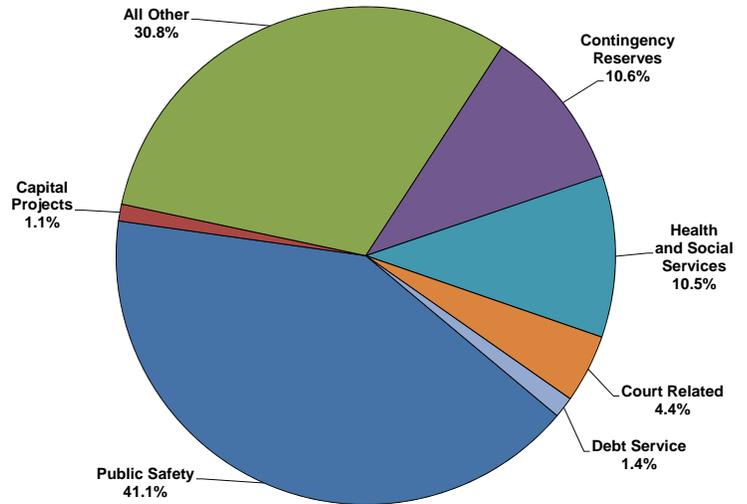


The General Fund Spending Plan (Fund 1) graph portrays a total of \$207.6 million. The Public Safety category represents the single largest category of expenditures at 41.1% in FY2012/13, which is a decline from the 48% share in FY2011/12. This category includes the Sheriff, District Attorney, Public and Conflict Defender, Other Public Defense and Probation.

The All Other category represents 30.8%. Departments listed under the All Other category include Agricultural Commissioner, Animal Care, Resource Management, Legislative, Administrative and Financing.

H&SS is the third largest category of General Fund use at 10.5% of the total. The County's Courts Maintenance of Effort (MOE) is 4.4% of the total.

General Fund Spending Plan for FY2012/13



GENERAL FUND
Total: \$207,562,153

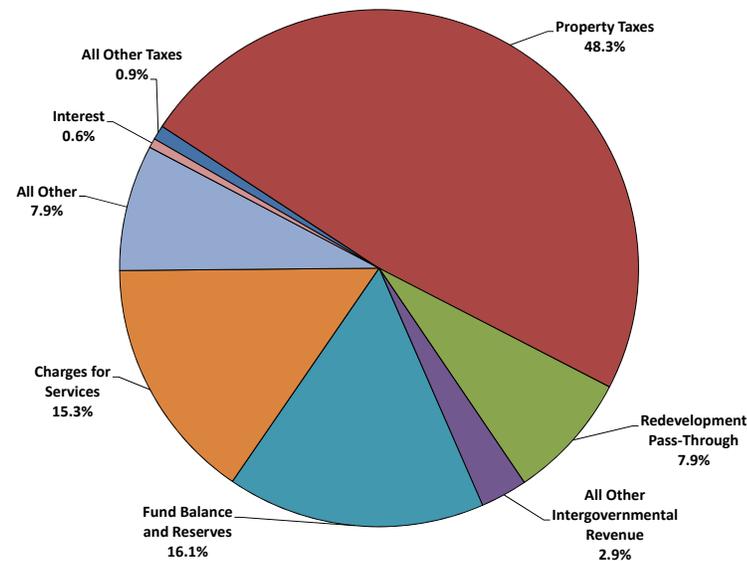
The Sources of General Fund Revenue graph provides information concerning General Fund financing for County operations.

Revenues derived from property values account for over half of General Fund revenues, with Property Taxes at 48.3% and Redevelopment Pass-Through at 7.9%. Property taxes include secured, unsecured, supplemental, utility roll, property tax in lieu of Vehicle License Fee (VLF) and property transfer tax. The FY2012/13 Recommended Budget projects a net 0.6% decrease in these property-related revenues when compared to the FY2011/12 Adopted Budget.

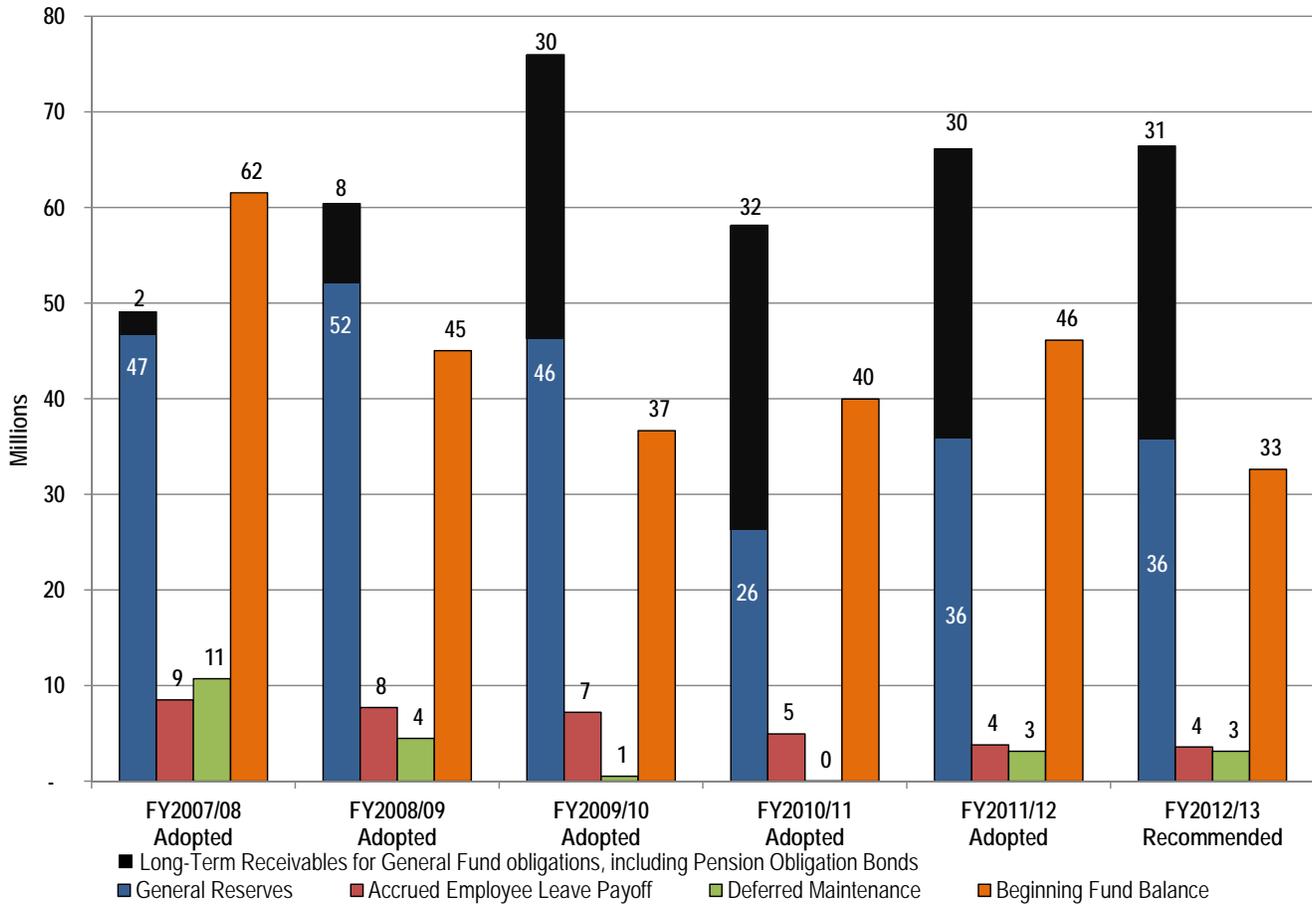
The next largest category is Fund Balance and Reserves. The General Fund projected Fund Balance at the end of FY2011/12 becomes a means of financing for the FY2012/13 Recommended Budget. Fund Balance and Reserves total \$33.4 million, of which Reserves/Designation accounts for \$800,000.

As shown, the third largest category is Charges for Services at 15.3%, which includes, for example, fees, permits, licenses, property tax administration fees and reimbursements for County costs of service.

Sources of General Fund Revenue for FY2012/13



History of General Fund Reserves, Designations & Fund Balance



The History of General Fund Reserves, Designations and Fund Balance graph depicts the growth and decline of the availability of key reserves and the Fund Balance. During the hot housing market, the County grew its programs modestly and set aside excess revenues in Reserves in anticipation of an inevitable correction in the market. The County's intent was to draw from these resources and strategically step-down programs to align ongoing expenditures with ongoing revenues. As a result of the unprecedented recession and the collapse of the housing market, the rate of decline in County revenues outpaced projections. The flexibility to sustain continuous draws from these resources in future years as a means of financing the County's operations has diminished. Improved economic conditions, resulting in increased revenues from sales and property taxes or fees for service, would reduce the need to draw on General Reserves.

FUNDED AND UNFUNDED OBLIGATIONS AND LIABILITIES

Over the past 20 years, the Board adopted financial policies and over-arching principles intended to the County in addressing the range of investments necessary for the County to sustainably provide services. In better economic times the Board consciously set monies aside to fund and finance some of these obligations, liabilities, and responsibilities.

The protracted effects of the 2008 recession have required the Board to make strategic decisions regarding the use of available financial resources. While the first priority has been to address the delivery of current services, the Board has been making concerted efforts to reduce the operational funding deficit (gap) between ongoing revenues and ongoing expenditures. This has resulted in a focus shift on how some programs are managed and at what levels services are delivered. As part of that process, the Board has had to prioritize and balance how it can direct its limited resources toward investments that result in long-term cost

reductions or cost avoidance, and still address other financial obligations related to County operations and countywide priorities.

The FY2012/13 Recommended Budget represents the intended spending plan for the County of Solano in the coming year and relies on identified and known revenue sources to fund this spending plan. However, to fully understand the County's financial picture the reader should review the County's Comprehensive Annual Financial Report (CAFR) as of June 30, 2011 and the statements and disclosures included therein regarding the other legal obligations of the County, such as debt service, certificates of participation, pension obligations, pollution remediation obligations, and other liabilities. (This document is available online at www.solanocounty.com, under the Auditor-Controller section.) In the CAFR, the government-wide financial statements provide further detail on the long-term (multi-year) financial obligations of the County. The FY2012/13 Recommended Budget contains provisions for the payment of legally required obligations due in the upcoming year, including pension obligations, post retirement obligations, and certificates of participation. Due to current fiscal year constraints, limited resources have been budgeted to address some of the County's identified infrastructure, capital renewal, and technology investment requirements.

Labor Cost Related Obligations

Funding strategies were put in place in 2002 to begin the process of addressing the identified cost and exposures of labor benefit costs. Using actuarial data, policies and guiding principles were put in place to address pension obligations and the County's unfunded accrued actuarial liability, as well as the legal requirement to fund Other Post-Employment Benefits (OPEB). (Refer to the Debt Service section of this budget for additional information.)

Funds for Pension Obligations Bonds, OPEB and contributions to CalPERS are incorporated in the calculations of salaries and benefits, and a designation was established and remains, although limited, to address accrued leave payoff obligations; however, contingency reserves are not fully funded to address existing obligations.

Accrued leave payout obligations have been planned for through the establishment of the General Fund Balance for Accrued Leave Payoff and the implementation of cost recovery methodologies. However, the actuarial review has not been updated for several years. Departments have been and will continue to absorb a portion of this cost in the operational budgets at the time the accrued leave payoffs for staff separating from County employment or retiring employees is incurred.

Capital Renewal & County Facilities (Deferred Capital/Maintenance Projects – County Buildings)

In the area of County buildings, building systems and related infrastructure, in 2007 the Board established a committed fund balance for deferred capital/maintenance projects to fund deferred maintenance of County facilities. The Board's adopted policies and strategies to address unfunded liabilities center on the need to:

- replace infrastructure and building systems in aging County facilities where County public services are provided;
- achieve code compliance in relation to current regulations; and
- effectively manage/reduce the County's risks associated with the programs dispensed from County-occupied buildings.

Since 1992 the Board has established and collected fees on residential and commercial construction within the county to aid the construction of new County facilities to handle the corresponding growth in demand for County services. (Refer to the Public Facilities Fees budget.) Annually, through the review and approval of the 5-Year Capital Facilities Improvement Plan (CIP), the Board reviews the status of County building infrastructure and maintenance needs. The Board weighs these exposures against available resources to determine how to budget for these facility demands. The CIP approved by the Board on February 28, 2012 reflects unfunded deferred maintenance and infrastructure projects for the coming five years and estimates this to be approximately \$72 million. (Refer to the Capital Projects section for the CIP of CIP projects.)

Additional capital projects for which funding has not been determined but will likely need to be discussed and determined in the coming year include the establishment of: a day reporting center as part of AB 109 2011 Public Safety Realignment, a Family Justice Center, replacement/capital renewal of the animal control shelter, and final disposition of the Fouts Springs Juvenile Detention Facility structures and infrastructure.

Capital Renewal and Major Maintenance – County Roads and Bridges

As required by law, the Board has adopted a 5-Year Capital Investment Plan for Roads and Bridges, which shows an estimated \$21 million in unfunded road maintenance and bridge replacement projects. The Board's existing policy has been for the County to secure State and Federal funds for large projects, such as bridge replacements and major road reconstruction, and to use the

local Road Fund to provide for all other required maintenance. As State and Federal funding for this area of responsibility continue to diminish, other options and further consideration regarding this area of liability and responsibility will be necessary. (Refer to Public Ways budget.)

Capital and Technology Renewal – Communications, Telecommunications, Computer, Data and Software Systems

The existing practice for fixed asset and equipment renewal, including communications, telecommunications, data equipment, software systems, and computers as well as technology infrastructure, has been “a pay as you go” approach. This has resulted in significant challenges for not only the Department of Information Technology (DoIT) staff to support aging technology, systems spread across multiple platforms and security issues, but also for County departments that have had to reduce their operating budgets, prioritize their staff over equipment renewal, and then find themselves relying more on technology to support their workload.

The Board set aside \$1 million in the FY2010/11 Adopted Budget to fund technology initiatives that would improve operational efficiencies, such as automating the Board agenda process and the payroll time and attendance system. As part of short-term cost containment efforts, Departments deferred replacement of computers, looking to replace computers after five years of service. Existing charges for computer data processing fund the department and specific IT projects; however, the replacement of computers, infrastructure, and software systems continue to be on a “pay as you go” approach. For the first time in three years, the FY2012/13 Recommended Budget includes some funding for the replacement of computers in departments’ budgets as well as funding of critical system upgrades. (Refer to individual department budgets and the Department of Information Technology budget for more details.)

With regards to telecommunication systems and communication systems and the supporting infrastructure for both, these remain areas of deferred capital renewal and deferred investments. The replacement and upgrade of telecommunications systems is being incorporated into new building construction or major building renovations as part of the capital project funding, but replacement at the end of the life cycle has not been addressed. In addition, DoIT has identified the need for increased long-term storage and the refresh of aging servers. Radio and microwave communication infrastructure are also in need of investment renewal and could benefit from the development of a capital renewal investment plan and funding strategies.

In summary, although the FY2012/13 Recommended Budget is balanced, General Fund projections for future fiscal years still indicate enduring operational funding deficits. There still is a great need for ongoing reductions in expenditures and/or increased ongoing revenues, not only to address the deficits projected for the next several years, but also to manage the County’s unfunded obligations, liabilities and infrastructure and investment needs.

OVERVIEW OF THE STATE AND FEDERAL BUDGETS

State Budget

On January 5, 2012, Governor Brown released his FY2012/13 Proposed State Budget, which included \$92.6 billion in State General Fund expenditures. The budget plan projected a \$9.2 billion deficit; \$4.1 billion in the current year and \$5.1 billion deficit for FY2012/13. The Governor’s plan called for solving the 18-month deficit through a combination of \$4.2 billion in expenditure reductions, a temporary tax increase and revenue solutions totaling \$4.7 billion, and various other solutions estimated at \$1.4 billion. The Governor’s plan also set aside \$1.1 billion as a reserve.

May Revision

Subsequently, on May 14, 2012, Governor Brown released his May Revision to his FY2012/13 Proposed Budget. The May Revision projects a significant increase in the two-year General Fund budget deficit, up \$6.5 billion from the January estimate, due to overestimation of revenues in January’s Proposed Budget, higher costs to fund schools (K-14 education), and the blocking of previously enacted cuts by the federal government and the courts. The total State General Fund deficit is now projected to be \$15.7 billion, an amount equal to 17% of the State’s entire General Fund. The \$15.7 billion deficit includes a current year (FY2011/12) shortfall of \$7.6 billion and a budget year (FY2012/13) shortfall of \$8.1 billion.

Solutions in the May Revision to cover the projected increased budget deficits include: \$8.3 billion in program cuts; \$5.9 billion in increased revenues, and \$2.5 billion in “other” solutions (such as borrowing from special funds and extending loan repayments). The May Revision also includes a reserve of \$1.0 billion.

The May Revision proposal is contingent upon voters passing the Governor's tax initiative on the November 2012 ballot that would generate the bulk of the increased revenues, estimated at \$5.6 billion. The current ballot initiative contains a slightly different mix of taxes than those originally proposed in January, with more of the tax revenues coming from personal income taxes on the wealthiest taxpayers and less coming from an increase in the state sales tax. The ballot initiative taxes would still be temporary; the increased income taxes on the wealthy would be in place for seven years and the half-cent increased state sales tax would be in place for four years.

Regardless of whether voters pass the tax measure, the May Revision proposes deeper cuts to the Medi-Cal and In-Home Supportive Services (IHSS) programs than those proposed in January. The May Revision also includes new proposals to reduce spending on state employee compensation by more than \$400 million and to use the "cash assets" of redevelopment agencies – entities that were eliminated in February of this year – in order to offset \$1.4 billion in state spending for schools and community colleges in 2012-13.

The Governor's \$16.7 billion in budget "solutions" include:

- \$8.3 billion in spending reductions, including a \$1.2 billion cut to Medi-Cal, an \$879.9 million reduction to the California Work Opportunity and Responsibility to Kids (CalWORKs) Program, and deep cuts to IHSS, child care, the courts, and the Cal Grant college financial aid program;
- \$5.9 billion in additional revenues, nearly all of which is attributable to the proposed tax measure;
- \$2.5 billion in fund shifts, loan payment deferrals, borrowing from special funds, and other one-time measures; and
- A \$1 billion reserve.

Should the Governor's tax initiative fail passage by the voters, the May Revision continues to propose General Fund reductions that would take effect January 1, 2013; although these "trigger" cuts differ somewhat in amount and by program from those proposed in January. The May Revision General Fund "trigger" cuts would total \$6.1 billion and include:

- \$5.5 billion reduction to K-14 schools;
- \$250 million reduction each to the University of California and California State University;
- \$50 million reduction to developmental services;
- \$15.6 million reduction to state park rangers and wardens, elimination of lifeguards on state beaches, and to local law enforcement for water safety patrol;
- \$10 million reduction to the Department of Forestry and Fire Protection's firefighting capabilities;
- \$6.6 million reduction to flood control programs; and
- \$1 million reduction to Department of Justice law enforcement programs.

Due to the timing and release of the May Revision, alignment to the County's budget has been deferred until a more accurate analysis can be conducted to determine the full impacts of the Governor's May Revision. Similarly, following the November 2012 elections, should an unfavorable outcome occur, the County's budget may again need to be aligned to reflect the automatic trigger cuts associated with the failure of the Governor's proposed tax initiative.

Preliminary estimates to potential County budget impacts resulting from the Governor's May Revision include, but are not limited to:

Realignment

The 2011 Realignment is funded through two sources: a state sales tax of 1.0625% and 0.5% in Vehicle License Fees (VLF). In January, these revenue sources were estimated to generate \$5.107 billion in sales taxes and \$462.1 million in VLF in FY2011/12. The May Revision estimates an increase in sales taxes revenues to \$5.153 billion in FY2011/12 and decreases VLF to \$439.4 million.

The May Revision does not contain any further details on Phase Two of realignment. The implementation of Phase Two is linked to ongoing discussions of how California will implement health care reform.

Probation

As a diversion from the Governor's January budget proposal to cease the intake of juveniles into the Division of Juvenile Justice, the May Revision reinstates this as a placement option for juvenile offenders; however, the cost has increased from \$10,000 annually to \$24,000 annually for each juvenile offender committed by the juvenile court. Currently, the County funds six juvenile offenders at the Division of Juvenile Justice at a total cost of \$60,000 per year. The increased fee proposed in the May Revision will cost the County General Fund an additional \$84,000 annually to maintain these juvenile offenders at the Division of Juvenile Justice facilities. The age limit has also been narrowed down from 25 to 23 years.

Public Safety

The May Revision General Fund "trigger" cuts include a provision to reduce funding for state-wide Boating Safety and Enforcement Programs that would significantly impact the County's ability to provide water safety patrol services to Delta communities. The Sheriff's Department has no other remaining first responder capabilities in that area to backfill the loss.

Education

The bulk of the May Revision General Fund "trigger" cuts are targeted at schools and community colleges and would result in significant funding reductions, equivalent to three weeks of instruction, that will have devastating effects on Solano County's communities.

Federal Budget

On February 13, 2012, President Obama released his proposed \$3.8 trillion budget for Federal Fiscal Year (FFY) 2013, which will begin on October 1, 2012. As estimated by the Office of Management and Budget, the federal budget deficit will drop from \$1.3 trillion in FFY 2012 to \$901 billion in FFY 2013. This is achieved by reducing overall non-security discretionary spending from \$450 billion in FFY 2012 to \$410 billion in FFY 2013, the same levels as in the Budget Control Act of 2011, which increased the federal debt limit and reduced projected federal expenditures. Overall, discretionary spending under the President's budget request for FFY 2013 would be \$52 billion less than the amount enacted in FFY 2012.

As of mid-May, lawmakers have made a fair amount of progress on the FFY 2013 budget, though work on the appropriations process is expected to slow in the coming weeks as House Republican leaders wrestle with how to advance some of the more traditionally contentious spending bills. With only about 20 full legislative days scheduled in the House before the start of the new fiscal year on October 1, advancement of the annual appropriations measures is expected to be challenging, particularly in an election-year environment.

To date, the House has cleared the Commerce-Justice-Science (CJS) appropriations package, making it the first FFY 2013 spending bill approved by either chamber. At the committee level, the House Appropriations Committee has approved the Energy and Water (E&W) Development spending legislation, with four Appropriations subcommittees approving their respective bills. In the Senate, the Appropriations Committee has approved the following four bills: Agriculture; CJS; E&W Development; and Transportation-Housing and Urban Development (T-HUD).

Notably, the House is moving forward with its budget process under a spending allocation that is roughly \$19 billion less than the Senate's (\$1.028 trillion vs. \$1.047 trillion). Whereas the House is adhering to the numbers that are included in the Republican's FFY 2013 budget resolution, Democratic leaders in the Senate have opted to stick to the discretionary spending cap imposed by last year's debt limit law. The different budget baselines will set the two chambers on a collision course for later this year when lawmakers seek to negotiate a final budget deal.

On a related matter, the debt limit law requires \$1.2 trillion in discretionary spending cuts over the next decade, accompanied by an additional \$1.2 trillion in automatic, across-the-board cuts – known as a budget sequester – set to begin in January. The sequester is scheduled to affect security and non-security accounts equally, and will reduce state and local discretionary programs at a rate of roughly seven to eight percent in FFY 2013. Additionally, the current debt limit is expected to be reached later this year or early next year, and another increase will be necessary to allow the government to continue to honor its debt obligations.

GENERAL FUND FISCAL PROJECTIONS

Solano County uses Fiscal Projections to provide insight into future trends for General Fund Revenues and Expenditures. Doing so allows the County to work proactively with departments to address potential program impacts in future years.

The Fiscal Projections shown below include the FY2011/12 Third Quarter projections for comparison only. Using the FY2012/13 Recommended Budget as the starting point, revenues and expenditures are forecast through FY2014/15. While projections beyond 2015 are possible, it is more difficult to provide a meaningful longer forecast in light of the constantly changing dynamics of current conditions – the depressed local economy and existing deficits in the State and Federal budgets, and the still-to-be-taken actions by the Legislature and Congress.

**COUNTY OF SOLANO
 GENERAL FUND FISCAL PROJECTION
 FY2012/13 Recommended Budget**
 (In Millions of Dollars)

	FY2011/12 3rd Quarter Projection	FY2012/13 Recommended Budget	FY2013/14 Projected Budget	FY2014/15 Projected Budget
a) General Fund Beginning Balance	46.125	32.611	25.000	25.000
b) To General Reserve	13.247	0	0	0
c) From General Reserve	6.000	0	6.000	6.000
d) From Accrued Leave Payoff Designation	0.960	0.800	0.800	0.800
e) To Accrued Leave Payoff Designation	0.560	0	0	0
f) Loan to Opportunity House	0.300	0	0	0
g) Reserves for Encumbrances	0.492	(0.492) 0.500	0	0
h) Exposure: Fouts' Operational Deficit	0.497	0.000	0	0
i) Net Change in Funding Uses/Sources (c+d+g-b-e-f-h)	(7.152)	0.808	6.800	6.800
j) TOTAL AVAILABLE FINANCING (a+i)	38.973	33.419	31.800	31.800
k) Operating Expenditures (excluding Contingency)	184.001	185.562	185.497	189.346
l) General Fund Contingency	0	22.000	22.000	20.000
m) Total Operating Expenditures (k+l)	184.001	207.562	207.497	209.346
n) Operating Revenues (excluding transfers from Reserves)	176.331	174.151	173.180	175.139
o) Operating Expenditures (excluding Contingency)	184.001	185.562	185.497	189.346
p) Operational Funding Deficit (n-o)	(7.670)	(11.411)	(12.317)	(14.207)

SOURCE: FY2012/13 Recommended Budget figures from Schedule 1 and Schedule 3

Revenue Assumptions - From General Revenue Projections:

- Current Secured Property Taxes are projected to increase by 1% in the FY2012/13 Recommended Budget, to \$54.8 million, when compared to the FY2011/12 Adopted Budget. It is anticipated to remain flat in FY2013/14, and increase by 2% in FY2014/15.
- Current Unsecured Property Tax revenue reflects a decrease of 8% in FY2012/13 when compared to the FY2011/12 Adopted Budget, to \$2.5 million. It is projected to remain flat in FY2013/14, and increase by 2% in FY2014/15. However, there are a significant number of appeals from large businesses that may impact these projected revenues.
- Sales Tax revenues are increased by \$50,000, or 4%, in FY2012/13 when compared to the FY2011/12 Adopted Budget. These revenues are then projected to remain flat through FY2014/15, because of the turbulent state of the economy.
- Property Transfer Tax is projected to stay flat, as real estate activity is expected to continue being depressed.
- Interest Income is also projected to stay flat for FY2012/13 through FY2014/15, with continued interest yields of less than 1%, due to the prolonged economic downturn.
- Homeowners Property Tax Relief is projected to remain flat through FY2014/15.
- Redevelopment Pass-Through is projected to decrease by 2% in FY2012/13 as compared to the FY2011/12 Adopted Budget and remain at this lower level through FY2014/15. Because the State recently dissolved Redevelopment Agencies, implementation is still evolving and it is not clear what the impacts on the County will be at this point.
- Disposal Fees are projected to decrease by \$0.9 million in FY2012/13 and held constant through FY2014/15 due to loss of a contract at the Potrero Hills landfill and a significant decrease in tonnages at the County's landfills. The Measure E appeal hearing is still pending and may significantly impact this source of revenue.
- Excess Tax Loss Reserves is budgeted at \$8 million in FY2012/13 through FY 2014/15.
- The projections do not assume any increases in Departments' revenues because there are too many unknowns in how the State and Federal governments will deal with their respective deficits, and the continuing uncertainties regarding the economy.

The County's General Fund Budget is financed with General Revenues (refer to Budget Unit 1101, which accounts for revenues not attributable to a specific County service or department), beginning Fund Balance, the use of certain one-time revenues and General Reserves, if necessary. The FY2012/13 Recommended Budget includes the use of \$800,000 from the General Fund General Reserve (designation) for Accrued Leave Payoff.

In addition to General Revenues, the County budget is financed by Proposition 172 revenues for Public Safety and 1991 Realignment funds (State Sales Tax and VLF) for Health and Social Services (H&SS). While most of these revenues do not go into the General Fund, they indirectly impact the General Fund, in that the need for General Fund contribution/support by the departments receiving these funds may be reduced as these revenues increase. The FY2012/13 Recommended Budget includes \$29.0 million in Proposition 172 revenues, a 6% increase over the FY2011/12 Adjusted Budget of \$27.3 million. The FY2012/13 Recommended Budget also includes 1991 Realignment revenues for H&SS of \$28.7 million, a \$1.6 million increase from the FY2011/12 Adjusted Budget.

In FY2011/12, when the State enacted 2011 Public Safety Realignment, it provided some funding for the Public Safety departments. Since this funding is restricted in use, it does not directly impact the General Fund. The 2011 Public Safety Realignment also realigned funding sources for certain human services programs. Notably, AB 118, one of the bills enacting the 2011 Realignment redirected funding for community mental health programs from 1991 Realignment into the 2011 Realignment. Other human services programs realigned were Adoption Services, Foster Care, Child Welfare Services (CWS), CalWORKS assistance grants, and Adult Protective Services (APS). Because 2011 Realignment changed the funding source from the State's General Fund to state sales tax, a concern arises as to the funding for these programs when sales tax proceeds are not sufficient to cover the cost of the realigned programs.

As it has been in the past, one of the assumptions in the projection is that the County will begin future fiscal years with a General Fund beginning Fund Balance. This assumption may not be valid going forward, in light of the economic downturn and the

housing market meltdown. Year-end fund balance for June 30, 2012 is projected to continue to be much lower than in June 30, 2011.

It is assumed that available fund balance at year-end FY2011/12 will be used to balance the FY2012/13 General Fund budget. Thus, the FY2012/13 Recommended Budget assumes \$6 million from the General Fund Reserve will not be drawn down.

Expenditure Assumptions:

- Retirement costs are projected to continue to increase at an average of 2% per year.
- Health insurance costs are projected to continue increasing 5% per year.
- General Fund Contribution.
 - General Fund support for Public Safety is projected to increase from \$85.4 million in the FY2012/13 Recommended Budget to \$89.5 million in FY2014/15, a \$4.1 million increase taking into consideration salary increases per Memoranda of Understanding with labor units and an initial staffing phase for the new jail.
 - The projections reflect no increases in General Fund contributions to other funds for projected increases in Retirement, Health Insurance and Liability Insurance. The projections assume increases in these and other increase in costs of salaries and benefits will be absorbed by the departments through revenue increase or labor cost reductions.
- Any increases in Departments' expenditures for Services and Supplies and other cost categories are assumed to be absorbed by the Departments through further reductions in costs and/or revenue increases or raising new revenues.

The County's FY2012/13 Recommended General Fund Budget is balanced with revenues of \$174.2 million, a drawdown of \$800,000 from the General Fund General Reserve for Accrued Leave Payoff, and a General Fund beginning Fund Balance of \$32.6 million. The FY2012/13 Recommended Budget of \$207.6 million includes \$22 million in Contingency.

REDUCTION EFFORTS DURING FY2011/12

The FY2011/12 budget was adopted with the expectation that the Board would have to continue its reduction efforts throughout the year to address impacts of State budget cuts and the economic downturn as well as reduce the identified structural deficit in the General Fund as well as other funds. The Board held workshops and received budget updates throughout the year. The Board adopted the following six broad strategies to guide the departments in their continuing efforts to contain costs and where possible, reduce even further to meet reduction targets.

Strategy 1: Elimination or freezing of all vacant positions and only fill positions that are "Mission Critical" to the organization

Strategy 2: Continue to review all discretionary and mandatory programs

Strategy 3: Continue to seek additional employee concessions, in addition to the current MOUs and agreements in place or in progress

Strategy 4: Continue to reduce General Fund Contribution to Health & Social Services and Public Safety departments, reducing the level of service to the community

Strategy 5: Continue reducing the County's footprint in buildings in Fairfield, Vallejo and Vacaville, and move employees out of leased space into County-owned space; consider selling older/outdated County buildings to reduce operational expenses

Strategy 6: Continue automating the delivery of services so reorganization / downsizing opportunities can continue

When the budget was adopted in June 2011, the operational funding deficit in the General Fund was estimated at \$19.8 million. As a result of the strategies, staff reported at the Third Quarter Financial Projections on May 8, 2012 that the year would end with a \$7.7 million deficit in the General Fund. The full impact of the overall reduction efforts are masked, however, by shifts in new responsibilities to the County as a result of the 2011 Public Safety Realignment, which not only impacts public safety departments but also Health and Social Services.

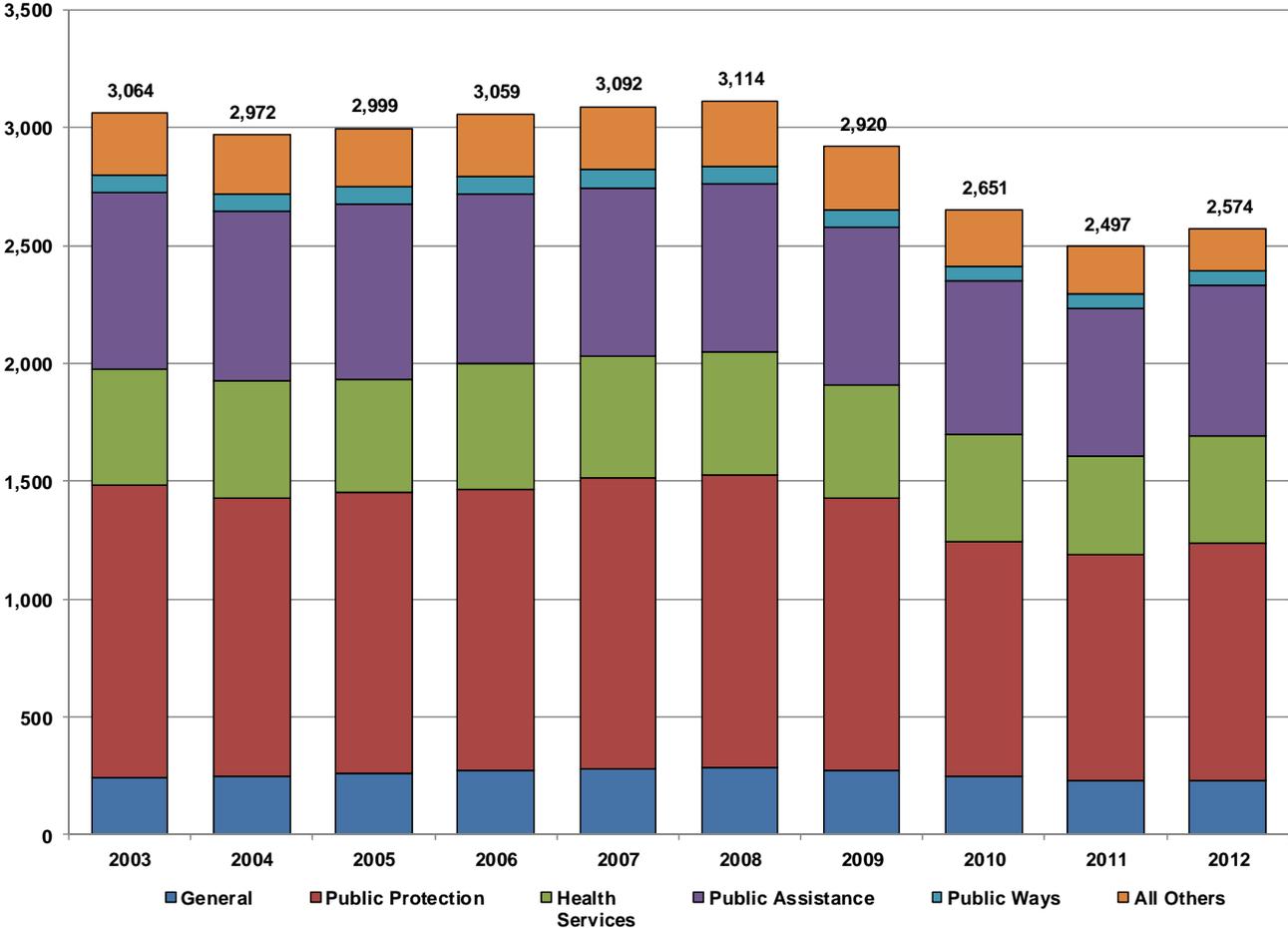
This Page Intentionally Left Blank

PERMANENT POSITION ALLOCATION

Over the past decade, the total number of Full Time Equivalent (FTE) positions in the County workforce has decreased from 3,064 in FY2003/04 to 2,574 in the FY2012/13 Recommended Budget. County permanent position allocations have decreased by 490 FTEs or 16% since 2003.

The County reached a low in FTE positions at the beginning of the FY2011/12, prior to the State's actions to realign a variety of program duties and responsibilities from the State to local government. The most significant change in FY2011/12 was the AB 109 Public Safety Realignment legislation, which realigns to local government specific prisoner populations and included funding from the State to local government to hire staff in impacted departments. Sheriff, Probation, District Attorney, Public Defender and Health and Social Services all added staff in FY2011/12. The FY2012/13 Recommended Budget includes additional staff related to public safety realignment as well as allocated positions in H&SS as the County prepares to open Federally Qualified Health Care (FQHC) clinics in Vacaville in Fall 2012.

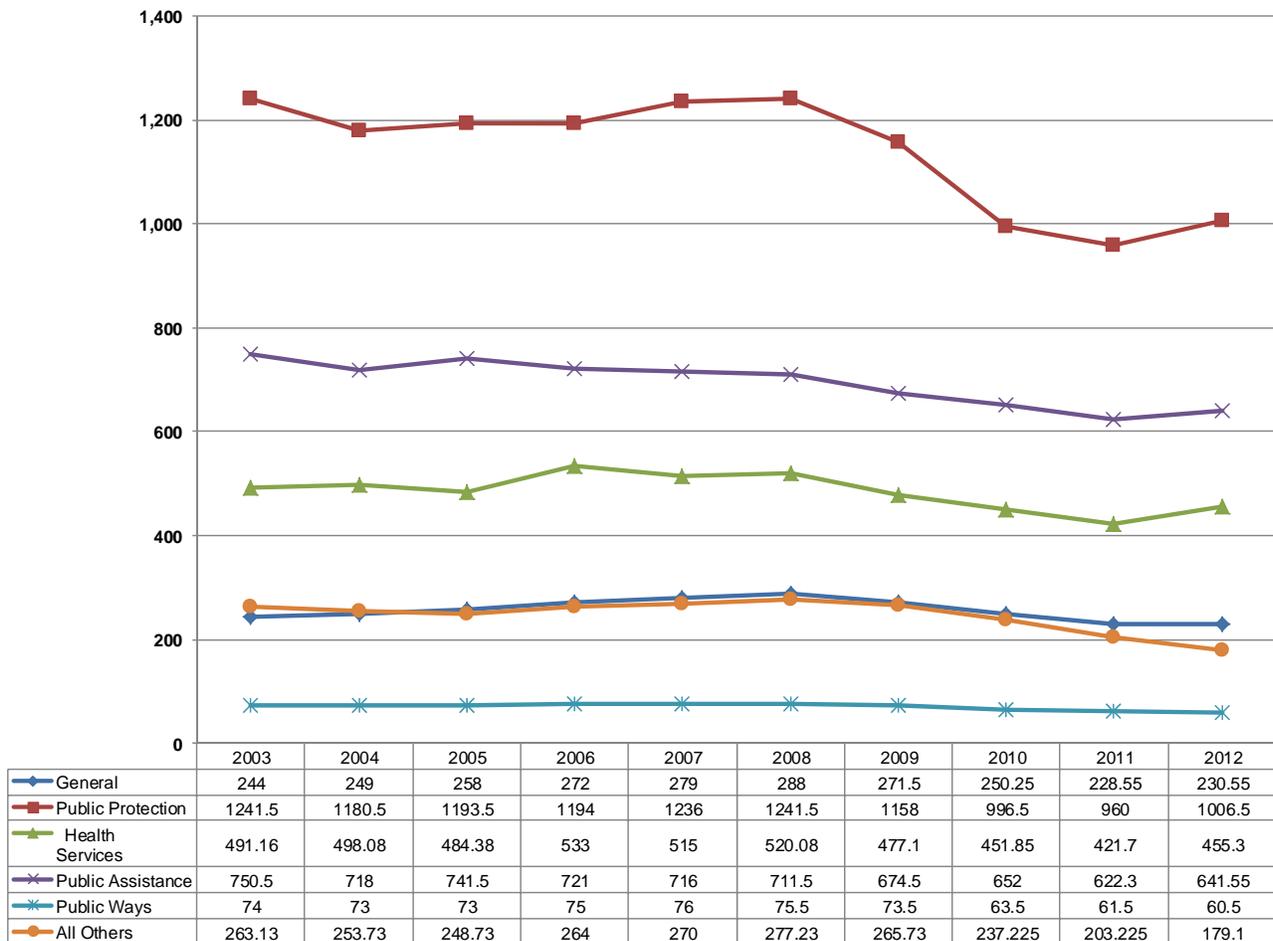
Permanent Position Allocation by Functional Area: FY2003/04 to FY2012/13



Permanent Position Summary
Birgitta E. Corsello, County Administrator

Function	Staffing Changes During FY2011/12	Additional Staffing Changes for FY2012/13	Total Change from FY2011/12 to FY2012/13
General Government	0.000	2.00	2.000
Public Protection	44.600	1.900	46.500
Health Services	2.200	31.400	33.600
Public Assistance	23.500	(4.250)	19.250
Public Ways	(1.000)	0.000	(1.000)
All Others	(24.725)	0.600	(24.125)
ALL FUNCTIONS	44.575	31.650	76.225

Permanent Position Allocation (Detailed by Function)



FY2012/13 POSITION ADDITIONS AND DELETIONS

The Position Allocation List is a fluid document, subject to change based on Board actions through the year in reaction to changes in Federal and State funding and mandates and available local funding for County services. The Director of Human Resources has the ability to administratively create medical or military limited-term positions to backfill for employees on extended periods of medical or military leave, and manages the expirations for limited-term positions and other administrative actions delegated to the Director of Human Resources and the County Administrator by the Board.

The County Administrator's Office is recommending 44.5 new positions for approval in the FY2012/13 Recommended Budget. As the County continues to adjust allocated positions to address changes from the Federal and State government, it finds itself still needing to shrink staffing in response to the reduced funding levels in the County General Fund. Consequently, some Departments are proposing to delete positions to remain within available funding. The recommended new positions are in the following departments:

GENERAL GOVERNMENT

1117 – General Services – *William J. Carroll Government Center*

- 1.0 FTE Custodian

2909 – Recorder – *Address service deficiency in meeting mandate; fee offset*

- 1.0 FTE Office Assistant III (Limited Term) expiring on June 30, 2013

PUBLIC PROTECTION

2480 – Child Support Services – *Case management, bilingual, State and Federal funding*

- 1.0 FTE Child Support Specialist (bilingual)

6500 – District Attorney – *Operational changes and program revenues*

- 0.5 FTE Investigative Assistant – District Attorney (Limited Term) expiring on June 30, 2013
- 1.0 District Attorney Investigator

6550 – Sheriff – *Replace staff reassigned to AB 900 new jail project*

- 2.0 FTE Correctional Officers
- 1.0 Sergeant Corrections

6650 – Probation – *Case management and expand operational capacity (Prop 172)*

- 3.0 Senior Deputy Probation Officers (Limited Term) expiring on June 30, 2013, in conjunction with the deletion of 3.0 FTE vacant Deputy Probation Officers (Limited Term)
- 2.0 FTE Deputy Probation Officer

HEALTH

7880 – Health Services – *William J. Carroll Government Center, FQHC and grant funding*

- 2.0 FTE Accounting Clerk IIs
- 1.0 FTE Clinic Physician (Board Certified)
- 2.0 FTE Clinic Registered Nurses (Senior)
- 1.0 FTE Dental Assistant (Registered Lead)
- 4.0 FTE Dental Assistants (Registered)
- 1.0 FTE Dental Office Supervisor
- 1.0 FTE Dental position (Classification TBD)

Permanent Position Summary

Birgitta E. Corsello, County Administrator

- 1.0 FTE Dentist
- 1.0 FTE Health Education Specialist (Limited Term) expiring on June 30, 2013
- 2.0 FTE Infant Nutrition Counselors (Limited Term) expiring on June 30, 2013
- 7.0 FTE Medical Assistants
- 4.0 FTE Medical Assistants (Lead) (Classification TBD)
- 1.0 FTE Mental Health Clinician (Licensed)
- 1.0 FTE Nurse Practitioner/Physician Assistant
- 1.0 FTE Psychiatrist (Board Certified)

7700 – Behavioral Health – AB 109 2011 Public Safety Realignment

- 1.0 FTE Licensed Mental Health Clinician
- 1.0 FTE Patients Benefits Specialist (Classification TBD)

The Recommended Budget recommends the deletion 7.6 FTE regular positions that are either not funded or no longer meet the organizational needs of the County. These deletions do not include the positions deleted throughout FY2011/12 or expiring limited term positions. The positions identified for deletion in the Recommended Budget are as follows:

GENERAL GOVERNMENT

1530 – First 5 Solano Children and Families Commission – Reduced special revenue funding

- 1.0 FTE Administration Secretary

PUBLIC PROTECTION

6500 – District Attorney – Operational changes.

- 1.0 FTE District Attorney Investigator (Supervising)

6650 – Probation – AB 109 Public Safety Realignment

- 3.0 FTE vacant Deputy Probation Officers LT that would have expired on December 31, 2012 as they are recommended to be replaced with Senior Deputy Probation Officers under the position add section

HEALTH

7780 – Behavioral Health – Operational changes.

- 0.10 FTE Psychiatrist (Board Certified)
- 0.50 FTE Psychiatrist (Child Board Certified)

PUBLIC ASSISTANCE

7501 – H&SS Administration – Operational changes

- 1.0 FTE Office Assistant II

7680 – Social Services – Operational changes.

- 1.0 FTE Office Assistant III

Permanent Position Summary
Birgitta E. Corsello, County Administrator

The County Administrator's Office is recommending the following transfer of positions, reclassifications and extensions of limited term positions as part of departmental reorganizations for approval in the FY2012/13 Recommended Budget:

GENERAL GOVERNMENT

1200 – Auditor-Controller – *Operational changes; offset by charges to departments*

- Transfer of 1.0 FTE Accounting Technician from H&SS to Auditor-Controller and reclassify as 1.0 FTE Accounting Clerk II

1530 – First 5 Solano Children and Families Commission – *Operational changes*

- Reclassify 1.0 FTE Accounting Clerk II to 1.0 FTE Office Assistant III

2801 – General Services – Fouts Springs Youth Facility – *Operational changes*

- Transfer of 0.6 FTE Lead Building Trades Mechanic (Limited Term) from Probation to General Services and extend from June 30, 2012 through June 30, 2013

PUBLIC PROTECTION

6500 – District Attorney – *AB 109 2011 Public Safety Realignment and grant funding changes*

- Extend 1.0 FTE Assistant Family Violence Prevention Coordinator (Limited Term) from October 1, 2012 through June 30, 2013 in the Office of Family Justice Prevention
- Extend 1.0 FTE Deputy District Attorney IV (Limited Term) from December 31, 2012 through June 30, 2013
- Extend 1.0 FTE Legal Secretary (Limited Term) from December 31, 2012 through June 30, 2013
- Extend 1.0 FTE Legal Secretary (Limited Term) from June 30, 2012 through June 30, 2013
- Extend 1.0 FTE Paralegal (Limited Term) from December 31, 2012 through June 30, 2013
- Extend 1.0 FTE Social Worker III (Limited Term) from September 30, 2012 through June 30, 2013 in the Office of Family Justice Prevention

6530 – Public Defender – *AB 109 2011 Public Safety Realignment*

- Extend 1.0 FTE Deputy Public Defender I-IV (Limited Term) from December 31, 2012 through June 30, 2013
- Extend 0.5 FTE Paralegal (Limited Term) from December 31, 2012 through June 30, 2013
- Extend 0.5 FTE Social Worker II (Limited Term) from December 31, 2012 through June 30, 2013

6550 – Sheriff – *AB 109 2011 Public Safety Realignment*

- Extend 8.0 FTE Correctional Officers (Limited Term) from December 31, 2012 to June 30, 2013
- Extend 3.0 FTE Deputy Sheriffs (Limited Term) from December 31, 2012 to June 30, 2013
- Extend 1.0 FTE Legal Procedures Clerk (Limited Term) from June 30, 2012 to June 30, 2013
- Extend 3.0 FTE Office Assistant IIs (Limited Term) from December 31, 2012 to June 30, 2013
- Extend 1.0 FTE Sergeant Sheriff (Limited Term) from December 31, 2012 to June 30, 2013
- Extend 1.0 FTE Office Assistant II (Limited Term) in Sheriff's Office Grant (BU 3250) from December 15, 2012 to June 30, 2013

6650 – Probation – *AB 109 2011 Public Safety Realignment*

- Extend 4.0 FTE Deputy Probation Officers (Limited Term) from June 30, 2012 to June 30, 2013
- Extend 5.0 FTE Deputy Probation Officers (Limited Term) from December 31, 2012 to June 30, 2013

Permanent Position Summary

Birgitta E. Corsello, County Administrator

- Extend 1.0 FTE Supervising Deputy Probation Officer (Limited Term) expiring on December 31, 2012 to June 30, 2013
- Extend 2.0 FTE Legal Procedures Clerk (Limited Term) from December 31, 2012 to June 30, 2013
- Extend 2.0 FTE Senior Deputy Probation Officers (Limited Term) from June 30, 2012 to June 30, 2013
- Extend 1.0 FTE Supervising Deputy Probation Officer (Limited Term) from June 30, 2012 to June 30, 2013

2801 – Probation – Fouts Springs Youth Facility – Operational changes

- Transfer 0.6 FTE Lead Building Trades Mechanic (Limited Term) from Probation to General Services

1451 – Resource Management – Delta Water Activities – Continued operational needs

- Extend 1.0 FTE Senior Staff Analyst (Limited Term) from December 31, 2012 to June 30, 2013

HEALTH

7700 – Behavioral Health – AB 109 2011 Public Safety Realignment

- Extend 1.0 FTE Licensed Mental Health Clinician (Limited Term) from September 30, 2012 to June 30, 2013
- Extend 1.0 FTE Mental Health Specialist II (Limited Term) from September 30, 2012 to June 30, 2013

7880 – Health Services – Operational needs continue; FQHC and grant-funded

- Extend 2.0 FTE Health Assistant (Limited Term) from June 30, 2012 to June 30, 2013
- Extend 1.0 FTE Senior Health Education Specialist (Limited Term) from June 30, 2012 to June 30, 2013
- Extend 1.0 FTE Health Services Manager (Limited Term) from June 30, 2012 to June 30, 2013
- Extend 0.8 FTE Medical Assistant (Limited Term) from June 30, 2012 to June 30, 2013
- Extend 0.5 FTE Project Manager (Limited Term) from June 30, 2012 to June 30, 2013
- Extend 0.5 FTE Project Manager (Limited Term) from June 30, 2012 to June 30, 2013
- Extend 1.0 FTE Public Health Nurse (Limited Term) from June 30, 2012 to June 30, 2013
- Extend 1.0 FTE Social Worker III (Limited Term) from June 30, 2012 to June 30, 2013

PUBLIC ASSISTANCE

7501 – Administration – Operational changes

- Extend 1.0 FTE Accounting Technician (Limited Term) from June 30, 2012 to June 30, 2013
- Transfer 1.0 FTE Accounting Technician to the Auditor-Controller

7680 – Social Services – Operational needs continue; State and Federal funding

- Extend 12.0 FTE Eligibility Benefit Specialist IIs (Limited Term) from December 31, 2012 to June 30, 2013
- Extend 2.0 FTE Eligibility Benefits Specialist Supervisors (Limited Term) from December 31, 2012 to June 30, 2013
- Extend 1.0 FTE Social Services Supervisor (Limited Term) from December 31, 2012 to June 30, 2013
- Extend 7.0 FTE Social Worker IIIs (Limited Term) from December 31, 2012 to June 30, 2013
- Extend 2.0 FTE Social Worker IIIs (Limited Term) from June 30, 2012 to June 30, 2013
- Reclassify 1.0 FTE Eligibility Benefits Specialist II to 1.0 FTE Eligibility Benefits Specialist III
- Reclassify 1.0 FTE Program Specialist to 0.75 FTE Project Manager

Permanent Position Summary
Birgitta E. Corsello, County Administrator

- Reclassify 1.0 FTE Employment Resources Specialist Supervisor to 1.0 FTE Eligibility Benefits Specialist Supervisor
- Reclassify 1.0 FTE Special Programs Supervisor to 1.0 FTE CalWIN Program Manager (Classification TBD)

As of May 10, 2012, a net of 2,541.85 position allocations were approved by the Board through FY2011/12. The following table summarizes the position allocation changes requested since FY2011/12 Adopted Budget.

Summary of Positions

Net of Prior Actions by Board and Human Resources during FY2011/12	44.575
Added in Recommended Budget	44.500
Deleted in Recommended Budget	(7.850)
Expiring Limited Term	(5.000)
Net Added Positions	76.225

Position Allocation List

Allocated Positions in FY2011/12 Adopted Budget	2,497.275
Net Added Positions	76.225
Allocated Positions Recommended in FY2012/13 Budget	2,573.500

The *Permanent Position Summary* on the following pages is a digest of changes for each department from FY2008/09 through the Recommended Budget, including identifying changes occurring during FY2011/12.

Permanent Position Summary
Birgitta E. Corsello, County Administrator

PERMANENT POSITION SUMMARY

		FY2008/09 Adopted Budget	FY2009/10 Adopted Budget	FY2010/11 Adopted Budget	FY 2011/12 Adopted Budget	FY 2011/12 Adjusted as of 5/10/2012	FY2012/13 Recmd. Budget	Difference Recmd. vs Adopted
GENERAL GOVERNMENT								
1000	Board of Supervisors	10.000	10.000	10.000	10.000	10.000	10.000	0.000
1100	County Administrator	18.000	15.000	18.000	16.000	16.000	16.000	0.000
1103	Employment Development & Training	1.000	1.000	1.000	2.000	2.000	2.000	0.000
1117	General Services	106.000	101.000	86.000	76.000	77.000	78.000	2.000
1150	Assessor	45.000	44.000	40.000	36.000	34.000	34.000	(2.000)
1200	Auditor/Controller	35.000	33.000	31.000	29.000	30.000	31.000	2.000
1300	Tax Collector/County Clerk	14.000	12.000	11.000	10.000	10.000	10.000	0.000
1350	Treasurer	4.000	3.000	3.000	3.000	3.000	3.000	0.000
1400	County Counsel	21.000	19.750	17.750	16.550	17.550	17.550	1.000
1451	Delta Water Activities	0.000	0.750	1.000	1.000	1.000	1.000	0.000
1500	Human Resources	19.000	18.000	17.500	17.000	17.000	17.000	0.000
1550	Registrar of Voters	12.000	11.000	12.000	10.000	10.000	10.000	0.000
1642	Real Estate Services	3.000	3.000	2.000	2.000	1.000	1.000	(1.000)
Total General Government		288.000	271.500	250.250	228.550	228.550	230.550	2.000
PUBLIC PROTECTION								
6500	District Attorney	140.500	141.000	123.000	110.000	113.000	113.500	3.500
2480	Department of Child Support Services	120.000	107.000	107.000	105.000	105.000	106.000	1.000
6530	Public Defender	68.000	66.000	56.000	52.000	54.000	53.000	1.000
6540	Public Defender - Conflict	21.000	16.000	18.000	17.000	17.000	16.000	(1.000)
6550	Sheriff	513.000	489.500	406.500	409.000	425.000	428.000	19.000
6650	Probation	255.000	226.500	185.000	169.500	199.100	197.500	28.000
5500	Office of Family Violence Prevention 8)	5.000	4.000	3.000	5.000	0.000	0.000	(5.000)
2830	Agricultural Commissioner	23.000	22.000	20.000	17.500	17.500	17.500	0.000
2850	Animal Care Services	16.000	16.000	16.000	16.000	16.000	16.000	0.000
2909	Recorder	19.000	12.000	13.000	13.000	13.000	14.000	1.000
2910	Resource Management	61.000	56.000	47.000	45.000	44.000	44.000	(1.000)
3250	CAL-MMET	0.000	2.000	2.000	1.000	1.000	1.000	0.000
Total Public Protection		1241.500	1158.000	996.500	960.000	1004.600	1006.500	46.500
PUBLIC WAYS								
3010	Public Works	75.500	73.500	63.500	61.500	60.500	60.500	(1.000)
Total Public Ways		75.500	73.500	63.500	61.500	60.500	60.500	(1.000)
HEALTH SERVICES								
7550	Public Guardian (1)	15.000	14.000	0.000	0.000	0.000	0.000	0.000
7690	In-Home Supportive Services	6.000	6.000	4.000	3.750	3.750	3.750	0.000
7950	Tobacco Prevention and Education (2)	2.000	2.000	0.000	0.000	0.000	0.000	0.000
7560	Substance Abuse (3)	24.000	0.000	0.000	0.000	0.000	0.000	0.000
7598	Mental Health Managed Care (3)	6.000	0.000	0.000	0.000	0.000	0.000	0.000
7700	Mental Health (3)	225.280	0.000	0.000	0.000	0.000	0.000	0.000
7780	Behavioral Health	0.000	232.550	220.050	185.150	158.600	160.000	(25.150)
7580	Family Health Services (4)	72.800	0.000	0.000	0.000	0.000	0.000	0.000
7800	Public Health (4)	169.000	0.000	0.000	0.000	0.000	0.000	0.000
7880	Health Services	0.000	222.550	227.800	232.800	261.550	291.550	58.750
Total Health Services		520.080	477.100	451.850	421.700	423.900	455.300	33.600

Permanent Position Summary
Birgitta E. Corsello, County Administrator

FY2008/09 Adopted Budget	FY2009/10 Adopted Budget	FY2010/11 Adopted Budget	FY 2011/12 Adopted Budget	FY 2011/12 Adjusted as of 5/10/2012	FY2012/13 Recmd. Budget	Difference Recmd. vs Adopted
--------------------------------	--------------------------------	--------------------------------	---------------------------------	---	-------------------------------	------------------------------------

PUBLIC ASSISTANCE

1530	First 5 Solano Children and Families	8.000	9.000	9.000	8.000	8.000	7.000	(1.000)
5800	Veterans Services	6.000	6.000	5.000	4.000	4.000	4.000	0.000
7501	H&SS Administration	88.000	84.000	81.000	74.500	72.000	70.000	(4.500)
7600	Child Welfare Services (5)	139.000	0.000	0.000	0.000	0.000	0.000	0.000
7640	Older and Disabled Adult Services (5)	86.000	0.000	0.000	0.000	0.000	0.000	0.000
7650	Employment and Eligibility Services (5)	384.500	0.000	0.000	0.000	0.000	0.000	0.000
7680	Social Services	0.000	575.500	557.000	535.800	561.800	560.550	24.750
Total Public Assistance		711.500	674.500	652.000	622.300	645.800	641.550	19.250

EDUCATION

6300	Library	141.480	142.100	132.000	116.500	111.500	111.500	(5.000)
6200	Cooperative Education	3.250	3.130	2.725	2.725	2.000	2.000	(0.725)
Total Education		144.730	145.230	134.725	119.225	113.500	113.500	(5.725)

RECREATION

7000	Parks and Recreation	9.000	6.000	5.000	5.000	5.000	5.000	0.000
Total Recreation		9.000	6.000	5.000	5.000	5.000	5.000	0.000

OTHER FUNDS

1600	Communications (6)	7.000	7.000	0.000	0.000	0.000	0.000	0.000
1830	Risk Management	16.000	12.000	8.000	7.000	7.000	7.000	0.000
1870	Department of Information Technology	49.000	44.000	45.000	42.000	42.000	42.000	0.000
1901	Reprographics	4.500	4.500	2.500	0.000	0.000	0.000	0.000
2801	Fouts Springs Youth Facility (7)	30.000	30.000	29.000	19.000	0.000	0.600	(18.400)
3100	Fleet Management	12.000	12.000	9.000	8.000	8.000	8.000	0.000
9000	Airport	5.000	5.000	4.000	3.000	3.000	3.000	0.000
Total Other Funds		123.500	114.500	97.500	79.000	60.000	60.600	(18.400)

TOTAL COUNTY ALLOCATION

3113.810 2920.330 2651.325 2497.275 2541.850 2573.500 76.225

- (1) Combined into Social Services (BU 7680) in FY2010/11.
- (2) Combined into Health Services (BU 7880) in FY2010/11.
- (3) Combined into Behavioral Health (BU 7780) in FY2008/09.
- (4) Combined into Health Services (BU 7880) in FY2008/09.
- (5) Combined into Social Services (BU 7680) in FY2008/09.
- (6) Combined into Department of Information Technology (BU 1870) in FY2010/11.
- (7) FY2011/12 Adopted Budget included 19 positions. Program ended October 2011.
- (8) Combined into District Attorney's Office (BU 6500) in FY2011/12.

This Page Intentionally Left Blank

SOLANO COUNTY STATISTICAL PROFILE

The County of Solano is strategically located along Interstate 80 between San Francisco and Sacramento. As one of California's original 27 counties, Solano County is rich in history and offers many resources to the general public and the business community. In addition to the unincorporated area, the County serves seven cities: Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville and Vallejo.

The County provides the following services:

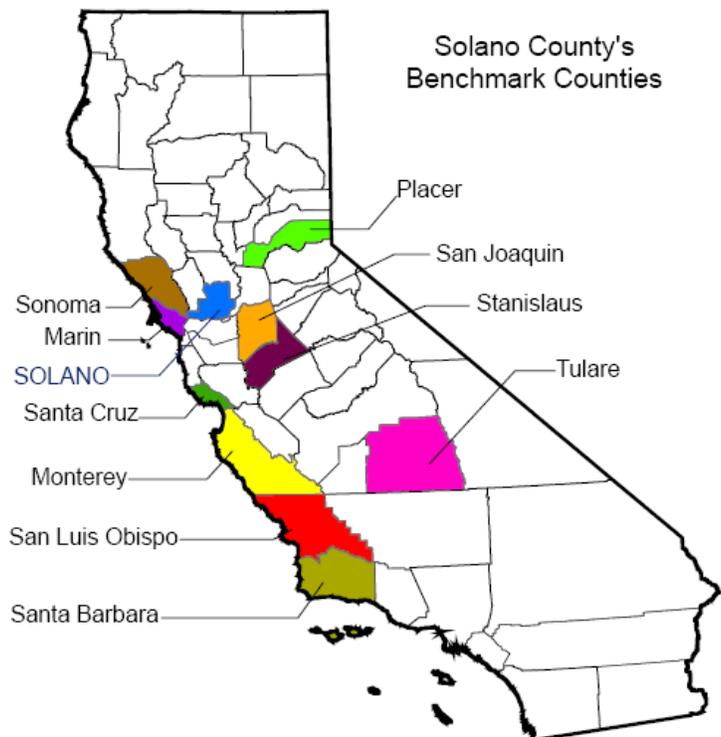
- Libraries (as contract services for cities)
- Jails and Juvenile Facilities
- Probationary Supervision
- District Attorney
- Public Defender and Alternative Defense
- Grand Jury
- Coroner and Forensic Services
- Airport
- Family Support Collection
- Public and Mental Health Services
- Indigent Medical Services
- Child Protection and Social Services
- Public Assistance
- Environmental Health
- Parks
- Veterans Services
- Agricultural Commissioner
- Weights and Measures
- U.C. Cooperative Extension Services
- Oversight and Permitting of Landfills and Solid Waste Disposal and Collection
- Elections and Voter Registration
- Clerk-Recorder
- Tax Assessment and Collection
- Emergency Medical Services
- Animal Care Services
- Building and Safety (unincorporated county only)
- Maintenance of County Roads and Bridges
- Law Enforcement (primarily unincorporated county)
- Land Use Issues (unincorporated county only)

BENCHMARK COUNTIES

The following pages provide a graphical summary of statistical, employment and demographic information about Solano County. When reviewing Solano County's economic health, the County government's financial capacity, and the County's delivery of services to residents in unincorporated areas, the County inevitably compares itself from the current year to past years.

Additionally, the question of how Solano County compares with other counties is often asked. This leads to the question: Which counties should be used for comparison purposes?

A group of ten counties have been selected to be used for comparison in six of the following charts. Solano County has the following characteristics in common with each of these counties:



Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

- They are the ten counties closest to Solano in population – six with higher population and four with lower population.
- A total population of more than 250,000 but less than 700,000.
- All include both suburban and rural environments.
- None contain a city with more than 300,000 in population.
- Six are coastal or Bay Area counties.
- Most have the same urban growth versus rural preservation challenges facing Solano County.

POPULATION

The California Department of Finance’s January 1, 2012 estimate of the population of Solano County is 413,786, approximately 0.1% over 2011. Of California’s 58 counties, Solano County ranks 21st in terms of population size.

California’s population estimate was 37.7 million as of January 2012, according to the State Department of Finance. California, the nation’s most populous state, represents 12% of the nation’s population, or one out of every eight persons. Solano County’s population represents 1.1% of the State population.

When you look at the county population since 2000, the rate of growth has tapered off to small increments. Between 2000 and 2010, the County grew by 18,802, or 4.8%, which is significantly less than the 54,121, or 15.9%, gains of the previous decade. Between 2010 and 2012, the county grew by 442 residents, or 0.1%.

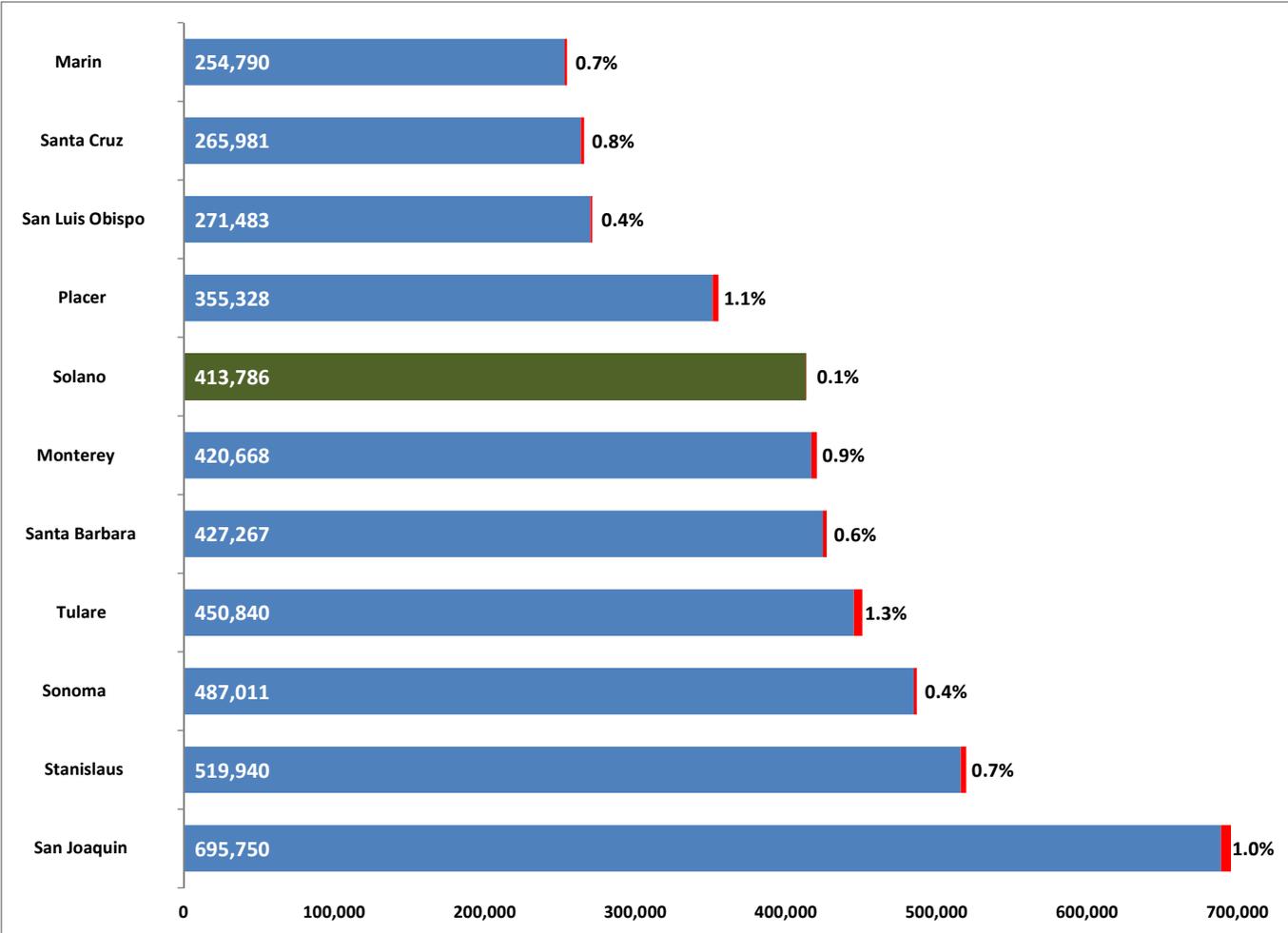
Only Fairfield and Rio Vista experienced growth between 2010 and 2012, increasing 1,058 and 58 respectively. Since 1990, Rio Vista has grown 123.7%, making it the fastest-growing Solano County city. Conversely, the population in the unincorporated area of Solano County has declined by 2,902, or 13.4% since 1990. Overall, the population for the entire county has grown by 73,365, or 21.6% since 1990 for an average annual growth rate of less than 1%.

Solano County Population Change from 1990 to 2012

	1990	1990 to 2000		2000	2000 to 2010		2010	2010 to 2012		2012
Benicia	24,437	2,428	9.9%	26,865	132	0.5%	26,997	(78)	(0.3%)	26,919
Dixon	10,401	5,702	54.8%	16,103	2,248	14.0%	18,351	(69)	(0.4%)	18,282
Fairfield	77,211	18,967	24.6%	96,178	9,143	9.5%	105,321	1,058	1.0%	106,379
Rio Vista	3,316	1,255	37.8%	4,571	2,789	61.0%	7,360	58	0.8%	7,418
Suisun City	22,686	3,432	15.1%	26,118	1,993	7.6%	28,111	(133)	(0.5%)	27,978
Vacaville	71,479	17,146	24.0%	88,625	3,803	4.3%	92,428	(336)	(0.4%)	92,092
Vallejo	109,199	7,561	6.9%	116,760	(818)	-0.7%	115,942	(14)	0.0%	115,928
Unincorporated	21,692	(2,370)	-10.9%	19,322	(488)	-2.5%	18,834	(44)	(0.2%)	18,790
Solano County	340,421	54,121	15.9%	394,542	18,802	4.8%	413,344	442	0.1%	413,786

Source: U.S. Census Bureau; California Department of Finance, Demographic Research Unit

Population of Benchmark Counties (January 2012)



Source: California Department of Finance, Demographic Research Unit, January 2012

Among the comparable counties, Solano County experienced the smallest rate of growth – gaining only an estimated 395 residents, or 0.1%, between 2011 and 2012. Tulare County experienced the largest rate of growth – 1.3% – among all counties. Placer ranked 3rd, San Joaquin ranked 7th, and Solano County ranked 38th in terms of population growth between 2011 and 2012.

Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

LAND AREA AND POPULATION DISTRIBUTION

According to the California Department of Finance’s “January 2012 City/County Population Estimates,” 83% of California residents live in incorporated cities and 17% in unincorporated areas. In contrast, 95.5% of residents in Solano County live within the county’s seven cities. This phenomenon was by design. In the early 1980s the residents of the County passed an Orderly Growth Initiative, which was extended in 1994, that focuses most urban growth to the incorporated cities. The voters reaffirmed this measure through the adoption of the 2008 Solano County General Plan, sustaining a commitment to orderly growth through 2028.

In comparison to its benchmark counties, Solano County is one of the smaller counties in terms of square miles of land area. According to the U.S. Census Bureau, Solano County consists of 907 square miles, of which 78 square miles is covered with water. The San Pablo Bay, Suisun Bay, the Carquinez Straits and the Sacramento River provide the county with natural borders to the south and east. Rich agricultural land lies in the northern area of the county while rolling hills are part of the southern area. Approximately 62% of the county land area is comprised of farmland.

This unique mixture of a sizeable urban population and a large rural/agricultural base creates many problems and challenges for County government. These include:

- Challenges in the transition zones between urbanized areas and agricultural areas (i.e., land use, pesticide use, dust, odors and vermin).
- Coordination of infrastructure transitions from the urban areas to the rural areas (i.e., reliever routes, upgraded feeder streets/roads and flood control).
- With limited resources and a reliance on property taxes and State/Federal funding, it is a challenge to provide urban-driven needs (as indicated by the high density per square mile) for health, public assistance and law and justice services.

Comparison of Land Area and Population Density and Distribution in Benchmark Counties

Land & Water Area (Square Miles)			Persons Per Square Mile (Land Area)		Percent Residing in Unincorporated Areas	
Tulare	4,824	15	Santa Cruz	598	Santa Cruz	49.2%
Monterey	3,322	449	Solano	499	San Luis Obispo	43.9%
San Luis Obispo	3,304	311	San Joaquin	497	Tulare	32.1%
Santa Barbara	2,737	1,052	Marin	490	Santa Barbara	31.6%
Sonoma	1,576	192	Stanislaus	348	Placer	30.8%
Stanislaus	1,494	21	Sonoma	309	Sonoma	30.0%
Placer	1,404	98	Placer	253	Marin	26.6%
San Joaquin	1,399	27	Santa Barbara	156	Monterey	24.2%
Solano	829	78	Monterey	127	Stanislaus	21.4%
Marin	520	308	Tulare	93	San Joaquin	20.5%
Santa Cruz	445	162	San Luis Obispo	82	Solano	4.5%

Source: U.S. Census Bureau, California Department of Finance, Demographic Research Unit, January 2012

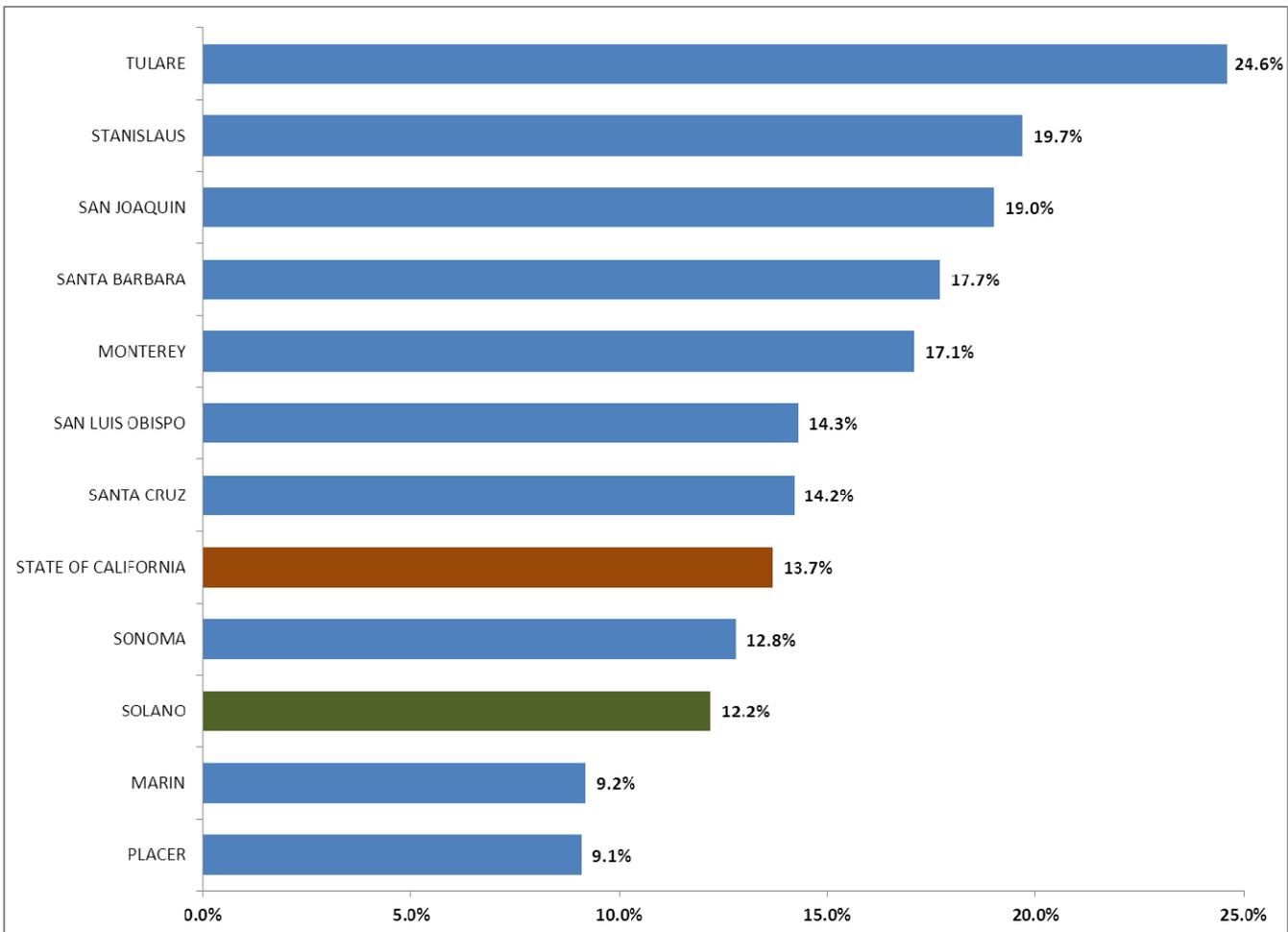
POPULATION LIVING IN POVERTY

According to the 2010 Small Area Income and Poverty Estimates (SAIPE) by the U.S. Census Bureau, 12.2% of the county population is living at or below the poverty level. This statistic is up from 2007 when the SAIPE estimated 9% poverty for all ages in Solano County. In 2010, the poverty rate in Solano County was 17.9% among residents under age 18 and 14.7% among families with children 5 to 17.

The U.S. Census Bureau's statistics on poverty provide an important measure of economic well-being and are sometimes used to assess the need or eligibility for various types of public assistance. Poverty statistics presented use thresholds prescribed for Federal agencies by the Office of Management and Budget and are estimates. It should be noted that only three of the comparison counties have a lower rate. While the county's level is not considered acceptable, the county's rate is less than the 13.7% statewide average rate for population living at or below the poverty level.

These statistics are starting show the known impacts of the Great Recession. In December 2006, a total of 14.7% of the county's population was receiving public assistance, in the form of Food Stamps, CalWORKs, General Assistance and Medi-Cal. Three years later in 2009 the percentage of the population receiving public assistance climbed to 18.1%. In December 2011, a total 19% of the county's population was receiving public assistance.

Percent of Population in Poverty (All Ages) in Benchmark Counties (2010)

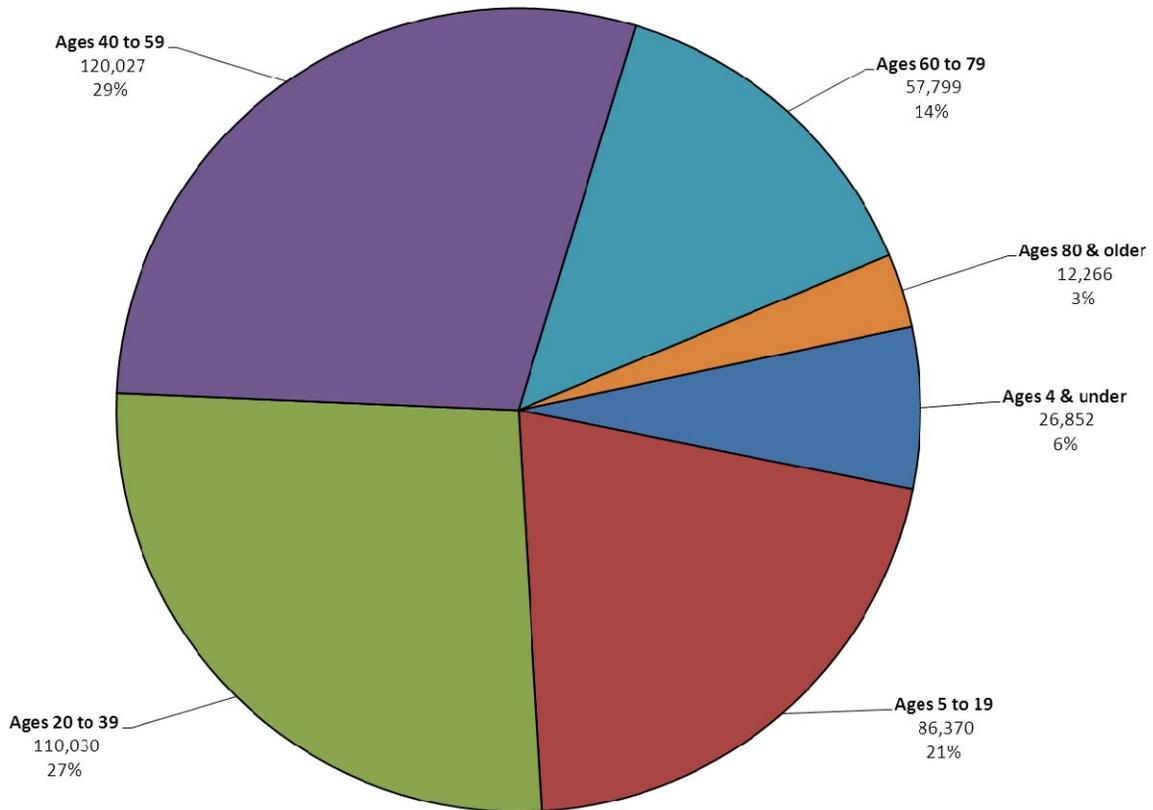


Source: U.S. Census Bureau, Small Area Income and Poverty Estimates, November 2011

POPULATION BY AGE AND ETHNICITY

According to the 2010 Census, Solano County experienced the largest shift in population in the age 60 and over population, which grew by 41.5% between 2000 and 2010. During the same time period, the 4 & under and the 5 to 19 age categories declined 4.9% and 8.4%, respectively. The major shifts in ethnic composition over the past decade were among the Hispanic population, which grew by 42.8%, and the White population, which declined by 13.2%. Other gains in population segments were Asian, 19.5%; African-American, 2%; and All Others, 16.6%.

Population by Age in Solano County (2010)



Population by Ethnicity in Solano County (2010)

TOTAL POPULATION		413,344
White	210,751	51.0%
African-American	60,750	14.7%
American Indian/Alaska Native/Pacific Islander	6,776	1.6%
Asian	60,473	14.6%
Other	43,236	10.5%
Two or More Races	31,358	7.6%
Hispanic or Latino	99,356	24.0%
Not Hispanic or Latino	313,988	76.0%

Source: U.S. Census Bureau, 2010 Census Data

EMPLOYMENT AND ECONOMIC GROWTH

According to the California Employment Development Department's preliminary March 2012 estimates, overall employment in California is better than it was a year ago, increasing employment by 263,400. The preliminary March 2012 unemployment rate for the state declined to 11.0%, down 0.9% from a year ago but remains 6% higher than it was in 2007.

Between March 2011 and March 2012, overall employment in Solano County increased by 7,100 jobs while the size of the workforce grew by 5,600 people actively seeking employment. This resulted in a net reduction of 1,500 unemployed residents. The Solano County unemployment rate was 11.1% in March 2012, down a full percentage point from a year earlier.

Between March 2007 and March 2012, overall employment in Solano County is down by 1,900 employed residents while the size of the workforce is up 12,000 to 219,600. As a result, the number of unemployed residents increased from 13,900 to 24,400. The unemployment rate in March 2007 was 5%.

Unemployment Rates from March 2007 to March 2011 in Benchmark Counties

	2007	2008	2009	2010	2011	2012	Change from 2007 to 2012
TULARE	10.4%	11.8%	16.5%	19.2%	18.7%	18.3%	7.9%
STANISLAUS	9.0%	11.2%	16.4%	18.7%	18.1%	17.4%	8.4%
SAN JOAQUIN	8.2%	10.3%	15.5%	18.1%	18.1%	16.7%	8.5%
MONTEREY	9.3%	10.8%	14.7%	16.5%	16.3%	14.7%	5.4%
SANTA CRUZ	7.1%	8.4%	12.6%	15.2%	14.5%	13.7%	6.6%
SOLANO	5.0%	6.3%	10.2%	12.5%	12.1%	11.1%	6.1%
STATE OF CALIFORNIA	5.0%	6.1%	10.5%	12.4%	11.9%	11.0%	6.0%
PLACER	4.7%	5.8%	10.1%	11.8%	11.3%	10.5%	5.8%
SONOMA	4.2%	5.2%	9.4%	11.1%	10.2%	9.5%	5.3%
SANTA BARBARA	4.5%	5.2%	8.3%	10.2%	9.5%	8.9%	4.4%
SAN LUIS OBISPO	4.1%	5.1%	8.4%	10.3%	9.6%	8.8%	4.7%
MARIN	3.5%	4.2%	7.3%	8.4%	7.7%	7.0%	3.5%

Source: California Employment Development Department, March 2007 to March 2012

Projections from the Business Forecast Center at the University of Pacific in April 2012 indicate Solano County will continue to see modest gains in employment. They are projecting a 2.8% improvement in the nonfarm employment in Solano County by the end of 2012. Employment gains are 1% in 2013, 1.6% in 2014 and 1.7% in 2015. The unemployment rate is expected to drop to 10.1% by the end of 2012 and to continue inching downward: 9.6% in 2013, 8.8% in 2014 and 7.9% in 2015. Based on these projections, unemployment will remain above pre-recession levels for several more years.

Between March 2007 and March 2012, three of the 12 industry sectors in Solano County tracked by the California Employment Development Division showed overall employment growth, while eight sectors retracted and one remained unchanged.

- Overall, the employed workforce shrank by 1%, or 1,900 jobs, between 2007 and 2012. Among employers located in Solano County, local industry employment declined 5.5%, or 7,000 jobs, during the same time period.
- Gains in local industry employment were in Education and Health Services category with 2,300 jobs, Leisure & Hospitality with 1,300 jobs and Trade, Transportation & Utilities with 200 jobs.

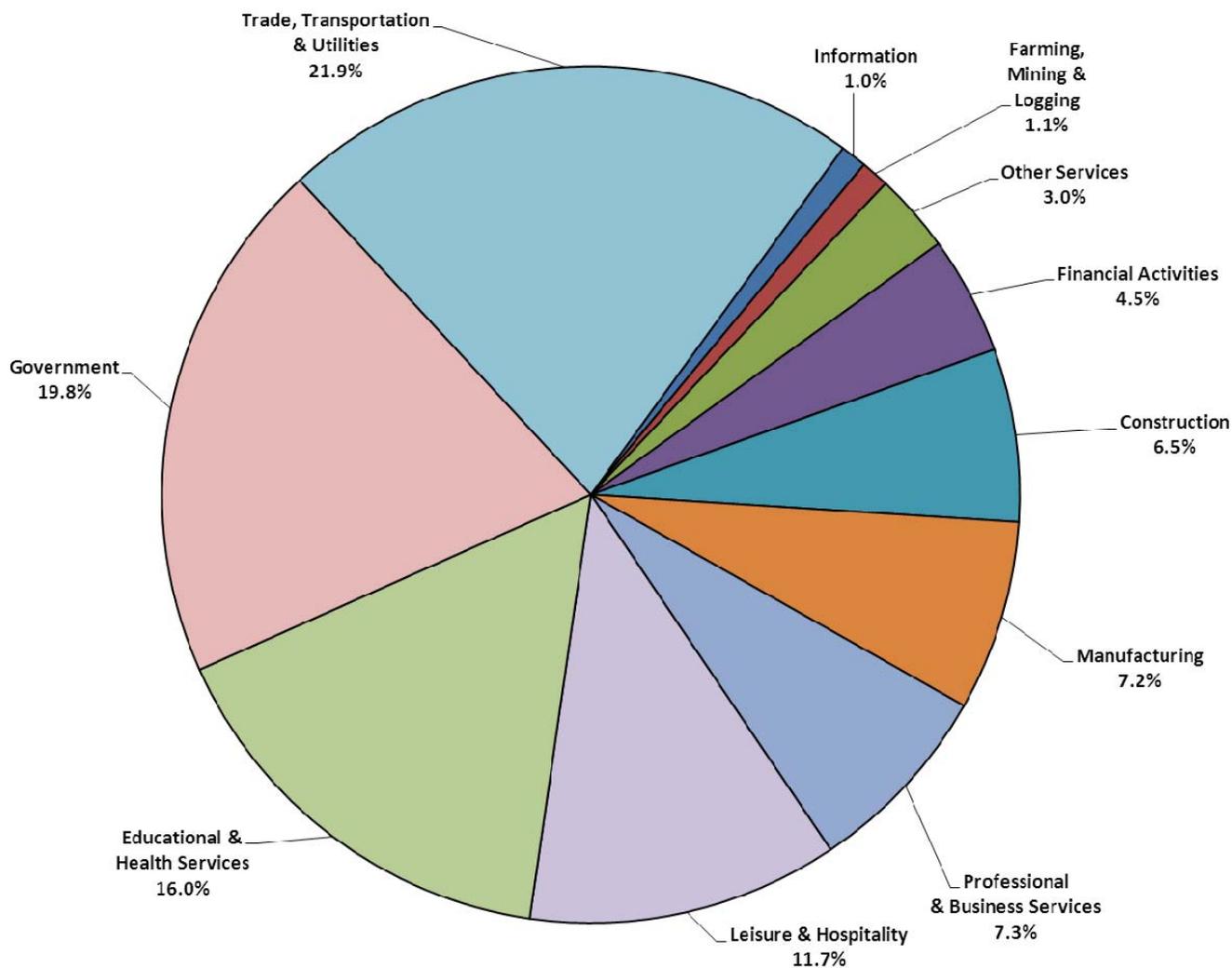
Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

- Losses in local industry employment were in Professional & Business Services, 2,800 jobs; Construction, 2,700 jobs; Government, 2,700 jobs; Manufacturing, 1,000 jobs; Financial Activities, 500 jobs; Information, 400 jobs; Other Services, 400 jobs; and Farm, 300 jobs.

Between March 2011 and March 2012, nine of the 12 sectors showed job growth, two remained unchanged and one retracted.

- Overall, the employed workforce grew by 3.8%, or 7,100 jobs. Among employers located in Solano County, local industry employment grew by 3.6%, or 4,200 jobs, during the same time period.
- Gains in local industry employment were in Leisure & Hospitality, 1,500 jobs; Trade, Transportation & Utilities, 1,200 jobs; Education & Health Services, 1,000 jobs; Construction, 500 jobs; Financial Activities, 200 jobs; Professional & Business Services, 200 jobs; Information, 100 jobs; Manufacturing, 100 jobs; and Mining & Logging, 100 jobs;
- Government was the only category of local industry employment to experience job losses over the year, with a decline of 700 jobs. Farm and Other Services remained unchanged.

Share of Total Employment by Industries in Solano County – March 2012

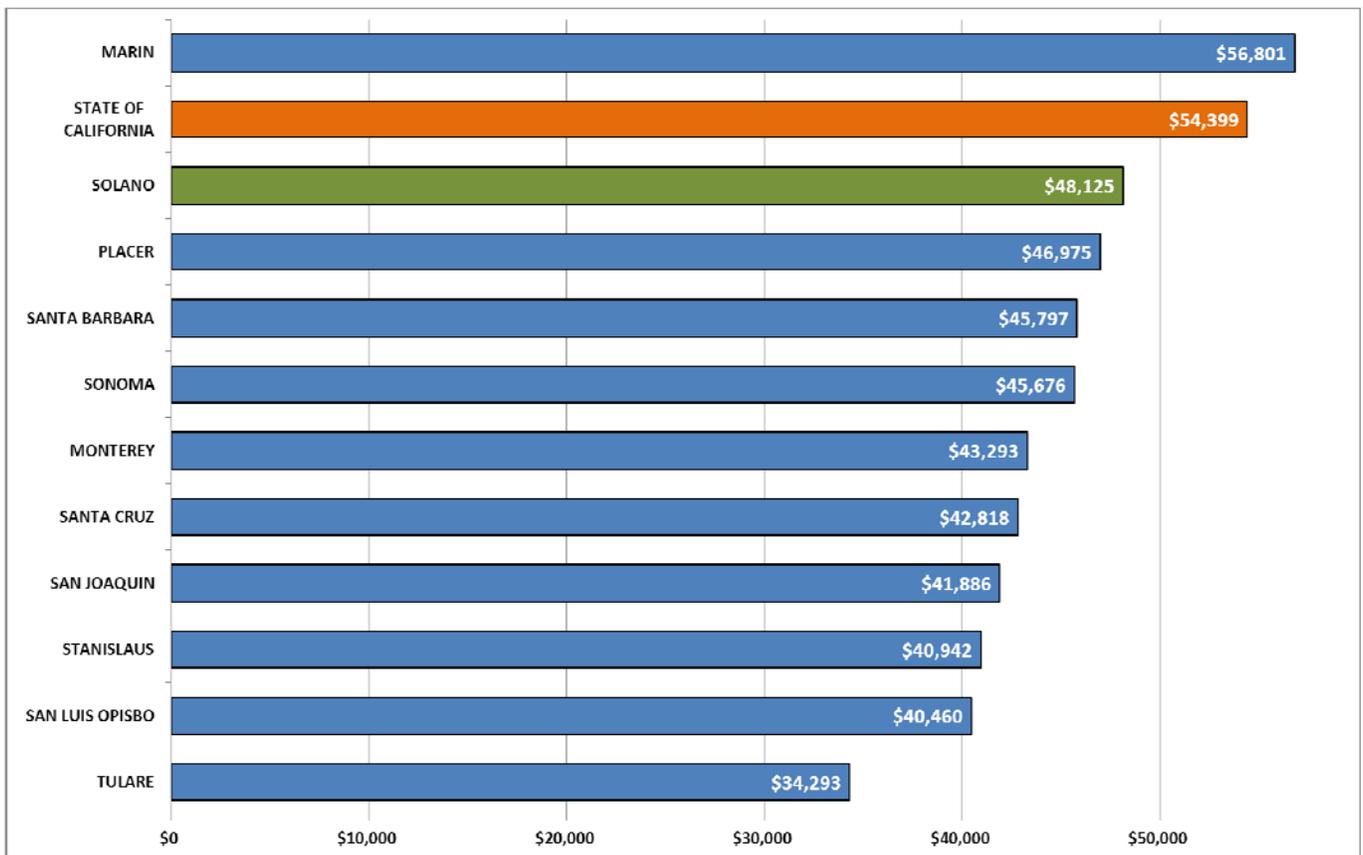


Source: California Employment Development Division

According to the California Employment Development Department, three sectors in Solano County showed gains in their respective share of local industry employment between March 2007 and March 2012: Educational & Health Services up 2.7%, Leisure & Hospitality up 1.7% and Trade & Transportation up 1.4%. Three sectors experienced declines in their share of the local industry employment: Construction down 1.8%, Professional & Business Services, down 1.8% and Government, down 1%. All other sectors showed less than half percent declines.

According to the 2010 statistics from the U.S. Bureau of Economic Analysis, the average wage per job statewide increased 3.2% between 2009 and 2010. Solano County's average wage per job of \$48,125 reflects a 1.8% decrease over 2009, the only comparable county to have an appreciable decline. Despite the dip in 2010, Solano County experienced the largest gain in average wage per job between 2007 and 2010, growing 8.1% from \$44,499.

Average Wage Per Job in Benchmark Counties – 2010



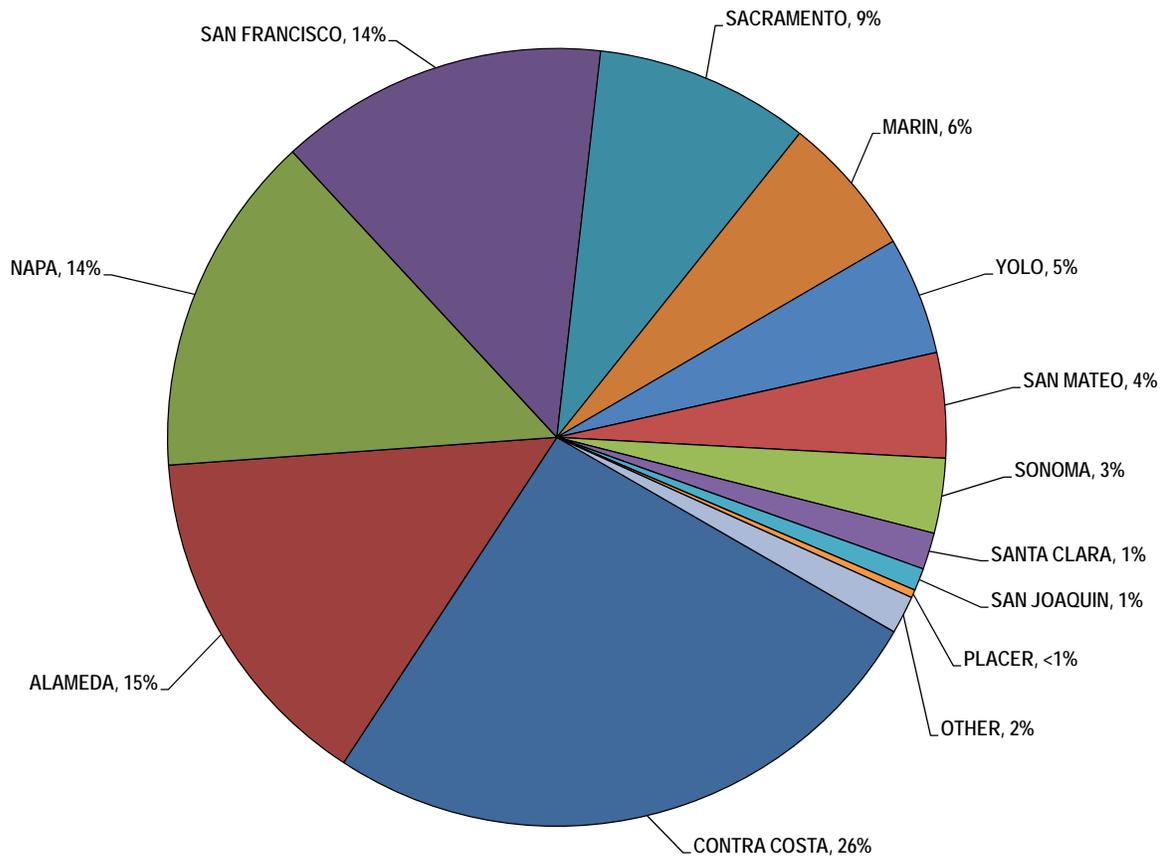
Source: Bureau of Economic Analysis, U.S. Department of Commerce

SOLANO COUNTY COMMUTING

According to the U.S. Census Bureau's 2009 American Community Survey, approximately 40% of working residents in Solano County commuted outside of the county for work. The survey estimated 76,164 residents commuted out of county in 2009, up 1.6% from 2006. At the same time, the number of people commuting into Solano County for work decreased by 768 or 2.5% to 29,908.

The 2009 American Community Survey also reported that approximately 76% of employed county residents drive alone to work, 15% car pool, 3% use public transportation and 6% either work at home or use other modes of transportation. Solano County, along with Napa County, has the highest percent of commuters using car pools in the San Francisco Bay Area. With all but one of the county's cities positioned along the Interstate 80 and 680 corridors, Solano County provides the commuter with access to Bay Area jobs and lower housing costs. Solano County residents commute to a variety of counties as illustrated by the chart below from U.S. Census Bureau.

Most Common Commute Destination for Working Solano County Residents



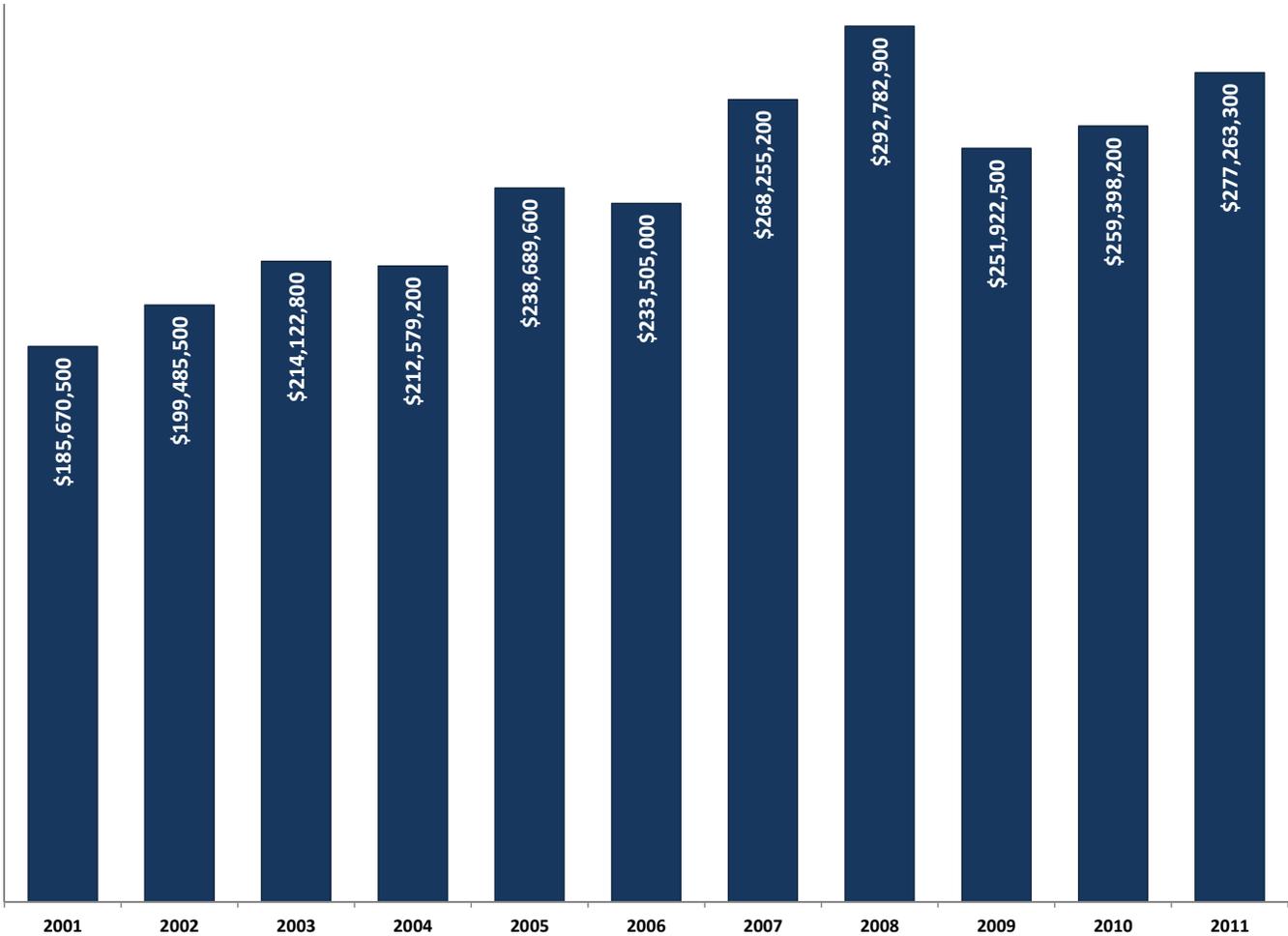
Source: U.S. Census Bureau, 2009 American Community Survey

GROSS AGRICULTURAL CROP VALUE

The preliminary 2011 estimated crop value of \$277,263,300 represents a 6.9% increase from 2010 values. Solano County produces more than 80 different commodities including fruits, nuts, vegetables, grains, seed, nursery stock, livestock, poultry, and apiary.

Agricultural production is part of a larger industry cluster that spans the full spectrum of economic activity from before the crops get into the field to the value-added processing in consumer products. According to the study released in May 2011, entitled “The Food Chain Cluster: Integrating the Food Chain in Solano and Yolo Counties to Create Economic Opportunity and Jobs,” the total economic output of the food chain in 2009 for the two-county region was \$2.5 billion, or 10% of the region’s total economic output. Solano County’s share of the output was \$1 billion.

2011 Gross Agriculture Crop Values for Solano County



Source: County of Solano Agricultural Commissioner (early estimates for May 2011 Crop Report)

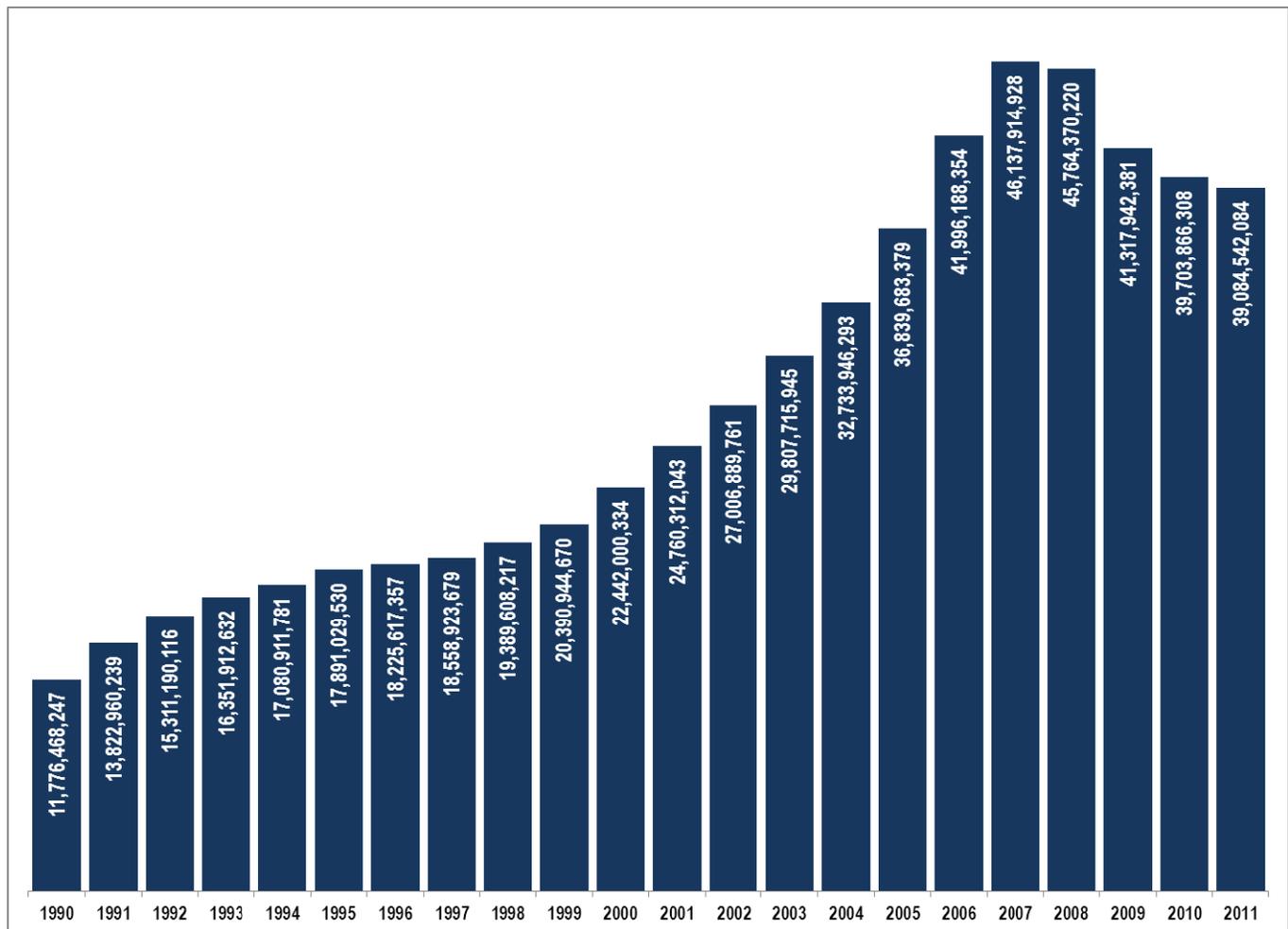
COUNTY ASSESSED VALUES AND GROWTH

Property taxes are a major source of local governmental revenues and are determined by assessed values. The property tax rate throughout the entire State of California is 1% of assessed values. The 2011 Property Assessment Roll of \$39 billion decreased by 1.6% from the prior year's roll value and represents property ownership in Solano County as of January 1, 2011. This is the fourth consecutive year of declines in value, representing a cumulative 15.3% decrease.

High numbers of foreclosures and dramatic drops in median home prices since the real estate peak in 2007 continue to affect the assessment roll. In the first quarter of 2011, a total of 1,301 notices of default were issued for homes in Solano County, a decline of 21.6% from the same quarter in 2010. Notices of defaults peaked at 2,464 during the first quarter of 2009, supporting the belief that the rate of decline may be slowing. The median price for homes sold in northern Solano County declined from \$415,000 in 2007 to \$198,000 in 2011. In southern Solano County, the median home price also declined from \$420,000 in 2007 to \$155,000 in 2010. In March 2012, the median home price shows a slight improvement: \$199,000 in northern Solano County and \$162,500 in southern Solano County.

Since the market peak in 2007 an increasing number of properties in Solano County have had their property values temporarily reduced in accordance with Proposition 8. Proposition 8 requires the Assessor to value property at the lesser of market value or the factored base year value, also known as the Proposition 13 value. The current property assessment roll reflects approximately 67,000 properties with reduced property value assessments.

Local Assessed Values for Solano County



Source: County of Solano, Assessor's Office, July 2011

PRINCIPAL PROPERTY TAX PAYERS

COUNTY OF SOLANO			
Principal Taxpayers with over \$50,000,000 in Assessed Value for FY2011/12			
Principal Property Tax Payers	Business Type	Assessed Value	Tax Obligation*
Genentech, Inc.	Manufacturing	1,249,161,110	14,418,710
Valero Refining Company California	Oil	1,006,340,380	11,493,423
Pacific Gas & Electric Company	Utility	539,314,459	7,405,162
Shiloh Wind Project II, LLC	Energy	294,739,509	3,098,302
Anheuser Busch, Inc.	Manufacturing	287,746,084	3,251,055
Shiloh I Wind Project, LLC	Energy	167,576,164	1,761,561
High Winds, LLC	Energy	136,675,226	1,436,730
Alza Corporation	Manufacturing	135,841,098	1,493,475
Pacific Bell Telephone Co, DBA	Utility	130,109,786	1,700,717
California Northern Railroad	Transportation	118,363,358	1,443,116
Lodi Gas Storage, LLC	Energy	108,615,396	1,492,593
Walton CWCA Bn Wrhs 21, LLC	Property Management	106,913,355	1,255,545
Solano Mall, LLC	Commercial Sales	104,045,255	1,165,229
Cpg Finance II, LLC	Commercial Sales & Service	95,802,881	1,580,134
Meyer Cookware Industries, Inc.	Distribution/Manufacturing	85,300,662	984,290
Centro Watt Property Owner II	Commercial Sales & Service	72,880,924	879,552
Nut Tree Retail, LLC	Commercial Sales	72,374,716	1,064,944
Kaiser Foundation Hospitals	Healthcare	64,109,650	781,556
Novartis Pharmaceuticals Corp.	Manufacturing	61,660,211	741,646
Park Management Corp.	Theme Park	60,772,543	734,782
Amcort Pet Packaging USA Inc. 79	Manufacturing	57,447,971	631,073
State Compensation Insurance Fund	Financial	56,524,311	702,437
Prime Ascot LP	Real Estate	54,877,020	676,629
Emre Ergas	Energy	53,761,990	565,146
Trans Bay Cable, LLC	Energy	50,723,649	697,044

*Note: The Tax Obligation is calculated at 1% plus voter-approved bonds and any special assessments. Rates vary by Tax Area Code.

LLC – Limited Liability Corporation.

LP – Limited Partnership

Source: County of Solano, Tax Collector/County Clerk, April 2012

This Page Intentionally Left Blank

Purpose

This segment of the budget document sets forth the Government Code Sections and administrative directives, as issued by the Office of the State Controller, pertaining to the form and content of the Annual County Budget. It describes the format of the Solano County Budget document and includes County ordinances and specific policies adopted relating to the County Budget.

Legal Basis

The Government Code specifies the content of the budget, budget adoption procedures and dates by which actions must be taken. (Government Code §29000-29144)

Forms

The budget document must be on forms prescribed by the State Controller in consultation with the Committee on County Accounting Procedures. (Government Code §29005)

Permission to Deviate

A county may add to the information required, or show it in more detail, providing the financial information and the classifications or items required to be included in the budget are clearly and completely set forth. Any change proposed by a county in the arrangement of the information required on the forms shall be subject to review and approval by the State Controller.

Funds and Accounts

Fund and account titles to be used by counties in the preparation of the budget are those contained in the publication, Accounting Standards and Procedures for Counties, issued by the State Controller. Special districts required to be included in the budget document must use fund and account titles contained in the publication, Uniform Accounting System of Special Districts.

Fund Types

- General Fund - The chief operating fund of a government. The general fund is used to account for all financial resources except those required to be accounted for in another fund.
- Special Revenue Funds - Special revenue funds are used to account for and report the proceeds of specific revenue sources restricted or committed to expenditures for specified purposes other than debt service or capital projects.
- Capital Projects Funds - These funds are used to account for and report financial resources restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.
- Debt Service Funds - These funds are used to account for and report the financial resources restricted, committed, or assigned to expenditures for principal and interest and related administrative charges.
- Enterprise Funds - These funds are used to account for operations financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (i.e., Airport)
- Internal Service Funds - These funds are used to account for the financing of goods or services provided by one department or agency to another department or agency of a government on a cost-reimbursement basis. (i.e., Fleet, Data Processing, Risk Management)

Basis of Accounting/Budgeting

The general operating group of funds (governmental fund types) are budgeted and accounted for using the modified accrual basis of accounting. Governmental fund types include General Fund, Special Revenue Funds, Debt Service Funds and Capital Projects Funds. This group of funds is summarized on Schedule 2 of the budget document.

Internal service and enterprise funds are budgeted and accounted for using the full accrual basis of accounting.

Budget Construction & Legal Requirements

The basis of accounting used in this budget document is required by directive of the State Controller and Governmental Generally Accepted Accounting Principles (GAAP) and prescribed by pronouncements of the Governmental Accounting Standards Board (GASB).

Legal Duties and Deadlines

State Controller (Government Code §29005)

- To promulgate budget rules, regulations and classification and to prescribe forms.

Supervisors (Government Code §29061, 29063, 29064, 29065, 29080, 29081, 29088, 29100, 29101)

- To hold hearings on budget estimates prepared by officials.
- To make revisions, reductions and additions to estimates.
- To formally approve the tabulations, as revised, as the Recommended Budget.
- To make the Recommended Budget available to the general public.
- To publish notice that the budget is available and to announce and conduct public hearings, as prescribed by law.
- To adopt the Budget by resolution for the County and dependent Special Districts.
- To adopt tax rates.
- To levy property taxes.

All County Officials (Government Code §29040)

- To submit itemized requests of estimates for available financing, financing requirements and any other matter required by the Board on or before June 10th of each year.

Auditor or Administrative Officer as Designated by Board (Government Code §29040, 29042, 29045, 29060, 29062, 29065.5)

- To receive budget requests from officials.
- To prescribe and supply budget work sheets.
- To submit budget estimates when the official responsible has not done so.
- To compile budget requests.
- To submit Recommended Budget to the Board.

Auditor (Government Code §29043, 29044, 29083, 29103, 29109, 29093, 29124)

- To provide financial statements or data to officials.
- To attend public hearings on Recommended Budget and provide any financial statements and data required.
- To revise the Recommended Budget to reflect changes made by the Board.
- To calculate property tax rates.
- To forward to the State Controller a statement of all County tax rates, assessed valuations and amount of taxes levied and allocated.
- To file a copy of the Adopted Budget with the Office of the State Controller.
- To approve all payments in accordance with the Adopted Budget.

County Strategic Plan Implementation

The FY2012/13 Recommended Budget supports several of the 2007 County Strategic Plan, Goals and Initiatives. A key priority is financially supporting the Goals, Catalytic Projects, Strategic Objectives and departmental activities consistent with the Plan.

Following is a description of each of the Strategic Plan's Goals and Catalytic Projects:

Goal: Improve the health and well-being of those who live and work here

The Catalytic Project for this goal is the Healthy Communities Initiative. Under this initiative, the County will encourage healthy, active lifestyles by promoting change toward wellness through healthy programs, partnering with schools, hospitals and cities, early intervention with children and families and by encouraging environmentally friendly building and business activities. As a large employer, the County will continue to model the importance of health and wellness throughout its workforce.

Goal: Ensure responsible and sustainable land use

The Catalytic Project for this goal is an Intergovernmental Planning Collaborative where the County, working with the cities, education, workforce training and business leaders, non-profit providers and interested citizens, helps create a high quality of life in Solano County. This can be accomplished by completing the County's General Plan Update, providing the dialogue and leadership on enhanced mobility and removing unnecessary regulatory and procedural barriers to development.

The General Plan was updated and approved by the voters in 2008. The implementation of the various components of the General Plan is still ongoing.

Goal: Maintain a safe community

The Catalytic Project focuses on a Comprehensive Crime Prevention, Intervention and Re-entry System in Solano County. The County and its partners will offer services, programs and projects that move from incarceration to an integrated approach aimed at eliminating recidivism and reducing the growing need for jail beds. Programs on gang prevention, methamphetamine prevention, juvenile recidivism and positive parenting are parts of the integrated systems approach. Emergency preparedness will continue to play a key role in maintaining a safe community.

In April, 2011, the State enacted legislation intended to ease prison overcrowding by transferring the responsibility for a number of programs from the State to counties. Taking effect on October 1, 2011, this realignment of programs has caused a slight re-focus of the Re-entry System towards the oversight of State prisoners released into the community. The County's public safety and health and social services departments are adjusting to the new mandates, enhancing County programs to make the former prisoners successful once they are out of jail, and collaborating closely with other law enforcement agencies and community-based organizations to maintain a safe community.

Goal: Invest in and for the future

The Catalytic Project for this goal is Optimal Service Design and Delivery. Focused both internally and externally, work efforts involve customer service training, survey and focus groups, succession planning, technology investment and financing of capital projects and renewal efforts.

Budget Goals and Objectives

The County Budget sets forth the foundation for major Board policy actions and provides a fiscal "road map" for the direction of County government to follow, now and in the future. As such, the County Budget represents the single most important document that is prepared, reviewed and approved on an annual basis. It is the document that reflects the County's fiscal commitment to the Strategic Plan, its goals and objectives.

The intent of the Budget document is to:

- Provide a document in a format that is user friendly and readable in order to give the public a clear understanding about County government operations and funding. The County Statistical Profile gives the reader a comprehensive profile of the county.
- Identify the strategic goals and objectives upon which budget allocations are made and to measure the progress of County Departments and operations in fulfilling their departmental goals and objectives as well as the County's overall mission.
- Provide the Board and the public with a clear understanding of revenues and appropriations in the areas of strategic importance to the County, such as Public Safety and Health and Social Services.

Budget Construction & Legal Requirements

While many improvements have been incorporated into the process and the presentation of the Budget over the last several years, the basic principles, goals and objectives of Solano County have been maintained as the underlying foundation for the Budget. These include:

- The Budget must be balanced with appropriations equaling the combined total of estimated revenues, fund balance and/or reserves.
- Wherever possible, the Budget should be balanced with identified ongoing revenue sources equaling ongoing and reasonably expected appropriations.
- To the extent possible, one-time money should not be used to fund ongoing operations.
- Service levels should be maintained at the highest level possible, within funding constraints.
- Contingencies and Reserves should be increased in good years to guard against future uncertainties.
- Discretionary revenues should be maximized to allow the Board options for the funding of beneficial local programs and services.
- Every effort should be made to attain accuracy and accountability in estimating and monitoring both revenues and expenditures throughout the fiscal year.
- The Budget should, wherever possible, anticipate and make provisions for uncertain funding for County-operated programs.

In reference to the stated goals and objectives above, several policy guidelines were followed and maintained in developing this Budget:

- Revenues from Property Tax Administration Fees are recognized in the budgets of the departments (Auditor-Controller, the Assessor, and the Tax Collector) actually incurring the expenditures.
- Proposition 172 funds have been allocated to maximize public safety services to the public.
- 1991 Realignment revenues have been allocated to Health and Social Services.
- 2011 Realignment revenues have been allocated to certain corrections and human services programs, in accordance with Chapter 40, Statutes of 2011 (AB 118, Committee on Budget) and Chapter 35, Statutes of 2011 (SB 89, Committee on Budget and Fiscal Review) and several 2011 trailer bills.
- General Fund Contingencies and Reserves are increased, whenever possible, to safeguard against future uncertainties. Consideration will be given during Budget Hearings to increase Committed General Fund Balances, such as the General Fund Balances for Accrued Leave Payoff and for Deferred Maintenance, from available year-end Fund Balance whenever the Balance is in excess of the incoming fiscal year's financing needs. In FY2011/12, the Fund Balance for Accrued Leave Payoff stood at \$3.8 million, and the Fund Balance for Deferred Maintenance was \$3.1 million.

Budget Policies of the Board of Supervisors

In addition to the legally required duties, there are certain actions to implement the budget process which the Board may take, including:

- Changing the arrangement of information on budget forms, upon approval of the State Controller. (Government Code §29005)
- Inclusion of other data, in addition to presenting the minimum information on available financing and financing requirements as submitted by the departments in their estimates. (Government Code §29006)
- Selection of the method of presenting supporting data for salaries and allocated positions. (Government Code §29007)
- Designation of Auditor or Administrative Officer to receive budget requests. (Government Code §29040, 29042)
- Designation of Auditor or Administrative Officer to submit budget requests in event of non-performance by responsible official. (Government Code §29045)

- Designation of Administrative Officer to prepare recommended budget on prescribed forms. (Government Code §29061, 29062)
- Approval of new positions and capital assets prior to Budget adoption. (Government Code §29124)
- Designation of official to approve transfers and revisions of appropriations within a budget unit. (Government Code §29125)
- Approval of budgetary adjustments. (Government Code §29125, 29126, 29126.1, 29127, 29130)
- Designation of an official to whom Auditor shall submit statements showing conditions of budget appropriations and estimated available financing. (Government Code §29126.2)

Adopted Budget Policy

The FY2012/13 Budget Hearings will commence Monday, June 25, 2012 and continue for a period not to exceed 14 calendar days.

The Board of Supervisors (Board) has designated the County Administrator as the official responsible to carry out all County budgetary responsibilities not specifically reserved to the Board, Auditor or State Controller.

Chapter 2 of the Solano County Ordinance provides additional information on established County policies. Sections 2-40 through 2-47 specifically address the duties of the County Administrator. Section 2-45 delineates the County Administrator's role in budgetary matters. These duties include:

- Develop budget instructions and policies, revenue estimates and departmental budget targets to guide departments in budget preparations.
- Recommend to the Board an annual County operating budget based on revenue projections, budget targets and proposed work programs and projects developed by the various departments.
- Recommend to the Board a capital budget based upon long-range plans for acquiring, constructing or improving buildings, roads and other County facilities.
- Recommend to the Board the acquisition and disposition of real property, except for County roads, easements and rights-of-way, which shall be the responsibility of the Director of Resource Management.
- Establish a control system or systems to ensure the various County departments and other agencies under the jurisdiction of the Board are operating within their respective budgets.
- Recommend requests to the Board for unforeseen and unbudgeted expenditures.
- Approve fund transfers and budget revisions within appropriations.
- Recommend to the Board fund transfer requests requiring Board action under State law.
- Establish policies for acquiring additional or replacement capital assets.
- Keep the Board informed of the financial status of the County and of other matters of major significance to the County.

Budget and Fiscal Policies for FY2012/13

Budget Policy

1. General Fund Emphasis: Pending the outcome of actual Year End Fund Balance, departments' budgets should be prepared with a goal that the FY2012/13 Net County Cost or General Fund (GF) Contribution to programs will not exceed their FY2011/12 Midyear projection and have no new programs or positions unless revenue-offset.

Given the continuing need to address the GF's operational funding deficit, the Board authorized a reduction target of up to \$9.0 million in GF costs, distributed equally to the three funds with the majority of GF expenditures. Accordingly, up to \$3.0 million in GF cuts will be sought from departments within the Public Safety Fund, the Health and Social Services Fund and the General Fund. In this regard, departments have been asked to submit budget reduction step-down strategies, with the impacts of the implementation of each of the strategies clearly explained. The strategies will help identify alternative

Budget Construction & Legal Requirements

scenarios for ongoing GF reductions in expenditures, and/or ongoing increases in revenues that will reduce the need for GF support and further address the GF's operational funding deficit.

Due to the extended economic downturn and the uncertainty of how the Federal and State governments will deal with their own deficits, funding from these sources will at best be unchanged, and more likely than not, reduced in the coming fiscal years. County Departments in other funds not receiving any General Fund contribution have been asked to also submit budget reduction step-down strategies, since, among other labor costs, health insurance and CalPERS rates continue their upward trend for the foreseeable future.

2. Labor Costs: To address the General Fund's operational funding deficit, on-going costs must be reduced. Thus, the County continues to persevere in its negotiations for employee benefit cost reductions. In this regard, Departments should continue to pursue lowering labor costs where possible, developing efficiencies in the delivery of services, searching for opportunities to share back office operations, and eliminating vacant non- "Mission Critical" positions. A "Mission Critical" position is defined as "a position that provides essential life, safety and/or public health services to the community, or required to be filled by the County to avoid liability and to limit impairment or disruption to the delivery of mandated services."
3. Contributions to Outside Organizations: The budget should not include contributions to outside organizations not controlled by the Board, such as the State Courts, unless the organization is carrying out a priority of the Board based on the community's needs.
4. Maximize the Board's Discretion: Wherever legally possible, revenues are to be treated as discretionary resources, rather than as dedicated to a particular program or service. The goal is to give the Board as much flexibility as possible in allocating resources to local priorities, including the Goals and Objectives outlined in the County Strategic Plan. To the extent allowed by law, existing programs or activities should be funded with dedicated funding sources. This will free up scarce discretionary resources to fund Board priorities.
5. Pursuit of New Revenues: Pursue additional revenue sources to the fullest extent possible for all services; and, for fee-setting purposes, identify total cost (including indirect costs) to enable full recovery of all costs associated with the service provided when allowed by law and economic/market considerations .
6. Discretionary Programs: Do not recommend new discretionary programs unless the programs are stated Board priorities, are fully funded by non-General Fund sources in FY2012/13, and will continue to be in future years. Where the County has discretion, reduce the level of services or eliminate programs. Seek legislative relief or reform for programs when feasible to facilitate service outcomes over prescribed processes and procedures
7. Pursue Operational Efficiencies: Explore reducing expenditures and maximizing revenues through automation and moving toward self-help service delivery where feasible, consolidation of functions and streamlining of County operations.
8. County Share: If funding is reduced, there should be no increased County share for programs funded primarily from non-General Fund sources, unless increased County share is mandated or the program is a high priority for the Board of Supervisors, and the amounts are feasible in light of the County's fiscal situation.

Fund Balance Policy

On February 13, 2007, the Board adopted a policy on the General Fund Reserve. On June 14, 2011, the Board approved changes to the General Fund Reserve Policy to conform to Government Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. While the changes primarily affect reporting and not budgeting, changes in terminology are notable.

The General Fund Reserve and Other Designations Policy was updated and renamed Fund Balance Policy. The classifications for governmental funds of designations, reserves and unreserved/undesignated were replaced by the five categories of non-spendable, restricted, committed, assigned and unassigned.

Examples of these five categories of fund balance are:

- a. Non-spendable: Long-term loans
- b. Restricted: Public Facilities Fees
- c. Committed: General Fund Balance for Accrued Leave Payoff

- d. Assigned: General Fund contribution to other funds
- e. Unassigned: Residual net Fund Balance

Key provisions of the Board's updated Fund Balance Policy include:

The General Fund General Reserve will be maintained at a level equal to 10% of the County's total budget excluding inter-fund transfers, with a minimum balance of \$20 million at all times. This level will be maintained to provide the County with sufficient working capital and a comfortable margin to support one-time costs for the following purposes:

- When the County faces economic recession/ depression and the County must take budget action.
- When the County is impacted by a natural disaster or any other emergency.
- When the County experiences unexpected declines in revenues and/or when unpredicted large one-time expenditures arise.

In circumstances where the General Fund General Reserve has fallen below the established level, the County shall replenish the deficiency within five fiscal years or as soon as economic conditions allow from the following revenue sources: year-end surpluses, non-recurring revenues, or if legally permissible and with a defensible rationale, from excess resources in other funds.

Subject to the Board of Supervisors' restrictions, the following will guide how the General Fund General Reserve should be used:

1. Use the General Fund General Reserve to phase into fiscal distress periods gradually, focusing on maintaining the Board's priorities.
2. To the extent possible, use the General Fund General Reserve as the last resort to balance the County Budget.
3. To the extent possible, the spending down of the General Fund General Reserve should not exceed \$6 million a year.

The General Fund General Reserve should not be used to support recurring operating expenditures. The General Fund General Reserve is subject to restrictions imposed by Government Code §29086, which limits the Board's access to the General Reserve during the annual budget process and requires 4/5 vote by the Board.

General Fund Balance for Accrued Leave Payoff

During Fiscal Year 2005/06 Budget Hearings, the Board established a **Reserve for Accrued Leave Payoffs**. In accordance with GASB 54, this Reserve has been renamed as General Fund Balance for Accrued Leave Payoff. The purpose of this fund balance is to minimize the fiscal impact of employee retirements on County Departments' budgets. These funds are to be used for large employee payoffs upon retirement or employment separation from the County when the respective department has insufficient appropriations during the fiscal year to fund these payoffs. The following criteria and procedures were approved by the Board for managing the General Fund Balance for Accrued Leave Payoff:

1. Minimum General Fund Balance for Accrued Leave Payoff. On an annual basis, the Auditor-Controller shall calculate the projected leave payout requirements for the subsequent five years, net of Federal and State reimbursements, and provide the information to the County Administrator's Office for inclusion in the following year's Recommended Budget. The Board's policy is to maintain General Fund Balance for Accrued Leave Payoff equal to 40% of the five-year projected leave payout requirements net of federal and state reimbursements, with a minimum of \$2 million balance maintained at all times.
2. Replenishing General Fund Balance for Accrued Leave Payoff. In circumstances where the General Fund Balance for Accrued Leave Payoff has fallen below the established requirement, the County shall replenish the deficiency within three fiscal years or as soon as economic conditions allow from the following revenue sources: year-end surpluses, non-recurring revenues, or if legally permissible and with a defensible rationale, from excess resources in other funds.
3. Anticipated Accrued Leave Payoffs. During the budget process, a General Fund Department or a Department that receives a General Fund contribution should determine the amount needed to cover anticipated accrued leave payoffs for the upcoming year and include the amount in their budget and work with the CAO to determine the funding strategy to include the appropriate amount in the Recommended Budget. Strategies may be:
 - a. If the Department has sufficient appropriations to fund the accrued leave payoff, the Department shall absorb the cost.

Budget Construction & Legal Requirements

- b. If the Department cannot absorb the cost, the Department must work with the CAO to determine the funding source(s) to offset the increased costs. Funding from the **General Fund Balance for Accrued Leave Payoff** may serve as a resource to provide the affected Department with the General Fund share of the employee payoff.
 - c. The General Fund share of the estimated accrued leave payoff will be appropriated in the General Expenditures budget during the budget process. This appropriation will be funded from the **General Fund Balance for Accrued Leave Payoff**.
 - d. The CAO is authorized to make necessary budget adjustments to the affected Department(s) **without** Board approval up to the amount appropriated in 3. c. above.
4. Unanticipated Accrued Leave Payoffs. During the budget year, Departments may have employees retire/terminate that were not factored in the accrued leave payoff calculation. Departments should consult with the CAO to determine the most appropriate funding strategy.
- a. General Fund Departments or Departments that receive a General Fund contribution should determine if sufficient appropriations are available in their budget to absorb the payoff, and, if not, work with the CAO to determine the appropriate level of funding from the **General Fund Balance for Accrued Leave Payoff** as indicated above in 3. c. or General Fund Contingency. These actions require a 4/5 vote of the Board.
 - b. Non-General Fund Departments or Departments that do not receive General Fund contributions will need to determine if their respective program has sufficient appropriations or contingencies to support the accrued leave payoff and should adjust their budget accordingly at Mid-Year or Third Quarter, if necessary. If their respective program does not have sufficient appropriations or contingencies to support the accrued leave payoff, the Department(s) should work with the CAO to determine the appropriate funding strategy.

Contingency Policy

On February 13, 2007, the Board adopted the General Fund Contingency policy to establish a level equal to 10% of the General Fund total budget. Appropriations for Contingencies are legal authorizations granted by the Board of Supervisors to be used for one-time unexpected needs that arise outside of the regular budget planning process. Pursuant to Government Code §29130, access to the Appropriation for Contingency requires a 4/5 vote of the Board of Supervisors.

Investment Policy

The County maintains an Investment Pool managed by the Treasurer-Tax Collector-County Clerk. The Pool acts as a depository for funds from over 80 units of local government, including funds of the county school districts, special districts and other entities.

In 1997, the Board established a Treasury Oversight Committee to improve the transparency of the County Treasury's operations. The Committee reviewed the County's Investment Policy, ensuring the Treasury activities were in compliance with the Investment Policy, ensuring an annual audit of the Investment Policy was conducted, and reviewed the internal auditor's quarterly audits of the Investment Pool.

On December 14, 2011, a Grand Jury report recommended the Committee be dis-established, stating "improved technology, engagement of an independent rating agency and adequate audit coverage has collectively provided a comprehensive system of internal controls sufficient to protect the County's financial assets." On January 10, 2012, acting on the County Treasurer's recommendation, the Board dissolved the Treasury Oversight Committee.

Amounts deposited in the Investment Pool are invested in accordance with investment policy guidelines established by the County Treasurer and approved by the Board.

The primary objectives of the Policy are:

- Safety - Maintain the security of principal
- Liquidity - Ensure adequate liquidity to meet its cash flow needs for pool participants
- Yield - Generate returns commensurate with the inherent risks being managed

The Policy addresses the soundness of financial institutions in which the County deposits funds, types of investment instruments as permitted by the California Government Code §53601, and the percentage of the portfolio that may be invested in certain instruments with longer maturity.

Debt Policy

The County maintains a Debt Advisory Committee, consisting of the Assistant County Administrator or Budget Officer, Auditor/Controller, and Treasurer/Tax Collector/County Clerk. The Committee provides analyses and recommendations through the County Administrator for policy implementation and oversight.

The County establishes fund accounts to manage and budget resources for the payment of interest and principal for general long-term debt. The County also incurs debt when prudent to reduce future costs, such as pension obligation bonds.

Conditions for debt issuance are as follows:

- Purpose and Use of Debt - long-term General Fund debt will be incurred based on the County's needs and ability to repay, and where appropriate, methods and sources of funding will be maximized. Long-term debt will be restricted to those capital improvements that cannot be funded from current revenues.
- Types of Debt - includes General Obligation Bonds, Revenue Bonds, Certificates of Participation, Commercial Paper, Lease-Purchase Agreements and other obligations.
- Project Life - debt shall not exceed the useful life of the asset being acquired or constructed.
- Refunding Policies - the County maintains a debt structure that allows for early retirement of debt.

Restrictions on debt issuance include:

- The use of debt to fund operating costs or projects associated with operating costs are prohibited.
- Short-term debt will not be used to finance long-term debt.

Debt service limitations include:

- Debt is a policy decision which requires a financial condition analysis that incorporates economic trends, benchmark studies, and all other forces impacting the future finances of the County.
- Analysis of debt burden is measured, but not limited to, the following ratios:
 - Debt service requirements as a percentage of General Fund Revenue.
 - Debt service as a percentage of Per Capita Income.
 - Debt service as a percentage of General Fund Expenditures.

In addition to the policy above, California Government Code, §29909 states the total amount of bonded indebtedness shall not at any time exceed 5% of the taxable property of the county as shown by the last equalized assessment roll.

Resource Reduction Strategy

In the event reductions in resources in any fiscal year require actions to balance the budget, the County will be guided by the following:

1. General Philosophy
 - a. To the extent possible, across-the-board reductions in expenditures will be avoided. Reductions will be made on a case-by-case basis. The emphasis will be on conserving General Fund discretionary resources to finance high priority programs, as set forth in the Solano County Strategic Plan adopted by the Board on December 11, 2007 and as further defined by the Board annually. If necessary, funding for lower priority programs will be reduced or eliminated to ensure appropriations remain in balance with resources;
 - b. The County administers a number of costly State programs that are heavily funded by State and Federal dollars. Compared to the State and Federal governments, the County has only limited ability to raise revenues. Recognizing

Budget Construction & Legal Requirements

that, in the event of a substantial reduction in resources for these programs, the County's goal, to the extent legally possible, is to avoid back-filling reductions in State and Federal dollars with County discretionary dollars;

- c. Maintaining a highly professional service delivery system is of foremost importance to the County. Thus, if it becomes necessary to make significant service delivery reductions, the goal will be to reduce the quantity of a service provided rather than the quality of service; and
- d. Finally, every effort will be made to continue capital and planning programs geared toward meeting the County's long-term needs.

2. Resource Reduction Priorities

a. Short-Term Actions

The following actions, listed in priority order, will be considered when dealing with the immediate impact of a reduction in resources. The purpose of these actions is to achieve immediate savings and/or better position the County to deal with the impact of longer-term actions once they are implemented.

- i. A Selective Hiring Freeze will be implemented. Funding sources, Board priorities, the nature of the program, the potential for service delivery disruption, and the type of position – is it “Mission Critical?” will be considered by the CAO in implementing the hiring freeze.
- ii. Implementation of new programs, not fully operational, that are not fully revenue-offset, will be subject to further CAO review and recommendation to the Board.
- iii. Purchase of equipment will be selectively deferred and reviewed annually. Funding source and impact on service delivery will be considered in implementing the deferral.
- iv. On March 13, 2012 the Board approved revisions to the Voluntary Time Off (VTO) Program, and declared the time period of July 1, 2012 through June 30, 2013 as a period of economic hardship. This current policy continues in effect until the economic downturn has improved. The policy provides for employees to participate in the VTO Program with the opportunity to voluntarily reduce their work day, work week or to take a block of time off while retaining most benefits. VTO may be requested and authorized in six-month increments from July through December and January through June. The purpose of this Program is to reduce County costs during a time of economic hardship through voluntary actions of employees. The VTO Program can only be used during the periods of economic hardship as designated by the Board of Supervisors. Approval of Voluntary Time Off is at the discretion of the Department Head who must take into consideration workload, service demands and other organizational implications.

b. Long-Term Actions

The following actions will be considered when dealing with the longer-term impact of a significant reduction in resources. As appropriate, these reductions will be reflected in the Recommended Budget, and/or Third Quarter or Mid-Year budget adjustments. The actions are listed in priority order and lower priority actions will be implemented only if higher priority actions are insufficient to deal with the fiscal shortfall:

- i. General Fund discretionary contributions to certain programs that are primarily the State's responsibility will be capped at current levels, to the extent legally possible. Except as required by law, the County will not use General Fund dollars to backfill reductions in State or Federal funding for these programs.
- ii. A moratorium will be placed on implementing new programs or expanding existing programs if the cost of those programs or expansions is not fully revenue-offset and a secure long-term funding source is not identified.
- iii. Moderate service level reductions will be proposed on a case-by-case basis. These service level reductions will focus first on reducing General Fund support for those programs that have not been identified as a high priority by the Board.
- iv. Discretionary resources that have been earmarked by the Board for certain purposes will be proposed for re-allocation to fund on-going programs that are a priority for the Board.

- v. General Fund support to outside agencies not controlled by the Board should be greatly reduced or eliminated. This refers to the use of General Fund to support outside agencies whose programs are not aligned with Board priorities, and/or the County has determined would not be provided directly by the County.
- vi. Major program reductions will be proposed in accordance with the Solano County Strategic Plan and the General Philosophy described above. These reductions will fall into two general categories:
 - Program reductions that will be made in response to significant reductions in State funding for programs that are primarily the State's responsibility. In this case, the County will consider returning responsibility to the State for operating those programs to the extent permitted by law. Where returning responsibility to the State is not legally possible, County General Fund support for these programs will be reduced to the minimum level possible, consistent with State mandate requirements.
 - Program reductions will be proposed in response to a reduction in County discretionary revenue. In this case, reductions will be made first in those programs that are not related to the Board's priorities and goals.

Hiring Freeze Policy

In FY2010/11, a Selective Hiring Freeze was instituted to help contain costs due to the State's continuing budget shortfall and to help balance the County's Budget. The County Administrative Officer (CAO) was authorized to selectively fill vacant positions based on the affected Department's need and the particular position's function. The Selective Hiring Freeze will be extended and applied by the CAO in FY2012/13. Authorization to recruit for vacant positions will be reviewed in terms of the definition of "Mission Critical" positions presented to the Board on October 4, 2011.

1. Duration

This Policy will be in effect until the State's budget and fiscal policies and their impacts on the County are known, and a long-term plan to address those impacts is formulated and approved by the Board. It is recommended that the Policy be in effect until no longer warranted and/or recovery from loss of sales and property taxes due to current economic recession materializes.

2. Goal of Hiring Freeze

The goal of this Policy is to contain costs and to provide clear direction for hiring and implementing staffing reductions.

4. Hiring Freeze Guidelines

The County Administrator's approval is required to fill departmental position requests. In evaluating whether to fill a vacant position, the following is to be considered:

- a. Is the position critical to the operation of an essential public safety activity, such that not filling the position will put the lives, health or safety of residents or other staff at risk? Is the position critical to avoid liability and limit impairment or disruption to the delivery of mandated services? If the answer is yes to both questions, the position can be considered for approval by the CAO.
- b. Is the program that the position supports funded on an on-going basis by a dedicated and assured revenue source? Is the position unique to that program? If the answer is yes to both these questions, then, absent other considerations, the position can be advanced for CAO consideration.
 - i. A position is considered unique to a program when the classification is not located in any other department or program. Examples might be Librarians or Engineers. In this context, an Office Assistant would not be a unique position, because this classification is found in many different programs and, in the event of the potential need to eliminate filled positions, an Office Assistant could be transferred from one program to another within the County organization.
 - ii. Before consideration will be given a position that meets the stated criteria, departments should evaluate whether the resources involved could instead be used to help mitigate the impact on the County of revenue reductions in other areas.

Budget Construction & Legal Requirements

- c. If a position is not filled, is the resulting reduction of services for a program below a legally mandated level? If the answer is yes, the position can be considered, but subject to the following:
 - i. The Department should first explore obtaining a waiver of any service level mandate or the feasibility of ending the program or returning responsibility for the program to the State.
 - ii. To the extent practical, efforts should be made to fill the position using the call-back of a laid-off County employee formerly serving in the same classification, or extra help or through internal recruitment.
- d. If a position is not filled, is the result a diminished service level where, in the department's judgment, the program's effectiveness is seriously compromised? If the answer is yes, the department should further consider the following:
 - i. Is this a high priority program as determined by the Board of Supervisor's Strategic Plan and priorities?
 - ii. A thorough exploration of alternative means of providing adequate services has determined they are not feasible or are more costly.
 - iii. To the extent practical, efforts should be made to fill the vacant position using the call-back of a laid off County employee formerly serving in the same classification, or extra help or through internal recruitment.
- e. Is the position in question a critical and hard-to-fill position, as evidenced by repeated, unsuccessful attempts by the Department to recruit? If the answer is yes, and if the program is a high priority for the Board of Supervisors, then the position can be considered.

The Board approved in February 2008 the following actions in preparation for further reductions that may be required for the future. These actions, reaffirmed by the Board in 2011, are:

If possible, in times of economic uncertainty, to help maintain the County's financial stability:

- Departments are directed to immediately halt the implementation of all new programs without a dedicated funding source and that are not already fully implemented.
- Departments are required to obtain CAO approval for the purchase of all capital assets or any computer-related purchase that has not been previously included in the Refresh Policy. Approval will only be granted if the cost of the equipment is fully revenue-offset or is critical to program operations.
- Departments are directed to take whatever steps necessary to end the fiscal year with no increase in County Contribution.
- Departments are directed to control and reduce travel costs. Only travel critical to program operations will be permitted.

Summary of Designated Responsibilities for Actions

As previously discussed, State laws and County ordinances prescribe the manner and form in which the Budget is presented. Additional responsibilities and the delegation for preparation, review, approval and amending the Budget are also established by statute and ordinance, and by policies coordinated through the Board of Supervisors, the County Administrator and the Auditor-Controller's Office.

Listed below are additional actions requiring a four-fifths vote of the Board of Supervisors:

- Appropriation increases within a fund.
- Appropriations from contingencies.
- Appropriations of unanticipated revenues.
- Transfers between funds.
- Transfers from designated reserves.
- Transfers from equipment replacement reserves.
- Transfers from the General Fund General Reserve (only during budget hearings).

Listed below are additional actions requiring a majority vote of the Board of Supervisors:

- Approval of a capital asset over \$50,000 that does not increase the overall department budget.
- Reduction of appropriations and revenues for funding not realized.
- Approval of contracts and amendments when the aggregate amount of the contract and amendment(s) is equal to or in excess of \$50,000 per fiscal year.
- Approval of petty cash accounts over \$3,000, with the exception of the County Library's petty cash account of \$5,000.
- Transfers between Departments within a Fund.
- Transfers between Capital Projects.
- Transfers equal to or more than \$50,000 from salaries and benefits (accounts 1110 through 1999) within a Department.
- Approval of grant application submissions when the amount of the grant is equal to or more than \$50,000 per fiscal year or when the grant-funded activity has General Fund impacts after the grant funds run out.

Listed below are the actions delegated to the County Administrator:

- Approval of a capital asset up to \$50,000 that does not increase the Department's budget.
- Approval of a type of capital asset in lieu of one already budgeted.
- Approval of appropriation transfers to reclassify capital asset appropriations incorrectly budgeted in the categories of Services and Supplies or Other Charges.
- Transfers between divisions, bureaus and sections within a Department provided the total appropriation of the Department is not changed.
- Approval of appropriation transfers to ensure proper classification in accordance with generally accepted accounting principles.
- Transfers less than \$50,000 from salaries and benefits (accounts 1110 through 1999) to other object categories within a Department.
- Transfers to and from expenditure categories 2000 – Services and Supplies, 3000 – Other Charges, 5000 – Other Financing Uses, and 7000 – Intra-Fund Transfers, provided the total appropriation of the budget is not changed.
- Transfers to and from the following accounts: Salary/Wages-Regular (1110); Other Post-Employment Benefits (1213); Compensation Insurance (1240); Insurance-Property (2050); Liability Insurance (2051); Central Data Processing Services (2266); Countywide Administrative Overhead (3710); Building Use Allowance (3712); and Pension Obligation Bonds (5040), provided the total budget is not changed.
- Approval of contracts and amendments when the aggregate amount of the contract and amendment(s) is less than \$50,000 per fiscal year.
- Approval of appropriation transfers to increase the Fleet Management budget when Departments have received approval from the Board to purchase new vehicles.
- Approval of appropriation transfers for Operating Transfers In when an Operating Transfer Out has already received Board approval.
- Approval of modified work weeks and flexible work schedules for County departments provided the County departments can demonstrate a benefit for the County, and if applicable, meet its obligation under the Meyers-Millias-Brown Act (MMBA) with represented employees.
- Approval of grant application submissions when the amount of the grant is less than \$50,000 per fiscal year.

Budget Construction & Legal Requirements

- Authority to release a Department head from accountability of unaccounted capital assets if it has a Fair Market Value of less than \$5,000 or it has been stolen and has a Fair Market Value of less than \$50,000. The Department must provide a copy of the police report, and the CAO must determine no negligence occurred.
- Authority to delete positions that have been vacant for over six months, in accordance with the 2011 Budget Reduction Strategy of eliminating or freezing vacant positions and only filling positions that are "Mission Critical" to the organization, and to direct the Director of Human Resources to make technical changes to the Position Allocation List.

Listed below are actions delegated to the Director of Human Resources:

- Affirm the appropriate jurisdictions are utilized for comparison purposes when determining compensation for County positions.
- Affirm the County's policy of no retroactivity for compensation during negotiation with its bargaining units.
- Affirm that the Director of Human Resources, as provided for in the Employer/Employee Relations Rules and Regulations, may enter into side letter agreements or MOU amendments with represented bargaining units to resolve employee/employer disputes and/or issues.
- Affirm the County's policy that extra help employees are limited to working 999 hours per fiscal year. In the event the employee works over 999 hours per fiscal year, affirm the County's policy of providing CalPERS benefits in the same manner as represented employees.
- Authorize the Director of Human Resources, with the concurrence of the County Administrator's Office, to temporarily increase the number of positions in a Department without further approval of the Board of Supervisors when an employee has announced their retirement/separation from the County and the Department has a compelling reason that the retiree-to-be should train his/her replacement.
- Authorize the Director of Human Resources to review the classifications in the Senior Management Group, unrepresented and at-will employees.
- Affirm that the Director of Human Resources shall implement benefit changes for unrepresented employees in the Executive Management, Senior Management and the Confidential Group consistent with the benefits received by represented employees.

Listed below are additional actions delegated to the Auditor-Controller:

- Deposit prior year SB90 revenues in General Revenues when a Department has a Net County Cost or receives a General Fund Contribution.
- Authorize the Auditor-Controller, in consultation with the County Administrator, to carry forward Board-approved capital project appropriations into subsequent years to facilitate the accounting and management of multi-year capital projects.
- Approve petty cash requests up to \$3,000, with the exception of requests of up to \$5,000 for the County Library's petty cash account.
- Process Appropriation Transfer Requests (ATR) as approved by the Board of Supervisors or County Administrator.
- Authorize the Auditor-Controller, with concurrence from the County Administrator, to reclassify appropriations between the maintenance accounts and capital outlay accounts within the same project budget, so long as total appropriations are not increased.
- Authorize the Auditor-Controller, with concurrence from the County Administrator, to decrease capital outlay appropriations within the respective capital project funds, and to increase appropriations in Public Art Fund to cover costs associated with the public art project to ensure compliance with Solano County Public Art Ordinance, Code Section 5-5.
- Authorize the Auditor-Controller to apply amounts received from Departments for the costs of the PARS Supplementary Retirement Plan to the Pension Debt Service Fund through FY2015/16.
- After the adoption of the Budget for FY2012/13, authorize the Auditor-Controller, with the County Administrator's approval, to:

Budget Construction & Legal Requirements

- Transfer County General Fund contribution between Departments within Funds 900 (Public Safety) and 902 (Health & Social Services), provided the total appropriation of the individual Funds are not changed.
- As may be authorized by the Board of Supervisors following Budget Hearing deliberations:
 - Increase the General Fund Balance for Accrued Leave Payoff or for Deferred Maintenance; and/or
 - Partially or wholly payoff the outstanding principal balance of the General Fund loan for Pension Obligation Bonds; and/or
 - Establish a General Fund Balance for future CalPERS rate increases.
- Increase the General Fund General Reserve by the:
 - Amount the General Fund's Year-end Fund Balance exceeds the Third Quarter projections; and
 - Repayments from the Pension Debt Service Fund and other General Fund loans.
- Authorize the Auditor-Controller, with the County Administrator's approval, to increase the General Fund Balance for Accrued Leave Payoff by the amount appropriated in the General Expenditures Budget for Accrued Leave Payoff not used by the end of the fiscal year.

Listed below is an additional action delegated to Departments:

- Request individual purchase of materials and services under \$5,000 in compliance with County Purchasing policies. Purchase orders will not be required for items under \$5,000.

This Page Intentionally Left Blank

**State of California Schedule 1
All Funds Summary**

**COUNTY OF SOLANO
SCHEDULE 1
ALL FUNDS SUMMARY
FY2012/13**

FUND NAME	TOTAL FINANCING SOURCES				TOTAL FINANCING USES		
	FUND BALANCE AVAILABLE 06/30/2012 ESTIMATED	DECREASES TO OBLIGATED FUND BALANCES	ADDITIONAL FINANCING SOURCES	TOTAL FINANCING SOURCES	FINANCING USES	INCREASES TO OBLIGATED FUND BALANCES	TOTAL FINANCING USES
GOVERNMENTAL FUNDS							
GENERAL FUND	32,611,086	800,000	174,151,067	207,562,153	207,562,153	0	207,562,153
SPECIAL REVENUE FUNDS	29,536,949	500,000	488,030,473	518,067,422	506,952,764	11,114,658	518,067,422
CAPITAL PROJECT FUNDS	1,585,299	0	5,259,326	6,844,625	6,844,625	0	6,844,625
DEBT SERVICE FUNDS	(12,520,530)	0	32,838,058	20,317,528	20,317,528	0	20,317,528
TOTAL GOVERNMENTAL FUNDS	51,212,804	1,300,000	700,278,924	752,791,728	741,677,070	11,114,658	752,791,728
OTHER FUNDS							
INTERNAL SERVICE FUNDS	2,164,068	0	33,462,819	35,626,887	35,626,887	0	35,626,887
ENTERPRISE FUNDS	203,766	0	1,199,470	1,403,236	1,403,236	0	1,403,236
SPECIAL DISTRICTS & OTHER AGENCIES	482,618	0	3,360,580	3,843,198	3,843,198	0	3,843,198
TOTAL OTHER FUNDS	2,850,452	0	38,022,869	40,873,321	40,873,321	0	40,873,321
TOTAL ALL FUNDS	54,063,256	1,300,000	738,301,793	793,665,049	782,550,391	11,114,658	793,665,049

**State of California Schedule 2
Governmental Funds Summary**

**COUNTY OF SOLANO
SCHEDULE 2
GOVERNMENTAL FUNDS SUMMARY
FY2012/13**

FUND	FUND NAME	TOTAL FINANCING SOURCES			TOTAL FINANCING USES			
		FUND BALANCE AVAILABLE 06/30/2012 ESTIMATED	DECREASES TO OBLIGATED FUND BALANCES	ADDITIONAL FINANCING SOURCES	TOTAL FINANCING SOURCES	FINANCING USES	INCREASES TO OBLIGATED FUND BALANCES	TOTAL FINANCING USES
GENERAL FUND								
001	GENERAL FUND	32,611,086	800,000	174,151,067	207,562,153	207,562,153	0	207,562,153
	TOTAL GENERAL FUND	32,611,086	800,000	174,151,067	207,562,153	207,562,153	0	207,562,153
SPECIAL REVENUE FUNDS								
004	COUNTY LIBRARY	4,086,746	500,000	15,590,837	20,177,583	20,177,583	0	20,177,583
012	FISH/WILDLIFE PROPAGATION	217,563	0	23,599	241,162	241,162	0	241,162
016	PARKS AND RECREATION	0	0	1,385,390	1,385,390	1,385,390	0	1,385,390
035	JH REC HALL - WARD WELFARE	88,913	0	15,000	103,913	103,913	0	103,913
036	LIBRARY ZONE 1	0	0	891,395	891,395	891,395	0	891,395
037	LIBRARY ZONE 2	0	0	29,462	29,462	29,462	0	29,462
066	LIBRARY ZONE 6	0	0	14,029	14,029	14,029	0	14,029
067	LIBRARY ZONE 7	0	0	308,261	308,261	308,261	0	308,261
101	ROAD	4,231,977	0	21,978,696	26,210,673	22,769,687	3,440,986	26,210,673
105	HOUSING REHABILITATION	244,617	0	300,120	544,737	544,737	0	544,737
110	MICRO-ENTERPRISE BUSINESS	16,622	0	2,307	18,929	18,929	0	18,929
120	HOMEACRES LOAN PROGRAM	1,099,980	0	12,875	1,112,855	1,112,855	0	1,112,855
150	HOUSING & URBAN DEVELOPMENT	0	0	3,770,967	3,770,967	3,770,967	0	3,770,967
152	IN HOME SUPP SVCS-PUBLIC AUTH	0	0	2,665,400	2,665,400	2,665,400	0	2,665,400
153	FIRST 5 SOLANO	9,212,096	0	4,188,461	13,400,557	5,726,885	7,673,672	13,400,557
215	RECORDER SPECIAL REVENUE	6,298,501	0	766,500	7,065,001	7,065,001	0	7,065,001
228	LIBRARY - FRIENDS & FOUND	0	0	122,100	122,100	122,100	0	122,100
233	DA SPECIAL REV	835,336	0	688,817	1,524,153	1,524,153	0	1,524,153
239	TOBACCO SETTLEMENT	123,992	0	150	124,142	124,142	0	124,142
241	CIVIL PROCESSING FEES	(13,052)	0	251,511	238,459	238,459	0	238,459
253	SHERIFF'S ASSET SEIZURE	(10,551)	0	11,000	449	449	0	449
256	SHERIFF OES	153,475	0	816,520	969,995	969,995	0	969,995
263	CJ TEMP CONSTRUCTION	3,141	0	355,976	359,117	359,117	0	359,117
264	CRTHSE TEMP CONST	678,971	0	356,637	1,035,608	1,035,608	0	1,035,608
278	PUBLIC WORKS IMPROVEMENT	91,139	0	15,500	106,639	106,639	0	106,639
281	SURVEY MONUMENT PRESERV	26,198	0	8,230	34,428	34,428	0	34,428

**State of California Schedule 2
Governmental Funds Summary**

FUND	FUND NAME	TOTAL FINANCING SOURCES				TOTAL FINANCING USES		
		FUND BALANCE AVAILABLE 06/30/2012 ESTIMATED	DECREASES TO OBLIGATED FUND BALANCES	ADDITIONAL FINANCING SOURCES	TOTAL FINANCING SOURCES	FINANCING USES	INCREASES TO OBLIGATED FUND BALANCES	TOTAL FINANCING USES
296	PUBLIC FACILITIES FEES	1,517,701	0	2,074,252	3,591,953	3,591,953	0	3,591,953
301	GEN SVCS SPECIAL REVENUE	9,013	0	260	9,273	9,273	0	9,273
325	SHERIFF'S OFFICE GRANTS	0	0	130,836	130,836	130,836	0	130,836
326	SHERIFF - SPECIAL REVENUE	204,346	0	624,289	828,635	828,635	0	828,635
369	CHILD SUPPORT SERVICES	259,167	0	12,448,828	12,707,995	12,707,995	0	12,707,995
390	TOBACCO PREVENTION & EDUC	0	0	290,720	290,720	290,720	0	290,720
900	PUBLIC SAFETY	0	0	143,697,236	143,697,236	143,697,236	0	143,697,236
901	C M F CASES	5,851	0	256,824	262,675	262,675	0	262,675
902	HEALTH & SOCIAL SERVICES	0	0	269,005,706	269,005,706	269,005,706	0	269,005,706
903	WORKFORCE INVESTMENT BOARD	0	0	4,811,783	4,811,783	4,811,783	0	4,811,783
905	COUNTY LOCAL REV FUND 2011	155,207	0	119,999	275,206	275,206	0	275,206
	TOTAL SPECIAL REVENUE FUNDS	29,536,949	500,000	488,030,473	518,067,422	506,952,764	11,114,658	518,067,422
	CAPITAL PROJECT FUNDS							
006	CAPITAL OUTLAY	1,433,394	0	4,288,322	5,721,716	5,721,716	0	5,721,716
106	PUBLIC ARTS PROJECTS	14,378	0	120	14,498	14,498	0	14,498
107	FAIRGROUNDS DEVELOP PROJ	15,083	0	898,235	913,318	913,318	0	913,318
249	HSS CAPITAL PROJECTS	122,444	0	72,649	195,093	195,093	0	195,093
	TOTAL CAPITAL PROJECT FUNDS	1,585,299	0	5,259,326	6,844,625	6,844,625	0	6,844,625
	DEBT SERVICE FUNDS							
306	PENSION DEBT SERVICE	(12,520,530)	0	22,362,614	9,842,084	9,842,084	0	9,842,084
332	GOVT CENTER DEBT SERVICE	0	0	7,957,256	7,957,256	7,957,256	0	7,957,256
334	H&SS SPH ADMIN/REFINANCE	0	0	2,518,188	2,518,188	2,518,188	0	2,518,188
	TOTAL DEBT SERVICE FUNDS	(12,520,530)	0	32,838,058	20,317,528	20,317,528	0	20,317,528
	TOTAL GOVERNMENTAL FUNDS	51,212,804	1,300,000	700,278,924	752,791,728	741,677,070	11,114,658	752,791,728

APPROPRIATIONS LIMIT
(2012/13)

APPROPRIATIONS LIMIT	<u>505,987,261</u>
APPROPRIATIONS SUBJECT TO LIMIT	<u>109,462,625</u>

**State of California Schedule 3
Fund Balance - Governmental Funds**

**COUNTY OF SOLANO
SCHEDULE 3
FUND BALANCE - GOVERNMENTAL FUNDS
FY2012/13**

FUND	FUND NAME	TOTAL FUND BALANCE 6/30/2012 ESTIMATED				FUND BALANCE AVAILABLE 6/30/2012 ESTIMATED
			ENCUMBRANCES ESTIMATED	NONSPENDABLE RESTRICTED AND COMMITTED	ASSIGNED	
GENERAL FUND						
001	GENERAL FUND	107,024,975	500,000	73,910,109	3,780	32,611,086
TOTAL	GENERAL FUND	107,024,975	500,000	73,910,109	3,780	32,611,086
SPECIAL REVENUE FUNDS						
004	COUNTY LIBRARY	6,673,057	301,845	2,281,029	3,437	4,086,746
012	FISH/WILDLIFE PROPAGATION	522,573	300,000	5,010	0	217,563
016	PARKS AND RECREATION	500	0	0	500	0
035	JH REC HALL - WARD WELFARE	88,913	0	0	0	88,913
101	ROAD	8,976,074	1,058,742	3,685,355	0	4,231,977
105	HOUSING REHABILITATION	1,414,052	0	1,169,435	0	244,617
110	MICRO-ENTERPRISE BUSINESS	60,042	0	43,420	0	16,622
120	HOMEACRES LOAN PROGRAM	1,929,434	0	829,454	0	1,099,980
153	FIRST 5 SOLANO	12,342,573	100,000	3,030,477	0	9,212,096
215	RECORDER SPECIAL REVENUE	7,464,063	0	1,165,562	0	6,298,501
233	DISTRICT ATTORNEY SPECIAL REV	1,039,920	0	204,584	0	835,336
239	TOBACCO SETTLEMENT	125,000	0	1,008	0	123,992
241	CIVIL PROCESSING FEES	413,073	0	426,125	0	(13,052)
253	SHERIFF'S ASSET SEIZURE	(10,551)	0	0	0	(10,551)
256	SHERIFF OES	153,475	0	0	0	153,475
263	CJ TEMP CONSTRUCTION	3,141	0	0	0	3,141
264	CRTHSE TEMP CONST	678,971	0	0	0	678,971
278	PUBLIC WORKS IMPROVEMENT	188,404	0	97,265	0	91,139
281	SURVEY MONUMENT PRESERV	26,198	0	0	0	26,198
282	COUNTY DISASTER	16,506	0	16,506	0	0
296	PUBLIC FACILITIES FEES	4,909,776	0	3,392,075	0	1,517,701
301	GEN SVCS SPECIAL REVENUE	9,013	0	0	0	9,013

**State of California Schedule 3
Fund Balance - Governmental Funds**

FUND	FUND NAME	TOTAL FUND BALANCE 6/30/2012 ESTIMATED	ENCUMBRANCES ESTIMATED	NONSPENDABLE RESTRICTED AND COMMITTED	ASSIGNED	FUND BALANCE AVAILABLE 6/30/2012 ESTIMATED
323	CO LOW/MOD HSNG SET ASIDE	1,700,000	0	1,700,000	0	0
326	SHERIFF - SPECIAL REVENUE	204,346	0	0	0	204,346
369	CHILD SUPPORT SERVICES	259,167	0	0	0	259,167
900	PUBLIC SAFETY	510,780	500,000	0	10,780	0
901	C M F CASES	5,851	0	0	0	5,851
902	HEALTH & SOCIAL SERVICES	139,329	100,000	0	39,329	0
903	WORKFORCE INVESTMENT BOARD	620	0	0	620	0
905	COUNTY LOCAL REV FUND 2011	155,207	0	0	0	155,207
TOTAL	SPECIAL REVENUE FUNDS	49,999,507	2,360,587	18,047,305	54,666	29,536,949
CAPITAL PROJECT FUNDS						
006	CAPITAL OUTLAY	29,933,394	28,500,000	0	0	1,433,394
106	PUBLIC ARTS PROJECTS	14,378	0	0	0	14,378
107	FAIRGROUNDS DEVELOP PROJ	15,083	0	0	0	15,083
249	HHS CAPITAL PROJECT	3,622,444	3,500,000	0	0	122,444
TOTAL	CAPITAL PROJECT FUNDS	33,585,299	32,000,000	0	0	1,585,299
DEBT SERVICE FUNDS						
306	PENSION DEBT SERVICE	(7,155,115)	0	5,365,415	0	(12,520,530)
334	H&SS SPH ADMIN/REFINANCE	1,763,970	0	1,763,970	0	0
TOTAL	DEBT SERVICE FUNDS	(5,391,145)	0	7,129,385	0	(12,520,530)
TOTAL GOVERNMENT FUNDS						
		185,218,636	34,860,587	99,086,799	58,446	51,212,804

**State of California Schedule 4
Reserves/Designations - By Governmental Funds**

**COUNTY OF SOLANO
SCHEDULE 4
OBLIGATED FUND BALANCES - BY GOVERNMENTAL FUNDS
FY2012/13**

FUND	FUND NAME AND FUND BALANCE DESCRIPTIONS	OBLIGATED FUND BALANCES 6/30/12	DECREASES OR CANCELLATIONS		INCREASES OR NEW OBLIGATED FUND BALANCES		TOTAL OBLIGATED FUND BALANCES FOR THE BUDGET YEAR 2012/13
			RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS	RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS	
001	GENERAL FUND						
	GENERAL						
	General Reserve	35,615,958					35,615,958
	Non-Spendable - LT Receivable	30,792,954					30,792,954
	Non-Spendable - Inventory	1,962					1,962
	Committed-Unfunded Employee Leave Payoff	4,365,555	800,000				3,565,555
	Committed - Deferred Maintenance	3,133,680					3,133,680
	Assigned - Imprest Cash	3,780					3,780
	FUND TOTAL	73,913,889	800,000				73,113,889
	TOTAL GENERAL FUND	73,913,889	800,000	0	0	0	73,113,889
004	SPECIAL REVENUE FUNDS						
	COUNTY LIBRARY						
	General Reserve	234,258					234,258
	Non-Spendable - LT Receivable	241,492					241,492
	Committed - Equipment Replacement	1,055,279					1,055,279
	Committed - Library Debt	750,000	500,000				250,000
	Assigned - Imprest Cash	3,237					3,237
Assigned - Deposits with Others	200					200	
	FUND TOTAL	2,284,466	500,000				1,784,466
012	FISH/WILDLIFE PROPAGATION FUND						
	General Reserve	5,010					5,010
016	PARKS AND RECREATION						
	Assigned - Imprest Cash	500					500
101	ROAD						
	General Reserve	3,483,180			3,440,986		6,924,166
	Non-Spendable - Inventory	202,175					202,175
	FUND TOTAL	3,685,355			3,440,986		7,126,341
105	HOME INVESTMENT PARTNERSHIP						
	Non-Spendable - LT Receivable	1,169,435					1,169,435
110	MICRO-ENTERPRISE BUSINESS						
	Non-Spendable - LT Receivable	43,420					43,420
120	HOMEACRES LOAN PROGRAM						
	Non-Spendable - LT Receivable	829,454					829,454
153	FIRST 5 SOLANO						
	General Reserve	3,030,477			7,673,672		10,704,149

**State of California Schedule 4
Reserves/Designations - By Governmental Funds**

FUND	FUND NAME AND FUND BALANCE DESCRIPTIONS	OBLIGATED FUND BALANCES 6/30/12	DECREASES OR CANCELLATIONS		INCREASES OR NEW OBLIGATED FUND BALANCES		TOTAL OBLIGATED FUND BALANCES FOR THE BUDGET YEAR 2012/13
			RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS	RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS	
215	RECORDER SPECIAL REVENUE General Reserve	1,165,562					1,165,562
233	DISTRICT ATTORNEY SPECIAL REV General Reserve	204,584					204,584
239	TOBACCO SETTLEMENT General Reserve	1,008					1,008
241	CIVIL PROCESSING FEES General Reserve	426,125					426,125
278	PUBLIC WORKS IMPROVEMENT General Reserve	97,265					97,265
282	COUNTY DISASTER General Reserve	5,950					5,950
	Non-Spendable - LT Receivable	10,556					10,556
	FUND TOTAL	16,506					16,506
296	PUBLIC FACILITIES FEES General Reserves	3,392,075					3,392,075
323	COUNTY LOW/MOD HSNG SET ASIDE General Reserves	1,700,000					1,700,000
900	PUBLIC SAFETY Assigned - Imprest Cash	7,325					7,325
	Assigned - Imprest Account Debit Card	3,455					3,455
	FUND TOTAL	10,780					10,780
902	HEALTH & SOCIAL SERVICES Assigned - Imprest Cash	4,150					4,150
	Assigned - Imprest Account Debit Card	35,179					35,179
	FUND TOTAL	39,329					39,329
903	WORKFORCE INVESTMENT BOARD Assigned - Imprest Cash	620					620
	TOTAL SPECIAL REVENUE FUNDS	18,101,971	500,000	0	11,114,658	0	28,716,629
	DEBT SERVICE FUNDS						
306	PENSION DEBT SERVICE Non-Spendable - LT Receivable	5,365,415					5,365,415
334	H&SS SPH ADMIN/REFINANCE General Reserves	1,763,970					1,763,970
	TOTAL DEBT SERVICE FUNDS	7,129,385	0	0	0	0	7,129,385
	TOTAL GOVERNMENTAL FUNDS	99,145,245	1,300,000	0	11,114,658	0	108,959,903

**State of California Schedule 5
Summary of Governmental Funds' Additional Financing Sources by Source**

**COUNTY OF SOLANO
SCHEDULE 5
SUMMARY OF ADDITIONAL FINANCING SOURCES BY SOURCE AND FUND
GOVERNMENTAL FUNDS
FY2012/13**

DESCRIPTION	2010/11	2011/12	2012/13	PERCENT
	ACTUAL	ADOPTED BUDGET	RECOMMENDED	CHANGE
SUMMARIZATION BY SOURCE				
Taxes	115,924,172	113,314,413	114,388,533	1 %
Licenses, Permits & Franchise	6,580,255	6,182,532	6,091,124	(1) %
Fines, Forfeitures & Penalty	4,146,884	4,032,769	3,861,884	(4) %
Revenue From Use Of Money/Prop	2,861,989	2,021,799	1,817,571	(10) %
Intergovernmental Revenues	314,303,657	316,911,591	329,026,979	4 %
Charges For Services	89,046,951	86,964,891	83,914,492	(4) %
Misc Revenues	17,524,730	12,592,068	13,635,206	8 %
Other Financing Sources	164,827,018	162,215,749	147,543,135	(9) %
Residual Equity Transfers	5,650	0	0	0 %
TOTAL SUMMARIZATION BY SOURCE	715,221,306	704,235,812	700,278,924	(1) %
SUMMARIZATION BY FUND				
001 GENERAL FUND	195,326,107	175,564,607	174,151,067	(1) %
004 COUNTY LIBRARY	16,326,393	15,903,655	15,590,837	(2) %
012 FISH/WILDLIFE PROPAGATION	11,627	17,055	23,599	38 %
016 PARKS AND RECREATION	1,506,941	1,265,151	1,385,390	10 %
035 JH REC HALL - WARD WELFARE	16,658	16,000	15,000	(6) %
036 LIBRARY ZONE 1	925,417	896,046	891,395	(1) %
037 LIBRARY ZONE 2	30,624	29,411	29,462	0 %
066 LIBRARY ZONE 6	14,558	14,065	14,029	(0) %
067 LIBRARY ZONE 7	325,973	312,192	308,261	(1) %
101 ROAD	15,647,196	18,192,480	21,978,696	21 %
105 HOUSING REHABILITATION	527	300,750	300,120	(0) %
110 MICRO-ENTERPRISE BUSINESS	19,986	204,837	2,307	(99) %
120 HOMEACRES LOAN PROGRAM	11,681	14,000	12,875	(8) %
150 HOUSING & URBAN DEVELOPMENT	2,313,943	3,922,757	3,770,967	(4) %
152 IN HOME SUPP SVCS-PUBLIC AUTH	2,663,612	2,753,453	2,665,400	(3) %

State of California Schedule 5
Summary of Governmental Funds' Additional Financing Sources by Source

DESCRIPTION	2011/12			PERCENT CHANGE
	2010/11 ACTUAL	ADOPTED BUDGET	2012/13 RECOMMENDED	
153 FIRST 5 SOLANO	5,064,390	4,841,852	4,188,461	(13) %
215 RECORDER SPECIAL REVENUE	691,624	723,636	766,500	6 %
228 LIBRARY - FRIENDS & FOUNDATION	97,410	137,100	122,100	(11) %
233 DISTRICT ATTORNEY SPECIAL REV	595,038	483,176	688,817	43 %
238 SE VALLEJO REDEVELOPMENT SETT	53	0	0	0 %
239 TOBACCO SETTLEMENT	2,299,971	0	150	0 %
241 CIVIL PROCESSING FEES	223,569	187,132	251,511	34 %
253 SHERIFF'S ASSET SEIZURE	20,292	11,698	11,000	(6) %
256 SHERIFF OES	873,408	1,540,206	816,520	(47) %
263 CJ TEMP CONSTRUCTION	408,591	369,559	355,976	(4) %
264 CRTHSE TEMP CONST	405,350	372,155	356,637	(4) %
278 PUBLIC WORKS IMPROVEMENT	9,461	7,000	15,500	121 %
281 SURVEY MONUMENT PRESERVATION	9,039	9,200	8,230	(11) %
296 PUBLIC FACILITIES FEES	3,980,630	3,113,416	2,074,252	(33) %
301 GEN SVCS SPECIAL REVENUE	4,177	2,150	260	(88) %
323 COUNTY LOW/MOD HSNG SET ASIDE	1,700,000	0	0	0 %
325 SHERIFF'S OFFICE GRANTS	545,451	776,949	130,836	(83) %
326 SHERIFF - SPECIAL REVENUE	630,933	646,376	624,289	(3) %
340 LOCAL LAW ENFORCE BLOCK GRANT	14,950	25,409	0	(100) %
369 CHILD SUPPORT SERVICES	11,907,768	12,432,766	12,448,828	0 %
390 TOBACCO PREVENTION & EDUCATION	190,410	224,413	290,720	30 %
900 PUBLIC SAFETY	135,853,668	137,321,212	143,697,236	5 %
901 C M F CASES	372,575	256,824	256,824	0 %
902 HEALTH & SOCIAL SERVICES	262,734,889	271,886,668	269,005,706	(1) %
903 WORKFORCE INVESTMENT BOARD	6,299,787	4,780,107	4,811,783	1 %
905 COUNTY LOCAL REVENUE FUND 2011	0	0	119,999	N/A %
006 CAPITAL OUTLAY	9,071,908	4,300,509	4,288,322	(0) %
106 PUBLIC ARTS PROJECTS	1,358	176,875	120	(100) %
107 FAIRGROUNDS DEVELOPMENT PROJ	0	4,545,206	898,235	(80) %
249 HSS CAPITAL PROJECTS	2,461,171	257,743	72,649	(72) %
306 PENSION DEBT SERVICE	23,245,923	24,860,892	22,362,614	(10) %
332 GOVERNMENT CENTER DEBT SERVICE	7,889,310	7,973,762	7,957,256	(0) %
334 H&SS SPH ADMIN/REFINANCE	2,476,960	2,565,362	2,518,188	(2) %
TOTAL SUMMARIZATION BY FUND	715,221,307	704,235,812	700,278,924	(1) %

**State of California Schedule 5A
Analysis of Financing Sources by Source, by Fund**

**COUNTY OF SOLANO
STATE OF CALIFORNIA SCHEDULE 05A
ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND
FY2012/13**

SUMMARIZATION BY SOURCE/FUND		2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
9000	Taxes				
001	CURRENT SECURED	55,930,174	54,040,046	54,800,000	1%
001	CURRENT UNSECURED	2,461,942	2,712,071	2,500,000	(8%)
001	PRIOR UNSECURED	83,782	75,000	75,000	0%
001	SUPPLEMENTAL SECURED	648,251	750,000	550,000	(27%)
001	PRIOR SECURED	27,209	25,000	25,000	0%
001	PENALTIES	272,132	275,000	250,000	(9%)
001	SALES & USE TAX	1,444,963	1,350,000	1,400,000	4%
001	PROPERTY TRANSFER TAX	1,490,597	1,600,000	1,600,000	0%
001	SALES & USE TAX-IN LIEU	-241,282	391,283	400,000	2%
001	PROPERTY TAX-IN LIEU OF VLF	38,181,680	37,418,046	37,700,000	1%
001	UNITARY	2,587,996	2,651,125	2,950,000	11%
004	CURRENT SECURED	4,432,933	4,296,456	4,283,716	(0%)
004	CURRENT UNSECURED	196,136	207,884	196,178	(6%)
004	PRIOR UNSECURED	6,171	3,113	3,355	8%
004	SUPPLEMENTAL SECURED	17,969	36,474	4,303	(88%)
004	PRIOR SECURED	1,171	0	0	0%
004	LIBRARY SALES TAX - MEASURE B	3,633,490	3,122,614	3,238,151	4%
004	UNITARY	116,541	116,648	127,150	9%
006	CURRENT SECURED	1,486,015	1,435,988	1,456,728	1%
006	CURRENT UNSECURED	66,670	71,828	67,791	(6%)
006	PRIOR UNSECURED	2,274	0	473	0%
006	SUPPLEMENTAL SECURED	11,928	13,934	12,660	(9%)
006	PRIOR SECURED	769	0	0	0%
006	UNITARY	59,675	59,786	64,384	8%
016	CURRENT SECURED	372,921	360,368	365,573	1%
016	CURRENT UNSECURED	16,731	18,027	17,031	(6%)
016	PRIOR UNSECURED	570	0	0	0%
016	SUPPLEMENTAL SECURED	2,993	3,497	3,193	(9%)
016	PRIOR SECURED	193	0	0	0%
016	UNITARY	14,989	16,905	16,187	(4%)
036	CURRENT SECURED	678,045	657,038	657,478	0%
036	CURRENT UNSECURED	20,482	24,003	20,797	(13%)
036	PRIOR UNSECURED	1,294	0	0	0%
036	SUPPLEMENTAL SECURED	2,339	7,812	4,687	(40%)
036	PRIOR SECURED	769	0	0	0%
036	UNITARY	13,683	13,539	16,265	20%
037	CURRENT SECURED	26,665	25,666	25,579	(0%)
037	CURRENT UNSECURED	1,178	1,214	1,434	18%
037	PRIOR UNSECURED	48	0	0	0%
037	SUPPLEMENTAL SECURED	129	181	0	(100%)
037	PRIOR SECURED	170	0	0	0%
037	UNITARY	881	887	1,046	18%
066	CURRENT SECURED	12,908	12,515	12,448	(1%)

**State of California Schedule 5A
Analysis of Financing Sources by Source, by Fund**

SUMMARIZATION BY SOURCE/FUND		2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
066	CURRENT UNSECURED	730	744	802	8%
066	PRIOR UNSECURED	28	0	0	0%
066	SUPPLEMENTAL SECURED	73	0	0	0%
066	PRIOR SECURED	77	82	0	(100%)
066	UNITARY	517	520	614	18%
067	CURRENT SECURED	291,424	282,467	279,399	(1%)
067	CURRENT UNSECURED	10,893	11,714	12,059	3%
067	PRIOR UNSECURED	1,499	0	0	0%
067	SUPPLEMENTAL SECURED	1,680	2,049	0	(100%)
067	PRIOR SECURED	1,990	0	0	0%
067	UNITARY	7,423	7,436	8,822	19%
101	CURRENT SECURED	680,255	648,527	665,000	3%
101	CURRENT UNSECURED	38,564	40,000	40,000	0%
101	PRIOR UNSECURED	1,354	1,104	1,500	36%
101	SUPPLEMENTAL SECURED	3,804	5,021	1,500	(70%)
101	PRIOR SECURED	4,069	230	230	0%
101	TRANSPORTATION TAX	735,017	465,000	472,000	2%
101	UNITARY	58,605	55,571	60,000	8%
TOTAL Taxes		115,924,172	113,314,413	114,388,533	1%
9200 Licenses, Permits & Franchise					
001	ANIMAL LICENSES	29,781	29,000	29,000	0%
001	BUSINESS LICENSES	97,588	72,382	94,320	30%
001	BUILDING PERMITS	680,739	589,737	550,585	(7%)
001	BUILDING PERMITS-ECOMMERCE	5,044	3,500	5,000	43%
001	ZONING PERMITS	97,537	68,775	77,378	13%
001	SOLID WASTE PERMITS	1,218,366	1,191,900	999,379	(16%)
001	SEPTIC CONSTRUCTION PERMITS	148,012	135,000	145,386	8%
001	FRANCHISE-PG&E ELECTRIC	334,446	324,964	330,000	2%
001	FRANCHISE-PG&E GAS	66,472	85,000	85,000	0%
001	FRANCHISE-CATV	80,929	70,000	70,000	0%
001	FRANCHISE-GARBAGE	121,628	123,703	97,815	(21%)
001	FRANCHISES - OTHER	25,209	25,000	25,000	0%
001	LICENSES & PERMITS-OTHER	250,213	246,936	258,936	5%
001	MARRIAGE LICENSES	137,851	119,400	127,400	7%
001	FOOD PERMITS	1,428,481	1,391,838	1,401,838	1%
001	PENALTY FEES	42,337	39,400	46,000	17%
001	HOUSING PERMITS	95,411	87,470	94,000	7%
001	RECREATIONAL HEALTH PERMITS	165,583	147,000	155,000	5%
001	WATER PERMITS	9,076	9,034	8,716	(4%)
001	HAZARDOUS MATERIALS PERMITS	1,126,966	1,108,450	1,107,750	(0%)
001	BODY ART ACTIVITIES	0	0	10,945	0%
101	BUILDING PERMITS	9,000	6,000	8,000	33%
101	ZONING PERMITS	2,105	2,700	1,700	(37%)
101	ENCROACHMENT PERMITS	145,052	70,000	90,000	29%
101	TRANSPORTATION PERMIT	14,428	15,000	25,000	67%
101	GRADING PERMITS	50,199	30,000	50,000	67%
101	LICENSES & PERMITS-OTHER	6,380	3,800	3,000	(21%)

State of California Schedule 5A
Analysis of Financing Sources by Source, by Fund

SUMMARIZATION BY SOURCE/FUND		2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
326	LICENSES & PERMITS-OTHER	169,495	170,043	168,655	(1%)
900	LICENSES & PERMITS-OTHER	11,505	6,500	15,201	134%
902	LICENSES & PERMITS-OTHER	4,154	4,000	4,120	3%
902	BURIAL PERMITS	6,268	6,000	6,000	0%
TOTAL Licenses, Permits & Franchise		6,580,255	6,182,532	6,091,124	(1%)
9300 Fines, Forfeitures, & Penalty					
001	VEHICLE CODE FINES	871,453	900,000	850,000	(6%)
001	OTHER COURT FINES	89,935	55,000	50,000	(9%)
001	VEHICLE FINES-DRUNK DRIVING	185,618	120,000	170,000	42%
001	WARRANT REVENUE - TRAFFIC	10,916	15,000	10,000	(33%)
001	HEALTH & SAFETY	22	0	0	0%
001	CIVIL ASSESSMENT	900	0	0	0%
001	FORFEITURES & PENALTIES	16,373	12,500	7,500	(40%)
001	OTHER ASSESSMENTS	572,947	512,000	512,000	0%
012	VEHICLE CODE FINES	4,005	1,000	800	(20%)
016	OTHER COURT FINES	3,822	2,000	2,000	0%
233	FORFEITURES & PENALTIES	579,299	477,176	681,264	43%
241	CIVIL ASSESSMENT	106,263	81,073	120,530	49%
241	OTHER ASSESSMENTS	5,593	4,267	6,815	60%
263	VEHICLE CODE FINES	27,687	24,955	19,265	(23%)
264	VEHICLE CODE FINES	27,686	24,954	19,200	(23%)
900	VEHICLE CODE FINES	3,626	6,000	4,000	(33%)
900	OTHER COURT FINES	2,702	15,000	3,200	(79%)
900	VEHICLE FINES-DRUNK DRIVING	8,058	8,500	6,500	(24%)
900	SB 1127 CONVICTIONS	58,488	135,000	40,000	(70%)
900	HEALTH & SAFETY	130	200	0	(100%)
900	FORFEITURES & PENALTIES	643,239	679,797	339,749	(50%)
900	WORK FURLOUGH FEES	4,725	6,451	4,000	(38%)
900	WORK RELEASE FEES	47,688	42,494	61,066	44%
900	ELECTRONIC MONITOR DAILY FEES	270,408	270,732	294,063	9%
900	ASP Other Fees	3,729	2,642	5,277	100%
902	FORFEITURES & PENALTIES	601,573	636,028	654,655	3%
TOTAL Fines, Forfeitures, & Penalty		4,146,884	4,032,769	3,861,884	(4%)
9400 Revenue From Use of Money/Prop					
001	INTEREST INCOME	970,885	500,000	529,000	6%
001	BUILDING RENTAL	543,001	502,594	532,707	6%
001	CONCESSIONS	26,853	27,500	23,500	(15%)
001	VENDING DEVICES	124	150	150	0%
001	LEASES	131,486	106,746	126,206	18%
001	ROYALTIES	2,641	2,000	2,000	0%
004	INTEREST INCOME	72,942	68,926	24,993	(64%)
004	BUILDING RENTAL	2,155	7,489	7,689	3%
006	INTEREST INCOME	284,120	177,000	100,000	(44%)
012	INTEREST INCOME	7,206	16,055	7,000	(56%)

State of California Schedule 5A
Analysis of Financing Sources by Source, by Fund

SUMMARIZATION BY SOURCE/FUND		2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
016	INTEREST INCOME	178	115	115	0%
016	BUILDING RENTAL	0	2,250	2,250	0%
016	CONCESSIONS	7,230	8,500	6,500	(24%)
016	LEASES	6,556	5,500	5,500	0%
035	INTEREST INCOME	767	750	650	(13%)
036	INTEREST INCOME	2,586	1,453	400	(72%)
037	INTEREST INCOME	101	65	15	(77%)
066	INTEREST INCOME	66	46	11	(76%)
067	INTEREST INCOME	872	537	100	(81%)
101	INTEREST INCOME	94,304	65,000	52,000	(20%)
101	BUILDING RENTAL	48,632	49,000	49,000	0%
105	INTEREST INCOME	527	750	120	(84%)
106	INTEREST INCOME	1,358	1,000	120	(88%)
110	INTEREST INCOME	56	0	2,307	0%
120	INTEREST INCOME	11,681	14,000	12,000	(14%)
153	INTEREST INCOME	132,525	65,635	35,751	(46%)
215	INTEREST INCOME	58,141	47,636	28,500	(40%)
228	INTEREST INCOME	823	850	688	(19%)
233	INTEREST INCOME	14,186	6,000	6,000	0%
238	INTEREST INCOME	53	0	0	0%
239	INTEREST INCOME	6,553	0	150	0%
241	INTEREST INCOME	7,046	7,592	6,415	(16%)
249	INTEREST INCOME	35,232	13,000	3,000	(77%)
253	INTEREST INCOME	1,165	1,198	1,000	(17%)
263	INTEREST INCOME	8,542	3,516	1,858	(47%)
264	INTEREST INCOME	5,098	5,971	2,960	(50%)
278	INTEREST INCOME	2,575	2,000	1,500	(25%)
281	INTEREST INCOME	189	200	150	(25%)
296	INTEREST INCOME	60,751	52,537	29,203	(44%)
301	INTEREST INCOME	87	90	60	(33%)
306	INTEREST INCOME	12,356	25,000	12,000	(52%)
326	INTEREST INCOME	8,160	6,550	4,300	(34%)
332	INTEREST INCOME	2,155	1,300	1,000	(23%)
334	INTEREST INCOME	595	402	200	(50%)
340	INTEREST INCOME	1	0	0	0%
369	INTEREST INCOME	4,632	4,500	4,500	0%
390	INTEREST INCOME	410	946	950	0%
900	INTEREST INCOME	26,055	550	1,280	133%
902	INTEREST INCOME	256,524	218,900	191,773	(12%)
903	INTEREST INCOME	1,806	0	0	0%
TOTAL Revenue From Use of Money/Prop		2,861,989	2,021,799	1,817,571	(10%)
9501 Intergovernmental Rev State					
001	FISH & GAME	6,823	12,000	12,000	0%
001	STATE HIGHWAY RENTALS	754	0	0	0%
001	MOTOR VEHICLES IN-LIEU	746,338	0	0	0%
001	HOMEOWNERS PROPERTY TAX RELIEF	1,030,166	1,015,000	1,015,000	0%
001	STATE UNCLAIMED GAS TAX	321,142	448,812	389,772	(13%)

State of California Schedule 5A
Analysis of Financing Sources by Source, by Fund

SUMMARIZATION BY SOURCE/FUND		2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
001	STATE GLASSY WINGED SHARPSHOOT	229,083	247,000	194,647	(21%)
001	STATE PESTICIDE MILL	317,427	312,000	312,000	0%
001	STATE REIMB MANDATED COSTS	814,708	44,009	12,700	(71%)
001	STATE AGRICULTURAL SALARIES	6,600	0	0	0%
001	STATE 4700 P.C.	22,184	13,000	12,860	(1%)
001	STATE VETERANS AFFAIRS	138,225	145,000	145,000	0%
001	STATE PEST DETECTION	186,491	166,000	164,000	(1%)
001	STATE REIMBURSEMENT PUE	11,144	11,716	11,716	0%
001	ST SALES TX 1991 REALIGNMNT-SS	351,000	351,000	351,000	0%
001	ST SALES TX 1991 REALIGNMNT-PH	295	0	0	0%
001	STATE OTHER	2,111,803	1,403,843	1,320,355	(6%)
004	STATE HIGHWAY RENTALS	55	0	0	0%
004	HOMEOWNERS PROPERTY TAX RELIEF	71,016	70,488	68,046	(3%)
004	STATE OTHER	452,895	0	0	0%
006	STATE HIGHWAY RENTALS	20	19	15	(21%)
006	HOMEOWNERS PROPERTY TAX RELIEF	27,132	26,928	26,575	(1%)
006	STATE RECREATION	294,344	0	0	0%
006	TRIAL COURT IMPROVEMENTS - TCF	17,738	0	0	0%
006	STATE OTHER	70,301	415,000	0	(100%)
016	STATE HIGHWAY RENTALS	5	5	5	0%
016	HOMEOWNERS PROPERTY TAX RELIEF	6,808	6,757	6,500	(4%)
016	STATE OFF-HIGHWAY MOTOR VEHICL	2,343	2,000	2,000	0%
016	STATE OTHER	0	0	60,000	0%
036	STATE HIGHWAY RENTALS	13	0	0	0%
036	HOMEOWNERS PROPERTY TAX RELIEF	15,211	15,098	14,665	(3%)
037	HOMEOWNERS PROPERTY TAX RELIEF	352	349	339	(3%)
066	HOMEOWNERS PROPERTY TAX RELIEF	159	158	154	(3%)
067	STATE HIGHWAY RENTALS	3	0	0	0%
067	HOMEOWNERS PROPERTY TAX RELIEF	3,989	3,960	3,852	(3%)
101	HIGHWAY USERS TAX	9,040,661	9,186,892	9,000,000	(2%)
101	STATE HIGHWAY RENTALS	7	0	0	0%
101	HOMEOWNERS PROPERTY TAX RELIEF	8,381	8,000	8,000	0%
101	STATE CONSTRUCTION	100,000	0	100,000	0%
101	STATE OTHER	0	100,000	0	(100%)
101	ARRA-STATE PASS-THROUGH	795,000	0	0	0%
105	STATE OTHER	0	300,000	300,000	0%
110	STATE OTHER	19,930	204,837	0	(100%)
152	ST ADM IHSS	729,507	871,595	833,377	(4%)
153	STATE OTHER	3,771,020	3,783,595	3,652,988	(3%)
249	STATE OTHER	63,015	0	0	0%
369	STATE SUPPORT ENFORCEMENT INC	3,942,060	4,225,950	4,176,557	(1%)
369	ARRA-STATE PASS-THROUGH	307,698	0	0	0%
390	STATE OTHER	181,625	223,467	289,770	30%
900	STATE REIMB MANDATED COSTS	6,600	191,639	1,950	(99%)
900	STATE CALWORK SINGLE	1,479,986	0	160,000	0%
900	STATE CATEGORICAL AID	303,304	356,400	355,000	(0%)
900	STATE 4700 P.C.	1,157,660	1,057,836	966,611	(9%)
900	STATE VLF REALIGNMENT - SS	31,539	31,538	31,216	(1%)
900	STATE REIMB POLICE OFF TRAININ	5,928	9,833	10,500	7%
900	STATE AID PUBLIC SAFETY SVCES	27,259,987	24,822,203	29,000,001	17%

State of California Schedule 5A
Analysis of Financing Sources by Source, by Fund

SUMMARIZATION BY SOURCE/FUND		2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
900	STATE - 2011 REALIGNMENT	0	0	16,178,283	0%
900	ST SALES TX 1991 REALIGNMNT-SS	716,963	716,963	775,924	8%
900	STATE OTHER	5,124,865	3,957,264	1,890,607	(52%)
900	ARRA-STATE PASS-THROUGH	413,063	0	0	0%
900	ST LCL DETENTION FACILITY REV	663,151	600,000	0	(100%)
900	2011 REALIGNMENT REVOCATION	0	0	227,478	0%
900	2011 REALIGNMENT FCARE ASSIST	0	0	340,800	0%
901	STATE 4700 P.C.	372,575	256,824	256,824	0%
902	ST ADM FOSTER CARE	219,692	246,742	0	(100%)
902	STATE VLF 1991 REALIGNMNT - PH	10,821,727	10,834,030	10,445,744	(4%)
902	ST ADM FOOD STAMPS	5,213,087	4,745,312	4,818,278	2%
902	STATE CALWORK SINGLE	3,357,655	2,425,473	2,314,984	(5%)
902	ST ADM IHSS	1,780,077	1,970,921	1,508,992	(23%)
902	STATE CATEGORICAL AID	24,405,346	24,471,725	4,667,793	(81%)
902	STATE S/D MEDICAL	5,154,185	6,440,407	7,471,129	16%
902	ST ADM MEDI-CAL	18,491,331	16,274,877	16,482,622	1%
902	STATE MENTAL HEALTH	221,165	234,317	234,317	0%
902	STATE ALCOHOL & DRUG SGF	414,761	404,838	0	(100%)
902	SHORT DOYLE QUALITY ASSURANCE	1,547,268	2,081,846	1,904,927	(8%)
902	ST ADM COUNTY SVS BLOCK GRANT	654,507	642,676	0	(100%)
902	STATE DRUG ABUSE	400,000	400,000	464,068	16%
902	ST ADM MEDICAL SVS	1,279,183	1,708,359	1,627,009	(5%)
902	ST ADM ADOPTIONS	434,185	378,855	0	(100%)
902	STATE VLF REALIGNMENT - SS	502,146	502,146	484,814	(3%)
902	ST ADM CWS/LIC FFH	514,984	2,454,255	0	(100%)
902	STATE VLF 1991 REALIGNMNT-MH	2,865,493	2,785,223	0	(100%)
902	STATE NON CWS ALLOCATION	553,605	795,704	0	(100%)
902	STATE CALWORKS IV-B	1,928,404	1,633,515	1,633,515	0%
902	STATE - 2011 REALIGNMENT	0	0	467,110	0%
902	ST SALES TX 1991 REALIGNMNT-SS	11,377,098	11,377,098	12,146,994	7%
902	ST SALES TX 1991 REALIGNMNT-MH	7,677,196	7,677,196	11,136,026	45%
902	ST SALES TX 1991 REALIGNMNT-PH	3,636,589	3,636,589	3,771,375	4%
902	STATE TITLE XX	38,558	0	0	0%
902	STATE LICENSING FFH	19,002	92,408	0	(100%)
902	STATE OTHER	12,460,953	22,561,644	20,430,172	(9%)
902	IGT REVENUES	3,814,885	774,167	3,669,010	374%
902	FEDERAL NON CWS ALLOCATION	184,653	307,707	530,864	73%
902	FEDERAL LICENSING FFH	48,157	64,039	0	(100%)
902	1991 REALIGNMENT CALWORKS MOE	0	0	10,925,337	0%
902	2011 REALIGNMENT AAP	0	0	2,011,186	0%
902	2011 REALIGNMENT SA-DMC	0	0	705,436	0%
902	2011 REALIGNMENT SA-NON DMC	0	0	343,512	0%
902	2011 REALIGNMENT FCARE ASSIST	0	0	2,261,815	0%
902	2011 REALIGNMENT FCARE ADMIN	0	0	230,699	0%
902	2011 REALIGNMENT ADOPTIONS	0	0	366,559	0%
902	2011 REALIGNMENT-DRUG COURT	0	0	182,749	0%
902	2011 REALIGNMENT-CHILD ABUSE	0	0	141,639	0%
902	2011 REALIGNMENT-CWS	0	0	4,341,018	0%
902	2011 REALIGNMENT-APS	0	0	626,168	0%

State of California Schedule 5A
Analysis of Financing Sources by Source, by Fund

SUMMARIZATION BY SOURCE/FUND		2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
905	STATE - 2011 REALIGNMENT	0	0	119,999	0%
TOTAL Intergovernmental Rev State		183,766,983	183,537,047	201,144,947	10%
9502 Intergovernmental Rev Federal					
001	GRANT REVENUE	119,205	513,297	301,591	(41%)
001	FED OTHER	9,479	0	0	0%
004	GRANT REVENUE	11,048	0	0	0%
006	GRANT REVENUE	0	185,000	0	(100%)
016	GRANT REVENUE	838	0	74,870	0%
016	FED OTHER	5,323	29,403	14,196	(52%)
101	FED CONSTRUCTION	2,020,542	0	9,595,000	0%
101	GRANT REVENUE	17,500	0	250,000	0%
101	FED OTHER	0	5,995,000	0	(100%)
150	FED OTHER	2,313,943	3,922,757	3,770,967	(4%)
152	FED ADM HEALTH RELATED SVS	1,298,284	1,318,928	1,278,482	(3%)
152	ARRA-FMAP FEDERAL	195,472	0	0	0%
153	GRANT REVENUE	664,628	536,622	43,722	(92%)
233	FED OTHER	1,553	0	1,553	0%
249	GRANT REVENUE	71,877	0	0	0%
256	GRANT REVENUE	623,408	1,290,206	816,520	(37%)
325	GRANT REVENUE	348,507	776,949	130,836	(83%)
340	FED OTHER	14,904	25,409	0	(100%)
369	FED CHILD SUPPORT	7,653,143	8,202,316	8,107,435	(1%)
900	FEDERAL AID	264,449	237,600	0	(100%)
900	FED ADM 93658 IVE CWS/FFH	944,034	640,000	640,000	0%
900	GRANT REVENUE	423,415	532,310	98,654	(81%)
900	ARRA-FMAP FEDERAL	21,219	0	0	0%
900	FED OTHER	572,403	529,608	430,684	(19%)
902	FED ADM ILP IV-E	251,707	282,783	159,969	(43%)
902	ARRA-FEDERAL DIRECT	538,678	0	0	0%
902	FED ADM FOSTER CARE IV-E	303,418	619,831	559,498	(10%)
902	FEDERAL AID	35,430,145	37,960,664	34,125,354	(10%)
902	FED ADM ADOPTIONS IV-E	440,804	408,260	276,628	(32%)
902	FED ADM PSSF IV-B	241,077	270,066	283,898	5%
902	FED CALWORKS TANF	19,718,916	20,043,679	19,384,845	(3%)
902	FEDERAL TITLE XX	354,239	385,215	356,401	(7%)
902	FED ADM FOOD STAMPS	5,225,046	6,205,128	6,152,322	(1%)
902	FED ADM REFUGEE	0	7,785	3,336	(57%)
902	FED ADM HEALTH RELATED SVS	8,411,949	7,358,081	6,915,206	(6%)
902	FEDERAL ALCOHOL & DRUG-SAPT	2,427,578	2,442,479	2,403,799	(2%)
902	FED ADM CWS IV-B	194,098	181,831	184,619	2%
902	FED ADM 93658 IVE CWS/FFH	4,177,376	4,224,588	3,846,434	(9%)
902	GRANT REVENUE	518,580	644,422	165,475	(74%)
902	ARRA-FMAP FEDERAL	1,667,691	0	0	0%
902	FED OTHER	2,424,631	1,817,316	1,706,403	(6%)
903	GRANT REVENUE	6,093,072	4,780,107	4,811,783	1%
TOTAL Intergovernmental Rev Federal		106,014,178	112,367,640	106,890,480	(5%)

State of California Schedule 5A
Analysis of Financing Sources by Source, by Fund

SUMMARIZATION BY SOURCE/FUND		2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
9503	Intergovernmental Rev Other				
001	OTHER GOVERNMENTAL AGENCIES	1,692,164	1,723,886	1,819,805	6%
001	REDEVELOPMENT PASS-THROUGH	16,545,730	16,749,554	16,500,000	(1%)
004	OTHER GOVERNMENTAL AGENCIES	553,053	626,697	488,773	(22%)
004	REDEVELOPMENT PASS-THROUGH	479,075	444,204	444,204	0%
006	OTHER GOVERNMENTAL AGENCIES	664,786	0	0	0%
006	REDEVELOPMENT PASS-THROUGH	301,180	307,721	296,056	(4%)
016	REDEVELOPMENT PASS-THROUGH	75,128	76,623	75,128	(2%)
036	REDEVELOPMENT PASS-THROUGH	190,996	177,103	177,103	0%
037	REDEVELOPMENT PASS-THROUGH	1,100	1,049	1,049	0%
067	REDEVELOPMENT PASS-THROUGH	6,200	4,029	4,029	0%
101	OTHER GOVERNMENTAL AGENCIES	227,277	77,000	155,000	101%
323	OTHER GOVERNMENTAL AGENCIES	1,700,000	0	0	0%
332	OTHER GOVERNMENTAL AGENCIES	110,000	104,000	0	(100%)
902	OTHER GOVERNMENTAL AGENCIES	1,782,824	715,038	1,030,405	44%
903	OTHER GOVERNMENTAL AGENCIES	192,984	0	0	0%
TOTAL Intergovernmental Rev Other		24,522,497	21,006,904	20,991,552	(0%)
9600	Charges For Services				
001	PHOTO/MICROFICHE COPIES	193,273	185,110	193,300	4%
001	CONTRACT SERVICES	16,356	15,000	4,000	(73%)
001	FILING FEES	0	10,000	0	(100%)
001	CIVIL PROCESS FEES	3,946	3,500	3,500	0%
001	RECORDING FEES	1,560,206	1,575,000	1,620,000	3%
001	COURT FEES	34,011	28,000	27,000	(4%)
001	PHYTOSANI FIELD INSP FEE	136,977	130,000	135,000	4%
001	CERTIFIED SEED INSP FEE	1,800	1,800	1,800	0%
001	ADMIN SERVICES FEES	11,506	0	11,506	0%
001	ASSMT & TAX COLLECTION FEES	3,661,338	3,042,500	3,835,430	26%
001	AUDITING & ACCOUNTING FEES	1,309,051	1,523,088	1,323,424	(13%)
001	LEGAL FEES	272,144	213,000	215,000	1%
001	ELECTION SERVICES	493,087	773,025	200,000	(74%)
001	ENGINEERING SERVICES	8,233	9,000	10,000	11%
001	PLANNING SERVICES	190,759	248,605	271,055	9%
001	LAND DIVISION FEES	23,479	21,807	11,030	(49%)
001	REDEMPTION FEES	39,220	45,000	27,000	(40%)
001	OTHER PROFESSIONAL SERVICES	950,433	1,370,870	540,202	(61%)
001	33% PROOF OF CORRECTION	51,287	45,000	50,000	11%
001	\$24 TRAFFIC SCHOOL FEES	2,127,985	1,900,000	1,900,000	0%
001	CLERK'S FEES	156,903	129,000	137,445	7%
001	DUPLICATING SERVICES	6	0	0	0%
001	ADMINISTRATION OVERHEAD	20,202,718	12,237,722	12,123,884	(1%)
001	HUMANE SERVICES	172,994	150,000	171,500	14%
001	INTER-DEPART ADMIN OVERHEAD	251,957	263,322	341,956	30%
001	SB 813 COLLECTION FEES	256,710	237,000	133,045	(44%)
001	DISPOSAL FEES	3,827,643	4,000,000	3,100,000	(23%)
001	WATER WELL PERMITS	173,145	110,400	93,900	(15%)

State of California Schedule 5A
Analysis of Financing Sources by Source, by Fund

SUMMARIZATION BY SOURCE/FUND		2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
001	OTHER CHARGES FOR SERVICES	1,010,191	712,895	1,047,102	47%
001	INTERFUND SVCES PROVIDE-COUNTY	4,132,122	4,605,201	1,553,041	(66%)
001	INTERFUND SVCES-ACCTNG & AUDIT	24,920	0	116,210	0%
001	INTERFUND SVCES-LEGAL SRVCS	0	0	10,400	0%
001	INTERFUND SVCES-PRO SVCES	0	0	1,783,030	0%
001	INTERFUND SVCES-MAINT/MATERIAL	198,228	99,175	20,530	(79%)
001	INTERFUND SVCES-SMALL PROJECTS	0	0	241,024	0%
001	INTERFUND SVCES-POSTAGE	0	0	441,658	0%
001	INTERFUND SVCES-MAINT/LABOR	57	0	56,891	0%
004	CAPITAL FACILITIES FEES	6,270	0	0	0%
004	PHOTO/MICROFICHE COPIES	65,271	64,277	64,961	1%
004	LIBRARY FINES	343,092	346,463	310,490	(10%)
004	OTHER PROFESSIONAL SERVICES	4,361,432	4,285,441	4,146,375	(3%)
006	ADMINISTRATION OVERHEAD	400,906	511,317	0	(100%)
012	ADMINISTRATION OVERHEAD	415	0	15,799	0%
016	RECREATION SERVICES	430,540	414,414	428,964	4%
016	ADMINISTRATION OVERHEAD	0	63,573	116,768	84%
016	OTHER CHARGES FOR SERVICES	7,078	2,500	2,462	(2%)
016	INTERFUND SVCES PROVIDE-COUNTY	15,323	14,248	10,927	(23%)
101	PHOTO/MICROFICHE COPIES	31	30	0	(100%)
101	ENGINEERING SERVICES	35,609	28,000	32,000	14%
101	LAND DIVISION FEES	8,662	200	200	0%
101	OTHER PROFESSIONAL SERVICES	2,966	0	0	0%
101	ADMINISTRATION OVERHEAD	212	95	22	(77%)
101	INTER-DEPART ADMIN OVERHEAD	82,961	84,000	78,034	(7%)
101	OTHER CHARGES FOR SERVICES	4,140	3,500	5,050	44%
101	ROAD SVCES ON COUNTY ROADS	397,970	269,000	310,000	15%
101	ROAD SVCES NON-COUNTY ROADS	6,070	0	0	0%
101	NON-ROAD SVCES - COUNTY	507,467	545,000	514,000	(6%)
101	INTERFUND SVCES PROVIDE-COUNTY	219,995	218,310	64,000	(71%)
101	INTERFUND SVCES-PRO SVCES	0	0	120,160	0%
106	ADMINISTRATION OVERHEAD	0	375	0	(100%)
107	ADMINISTRATION OVERHEAD	0	35,837	20,319	(43%)
120	ADMINISTRATION OVERHEAD	0	0	875	0%
153	INTERFUND SVCES PROVIDE-COUNTY	436,838	456,000	456,000	0%
215	RECORDING FEES	512,710	576,000	583,000	1%
215	AUTOMATION-MICROGRAPHICS FEE	120,773	100,000	155,000	55%
241	CIVIL PROCESS FEES	104,668	94,200	117,751	25%
263	COURT FEES	372,361	341,088	334,853	(2%)
264	COURT FEES	372,566	341,230	334,477	(2%)
281	RECORDING FEES	8,850	9,000	8,000	(11%)
281	ADMINISTRATION OVERHEAD	0	0	80	0%
296	CAPITAL FACILITIES FEES	3,919,879	3,060,879	1,955,296	(36%)
296	ADMINISTRATION OVERHEAD	0	0	89,753	0%
301	PHOTO/MICROFICHE COPIES	590	400	200	(50%)
326	COURT FEES	92,971	115,195	93,884	(18%)
332	ADMINISTRATION OVERHEAD	1,322,218	0	1,671	0%
332	BUILDING USE FEES-CAC	427,712	1,716,212	1,634,450	(5%)
390	ADMINISTRATION OVERHEAD	8,375	0	0	0%
900	PHOTO/MICROFICHE COPIES	948	1,215	850	(30%)

State of California Schedule 5A
Analysis of Financing Sources by Source, by Fund

SUMMARIZATION BY SOURCE/FUND		2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
900	CONTRACT SERVICES	5,255,723	5,423,270	0	(100%)
900	CIVIL PROCESS FEES	271,253	278,856	262,138	(6%)
900	RECORDING FEES	5,577	6,010	4,483	(25%)
900	COURT FEES	270	350	265	(24%)
900	ADMIN SERVICES FEES	9,441	10,000	8,000	(20%)
900	LEGAL FEES	235,534	90,000	130,000	44%
900	OTHER PROFESSIONAL SERVICES	53,946	53,485	42,993	(20%)
900	MENTAL HEALTH INDIGENT PAY	-31	0	0	0%
900	MEDICAL CARE-OTHER	847,189	678,417	909,587	34%
900	INSTITUTIONAL CARE	688,910	437,550	170,000	(61%)
900	INTER-DEPART ADMIN OVERHEAD	0	0	45,000	0%
900	LAW ENFORCEMENT SERVICES	11,721	8,850	8,592	(3%)
900	OTHER CHARGES FOR SERVICES	851,701	829,659	708,758	(15%)
900	WORK FURLOUGH APPLICATION FEES	1,260	1,445	710	(51%)
900	WORK RELEASE APPLICATION FEES	51,729	48,430	63,324	31%
900	ELECTRONIC MONITOR APPL FEES	61,237	59,794	52,697	(12%)
900	INTERFUND SVCES PROVIDE-COUNTY	404,526	547,256	426,022	(22%)
900	INTERFUND SVCES-PERSONNEL	0	0	119,999	0%
900	INTERFUND SVCES-PRO SVCES	0	82,451	92,018	12%
902	PHOTO/MICROFICHE COPIES	31,639	32,625	11,230	(66%)
902	CONTRACT SERVICES	4,838,070	5,456,961	4,996,112	(8%)
902	ESTATE & PUBLIC ADMIN FEES	212,085	95,000	120,000	26%
902	RECORDING FEES	254,280	259,799	254,260	(2%)
902	ADMIN SERVICES FEES	609,920	890,000	827,048	(7%)
902	MENTAL HEALTH SERVICES	83,395	97,048	0	(100%)
902	OTHER PROFESSIONAL SERVICES	456,257	512,008	513,909	0%
902	CHILD HEALTH FEES	3,534,125	4,019,051	4,682,603	17%
902	MENTAL HEALTH INDIGENT PAY	104,695	50,000	104,695	109%
902	PRIVATE PAY PATIENT	358,116	279,965	366,535	31%
902	MEDICAL CARE-OTHER	3,765	20,000	0	(100%)
902	ADMINISTRATION OVERHEAD	203,580	300,483	1,235,757	311%
902	INSURANCE PAYMENTS	292,611	136,293	305,737	124%
902	MEDI-CAL SERVICES	6,510,007	10,094,675	12,988,229	29%
902	MEDICARE SERVICES	213,421	651,404	889,591	37%
902	CMS SP SERVICES	2,622,191	4,535,753	6,448,860	42%
902	OTHER CHARGES FOR SERVICES	61,208	97,420	53,100	(45%)
902	MANAGED CARE SERVICES	1,856,593	1,570,655	1,758,868	12%
902	INTERFUND SVCES PROVIDE-COUNTY	1,191,085	1,926,909	307,000	(84%)
902	INTERFUND SVCES-PRO SVCES	769,368	0	1,248,838	0%
TOTAL Charges For Services		89,046,951	86,964,891	83,914,492	(4%)
9700 Misc Revenue					
001	MISC SALES - TAXABLE	11,682	10,905	7,215	(34%)
001	CASH OVERAGE	5,703	6,500	5,000	(23%)
001	OTHER REVENUE	900,791	555,012	827,467	49%
001	DONATIONS AND CONTRIBUTIONS	1,154	1,000	1,000	0%
001	INSURANCE PROCEEDS	166,105	0	0	0%
001	SALE OF CEMETERY LOTS	207	0	0	0%

State of California Schedule 5A
Analysis of Financing Sources by Source, by Fund

SUMMARIZATION BY SOURCE/FUND		2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
001	MISCELLANEOUS SALES-OTHER	73,974	72,046	74,315	3%
001	EXCESS TAX LOSSES RESERVE	8,000,000	8,000,000	8,000,000	0%
001	.33 HORSE RACING REVENUES	50,989	60,000	60,000	0%
004	CASH OVERAGE	43	0	0	0%
004	OTHER REVENUE	10,969	0	0	0%
004	DONATIONS AND CONTRIBUTIONS	502	0	0	0%
006	OTHER REVENUE	12,470	0	0	0%
006	INSURANCE PROCEEDS	2,077,643	76,688	0	(100%)
016	MISC SALES - TAXABLE	1,749	1,450	2,400	66%
016	CASH OVERAGE	121	175	175	0%
016	OTHER REVENUE	30	0	0	0%
016	DONATIONS AND CONTRIBUTIONS	3,000	3,000	3,000	0%
035	OTHER REVENUE	15,890	15,250	14,350	(6%)
101	OTHER REVENUE	2,782	500	700	40%
101	MISCELLANEOUS SALES-OTHER	29	0	0	0%
153	OTHER REVENUE	59,379	0	0	0%
228	DONATIONS AND CONTRIBUTIONS	96,587	136,250	121,412	(11%)
249	OTHER REVENUE	25	0	0	0%
253	OTHER REVENUE	19,127	10,500	10,000	(5%)
256	DONATIONS AND CONTRIBUTIONS	250,000	250,000	0	(100%)
278	OTHER REVENUE	6,886	5,000	14,000	180%
301	OTHER REVENUE	3,500	1,660	0	(100%)
306	OTHER REVENUE	1,803,134	870,000	813,772	(6%)
326	OTHER REVENUE	360,308	354,588	357,450	1%
340	OTHER REVENUE	46	0	0	0%
369	OTHER REVENUE	235	0	160,336	0%
900	CASH OVERAGE	885	300	200	(33%)
900	OTHER REVENUE	799,787	990,300	1,505,723	52%
900	DONATIONS AND CONTRIBUTIONS	500	0	0	0%
900	INSURANCE PROCEEDS	296,341	270,000	220,000	(19%)
902	CASH OVERAGE	22	0	0	0%
902	OTHER REVENUE	2,461,804	889,944	1,436,691	61%
902	DONATIONS AND CONTRIBUTIONS	18,404	11,000	0	(100%)
903	OTHER REVENUE	672	0	0	0%
903	DONATIONS AND CONTRIBUTIONS	11,254	0	0	0%
TOTAL Misc Revenue		17,524,730	12,592,068	13,635,206	8%
9800 Other Financing Sources					
001	SALE OF NONTAXABLE FIXED ASSET	14,731	6,955	16,050	131%
001	OPERATING TRANSFERS IN	7,413,060	54,957	0	(100%)
001	SALE OF TAXABLE FIXED ASSETS	56,345	46,545	64,200	38%
004	OPERATING TRANSFERS IN	1,260,437	1,964,787	1,950,473	(1%)
006	OPERATING TRANSFERS IN	3,293,938	1,019,300	2,263,640	122%
016	OPERATING TRANSFERS IN	9,246	0	0	0%
101	SALE OF NONTAXABLE FIXED ASSET	147,380	50,000	30,000	(40%)
101	LONG-TERM DEBT PROCEEDS	0	100,000	140,000	40%
101	OPERATING TRANSFERS IN	129,787	70,000	57,600	(18%)
106	OPERATING TRANSFERS IN	0	175,500	0	(100%)

**State of California Schedule 5A
Analysis of Financing Sources by Source, by Fund**

SUMMARIZATION BY SOURCE/FUND		2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
107	LONG-TERM DEBT PROCEEDS	0	4,509,369	877,916	(81%)
249	OPERATING TRANSFERS IN	2,291,022	244,743	69,649	(72%)
306	LONG-TERM DEBT PROCEEDS	10,000,000	11,844,611	10,433,149	(12%)
306	OPERATING TRANSFERS IN	11,430,433	12,121,281	11,103,693	(8%)
332	OPERATING TRANSFERS IN	6,027,224	6,152,250	6,320,135	3%
334	OPERATING TRANSFERS IN	2,476,366	2,564,960	2,517,988	(2%)
900	SALE OF NONTAXABLE FIXED ASSET	5,750	0	0	0%
900	OPERATING TRANSFERS IN	2,707,569	1,575,946	1,678,822	7%
902	SALE OF NONTAXABLE FIXED ASSET	3,750	0	0	0%
902	OPERATING TRANSFERS IN	2,971,525	2,102,492	1,834,377	(13%)
TOTAL Other Financing Sources		50,238,563	44,603,696	39,357,692	(12%)
9801 General Fund Contribution					
004	TRANSFER IN-COUNTY CONTRIB	231,725	241,694	231,980	(4%)
016	TRANSFER IN-COUNTY CONTRIB	523,226	233,841	169,646	(27%)
152	TRANSFER IN-COUNTY CONTRIB	440,350	562,930	553,541	(2%)
239	TRANSFER IN-COUNTY CONTRIB	2,293,418	0	0	0%
325	TRANSFER IN-COUNTY CONTRIB	196,944	0	0	0%
900	TRANSFER IN-COUNTY CONTRIB	82,822,982	91,070,568	85,365,011	(6%)
902	TRANSFER IN-COUNTY CONTRIB	28,079,810	25,503,020	21,865,265	(14%)
TOTAL General Fund Contribution		114,588,455	117,612,053	108,185,443	(8%)
9900 Residual Equity Transfers					
001	RESIDUAL EQUITY TRANSFERS-IN	5,650	0	0	0%
TOTAL Residual Equity Transfers		5,650	0	0	0%
GRAND TOTAL		715,221,307	704,235,812	700,278,924	(1%)

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

**COUNTY OF SOLANO
SCHEDULE 6
DETAIL OF ADDITIONAL FINANCING SOURCES BY FUND AND ACCOUNT
GOVERNMENTAL FUNDS
FY2012/13**

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
01	GENERAL FUND					
001	GENERAL FUND					
	9000 Taxes					
			55,930,174	54,040,046	54,800,000	1%
			2,461,942	2,712,071	2,500,000	(8%)
			83,782	75,000	75,000	0%
			648,251	750,000	550,000	(27%)
			27,209	25,000	25,000	0%
			272,132	275,000	250,000	(9%)
			1,444,963	1,350,000	1,400,000	4%
			1,490,597	1,600,000	1,600,000	0%
			-241,282	391,283	400,000	2%
			38,181,680	37,418,046	37,700,000	1%
			2,587,996	2,651,125	2,950,000	11%
		Total 9000 Taxes	102,887,445	101,287,571	102,250,000	1%
	9200 Licenses, Permits & Franchise					
			29,781	29,000	29,000	0%
			97,588	72,382	94,320	30%
			680,739	589,737	550,585	(7%)
			5,044	3,500	5,000	43%
			97,537	68,775	77,378	13%
			1,218,366	1,191,900	999,379	(16%)
			148,012	135,000	145,386	8%
			334,446	324,964	330,000	2%
			66,472	85,000	85,000	0%
			80,929	70,000	70,000	0%
			121,628	123,703	97,815	(21%)
			25,209	25,000	25,000	0%
			250,213	246,936	258,936	5%
			137,851	119,400	127,400	7%
			1,428,481	1,391,838	1,401,838	1%
			42,337	39,400	46,000	17%
			95,411	87,470	94,000	7%
			165,583	147,000	155,000	5%
			9,076	9,034	8,716	(4%)
			1,126,966	1,108,450	1,107,750	(0%)
			0	0	10,945	0%
		Total 9200 Licenses, Permits & Franchise	6,161,669	5,868,489	5,719,448	(3%)
	9300 Fines, Forfeitures, & Penalty					
			871,453	900,000	850,000	(6%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
		OTHER COURT FINES	89,935	55,000	50,000	(9%)
		VEHICLE FINES-DRUNK DRIVING	185,618	120,000	170,000	42%
		WARRANT REVENUE - TRAFFIC	10,916	15,000	10,000	(33%)
		HEALTH & SAFETY	22	0	0	0%
		CIVIL ASSESSMENT	900	0	0	0%
		FORFEITURES & PENALTIES	16,373	12,500	7,500	(40%)
		OTHER ASSESSMENTS	572,947	512,000	512,000	0%
		Total 9300 Fines, Forfeitures, & Penalty	1,748,165	1,614,500	1,599,500	(1%)
		9400 Revenue From Use of Money/Prop				
		INTEREST INCOME	970,885	500,000	529,000	6%
		BUILDING RENTAL	543,001	502,594	532,707	6%
		CONCESSIONS	26,853	27,500	23,500	(15%)
		VENDING DEVICES	124	150	150	0%
		LEASES	131,486	106,746	126,206	18%
		ROYALTIES	2,641	2,000	2,000	0%
		Total 9400 Revenue From Use of Money/Prop	1,674,990	1,138,990	1,213,563	7%
		9501 Intergovernmental Rev State				
		FISH & GAME	6,823	12,000	12,000	0%
		STATE HIGHWAY RENTALS	754	0	0	0%
		MOTOR VEHICLES IN-LIEU	746,338	0	0	0%
		HOMEOWNERS PROPERTY TAX RELIEF	1,030,166	1,015,000	1,015,000	0%
		STATE UNCLAIMED GAS TAX	321,142	448,812	389,772	(13%)
		STATE GLASSY WINGED SHARPSHOOT	229,083	247,000	194,647	(21%)
		STATE PESTICIDE MILL	317,427	312,000	312,000	0%
		STATE REIMB MANDATED COSTS	814,708	44,009	12,700	(71%)
		STATE AGRICULTURAL SALARIES	6,600	0	0	0%
		STATE 4700 P.C.	22,184	13,000	12,860	(1%)
		STATE VETERANS AFFAIRS	138,225	145,000	145,000	0%
		STATE PEST DETECTION	186,491	166,000	164,000	(1%)
		STATE REIMBURSEMENT PUE	11,144	11,716	11,716	0%
		ST SALES TX 1991 REALIGNMNT-SS	351,000	351,000	351,000	0%
		ST SALES TX 1991 REALIGNMNT-PH	295	0	0	0%
		STATE OTHER	2,111,803	1,403,843	1,320,355	(6%)
		Total 9501 Intergovernmental Rev State	6,294,183	4,169,380	3,941,050	(5%)
		9502 Intergovernmental Rev Federal				
		GRANT REVENUE	119,205	513,297	301,591	(41%)
		FED OTHER	9,479	0	0	0%
		Total 9502 Intergovernmental Rev Federal	128,684	513,297	301,591	(41%)
		9503 Intergovernmental Rev Other				
		OTHER GOVERNMENTAL AGENCIES	1,692,164	1,723,886	1,819,805	6%
		REDEVELOPMENT PASS-THROUGH	16,545,730	16,749,554	16,500,000	(1%)
		Total 9503 Intergovernmental Rev Other	18,237,894	18,473,440	18,319,805	(1%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
9600 Charges For Services						
		PHOTO/MICROFICHE COPIES	193,273	185,110	193,300	4%
		CONTRACT SERVICES	16,356	15,000	4,000	(73%)
		FILING FEES	0	10,000	0	(100%)
		CIVIL PROCESS FEES	3,946	3,500	3,500	0%
		RECORDING FEES	1,560,206	1,575,000	1,620,000	3%
		COURT FEES	34,011	28,000	27,000	(4%)
		PHYTOSANI FIELD INSP FEE	136,977	130,000	135,000	4%
		CERTIFIED SEED INSP FEE	1,800	1,800	1,800	0%
		ADMIN SERVICES FEES	11,506	0	11,506	0%
		ASSMT & TAX COLLECTION FEES	3,661,338	3,042,500	3,835,430	26%
		AUDITING & ACCOUNTING FEES	1,309,051	1,523,088	1,323,424	(13%)
		LEGAL FEES	272,144	213,000	215,000	1%
		ELECTION SERVICES	493,087	773,025	200,000	(74%)
		ENGINEERING SERVICES	8,233	9,000	10,000	11%
		PLANNING SERVICES	190,759	248,605	271,055	9%
		LAND DIVISION FEES	23,479	21,807	11,030	(49%)
		REDEMPTION FEES	39,220	45,000	27,000	(40%)
		OTHER PROFESSIONAL SERVICES	950,433	1,370,870	540,202	(61%)
		33% PROOF OF CORRECTION	51,287	45,000	50,000	11%
		\$24 TRAFFIC SCHOOL FEES	2,127,985	1,900,000	1,900,000	0%
		CLERK'S FEES	156,903	129,000	137,445	7%
		DUPLICATING SERVICES	6	0	0	0%
		ADMINISTRATION OVERHEAD	20,202,718	12,237,722	12,123,884	(1%)
		HUMANE SERVICES	172,994	150,000	171,500	14%
		INTER-DEPART ADMIN OVERHEAD	251,957	263,322	341,956	30%
		SB 813 COLLECTION FEES	256,710	237,000	133,045	(44%)
		DISPOSAL FEES	3,827,643	4,000,000	3,100,000	(23%)
		WATER WELL PERMITS	173,145	110,400	93,900	(15%)
		OTHER CHARGES FOR SERVICES	1,010,191	712,895	1,047,102	47%
		INTERFUND SVCES PROVIDE-COUNTY	4,132,122	4,605,201	1,553,041	(66%)
		INTERFUND SVCES-ACCTNG & AUDIT	24,920	0	116,210	0%
		INTERFUND SVCES-LEGAL SRVCS	0	0	10,400	0%
		INTERFUND SVCES-PRO SVCES	0	0	1,783,030	0%
		INTERFUND SVCES-MAINT/MATERIAL	198,228	99,175	20,530	(79%)
		INTERFUND SVCES-SMALL PROJECTS	0	0	241,024	0%
		INTERFUND SVCES-POSTAGE	0	0	441,658	0%
		INTERFUND SVCES-MAINT/LABOR	57	0	56,891	0%
		Total 9600 Charges For Services	41,492,686	33,685,020	31,750,863	(6%)
9700 Misc Revenue						
		MISC SALES - TAXABLE	11,682	10,905	7,215	(34%)
		CASH OVERAGE	5,703	6,500	5,000	(23%)
		OTHER REVENUE	900,791	555,012	827,467	49%
		DONATIONS AND CONTRIBUTIONS	1,154	1,000	1,000	0%
		INSURANCE PROCEEDS	166,105	0	0	0%
		SALE OF CEMETERY LOTS	207	0	0	0%
		MISCELLANEOUS SALES-OTHER	73,974	72,046	74,315	3%
		EXCESS TAX LOSSES RESERVE	8,000,000	8,000,000	8,000,000	0%
		.33 HORSE RACING REVENUES	50,989	60,000	60,000	0%
		Total 9700 Misc Revenue	9,210,606	8,705,463	8,974,997	3%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
9800 Other Financing Sources						
	SALE OF NONTAXABLE FIXED ASSET		14,731	6,955	16,050	131%
	OPERATING TRANSFERS IN		7,413,060	54,957	0	(100%)
	SALE OF TAXABLE FIXED ASSETS		56,345	46,545	64,200	38%
	Total 9800 Other Financing Sources		7,484,136	108,457	80,250	(26%)
9900 Residual Equity Transfers						
	RESIDUAL EQUITY TRANSFERS-IN		5,650	0	0	0%
	Total 9900 Residual Equity Transfers		5,650	0	0	0%
TOTAL	GENERAL FUND FINANCING SOURCES		195,326,107	175,564,607	174,151,067	(1%)
<hr/>						
02	SPECIAL REVENUE FUND					
004	COUNTY LIBRARY					
9000 Taxes						
	CURRENT SECURED		4,432,933	4,296,456	4,283,716	(0%)
	CURRENT UNSECURED		196,136	207,884	196,178	(6%)
	PRIOR UNSECURED		6,171	3,113	3,355	8%
	SUPPLEMENTAL SECURED		17,969	36,474	4,303	(88%)
	PRIOR SECURED		1,171	0	0	0%
	LIBRARY SALES TAX - MEASURE B		3,633,490	3,122,614	3,238,151	4%
	UNITARY		116,541	116,648	127,150	9%
	Total 9000 Taxes		8,404,411	7,783,189	7,852,853	1%
9400 Revenue From Use of Money/Prop						
	INTEREST INCOME		72,942	68,926	24,993	(64%)
	BUILDING RENTAL		2,155	7,489	7,689	3%
	Total 9400 Revenue From Use of Money/Prop		75,097	76,415	32,682	(57%)
9501 Intergovernmental Rev State						
	STATE HIGHWAY RENTALS		55	0	0	0%
	HOMEOWNERS PROPERTY TAX RELIEF		71,016	70,488	68,046	(3%)
	STATE OTHER		452,895	0	0	0%
	Total 9501 Intergovernmental Rev State		523,966	70,488	68,046	(3%)
9502 Intergovernmental Rev Federal						
	GRANT REVENUE		11,048	0	0	0%
	Total 9502 Intergovernmental Rev Federal		11,048	0	0	0%
9503 Intergovernmental Rev Other						
	OTHER GOVERNMENTAL AGENCIES		553,053	626,697	488,773	(22%)
	REDEVELOPMENT PASS-THROUGH		479,075	444,204	444,204	0%
	Total 9503 Intergovernmental Rev Other		1,032,129	1,070,901	932,977	(13%)
9600 Charges For Services						
	CAPITAL FACILITIES FEES		6,270	0	0	0%

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
		PHOTO/MICROFICHE COPIES	65,271	64,277	64,961	1%
		LIBRARY FINES	343,092	346,463	310,490	(10%)
		OTHER PROFESSIONAL SERVICES	4,361,432	4,285,441	4,146,375	(3%)
		Total 9600 Charges For Services	4,776,065	4,696,181	4,521,826	(4%)
		9700 Misc Revenue				
		CASH OVERAGE	43	0	0	0%
		OTHER REVENUE	10,969	0	0	0%
		DONATIONS AND CONTRIBUTIONS	502	0	0	0%
		Total 9700 Misc Revenue	11,515	0	0	0%
		9800 Other Financing Sources				
		OPERATING TRANSFERS IN	1,260,437	1,964,787	1,950,473	(1%)
		Total 9800 Other Financing Sources	1,260,437	1,964,787	1,950,473	(1%)
		9801 General Fund Contribution				
		TRANSFER IN-COUNTY CONTRIB	231,725	241,694	231,980	(4%)
		Total 9801 General Fund Contribution	231,725	241,694	231,980	(4%)
TOTAL	COUNTY LIBRARY FINANCING SOURCES		16,326,393	15,903,655	15,590,837	(2%)
012	FISH/WILDLIFE PROPAGATION					
		9300 Fines, Forfeitures, & Penalty				
		VEHICLE CODE FINES	4,005	1,000	800	(20%)
		Total 9300 Fines, Forfeitures, & Penalty	4,005	1,000	800	(20%)
		9400 Revenue From Use of Money/Prop				
		INTEREST INCOME	7,206	16,055	7,000	(56%)
		Total 9400 Revenue From Use of Money/Prop	7,206	16,055	7,000	(56%)
		9600 Charges For Services				
		ADMINISTRATION OVERHEAD	415	0	15,799	0%
		Total 9600 Charges For Services	415	0	15,799	0%
TOTAL	FISH/WILDLIFE PROPAGATION FIN SOURCES		11,627	17,055	23,599	38%
016	PARKS AND RECREATION					
		9000 Taxes				
		CURRENT SECURED	372,921	360,368	365,573	1%
		CURRENT UNSECURED	16,731	18,027	17,031	(6%)
		PRIOR UNSECURED	570	0	0	0%
		SUPPLEMENTAL SECURED	2,993	3,497	3,193	(9%)
		PRIOR SECURED	193	0	0	0%
		UNITARY	14,989	16,905	16,187	(4%)
		Total 9000 Taxes	408,396	398,797	401,984	1%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
9300 Fines, Forfeitures, & Penalty						
	OTHER COURT FINES		3,822	2,000	2,000	0%
Total 9300 Fines, Forfeitures, & Penalty			3,822	2,000	2,000	0%
9400 Revenue From Use of Money/Prop						
	INTEREST INCOME		178	115	115	0%
	BUILDING RENTAL		0	2,250	2,250	0%
	CONCESSIONS		7,230	8,500	6,500	(24%)
	LEASES		6,556	5,500	5,500	0%
Total 9400 Revenue From Use of Money/Prop			13,964	16,365	14,365	(12%)
9501 Intergovernmental Rev State						
	STATE HIGHWAY RENTALS		5	5	5	0%
	HOMEOWNERS PROP TAX RELIEF		6,808	6,757	6,500	(4%)
	STATE OFF-HIGHWAY MOTOR VEHICL		2,343	2,000	2,000	0%
	STATE OTHER		0	0	60,000	0%
Total 9501 Intergovernmental Rev State			9,156	8,762	68,505	682%
9502 Intergovernmental Rev Federal						
	GRANT REVENUE		838	0	74,870	0%
	FED OTHER		5,323	29,403	14,196	(52%)
Total 9502 Intergovernmental Rev Federal			6,161	29,403	89,066	203%
9503 Intergovernmental Rev Other						
	REDEVELOPMENT PASS-THROUGH		75,128	76,623	75,128	(2%)
Total 9503 Intergovernmental Rev Other			75,128	76,623	75,128	(2%)
9600 Charges For Services						
	RECREATION SERVICES		430,540	414,414	428,964	4%
	ADMINISTRATION OVERHEAD		0	63,573	116,768	84%
	OTHER CHARGES FOR SERVICES		7,078	2,500	2,462	(2%)
	INTERFUND SVCS PROVIDE-COUNTY		15,323	14,248	10,927	(23%)
Total 9600 Charges For Services			452,942	494,735	559,121	13%
9700 Misc Revenue						
	MISC SALES - TAXABLE		1,749	1,450	2,400	66%
	CASH OVERAGE		121	175	175	0%
	OTHER REVENUE		30	0	0	0%
	DONATIONS AND CONTRIBUTIONS		3,000	3,000	3,000	0%
Total 9700 Misc Revenue			4,901	4,625	5,575	21%
9800 Other Financing Sources						
	OPERATING TRANSFERS IN		9,246	0	0	0%
Total 9800 Other Financing Sources			9,246	0	0	0%
9801 General Fund Contribution						
	TRANSFER IN-COUNTY CONTRIB		523,226	233,841	169,646	(27%)
Total 9801 General Fund Contribution			523,226	233,841	169,646	(27%)
TOTAL	PARKS AND REC FINANCING SOURCES		1,506,941	1,265,151	1,385,390	10%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
020	TOBACCO SETTLEMENT SECURITIZAT					
TOTAL	TOBACCO SETTL SECUR FINANC SOURCES		0	0	0	0%
035	JH REC HALL - WARD WELFARE					
	9400 Revenue From Use of Money/Prop					
		INTEREST INCOME	767	750	650	(13%)
	Total 9400 Revenue From Use of Money/Prop		767	750	650	(13%)
	9700 Misc Revenue					
		OTHER REVENUE	15,890	15,250	14,350	(6%)
	Total 9700 Misc Revenue		15,890	15,250	14,350	(6%)
TOTAL	JH REC HALL-WARD WELFARE FIN SOURCE		16,658	16,000	15,000	(6%)
036	LIBRARY ZONE 1					
	9000 Taxes					
		CURRENT SECURED	678,045	657,038	657,478	0%
		CURRENT UNSECURED	20,482	24,003	20,797	(13%)
		PRIOR UNSECURED	1,294	0	0	0%
		SUPPLEMENTAL SECURED	2,339	7,812	4,687	(40%)
		PRIOR SECURED	769	0	0	0%
		UNITARY	13,683	13,539	16,265	20%
	Total 9000 Taxes		716,611	702,392	699,227	(0%)
	9400 Revenue From Use of Money/Prop					
		INTEREST INCOME	2,586	1,453	400	(72%)
	Total 9400 Revenue From Use of Money/Prop		2,586	1,453	400	(72%)
	9501 Intergovernmental Rev State					
		STATE HIGHWAY RENTALS	13	0	0	0%
		HOMEOWNERS PROPERTY TAX RELIEF	15,211	15,098	14,665	(3%)
	Total 9501 Intergovernmental Rev State		15,224	15,098	14,665	(3%)
	9503 Intergovernmental Rev Other					
		REDEVELOPMENT PASS-THROUGH	190,996	177,103	177,103	0%
	Total 9503 Intergovernmental Rev Other		190,996	177,103	177,103	0%
TOTAL	LIBRARY ZONE 1 FINANCING SOURCES		925,417	896,046	891,395	(1%)
037	LIBRARY ZONE 2					
	9000 Taxes					
		CURRENT SECURED	26,665	25,666	25,579	(0%)
		CURRENT UNSECURED	1,178	1,214	1,434	18%
		PRIOR UNSECURED	48	0	0	0%
		SUPPLEMENTAL SECURED	129	181	0	(100%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
		PRIOR SECURED	170	0	0	0%
		UNITARY	881	887	1,046	18%
		Total 9000 Taxes	29,071	27,948	28,059	0%
		9400 Revenue From Use of Money/Prop				
		INTEREST INCOME	101	65	15	(77%)
		Total 9400 Revenue From Use of Money/Prop	101	65	15	(77%)
		9501 Intergovernmental Rev State				
		HOMEOWNERS PROP TAX RELIEF	352	349	339	(3%)
		Total 9501 Intergovernmental Rev State	352	349	339	(3%)
		9503 Intergovernmental Rev Other				
		REDEVELOPMENT PASS-THROUGH	1,100	1,049	1,049	0%
		Total 9503 Intergovernmental Rev Other	1,100	1,049	1,049	0%
TOTAL	LIBRARY ZONE 2 FINANCING SOURCES		30,624	29,411	29,462	0%
066	LIBRARY ZONE 6					
		9000 Taxes				
		CURRENT SECURED	12,908	12,515	12,448	(1%)
		CURRENT UNSECURED	730	744	802	8%
		PRIOR UNSECURED	28	0	0	0%
		SUPPLEMENTAL SECURED	73	0	0	0%
		PRIOR SECURED	77	82	0	(100%)
		UNITARY	517	520	614	18%
		Total 9000 Taxes	14,333	13,861	13,864	0%
		9400 Revenue From Use of Money/Prop				
		INTEREST INCOME	66	46	11	(76%)
		Total 9400 Revenue From Use of Money/Prop	66	46	11	(76%)
		9501 Intergovernmental Rev State				
		HOMEOWNERS PROP TAX RELIEF	159	158	154	(3%)
		Total 9501 Intergovernmental Rev State	159	158	154	(3%)
TOTAL	LIBRARY ZONE 6 FINANCING SOURCES		14,558	14,065	14,029	(0%)
067	LIBRARY ZONE 7					
		9000 Taxes				
		CURRENT SECURED	291,424	282,467	279,399	(1%)
		CURRENT UNSECURED	10,893	11,714	12,059	3%
		PRIOR UNSECURED	1,499	0	0	0%
		SUPPLEMENTAL SECURED	1,680	2,049	0	(100%)
		PRIOR SECURED	1,990	0	0	0%
		UNITARY	7,423	7,436	8,822	19%
		Total 9000 Taxes	314,908	303,666	300,280	(1%)

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
9400 Revenue From Use of Money/Prop						
	INTEREST INCOME		872	537	100	(81%)
Total 9400 Revenue From Use of Money/Prop			872	537	100	(81%)
9501 Intergovernmental Rev State						
	STATE HIGHWAY RENTALS		3	0	0	0%
	HOMEOWNERS PROP TAX RELIEF		3,989	3,960	3,852	(3%)
Total 9501 Intergovernmental Rev State			3,992	3,960	3,852	(3%)
9503 Intergovernmental Rev Other						
	REDEVELOPMENT PASS-THROUGH		6,200	4,029	4,029	0%
Total 9503 Intergovernmental Rev Other			6,200	4,029	4,029	0%
TOTAL	LIBRARY ZONE 7 FINANCING SOURCES		325,973	312,192	308,261	(1%)
101	ROAD					
9000 Taxes						
	CURRENT SECURED		680,255	648,527	665,000	3%
	CURRENT UNSECURED		38,564	40,000	40,000	0%
	PRIOR UNSECURED		1,354	1,104	1,500	36%
	SUPPLEMENTAL SECURED		3,804	5,021	1,500	(70%)
	PRIOR SECURED		4,069	230	230	0%
	TRANSPORTATION TAX		735,017	465,000	472,000	2%
	UNITARY		58,605	55,571	60,000	8%
Total 9000 Taxes			1,521,667	1,215,453	1,240,230	2%
9200 Licenses, Permits & Franchise						
	BUILDING PERMITS		9,000	6,000	8,000	33%
	ZONING PERMITS		2,105	2,700	1,700	(37%)
	ENCROACHMENT PERMITS		145,052	70,000	90,000	29%
	TRANSPORTATION PERMIT		14,428	15,000	25,000	67%
	GRADING PERMITS		50,199	30,000	50,000	67%
	LICENSES & PERMITS-OTHER		6,380	3,800	3,000	(21%)
Total 9200 Licenses, Permits & Franchise			227,164	127,500	177,700	39%
9400 Revenue From Use of Money/Prop						
	INTEREST INCOME		94,304	65,000	52,000	(20%)
	BUILDING RENTAL		48,632	49,000	49,000	0%
Total 9400 Revenue From Use of Money/Prop			142,936	114,000	101,000	(11%)
9501 Intergovernmental Rev State						
	HIGHWAY USERS TAX		9,040,661	9,186,892	9,000,000	(2%)
	STATE HIGHWAY RENTALS		7	0	0	0%
	HOMEOWNERS PROPTAX RELIEF		8,381	8,000	8,000	0%
	STATE CONSTRUCTION		100,000	0	100,000	0%
	STATE OTHER		0	100,000	0	(100%)
	ARRA-STATE PASS-THROUGH		795,000	0	0	0%
Total 9501 Intergovernmental Rev State			9,944,049	9,294,892	9,108,000	(2%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
9502 Intergovernmental Rev Federal						
	FED CONSTRUCTION		2,020,542	0	9,595,000	0%
	GRANT REVENUE		17,500	0	250,000	0%
	FED OTHER		0	5,995,000	0	(100%)
Total 9502 Intergovernmental Rev Federal			2,038,042	5,995,000	9,845,000	64%
9503 Intergovernmental Rev Other						
	OTHER GOVERNMENTAL AGENCIES		227,277	77,000	155,000	101%
Total 9503 Intergovernmental Rev Other			227,277	77,000	155,000	101%
9600 Charges For Services						
	PHOTO/MICROFICHE COPIES		31	30	0	(100%)
	ENGINEERING SERVICES		35,609	28,000	32,000	14%
	LAND DIVISION FEES		8,662	200	200	0%
	OTHER PROFESSIONAL SERVICES		2,966	0	0	0%
	ADMINISTRATION OVERHEAD		212	95	22	(77%)
	INTER-DEPART ADMIN OVERHEAD		82,961	84,000	78,034	(7%)
	OTHER CHARGES FOR SERVICES		4,140	3,500	5,050	44%
	ROAD SVCES ON COUNTY ROADS		397,970	269,000	310,000	15%
	ROAD SVCES NON-COUNTY ROADS		6,070	0	0	0%
	NON-ROAD SVCES - COUNTY		507,467	545,000	514,000	(6%)
	INTERFUND SVCES PROVIDE-COUNTY		219,995	218,310	64,000	(71%)
	INTERFUND SVCES-PRO SVCES		0	0	120,160	0%
Total 9600 Charges For Services			1,266,083	1,148,135	1,123,466	(2%)
9700 Misc Revenue						
	OTHER REVENUE		2,782	500	700	40%
	MISCELLANEOUS SALES-OTHER		29	0	0	0%
Total 9700 Misc Revenue			2,811	500	700	40%
9800 Other Financing Sources						
	SALE OF NONTAXABLE FIXED ASSET		147,380	50,000	30,000	(40%)
	LONG-TERM DEBT PROCEEDS		0	100,000	140,000	40%
	OPERATING TRANSFERS IN		129,787	70,000	57,600	(18%)
Total 9800 Other Financing Sources			277,167	220,000	227,600	3%
TOTAL	ROAD FINANCING SOURCES		15,647,196	18,192,480	21,978,696	21%
105	HOUSING REHABILITATION					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		527	750	120	(84%)
Total 9400 Revenue From Use of Money/Prop			527	750	120	(84%)
	9501 Intergovernmental Rev State					
	STATE OTHER		0	300,000	300,000	0%
Total 9501 Intergovernmental Rev State			0	300,000	300,000	0%
TOTAL	HOUSING REHABILITATION FIN SOURCES		527	300,750	300,120	(0%)

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
110	MICRO-ENTERPRISE BUSINESS					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		56	0	2,307	0%
	Total 9400 Revenue From Use of Money/Prop		56	0	2,307	0%
	9501 Intergovernmental Rev State					
	STATE OTHER		19,930	204,837	0	(100%)
	Total 9501 Intergovernmental Rev State		19,930	204,837	0	(100%)
TOTAL	MICRO-ENTERPRISE BUS FINANC SOURCES		19,986	204,837	2,307	(99%)
120	HOMEACRES LOAN PROGRAM					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		11,681	14,000	12,000	(14%)
	Total 9400 Revenue From Use of Money/Prop		11,681	14,000	12,000	(14%)
	9600 Charges For Services					
	ADMINISTRATION OVERHEAD		0	0	875	0%
	Total 9600 Charges For Services		0	0	875	0%
TOTAL	HOMEACRES LOAN PROG FINANC SOURCES		11,681	14,000	12,875	(8%)
150	HOUSING & URBAN DEVELOPMENT					
	9502 Intergovernmental Rev Federal					
	FED OTHER		2,313,943	3,922,757	3,770,967	(4%)
	Total 9502 Intergovernmental Rev Federal		2,313,943	3,922,757	3,770,967	(4%)
TOTAL	HOUSING & URBAN DEV FIN SOURCES		2,313,943	3,922,757	3,770,967	(4%)
152	IN HOME SUPP SVCS-PUBLIC AUTH					
	9501 Intergovernmental Rev State					
	ST ADM IHSS		729,507	871,595	833,377	(4%)
	Total 9501 Intergovernmental Rev State		729,507	871,595	833,377	(4%)
	9502 Intergovernmental Rev Federal					
	FED ADM HEALTH RELATED SVS		1,298,284	1,318,928	1,278,482	(3%)
	ARRA-FMAP FEDERAL		195,472	0	0	0%
	Total 9502 Intergovernmental Rev Federal		1,493,755	1,318,928	1,278,482	(3%)
	9801 General Fund Contribution					
	TRANSFER IN-COUNTY CONTRIB		440,350	562,930	553,541	(2%)
	Total 9801 General Fund Contribution		440,350	562,930	553,541	(2%)
TOTAL	IN HME SUPP SVCS-PUBLIC AUTH FIN SRCS		2,663,612	2,753,453	2,665,400	(3%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
153	FIRST 5 SOLANO					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		132,525	65,635	35,751	(46%)
	Total 9400 Revenue From Use of Money/Prop		132,525	65,635	35,751	(46%)
	9501 Intergovernmental Rev State					
	STATE OTHER		3,771,020	3,783,595	3,652,988	(3%)
	Total 9501 Intergovernmental Rev State		3,771,020	3,783,595	3,652,988	(3%)
	9502 Intergovernmental Rev Federal					
	GRANT REVENUE		664,628	536,622	43,722	(92%)
	Total 9502 Intergovernmental Rev Federal		664,628	536,622	43,722	(92%)
	9600 Charges For Services					
	INTERFUND SVCS PROVIDE-COUNTY		436,838	456,000	456,000	0%
	Total 9600 Charges For Services		436,838	456,000	456,000	0%
	9700 Misc Revenue					
	OTHER REVENUE		59,379	0	0	0%
	Total 9700 Misc Revenue		59,379	0	0	0%
TOTAL	FIRST 5 SOLANO FINANCING SOURCES		5,064,390	4,841,852	4,188,461	(13%)
215	RECORDER SPECIAL REVENUE					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		58,141	47,636	28,500	(40%)
	Total 9400 Revenue From Use of Money/Prop		58,141	47,636	28,500	(40%)
	9600 Charges For Services					
	RECORDING FEES		512,710	576,000	583,000	1%
	AUTOMATION-MICROGRAPHICS FEE		120,773	100,000	155,000	55%
	Total 9600 Charges For Services		633,483	676,000	738,000	9%
TOTAL	RECORDER SPECIAL REV FIN SOURCES		691,624	723,636	766,500	6%
228	LIBRARY - FRIENDS & FOUNDATION					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		823	850	688	(19%)
	Total 9400 Revenue From Use of Money/Prop		823	850	688	(19%)
	9700 Misc Revenue					
	DONATIONS AND CONTRIBUTIONS		96,587	136,250	121,412	(11%)
	Total 9700 Misc Revenue		96,587	136,250	121,412	(11%)
TOTAL	LIBRARY - FRIENDS & FOUND FIN SOURCES		97,410	137,100	122,100	(11%)

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
233	DISTRICT ATTORNEY SPECIAL REV					
	9300 Fines, Forfeitures, & Penalty					
		FORFEITURES & PENALTIES	579,299	477,176	681,264	43%
	Total 9300 Fines, Forfeitures, & Penalty		579,299	477,176	681,264	43%
	9400 Revenue From Use of Money/Prop					
		INTEREST INCOME	14,186	6,000	6,000	0%
	Total 9400 Revenue From Use of Money/Prop		14,186	6,000	6,000	0%
	9502 Intergovernmental Rev Federal					
		FED OTHER	1,553	0	1,553	0%
	Total 9502 Intergovernmental Rev Federal		1,553	0	1,553	0%
TOTAL	DA SPECIAL REV FININANCE SOURCES		595,038	483,176	688,817	43%
238	SE VALLEJO REDEVELOPMENT SETT					
	9400 Revenue From Use of Money/Prop					
		INTEREST INCOME	53	0	0	0%
	Total 9400 Revenue From Use of Money/Prop		53	0	0	0%
TOTAL	SE VALLEJO REDEV SETT FINANC SOURCES		53	0	0	0%
239	TOBACCO SETTLEMENT					
	9400 Revenue From Use of Money/Prop					
		INTEREST INCOME	6,553	0	150	0%
	Total 9400 Revenue From Use of Money/Prop		6,553	0	150	0%
	9801 General Fund Contribution					
		TRANSFER IN-COUNTY CONTRIB	2,293,418	0	0	0%
	Total 9801 General Fund Contribution		2,293,418	0	0	0%
TOTAL	TOBACCO SETTLEMENT FIN SOURCES		2,299,971	0	150	0%
241	CIVIL PROCESSING FEES					
	9300 Fines, Forfeitures, & Penalty					
		CIVIL ASSESSMENT	106,263	81,073	120,530	49%
		OTHER ASSESSMENTS	5,593	4,267	6,815	60%
	Total 9300 Fines, Forfeitures, & Penalty		111,855	85,340	127,345	49%
	9400 Revenue From Use of Money/Prop					
		INTEREST INCOME	7,046	7,592	6,415	(16%)
	Total 9400 Revenue From Use of Money/Prop		7,046	7,592	6,415	(16%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
	9600 Charges For Services					
		CIVIL PROCESS FEES	104,668	94,200	117,751	25%
	Total 9600 Charges For Services		104,668	94,200	117,751	25%
TOTAL	CIVIL PROCESS FEES FINANCING SOURCES		223,569	187,132	251,511	34%
253	SHERIFF'S ASSET SEIZURE					
	9400 Revenue From Use of Money/Prop					
		INTEREST INCOME	1,165	1,198	1,000	(17%)
	Total 9400 Revenue From Use of Money/Prop		1,165	1,198	1,000	(17%)
	9700 Misc Revenue					
		OTHER REVENUE	19,127	10,500	10,000	(5%)
	Total 9700 Misc Revenue		19,127	10,500	10,000	(5%)
TOTAL	SHERIFF'S ASSET SEIZURE FINAN SOURCES		20,292	11,698	11,000	(6%)
256	SHERIFF OES					
	9502 Intergovernmental Rev Federal					
		GRANT REVENUE	623,408	1,290,206	816,520	(37%)
	Total 9502 Intergovernmental Rev Federal		623,408	1,290,206	816,520	(37%)
	9700 Misc Revenue					
		DONATIONS AND CONTRIBUTIONS	250,000	250,000	0	(100%)
	Total 9700 Misc Revenue		250,000	250,000	0	(100%)
TOTAL	SHERIFF OES FINANCING SOURCES		873,408	1,540,206	816,520	(47%)
263	CJ TEMP CONSTRUCTION					
	9300 Fines, Forfeitures, & Penalty					
		VEHICLE CODE FINES	27,687	24,955	19,265	(23%)
	Total 9300 Fines, Forfeitures, & Penalty		27,687	24,955	19,265	(23%)
	9400 Revenue From Use of Money/Prop					
		INTEREST INCOME	8,542	3,516	1,858	(47%)
	Total 9400 Revenue From Use of Money/Prop		8,542	3,516	1,858	(47%)
	9600 Charges For Services					
		COURT FEES	372,361	341,088	334,853	(2%)
	Total 9600 Charges For Services		372,361	341,088	334,853	(2%)
TOTAL	CJ TEMP CONSTRUC FINANCING SOURCES		408,591	369,559	355,976	(4%)

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
264	CRTHSE TEMP CONST					
	9300 Fines, Forfeitures, & Penalty					
	VEHICLE CODE FINES		27,686	24,954	19,200	(23%)
	Total 9300 Fines, Forfeitures, & Penalty		27,686	24,954	19,200	(23%)
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		5,098	5,971	2,960	(50%)
	Total 9400 Revenue From Use of Money/Prop		5,098	5,971	2,960	(50%)
	9600 Charges For Services					
	COURT FEES		372,566	341,230	334,477	(2%)
	Total 9600 Charges For Services		372,566	341,230	334,477	(2%)
TOTAL	CRTHSE TEMP CONST FINANCING SOURCES		405,350	372,155	356,637	(4%)
278	PUBLIC WORKS IMPROVEMENT					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		2,575	2,000	1,500	(25%)
	Total 9400 Revenue From Use of Money/Prop		2,575	2,000	1,500	(25%)
	9700 Misc Revenue					
	OTHER REVENUE		6,886	5,000	14,000	180%
	Total 9700 Misc Revenue		6,886	5,000	14,000	180%
TOTAL	PUBLIC WORKS IMPROVE FINANC SOURCES		9,461	7,000	15,500	121%
281	SURVEY MONUMENT PRESERVATION					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		189	200	150	(25%)
	Total 9400 Revenue From Use of Money/Prop		189	200	150	(25%)
	9600 Charges For Services					
	RECORDING FEES		8,850	9,000	8,000	(11%)
	ADMINISTRATION OVERHEAD		0	0	80	0%
	Total 9600 Charges For Services		8,850	9,000	8,080	(10%)
TOTAL	SURVEY MONUMENT PRESERV FIN SOURCES		9,039	9,200	8,230	(11%)
282	COUNTY DISASTER					
TOTAL	COUNTY DISASTER FINANCING SOURCES		0	0	0	0%
296	PUBLIC FACILITIES FEES					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		60,751	52,537	29,203	(44%)
	Total 9400 Revenue From Use of Money/Prop		60,751	52,537	29,203	(44%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
	9600 Charges For Services					
		CAPITAL FACILITIES FEES	3,919,879	3,060,879	1,955,296	(36%)
		ADMINISTRATION OVERHEAD	0	0	89,753	0%
	Total 9600 Charges For Services		3,919,879	3,060,879	2,045,049	(33%)
TOTAL	PUBLIC FACILITIES FEES FINANC SOURCES		3,980,630	3,113,416	2,074,252	(33%)
301	GEN SVCS SPECIAL REVENUE					
	9400 Revenue From Use of Money/Prop					
		INTEREST INCOME	87	90	60	(33%)
	Total 9400 Revenue From Use of Money/Prop		87	90	60	(33%)
	9600 Charges For Services					
		PHOTO/MICROFICHE COPIES	590	400	200	(50%)
	Total 9600 Charges For Services		590	400	200	(50%)
	9700 Misc Revenue					
		OTHER REVENUE	3,500	1,660	0	(100%)
	Total 9700 Misc Revenue		3,500	1,660	0	(100%)
TOTAL	GEN SVCS SPECIAL REV FINANC SOURCES		4,177	2,150	260	(88%)
323	COUNTY LOW/MOD HSNG SET ASIDE					
	9503 Intergovernmental Rev Other					
		OTHER GOVERNMENTAL AGENCIES	1,700,000	0	0	0%
	Total 9503 Intergovernmental Rev Other		1,700,000	0	0	0%
TOTAL	CO LOW/MOD HSNG SET ASIDE FIN SOURCE		1,700,000	0	0	0%
325	SHERIFF'S OFFICE GRANTS					
	9502 Intergovernmental Rev Federal					
		GRANT REVENUE	348,507	776,949	130,836	(83%)
	Total 9502 Intergovernmental Rev Federal		348,507	776,949	130,836	(83%)
	9801 General Fund Contribution					
		TRANSFER IN-COUNTY CONTRIB	196,944	0	0	0%
	Total 9801 General Fund Contribution		196,944	0	0	0%
TOTAL	SHERIFF'S OFFICE GRANTS FIN SOURCES		545,451	776,949	130,836	(83%)
326	SHERIFF - SPECIAL REVENUE					
	9200 Licenses, Permits & Franchise					
		LICENSES & PERMITS-OTHER	169,495	170,043	168,655	(1%)
	Total 9200 Licenses, Permits & Franchise		169,495	170,043	168,655	(1%)

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		8,160	6,550	4,300	(34%)
	Total 9400 Revenue From Use of Money/Prop		8,160	6,550	4,300	(34%)
	9600 Charges For Services					
	COURT FEES		92,971	115,195	93,884	(18%)
	Total 9600 Charges For Services		92,971	115,195	93,884	(18%)
	9700 Misc Revenue					
	OTHER REVENUE		360,308	354,588	357,450	1%
	Total 9700 Misc Revenue		360,308	354,588	357,450	1%
TOTAL	SHERIFF - SPECIAL REV FINANCE SOURCES		630,933	646,376	624,289	(3%)
328	CTS-VEH CODE AUTOMATION FUND					
TOTAL	CTS-VEH CODE AUTO FUND FIN SOURCES		0	0	0	0%
340	LOCAL LAW ENFORCE BLOCK GRANT					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		1	0	0	0%
	Total 9400 Revenue From Use of Money/Prop		1	0	0	0%
	9502 Intergovernmental Rev Federal					
	FED OTHER		14,904	25,409	0	(100%)
	Total 9502 Intergovernmental Rev Federal		14,904	25,409	0	(100%)
	9700 Misc Revenue					
	OTHER REVENUE		46	0	0	0%
	Total 9700 Misc Revenue		46	0	0	0%
TOTAL	LOCAL LAW ENFRCE BLCK GRNT FIN SRCES		14,950	25,409	0	(100%)
349	SUBST ABUSE/CRIME PREV PROP36					
TOTAL	SUBST ABUSE/CRIME PREV PROP36 FIN SRCES		0	0	0	0%
359	RURAL HEALTH SERVICES					
TOTAL	RURAL HEALTH SERVICES FINANC SOURCES		0	0	0	0%
363	RURAL HEALTH SERVICES 98/99					
TOTAL	RURAL HEALTH SERVICES 98/99 FIN SRCES		0	0	0	0%
366	RURAL HEALTH SERVICES 99/00					
TOTAL	RURAL HEALTH SERVICES 99/00 FIN SOURCES		0	0	0	0%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
368	RURAL HEALTH SERVICES 01/02					
TOTAL	RURAL HEALTH SERVICES 01/02 FIN SOURCES		0	0	0	0%
369	CHILD SUPPORT SERVICES					
	9400 Revenue From Use of Money/Prop					
		INTEREST INCOME	4,632	4,500	4,500	0%
	Total 9400 Revenue From Use of Money/Prop		4,632	4,500	4,500	0%
	9501 Intergovernmental Rev State					
		STATE SUPPORT ENFORCEMENT INC	3,942,060	4,225,950	4,176,557	(1%)
		ARRA-STATE PASS-THROUGH	307,698	0	0	0%
	Total 9501 Intergovernmental Rev State		4,249,758	4,225,950	4,176,557	(1%)
	9502 Intergovernmental Rev Federal					
		FED CHILD SUPPORT	7,653,143	8,202,316	8,107,435	(1%)
	Total 9502 Intergovernmental Rev Federal		7,653,143	8,202,316	8,107,435	(1%)
	9700 Misc Revenue					
		OTHER REVENUE	235	0	160,336	0%
	Total 9700 Misc Revenue		235	0	160,336	0%
TOTAL	CHILD SUPPORT SERVICES FINANC SOURCES		11,907,768	12,432,766	12,448,828	0%
390	TOBACCO PREVENTION & EDUCATION					
	9400 Revenue From Use of Money/Prop					
		INTEREST INCOME	410	946	950	0%
	Total 9400 Revenue From Use of Money/Prop		410	946	950	0%
	9501 Intergovernmental Rev State					
		STATE OTHER	181,625	223,467	289,770	30%
	Total 9501 Intergovernmental Rev State		181,625	223,467	289,770	30%
	9600 Charges For Services					
		ADMINISTRATION OVERHEAD	8,375	0	0	0%
	Total 9600 Charges For Services		8,375	0	0	0%
TOTAL	TOBACCO PREVENT & EDUC FIN SOURCES		190,410	224,413	290,720	30%
900	PUBLIC SAFETY					
	9200 Licenses, Permits & Franchise					
		LICENSES & PERMITS-OTHER	11,505	6,500	15,201	134%
	Total 9200 Licenses, Permits & Franchise		11,505	6,500	15,201	134%
	9300 Fines, Forfeitures, & Penalty					
		VEHICLE CODE FINES	3,626	6,000	4,000	(33%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
		OTHER COURT FINES	2,702	15,000	3,200	(79%)
		VEHICLE FINES-DRUNK DRIVING	8,058	8,500	6,500	(24%)
		SB 1127 CONVICTIONS	58,488	135,000	40,000	(70%)
		HEALTH & SAFETY	130	200	0	(100%)
		FORFEITURES & PENALTIES	643,239	679,797	339,749	(50%)
		WORK FURLOUGH FEES	4,725	6,451	4,000	(38%)
		WORK RELEASE FEES	47,688	42,494	61,066	44%
		ELECTRONIC MONITOR DAILY FEES	270,408	270,732	294,063	9%
		ASP Other Fees	3,729	2,642	5,277	100%
		Total 9300 Fines, Forfeitures, & Penalty	1,042,792	1,166,816	757,855	(35%)
		9400 Revenue From Use of Money/Prop				
		INTEREST INCOME	26,055	550	1,280	133%
		Total 9400 Revenue From Use of Money/Prop	26,055	550	1,280	133%
		9501 Intergovernmental Rev State				
		STATE REIMB MANDATED COSTS	6,600	191,639	1,950	(99%)
		STATE CALWORK SINGLE	1,479,986	0	160,000	0%
		STATE CATEGORICAL AID	303,304	356,400	355,000	(0%)
		STATE 4700 P.C.	1,157,660	1,057,836	966,611	(9%)
		STATE VLF REALIGNMENT - SS	31,539	31,538	31,216	(1%)
		STATE REIMB POLICE OFF TRAININ	5,928	9,833	10,500	7%
		STATE AID PUBLIC SAFETY SVCES	27,259,987	24,822,203	29,000,001	17%
		STATE - 2011 REALIGNMENT	0	0	16,178,283	0%
		ST SALES TX 1991 REALIGNMNT-SS	716,963	716,963	775,924	8%
		STATE OTHER	5,124,865	3,957,264	1,890,607	(52%)
		ARRA-STATE PASS-THROUGH	413,063	0	0	0%
		ST LCL DETENTION FACILITY REV	663,151	600,000	0	(100%)
		2011 REALIGNMENT REVOCATION	0	0	227,478	0%
		2011 REALIGNMENT FCARE ASSIST	0	0	340,800	0%
		Total 9501 Intergovernmental Rev State	37,163,047	31,743,676	49,938,370	57%
		9502 Intergovernmental Rev Federal				
		FEDERAL AID	264,449	237,600	0	(100%)
		FED ADM 93658 IVE CWS/FFH	944,034	640,000	640,000	0%
		GRANT REVENUE	423,415	532,310	98,654	(81%)
		ARRA-FMAP FEDERAL	21,219	0	0	0%
		FED OTHER	572,403	529,608	430,684	(19%)
		Total 9502 Intergovernmental Rev Federal	2,225,520	1,939,518	1,169,338	(40%)
		9600 Charges For Services				
		PHOTO/MICROFICHE COPIES	948	1,215	850	(30%)
		CONTRACT SERVICES	5,255,723	5,423,270	0	(100%)
		CIVIL PROCESS FEES	271,253	278,856	262,138	(6%)
		RECORDING FEES	5,577	6,010	4,483	(25%)
		COURT FEES	270	350	265	(24%)
		ADMIN SERVICES FEES	9,441	10,000	8,000	(20%)
		LEGAL FEES	235,534	90,000	130,000	44%
		OTHER PROFESSIONAL SERVICES	53,946	53,485	42,993	(20%)
		MENTAL HEALTH INDIGENT PAY	-31	0	0	0%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
		MEDICAL CARE-OTHER	847,189	678,417	909,587	34%
		INSTITUTIONAL CARE	688,910	437,550	170,000	(61%)
		INTER-DEPART ADMIN OVERHEAD	0	0	45,000	0%
		LAW ENFORCEMENT SERVICES	11,721	8,850	8,592	(3%)
		OTHER CHARGES FOR SERVICES	851,701	829,659	708,758	(15%)
		WORK FURLOUGH APPLICATION FEES	1,260	1,445	710	(51%)
		WORK RELEASE APPLICATION FEES	51,729	48,430	63,324	31%
		ELECTRONIC MONITOR APPL FEES	61,237	59,794	52,697	(12%)
		INTERFUND SVCES PROVIDE-COUNTY	404,526	547,256	426,022	(22%)
		INTERFUND SVCES-PERSONNEL	0	0	119,999	0%
		INTERFUND SVCES-PRO SVCES	0	82,451	92,018	12%
		Total 9600 Charges For Services	8,750,934	8,557,038	3,045,436	(64%)
		9700 Misc Revenue				
		CASH OVERAGE	885	300	200	(33%)
		OTHER REVENUE	799,787	990,300	1,505,723	52%
		DONATIONS AND CONTRIBUTIONS	500	0	0	0%
		INSURANCE PROCEEDS	296,341	270,000	220,000	(19%)
		Total 9700 Misc Revenue	1,097,513	1,260,600	1,725,923	37%
		9800 Other Financing Sources				
		SALE OF NONTAXABLE FIXED ASSET	5,750	0	0	0%
		OPERATING TRANSFERS IN	2,707,569	1,575,946	1,678,822	7%
		Total 9800 Other Financing Sources	2,713,319	1,575,946	1,678,822	7%
		9801 General Fund Contribution				
		TRANSFER IN-COUNTY CONTRIB	82,822,982	91,070,568	85,365,011	(6%)
		Total 9801 General Fund Contribution	82,822,982	91,070,568	85,365,011	(6%)
TOTAL	PUBLIC SAFETY FINANCING SOURCES		135,853,668	137,321,212	143,697,236	5%
901	C M F CASES					
	9501 Intergovernmental Rev State					
		STATE 4700 P.C.	372,575	256,824	256,824	0%
		Total 9501 Intergovernmental Rev State	372,575	256,824	256,824	0%
TOTAL	C M F CASES FINANCING SOURCES		372,575	256,824	256,824	0%
902	HEALTH & SOCIAL SERVICES					
	9200 Licenses, Permits & Franchise					
		LICENSES & PERMITS-OTHER	4,154	4,000	4,120	3%
		BURIAL PERMITS	6,268	6,000	6,000	0%
		Total 9200 Licenses, Permits & Franchise	10,422	10,000	10,120	1%
	9300 Fines, Forfeitures, & Penalty					
		FORFEITURES & PENALTIES	601,573	636,028	654,655	3%
		Total 9300 Fines, Forfeitures, & Penalty	601,573	636,028	654,655	3%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
9400 Revenue From Use of Money/Prop						
	INTEREST INCOME		256,524	218,900	191,773	(12%)
Total 9400 Revenue From Use of Money/Prop			256,524	218,900	191,773	(12%)
9501 Intergovernmental Rev State						
	ST ADM FOSTER CARE		219,692	246,742	0	(100%)
	STATE VLF 1991 REALIGNMNT - PH		10,821,727	10,834,030	10,445,744	(4%)
	ST ADM FOOD STAMPS		5,213,087	4,745,312	4,818,278	2%
	STATE CALWORK SINGLE		3,357,655	2,425,473	2,314,984	(5%)
	ST ADM IHSS		1,780,077	1,970,921	1,508,992	(23%)
	STATE CATEGORICAL AID		24,405,346	24,471,725	4,667,793	(81%)
	STATE S/D MEDICAL		5,154,185	6,440,407	7,471,129	16%
	ST ADM MEDI-CAL		18,491,331	16,274,877	16,482,622	1%
	STATE MENTAL HEALTH		221,165	234,317	234,317	0%
	STATE ALCOHOL & DRUG SGF		414,761	404,838	0	(100%)
	SHORT DOYLE QUALITY ASSURANCE		1,547,268	2,081,846	1,904,927	(8%)
	ST ADM COUNTY SVS BLOCK GRANT		654,507	642,676	0	(100%)
	STATE DRUG ABUSE		400,000	400,000	464,068	16%
	ST ADM MEDICAL SVS		1,279,183	1,708,359	1,627,009	(5%)
	ST ADM ADOPTIONS		434,185	378,855	0	(100%)
	STATE VLF REALIGNMENT - SS		502,146	502,146	484,814	(3%)
	ST ADM CWS/LIC FFH		514,984	2,454,255	0	(100%)
	STATE VLF 1991 REALIGNMNT-MH		2,865,493	2,785,223	0	(100%)
	STATE NON CWS ALLOCATION		553,605	795,704	0	(100%)
	STATE CALWORKS IV-B		1,928,404	1,633,515	1,633,515	0%
	STATE - 2011 REALIGNMENT		0	0	467,110	0%
	ST SALES TX 1991 REALIGNMNT-SS		11,377,098	11,377,098	12,146,994	7%
	ST SALES TX 1991 REALIGNMNT-MH		7,677,196	7,677,196	11,136,026	45%
	ST SALES TX 1991 REALIGNMNT-PH		3,636,589	3,636,589	3,771,375	4%
	STATE TITLE XX		38,558	0	0	0%
	STATE LICENSING FFH		19,002	92,408	0	(100%)
	STATE OTHER		12,460,953	22,561,644	20,430,172	(9%)
	IGT REVENUES		3,814,885	774,167	3,669,010	374%
	FEDERAL NON CWS ALLOCATION		184,653	307,707	530,864	73%
	FEDERAL LICENSING FFH		48,157	64,039	0	(100%)
	1991 REALIGNMENT CALWORKS MOE		0	0	10,925,337	0%
	2011 REALIGNMENT AAP		0	0	2,011,186	0%
	2011 REALIGNMENT SA-DMC		0	0	705,436	0%
	2011 REALIGNMENT SA-NON DMC		0	0	343,512	0%
	2011 REALIGNMENT FCARE ASSIST		0	0	2,261,815	0%
	2011 REALIGNMENT FCARE ADMIN		0	0	230,699	0%
	2011 REALIGNMENT ADOPTIONS		0	0	366,559	0%
	2011 REALIGNMENT-DRUG COURT		0	0	182,749	0%
	2011 REALIGNMENT-CHILD ABUSE		0	0	141,639	0%
	2011 REALIGNMENT-CWS		0	0	4,341,018	0%
	2011 REALIGNMENT-APS		0	0	626,168	0%
Total 9501 Intergovernmental Rev State			120,015,889	127,922,069	128,345,861	0%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
9502 Intergovernmental Rev Federal						
	FED ADM ILP IV-E		251,707	282,783	159,969	(43%)
	ARRA-FEDERAL DIRECT		538,678	0	0	0%
	FED ADM FOSTER CARE IV-E		303,418	619,831	559,498	(10%)
	FEDERAL AID		35,430,145	37,960,664	34,125,354	(10%)
	FED ADM ADOPTIONS IV-E		440,804	408,260	276,628	(32%)
	FED ADM PSSF IV-B		241,077	270,066	283,898	5%
	FED CALWORKS TANF		19,718,916	20,043,679	19,384,845	(3%)
	FEDERAL TITLE XX		354,239	385,215	356,401	(7%)
	FED ADM FOOD STAMPS		5,225,046	6,205,128	6,152,322	(1%)
	FED ADM REFUGEE		0	7,785	3,336	(57%)
	FED ADM HEALTH RELATED SVS		8,411,949	7,358,081	6,915,206	(6%)
	FEDERAL ALCOHOL & DRUG-SAPT		2,427,578	2,442,479	2,403,799	(2%)
	FED ADM CWS IV-B		194,098	181,831	184,619	2%
	FED ADM 93658 IVE CWS/FFH		4,177,376	4,224,588	3,846,434	(9%)
	GRANT REVENUE		518,580	644,422	165,475	(74%)
	ARRA-FMAP FEDERAL		1,667,691	0	0	0%
	FED OTHER		2,424,631	1,817,316	1,706,403	(6%)
	Total 9502 Intergovernmental Rev Federal		82,325,933	82,852,128	76,524,187	(8%)
9503 Intergovernmental Rev Other						
	OTHER GOVERNMENTAL AGENCIES		1,782,824	715,038	1,030,405	44%
	Total 9503 Intergovernmental Rev Other		1,782,824	715,038	1,030,405	44%
9600 Charges For Services						
	PHOTO/MICROFICHE COPIES		31,639	32,625	11,230	(66%)
	CONTRACT SERVICES		4,838,070	5,456,961	4,996,112	(8%)
	ESTATE & PUBLIC ADMIN FEES		212,085	95,000	120,000	26%
	RECORDING FEES		254,280	259,799	254,260	(2%)
	ADMIN SERVICES FEES		609,920	890,000	827,048	(7%)
	MENTAL HEALTH SERVICES		83,395	97,048	0	(100%)
	OTHER PROFESSIONAL SERVICES		456,257	512,008	513,909	0%
	CHILD HEALTH FEES		3,534,125	4,019,051	4,682,603	17%
	MENTAL HEALTH INDIGENT PAY		104,695	50,000	104,695	109%
	PRIVATE PAY PATIENT		358,116	279,965	366,535	31%
	MEDICAL CARE-OTHER		3,765	20,000	0	(100%)
	ADMINISTRATION OVERHEAD		203,580	300,483	1,235,757	311%
	INSURANCE PAYMENTS		292,611	136,293	305,737	124%
	MEDI-CAL SERVICES		6,510,007	10,094,675	12,988,229	29%
	MEDICARE SERVICES		213,421	651,404	889,591	37%
	CMSF SERVICES		2,622,191	4,535,753	6,448,860	42%
	OTHER CHARGES FOR SERVICES		61,208	97,420	53,100	(45%)
	MANAGED CARE SERVICES		1,856,593	1,570,655	1,758,868	12%
	INTERFUND SVCES PROVIDE-COUNTY		1,191,085	1,926,909	307,000	(84%)
	INTERFUND SVCES-PRO SVCES		769,368	0	1,248,838	0%
	Total 9600 Charges For Services		24,206,410	31,026,049	37,112,372	20%
9700 Misc Revenue						
	CASH OVRAGE		22	0	0	0%
	OTHER REVENUE		2,461,804	889,944	1,436,691	61%

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
		DONATIONS AND CONTRIBUTIONS	18,404	11,000	0	(100%)
	Total 9700 Misc Revenue		2,480,230	900,944	1,436,691	59%
	9800 Other Financing Sources					
		SALE OF NONTAXABLE FIXED ASSET	3,750	0	0	0%
		OPERATING TRANSFERS IN	2,971,525	2,102,492	1,834,377	(13%)
	Total 9800 Other Financing Sources		2,975,275	2,102,492	1,834,377	(13%)
	9801 General Fund Contribution					
		TRANSFER IN-COUNTY CONTRIB	28,079,810	25,503,020	21,865,265	(14%)
	Total 9801 General Fund Contribution		28,079,810	25,503,020	21,865,265	(14%)
TOTAL	H&SS FINANCING SOURCES		262,734,889	271,886,668	269,005,706	(1%)
903	WORKFORCE INVESTMENT BOARD					
	9400 Revenue From Use of Money/Prop					
		INTEREST INCOME	1,806	0	0	0%
	Total 9400 Revenue From Use of Money/Prop		1,806	0	0	0%
	9502 Intergovernmental Rev Federal					
		GRANT REVENUE	6,093,072	4,780,107	4,811,783	1%
	Total 9502 Intergovernmental Rev Federal		6,093,072	4,780,107	4,811,783	1%
	9503 Intergovernmental Rev Other					
		OTHER GOVERNMENTAL AGENCIES	192,984	0	0	0%
	Total 9503 Intergovernmental Rev Other		192,984	0	0	0%
	9700 Misc Revenue					
		OTHER REVENUE	672	0	0	0%
		DONATIONS AND CONTRIBUTIONS	11,254	0	0	0%
	Total 9700 Misc Revenue		11,926	0	0	0%
TOTAL	WIB FINANCING SOURCES		6,299,787	4,780,107	4,811,783	1%
905	COUNTY LOCAL REVENUE FUND 2011					
	9501 Intergovernmental Rev State					
		STATE - 2011 REALIGNMENT	0	0	119,999	0%
	Total 9501 Intergovernmental Rev State		0	0	119,999	0%
TOTAL	COUNTY LOCAL REV FUND 2011 FIN SOURCES		0	0	119,999	0%
TOTAL	SPECIAL REV FUND FINANCING SOURCES		474,748,571	483,990,856	488,030,473	1%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
03	CAPITAL PROJECT FUND					
006	CAPITAL OUTLAY					
	9000 Taxes					
		CURRENT SECURED	1,486,015	1,435,988	1,456,728	1%
		CURRENT UNSECURED	66,670	71,828	67,791	(6%)
		PRIOR UNSECURED	2,274	0	473	0%
		SUPPLEMENTAL SECURED	11,928	13,934	12,660	(9%)
		PRIOR SECURED	769	0	0	0%
		UNITARY	59,675	59,786	64,384	8%
		Total 9000 Taxes	1,627,330	1,581,536	1,602,036	1%
	9400 Revenue From Use of Money/Prop					
		INTEREST INCOME	284,120	177,000	100,000	(44%)
		Total 9400 Revenue From Use of Money/Prop	284,120	177,000	100,000	(44%)
	9501 Intergovernmental Rev State					
		STATE HIGHWAY RENTALS	20	19	15	(21%)
		HOMEOWNERS PROPERTY TAX RELIEF	27,132	26,928	26,575	(1%)
		STATE RECREATION	294,344	0	0	0%
		TRIAL COURT IMPROVEMENTS - TCF	17,738	0	0	0%
		STATE OTHER	70,301	415,000	0	(100%)
		Total 9501 Intergovernmental Rev State	409,535	441,947	26,590	(94%)
	9502 Intergovernmental Rev Federal					
		GRANT REVENUE	0	185,000	0	(100%)
		Total 9502 Intergovernmental Rev Federal	0	185,000	0	(100%)
	9503 Intergovernmental Rev Other					
		OTHER GOVERNMENTAL AGENCIES	664,786	0	0	0%
		REDEVELOPMENT PASS-THROUGH	301,180	307,721	296,056	(4%)
		Total 9503 Intergovernmental Rev Other	965,966	307,721	296,056	(4%)
	9600 Charges For Services					
		ADMINISTRATION OVERHEAD	400,906	511,317	0	(100%)
		Total 9600 Charges For Services	400,906	511,317	0	(100%)
	9700 Misc Revenue					
		OTHER REVENUE	12,470	0	0	0%
		INSURANCE PROCEEDS	2,077,643	76,688	0	(100%)
		Total 9700 Misc Revenue	2,090,113	76,688	0	(100%)
	9800 Other Financing Sources					
		OPERATING TRANSFERS IN	3,293,938	1,019,300	2,263,640	122%
		Total 9800 Other Financing Sources	3,293,938	1,019,300	2,263,640	122%
TOTAL	CAPITAL OUTLAY FINANCING SOURCES		9,071,908	4,300,509	4,288,322	(0%)

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
106	PUBLIC ARTS PROJECTS					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		1,358	1,000	120	(88%)
	Total 9400 Revenue From Use of Money/Prop		1,358	1,000	120	(88%)
	9600 Charges For Services					
	ADMINISTRATION OVERHEAD		0	375	0	(100%)
	Total 9600 Charges For Services		0	375	0	(100%)
	9800 Other Financing Sources					
	OPERATING TRANSFERS IN		0	175,500	0	(100%)
	Total 9800 Other Financing Sources		0	175,500	0	(100%)
TOTAL	PUBLIC ARTS PROJECTS FINANCING SOURCES		1,358	176,875	120	(100%)
107	FAIRGROUNDS DEVELOPMENT PROJ					
	9600 Charges For Services					
	ADMINISTRATION OVERHEAD		0	35,837	20,319	(43%)
	Total 9600 Charges For Services		0	35,837	20,319	(43%)
	9800 Other Financing Sources					
	LONG-TERM DEBT PROCEEDS		0	4,509,369	877,916	(81%)
	Total 9800 Other Financing Sources		0	4,509,369	877,916	(81%)
TOTAL	FAIRGROUNDS DEVELOP PROJ FIN SOURCES		0	4,545,206	898,235	(80%)
248	GOVERNMENT CENTER PROJECT					
TOTAL	GOVT CENTER PROJECT FINANC SOURCES		0	0	0	0%
249	HSS CAPITAL PROJECTS					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		35,232	13,000	3,000	(77%)
	Total 9400 Revenue From Use of Money/Prop		35,232	13,000	3,000	(77%)
	9501 Intergovernmental Rev State					
	STATE OTHER		63,015	0	0	0%
	Total 9501 Intergovernmental Rev State		63,015	0	0	0%
	9502 Intergovernmental Rev Federal					
	GRANT REVENUE		71,877	0	0	0%
	Total 9502 Intergovernmental Rev Federal		71,877	0	0	0%
	9700 Misc Revenue					
	OTHER REVENUE		25	0	0	0%
	Total 9700 Misc Revenue		25	0	0	0%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
	9800 Other Financing Sources					
	OPERATING TRANSFERS IN		2,291,022	244,743	69,649	(72%)
	Total 9800 Other Financing Sources		2,291,022	244,743	69,649	(72%)
TOTAL	HSS CAPITAL PROJECTS FINANC SOURCES		2,461,171	257,743	72,649	(72%)
307	JUVENILE HALL PROJECT					
TOTAL	JUVENILE HALL PROJECT FINANC SOURCES		0	0	0	0%
TOTAL	CAPITAL PROJECT FUND FINANC SOURCES		11,534,437	9,280,333	5,259,326	(43%)
04	DEBT SERVICE FUND					
300	SOLANO COUNTY DSF					
TOTAL	SOLANO COUNTY DSF FINANCING SOURCES		0	0	0	0%
303	BUILDING CORP					
TOTAL	BUILDING CORP FINANCING SOURCES		0	0	0	0%
304	COURT EXPANSION					
TOTAL	COURT EXPANSION FINANCING SOURCES		0	0	0	0%
306	PENSION DEBT SERVICE					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		12,356	25,000	12,000	(52%)
	Total 9400 Revenue From Use of Money/Prop		12,356	25,000	12,000	(52%)
	9700 Misc Revenue					
	OTHER REVENUE		1,803,134	870,000	813,772	(6%)
	Total 9700 Misc Revenue		1,803,134	870,000	813,772	(6%)
	9800 Other Financing Sources					
	LONG-TERM DEBT PROCEEDS		10,000,000	11,844,611	10,433,149	(12%)
	OPERATING TRANSFERS IN		11,430,433	12,121,281	11,103,693	(8%)
	Total 9800 Other Financing Sources		21,430,433	23,965,892	21,536,842	(10%)
TOTAL	PENSION DEBT SERVICE FINANCING SOURCES		23,245,923	24,860,892	22,362,614	(10%)
308	JAIL REROOF & HVAC					
TOTAL	JAIL REROOF & HVAC FINANCING SOURCES		0	0	0	0%
311	SO CO LIBRARY AUTH DSF					
TOTAL	SO CO LIBRARY AUTH DSF FINANC SOURCES		0	0	0	0%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
332	GOVERNMENT CENTER DEBT SERVICE					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		2,155	1,300	1,000	(23%)
	Total 9400 Revenue From Use of Money/Prop		2,155	1,300	1,000	(23%)
	9503 Intergovernmental Rev Other					
	OTHER GOVERNMENTAL AGENCIES		110,000	104,000	0	(100%)
	Total 9503 Intergovernmental Rev Other		110,000	104,000	0	(100%)
	9600 Charges For Services					
	ADMINISTRATION OVERHEAD		1,322,218	0	1,671	0%
	BUILDING USE FEES-CAC		427,712	1,716,212	1,634,450	(5%)
	Total 9600 Charges For Services		1,749,930	1,716,212	1,636,121	(5%)
	9800 Other Financing Sources					
	OPERATING TRANSFERS IN		6,027,224	6,152,250	6,320,135	3%
	Total 9800 Other Financing Sources		6,027,224	6,152,250	6,320,135	3%
TOTAL	GOVT CENTER DEBT SRV FINANC SOURCES		7,889,310	7,973,762	7,957,256	(0%)
334	H&SS SPH ADMIN/REFINANCE					
	9400 Revenue From Use of Money/Prop					
	INTEREST INCOME		595	402	200	(50%)
	Total 9400 Revenue From Use of Money/Prop		595	402	200	(50%)
	9800 Other Financing Sources					
	OPERATING TRANSFERS IN		2,476,366	2,564,960	2,517,988	(2%)
	Total 9800 Other Financing Sources		2,476,366	2,564,960	2,517,988	(2%)
TOTAL	H&SS SPH ADMIN/REFINANCE FIN SOURCES		2,476,960	2,565,362	2,518,188	(2%)
TOTAL	DEBT SERVICE FUND FINANCING SOURCES		33,612,193	35,400,016	32,838,058	(7%)
TOTAL ALL FUNDS			715,221,307	704,235,812	700,278,924	(1%)

State of California Schedule 7
Summary of Financing Uses by Function and Fund

COUNTY OF SOLANO
SCHEDULE 7
SUMMARY OF FINANCING USES BY FUNCTION AND FUND
GOVERNMENTAL FUNDS
FY2012/13

DESCRIPTION	FY2010/11 ACTUAL	FY2011/12 ADOPTED BUDGET	FY2012/13 RECOMMENDED	PERCENT CHANGE
SUMMARIZATION BY FUNCTION				
General Government	187,008,569	187,499,246	175,200,175	(7) %
Public Protection	173,678,883	179,378,674	183,052,473	2 %
Public Ways & Fac	15,017,252	22,953,631	22,828,287	(1) %
Health & Sanitation	118,785,987	122,271,915	127,938,590	5 %
Public Assistance	163,250,903	166,256,440	155,167,860	(7) %
Education	19,584,539	20,631,933	18,541,367	(10) %
Rec & Cultural Services	1,521,448	1,244,537	1,385,390	11 %
Debt Service	28,298,353	20,044,347	20,317,528	1 %
TOTAL FINANCING USES BY FUNCTION	707,145,934	720,280,723	704,431,670	(2) %
APPROPRIATIONS FOR CONTINGENCIES				
001 GENERAL FUND	0	20,000,000	22,000,000	10 %
004 COUNTY LIBRARY	0	2,712,056	3,227,014	19 %
012 FISH/WILDLIFE PROPAGATION	0	217,416	6,835	(97) %
035 JH REC HALL - WARD WELFARE	0	106,013	88,913	(16) %
036 LIBRARY ZONE 1	0	141,183	0	(100) %
037 LIBRARY ZONE 2	0	7,345	0	(100) %
066 LIBRARY ZONE 6	0	5,777	0	(100) %
067 LIBRARY ZONE 7	0	52,477	0	(100) %
105 HOUSING REHABILITATION	0	214,084	475,517	122 %
110 MICRO-ENTERPRISE BUSINESS	0	3,656	18,929	418 %
120 HOMEACRES LOAN PROGRAM	0	1,087,959	1,111,943	2 %
153 FIRST 5 SOLANO	0	9,000,000	0	(100) %
215 RECORDER SPECIAL REVENUE	0	6,283,536	6,099,673	(3) %
228 LIBRARY - FRIENDS & FOUNDATION	0	92,797	0	(100) %
233 DISTRICT ATTORNEY SPECIAL REV	0	1,069,446	839,854	(21) %
238 SE VALLEJO REDEVELOPMENT SETT	0	1,034	0	(100) %
241 CIVIL PROCESSING FEES	0	330,957	0	(100) %
253 SHERIFF'S ASSET SEIZURE	0	169,867	0	(100) %

**State of California Schedule 7
Summary of Financing Uses by Function and Fund**

DESCRIPTION	FY2010/11 ACTUAL	FY2011/12 ADOPTED BUDGET	FY2012/13 RECOMMENDED	PERCENT CHANGE
256 SHERIFF OES	0	375,331	0	(100) %
263 CJ TEMP CONSTRUCTION	0	398,506	355,854	(11) %
264 CRTHSE TEMP CONST	0	695,489	635,358	(9) %
278 PUBLIC WORKS IMPROVEMENT	0	77,239	48,039	(38) %
281 SURVEY MONUMENT PRESERVATION	0	6,248	14,428	131 %
296 PUBLIC FACILITIES FEES	0	3,817,201	1,134,558	(70) %
326 SHERIFF - SPECIAL REVENUE	0	426,243	0	(100) %
390 TOBACCO PREVENTION & EDUCATION	0	65,357	0	(100) %
006 CAPITAL OUTLAY	0	1,075,224	1,182,845	10 %
106 PUBLIC ARTS PROJECTS	0	6,053	5,640	(7) %
249 HSS CAPITAL PROJECTS	0	11,305	0	(100) %
TOTAL APPROPRIATIONS FOR CONTINGENCIES	0	48,449,799	37,245,400	(23) %
SUBTOTAL FINANCING USES	707,145,934	768,730,522	741,677,070	(4) %
PROVISIONS FOR OBLIGATED FUND BALANCES				
001 GENERAL FUND	0	13,246,997	0	(100) %
004 COUNTY LIBRARY	0	127,932	0	(100) %
101 ROAD	0	3,483,180	3,440,986	(1) %
153 FIRST 5 SOLANO	0	2,750,743	7,673,672	179 %
296 PUBLIC FACILITIES FEES	0	1,092,148	0	(100) %
TOTAL OBLIGATED FUND BALANCES	0	20,701,000	11,114,658	(46) %
TOTAL FINANCING USES	707,145,934	789,431,522	752,791,728	(5) %
SUMMARIZATION BY FUND				
001 GENERAL FUND	0	228,649,725	207,562,153	(9) %
004 COUNTY LIBRARY	0	21,776,774	20,177,583	(7) %
012 FISH/WILDLIFE PROPAGATION	0	531,007	241,162	(55) %
016 PARKS AND RECREATION	0	1,244,537	1,385,390	11 %
035 JH REC HALL - WARD WELFARE	0	108,190	103,913	(4) %
036 LIBRARY ZONE 1	0	1,037,229	891,395	(14) %
037 LIBRARY ZONE 2	0	36,756	29,462	(20) %
066 LIBRARY ZONE 6	0	19,842	14,029	(29) %
067 LIBRARY ZONE 7	0	364,669	308,261	(15) %
101 ROAD	0	26,361,811	26,210,673	(1) %

State of California Schedule 7
Summary of Financing Uses by Function and Fund

DESCRIPTION	FY2010/11 ACTUAL	FY2011/12 ADOPTED BUDGET	FY2012/13 RECOMMENDED	PERCENT CHANGE
105 HOUSING REHABILITATION	0	318,473	544,737	71 %
110 MICRO-ENTERPRISE BUSINESS	0	208,493	18,929	(91) %
120 HOMEACRES LOAN PROGRAM	0	1,093,799	1,112,855	2 %
150 HOUSING & URBAN DEVELOPMENT	0	3,922,757	3,770,967	(4) %
152 IN HOME SUPP SVCS-PUBLIC AUTH	0	2,753,453	2,665,400	(3) %
153 FIRST 5 SOLANO	0	19,407,955	13,400,557	(31) %
215 RECORDER SPECIAL REVENUE	0	7,223,821	7,065,001	(2) %
228 LIBRARY - FRIENDS & FOUNDATION	0	229,897	122,100	(47) %
233 DISTRICT ATTORNEY SPECIAL REV	0	1,551,054	1,524,153	(2) %
238 SE VALLEJO REDEVELOPMENT SETT	0	1,034	0	(100) %
239 TOBACCO SETTLEMENT	0	614,742	124,142	(80) %
241 CIVIL PROCESSING FEES	0	632,037	238,459	(62) %
253 SHERIFF'S ASSET SEIZURE	0	170,668	449	(100) %
256 SHERIFF OES	0	1,811,890	969,995	(46) %
263 CJ TEMP CONSTRUCTION	0	635,769	359,117	(44) %
264 CRTHSE TEMP CONST	0	1,102,693	1,035,608	(6) %
278 PUBLIC WORKS IMPROVEMENT	0	152,239	106,639	(30) %
281 SURVEY MONUMENT PRESERVATION	0	26,803	34,428	28 %
296 PUBLIC FACILITIES FEES	0	9,071,766	3,591,953	(60) %
301 GEN SVCS SPECIAL REVENUE	0	12,024	9,273	(23) %
325 SHERIFF'S OFFICE GRANTS	0	776,949	130,836	(83) %
326 SHERIFF - SPECIAL REVENUE	0	1,278,994	828,635	(35) %
340 LOCAL LAW ENFORCE BLOCK GRANT	0	25,625	0	(100) %
369 CHILD SUPPORT SERVICES	0	12,692,933	12,707,995	0 %
390 TOBACCO PREVENTION & EDUCATION	0	289,770	290,720	0 %
900 PUBLIC SAFETY	0	137,396,212	143,697,236	5 %
901 C M F CASES	0	250,703	262,675	5 %
902 HEALTH & SOCIAL SERVICES	0	271,886,668	269,005,706	(1) %
903 WORKFORCE INVESTMENT BOARD	0	4,799,473	4,811,783	0 %
905 COUNTY LOCAL REVENUE FUND 2011	0	0	275,206	N/A %
006 CAPITAL OUTLAY	0	6,396,906	5,721,716	(11) %
106 PUBLIC ARTS PROJECTS	0	181,553	14,498	(92) %
107 FAIRGROUNDS DEVELOPMENT PROJ	0	1,908,537	913,318	(52) %
249 HSS CAPITAL PROJECTS	0	430,945	195,093	(55) %
306 PENSION DEBT SERVICE	0	9,504,070	9,842,084	4 %
332 GOVERNMENT CENTER DEBT SERVICE	0	7,974,915	7,957,256	(0) %
334 H&SS SPH ADMIN/REFINANCE	0	2,565,362	2,518,188	(2) %
TOTAL FINANCING USES	0	789,431,522	752,791,728	(5) %

**State of California Schedule 8
Detail of Financing Uses by Function, Activity and Budget Unit**

**COUNTY OF SOLANO
SCHEDULE 8
DETAIL OF FINANCING USES BY FUNCTION, ACTIVITY AND BUDGET UNIT
GOVERNMENTAL FUNDS
FY2012/13**

FUNCTION, ACTIVITY AND BUDGET UNIT	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
General Government				
Legislative & Admin				
1001 BOS-DISTRICT 1	347,134	341,521	321,099	(6%)
1002 BOS-DISTRICT 2	348,336	338,854	310,255	(8%)
1003 BOS-DISTRICT 3	341,988	335,110	311,006	(7%)
1004 BOS-DISTRICT 4	348,328	338,899	328,689	(3%)
1005 BOS-DISTRICT 5	311,094	307,008	287,611	(6%)
1008 BOS-ADMINISTRATION	137,943	131,887	135,038	2%
1100 ADMINISTRATION	3,247,835	3,290,930	3,119,918	(5%)
1101 GENERAL REVENUE	429,814	435,000	410,000	(6%)
1103 EMPLOYEE DEVELOP & RECOGNITION	493,395	459,895	440,733	(4%)
1450 DELTA WATER ACTIVITIES	233,121	275,608	304,711	11%
Total Legislative & Admin	6,238,987	6,254,712	5,969,060	(5%)
Finance				
1150 ASSESSOR	5,836,346	6,284,721	5,861,016	(7%)
1200 AUDITOR-CONTROLLER	3,867,346	3,954,430	4,013,486	1%
1300 TAX COLLECTOR/COUNTY CLERK	2,103,838	2,072,986	1,898,507	(8%)
1350 TREASURER	936,858	1,117,315	1,001,586	(10%)
Total Finance	12,744,388	13,429,452	12,774,595	(5%)
Counsel				
1400 COUNTY COUNSEL	3,121,074	3,261,169	3,254,136	(0%)
Total Counsel	3,121,074	3,261,169	3,254,136	(0%)
Personnel				
1500 HUMAN RESOURCES	2,538,545	2,881,056	2,755,692	(4%)
Total Personnel	2,538,545	2,881,056	2,755,692	(4%)
Elections				
1550 REGISTRAR OF VOTERS	2,792,844	4,239,609	3,480,775	(18%)
Total Elections	2,792,844	4,239,609	3,480,775	(18%)

State of California Schedule 8
Detail of Financing Uses by Function, Activity and Budget Unit

FUNCTION, ACTIVITY AND BUDGET UNIT	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
Property Management				
1642 REAL ESTATE SERVICES	291,144	305,084	220,244	(28%)
3001 GEN SVCS SPECIAL REVENUE FUND	3,940	12,024	9,273	(23%)
Total Property Management	295,085	317,108	229,517	(28%)
Plant Acquisition				
1700 CAPITAL PROJECTS	10,999,000	5,321,682	4,538,871	(15%)
1630 PUBLIC ART	170,794	175,500	8,858	(95%)
1815 FAIRGROUNDS DEVELOPMENT PROJ	586,500	1,908,537	913,318	(52%)
2490 HSS CAPITAL PROJECTS	3,118,317	419,640	195,093	(54%)
1760 PUBLIC FACILITIES FEES	4,684,631	4,162,417	2,457,395	(41%)
Total Plant Acquisition	19,559,242	11,987,776	8,113,535	(32%)
Promotion				
1750 PROMOTION	304,089	200,100	165,521	(17%)
Total Promotion	304,089	200,100	165,521	(17%)
Other General				
1117 GENERAL SERVICES	14,483,787	14,462,908	13,947,974	(4%)
1903 GENERAL EXPENDITURES	125,722,244	130,475,579	123,900,738	(5%)
1904 SURVEYOR/ENGINEER	32,421	32,211	38,000	18%
1905 A87 - OFFSET	-3,377,759	-2,720,799	(2,270,554)	(17%)
1906 GENERAL FUND-OTHER	2,532,656	2,657,810	2,821,186	6%
1950 SURVEY MONUMENT	20,967	20,555	20,000	(3%)
Total Other General	139,414,315	144,928,264	138,457,344	(4%)
Total General Government	187,008,569	187,499,246	175,200,175	(7%)
Public Protection				
Plant Acquisition				
Total Plant Acquisition	0	0	0	0%
Judicial				
2400 GRAND JURY	126,755	134,584	99,041	(26%)
4100 DA SPECIAL REVENUE	548,951	481,608	684,299	42%
2480 DEPT OF CHILD SUPPORT SERVICES	11,907,768	12,692,933	12,707,995	0%
6500 DISTRICT ATTORNEY	19,202,063	18,070,450	17,917,993	(1%)
6530 PUBLIC DEFENDER	9,427,510	9,941,333	9,762,269	(2%)
6540 CONFLICT PUBLIC DEFENDER	2,966,540	3,043,920	2,935,423	(4%)
6730 OTHER PUBLIC DEFENSE	1,996,175	2,600,000	2,600,000	0%
6800 C M F CASES	216,497	250,703	262,675	5%
Total Judicial	46,392,259	47,215,531	46,969,695	(1%)

State of California Schedule 8
Detail of Financing Uses by Function, Activity and Budget Unit

FUNCTION, ACTIVITY AND BUDGET UNIT	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
Police Protection				
4110 CIVIL PROCESSING FEES	245,921	301,080	238,459	(21%)
4120 SHERIFF ASSET SEIZURE	311	801	449	(44%)
2570 VALERO SETTLEMENT-SCRIP	134,650	146,353	153,475	5%
2590 HOMELAND SECURITY GRANT	623,409	1,290,206	816,520	(37%)
3250 SHERIFF'S OFFICE GRANTS	545,451	776,949	130,836	(83%)
4050 SHERIFF SPECIAL REVENUE	1,176,729	852,751	828,635	(3%)
3440 LLEBG	14,904	25,625	0	(100%)
6550 SHERIFF	72,421,036	75,183,749	79,074,359	5%
Total Police Protection	75,162,411	78,577,514	81,242,733	3%
Detention & Correct				
8035 JH REC HALL - WARD WELFARE	16,658	2,177	15,000	589%
4130 CJ FAC TEMP CONST FUND	2,303,128	237,263	3,263	(99%)
4140 CRTHSE TEMP CONST FUND	408,515	407,204	400,250	(2%)
6650 PROBATION	29,576,959	28,556,760	31,407,192	10%
6901 ADMINISTRATION	0	0	275,206	0%
Total Detention & Correct	32,305,259	29,203,404	32,100,911	10%
Protection & Inspect				
2830 AGRICULTURAL COMMISSIONER	2,660,183	2,662,064	2,630,183	(1%)
2850 ANIMAL CARE SERVICES	2,401,907	2,529,656	2,893,459	14%
Total Protection & Inspect	5,062,090	5,191,720	5,523,642	6%
Other Protection				
2909 RECORDER	1,461,685	1,640,978	1,575,279	(4%)
2910 RESOURCE MANAGEMENT	9,835,875	11,147,047	9,744,216	(13%)
5500 OFFICE OF FAMILY VIOLENCE PREV	589,178	910,781	855,243	(6%)
2950 FISH & WILDLIFE PROPAGATION	139,590	313,591	234,327	(25%)
8215 CDBG 99	14,810	80	0	(100%)
8216 CDBG 2000	509	96	0	(100%)
8217 2010 HOME	0	104,213	69,220	(34%)
2110 MICRO-ENTERPRISE BUSINESS ACCT	16,330	204,837	0	(100%)
8220 HOMEACRES LOAN PROGRAM	7,995	5,840	912	(84%)
1510 HOUSING & URBAN DEVELOPMENT	2,313,943	3,922,757	3,770,967	(4%)
4000 RECORDER SPECIAL REVENUE	368,161	940,285	965,328	3%
2380 SE VALLEJO REDEVELOPMENT SETT	8,787	0	0	0%
Total Other Protection	14,756,863	19,190,505	17,215,492	(10%)
Total Public Protection	173,678,883	179,378,674	183,052,473	2%

State of California Schedule 8
Detail of Financing Uses by Function, Activity and Budget Unit

FUNCTION, ACTIVITY AND BUDGET UNIT	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
Public Ways & Fac				
Public Ways				
3010 TRANSPORTATION DEPARTMENT	14,807,427	22,778,631	22,629,687	(1%)
3030 REGIONAL TRANSPORTATION PROJ	87,825	100,000	140,000	40%
3020 PUBLIC WORKS IMPROVEMENT	122,000	75,000	58,600	(22%)
Total Public Ways	15,017,252	22,953,631	22,828,287	(1%)
Total Public Ways & Fac	15,017,252	22,953,631	22,828,287	(1%)
Health & Sanitation				
Health				
1520 IN HOME SUPP SVCS-PUBLIC AUTH	2,663,611	2,753,453	2,665,400	(3%)
1530 FIRST 5 SOLANO	7,734,820	7,657,212	5,726,885	(25%)
2390 TOBACCO SETTLEMENT	2,459,463	614,742	124,142	(80%)
7950 TOBACCO PREVENTION & EDUCATION	178,476	224,413	290,720	30%
7690 IN-HOME SUPPORTIVE SERVICES PA	503,268	553,412	549,043	(1%)
7780 BEHAVIORAL HEALTH	55,945,331	57,140,466	58,295,087	2%
7880 HEALTH SERVICES	49,301,017	53,328,217	60,287,313	13%
Total Health	118,785,987	122,271,915	127,938,590	5%
Total Health & Sanitation	118,785,987	122,271,915	127,938,590	5%
Public Assistance				
Administration				
7501 ADMINISTRATION DIVISION	5,938,533	5,280,524	6,257,900	19%
7680 SOCIAL SERVICES DEPARTMENT	85,120,709	86,382,547	83,239,369	(4%)
7900 ASSISTANCE PROGRAMS	65,287,064	69,201,502	60,376,994	(13%)
Total Administration	156,346,307	160,864,573	149,874,263	(7%)
General Relief				
5460 IND BURIAL VETS CEM CARE	5,672	20,986	22,500	7%
Total General Relief	5,672	20,986	22,500	7%
Veterans' Services				
5800 VETERANS SERVICE	576,574	571,408	459,314	(20%)
Total Veterans' Services	576,574	571,408	459,314	(20%)

State of California Schedule 8
Detail of Financing Uses by Function, Activity and Budget Unit

FUNCTION, ACTIVITY AND BUDGET UNIT	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	PERCENT CHANGE
Other Assistance				
7200 WORKFORCE INVESTMENT BOARD	6,322,350	4,799,473	4,811,783	0%
Total Other Assistance	6,322,350	4,799,473	4,811,783	0%
Total Public Assistance	163,250,903	166,256,440	155,167,860	(7%)
Education				
Library Services				
6300 LIBRARY	17,869,082	18,936,786	16,950,569	(10%)
6150 LIBRARY ZONE 1	921,024	896,046	891,395	(1%)
6180 LIBRARY ZONE 2	30,624	29,411	29,462	0%
6166 LIBRARY ZONE 6	14,558	14,065	14,029	(0%)
6167 LIBRARY ZONE 7	325,214	312,192	308,261	(1%)
2280 LIBRARY - FRIENDS & FOUNDATION	103,874	137,100	122,100	(11%)
Total Library Services	19,264,375	20,325,600	18,315,816	(10%)
Agricultural Education				
6200 COOPERATIVE EXT SVCE	320,164	306,333	225,551	(26%)
Total Agricultural Education	320,164	306,333	225,551	(26%)
Total Education	19,584,539	20,631,933	18,541,367	(10%)
Rec & Cultural Services				
Recreation Facility				
7000 PARKS & RECREATION	1,521,448	1,244,537	1,385,390	11%
Total Recreation Facility	1,521,448	1,244,537	1,385,390	11%
Total Rec & Cultural Services	1,521,448	1,244,537	1,385,390	11%
Debt Service				
Retire-Long Term Debt				
8006 PENSION DEBT SERVICE	17,847,845	9,504,070	9,842,084	4%
8032 2002 CERTIFICATES OF PARTICIPA	3,127,408	3,158,943	3,142,600	(1%)
8037 2007 CERTIFICATES OF PARTICIPA	4,803,421	4,815,972	4,814,656	(0%)
8034 HSS ADMIN/REFINANCE SPHF	2,519,679	2,565,362	2,518,188	(2%)
Total Retire-Long Term Debt	28,298,353	20,044,347	20,317,528	1%
Total Debt Service	28,298,353	20,044,347	20,317,528	1%
GRAND TOTAL FINANCING USES BY FUNCTION	707,145,933	720,280,723	704,431,670	(2%)

State of California
General Fund Financing Sources and Uses

COUNTY OF SOLANO
STATE OF CALIFORNIA
GENERAL FUND FINANCING SOURCES AND USES
FY2012/13

FINANCING SOURCES AND USES CLASSIFICATIONS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED BUDGET	DIFFERENCE	PERCENTAGE CHANGE
FINANCING SOURCES				
Taxes	101,287,571	102,250,000	962,429	1%
Licenses, Permits & Franchise	5,868,489	5,719,448	(149,041)	(3%)
Fines, Forfeitures, & Penalty	1,614,500	1,599,500	(15,000)	(1%)
Revenue From Use of Money/Prop	1,138,990	1,213,563	74,573	7%
Intergovernmental Rev State	4,169,380	3,941,050	(228,330)	(5%)
Intergovernmental Rev Federal	513,297	301,591	(211,706)	(41%)
Intergovernmental Rev Other	18,473,440	18,319,805	(153,635)	(1%)
Charges For Services	33,685,020	31,750,863	(1,934,157)	(6%)
Misc Revenue	8,705,463	8,974,997	269,534	3%
Other Financing Sources	108,457	80,250	(28,207)	(26%)
From Reserve	6,960,000	800,000	(6,160,000)	(89%)
TOTAL FINANCING SOURCES	182,524,607	174,951,067	(7,573,540)	(4%)
FINANCING USES				
Salaries and Employee Benefits	39,145,022	37,530,189	(1,614,833)	(4%)
Services and Supplies	21,443,155	19,751,401	(1,691,754)	(8%)
Other Charges	12,024,685	12,200,488	175,803	1%
F/A Equipment	46,172	63,540	17,368	38%
Other Financing Uses	122,742,944	116,016,535	(6,726,409)	(5%)
Intra-Fund Transfers	750	0	(750)	(100%)
Contingencies and Reserves	33,246,997	22,000,000	(11,246,997)	(34%)
TOTAL FINANCING USES	228,649,725	207,562,153	(21,087,572)	(9%)
NET COUNTY COST	46,125,118	32,611,086	(13,514,032)	(29%)

State of California
Governmental Funds Financing Sources and Uses

COUNTY OF SOLANO
STATE OF CALIFORNIA
GOVERNMENTAL FUNDS FINANCING SOURCES AND USES
FY2012/13

FINANCING SOURCES AND USES CLASSIFICATIONS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED BUDGET	DIFFERENCE	PERCENTAGE CHANGE
FINANCING SOURCES				
Taxes	113,314,413	114,388,533	1,074,120	1%
Licenses, Permits & Franchise	6,182,532	6,091,124	(91,408)	(1%)
Fines, Forfeitures, & Penalty	4,032,769	3,861,884	(170,885)	(4%)
Revenue From Use of Money/Prop	2,021,799	1,817,571	(204,228)	(10%)
Intergovernmental Rev State	183,537,047	201,144,947	17,607,900	10%
Intergovernmental Rev Federal	112,367,640	106,890,480	(5,477,160)	(5%)
Intergovernmental Rev Other	21,006,904	20,991,552	(15,352)	(0%)
Charges For Services	86,964,891	83,914,492	(3,050,399)	(4%)
Misc Revenue	12,592,068	13,635,206	1,043,138	8%
Other Financing Sources	44,603,696	39,357,692	(5,246,004)	(12%)
General Fund Contribution	117,612,053	108,185,443	(9,426,610)	(8%)
From Reserve	21,140,861	1,300,000	(19,840,861)	(94%)
TOTAL FINANCING SOURCES	725,376,673	701,578,924	(23,797,749)	(3%)
FINANCING USES				
Salaries and Employee Benefits	275,211,278	277,003,727	1,792,449	1%
Services and Supplies	98,763,863	100,907,762	2,143,899	2%
Other Charges	182,335,046	176,613,336	(5,721,710)	(3%)
F/A Land	85,000	113,000	28,000	33%
F/A Bldgs and Imprmts	14,373,378	12,250,995	(2,122,383)	(15%)
F/A Equipment	1,663,854	1,415,976	(247,878)	(15%)
F/A ARTWORK	175,500	0	(175,500)	(100%)
F/A - INTANGIBLES	2,149,763	163,673	(1,986,090)	(92%)
Other Financing Uses	145,522,291	135,963,200	(9,559,091)	(7%)
Intra-Fund Transfers	750	1	(749)	(100%)
Contingencies and Reserves	69,150,799	48,360,058	(20,790,741)	(30%)
TOTAL FINANCING USES	789,431,522	752,791,728	(36,639,794)	(5%)
NET COUNTY COST	64,054,849	51,212,804	(12,842,045)	(20%)

COUNTY OF SOLANO
OPERATING TRANSFERS OUT/IN
FY2012/13
RECOMMENDED BUDGET

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
001 - GENERAL FUND		
1001 - BOS-DISTRICT 1	9,872	0
1002 - BOS-DISTRICT 2	9,377	0
1003 - BOS-DISTRICT 3	9,689	0
1004 - BOS-DISTRICT 4	9,505	0
1005 - BOS-DISTRICT 5	9,234	0
1100 - ADMINISTRATION	102,199	0
1103 - EMPLOYEE DEVELOP & RECOGNITION	8,744	0
1117 - GENERAL SERVICES	281,940	0
1150 - ASSESSOR	139,737	0
1200 - AUDITOR-CONTROLLER	135,916	0
1300 - TAX COLLECTOR/COUNTY CLERK	37,378	0
1350 - TREASURER	15,832	0
1400 - COUNTY COUNSEL	121,178	0
1450 - DELTA WATER ACTIVITIES	5,050	0
1500 - HUMAN RESOURCES	81,988	0
1550 - REGISTRAR OF VOTERS	40,859	0
1642 - REAL ESTATE SERVICES	5,429	0
1903 - GENERAL EXPENDITURES	111,754,499	0
1906 - GENERAL FUND-OTHER	2,821,186	0
2830 - AGRICULTURAL COMMISSIONER	71,918	0
2850 - ANIMAL CARE SERVICES	48,440	0
2909 - RECORDER	43,872	0
2910 - RESOURCE MANAGEMENT	212,717	0
5500 - OFFICE OF FAMILY VIOLENCE PREV	20,114	0
5800 - VETERANS SERVICE	13,958	0
6200 - COOPERATIVE EXT SVCE	5,904	0
FUND TOTAL	116,016,535	0
004 - COUNTY LIBRARY		
6300 - LIBRARY	893,871	2,182,453
FUND TOTAL	893,871	2,182,453
006 - CAPITAL OUTLAY		
1700 - CAPITAL PROJECTS	949,649	2,263,640
FUND TOTAL	949,649	2,263,640
016 - PARKS AND RECREATION		
7000 - PARKS & RECREATION	21,891	169,646
FUND TOTAL	21,891	169,646
031 - FOUTS SPRINGS YOUTH FACILITY		
2801 - FOUTS SPRINGS RANCH	2,951	166,188
FUND TOTAL	2,951	166,188

County of Solano
Operating Transfers Out/In

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
034 - FLEET MANAGEMENT		
3100 - FLEET MANAGEMENT	33,376	0
FUND TOTAL	33,376	0
036 - LIBRARY ZONE 1		
6150 - LIBRARY ZONE 1	862,999	0
FUND TOTAL	862,999	0
037 - LIBRARY ZONE 2		
6180 - LIBRARY ZONE 2	28,493	0
FUND TOTAL	28,493	0
047 - AIRPORT ENTERPRISE		
9000 - AIRPORT	14,096	0
FUND TOTAL	14,096	0
060 - RISK MANAGEMENT		
1830 - RISK MANAGEMENT	26,494	0
FUND TOTAL	26,494	0
066 - LIBRARY ZONE 6		
6166 - LIBRARY ZONE 6	13,528	0
FUND TOTAL	13,528	0
067 - LIBRARY ZONE 7		
6167 - LIBRARY ZONE 7	295,453	0
FUND TOTAL	295,453	0
101 - ROAD		
3010 - TRANSPORTATION DEPARTMENT	409,708	57,600
FUND TOTAL	409,708	57,600
151 - FIRST 5 CONTRACT MANAGEMENT		
1570 - FIRST 5 CONTRACT MANAGEMENT	6,227	111,560
FUND TOTAL	6,227	111,560
152 - IN HOME SUPP SVCS-PUBLIC AUTH		
1520 - IN HOME SUPP SVCS-PUBLIC AUTH	540,943	553,541
FUND TOTAL	540,943	553,541
153 - FIRST 5 SOLANO		
1530 - FIRST 5 SOLANO	28,666	0
FUND TOTAL	28,666	0
215 - RECORDER SPECIAL REVENUE		
4000 - RECORDER SPECIAL REVENUE	203,881	0
FUND TOTAL	203,881	0

County of Solano
Operating Transfers Out/In

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
233 - DISTRICT ATTORNEY SPECIAL REV		
4100 - DA SPECIAL REVENUE	628,426	0
FUND TOTAL	628,426	0
239 - TOBACCO SETTLEMENT		
2390 - TOBACCO SETTLEMENT	124,142	0
FUND TOTAL	124,142	0
241 - CIVIL PROCESSING FEES		
4110 - CIVIL PROCESSING FEES	238,459	0
FUND TOTAL	238,459	0
249 - HSS CAPITAL PROJECTS		
2490 - HSS CAPITAL PROJECTS	0	69,649
FUND TOTAL	0	69,649
256 - SHERIFF OES		
2570 - VALERO SETTLEMENT-SCRIP	153,475	0
FUND TOTAL	153,475	0
264 - CRTHSE TEMP CONST		
4140 - CRTHSE TEMP CONST FUND	399,331	0
FUND TOTAL	399,331	0
278 - PUBLIC WORKS IMPROVEMENT		
3020 - PUBLIC WORKS IMPROVEMENT	57,600	0
FUND TOTAL	57,600	0
296 - PUBLIC FACILITIES FEES		
1760 - PUBLIC FACILITIES FEES	2,237,450	0
FUND TOTAL	2,237,450	0
306 - PENSION DEBT SERVICE		
8006 - PENSION DEBT SERVICE	0	11,103,693
FUND TOTAL	0	11,103,693
325 - SHERIFF'S OFFICE GRANTS		
3250 - SHERIFF'S OFFICE GRANTS	2,474	0
FUND TOTAL	2,474	0
326 - SHERIFF - SPECIAL REVENUE		
4050 - SHERIFF SPECIAL REVENUE	658,462	0
FUND TOTAL	658,462	0
332 - GOVERNMENT CENTER DEBT SERVICE		
8032 - 2002 CERTIFICATES OF PARTICIPA	0	3,139,929
8037 - 2007 CERTIFICATES OF PARTICIPA	0	3,180,206
FUND TOTAL	0	6,320,135

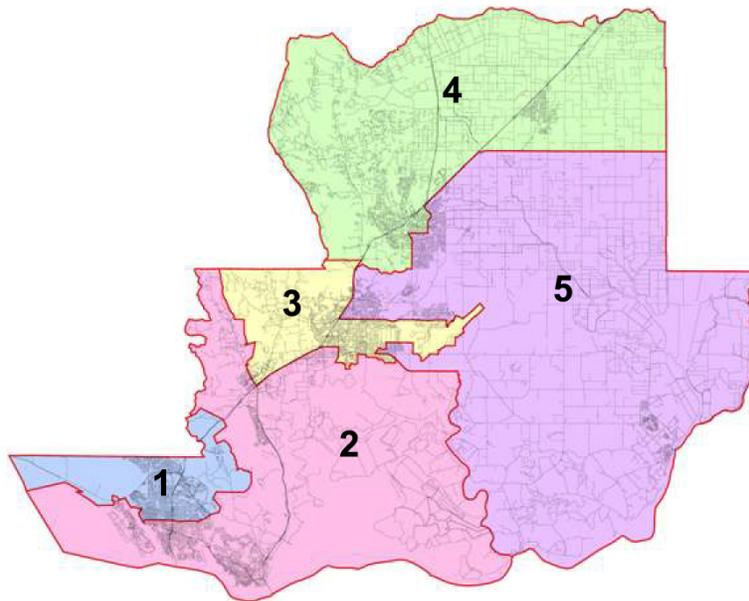
County of Solano
Operating Transfers Out/In

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
334 - H&SS SPH ADMIN/REFINANCE		
8034 - HSS ADMIN/REFINANCE SPHF	0	2,517,988
FUND TOTAL	0	2,517,988
369 - CHILD SUPPORT SERVICES		
2480 - DEPT OF CHILD SUPPORT SERVICES	383,326	0
FUND TOTAL	383,326	0
370 - DEPARTMENT OF INFO TECHNOLOGY		
1870 - DEPARTMENT OF INFO TECHNOLOGY	213,224	0
FUND TOTAL	213,224	0
390 - TOBACCO PREVENTION & EDUCATION		
7950 - TOBACCO PREVENTION & EDUCATION	141,623	0
FUND TOTAL	141,623	0
900 - PUBLIC SAFETY		
6500 - DISTRICT ATTORNEY	583,191	10,635,855
6530 - PUBLIC DEFENDER	324,717	9,187,238
6540 - CONFLICT PUBLIC DEFENDER	98,800	2,831,966
6550 - SHERIFF	2,094,659	42,486,399
6650 - PROBATION	847,424	19,302,375
6730 - OTHER PUBLIC DEFENSE	0	2,600,000
FUND TOTAL	3,948,791	87,043,833
902 - HEALTH & SOCIAL SERVICES		
7501 - ADMINISTRATION DIVISION	2,085,155	2,357,593
7680 - SOCIAL SERVICES DEPARTMENT	2,292,134	5,674,518
7690 - IN-HOME SUPPORTIVE SERVICES PA	19,299	540,943
7780 - BEHAVIORAL HEALTH	873,592	2,811,654
7880 - HEALTH SERVICES	1,453,844	2,490,330
7900 - ASSISTANCE PROGRAMS	0	9,824,604
FUND TOTAL	6,724,024	23,699,642
TOTAL	\$136,259,568	\$136,259,568

Board of Supervisors



County of Solano



1000 – Fund 001-Board of Supervisors

Linda J. Seifert, Chair
Legislative & Administration

STATEMENT OF PURPOSE

Solano County is a political subdivision of the State of California, established pursuant to Article XI of the State Constitution and vested with the powers necessary to provide for the health and welfare of the people within its borders. The Solano County Strategic Plan is the agreed-upon framework utilized by the Board to guide County staff to fulfill the County's mission.

The Board of Supervisors (Board) serves as the County's Governing Body and sets policies for County Government, subject to changing demands and expectations. During FY2011/12, all five Board Members participated in five budget workshops. The workshops offered Board members, County staff, organizations closely associated with County business and the general public with the opportunity to express needs, concerns and priorities. The tenor of testimony consistently expressed concerns over the local economy, jobs, education, public safety, public assistance and the County's resources.

The Board approves and sets priorities for a yearly balanced budget for all operations of County government, including general government, public protection, public assistance, health and sanitation, as well as education and recreation. To provide these service needs, the County's budget is linked to the State and Federal budgets as well as the nation's economy.

Since the Fall of 2008, the Board's primary focus has been planning to meet the County's operational requirements with a declining, but still balanced budget. In FY2012/13, the Board will face many challenges, working to reduce persistent operational funding deficits created by the recent economic downturn and the resulting sharp decline in the assessment role, while providing for essential service and operational needs of the citizens of the county. The Supervisors are committed to remaining fiscally prudent while working to develop policies and programs that will help to restore the Solano economy.

The Board's responsibilities include:

- Approve a balanced County budget for all operations of County government, including general government, public protection, public assistance, health and sanitation, and education and recreation.
- Enact ordinances and resolutions which may apply to the entire county or only to unincorporated areas (not under the jurisdiction of a city or town).
- Determine land use zoning and policy for the unincorporated area of the county through the preparation and implementation of a voter-approved General Plan and enabling ordinances.
- Establish salary and benefits for employees.
- Approve additions/deletions to the County's position allocation list.
- Direct and control litigation.
- Approve contracts and appropriate funds.
- Acquire and sell property.
- Act as the final arbiter of decisions made by commissions and committees appointed by and serving the Board.
- Represent the County on other county, regional and state boards and commissions.

Budget Summary:	
FY2011/12 Third Quarter Projection:	337,252
FY2012/13 Recommended:	321,099
County General Fund Contribution:	321,099
Percent County General Fund Supported:	100%
Total Employees (FTEs):	2.0

FUNCTION AND RESPONSIBILITIES

The District 1 Supervisor represents citizens residing within the northern half of the City of Vallejo, and maintains an office at the County Government Center at 675 Texas Street in Fairfield, and a small satellite office at 355 Tuolumne Street in Vallejo. The District 1 Supervisor’s Office budget provides for the expenditures of the elected Supervisor and one staff position.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

With the existing financial crisis telescoping into the future, provision of services to Solano County residents have become difficult, if not impossible to provide. Budget reductions have been accomplished primarily by reducing or eliminating services, and, therefore employees. In spite of this, Supervisor Kondylis sees three ongoing bright lights on the horizon:

- The progress gained in the establishment of a Family Justice Center that will provide a means for victims of violence to seek and receive comprehensive services at a single location.
- The establishment of County Clinics as Federally Qualified Health Care facilities, which will allow Solano County to provide health care in a more cost-effective manner.
- Integration of Mental Health and Public Health bureaus in order to treat the “whole” person.

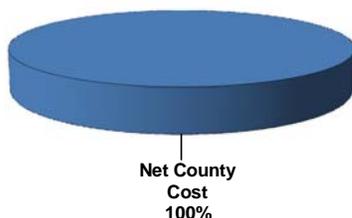
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall decrease of \$20,422, or 6%, in Appropriations, when compared to the FY2011/12 Adopted Budget primarily the result of reductions in employee retirement costs, County insurances charges, and A-87 Administrative Overhead allocation costs. As a result, the First District’s Net County Cost is decreased by \$20,422.

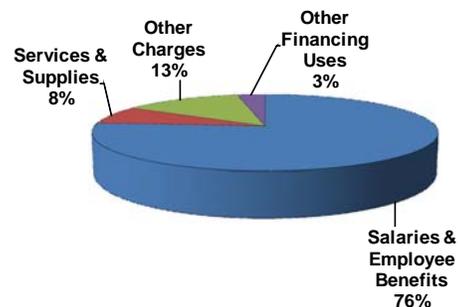
DEPARTMENT COMMENTS

The biggest challenge for Supervisor Kondylis will be to ensure that cuts to services and positions, which may be necessary to balance the County budget, are planned in an equitable manner and minimizes impacts to the people who are dependent upon them, especially the very young, the very old, and the disabled.

SOURCE OF FUNDS



USE OF FUNDS



Barbara R. Kondylis
Legislative & Administration

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
Salaries and Employee Benefits	245,190	250,779	244,776	(6,003)	(2%)
Services and Supplies	26,927	33,859	24,337	(9,522)	(28%)
Other Charges	63,963	45,667	42,018	(3,649)	(8%)
Other Financing Uses	10,971	11,081	9,872	(1,209)	(11%)
Intra-Fund Transfers	83	135	96	(39)	(29%)
TOTAL APPROPRIATIONS	347,134	341,521	321,099	(20,422)	(6%)
NET COUNTY COST	347,134	341,521	321,099	(20,422)	(6%)

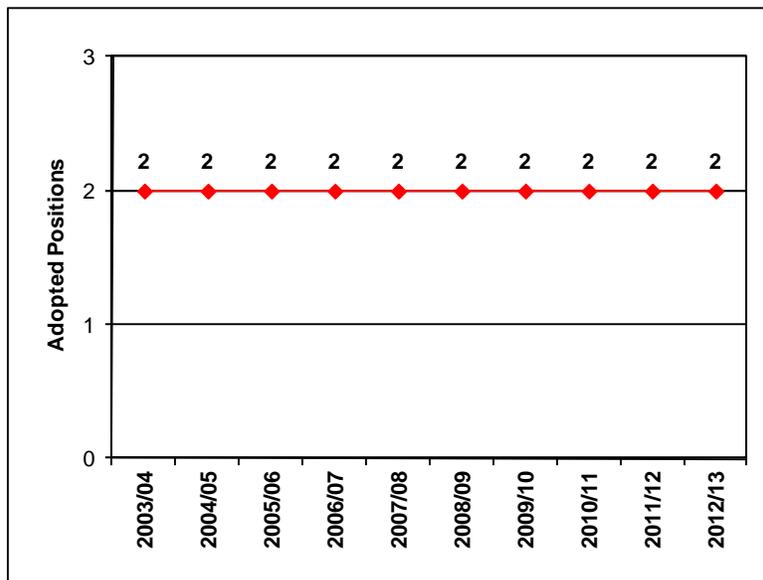
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The FY2012/13 Budget for Supervisorial District 1 includes only half a year’s car allowance. The County Administrator recommends the Board consider increasing the budget by \$5,200 for the remaining 6 months of car allowance for the incoming Supervisor.

The FY2012/13 Budget for Supervisorial District 1 also includes \$2,500 in proposed funding for contributions to non-County agencies. For FY2011/12, the Board had set a level of \$2,500. The CAO recommends the Board consider affirming a funding level for FY2012/13 for contributions to non-County agencies.

Budget Summary:	
FY2011/12 Third Quarter Projection:	325,985
FY2012/13 Recommended:	310,255
County General Fund Contribution:	310,255
Percent County General Fund Supported:	100.0%
Total Employees (FTEs):	2.0

FUNCTION AND RESPONSIBILITIES

The District 2 Supervisor represents citizens residing within the City of Benicia, a portion of the City of Vallejo and the unincorporated area of Homeacres, Cordelia and Green Valley, and maintains an office at the County Government Center at 675 Texas Street in Fairfield. With redistricting, the District will also include more area in Fairfield and the Suisun Marsh. The District 2 Supervisor’s Office budget provides for the expenditures of the elected Supervisor and two half-time staff positions.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Seifert represented the Board on 17 County and regional boards and commissions, including the First 5 Solano, Yolo-Solano Air Quality Management District, LAFCO, Solano Land Trust, and the Solid Waste Independent Hearing Panel.

Several FY2011/12 highlights include:

- Advocated for cost-saving measures that would preserve jobs and services for county residents during budget hearings, while reducing the County’s budget structural deficit.
- Lobbied and testified before the State Legislature against proposals to preserve the County’s First 5 funds that supports children ages 0 – 5 and their families.
- Continued to support efforts for ship dismantling at the Mare Island Shipyard in Vallejo and address the environmental impacts of transporting ships from the Suisun Bay Reserve Fleet to other parts of the country, and to include Benicia and Vallejo waterfronts in a Delta National Heritage Area.
- Continued support in efforts of the Solano Land Trust, Green Valley Landowners Association and others to raise \$15.3 million from non-county sources to purchase Rockville Trails property and to provide for agricultural, and park and natural recreational community resources.
- Held an annual Veterans’ Forum in the District to provide area veterans an opportunity to connect with other veterans to obtain information about veteran services and benefits, and to have their questions addressed.
- Championed a “rooster ordinance” that protects public safety and public health, and reduces the likelihood that cockfighting can occur in Solano County.
- Hosted annual booth at Ag Day for 3,500 third graders, and coordinated Solano County’s booth at the County Fair that highlighted regional recreational facilities.
- Met and coordinated with Homeacres residents to address issues such as code enforcement, available county resources, and implementation of zoning amendments. Supported conducting a neighborhood study of the area to maintain community character.
- Worked with local legislators, the City of Benicia and interested citizens to secure retention of State parks located in the district.

Linda J. Seifert
Legislative & Administration

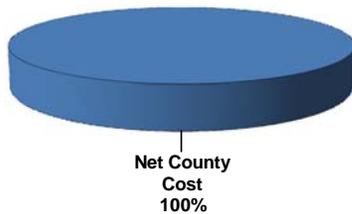
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall decrease of \$28,599, or 8%, in Appropriations, when compared to the FY2011/12 Adopted Budget primarily the result of reductions in employee retirement costs, County insurances charges, and A-87 Administrative Overhead allocation costs. As a result, the Second District's Net County Cost is correspondingly decreased by \$28,599.

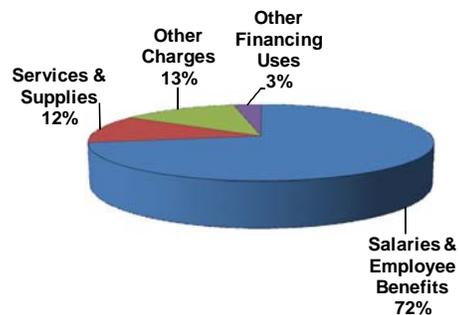
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
Salaries and Employee Benefits	229,856	231,717	224,021	(7,696)	(3%)
Services and Supplies	35,986	45,407	36,940	(8,467)	(19%)
Other Charges	71,267	51,102	39,917	(11,185)	(22%)
Other Financing Uses	10,475	10,628	9,377	(1,251)	(12%)
Intra-Fund Transfers	751	0	0	0	0%
TOTAL APPROPRIATIONS	348,336	338,854	310,255	(28,599)	(8%)
NET COUNTY COST	348,336	338,854	310,255	(28,599)	(8%)

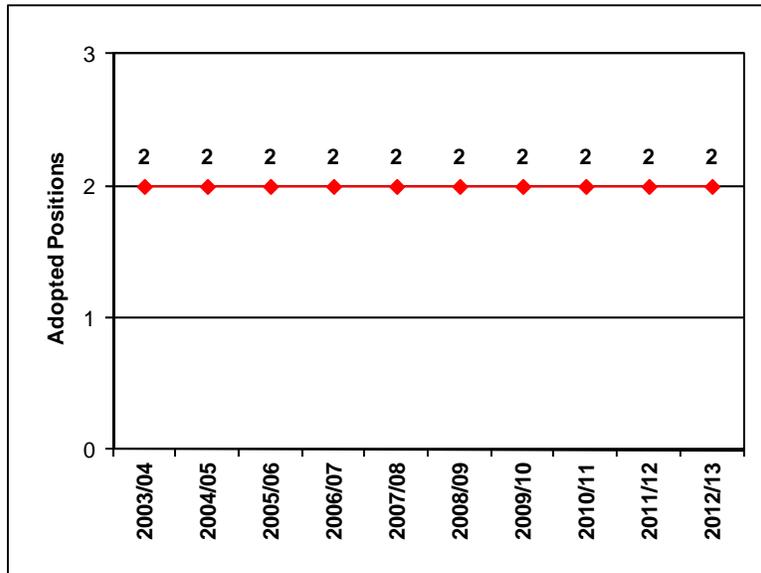
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The FY2012/13 Budget for Supervisorial District 2 includes \$2,500 in proposed funding for contributions to non-County agencies. For FY2011/12, the Board had set a level of \$2,500. The CAO recommends the Board consider affirming a funding level for FY2012/13 for contributions to non-County agencies.

James P. Spering
Legislative & Administration

Budget Summary:	
FY2011/12 Third Quarter Projection:	329,106
FY2012/13 Recommended:	311,006
County General Fund Contribution:	311,006
Percent County General Fund Supported:	100.0%
Total Employees (FTEs):	2.0

FUNCTION AND RESPONSIBILITIES

The District 3 Supervisor represents citizens residing within a portion of the City of Fairfield (excluding the section north of Air Base Parkway), portions of Suisun City and of Travis Air Force Base, Suisun Valley and parts of Green Valley, and maintains an office at the County Government Center at 675 Texas Street in Fairfield. The District 3 Supervisor’s Office budget provides for the expenditures of the elected Supervisor and two half-time staff positions.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Spering’s priorities are:

- To provide leadership, formulate new ideas and build partnerships and consensus on programs and projects benefiting the Third District and Solano County.
- To be the conduit between constituents and County government.

Supervisor Spering accomplishments include:

- Spearheading an Economic Stimulus Forum, specifically targeting construction industry and public sector, to develop potential solutions that will address local and regional economic constraints. The forum was well attended and a follow up forum is anticipated. Solutions are being vetted between the County and its seven cities.
- Forming a steering committee of public partners that developed a White Paper for the creation of a collocated Solano Family Justice Center. The White Paper recommendations were approved by the Board of Supervisors who directed Supervisor Spering to form an ad hoc subcommittee to identify facility options. Under Supervisor Spering’s leadership, the ad hoc committee is in the process of analyzing the best available building choices to make a recommendation.
- Chairing a Consortium of transit stakeholders during the year who work to address transportation issues for seniors and people with disabilities; exploring options to finance Phase II of the Intercity Taxi Script program, which would extend the successful Phase I program to non-ambulatory riders; and providing ongoing advocacy for meeting the transportation needs of the increasing senior population.
- Facilitating the ongoing process and discussions between the Suisun Veterans, Suisun City and County staff in modernizing the Suisun Veterans Hall.

To achieve District 3’s priorities, Supervisor Spering works with:

- Business community and Non-profit partners to optimize service delivery in an increasingly challenging budget environment.
- County staff on the budget in an ongoing effort to find ways to “live within our means” and to still meet the most critical needs of constituents.

Supervisor Spering also works to:

- Improve transportation availability and intercity accessibility to everyone in the County, especially for disabled, elderly and low-income families.
- Focus attention on protecting agriculture and meeting the growing demands of the seven cities.

- Consolidate transit services to better serve the citizens of Solano County.
- Ensure County staff provides services in a highly professional, customer service friendly manner.

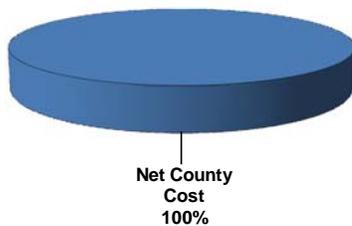
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall decrease of \$24,104, or 7%, in Appropriations, when compared to the FY2011/12 Adopted Budget primarily the result of reductions in employee retirement costs, County insurances charges, and A-87 Administrative Overhead allocation costs. As a result, the Third District's Net County Cost is decreased by \$24,104.

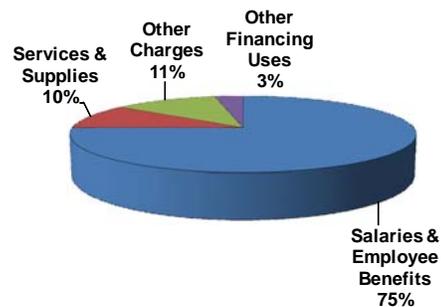
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
Salaries and Employee Benefits	236,402	241,345	233,131	(8,214)	(3%)
Services and Supplies	28,109	38,457	32,586	(5,871)	(15%)
Other Charges	65,051	44,326	35,600	(8,726)	(20%)
Other Financing Uses	10,849	10,982	9,689	(1,293)	(12%)
Intra-Fund Transfers	1,577	0	0	0	0%
TOTAL APPROPRIATIONS	341,988	335,110	311,006	(24,104)	(7%)
NET COUNTY COST	341,988	335,110	311,006	(24,104)	(7%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

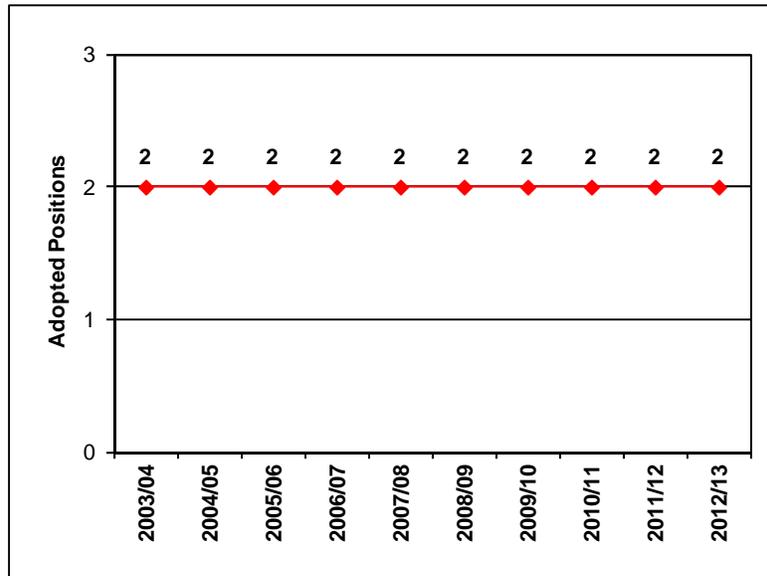
None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

James P. Spering
Legislative & Administration

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The FY2012/13 Budget for Supervisorial District 3 includes no proposed funding for contributions to non-County agencies. For FY2011/12, the Board had set a level of \$2,500. The CAO recommends the Board consider affirming a funding level for FY2012/13 for contributions to non-County agencies.

Budget Summary:	
FY2011/12 Third Quarter Projection:	335,149
FY2012/13 Recommended:	328,689
County General Fund Contribution:	328,689
Percent County General Fund Supported:	100.0%
Total Employees (FTEs):	2.0

FUNCTION AND RESPONSIBILITIES

The District 4 Supervisor represents citizens residing within the western half of the City of Vacaville, the City of Dixon, the unincorporated areas reaching from the Yolo County boarder adjoining the UC Davis Campus, Allendale, English Hills, Pleasants Valley and the Putah Creek area near Winters.

As the elected representative for District 4, Supervisor Vasquez expects to hear from and interact directly with people from the District. The District 4 office is maintained at the County Government Center at 675 Texas Street in Fairfield. This budget supports the District 4 Supervisor’s office, which includes one elected Supervisor and one staff member.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

For FY2012/13, Supervisor Vasquez has the following Goals and Objectives:

Improve the health and well-being of those who live and work here

- Service to the residents of District 4 will become more efficient with the construction of the William J. Carroll Government Center including the health and dental clinics. The Center is planned to be operational in the last quarter of 2012.

Invest in and for the future

- Continue to strongly support the leadership of the department managers and the dedication of the County employees who focus on the running of our everyday business. I am inspired by the hundreds of volunteers that augment County services. Together we are building our way out of this recession by doing our day-to-day jobs.
- Continue to partner with the business and agriculture communities to increase jobs and to strengthen the Solano County economy.

DEPARTMENTAL BUDGET SUMMARY

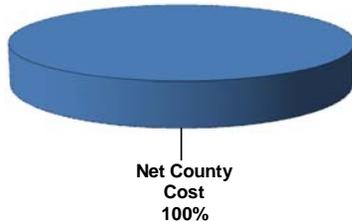
The Recommended Budget represents an overall decrease of \$10,210, or 3%, in Appropriations, when compared to the FY2011/12 Adopted Budget primarily the result of reductions in employee retirement costs, County insurances charges, and A-87 Administrative Overhead allocation costs. As a result, the Fourth District’s Net County Cost is decreased by \$10,210.

DEPARTMENT COMMENTS

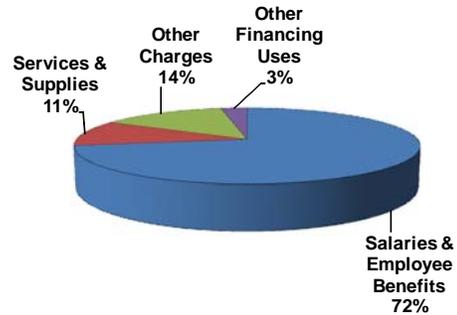
None.

John M. Vasquez
Legislative & Administration

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
Salaries and Employee Benefits	238,435	243,513	237,373	(6,140)	(3%)
Services and Supplies	28,442	36,566	35,813	(753)	(2%)
Other Charges	70,399	47,946	45,398	(2,548)	(5%)
Other Financing Uses	10,649	10,774	9,505	(1,269)	(12%)
Intra-Fund Transfers	404	100	600	500	500%
TOTAL APPROPRIATIONS	348,328	338,899	328,689	(10,210)	(3%)
NET COUNTY COST	348,328	338,899	328,689	(10,210)	(3%)

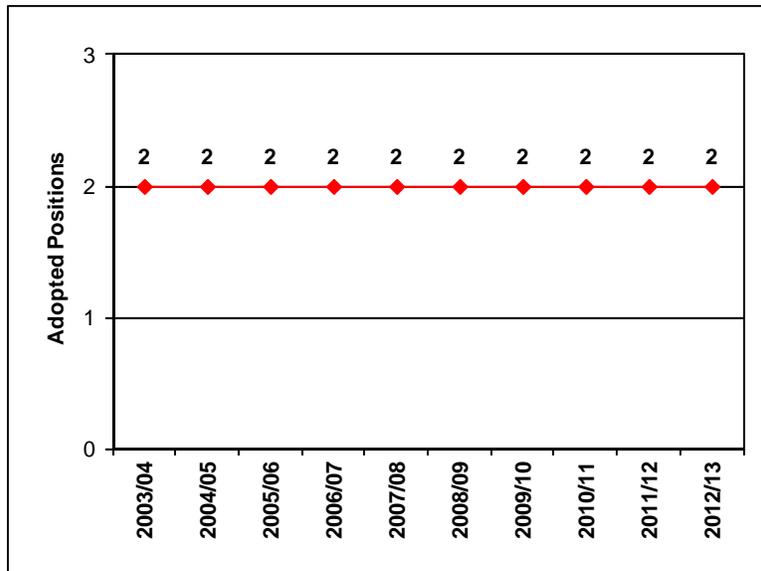
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The FY2012/13 Budget for Supervisorial District 4 includes \$3,000 in proposed funding for contributions to non-County agencies. For FY2011/12, the Board had set a level of \$2,500. The CAO recommends the Board consider affirming a funding level for FY2012/13 for contributions to non-County agencies.

Michael J. Reagan
 Legislative & Administration

Budget Summary:	
FY2011/12 Third Quarter Projection:	303,046
FY2012/13 Recommended:	287,611
County General Fund Contribution:	287,611
Percent County General Fund Supported:	100.0%
Total Employees (FTEs):	2.0

FUNCTION AND RESPONSIBILITIES

The District 5 Supervisor represents citizens residing within the eastern portion of Vacaville, the eastern third of Suisun City, the north-eastern quarter of Fairfield, the City of Rio Vista, the communities of Collinsville, Birds Landing, and Elmira as well as the unincorporated lands in the eastern half of the county. The Supervisor maintains an office at the County Government Center at 675 Texas Street in Fairfield. The Supervisor also maintains scheduled office hours in Vacaville, Fairfield, Suisun City and Rio Vista. The District 5 Supervisor’s Office budget provides for the expenditures of the elected Supervisor and one staff position.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Reagan represents the Board on 28 county, regional and State boards and commissions (and their subcommittees); including the California State Association of Counties, CA Delta Protection Commission (Vice Chair), Delta Counties Coalition, Yolo-Solano Air Quality Management District and the Travis Air Force Base Restoration Advisory Board.

Supervisor Reagan:

- Continues to foster and strengthen the partnership with the business community through service on the Board and Executive Committee of the Solano Economic Development Corporation. Convenes Economic Summits to create a collaborative approach to common economic interests that will lead to job creation in Solano County. Fostered and strengthened the partnership with Yolo County and the Solano Economic Development Corporation, which created the Yolo-Solano Economic Summit, focused on adding more value to agriculture. The Summit reinforced this region’s capacity to continue to grow our food chain cluster.
- Continues to protect the interests of the County and the economic viability of agriculture and of communities in the Delta at the State Delta Protection Commission, and at the regional level through the Delta Counties Coalition.
- Continues to work with the Military and Veterans Affairs Committee to conduct a forum for all area veterans and military organization/association advocates to provide updated information on legislation, benefits and other topics of interest to the local veterans and military association members. In addition, works with the local veterans’ organizations, community leaders and other elected officials to assist in veteran outreach efforts.
- Works continuously to improve the partnerships with the Chambers of Commerce from the seven cities on the Travis Regional Armed Forces Committee to provide community support for Travis Air Force Base. Also continues to support the Travis Community Consortium, providing legislative advocacy in Washington, D.C. for continued support of existing and new missions at the Base.

Supervisor Reagan’s Goals and Objectives include:

- Support and further strengthen the County’s financial planning, management and development in order to assure the County’s financial stability through these times of economic uncertainty. This includes passing a prudent budget that includes General Fund reserves and contingency, meeting the Board’s policy requirements.
- Continue to safeguard Delta counties’ responsibilities related to land use, water resources, flood management, tax revenues, public health and safety, economic development, agricultural stability, recreation, and environmental protection in any new Delta governance structures.

- Continue to work with the business community to increase the number of local job opportunities in Solano County that pay wages sufficient to allow individuals to live and work in the county.
- Continue to work with Solano's Community Corrections Partnership to mitigate the impact of the State's 2011 Public Safety Realignment of many state public safety functions to local jurisdictions, building arrest, prosecution/defense, community supervision, detention and program options designed to achieve a lower criminal recidivism rate than was achieved by the State.

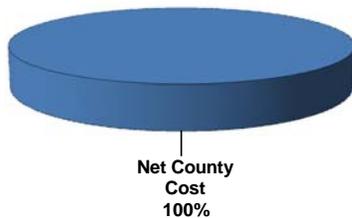
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall decrease of \$19,397, or 6%, in Appropriations, when compared to the FY2011/12 Adopted Budget primarily the result of reductions in employee retirement costs, County insurances charges, and A-87 Administrative Overhead allocation costs. As a result, the Fifth District's Net County Cost is decreased by \$19,397.

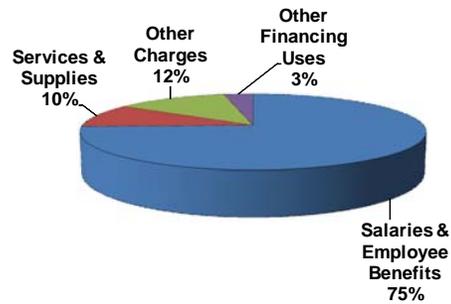
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
Salaries and Employee Benefits	219,149	223,059	214,293	(8,766)	(4%)
Services and Supplies	20,676	29,965	28,655	(1,310)	(4%)
Other Charges	60,912	43,318	35,429	(7,889)	(18%)
Other Financing Uses	10,344	10,466	9,234	(1,232)	(12%)
Intra-Fund Transfers	13	200	0	(200)	(100%)
TOTAL APPROPRIATIONS	311,094	307,008	287,611	(19,397)	(6%)
NET COUNTY COST	311,094	307,008	287,611	(19,397)	(6%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

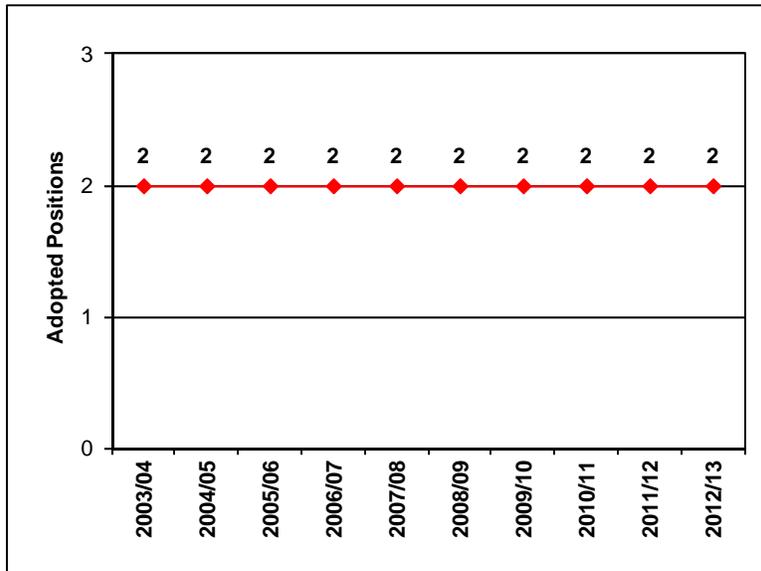
None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

Michael J. Reagan
Legislative & Administration

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The FY2012/13 Budget for Supervisorial District 5 includes no proposed funding for contributions to non-County agencies. For FY2011/12, the Board had set a level of \$2,500. The CAO recommends the Board consider affirming a funding level for FY2012/13 for contributions to non-County agencies.

Budget Summary:	
FY2011/12 Third Quarter Projection:	131,418
FY2012/13 Recommended:	135,038
County General Fund Contribution:	135,038
Percent County General Fund Supported:	100.0%
Total Employees (FTEs):	0.0

FUNCTION AND RESPONSIBILITIES

This budget unit reflects the administrative costs of the Board of Supervisors’ operations which are not unique to an individual Board Member’s District. Appropriations include shared services and supplies; memberships in the Association of Bay Area Counties, National Association of Counties and California State Association of Counties; legal and advocacy services on behalf of the Board; and County contributions to non-County agencies.

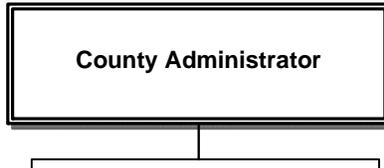
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$135,038 represents no Revenues and an overall increase in Appropriations of \$3,151, or 2%, when compared to the FY2011/12 Adopted Budget. The increase is primarily due to increased costs of \$2,681 for Liability Insurance and of \$1,952 for office expenses, partly offset by lower appropriations for communications and for Equipment under \$1,500.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
Services and Supplies	114,865	106,787	109,713	2,926	3%
Other Charges	22,000	22,000	22,000	0	0%
Intra-Fund Transfers	1,078	3,100	3,325	225	7%
TOTAL APPROPRIATIONS	137,943	131,887	135,038	3,151	2%
NET COUNTY COST	137,943	131,887	135,038	3,151	2%

PENDING ISSUES AND POLICY CONSIDERATIONS

The FY2012/13 Budget includes the continued appropriations of \$22,000 in contributions to non-County agencies for Travis Community Consortium. The CAO recommends the Board affirm the non-County agency contribution for FY2012/13.



Clerk of the Board

- BOS Agenda Preparation & Staff Meetings
- Record of Proceedings
- Public Document Requests
- Assmt Appeal Agenda Prep. & Staff Mtgs.
- Oversee/Maintain all County BOS Records (from 1850 to present)

**Administration/
Budget/Legislative**

- Annual County Budget Admin.
- Organizational Analysis
- Countywide Fees Program Administration (for various depts)
- Public Facility Fees Administration (1760)
- Fairground Development Project Administration (1815)
- General Expenditures Budget Oversight (1903)
- Legislative Advocacy
- Public Communications
- Promotions/State Fair Exhibit/Economic Development (1750)
- Intergovernmental Relations
- Support City County Coordinating Council

DEPARTMENTAL PURPOSE

The County Administrator is the Chief Administrative Officer of the County and is responsible to the Board of Supervisors for the proper and efficient administration of all County offices, Departments, Institutions and Special Districts under the jurisdiction of the Board of Supervisors.

Budget Summary:	
FY2011/12 Third Quarter Projection:	3,125,323
FY2012/13 Recommended:	3,116,318
County General Fund Contribution:	923,535
Percent County General Fund Supported:	29.7%
Total Employees (FTEs):	16.0

FUNCTION AND RESPONSIBILITIES

Responsibilities of the County Administrator are:

- Plan, monitor and oversee County operations to ensure Board policies are carried out in the most efficient, cost-effective and service-oriented manner.
- Formulate short- and long-range plans through strategic planning and the annual budget.
- Review and monitor County structure, programs, services and budgets, and make recommendations to the Board regarding reorganizations, funding and positions necessary to conduct departmental functions.
- As Clerk of the Board of Supervisors, prepare and coordinate Board agendas and minutes.
- Implement the County’s Legislative Advocacy Program; review impacts of Federal/State legislation; initiate legislative proposals and prepare position recommendations.
- Supervise appointed Department Heads.
- Meet with Board Members individually or in committees to discuss Board policies and interpretations; participate in Board Committees.

- Represent the Board in the County’s intergovernmental relations and perform general administrative duties.
- Provide administrative and fiscal oversight to First 5 Solano.
- Oversee the contracts for the Administrative Entity services with the Workforce Investment Board and the Solano County Fair.

The County Administrator is responsible for the preparation of and overseeing the County budget, which is mandated under the California Government Code (GC §29000 et. seq.). Additionally, the County Administrator serves as the Clerk to the Board of Supervisors, which under the California Government Code (GC §25101 et. seq.) is subject to a number of legal requirements regarding the Board meetings, minutes, maintenance of records and files.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Balancing the County’s Budget continues being difficult; moreover, the challenge of reducing and ultimately eliminating the General Fund’s operational funding deficit has become increasingly complex, with the State’s budget shortfall increasing with each Budget Report from the Legislative Analyst and the Governor. The State Legislature and Congress each continue to propose ways to deal with the sluggish economy while trying to address persistent deficits, ways which may very well have harsh impacts on the County. Regarding Solano County’s budget:

- The FY2011/12 General Fund Adopted Budget of \$228,649,725 started the year with an operational funding deficit of \$19.8 million. In the May 8, 2012 FY2011/12 Third Quarter Financial Report, the County Administrator estimated this deficit had been reduced to \$7.7 million, primarily due to higher revenues expected in Proposition 172 funds, and reductions in the costs of employee benefits because of labor cost changes. In spite of this projected reduction in the General Fund’s FY2011/12 operational funding deficit, on-going expenditures are forecasted to continue exceeding on-going revenues in FY2012/13 as well as the next few years. Thus, on-going reductions will need to be effected in FY2012/13 to address the General Fund’s forecasted persistent deficit. The 2011 Budget Reduction Strategies presented to the Board during Budget Workshop No. 1 on September 13, 2011 will need to be continued.

It should be noted that the FY2008/09 Midyear Report projected the operational funding deficit for FY2011/12 at \$64.7 million, growing to \$79.9 million in FY2012/13 and \$102.9 million in FY2013/14 if no corrective actions were taken. Actions were taken by the Board of Supervisors and the County Administrator to reduce on-going expenditures, eliminating positions, offering early retirement incentives offered in FYs 2009/10 and 2010/11 and employee benefit changes which, have contributed to a marked reduction in the projected deficit. A comparison of the FY2008/09 Midyear Report projection with the FY2011/12 Third Quarter Report projection shows the following changes in Revenues and Expenditures for FY2011/12:

<u>Projection:</u>	<u>FY2011/12 Revenues:</u>	<u>FY2011/12 Expenditures:</u>
FY2008/09 Midyear Report	\$177.6 million	\$242.3 million
FY2011/12 Third Quarter Report	\$176.3 million	\$184.0 million

- An evident on-going cost-driver for the General Fund is labor cost. In addition to negotiating lower cost labor agreements, the County Administrator has been restricting recruitment and filling for vacant positions, not filling vacancies unless the position is “Mission Critical.” The FY2011/12 Third Quarter Projections for the General Fund reflected savings in labor costs of around \$2.5 million when compared to the FY2011/12 Adopted Budget, indicating the effectiveness of these efforts. This comparison showed decreases of \$1.0 million in salaries and wages, partially offset by an increase of \$0.1 million in extra-help costs, and reductions of \$0.9 million in retirement costs and \$0.3 million in health insurance costs.
- The General Fund ended FY2010/11 with a Fund Balance of \$46,125,118. The FY2011/12 Third Quarter Projection estimated the Fund Balance at FY2011/12 year-end at \$31,302,634, including a Contingency of \$22,612,880. The General Fund’s Fund Balance continues its downward trend since its peak of \$62 million in FY2007/08. The County Administrator, working together with the Department Heads, continues to manage expenditures and seek ways to generate new revenues to improve the General Fund Fund Balance and eliminate the General Fund’s operational funding deficit.

In addition to the \$2.5 million savings in labor costs mentioned above, the FY2011/12 Third Quarter Projection showed a reduction of \$7.9 million in General Fund support to the Public Safety departments when compared to the FY2011/12 Adopted Budget, made possible by increased revenues from Proposition 172 and the management of vacancies. A

comparison of the FY2011/12 Third Quarter Projection for total General Fund revenues with the FY2011/12 Adopted Budget shows an increase of \$0.8 million due to higher receipts of property tax administration fees collected from taxing agencies as reimbursements for the costs of administration of the property tax system.

- With assistance from all Department Heads and staff, the County Administrator coordinated five Budget Workshops for the Board. At the first Workshop, the Board affirmed the County Administrator's 2011 Reduction Strategies and approved reducing General Fund support to the Public Safety departments by \$2.5 million, fully offset by a projected increase in revenues from Proposition 172. Two Workshops were held on Health and Social Services (H&SS) programs, and the Board authorized the addition of eight (8.0 FTE) in H&SS' Child Welfare Services Division as a cost-avoidance strategy by enabling early intervention for children and families and avoiding higher future foster care County costs. At a subsequent Workshop, the Board supported the County Administrator's recommendation to reduce the General Fund's FY2012/13 costs by up to \$9.0 million in on-going reductions in expenditures or increases in revenues. Recognizing the need to find a balance between the community's concerns regarding Public Safety and the Health and Social Service needs of the county's most vulnerable citizens, the target of up to \$9.0 million in on-going reductions was to be distributed equally among the County's three-super-funds: up to \$3.0 million reduction in General Fund support to departments within the Public Safety Fund, up to \$3.0 million reduction in General Fund support to the departments within the H&SS Fund, and up to \$3.0 million reduction in General Fund cost to departments and programs within the General Fund.
- The 2011 Public Safety Realignment Act was enacted (AB 109/AB 118) without a secure source of on-going funding. Based on the County's experience since implementation in October 2011, there is a high level of concern regarding the sufficiency of State funding not only for the realigned programs and the new programs required to carry out the intent of the Act, which is to bring down recidivism. Additionally, there is increasing apprehension about the liability inherent in the new offender population being housed in the County's jails and the length of their terms.
- The State's dissolution of Redevelopment Agencies has posed a challenge not only to the County Administrator and the Auditor-Controller, but more notably to the county's cities and the local economy. The FY2012/13 Recommended Budget includes \$16.5 million in Redevelopment Pass-Through revenues, a decline of \$249,554 from the FY2011/12 Adopted Budget. However, of the dissolution process still taking shape, with many details on the implementation of the dissolution process still to be determined by the State, it is unknown how this revenue source will be impacted negatively.
- The County Administrator/Clerk of the Board implemented the Granicus/Legistar Agenda Workflow Management System, which enhanced the County's electronic paperless agenda process and was funded from the Board-approved Technology Improvement funding specifically set aside to implement electronic systems that create efficiencies. The Board of Supervisors, as well as the general public, can access and view the Board's meetings, agendas and meeting minutes electronically.

WORKLOAD INDICATORS

During FY2011/12, it is anticipated the County Administrator/Clerk of the Board will have:

- Participated and provided assistance at 31 meetings of various Board Committees and Budget Workshops.
- Processed 623 Agenda Submittals and developed/published Minutes for 31 Board of Supervisors' Regular Meetings, five Budget Workshops; received over 400 Comment Cards from the public present at the Board meetings.
- Recorded six Ordinances and 322 Resolutions adopted by the Board.
- Processed 5,767 Assessment Appeal applications (individual application for multiple parcels counted as one).
- Provided staff support to the City-County Coordinating Committee.
- Received 50 requests for information under the California Public Records Act (GC §6250).

Functional Area Summary

**1100 – Fund 001-County Administrator
Birgitta E. Corsello, County Administrator
Legislative & Administration**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CLERK OF THE BOARD	37,878	30,000	51,859	21,859	73 %
ADMINISTRATIVE OFFICE	<u>3,281,649</u>	<u>2,180,707</u>	<u>2,140,924</u>	<u>(39,783)</u>	<u>(2) %</u>
TOTAL REVENUES	3,319,527	2,210,707	2,192,783	(17,924)	(1) %
APPROPRIATIONS					
CLERK OF THE BOARD	263,890	331,891	366,022	34,131	10 %
ADMINISTRATIVE OFFICE	<u>2,983,945</u>	<u>2,959,039</u>	<u>2,753,896</u>	<u>(205,143)</u>	<u>(7) %</u>
TOTAL APPROPRIATIONS	3,247,835	3,290,930	3,119,918	(171,012)	(5) %
NET COUNTY COST					
CLERK OF THE BOARD	226,011	301,891	314,163	12,272	4 %
ADMINISTRATIVE OFFICE	<u>(297,704)</u>	<u>778,332</u>	<u>612,972</u>	<u>(165,360)</u>	<u>(21) %</u>
NET COUNTY COST	(71,693)	1,080,223	927,135	(153,088)	(14) %
STAFFING					
CLERK OF THE BOARD	2	2	2	0	0 %
ADMINISTRATOR	<u>16</u>	<u>14</u>	<u>14</u>	<u>0</u>	<u>0 %</u>
TOTAL STAFFING	18	16	16	0	0 %

DEPARTMENTAL BUDGET SUMMARY

The County Administrator’s primary cost centers are BU 1115 – Administration and BU 1114 – Clerk of the Board. The County Administrator also administers ten other budgets, discussed in the following pages under the heading of **Summary of Other Administered Budgets**.

1115 - Administration:

The FY2012/13 Recommended Budget of \$2,753,896 for Administration represents decreases of \$39,783, or 2%, in revenues and \$205,143, or 7%, in appropriations when compared to the FY2011/12 Adopted Budget. The Net County Cost for the Administration budget is thus decreased by \$165,360.

The principal factor leading to the decrease in the Net County Cost for the Administration budget is a \$190,050 reduction in labor costs resulting mostly from the departure of two staff members and a delay in the hiring of replacements, and lower costs of benefits following labor cost changes. This reduction in labor costs is partially offset by lower revenues from Countywide Administration Overhead (A-87). The A-87 revenues are estimated, based on Administration’s expenditures incurred in FY2010/11 and allocated to departments who receive services from the CAO in that year. The reduction in the A-87 revenues results from the deletion of two Management Analyst positions in FY2010/11, and the difference in compensation for the County Administrator after the former officeholder retired.

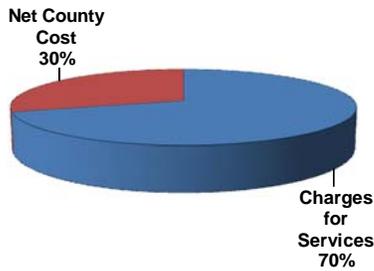
1114 - Clerk of the Board:

The FY2012/13 Recommended Budget of \$366,022 for the Clerk of the Board reflects increases of \$21,859, or 73%, in Revenues and \$34,131, or 10%, in Appropriations when compared to the FY2011/12 Adopted Budget. The Net County Cost for the Clerk of the Board’s budget is thus increased by \$12,272. The principal factor leading to the increase in revenues is the inclusion of the Clerk of the Board’s share of property tax administration fees, while budgeted appropriations show an increase in costs for software licensing, support and maintenance related to the Granicus/Legistar Agenda Workflow Management System partially offset by reducing printing and reduced staff dedicated to agenda preparation and distribution.

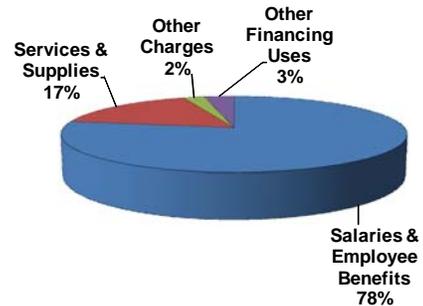
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS

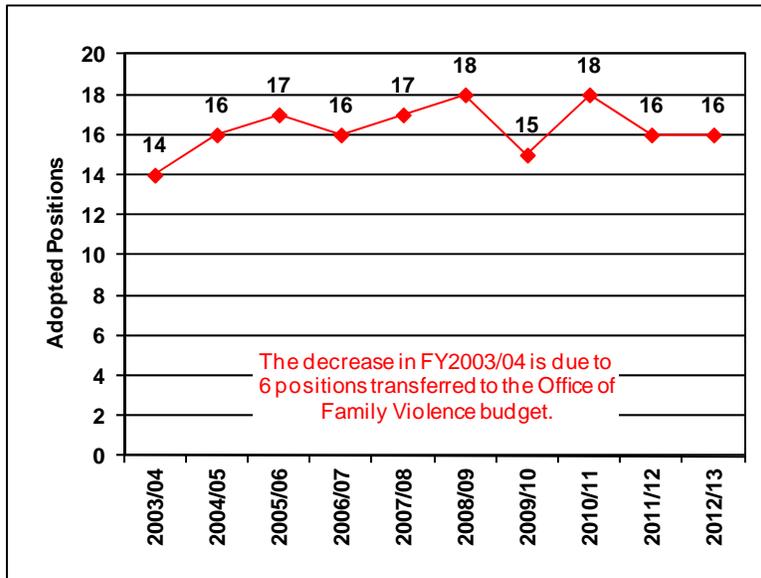


DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	3,237,088	2,210,707	2,192,783	(17,924)	(1%)
Misc Revenue	81,545	0	0	0	0%
Other Financing Sources	894	0	0	0	0%
TOTAL REVENUES	3,319,527	2,210,707	2,192,783	(17,924)	(1%)
APPROPRIATIONS					
Salaries and Employee Benefits	2,657,371	2,601,258	2,421,804	(179,454)	(7%)
Services and Supplies	488,950	489,750	520,454	30,704	6%
Other Charges	78,422	77,120	72,246	(4,874)	(6%)
Other Financing Uses	104,248	119,690	102,199	(17,491)	(15%)
Intra-Fund Transfers	(81,157)	3,112	3,215	103	3%
TOTAL APPROPRIATIONS	3,247,835	3,290,930	3,119,918	(171,012)	(5%)
NET COUNTY COST	(71,692)	1,080,223	927,135	(153,088)	(14%)

SUMMARY OF POSITION CHANGES

None.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

1100 – Fund 001-County Administrator
Birgitta E. Corsello, County Administrator
Legislative & Administration

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1750 PROMOTION	18,273	12,335	-	(12,335)	(100) %
1903 GENERAL EXPENDITURES	6,654,001	3,707,140	3,668,524	(38,616)	(1) %
1905 A87 - OFFSET	(3,377,759)	(2,720,799)	(2,270,554)	450,245	(17) %
2110 MICRO-ENTERPRISE BUSINESS ACCT	19,986	204,837	2,307	(202,530)	(99) %
2380 SE VALLEJO REDEVELOPMENT SETT	53	-	-	-	- %
2390 TOBACCO SETTLEMENT	2,299,971	-	150	150	- %
2400 GRAND JURY	-	-	185	185	- %
6730 OTHER PUBLIC DEFENSE	2,077,851	2,600,000	2,600,000	-	- %
6800 C M F CASES	372,575	256,824	256,824	-	- %
APPROPRIATIONS					
1750 PROMOTION	304,089	200,100	165,521	(34,579)	(17) %
1903 GENERAL EXPENDITURES	125,722,244	130,475,579	123,900,738	(6,574,841)	(5) %
1905 A87 - OFFSET	(3,377,759)	(2,720,799)	(2,270,554)	450,245	(17) %
1906 GENERAL FUND-OTHER	2,532,656	2,657,810	2,821,186	163,376	6 %
2110 MICRO-ENTERPRISE BUSINESS ACCT	16,330	204,837	-	(204,837)	(100) %
2380 SE VALLEJO REDEVELOPMENT SETT	8,787	-	-	-	- %
2390 TOBACCO SETTLEMENT	2,459,463	614,742	124,142	(490,600)	(80) %
2400 GRAND JURY	126,755	134,584	99,041	(35,543)	(26) %
6730 OTHER PUBLIC DEFENSE	1,996,175	2,600,000	2,600,000	-	- %
6800 C M F CASES	216,497	250,703	262,675	11,972	5 %
6901 ADMINISTRATION	-	-	115,207	115,207	- %
NET CHANGE					
1750 PROMOTION	(285,816)	(187,765)	(165,521)	22,244	(12) %
1903 GENERAL EXPENDITURES	(119,068,243)	(126,768,439)	(120,232,214)	6,536,225	(5) %
1906 GENERAL FUND-OTHER	(2,532,656)	(2,657,810)	(2,821,186)	(163,376)	6 %
2110 MICRO-ENTERPRISE BUSINESS ACCT	3,656	-	2,307	2,307	- %
2380 SE VALLEJO REDEVELOPMENT SETT	(8,734)	-	-	-	- %
2390 TOBACCO SETTLEMENT	(159,491)	(614,742)	(123,992)	490,750	(80) %
2400 GRAND JURY	(126,755)	(134,584)	(98,856)	35,728	(27) %
6730 OTHER PUBLIC DEFENSE	81,676	-	-	-	- %
6800 C M F CASES	156,078	6,121	(5,851)	(11,972)	(196) %
6901 ADMINISTRATION	-	-	(115,207)	(115,207)	- %

A summary of the budgets administered by the County Administrator's Office is provided on the following pages.

FUNCTION AND RESPONSIBILITY

The purpose of the Promotions budget is to provide County contributions to various entities supported by the Board of Supervisors. At the direction of the Board, contributions to this budget are designated to serve a variety of social needs and public purposes that are considered in the best interests of the County and the general public. The Promotions budget finances County marketing and promotional efforts, the State Fair exhibit, and economic development and tourism initiatives.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Nearly 130 stakeholders representing agriculture, food processing, government, banking and academia participated in the Solano and Yolo Counties Joint Economic Summit in November 2011 to develop strategic action plans to add value to agriculture in the two-county region, based on the findings in *The Food Chain Cluster: Integrating the Food Chain in Solano & Yolo Counties to Create Economic Opportunity and Jobs* released in May 2011. One of the key outcomes was a commitment to establishing a bi-county “farmbudsman” position funded by a public-private partnership.
- Transitioned the research, analysis and production of the annual Solano County Index of Economic and Community Progress from a consultant-based effort to a staff-based project done in cooperation with the Solano Economic Development Corporation. This approach enables the Index to be updated throughout the year as more current information becomes available. Building this internal capacity for this type of economic analysis allows for some indicators to be explored more deeply in order to provide a better understanding of local trends.
- The 2011 Exhibit at the California State Fair received a Gold Award, Best Agricultural Display Award, People’s Choice Award and the Manager’s Award. The exhibit puts forth a positive image of the county as well as exposes fairgoers to Solano Grown products, services and destinations.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	0	1,870	0	(1,870)	(100%)
Misc Revenue	13,041	0	0	0	0%
Other Financing Sources	5,232	10,465	0	(10,465)	(100%)
TOTAL REVENUES	18,273	12,335	0	(12,335)	(100%)
APPROPRIATIONS					
Services and Supplies	145,961	200,100	165,400	(34,700)	(17%)
Other Charges	158,010	0	121	121	0%
Intra-Fund Transfers	118	0	0	0	0%
TOTAL APPROPRIATIONS	304,089	200,100	165,521	(34,579)	(17%)
NET COUNTY COST	285,816	187,765	165,521	(22,244)	(12%)

BUDGET SUMMARY

The Recommended Budget for Promotions of \$165,521 represents a decrease of \$12,335, or 100%, in Revenues and a decrease of \$34,579, or 17%, in Appropriations when compared to the FY2011/12 Adopted Budget. As a result, the Net County Cost decreased by \$22,244, or 12%.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- This budget includes an appropriation for a comprehensive contract to design, construct and staff a Solano County exhibit at the 2013 California State Fair for a total of \$40,000, which reflects a \$5,000 or 11.1% reduction from the \$45,000 appropriated in the FY2011/12 Adopted Budget. The actual contract awarded for the 2012 exhibit, however, was \$40,000, and the Recommended Budget proposes to maintain the funding flat. The 2012 contract includes provisions for the state exhibit to be designed to include elements that can be displayed at the Solano County Fair as part of its Cities and County display.

**Birgitta E. Corsello, County Administrator
Promotion**

- Economic development project funding of \$59,050 included in this budget reflects the continuation of the Index of Economic and Community Progress as a staff-driven project. The next step of the four-year old Index project is the development of a countywide economic development strategic plan. The concept had been previously explored at the City County Coordinating Committee, but the project has gained more significance as a needed strategy in a post-redevelopment agency environment.
- This budget allocates \$27,500 as the County's share of a public-private partnership to fund and implement a "farmbudsman" position. Staff is working with the County of Yolo and various agricultural organizations in both counties to define the scope of work and the private sector funding mechanism for this position.
- A final initiative for the coming fiscal year stems from the facilitated discussion at the Joint Economic Summit, which created a series of suggestions that focused on how the region could develop its assets, invest in best practices and solve identified gaps. The issues raised were consistent with past engagement activities during the Ag Futures studies and the general plan updates in the two counties. There was not sufficient time in the day to fully prioritize the concepts. The suggested project is to develop a survey that affirms the gaps and prioritizes the concepts. The survey will be disseminated to a broad audience beyond those who were able to attend the summit. There are no incremental costs associated with this web-based survey.

PENDING ISSUES AND POLICY CONSIDERATIONS

The elimination of Redevelopment Agencies on February 1, 2012 will have a tremendous ripple effect on economic development activities throughout the county. The full scope of that impact, along with other budget reductions at the State and Federal level affecting the Community Development Block Grant program, are not fully understood at this time. Various legislative remedies are percolating in the State Legislature to provide new economic development tools, but their future is not certain at this time. The County will continue to work with its city partners and Solano EDC as strategies to retain existing businesses and attract new companies are developed and implemented.

FUNCTION AND RESPONSIBILITY

The General Expenditures budget exists to reflect the financing of programs outside of the General Fund such as Public Safety, Health and Social Services, In-Home Support Services, Parks and Recreation, and the Library Director’s position. This budget also contains funding to the Courts as County obligation under agreements for Maintenance of Efforts (MOE) with the State. Other expenses budgeted in this Budget Unit cover costs not readily allocated to departmental budgets.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Fines, Forfeitures, & Penalty	1,718,887	1,590,000	1,580,000	(10,000)	(1%)
Charges For Services	2,310,399	2,072,648	2,088,524	15,876	1%
Misc Revenue	863	0	0	0	0%
Other Financing Sources	2,623,852	44,492	0	(44,492)	(100%)
TOTAL REVENUES	6,654,001	3,707,140	3,668,524	(38,616)	(1%)
APPROPRIATIONS					
Salaries and Employee Benefits	0	960,000	800,000	(160,000)	(17%)
Services and Supplies	244,138	911,985	916,198	4,213	0%
Other Charges	9,799,807	10,128,541	10,430,041	301,500	3%
Other Financing Uses	115,141,853	118,475,053	111,754,499	(6,720,554)	(6%)
Intra-Fund Transfers	536,446	0	0	0	0%
TOTAL APPROPRIATIONS	125,722,244	130,475,579	123,900,738	(6,574,841)	(5%)
NET COUNTY COST	119,068,243	126,768,439	120,232,214	(6,536,225)	(5%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget of \$123,900,738 shows decreases of \$38,616, or 1%, in Revenues and \$6,574,841, or 5% in Appropriations when compared to the FY2011/12 Adopted Budget. The Net County Cost for the General Revenues budget is thus decreased by \$6,536,225.

The \$6.5 million decrease in the Net County Cost is attributable to various reductions in General Fund (GF) Contributions to the different programs outside of the GF. Reductions and increases of significance in the amount of GF contribution for FY2012/13, as compared to the FY2011/12 Adopted Budget, are:

- A \$5,105,557 net reduction to Fund 900 (Public Safety), from \$91,070,568 to \$85,965,011, is recommended. Of this \$5.1 million reduction, almost \$4.2 million is attributable to higher projected Proposition 172 funding in the Public Safety Fund for FY2012/13 when compared to the FY2011/12 Adopted Budget. It should be noted that of this \$4.2 million increase, the Board had approved a reduction of \$2.5 million in GF contribution to Public Safety departments on September 13, 2011 due to an updated projection which indicated \$2.5 million more in Prop. 172 funding would be received by the County.

The \$5.1 million reduction in GF Contribution to Fund 900 consists of the separate amounts listed below:

- 1) \$2,893,959 reduction to the Sheriff’s Office: A significant increase in revenues from Prop. 172, in the amount of \$2,904,770 when compared to the FY2011/12 Adopted Budget, has facilitated a reduced GF contribution.
- 2) \$1,140,045 reduction to the Probation Department, net of a new appropriation of \$600,000 for the possibility of the State pulling a budget trigger which would result in its charging the County per juvenile offender housed in a State facility: The reduced need for GF support predominantly comes from a combination of increased revenues from Prop. 172 in the amount of \$530,168, decreased costs of Support/Care of Persons due to the closure of the Fouts Springs Youth Facility in the amount of \$750,088, and lower costs of employee benefits following labor cost changes.
- 3) \$533,102 reduction to the District Attorney, primarily due to an increase of \$742,860 in revenues from Prop. 172, partially offset by a decrease in revenues from Forfeitures and Penalties.
- 4) \$413,509 reduction to the Public Defender: The Public Defender does not receive any revenues from Prop. 172. The

reduced amount for GF support is attributable largely to reduced labor costs in the amount of \$349,948.

- 5) \$124,942 reduction to the Conflict Defender: The Conflict Defender does not receive any revenues from Prop. 172. The reduced GF support is the net result of \$200,453 in reduced labor costs, offset in part by decreased revenues in the amount of \$82,012 because of the expiration of a contract with the Administrative Office of the Courts for Dependency Court representation.
- No change is recommended in the \$2,600,000 appropriation for Other Public Defense within Fund 900. If the high incidences of capital cases during the first half of calendar year 2012 continue into FY2012/13, a budget adjustment at Mid-year FY2012/13 may be required.
 - A \$3,637,755 reduction in GF Contribution to Fund 902, Health & Social Services when compared to the FY2011/12 Adopted Budget is included in the FY2012/13 Recommended Budget. The \$3.6 million reduction to Fund 902 is comprised of the two distinct amounts listed below:
 - 1) H&SS Programs: decreased by \$2,483,732, from \$14,524,393 to \$12,040,661, as part of countywide efforts to address the GF's operational funding deficit.
 - 2) Assistance Programs, which include General Assistance, Foster Care and IHSS wages: decreased by \$1,154,023, from \$10,978,627 to \$9,824,604, mainly due to projected decreases in caseloads and State changes to eligibility rules.
 - A new appropriation of \$166,188 is included for safeguarding and maintaining the facilities and associated permits at the Fouts Springs Youth Ranch (Fund 031) until the Ranch can be fully closed.
 - A \$64,195 decrease in GF support for Fund 016, Parks & Recreation, from \$233,841 to \$169,646, is made possible by an \$117,911 increase in anticipated State and grant funding. The appropriation for Parks has now been reduced from \$523,225 in FY2010/11 to the \$169,646 for FY2012/13.
 - An increase of \$164,668, from \$863,000 to \$1,027,668, is included for the GF contribution for Non-County agencies. \$784,000 was appropriated for FY2011/12 as GF backfill for programs initially funded with Tobacco Master Settlement Agreement (MSA) funds in accordance with the Board's direction at its December 7, 2010 Budget Workshop, and reaffirmed at its May 3, 2011 meeting. During the FY2011/12 Budget Hearings, the Board added \$79,000 to the \$784,000 appropriation as a possible maximum additional contribution for the Children's Network. The increase of \$164,668 is recommended as a one-time interim to backfill funding previously provided for Non-County agencies from the almost depleted BU 2390 – Tobacco Settlement budget. (Further direction is anticipated from the Board at its May 22, 2012 meeting.)

Appropriations for GF contribution to non-County agencies include the following:

- \$76,500 for the Court-Appointed Special Advocates (CASA) of Solano County. CASA advocates for the best interest of children within the court system.
- \$125,000 as County match for a fund-raiser held annually by the Solano Coalition for Better Health.
- \$1,027,668 GF contribution to Non-County agencies as discussed above. This contribution is made up of the following:
 - \$325,000 to the Solano Coalition for Better Health (Health Access) for Children's Health Insurance Premiums, which could enable health insurance access for more than 1,400 children. It is anticipated this appropriation will underwrite costs of direct premium purchases for 250 participants.
 - \$235,750 for the provision of clinical primary care services for uninsured County residents by Community Health Clinics.
 - \$197,858 for City Teams' substance abuse prevention activities within the county's seven cities; involves schools, law enforcement, government, and community organizations.
 - \$170,000 to Health Access for enrollment and training activities which would match more than 1,200 eligible children with appropriate programs.

- \$53,560 to the Children's Network for: (a) serving as the steward of local programs and services for children countywide, (b) providing staff support to the Children's Alliance, the Child Abuse Prevention Council and the Child Care Planning Council, and (c) coordinating the local Family Resources Centers.
- \$45,500 to cover the cost of a staff person working for the Senior Coalition on a broad array of senior issues. The Senior Coalition provides input to the Board of Supervisors, increases general public awareness and education, and strengthens coordination and partnerships on the issues.

The Recommended General Expenditures Budget also includes the following appropriations:

- \$8,174,426 for the required Maintenance of Effort to the Trial Court.
- \$1,054,115 for the County Facility Payment Maintenance of Effort to the Trial Court.
- \$800,000, to be transferred out of the General Fund Fund Balance for Accrued Leave Payoff to cover payoffs to employees retiring or separating from County service.
- \$553,541 to pay for the County's share of: (1) the IHSS Public Authority's administrative costs, and (2) insurance costs for IHSS service providers.
- \$231,980 for the Library Director's salary and benefits in accordance with Education Code §19147.
- \$180,000 for the County's share of LAFCO's costs.
- \$160,000 for contracted services to cover costs of management reviews and organizational studies that would be required to identify opportunities for efficiencies in departments.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

1905 – Fund 001-Countywide Cost Allocation Plan Summary of Other Administered Budgets

**Birgitta E. Corsello, County Administrator
Other General**

FUNCTION AND RESPONSIBILITY

This budget is used to offset the operating expenses allocated to all General Fund User Departments for Administrative Overhead Costs, and the revenues received by the General Fund Central Services Departments for the same. The allocated costs and revenues are shown on the Countywide Cost Allocation Plan, calculated yearly by the Auditor-Controller's office, and approved by the State Controller's Office.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	<u>(3,377,759)</u>	<u>(2,720,799)</u>	<u>(2,270,554)</u>	450,245	(17%)
TOTAL REVENUES	(3,377,759)	(2,720,799)	(2,270,554)	450,245	(17%)
APPROPRIATIONS					
Other Charges	<u>(3,377,759)</u>	<u>(2,720,799)</u>	<u>(2,270,554)</u>	450,245	(17%)
TOTAL APPROPRIATIONS	(3,377,759)	(2,720,799)	(2,270,554)	450,245	(17%)
NET COUNTY COST	0	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget represents a net offset of \$2,720,554 in Revenues and Expenditures, which is a \$450,245 difference when compared to the FY2011/12 Adopted Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets 1906 – Fund 001-General Fund Other - Debt Service
Birgitta E. Corsello, County Administrator
Other General

FUNCTION AND RESPONSIBILITY

This budget is used as a General Fund conduit to finance the 2002 and 2007 Certificates of Participation (COP). The 2002 COPs were issued for the construction of the 6-story Government Center, 5-story parking structure, 2-story Probation Facility and improvement to the Central Utility Plant and the Library, all located in Fairfield. The 2007 COPs were issued to refinance the 2002 COPs at a lower interest rate, saving the County approximately \$2.9 million (See BU 8032 and BU 8037 under the Auditor-Controller).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
Other Financing Uses	2,532,656	2,657,810	2,821,186	163,376	6%
TOTAL APPROPRIATIONS	2,532,656	2,657,810	2,821,186	163,376	6%
NET COUNTY COST	2,532,656	2,657,810	2,821,186	163,376	6%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended FY2012/13 Budget of \$2,821,186 represents the General Fund's share of the principal and interest payments on the 2002 COP. This amount is \$163,376, or 6%, more than the FY2011/12 Adopted Budget.

Departments utilizing the Government Center and the Probation Facility are allocated their corresponding share of Debt Service due on the COP's based on their building space usage and a share of the parking structure. Due to staff reductions over the last few years, the current departments located in the Government Center have given up square footage of office area. This vacated office area is automatically assigned to the General Fund for purpose of allocating the costs of the COP debt service payments. Thus, the recommended FY2012/13 Budget of \$2,821,186 is 6% higher than the FY2011/12 Budget of \$2,657,810. In order to avoid more cost increases in future years assigned to the General Fund, the CAO has requested that the General Services Director develop options to move more non-general funded work units/divisions into the Government Center so that these non-general funded work units/divisions can contribute towards future debt service payments. Viable options for additional tenants in the Government Center will be brought forward to the Board under separate reports in FY2012/13.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DEPARTMENTAL PURPOSE

The Grand Jury is organized under the State constitution. It examines all aspects of local government (the County and cities and special districts within the County) to ensure the best interests of the residents of Solano County are served.

FUNCTION AND RESPONSIBILITIES

The Grand Jury is an independent institution that monitors the legislative and administrative departments that make up county, city, and special district government. Composed of 19 citizens, the Grand Jury examines the performance of local government and makes recommendations on the appropriation of public funds and service delivery. The Grand Jury is required by state law to investigate and report on the conditions of the seven "public prisons" in Solano County. It may also investigate citizen complaints and allegations of misconduct, and examine fiscal and management practices within local governments. State law requires the Grand Jury to publish an annual report of its findings and recommendations. Grand Jury members are selected annually by the Superior Court of California.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	0	0	185	185	0%
TOTAL REVENUES	0	0	185	185	0%
APPROPRIATIONS					
Services and Supplies	105,692	97,891	95,291	(2,600)	(3%)
Other Charges	44,065	35,543	0	(35,543)	(100%)
Intra-Fund Transfers	(23,002)	1,150	3,750	2,600	226%
TOTAL APPROPRIATIONS	126,755	134,584	99,041	(35,543)	(26%)
NET COUNTY COST	126,755	134,584	98,856	(35,728)	(27%)

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- During the 2010-11 term, the Solano County Grand Jury published reports that saved the County and its taxpayers thousands of dollars. One report recommended the closure of Fouts Springs Youth Facility, a juvenile detention facility located in Colusa County, which was not operating in a cost-efficient manner.
- Another report recommended to the County and the cities ways to locate money being held by the State that belonged to them (unclaimed and escheated funds).
- One report assisted County and City officials to bring the operation of the Dixon Veterans Hall back into line with established rules and contracts.
- The Grand Jury's most controversial report examined and analyzed the compensation received by County officials and employees, which demonstrated that elected and appointed department heads and officials had taken cuts in pay or benefits consistent with overall budget cuts.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$99,041 represents an increase of \$185 in Revenues and a decrease of \$35,543, or 26% in Appropriations when compared to the FY2011/12 Adopted Budget.

DEPARTMENT COMMENTS

The biggest challenge the Grand Jury faces is continuing funding for its operation. While the rest of the governmental agencies attempt to pare down their budgets by eliminating, reducing or doubling-up staff positions, the Solano Grand Jury is required by State code to have 19 members. Thus, the Grand Jury does not have the option to eliminate positions. The Administrative Assistant occupies a part-time position and the work of the Grand Jury would not be able to move forward in an effective and

efficient way without an Administrative Assistant. The rising cost of mileage reimbursement, which is set by the Internal Revenue Service, also impacts the budget if the total allocated funds remain static.

Effectively, the overall operational costs of the Grand Jury remain flat in FY2012/13. It should be noted, however, that an adjustment to the Countywide Administration Overhead (A-87) accounts for the reduction in Appropriations of \$35,543. It is anticipated there will be A-87 charges allocated to the Grand Jury's budget in FY2013/14.

DEPARTMENTAL PURPOSE

This budget unit funds the cost of indigent defense in cases where a conflict is present with the County-staffed Public Defender or Conflict Public Defender Offices, and the services of Court-appointed counsel are arranged. The United States Supreme Court decisions *Gideon v. Wainright* and *Argersinger v. Hamlin* provide that no accused may be deprived of liberty as the result of any criminal prosecution in which they were denied the assistance of counsel.

FUNCTION AND RESPONSIBILITIES

California Penal Code Section 987.2 (a) (3) provides that in any case in which a person desires but is unable to employ counsel, and in which the public defender has properly refused to represent the accused, counsel is assigned by the Superior Court and shall receive a reasonable sum for compensation and necessary expenses, paid out of the General Fund of the County.

While the County Administrator is responsible for management of this budget, the Court has historically served as its *ad hoc* administrator by appointing private attorneys subject to Court screening, and by providing initial processing of claims for services rendered.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	25,030	0	0	0	0%
General Fund Contribution	2,052,821	2,600,000	2,600,000	0	0%
TOTAL REVENUES	2,077,851	2,600,000	2,600,000	0	0%
APPROPRIATIONS					
Services and Supplies	1,952,310	2,564,164	2,589,533	25,369	1%
Other Charges	43,865	35,836	10,467	(25,369)	(71%)
TOTAL APPROPRIATIONS	1,996,175	2,600,000	2,600,000	0	0%
NET CHANGE	(81,676)	0	0	0	0%

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The Recommended Budget reflects no increases. Appropriations for Other Public Defense are budgeted at the same FY2011/12 level due to the current caseloads, which are mainly more complex and, ultimately, more expensive felony cases. Revenues correspondingly reflect the same amount of General Fund support.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$2,600,000 for Other Public Defense reflects no change from FY2011/12 Adopted Budget. Thus, there is no change in Net County Cost.

PENDING ISSUES AND POLICY CONSIDERATIONS

General Fund costs in this department are a Constitutional responsibility. The County's General Fund exposure, represented by the Court's appointment of private attorneys is driven by two factors: the availability of Public Defender and/or Conflict Defender staff to provide that representation where appropriate, and the number of hours required by private attorney/investigator/special witness/psychiatric evaluations/court reporter to properly represent indigent defendants. Cost exposures related to the number of private defense hours and, by implication, the incidence of criminal activity and arrest rates, are beyond the County's control.

Summary of Other Administered Budgets 6800 – Fund 901-California Med. Fac. (CMF) Cases
Birgitta E. Corsello, County Administrator
Judicial

DEPARTMENTAL PURPOSE

This budget unit provides for the payment of County costs on adjudicating crimes committed on the grounds of the California Medical Facility and Solano State Prison in Vacaville.

FUNCTION AND RESPONSIBILITIES

The California Department of Corrections and Rehabilitation operates two institutions within Solano County, the California Medical Facility and Solano State Prison, which together house more than 7,700 inmates. The District Attorney prosecutes crimes committed on the grounds of the facilities, while the County is also responsible for assuring the accused's defense.

The Superior Court, serving as lead agency in this matter, has entered into agreements with private attorneys to provide defense services to inmates for payment by the County. The agreements also include the provision of investigative, psychological and transcription services in connection with the assigned case when required. Pursuant to California Penal Code Section 4750, these costs are, in turn, eligible for almost full reimbursement by the State. Countywide Administrative Overhead, interest expense and certain treatment costs covered under PC §2970 are not reimbursed by the State.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Intergovernmental Rev State	372,575	256,824	256,824	0	0%
TOTAL REVENUES	372,575	256,824	256,824	0	0%
APPROPRIATIONS					
Services and Supplies	211,819	243,379	256,824	13,445	6%
Other Charges	4,678	7,324	5,851	(1,473)	(20%)
TOTAL APPROPRIATIONS	216,497	250,703	262,675	11,972	5%
NET CHANGE	(156,078)	(6,121)	5,851	11,972	(196%)

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$262,675 for CMF Cases represents no change in Revenues and an increase of \$11,972, or 5%, in Appropriations when compared to FY2011/12 Adopted Budget. Most expenses in this budget unit are offset by state reimbursement. Additionally, the State does not reimburse the County promptly, and thus revenues anticipated for FY2010/11 were received in FY2011/12. The revenues included in the FY2012/13 budget reflect a level in line with the prior five years.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

6901 – Fund 905-2011 Realignment-Administration Summary of Other Administered Budgets

Birgitta E. Corsello, County Administrator

Judicial

FUNCTION AND RESPONSIBILITY

In April, 2011, the State enacted legislation intended to ease prison overcrowding and bring its penal system into compliance with the Supreme Court’s decision in *Brown v. Plata*. Collectively known as the 2011 Public Safety Realignment (Realignment), the legislation, which included AB 109, AB 117, AB 118, AB 116, ABX1 16 and ABX 1 17, took effect on October 1, 2011. Realignment is intended to reduce state prison overcrowding, save the State money and reduce recidivism by expanding local responsibility for custody and control of specified offenders and their treatment and rehabilitation.

The legislation provided funding to counties and required the development of a local plan for the implementation of Realignment. The Implementation Plan was to be developed by a body created under AB 109 and modified by AB 117 known as the Community Corrections Partnerships (CCP) Executive Committee. On November 1, 2011, the Board of Supervisors approved the County of Solano 2011 Public Safety Realignment Act Implementation Plan.

To enable counties to plan for the implementation of Realignment, the State provided two separate “buckets” of one-time funds - \$150,000 for planning and/or technical assistance for the County’s CCP Executive Committee to develop the local Implementation Plan, and \$268,675 to cover County departments’ implementation start-up costs. This budget was created to track the expenditure of the one-time funds.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Intergovernmental Rev State	0	0	119,999	119,999	0%
TOTAL REVENUES	0	0	119,999	119,999	0%
APPROPRIATIONS					
Services and Supplies	0	0	155,207	155,207	0%
Other Charges	0	0	119,999	119,999	0%
TOTAL APPROPRIATIONS	0	0	275,206	275,206	0%
NET CHANGE	0	0	155,207	155,207	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

At the time the FY2011/12 Recommended Budget was prepared, there was a dismal absence of details from the State regarding the programs, process, timing and funding source regarding Realignment. Thus, there are no significant adjustments in this budget when compared to the FY2011/12 Adopted Budget.

The Governor’s FY2012/13 Proposed Budget includes another \$150,000 for planning and/or technical assistance for the County’s CCP Executive Committee to further develop the local Realignment Implementation Plan, since local agencies will have some experience during FY2011/12 and should thus be able to develop more realistic plans. The FY2012/13 Recommended Budget includes this \$119,999 for planning purposes and a re-budget of estimated un-spent FY2011/12 one-time funding. Adjustments may have to be made to this budget in FY2012/13 based on actual figures at year-end and what the State’s final budget provides in funding.

PENDING ISSUES AND POLICY CONSIDERATIONS

Because of the State’s continuing fiscal problems, there is a certain level of uncertainty as to what the Legislature will do with the Governor’s inclusion of the \$150,000 for planning/technical as additional funding for counties to continue planning for the implementation of Realignment. Furthermore, as of this writing, CSAC is urging the Administration and the Legislature to also include more funding for Realignment implementation start-up activities. It is anticipated the CAO will have possible supplemental budget recommendations or separate staff reports for the Board to address the budget in the coming weeks.

FUNCTION AND RESPONSIBILITY

This budget serves as a conduit for a \$300,000 Community Development Block Grant from the California Department of Housing and Community Development to provide technical assistance to micro-enterprise businesses and to operate a micro-enterprise loan program. A micro-enterprise business has five or fewer employees. The program targets businesses that are either owned by or employ residents who earn 80% or less of the median family income in Solano County. The County contracted with the Solano Community College Small Business Development Center to deliver program services under the 2009 grant, which expired December 31, 2011.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Technical assistance activity resulted in 262 hours of one-on-one counseling, 12 new jobs created, 10 jobs retained and five new business startups.
- Awarded a \$50,000 micro-enterprise loan to Chepo’s Tamales and Groceries to upgrade the restaurant’s kitchen to meet U.S. Department of Agriculture requirements for a wholesale operation.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	56	0	2,307	2,307	0%
Intergovernmental Rev State	19,930	204,837	0	(204,837)	(100%)
TOTAL REVENUES	19,986	204,837	2,307	(202,530)	(99%)
APPROPRIATIONS					
Services and Supplies	11,098	94,372	0	(94,372)	(100%)
Other Charges	0	100,000	0	(100,000)	(100%)
Other Financing Uses	5,232	10,465	0	(10,465)	(100%)
TOTAL APPROPRIATIONS	16,330	204,837	0	(204,837)	(100%)
CHANGE IN FUND BALANCE	(3,656)	0	(2,307)	(2,307)	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget consists of \$2,307 in Revenues only; no Appropriations are recommended. This represents a decrease of \$202,530 or 99% in Revenues and a decrease of \$204,837 or 100% in Appropriations when compared to the FY2011/12 Adopted Budget, primarily due to grant program activities ceasing when the grant expired in December 2011.

The program income reflects the interest income received from the one \$50,000 micro-enterprise loan awarded during the grant period. As a result of the loan repayment, Fund Balance for FY2012/13 is anticipated at \$5,963.

PENDING ISSUES AND POLICY CONSIDERATIONS

The County has applied for \$400,000 in business assistance program funding as part of the FY2012 Fiscal Year State Community Development Block Grant (CDBG) Program to conduct micro-enterprise and business assistance programs that serve the non-entitled cities of Benicia, Dixon, Rio Vista and Suisun City and unincorporated Solano County. If the funding is approved, budget adjustments and program implementation guidelines would be prepared and brought forward for Board action by October 2012.

Federal funding for CDBG program beyond 2012 is unclear. Available funding for the program has declined in recent years and continues to be a potential target in on-going congressional budget reduction discussions.

FUNCTION AND RESPONSIBILITY

This Fund was originally established as a Special Revenue Fund to ensure that revenues received from the Nationwide Tobacco Master Settlement Agreement (MSA) were used to address health issues in the county. Initially, revenues were received directly under the MSA. In FY2002/03, the decision was made to securitize that revenue stream, eliminating the risks associated with such a structured settlement. Securitization proceeds could either be used for capital construction purposes, or distributed over time for general purposes through a process known as deallocation.

From FY2001/02 to FY2008/09, MSA income and deallocation monies generated by the securitization proceeds were received in Fund 200, Budget Unit (BU) 2000. From BU 2000, monies were annually transferred to Fund 239, from which they were available solely for the pursuit of health-related objectives.

During that period, money from Fund 239 was used to offset State cutbacks to health programs, support activities under the MSA Strategic Plans for Reducing Rates and Health Access (Coalition), and provide support for local Community Clinics as approved annually by the Board of Supervisors. Such applications of securitization proceeds enabled the County to free up General Fund dollars for other countywide priorities while addressing health needs in the community.

In January 2008, the Board approved the use of MSA securitization proceeds as a means of financing the Twin Campus Building Projects in Vallejo and Fairfield, and the William J. Carroll Government Center (WJCGC) in Vacaville. Board approval also enabled the construction of a new public Health Laboratory, new Public Health Clinics in Vallejo and Fairfield, a dental clinic, new Mental Health facilities. The WJCGC is anticipated to be completed around September 2012. The use of the funds for capital project investments ended the de-allocation process, and eliminated the annual revenue stream to Fund 200 and, thus, to Fund 239.

As part of the Board's continuing commitment to the Coalition for Better Health, during the three-year Strategic Plan period from FY2008/09 through FY2010/11, MSA money was backfilled with General Fund contributions. FY2010/11 marked the third and final year of both, the Strategic Plan and the Board's stated commitment to appropriate General Fund dollars for the ongoing support to the Coalition's activities.

To enable the retention of several of the Strategic Plan's programs, the Board provided funding for Health Access and Reducing Rates in the amount of \$863,000 from the General Expenditures budget (BU 1903) in FY2011/12. Additionally, unspent General Fund contributions to Fund 239 from FY2008/09 through FY2010/11 in the amount of \$538,242 augmented the support for the Coalition's activities.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	6,553	0	150	150	0%
General Fund Contribution	<u>2,293,418</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL REVENUES	2,299,971	0	150	150	0%
APPROPRIATIONS					
Other Charges	0	76,500	0	(76,500)	(100%)
Other Financing Uses	<u>2,459,463</u>	<u>538,242</u>	<u>124,142</u>	<u>(414,100)</u>	<u>(77%)</u>
TOTAL APPROPRIATIONS	2,459,463	614,742	124,142	(490,600)	(80%)
CHANGE IN FUND BALANCE	159,491	614,742	123,992	(490,750)	(80%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

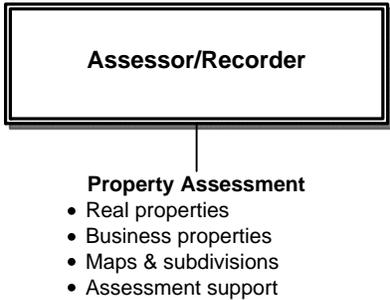
For FY2012/13, the Recommended Budget appropriates the remaining balance of MSA funding, \$124,142 estimated to be unspent in FY2011/12. The total appropriation of \$124,142 will be used to partially fund the Coalition's activities.

PENDING ISSUES AND POLICY CONSIDERATIONS

As mentioned above, in January 2008 the Board re-purposed MSA securitization proceeds, thus ending the revenue stream for this budget. For the next three fiscal years, the Board appropriated \$8.2 million from the General Fund to backfill this budget in support of the Coalition's Strategic Plan. A combination of General Fund funding from the General Expenditures budget (BU 1903) and the unspent balance of funding left in this budget (BU2390) financed the Coalition's activities in FY2011/12,

For FY2012/13, this budget is essentially depleted. Continued support for the Coalition's activities would need to shift to the General Fund. The FY2012/13 Recommended Budget for General Expenditures (BU 1903) includes \$1,027,668, an increase of \$164,668, or 19%, for contributions to non-County agencies when compared to the FY2011/12 Adopted Budget.

Marc Tonnesen, Assessor/Recorder
Finance



DEPARTMENTAL PURPOSE

As mandated by the California Constitution, the County Assessor is an elected official, governed by the California Constitution, the laws passed by the Legislature, and the rules adopted by the State Board of Equalization. The primary purpose of the Assessor’s Office is to determine annually the full value of all taxable property within the County. In accordance with specific mandates by State, County and local jurisdictions, this Office is responsible for identifying property and its ownership, and placing value on all taxable property within the county. This information is compiled into the Annual Assessment Roll and is reported to the State, the County Administrator’s Office, Treasurer/Tax Collector/County Clerk, Auditor-Controller,

other public agencies and to the public. In Solano County, the elected office of the County Assessor is combined with the County Recorder as a single Countywide elected position.

Budget Summary:	
FY2011/12 Third Quarter Projection:	6,132,327
FY2012/13 Recommended:	5,861,016
County General Fund Contribution:	3,186,443
Percent County General Fund Supported:	54.4%
Total Employees (FTEs):	34

FUNCTION AND RESPONSIBILITIES

The Assessor’s Office annually identifies, locates, inspects, analyzes and estimates the assessed value of approximately 142,000 parcels, 6,700 business properties, 7,000 boats, 1,200 manufactured homes, and 200 aircraft located in the County. Additionally, the Office reviews approximately 25,000 parcels from recorded documents, with full or partial ownership changes, analyzes legal descriptions, and verifies accurate ownership; performs annually approximately 62 mandatory audits; annually values approximately 600 Possessory Interest properties, 122 government owned properties, and 2,300 California Land Conservation (Williamson) Act properties; responds to written appeals from property owners contesting the taxable value of their property; receives, examines and processes applications from taxpayers requesting property tax exemptions (homeowners, disabled veterans and non-profits); maintains a complete set of assessment maps geographically identifying all real property within the County.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Continue to address an unprecedented workload associated with the collapse of the real estate market. This fiscal year, approximately 3,000 additional properties were placed on Proposition 8 status, which brings the estimated total to 67,000 properties whose values have been temporarily reduced due to the collapse of the real estate market. Proposition 8 requires the Assessor to value property at the lesser of market value or factored base year value, also known as Proposition 13 value.
- Continued success using the automated valuation model (AVM) software program to assist in the review of 115,000 residential properties for adjustments to current assessed values.
- Acquired two additional automated valuation software modules to assist appraisal staff with the valuation of the 52,000 residential properties (not on Proposition 8 status) and to address residential assessment appeals.
- Addressed commercial Proposition 8 review requests and the assessment appeal work which has increased by 300% over prior years. This increase is in addressing the commercial property valuations, i.e., changes of ownership, Proposition 8 review requests and assessment appeals.

- In FY2011/12, reassessments, appeals and valuation work demands exceeded the capacity of existing staff and automation resources and resulted in the delays in Proposition 8 review of non-residential property types, i.e., commercial/industrial/agricultural/vacant land and efforts continue to address the unprecedented demand with limited resources.

WORKLOAD INDICATORS

- Perform annual mandatory review of 67,000 residential parcels whose assessed values have been reduced under Proposition 8.
- Process 2,800 new Proposition 8 review requests from property owners.
- Review, analyze and defend enrolled assessed values of 600 residential and commercial properties under appeal by property owners. This is a 300% increase from the norm that existed prior to the collapse of the real estate market in 2007.
- Review and process 5,000 business property statements to determine unsecured assessments; assess 4,100 boats and 157 aircrafts.
- Conduct approximately 62 required business audits.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
PROPERTY ASSESSMENT	403,456	2,138,500	2,674,573	536,073	25 %
TOTAL REVENUES	403,456	2,138,500	2,674,573	536,073	25 %
APPROPRIATIONS					
PROPERTY ASSESSMENT	5,836,346	6,284,721	5,861,016	(423,705)	(7) %
TOTAL APPROPRIATIONS	5,836,346	6,284,721	5,861,016	(423,705)	(7) %
NET COUNTY COST					
PROPERTY ASSESSMENT	5,432,890	4,146,221	3,186,443	(959,778)	(23) %
NET COUNTY COST	5,432,890	4,146,221	3,186,443	(959,778)	(23) %

STAFFING					
PROPERTY ASSESSMENT	40	36	34	(2)	(6) %
TOTAL STAFFING	40	36	34	(2)	(6) %

DEPARTMENTAL BUDGET SUMMARY

The Department's Recommended Budget of \$ 5,861,016 represents an overall increase of \$536,073, or 25.1%, in revenues and a decrease of \$423,705, or 6.7%, in expenditures, when compared to FY2011/12 Adopted Budget. As a result, Net County Cost is decreased by \$959,778 or 23.1%.

The primary funding source for the Department is Assessment and Tax Collection Fees of \$2,481,528, which are estimated to increase by \$611,528 from the prior year's adopted budget. These revenues are comprised of the Department's proportional share of property tax administration fees charged to cities and agencies (excluding schools) for the administration of property tax assessment, collection and allocation. They also include the proceeds from the sale of assessment roll data to real estate and mortgage companies. The increase reflects the higher actual revenues that have been realized in FY2011/12 as a result of State actions that reallocated property tax from schools to other agencies. This is the second year that property tax administration fees have been recognized in the departmental budget to more accurately and easily reflect the cost of the Assessor's Office operations. In FY2010/11, property tax administration fees were recorded in General Revenue (budget unit 1101).

Marc Tonnesen, Assessor/Recorder
Finance

Another revenue source for the Department is SB813 Collection Fees, which represents the Assessor’s share of 5% of supplemental tax billing receipts for the administration of the supplemental tax process. This revenue is shared with the Tax Collector and the Auditor-Controller. The decrease of \$75,455, or 39.7%, follows the declining trend in overall supplemental tax billings in FY2010/11 and the decline in real estate sale prices.

Salary expenses of \$3,595,507 which are projected to decrease by \$65,197, or 1.8%. Which is a net of reduced employee benefits and insurance costs offset by the Department’s Solano County Integrated Property System (SCIPS) and Central Data Processing (CDP) charges of \$1,323,505 and \$220,564, which reflect decreases of \$132,451. While these appropriations are lower, automation costs continue to be the principal cost driver for the Department after salary expenses.

Contracted Services which are projected to increase by \$75,000 to \$215,840. Contracted services are utilized by the Department to mitigate the need for full time staff to meet its needs for specialized skills, or short term needs.

For FY2012/13, the following contracted services are proposed:

- \$99,000 for mineral rights assessments
- \$41,840 for printing of business property statements and Proposition 8 services
- \$75,000 for consulting services to assist County staff with assessed valuations.

Reductions in Countywide Administrative Overhead charges represent the reduction in other charges in the budget.

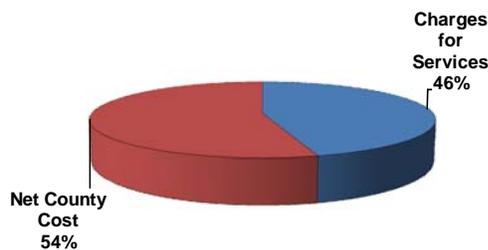
DEPARTMENT COMMENTS

Based on current trend analysis, the Department projects that the increase in workload will continue into FY2012/13 given the volatility of the residential housing and commercial real estate markets. The number of parcels requiring Proposition 8 reviews will continue to grow, while those parcels previously reassessed under Proposition 8 requires annual reassessments and assessment appeals are anticipated to continue with potential to increase.

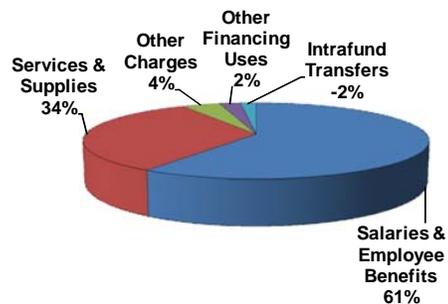
The Assessor’s Office has adhered to Board strategies for reducing costs to help address the structural deficit, and decreased its work force by 2.0 FTE positions in FY2011/12. To address the current workload demands, the Department is re-structuring its personnel assignments and duties and using Overtime and Extra Help staff to meet peak period requirements.

The department is utilizing automation funds appropriated in FY2011/12 to expand assessment tools and continues to explore additional Automated Valuation Modules that will help process change in ownerships and residential appeals. These additional tools will allow the Department to mitigate the staffing reductions.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	402,619	2,138,500	2,674,573	536,073	25%
Misc Revenue	837	0	0	0	0%
TOTAL REVENUES	403,456	2,138,500	2,674,573	536,073	25%
APPROPRIATIONS					
Salaries and Employee Benefits	3,540,188	3,660,704	3,595,507	(65,197)	(2%)
Services and Supplies	1,940,906	2,038,213	1,978,278	(59,935)	(3%)
Other Charges	487,481	365,800	253,078	(112,722)	(31%)
F/A - INTANGIBLES	0	0	0	0	0%
Other Financing Uses	153,796	152,004	139,737	(12,267)	(8%)
Intra-Fund Transfers	(286,025)	68,000	(105,584)	(173,584)	(255%)
TOTAL APPROPRIATIONS	5,836,346	6,284,721	5,861,016	(423,705)	(7%)
NET COUNTY COST	5,432,890	4,146,221	3,186,443	(959,778)	(23%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

FY2011/12 was the first year that the Assessor’s share of property tax administration fees were recognized in the departmental budget. This change in administrative policy aligns revenues in the same budget unit where the expenditures are incurred. Property tax administration fees are charged to cities and agencies to reimburse the County Assessor, Tax Collector, and Auditor for their costs related to the administration of property tax assessment, collection and allocation.

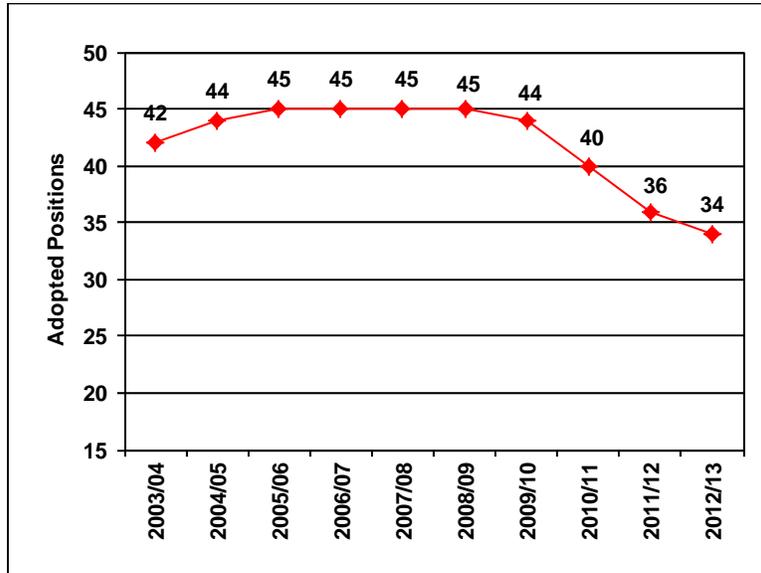
The projected revenues from property tax administration fees represent the 52% recoverable costs of property tax administration. The portion of the property tax administration costs that is not recovered is attributed to the General Fund at 23% and the school districts at 25%. School districts are exempted by law from paying property tax administration fees. As a result, the Assessor’s operating deficit related to the unrecovered property tax administration fees becomes a General Fund cost. In FY2012/13 the recovery of property tax administrative fees are anticipated to increase as a result of State budget changes in the reallocation of property taxes from schools to other agencies.

SUMMARY OF POSITION CHANGES

In an effort to reduce operational costs of the Assessor’s office, the following position allocation changes were approved in December 2011.

- Delete 2.0 FTE Appraiser Technicians

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

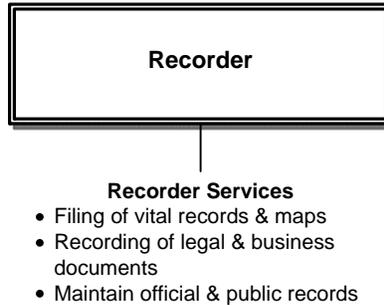
None

Summary of Other Administered Budgets

**1150 – Fund 001-Assessor/Recorder
 Marc Tonnesen, Assessor/Recorder
 Finance**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
2909 RECORDER	1,513,895	1,495,025	1,536,230	41,205	3 %
4000 RECORDER SPECIAL REVENUE	691,624	723,636	766,500	42,864	6 %
APPROPRIATIONS					
2909 RECORDER	1,461,685	1,640,978	1,575,279	(65,699)	(4) %
4000 RECORDER SPECIAL REVENUE	368,161	940,285	965,328	25,043	3 %
NET CHANGE					
2909 RECORDER	52,210	(145,953)	(39,049)	106,904	(73) %
4000 RECORDER SPECIAL REVENUE	323,463	(216,649)	(198,828)	17,821	(8) %

A summary of the budgets administered by the Assessor/Recorder’s Office is provided on the following pages.



DEPARTMENTAL PURPOSE

The County Recorder is an elected official who acts as the perpetual guardian of land, birth, death and marriage records that have been entrusted to his safety and care. All functions of the Recorder are conducted under and adhere to the provisions of the State Constitution, State Codes and County Codes. In Solano County, the elected office of the County Recorder is combined with the County Assessor as a single Countywide elected position.

Budget Summary:	
FY2011/12 Third Quarter Projection:	1,595,940
FY2012/13 Recommended:	1,575,279
County General Fund Contribution:	39,049
Percent County General Fund Supported:	2.4%
Total Employees (FTEs):	14

FUNCTION AND RESPONSIBILITIES

Under the Recorder's Office, four units work together to securely handle a variety of documents on behalf of the public and state at large.

- The Examining Unit receives, examines and records land title documents, military records, maps and construction contracts. It also provides certified copies of said documents and assistance to the general public.
- The Indexing/Verifying Unit indexes all land title and vital records to create a searchable database so all records are easily retrievable. To ensure accuracy of the recorded documents index, every document is quality control checked by the unit's staff.
- The Scanning Unit images all records, filed and registered, that are accepted by the Recorder's Office. To ensure accuracy and reproducibility, every document is quality-control checked by the unit's staff. In addition, microfilm copies of records are produced for archival storage in compliances with the law.
- The Vital Records Unit, by statute, provides search, retrieval and certified record services where the public can obtain legal copies of birth, death and marriage documents.

In accordance with the California Revenue and Taxation Code, a tax is imposed on each recorded document in which real property is sold, a tax on deeds transferring, granting, assigning or otherwise conveying title of property within the county. The Recorder's Office collects and distributes these Documentary Transfer Taxes on behalf of the County and cities.

The Recorder's Office also acts as the central collector for other revenue and distribution programs that have been mandated for the direct benefit of other agencies. On a daily basis the Recorder collects and disburses special fees and surcharges over and above actual recording fees for these agencies. Presently, the Recorder's Office collects funds for Trial Court Funding, family violence prevention, local spousal and child abuse programs, the Assessor, the District Attorney, Resource Management's Public Works Division, State Department of Health, and all the cities in Solano County.

Summary of Other Administered Budgets

**2909 – Fund 001-Recorder
Marc Tonnesen, Assessor/Recorder
Other Protection**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	1,480,970	1,474,000	1,502,500	28,500	2%
Misc Revenue	<u>32,925</u>	<u>21,025</u>	<u>33,730</u>	<u>12,705</u>	<u>60%</u>
TOTAL REVENUES	1,513,895	1,495,025	1,536,230	41,205	3%
APPROPRIATIONS					
Salaries and Employee Benefits	1,166,420	1,319,269	1,151,810	(167,459)	(13%)
Services and Supplies	114,417	126,271	143,884	17,613	14%
Other Charges	83,298	97,398	34,437	(62,961)	(65%)
Other Financing Uses	49,047	55,522	43,872	(11,650)	(21%)
Intra-Fund Transfers	<u>48,503</u>	<u>42,518</u>	<u>201,276</u>	<u>158,758</u>	<u>373%</u>
TOTAL APPROPRIATIONS	1,461,685	1,640,978	1,575,279	(65,699)	(4%)
NET COUNTY COST	(52,210)	145,953	39,049	(106,904)	(73%)
STAFFING					
RECORDER	<u>13</u>	<u>13</u>	<u>14</u>	<u>1</u>	<u>8 %</u>
TOTAL STAFFING	13	13	14	1	8 %

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- The Recorder’s Office indirectly supports health and public safety programs by collecting revenues on their behalf. In 2011, the Recorder’s Office collected \$10,800 for the State of California’s Family Law Trust fund, \$37,600 for the County’s Office of Family Violence Prevention and \$85,600 for the County’s Children’s Trust which funds child neglect and abuse prevention and intervention programs. Also collected was \$247,300 for the Trial Court Fund to help State court operating costs and \$175,600 for the District Attorney’s Real Estate Fraud Prosecution Fund.
- As a service and to protect the identities of Solano County citizens, the Recorder’s Office participates in the Social Security Number (SSN) Truncation Program. In 2011, over 711,920 documents were reviewed; in the approximately 38,000 documents where social security numbers found, those numbers were truncated (blacked out).
- It is the Recorder’s goal to index official documents within two-business days. This will enable the county to collect the Board of Supervisors approved one-dollar fee for Micrographics, thus increasing the departments resources dedicated to completing the official document recording process by approximately \$100,000 annually. It will also benefit the public by making recorded document information available within a timely manner.
- In FY2012/13 the Recorder’s Office continues its plans to implement the Electronic Recording Delivery System (EDRS) that will allow the electronic receipt of documents for recording and to refine the auto-indexing program in order to further enhance accuracy.
- The Recorder’s Office, recognizing a need in public services and in keeping with current technology trends, will move toward a Point of Sales system that encompasses not only cash and check, but also includes credit and debit charges. This will enable the Recorder’s Office to obtain more reliable payment methods and provide easier payment options and transactions to the public.

WORKLOAD INDICATORS

- In 2011, the Department examined, recorded, indexed, mailed back to owners over 125,249 documents; the Department anticipates maintaining, if not exceeding, this figure in the upcoming fiscal year.
- In the same period close to 19,000 official birth, death, and marriage certificates were issued as well as over 7,200 certified copies of official records.

DEPARTMENTAL BUDGET SUMMARY

The Department's Recommended Budget of \$1,575,279 represents an increase of \$41,205 or 2.8%, in revenues and a decrease of \$65,699, or 4.0%, in expenditures when compared to FY2011/12 Adopted Budget. As a result, the Net County Cost is decreased by \$106,904.

The primary funding for the Recorder's Office is Recording Fees of \$1,320,000 for the recording of official documents. These fees are set by statutes and cannot exceed the actual cost of the Department to provide these services. For FY2012/13, the Recorder's Office estimates an increase of \$20,000 over the previous fiscal year due to an anticipated increase in the number of documents to be recorded.

Photo/Microfiche Copy fees are another funding source for the Department. FY2012/13 anticipated \$182,500 from these fees which are charged to the public for the issuance of official records and vital statistics, such as marriage certificate, birth certificates, etc.

Salaries and benefits of \$1,151,810 reflect a decrease of \$167,459, or 12.7%. This primarily due to a change in how the allocated costs of salaries and benefits for the Department Head and Assistant Department Head are budgeted between the Department's two divisions and associated budgets: the Assessor and Recorder Divisions. In FY2011/12, the salaries and benefits for both positions were split between the budgets of the two divisions; for FY2012/13, the full costs of both positions are budgeted in the Assessor Division. The Recorder's share of salary expenses is reflected as an intra-departmental transfer to offset the salary expenses in the Assessor's Division. In addition the budget reflects savings realized from reduced retirement, healthcare, and insurance costs.

Partially mitigating salary savings is the increase in costs for a proposed 1.0 FTE Office Assistant position (Limited Term) included in the Recommended Budget. This position will address program staff needs in the review, verification and indexing of recorded documents. Staff reductions over the past three years impacted the Recorder's ability to meet the 48-hour statutory service level for indexing recorded documents in order to collect an additional \$1.00 fee for micro-graphics. In FY2010/11, the Recorder has stopped collecting the statutory fee, resulting in an estimated reduction in fee revenue of \$120,000 annually. This fee is special revenue that is dedicated for the preservation of official documents on micro-film and microfiche, a mandated requirement. With the anticipated addition of staff and the resumption of the collection of the statutory fee, offsetting revenues of \$120,000 have been included in the Micrographics Division, budget unit 4001.

Countywide Administrative Overhead A-87 charges are projected to decrease by \$62,961.

Intra-fund Transfers reflect increase due to accounting change for allocated costs for the Department Head and Assistant Department Head.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

In the FY2012/13 Recommended Budget, the following position change is proposed:

- Add 1.0 FTE Office Assistant III- Limited Term

PENDING ISSUES AND POLICY CONSIDERATIONS

The Recorder's Office is moving forward with the implementation of the Electronic Recording Delivery System (ERDS) to allow acceptance of electronic documents for recordation. This system will provide significant convenience to the public and will result in greater efficiency and accuracy by more readily accepting documents for recordation.

FUNCTION AND RESPONSIBILITY

The purpose of this special revenue fund is to recognize and balance the inflows and outflows of the Recorder’s Office Micrographic, Modernization and Social Security Number (SSN) Truncation Program funds. Under the authority of Government Codes 27361.4, 27361(c) and 27361(d) these funds allow for public reporting and provide the appropriate safeguards for taxpayer investments. Each fund’s budget unit and use is described below.

- BU 4001: The **Micrographics** fund defrays the cost of converting the Recorder’s document storage system to micrographics. These funds are used only for the process of converting images to microfilm for archival purposes. Government Code 27361.4
- BU 4002: The **Modernization** fund is solely dedicated to support, maintain, improve and provide for the efficient modernization of the creation, retention and retrieval of information in the Recorder’s records management system for recorded documents. Examples of the uses of this fund is to enhance and maintain the document management system, to upgrade computers used by staff and the general public, and for the purpose of training staff on the system. Government Code 27361 (c)
- BU 4003: The **SSN Truncation Program** fund is used for the creation and maintenance of the Recorder’s SSN Truncation Program. This program protects Solano County citizens and the public from identity theft. Funds from this program are strictly dedicated to create and maintain a dual records system, containing two separate yet similar data bases, one for “Official Records” which contain Social Security Numbers but are exempt from the Public Records Act (except pursuant to a subpoena or Court order), and the other for “Public Records” that are an exact copy of the “Official Records” except for a truncated social security number. Government Code 27361 (d)

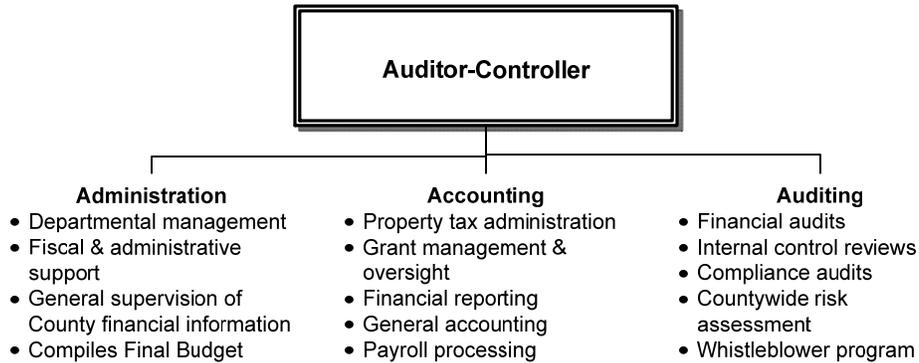
DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop Charges For Services	58,141	47,636	28,500	(19,136)	(40%)
	<u>633,483</u>	<u>676,000</u>	<u>738,000</u>	<u>62,000</u>	<u>9%</u>
TOTAL REVENUES	691,624	723,636	766,500	42,864	6%
APPROPRIATIONS					
Services and Supplies	150,831	721,450	707,231	(14,219)	(2%)
Other Charges	13,448	14,954	18,216	3,262	22%
F/A - INTANGIBLES	0	0	36,000	36,000	0%
Other Financing Uses	<u>203,881</u>	<u>203,881</u>	<u>203,881</u>	<u>0</u>	<u>0%</u>
TOTAL APPROPRIATIONS	368,161	940,285	965,328	25,043	3%
CHANGE IN FUND BALANCE	(323,463)	216,649	198,828	(17,821)	(8%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Significant adjustments to the Recommended Budget stem from three areas:

- Due to the lowering of interest rates, the interest revenue garnered from these funds will be lower by \$19,136, or 40%, as compared to last year’s adopted budget. Approximately \$28,500 is expected in FY2012/13.
- With the approval of the limited term Office Assistant III position, the Recorder will be able to meet the statutory requirement to index documents within two days of recording in order to reinstate the collection of an additional one dollar fee per document for micrographics authorized under California Government Code 27361.4(c). This will bring in approximately \$155,000 in micrographics fee, an increase of \$52,000, or 55%.
- Recording fees of \$583,000 are projected to slightly increase by \$7,000 due to the estimated increase in the number of documents to be recorded.

The Recommended Budget includes a contingency appropriation of \$6,099,673 in budget unit 9115. This amount reflects the estimated funding available based upon FY2011/12 Third Quarter Projections.



DEPARTMENTAL PURPOSE

The elected Auditor-Controller performs the duties of the office under the legal authority provided within Government Code Sections 26880 and 26900. The Auditor-Controller is the principal financial and accounting officer of the County.

Budget Summary:	
FY2011/12 Third Quarter Projection:	3,912,500
FY2012/13 Recommended:	4,013,486
County General Fund Contribution:	750,145
Percent County General Fund Supported:	18.7%
Total Employees (FTEs):	31

FUNCTION AND RESPONSIBILITIES

The Auditor-Controller exercises general supervision of the financial information and accounts of all departments, districts and agencies under the control of the Board of Supervisors. The Auditor-Controller exercises this authority through its Administrative, Accounting and Auditing functions. The Auditor-Controller develops and enforces accounting policies and procedures; enforces budgetary controls and other administrative policies; ensures financial reporting in accordance with County policies, State and Federal laws, and Governmental Accounting Standards; processes payroll and related transactions for over 2,500 employees; manages the debt service funds for all long-term debt of the County; manages the Countywide Financial Information System and the PeopleSoft System (for payroll-related functions); administers the property tax apportionment system of the County; monitors all Federal and State assistance; prepares the Countywide Cost Allocation Plan; performs audits, internal control reviews; administers the County’s Whistleblower Program and promotes internal controls.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Implementation of IntelliTime, a countywide time and attendance system, to increase accountability, improve accuracy and efficiency in managing employee leave and time reporting. The various rules by bargaining unit have been incorporated into this system, thereby improving consistency and accuracy in time reporting. Software is currently in test mode with the first group of departments. The system is anticipated to be fully implemented in FY2012/13.
- Implementation of the first phase of the countywide automated purchasing process which will result in a more efficient purchasing process through the elimination of paper-intensive processes, duplicate data entry, sharing of data, and automation of approvals.
- Developed and presented the Control Self-Assessment Program to County managers. As departments continue to downsize, internal controls are generally always compromised. This program is a tool for County managers to assess their control environment and identify control deficiencies. The Internal Audit Division will evaluate each department’s results and provide feedback.
- In December 2011, the State Supreme Court validated the legality of ABX1 26 allowing the State to dissolve Redevelopment Agencies (RDA). As a result, the Auditor-Controller became the fiscal agent locally for the dissolution of these RDA. The legislation imposed additional accounting and reporting requirements on the Auditor-Controller for the administration of the Redevelopment Property Tax Trust Fund for nineteen (19) redevelopment projects. In addition, the Auditor-Controller:

-
- Participated on a state-wide committee to develop guidelines for the dissolution of Redevelopment Agencies.
 - Participated with the State Controller's Office, other Counties, California Society of CPAs, Department of Finance in the development of Agreed-Upon Procedures guidelines for auditing the RDA.
 - Coordinated and held several workshops with the cities to review the financial and reporting requirements of ABX1 26.
 - Recipient of two awards for excellence in financial reporting from the Government Finance Officers Association and the State Controller's Office. Continue to receive unqualified (clean) audit opinions on the County's Comprehensive Annual Financial Report.

WORKLOAD INDICATORS

In the past year, the Department:

- Processed over 75,400 vendor claims, deposit permits, journal entries, encumbrance adjustments, appropriation transfers, and wire/electronic fund transfers in the financial system.
- Processed over 90,000 payroll checks, payroll and benefit adjustments, direct deposit changes, tax withholding changes, garnishments, disability integration adjustments, provider payments, accrued leave payoffs, and COBRA payments.
- Administered over 1,029 tax rate areas generating over \$435 million in property taxes, which were calculated, allocated and paid to 75 taxing entities.
- Administered over 171,000 special assessments levied by cities, agencies and special districts totaling \$56 million and researched, calculated, and issued over 8,000 property tax refunds.
- Employed over 6,800 hours to perform financial/compliance audits, process reviews, and reviews of internal controls. The audit hours were allocated as follow:
 - 1,178 hours assigned to Health & Social Services
 - 1,202 hours assigned to Mandated Financial Audits
 - 1,977 hours assigned to Special District and Other Financial Audits
 - 2,527 hours assigned to Countywide Reviews & Other Activities

During FY2011/12, Auditor-Controller staff spent a significant amount of staff resources on the following projects:

- 1,560 hours on the IntelliTime Project.
- 500 hours on the Purchasing Project
- 432 hours on Redevelopment Dissolution Act (ABX1 26)

Functional Area Summary

**1200 – Fund 001-Auditor-Controller
Simona Padilla-Scholtens, Auditor-Controller
Finance**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ACO-ADMINISTRATION	771,418	524,840	509,863	(14,977)	(3) %
ACO-ACCOUNTING	2,495,019	1,984,491	2,276,567	292,076	15 %
ACO-AUDITS	628,032	557,287	476,911	(80,376)	(14) %
TOTAL REVENUES	3,894,469	3,066,618	3,263,341	196,723	6 %
APPROPRIATIONS					
ACO-ADMINISTRATION	805,205	858,980	797,334	(61,646)	(7) %
ACO-ACCOUNTING	2,495,504	2,503,284	2,708,619	205,335	8 %
ACO-AUDITS	566,638	592,166	507,533	(84,633)	(14) %
TOTAL APPROPRIATIONS	3,867,347	3,954,430	4,013,486	59,056	1 %
NET COUNTY COST					
ACO-ADMINISTRATION	33,787	334,140	287,471	(46,669)	(14) %
ACO-ACCOUNTING	485	518,793	432,052	(86,741)	(17) %
ACO-AUDITS	(61,394)	34,879	30,622	(4,257)	(12) %
TOTAL NET COUNTY COST	(27,122)	887,812	750,145	(137,667)	(16) %

9					
ADMINISTRATION	3	3	3	0	0 %
ACCOUNTING	23	21	23	1	5 %
AUDITING	5	5	5	0	0 %
TOTAL STAFFING	31	29	31	2	0 %

DEPARTMENTAL BUDGET SUMMARY

The Department's Requested Budget of \$4,013,486 in appropriations reflects increases of \$196,723 or 6%, in revenues and \$59,056, or 1%, in expenditures when compared to FY2011/12 Adopted Budget. As a result, Net County Cost is decreased by \$137,667, or 16%.

The primary funding sources for the Auditor-Controller's Office are as follow:

Administration Overhead (A-87) of \$1,830,504 for reimbursements from County departments for their allocated share of costs for accounting, financial and/or audit services provided by the Auditor-Controller's office. These revenues are projected to decrease by \$8,441, or 0.5%, from the previous fiscal year due to budgetary reductions implemented by the Department which slightly lowered its allocated costs.

Assessment and Tax Collection Fees of \$647,070 which are estimated to increase by \$94,570, or 17.1%. These revenues are for financial and accounting services provided to other funds and special districts. The increase is attributable to higher fees from the administration of Measure B and Transportation Development Act (TDA) revenues (based on sales).

Auditing and Accounting Fees of \$323,563 which are projected to decrease by \$84,960, or 20.8%. These are fees for audit services to special districts and other governmental agencies. Most special districts are on a biennial cycle for auditing. As a result, there is a reduction in the number of special district audits to be performed in FY2012/13.

Other Charges for Services revenues of \$168,253 which are anticipated to increase by \$166,243. The increase is due to new charges to redevelopment agencies for administrative support costs related to the dissolution of redevelopment agencies. This also includes the pro-rated charges for the cost of a limited term Accountant-Auditor III approved by the Board in February 2012.

Revenues from Inter-fund Services Provided of \$221,585 which are estimated to increase by \$56,935, or 26%. These are revenues received from non-General Fund departments, such as Health & Social Services, First 5 Solano, Public Facilities Fees

and East Vallejo Fire Protection District, for accounting and auditing services. The increase is the result of an increase in rates and service requests from these departments.

Revenues from Intra-fund Services – Accounting and Audit of \$155,580 which are scheduled to increase by \$6,000, or 4.0%. These revenues are from charges to the Treasury for accounting and financial services. The increase is primarily due to an increase in rates charged and services provided to the Treasury.

The primary costs for the Auditor-Controller's Office Salary expenses of \$3,340,802 which are projected to increase by \$139,321 from the previous fiscal year mainly due to the annualized cost of 1.0 FTE Accounting Auditor III (Limited Term) – This position is assigned to the Property Tax Division to assist the Department in administering the dissolution of the Redevelopment Agencies and was added midyear in FY2011/12. The costs for this position are fully reimbursed by the redevelopment agencies. In addition, the Recommended Budget includes the adding of 1.0 FTE Account Clerk I (Limited Term) – This position is assigned to the Payroll Division to assume the responsibilities for processing special leaves from the departments. This position is offset by the deletion of an equivalent position in the Health and Social Services Department. The consolidation of these functions will result in County-wide efficiencies that will provide departments additional capacities that can be redirected to other critical tasks.

The overall increases in salary expenses are partially mitigated by lower retirement costs of \$99,945 resulting from labor concessions given by employee bargaining units and zero unemployment insurance charge due to a countywide rate holiday in FY2012/13. Health insurance costs of \$382,824 which are projected to increase by \$76,104 due to an increase in the insurance rates, changes in employee coverage levels and the new limited term positions.

Data processing and Solano County Integrated Property System (SCIPS) charges of \$167,441 and \$226,887, respectively, continue to be major cost drivers for the Department in services and supplies despite an expected net decrease of \$27,269 or 6.5% over prior year. The rates are determined by the Department of Information Technology (DOIT) based on departmental costs to provide, maintain and support computer hardware, software and systems for the IFAS, PeopleSoft (key central automated systems) and SCIPS; the Auditor-Controller has no determinant control over DOIT costs.

Appropriations of \$7,500 are also included for Computer Components to replace five computers that are on DOIT's Computer Refresh Schedule. The replacement of some of these computers has been deferred in prior years due to budgetary constraints. The DOIT Refresh Schedule shows five computers over five years old, which exceeds the established recommended retention period.

Other Professional Services of \$109,618 for accounting and financial services are projected to decrease by \$4,644, or 4.1%. Contracted services for FY2012/13 include:

- \$100,868 for Macias, Gini, O'Connell, LLP, an independent CPA firm, to perform the countywide audit of the County's Comprehensive Annual Financial Report and Single Audit
- \$7,000 paid to the Treasurer's Office for bank charges with Wells Fargo Bank
- \$2,000 for a mandated annual audit of TDA Funds

DEPARTMENT COMMENTS

The Auditor-Controller performs countywide functions and oversees a \$742 million county budget. The Department continues to work with the Department of Information Technology to complete the implementation of the countywide technology solutions to improve efficiency and provide countywide automated solutions to current manual processes:

- IntelliTime System automates the leave request and time sheet reporting process while incorporating the Memorandum of Understanding rules of the numerous bargaining units.
- Countywide automation of purchasing and disbursements workflow process. This project will automate the purchase requisition to payment process while eliminating duplicate data entry on various forms within the accounting system.
- SCIPS-Property tax automation of supplemental refunds project will eliminate the labor-intensive manual process for issuing supplemental tax refunds. Since FY2006/07, the county has seen an increase in the number of supplemental refunds.

In addition to the countywide automation projects, the Auditor-Controller's Office is working with the County Administrator's

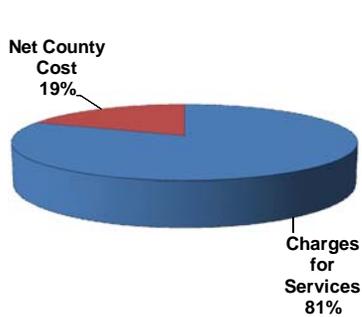
Office and Human Resources to centralize the State Disability Integration process within the Auditor-Controller’s Office. The centralization of this process will improve the timeliness and efficiency of integrating employees’ state disability benefits with the County’s leave program.

The dissolution of RDAs will continue to require staff resources as the role and responsibilities of the Auditor-Controller’s Office evolves due to the complexities of each RDA successor agency.

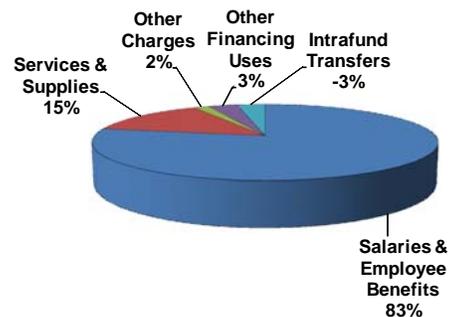
The Auditor-Controller and DOIT will be working on major upgrades to both IFAS (County financial System) and PeopleSoft (County Payroll System). The upgrades are necessary to ensure the efficient operation of the systems but will also provide additional functionalities and improve processes.

The implementation of the automation projects and the additional responsibilities imposed by legislative changes continue to put a strain on already-lean resources in the Auditor-Controller’s Office; however, the benefits of these projects will save countywide resources and improve efficiencies.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Intergovernmental Rev State	22,184	13,000	12,860	(140)	(1%)
Charges For Services	3,871,900	3,053,618	3,250,481	196,863	6%
Misc Revenue	385	0	0	0	0%
TOTAL REVENUES	3,894,469	3,066,618	3,263,341	196,723	6%
APPROPRIATIONS					
Salaries and Employee Benefits	3,198,921	3,201,481	3,340,802	139,321	4%
Services and Supplies	600,671	647,045	596,650	(50,395)	(8%)
Other Charges	77,975	77,045	72,131	(4,914)	(6%)
Other Financing Uses	143,757	142,947	135,916	(7,031)	(5%)
Intra-Fund Transfers	(153,978)	(114,088)	(132,013)	(17,925)	16%
TOTAL APPROPRIATIONS	3,867,346	3,954,430	4,013,486	59,056	1%
NET COUNTY COST	(27,123)	887,812	750,145	(137,667)	(16%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

While the Auditor Controller has consistently proposed and executes a lean budget, with only minor variances, from year to year, the FY2012/13 Recommended Budget reflects a change in revenue streams. The Department projects a significant increase of \$196,723 in revenues, mostly as a result of State mandated reimbursable work to be performed due the dissolution of redevelopment agencies, and also as a result of additional charges for services from the assumption and consolidation of

several payroll functions within the Department of work previously performed by individual departments. The higher revenues are anticipated to continue for a longer term, resulting in an ongoing reduction in Net County Cost.

SUMMARY OF POSITION CHANGES

Changes in the Auditor-Controller's position allocation from the FY2011/12 Adopted Budget are provided below:

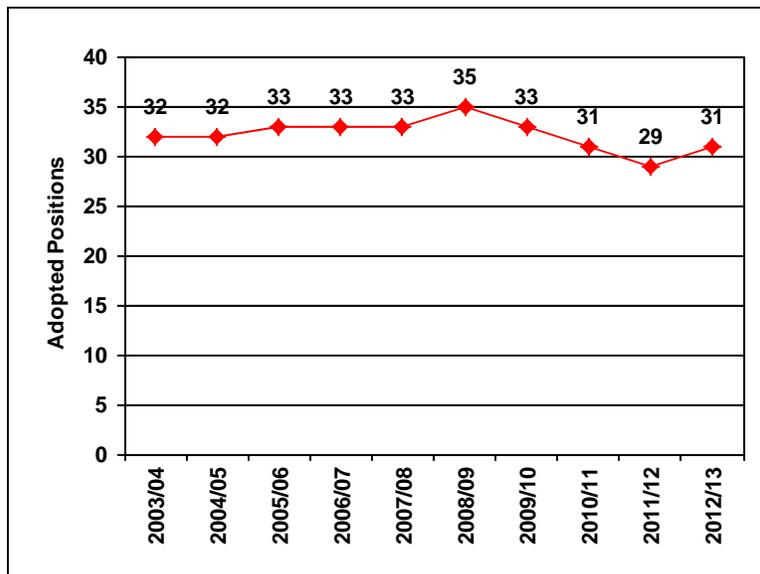
In February 2012, Board of Supervisors approved:

- 1.0 FTE Accountant-Auditor II (Limited Term) position to oversee the dissolution of the Redevelopment Agencies in Solano County. This position is authorized through March 2, 2014.

The FY2012/13 Recommended Budget includes the proposed addition of the following position:

- 1.0 FTE Account Clerk II to assume the consolidated responsibilities for processing special leaves from departments. This position is offset by the deletion of 1.0 FTE Accounting Technician in Health & Social Services Department.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

None.

Summary of Other Administered Budgets

**1200 – Fund 001-Auditor-Controller
 Simona Padilla-Scholtens, Auditor-Controller
 Finance**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1101 GENERAL REVENUE	144,430,920	132,632,089	132,529,000	(103,089)	(0) %
8006 PENSION DEBT SERVICE	23,245,923	24,860,892	22,362,614	(2,498,278)	(10) %
8032 2002 CERTIFICATES OF PARTICIPA	2,994,305	3,157,790	3,142,600	(15,190)	(0) %
8034 HSS ADMIN/REFINANCE SPHF	2,476,960	2,565,362	2,518,188	(47,174)	(2) %
8037 2007 CERTIFICATES OF PARTICIPA	4,895,004	4,815,972	4,814,656	(1,316)	(0) %
APPROPRIATIONS					
1101 GENERAL REVENUE	429,814	435,000	410,000	(25,000)	(6) %
8006 PENSION DEBT SERVICE	17,847,845	9,504,070	9,842,084	338,014	4 %
8032 2002 CERTIFICATES OF PARTICIPA	3,127,408	3,158,943	3,142,600	(16,343)	(1) %
8034 HSS ADMIN/REFINANCE SPHF	2,519,679	2,565,362	2,518,188	(47,174)	(2) %
8037 2007 CERTIFICATES OF PARTICIPA	4,803,421	4,815,972	4,814,656	(1,316)	(0) %
NET CHANGE					
1101 GENERAL REVENUE	144,001,106	132,197,089	132,119,000	(78,089)	(0) %
8006 PENSION DEBT SERVICE	5,398,078	15,356,822	12,520,530	(2,836,292)	(18) %
8032 2002 CERTIFICATES OF PARTICIPA	(133,103)	(1,153)	-	1,153	(100) %
8034 HSS ADMIN/REFINANCE SPHF	(42,719)	-	-	-	- %
8037 2007 CERTIFICATES OF PARTICIPA	91,583	-	-	-	- %

A summary of the budgets administered by the Auditor-Controller’s Office is provided on the following pages.

FUNCTION AND RESPONSIBILITY

The General Revenue budget exists to account for revenues not attributable to a specific County service or department. These revenues are available to support the County's general-purpose appropriations in accordance with the Board's priorities. They include property tax, property transfer tax, sales tax, property tax in-lieu of vehicle license fees, interest earnings, redevelopment pass-through and disposal fees.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	102,781,045	101,162,571	102,150,000	987,429	1%
Licenses, Permits & Franchise	507,056	504,964	510,000	5,036	1%
Revenue From Use of Money/Prop	973,526	502,000	531,000	29,000	6%
Intergovernmental Rev State	3,602,180	1,378,000	1,378,000	0	0%
Intergovernmental Rev Federal	9,479	0	0	0	0%
Intergovernmental Rev Other	16,545,730	16,749,554	16,500,000	(249,554)	(1%)
Charges For Services	7,173,693	4,275,000	3,400,000	(875,000)	(20%)
Misc Revenue	8,129,235	8,060,000	8,060,000	0	0%
Other Financing Sources	4,708,976	0	0	0	0%
TOTAL REVENUES	144,430,920	132,632,089	132,529,000	(103,089)	(0%)
APPROPRIATIONS					
Services and Supplies	74,873	75,000	50,000	(25,000)	(33%)
Other Charges	354,941	360,000	360,000	0	0%
TOTAL APPROPRIATIONS	429,814	435,000	410,000	(25,000)	(6%)
NET COUNTY COST	(144,001,106)	(132,197,089)	(132,119,000)	78,089	(0%)

DEPARTMENTAL BUDGET SUMMARY

Budgeted Revenues of \$132,529,000 remain essentially unchanged when compared to the FY2011/12 Adopted Budget. Significant changes to the FY2012/13 Recommended Budget's revenues include:

Decreases:

- \$249,554 in Redevelopment Pass-Through due to decreases in the tax increment as calculated by auditor. However, the impact of the dissolution of redevelopment agencies (RDA) has not been determined and not included in the budget assumptions, but could affect the \$16.5 million included in this budget for FY2012/13.
- \$900,000 in business license tax fees primarily due to the decrease in tonnages at the landfills. However, it should be noted that there remains litigation against the County related to the Measure E appeal and, therefore, the impact is unknown at this time.

Increases:

- \$987,429 net increase in total Tax Revenues derived from projected increases of:
 - \$759,954 in current secured taxes;
 - \$281,954 in Property Tax-In Lieu of VLF, based on growth from the lien date valuations reported by the Assessor;
 - \$298,875 in Unitary Taxes due to the completion of the Trans Bay cable transmission line within Solano County; and
 - Sales tax revenue is projected to increase by \$50,000 based on the current trend.

The above increases in Tax Revenues were offset by a decrease of \$212,071 in unsecured taxes due to reductions in business property values (resulting from appeals); and a \$200,000 decrease in Supplemental Secured taxes based on current real estate activity.

Budgeted Appropriations of \$410,000 represent a decrease of \$25,000, or 6%, from the FY2011/12 Adopted Budget. The decrease of \$25,000 is projected in charges for accounting and financial services due to a reduction in anticipated sales tax recovery audit fees. Fees are charged over a period of 8 quarters, and some large recoveries from the past 8 quarters ended in FY2011/12.

PENDING LEGISLATION

Litigation on Measure E, which restricts the amount of out-of-county waste that can be disposed of in county landfills, is still pending. The outcome of the litigation may have a significant impact in the amount of disposal fees collected in the future.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

Debt Service Overview

Simona Padilla-Scholtens, Auditor-Controller

Debt

Long-term Financial Obligations

The County has no outstanding general obligation bonds. The County's outstanding long-term debts as of June 30, 2012 are as follows:

<u>Type</u>	<u>Total</u>
Notes payable	\$ 1,023,890
Capital leases	302,261
Certificates of Participation	115,190,000
Pension obligation bonds	72,630,000
Total	<u>\$ 189,146,151</u>

Notes payable

The County entered into a note payable agreement with the Suisun Redevelopment Agency to finance the County's share of the construction costs of the Suisun City Library. Due to the dissolution of redevelopment agencies under ABX1 26, effective February 1, 2012 this note was transferred to the Suisun City Successor Agency.

Capital leases

The County has entered into a lease agreement as lessee for financing the acquisition of equipment for the Sheriff's Department.

Certificates of Participation

The County issued Certificates of Participation (COP) to provide funds for the acquisition and construction of major capital facilities. The proceeds of the COP were used for the construction of the Health and Social Services Administration Building, the County Administration Center in downtown Fairfield, the Probation Facility, the improvements to the Central Utility Plant, and the Library in Fairfield.

Taxable Pension Obligation Bonds

On June 16, 2004, the County issued \$96.6 million of Taxable Pension Obligation Bonds (POB) to prepay a partial obligation under its contract with CalPERS for the County's Unfunded Accrued Actuarial Liability (UAAL). On November 1, 2005, the County issued an additional \$42.3 million of Taxable Pension Obligation Bonds for an additional pre-payment to CalPERS, thus reducing its UAAL.

The County fully redeemed the Series B-1, B-2, B-3 Auction Rate Securities ahead of schedule. In FY2010/11, the County refunded the remaining \$10 million in 2004 Series B-3 Auction Rate Securities and issued the Series 2010 Taxable Pension Refunding Bonds.

Credit Rating

The County has maintained ratings from all major domestic rating agencies through the economic disruptions of the past three years. Moody's and Standard & Poor's currently rate the County Aa3 and AA- respectively for Pension Obligation Debt and A1 and AA- respectively for Certificates of Participation. The maintenance of stable ratings in light of the collapse in real estate prices in the county and the ongoing State budget challenges is accredited by Standard & Poor's to, among other factors, "the strong financial management and performance with general fund balances exceeding formal policy targets."

The Solano County Investment Pool is rated AA+/S1 by Standard & Poor's, the second highest rating available from them. The rating is reflective of the portfolio's structural diversification and extremely strong position in government-guaranteed debt obligations. The rating also reflects on the prudence and judgment of the portfolio managers. The "S1" volatility rating signifies that the Pool's net asset value possesses a low sensitivity to changing market conditions.

COUNTY OF SOLANO, CALIFORNIA
Legal Debt Margin Information
Last Ten Fiscal Years

Fiscal Year	(1) Assessed Value of Property	(2) Debt Limit, 5% of Assessed Value	(3) Debt Applicable to the Limit	(4) Legal Debt Margin	Total net debt applicable to the limit as a percentage of debt limit
2010-11	\$ 38,644,020,806	\$1,932,201,040	\$ -	\$ 1,932,201,040	0.00%
2009-10	39,256,945,402	1,962,847,270	-	1,962,847,270	0.00%
2008-09	40,873,042,919	2,043,652,146	-	2,043,652,146	0.00%
2007-08	45,318,102,865	2,265,905,143	-	2,265,905,143	0.00%
2006-07	45,688,693,224	2,284,434,661	-	2,284,434,661	0.00%
2005-06	41,544,353,287	2,077,217,664	-	2,077,217,664	0.00%
2004-05	36,386,372,123	1,819,318,606	-	1,819,318,606	0.00%
2003-04	32,280,154,735	1,614,007,737	-	1,614,007,737	0.00%
2002-03	29,353,766,624	1,467,688,331	-	1,467,688,331	0.00%
2001-02	26,560,455,206	1,328,022,760	5,100	1,328,017,660	0.00%

Notes:

- (1) Assessed property value data can be found in Schedule "Assessed Value of Taxable Property and Actual Value of Property."
- (2) California Government Code, Section 29909, states the total amount of bonded indebtedness shall not at any time exceed 5 percent of the taxable property of the county as shown by the last equalized assessment roll.
- (3) Bonded debt applicable to the limit only includes general obligation bonds. Although the County has \$189 million in long-term debt, this is not subject to the legal debt margin.
- (4) The legal debt margin is the County's available borrowing authority under state finance statutes and is calculated by subtracting the debt applicable to the legal debt limit from the legal debt limit.

Source: Audited Financial Statements

FUNCTION AND RESPONSIBILITY

This budget unit is the conduit for the principal and interest payments for the Pension Obligation Bonds (POB) Series 2004, Series 2005 and Series 2010. The proceeds from the Pension Obligation Bonds were used to reduce the County's obligation with the California Public Employees' Retirement System (CalPERS) for the Unfunded Accrued Actuarial Liability for retirement benefits.

The POBs were issued to reduce the future interest rate risk and to stabilize retirement contribution rates through defined fixed rates and fixed maturity terms, thereby allowing the County to predict trends and manage the retirement program. Funding for this debt is collected through regular bi-weekly deductions from all County departments and the Solano County Fair.

The Auditor-Controller is responsible for administering the debt service of the POBs through the dates of redemption: January 15, 2018, for Series 2004; January 15, 2025, for Series 2005; and July 15, 2015, for Series 2010.

In FY2008/09, the County redeemed \$30 million of pension bonds partially funded by a loan from the General Fund. The General Fund loan will be repaid through charges from the departments. The outstanding loan balance as of June 30, 2012 is \$16,500,000.

In addition, this fund is used to account for the prepayment of \$5.8 million to Public Agency Retirement System (PARS), the plan administrator, for the County's supplemental retirement program offered in FY2010/11. The funding for this prepayment will be repaid through charges from the department whose staff participated in the program.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	12,356	25,000	12,000	(13,000)	(52%)
Misc Revenue	1,803,134	870,000	813,772	(56,228)	(6%)
Other Financing Sources	21,430,433	23,965,892	21,536,842	(2,429,050)	(10%)
TOTAL REVENUES	23,245,923	24,860,892	22,362,614	(2,498,278)	(10%)
APPROPRIATIONS					
Services and Supplies	34,732	38,521	9,000	(29,521)	(77%)
Other Charges	17,813,113	9,465,549	9,833,084	367,535	4%
TOTAL APPROPRIATIONS	17,847,845	9,504,070	9,842,084	338,014	4%
CHANGE IN FUND BALANCE	(5,398,078)	(15,356,822)	(12,520,530)	2,836,292	(18%)

DEPARTMENTAL BUDGET SUMMARY

The Department's Recommended Budget for FY2012/13 represents an overall decrease of \$2,498,278, or 10%, in Revenues and an increase of \$338,014, or 4%, in Appropriations when compared to the FY2011/12 Adopted Budget.

The primary factors contributing to the significant changes are:

Revenues:

- Decrease of \$1,024,949 in Operating Transfers In is primarily due to lower projected wages subject to pension rate contribution.
- Decrease of \$1,404,101 in Long-term Debt Proceeds. This is only a budgetary entry necessary to account for the deficit Fund Balance created from the early redemption of the Pension Obligation Bonds. The budget deficit is being addressed through future rate recovery charges from the County departments.

Appropriations:

- Net increase of \$367,535 in Other Charges, as a result of an increase in Bond Redemption requirements per the POB's debt service schedule, partially offset by a decrease in interest charges.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

FUNCTION AND RESPONSIBILITY

This budget unit serves as the conduit for the principal and interest payments for the 2002 Certificates of Participation (COP). The 2002 Certificates of Participation were issued for the construction of the County Administration Center, the Probation Facility, improvements to the Central Utility Plant, and the Library in Fairfield.

In February 2007, a portion (85.2%) of the 2002 COP's was refinanced due to lower interest rates. However, due to the prepayment restrictions, the proceeds from the refinancing are being held in an escrow account until the 2002 COP's are refunded after November 1, 2012, the call date.

The Auditor-Controller is responsible for administering the debt service on the 2002 Certificates through the date of redemption, November 1, 2012. Debt service payments are financed from: 1) Courthouse Temporary Construction Fund; 2) Accumulated Capital Outlay Fund; and 3) General Fund.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	2,155	1,300	1,000	(300)	(23%)
Charges For Services	0	0	1,671	1,671	0%
Other Financing Sources	2,992,150	3,156,490	3,139,929	(16,561)	(1%)
TOTAL REVENUES	2,994,305	3,157,790	3,142,600	(15,190)	(0%)
APPROPRIATIONS					
Services and Supplies	4,643	6,953	8,700	1,747	25%
Other Charges	3,122,765	3,151,990	3,133,900	(18,090)	(1%)
TOTAL APPROPRIATIONS	3,127,408	3,158,943	3,142,600	(16,343)	(1%)
CHANGE IN FUND BALANCE	133,103	1,153	0	(1,153)	(100%)

DEPARTMENTAL BUDGET SUMMARY

The Department's Recommended Budget of \$3,142,600 represents an overall decrease of \$15,190, or 0.5%, in Revenues and a decrease of \$16,343, or 0.5%, in Appropriations when compared to the FY2011/12 Adopted Budget.

The primary revenue sources consist of Operating Transfers In as follows:

- \$399,331 from the Courthouse Construction Fund.
- \$900,000 from the Accumulated Capital Outlay Fund.
- \$1,840,598 from the General Fund.

The appropriations reflect the principal and interest payments, fees and permits, and accounting and financial services charges due in FY2012/13.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

FUNCTION AND RESPONSIBILITY

This budget unit is the conduit for the principal and interest payments for the 2007 Certificates of Participation (COP). Due to the prepayment restrictions, the proceeds from the 2007 COP are being held in an escrow account until the 2002 COP are refunded after November 1, 2012, the call date. The proceeds of the 2007 COP will be used to pay the refunded portion of the County of Solano 2002 Certificates of Participation.

The 2007 COP were issued to refund the 2002 COP at a lower rate of interest, resulting in interest savings to the County of about \$2.9 million in present value dollars over the term of the bonds. The 2002 Certificates of Participation were issued to finance the construction of the County Administration Center, the Probation Facility, improvements to the Central Utility Plant and the Library in Fairfield.

The Auditor-Controller is responsible for administering the debt service on the 2007 COP through the date of redemption on November 1, 2032. Debt service payments are financed through Operating Transfers In from Public Facilities Fees, the General Fund, the Library, the Recorder, the Road Fund, and the 2% Building Use Allowance charged to the departments residing in the County Administration Center and the Probation buildings.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Intergovernmental Rev Other	110,000	104,000	0	(104,000)	(100%)
Charges For Services	1,749,930	1,716,212	1,634,450	(81,762)	(5%)
Other Financing Sources	3,035,074	2,995,760	3,180,206	184,446	6%
TOTAL REVENUES	4,895,004	4,815,972	4,814,656	(1,316)	(0%)
APPROPRIATIONS					
Services and Supplies	2,690	5,000	5,000	0	0%
Other Charges	4,800,731	4,810,972	4,809,656	(1,316)	(0%)
TOTAL APPROPRIATIONS	4,803,421	4,815,972	4,814,656	(1,316)	(0%)
CHANGE IN FUND BALANCE	(91,583)	0	0	0	0%

DEPARTMENTAL BUDGET SUMMARY

The Department's Requested Budget of \$4,814,656 represents a minimal decrease of \$1,316 in both, Revenues and Appropriations when compared to the FY2011/12 Adopted Budget.

This budget's revenues originate from two sources:

- \$3,180,206 in Operating Transfers In as follows:
 - \$508,287 from the Library Fund.
 - \$170,000 from the Road Fund.
 - \$203,881 from the Recorder Fund.
 - \$980,588 from the General Fund.
 - \$586,054 from the Public Facilities Fees - Public Protection.
 - \$731,396 from the Public Facilities Fees - General Government.
- \$1,634,450 from a 2% Building Use Allowance allocated to departments residing in the County Administration Center and the Probation buildings.

Appropriations reflect the principal and interest payments, accounting and financial services, and Countywide Administrative Overhead charges due in FY2012/13.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

FUNCTION AND RESPONSIBILITY

This budget unit serves as the conduit for the principal and interest payments for the 2009 Refunding Certificates of Participation. The proceeds of the 2009 Certificates of Participation (COP) were used to redeem the 1999 Refunding Certificates of Participation.

The 1999 Certificates of Participation (COP) were used to acquire a 4.89-acre parcel of undeveloped land to construct the Health and Social Services Administration Building adjacent to the Solano Park Health Facility and to defease the 1994 Certificates of Participation.

The Auditor-Controller is responsible for administering the debt service on the 2009 Certificates through maturity on November 15, 2019. Debt service payments are financed through Operating Transfers In from Health and Social Services and Public Facilities Fees.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	595	402	200	(202)	(50%)
Other Financing Sources	2,476,366	2,564,960	2,517,988	(46,972)	(2%)
TOTAL REVENUES	2,476,960	2,565,362	2,518,188	(47,174)	(2%)
APPROPRIATIONS					
Services and Supplies	3,836	3,501	3,297	(204)	(6%)
Other Charges	2,515,843	2,561,861	2,514,891	(46,970)	(2%)
TOTAL APPROPRIATIONS	2,519,679	2,565,362	2,518,188	(47,174)	(2%)
CHANGE IN FUND BALANCE	42,719	0	0	0	0%

DEPARTMENTAL BUDGET SUMMARY

The Department’s Recommended Budget of \$2,518,188 represents an overall decrease of \$47,174, or 2%, in Revenues and Appropriations when compared to the FY2011/12 Adopted Budget.

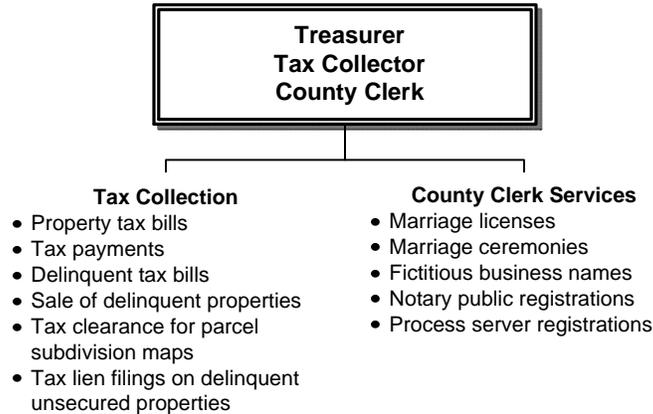
Revenues come from Operating Transfers In from Health & Social Services and Public Facilities Fees:

- \$2,367,988 from Health and Social Services
- \$150,000 from Public Facilities Fees (H&SS function)

The appropriations reflect the principal and interest payments, accounting and financial services, and Countywide Administrative Overhead charges due in FY2012/13.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.



DEPARTMENTAL PURPOSE

Headed by an elected official, the Divisions of the Tax Collector and of the County Clerk are mandated by Sections 24000 and 24009 of the California Government Code. The duties and responsibilities of the Divisions are further mandated by sections 274000 - 27401 and 268001 - 26863 of the California Government Code. In Solano County, the Divisions of the Tax Collector, County Clerk and Treasurer are a combined countywide elected position.

The Tax Collector collects real and personal property taxes on behalf of various tax-levying entities in Solano County. This revenue is then distributed to the tax-levying agencies as funding they can use to provide essential services to the residents of Solano County.

The County Clerk has a four-fold mission:

- Issue a variety of Official Public Records, including marriage licenses and fictitious business names;

- Register all professional Photocopiers, Process Servers, Unlawful Detainer Assistants and Legal Document Assistants;
- Administer Public Notary Oaths of Office and Deputy Oaths of Office; and
- File, maintain and verify a variety of documents, schedules and official reports for public view.

In addition, the County Clerk conducts wedding ceremonies as a service to the community.

Budget Summary:	
FY2011/12 Third Quarter Projection:	2,012,340
FY2012/13 Recommended:	1,898,507
County General Fund Contribution:	882,589
Percent County General Fund Supported:	46.5%
Total Employees (FTEs):	10

FUNCTION AND RESPONSIBILITIES

The Tax Collector is responsible for billing and collecting more than one hundred and forty thousand secured, supplemental, and unsecured tax bills. The Division carries out these responsibilities through its tax bill issuance and collection process, a process which provides all taxing agencies fully or partially within Solano County one of their primary sources of discretionary revenues. The Division's activities are funded primarily through property tax administration fees paid by agencies for tax collection.

The County Clerk is responsible for issuing marriage licenses and other official documents. The Division carries out these responsibilities primarily through its official documents customer service counter.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Maintain service levels despite a 31% reduction in staffing.
- Completed migration to electronic cash letter depositing, a process whereby checks are imaged and delivered to the bank electronically. The result is a reduction in handling expenses and check depositing costs, while expediting the receipt of funds to which the County is entitled. Based on the number of checks deposited and the cost savings per check, it is estimated that this change will save the County \$7,000 annually in direct costs and provide additional indirect benefits in the

form of increased interest income and reduced transportation costs.

- In conjunction with cash letter depositing, the Tax Division, working with the Department of Information Technology, has implemented an automated data verification process called “live look up.” Live look up enables Tax Division staff to process check payments through the new remittance system and have the payment information verified against the property tax system in real time, thereby providing a significant improvement in processing time and accuracy.
- Expanded the use of the Documentum™ electronic imaging system to reduce physical record storage requirements.
- Working in conjunction with Human Resources and the CAO, the Tax Collector Division has developed and begun implementation of a back office support shared resource program. This program allows employees who have developed expertise in certain back office support functions to efficiently provide their services to multiple County departments.
- Staffing reductions had impacted service levels to a degree that forced the temporary suspension of the conducting of marriage ceremonies. In recognition of the importance of this service to the community, the County Clerk Division has been restructured in such a way as to allow for use of extra help employees to be utilized as Deputy Commissioners of Civil Marriage who will perform ceremonies on site. All costs associated with this change will be recovered through charges for the services provided.
- Issued an RFP for tax bill printing that will result in the implementation of improved technology at a reduced cost to the County.
- Conducted a successful tax sale for defaulted 104 defaulted properties that resulted in the collection of more than 3 million dollars in delinquent taxes.
- Implemented desk top check imaging to replace \$100,000 in processing equipment that had reached the end of its effective useful life. The equipment replacement cost was approximately 25% of the cost of the original equipment and has improved office efficiency as a result.
- Implemented a self-help kiosk to be used in the development of more advanced self-service channels.

WORKLOAD INDICATORS

- In FY2011/12, the Tax Collector – County Clerk issued and processed payments and collections on 146,521 property tax bills; the Division estimates handling around 147,000 in FY2012/13.
- During the same period, the Tax Collector – County Clerk issued 1,686 marriage licenses and 2,048 fictitious business name statements, with expectations to issue approximately 1,600 marriage licenses and 2,000 fictitious business names in FY2012/13.

1300 – Fund 001-Tax Collector/County Clerk
Charles Lomeli, Tax Collector/County Clerk
Finance

Functional Area Summary

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAX COLLECTOR	293,168	802,000	835,043	33,043	4 %
COUNTY CLERK	194,236	165,000	180,875	15,875	10 %
TOTAL REVENUES	487,404	967,000	1,015,918	48,918	5 %
APPROPRIATIONS					
TAX COLLECTOR	1,955,727	1,895,660	1,717,632	(178,028)	(9) %
COUNTY CLERK	148,111	177,326	180,875	3,549	2 %
TOTAL APPROPRIATIONS	2,103,838	2,072,986	1,898,507	(174,479)	(8) %
NET COUNTY COST					
TAX COLLECTOR	1,662,558	1,093,660	882,589	(211,071)	(19) %
COUNTY CLERK	(46,125)	12,326	-	(12,326)	(100) %
NET COUNTY COST	1,616,433	1,105,986	882,589	(223,397)	(20) %
STAFFING					
TAX COLLECTOR	9	8	8	0	0 %
COUNTY CLERK	2	2	2	0	0 %
TOTAL STAFFING	11	10	10	0	0 %

DEPARTMENTAL BUDGET SUMMARY

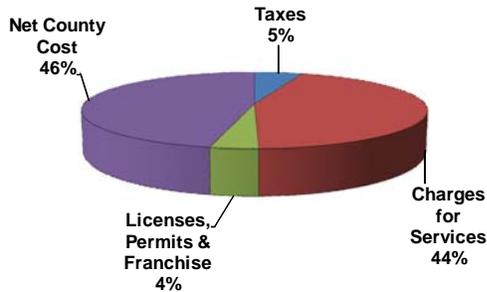
The Recommended Budget for the Tax Collector/County Clerk’s Division of \$1,898,507 represents an overall increase of \$48,918, or 5%, in Revenues, and a decrease of \$174,479, or 8%, in Appropriations when compared to FY2011/12 Adopted Budget. As a result, Net County Cost is decreased by \$223,397, or 20%.

DEPARTMENT COMMENTS

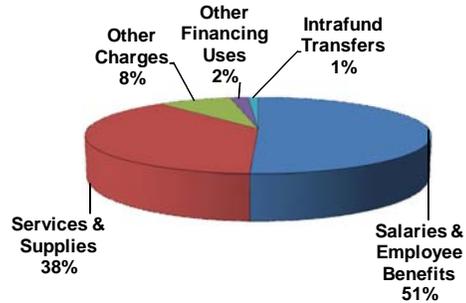
The Tax Collector/County Clerk plans to explore and implement additional operational efficiencies and technology initiatives to reduce operating costs and/or improve customer service. An example of the cost-reducing technology initiatives is the on-line payment system implemented in FY2010/11 which has made it more convenient for taxpayers to pay property taxes by allowing them to do it on-line; at the same time, it has provided taxpayers more payment options, such as the use of ACH and credit cards. The resulting decrease of approximately 8,000 units in the number of payments being made in person or via the mail has reduced staff’s workload.

In FY2012/13, the County Clerk is expecting to utilize the existing kiosk for marriage license data entry to expedite marriage license issuance. The Tax Collector also anticipates the implementation of a touch screen kiosk and portal that will allow a greater ease of use for the public.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	106,400	125,000	100,000	(25,000)	(20%)
Licenses, Permits & Franchise	74,378	65,000	73,000	8,000	12%
Charges For Services	265,489	777,000	842,918	65,918	8%
Misc Revenue	41,138	0	0	0	0%
TOTAL REVENUES	487,405	967,000	1,015,918	48,918	5%
APPROPRIATIONS					
Salaries and Employee Benefits	1,028,814	987,082	961,380	(25,702)	(3%)
Services and Supplies	761,671	850,526	724,632	(125,894)	(15%)
Other Charges	247,561	183,204	153,939	(29,265)	(16%)
Other Financing Uses	44,897	39,968	37,378	(2,590)	(6%)
Intra-Fund Transfers	20,894	12,206	21,178	8,972	74%
TOTAL APPROPRIATIONS	2,103,838	2,072,986	1,898,507	(174,479)	(8%)
NET COUNTY COST	1,616,433	1,105,986	882,589	(223,397)	(20%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Department has two major functions, Tax Collection and County Clerk Services. Some changes of note follow:

Tax Collection

- Assessment and Tax Collection Fees: For FY2012/13, the budgeted sum of \$680,718 represents an increase of \$60,718 in revenues from Property Tax Admin Fees (PTAF) when compared to the FY2011/12 Adopted Budget. PTAF is directly related to the cost of collecting property taxes, and is paid by recipient agencies collecting revenues via the property tax apportionment process. All agencies cover their costs with the exception of the County and School Districts, which are specifically exempted by section 41000 of the California Education Code.
- Revenues from Penalties: The FY2012/13 Recommended Budget sum of \$100,000 reflects a decrease of \$25,000, anticipated because of the transitioning of a number of delinquent tax payers to either impound accounts imposed upon them by their mortgage company, or by the mortgage company completing the foreclosure process and assuming responsibility for the timely payment of property taxes. Due to the economic downturn and its impact on the housing market, revenues from Penalties have continued dropping, from \$189,170 in FY2007/08 to the anticipated \$100,000 in FY2012/13,
- Other Charges for Services: The \$50,000 included in the FY2012/13 Recommended Budget shows an increase of \$5,000, primarily as a result of more financial and tax-servicing companies purchasing delinquency information.

County Clerk Services

- Clerk’s Fees: The FY2012/13 Recommended Budget sum of \$107,875 shows an increase in Revenues of \$7,875 due mainly to an anticipated slight increase in filings of fictitious business name statements.
- Software Maintenance and Support: One-time costs associated with the purchase of on-line marriage license software is increasing the County Clerk’s Appropriations by \$10,000 in FY2012/13, to be offset by operational efficiencies that allow improved customer service by freeing up approximately 80 FTE hours per year, thereby allowing the investment to provide cost recovery in an estimated 2.5 years.

Primary Cost Drivers

The Department has two primary cost drivers: labor costs and central data processing (CDP) charges:

- Total Salary and Benefit expenses of \$961,380 reflects a reduction of 3% from the FY2011/12 Adopted Budget as a result of a higher paying position being replaced with a lower paid one upon employee turnover, and lower costs for benefits following changes in labor costs.
- Charges from the Department of Information Technology (DOIT) for Central Data Processing and Solano County Integrated Property system (SCIPS) of \$378,144 and \$53,117 respectively are determined based on departmental costs to maintain, provide and support the Department’s data processing services and SCIPS. These charges are \$97,361 less than the FY2011/12 Adopted Budget amounts.

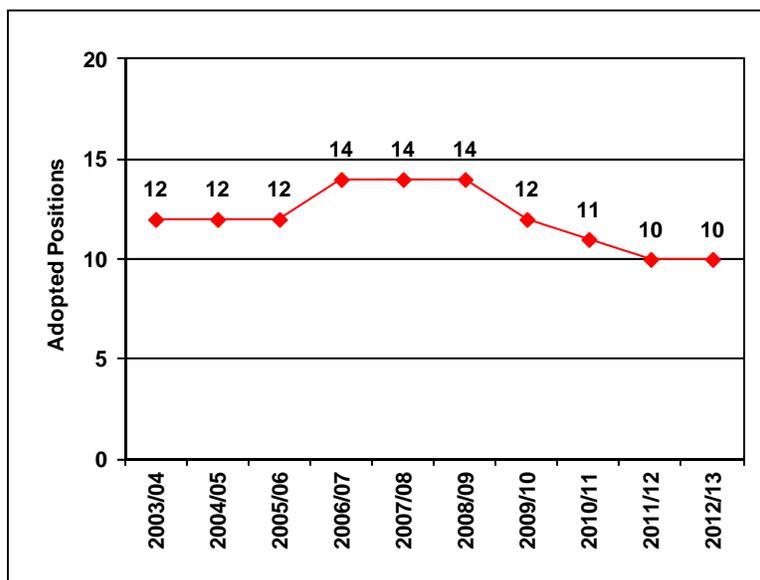
Included in the costs for Tax Collector operations is \$48,000 for contracted services with Dataprose™ for the printing and mailing of property tax bills. This function is mandated by statute and was outsourced in 2003 as a cost-saving measure. The Division estimates it would require at least one FTE position and \$20,000 in one-time costs to bring the function in-house.

County Clerk costs are driven by labor costs associated with providing county clerk services. The County Clerk’s Recommended Budget includes \$10,000 for the purchase of software enabling the on-line entry of marriage license application information. The goal is to place the burden of data entry work on the applicants, thereby freeing staff to provide additional customer service.

SUMMARY OF POSITION CHANGES

None.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

None.

1300 – Fund 001-Tax Collector/County Clerk
Charles Lomeli, Tax Collector/County Clerk
Finance

Functional Area Summary

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1350 TREASURER	936,859	1,117,315	1,001,586	(115,729)	(10) %
APPROPRIATIONS					
1350 TREASURER	936,858	1,117,315	1,001,586	(115,729)	(10) %
NET CHANGE					
1350 TREASURER	-	-	-	-	- %

A summary of the budgets administered by the Tax Collector/County Clerk’s Office is provided on the following pages.

DEPARTMENTAL PURPOSE

Headed by the elected Treasurer as prescribed in Government Code §27000, the Division of the Treasurer is responsible for managing funds not needed for immediate use, as mandated by sections 24000 and 24009 of the California Government Code. The duties and responsibilities are further mandated by sections 27000 - 27137 of the Code. In Solano County, the County Treasurer function is combined with the County Tax Collector-County Clerk as one Countywide elected position.

FUNCTION AND RESPONSIBILITY

The Treasurer is responsible for receiving and safely investing all funds belonging to the County, school districts, and special districts within the county and all other monies directed by law to be paid out of the Treasury. The Treasurer is also designated as the County's fiduciary expert in the area of debt issuance. The Division manages over \$600 million in funds not immediately needed for use by County, local school districts and other local agencies participating in the Pool.

The Treasurer serves on the County's Debt Advisory Committee and Pension Oversight Committee, and provides fund management on all debt proceeds.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Eliminated the Treasury oversight committee freeing up resources and saving approximately \$7,000 annually.
- Maintained a rating of AA+ by Standard and Poor's, a Nationally Recognized Statistical Rating Organization who conducts a thorough analysis of the Treasury Pool on a monthly basis to measure and disclose risks.
- Audited by the County Auditor-Controller on an at least quarterly basis with no significant findings.
- Implemented Check 21, a means of depositing checks to the bank in a secure manner and at a reduced cost, by converting them to images.
- Hosted a seminar for the new CAO team to meet the County's external financial consultants and bond counsel, during which a review of all of the County's outstanding debt was conducted to determine if any refinancing opportunities were available. Provided support to the Tax Division to execute the annual auction of tax defaulted properties.
- Added new reports and other information to the County website that provide a complete picture of the Treasury Pool down to the individual security level, thereby increasing transparency for Pool depositors and the public.
- Working in conjunction with the Solano County Office of Education and the Solano Community College, coordinated the arrangement of \$48 million in bridge loan financings that allowed local education to continue uninterrupted.
- Arranged for \$72 million of Treasury loans to schools in the upcoming fiscal year
- Worked in conjunction with the Solano Community College on the submission of a Qualified Energy Conservation Bond Application for up to \$16 million in financing for 2.5 Mw of solar projects to be located on the various campuses of the college.
- Continued to diversify and actively invest the Treasury portfolio to maximize returns within established and acceptable risk parameters.
- Continued research and development of alternative energy financing mechanisms including multiple Property Assessed Clean Energy models and Community Choice Aggregation.
- Worked with the Department of Information Technology on the expanded use of electronic payments within the County.

WORKLOAD INDICATORS

During the period of July 1, 2011 – June 30, 2012, the Treasurer anticipates processing 8,500 deposit permits, and expects to process around 8,600 in FY2012/13.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for the Treasurer's Division of \$1,001,586 represents an overall decrease of \$115,729, or 10%, in Revenues and \$115,729, or 10%, in Appropriations when compared to the FY2011/12 Adopted Budget. In accordance with

Government Code 27013 the Treasurer’s Division is funded by a portion of the interest earnings from funds under management, and therefore has no Net County Cost.

DEPARTMENT COMMENTS

The Treasurer plans to explore and implement additional operational efficiencies and technology initiatives to reduce operating costs and/or improve customer service. An example of the cost-reducing technology initiatives is the expanded use of Check 21 image depositing for departments other than the Tax Department. The Treasurer has also strived to develop a streamlined process for arranging statutory lending to the schools in an effort to maximize efficiency and reduce disruptions for all involved parties.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	934,204	1,113,815	999,111	(114,704)	(10%)
Misc Revenue	2,655	3,500	2,475	(1,025)	(29%)
TOTAL REVENUES	936,859	1,117,315	1,001,586	(115,729)	(10%)
APPROPRIATIONS					
Salaries and Employee Benefits	387,825	383,197	363,686	(19,511)	(5%)
Services and Supplies	327,544	496,400	419,325	(77,075)	(16%)
Other Charges	51,912	66,714	47,149	(19,565)	(29%)
F/A Equipment	0	5,000	0	(5,000)	(100%)
Other Financing Uses	16,929	16,141	15,832	(309)	(2%)
Intra-Fund Transfers	152,649	149,863	155,594	5,731	4%
TOTAL APPROPRIATIONS	936,858	1,117,315	1,001,586	(115,729)	(10%)
NET CHANGE	(0)	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Treasurer’s costs are driven by labor costs, banking expenses, and central data processing charges. Salary and Benefits are projected at \$363,686, reflecting a decrease of \$19,511, or 5%, from the previous fiscal year, mainly due to differential savings resulting from the retirement of an Accounting Clerk III in April 2011 and the under filling of the vacancy with an Accounting Clerk I, in addition to lower costs for benefits following changes in labor costs.

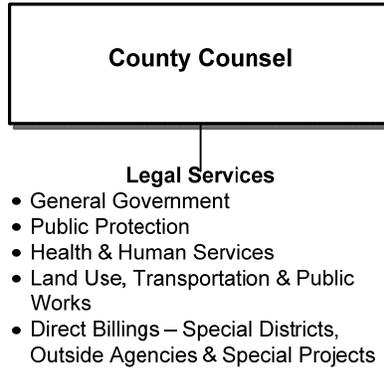
Appropriations for banking costs of \$257,500 are determined by usage in terms of the number and amount of items passing through the Treasury bank accounts. The Treasury anticipates some savings from the adoption of cash letter image deposits in the Tax Division. The Treasury is also anticipating a reduction of \$40,000 in budgeted software expenses to reflect the cost of purchases in FY2011/12 and payment for ongoing maintenance in subsequent years.

SUMMARY OF POSITION CHANGES

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.



DEPARTMENTAL PURPOSE

The Office of County Counsel was created by statute under Government Code sections 26526, 26529 and 27640. The Office provides both discretionary and mandated legal services to more than 150 separate areas of County responsibility, including all of its elected and appointed officials, officers, departments, boards, commissions and committees. It also serves most special districts and agencies within the County, including the Rural North Vacaville Water District, the Solano Transportation Authority, Solano County Transit (SolTrans), the Solano County Office of Education and several school districts.

Budget Summary:	
FY2011/12 Third Quarter Projection:	3,285,568
FY2012/13 Recommended:	3,254,136
County General Fund Contribution:	597,253
Percent County General Fund Supported:	18.4%
Total Employees (FTEs):	17.55

FUNCTION AND RESPONSIBILITIES

The broad scope of the Office of County Counsel affects matters of great importance to the operation of County government in areas relating to labor and employment issues, real estate development contracts, purchasing contracts, public works projects, law enforcement policies and procedures, planning and environmental matters, public finance, tax assessment and collection, child protection, public health and safety, civil litigation, and other matters of great interest to the citizens of Solano County.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- The Office’s legal services and the legal demands it handles are diverse and complex and the demand for legal support has increased.
- The Office continued to generate annual billable hours for legal services in excess of the annual productive hour standard of 1,720 hours per attorney by 30.7%. The standard for annual productive hours was established by the Auditor-Controller’s Office.

WORKLOAD INDICATORS

- In FY2010/11, the Office’s 13 attorneys billed a total of 29,227 hours for legal services; estimated billable hours for FY2011/12 are 30,100 hours (includes one limited term attorney).
- In FY2011/12, the Department provided in excess of 100 employee hours of training and workshops to County personnel [CPS procedures, contracts and personnel policies and procedures] and public officials [Brown Act].

Dennis Bunting, County Counsel
General Counsel

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LEGAL SERVICES	3,894,078	2,917,801	2,633,796	(284,005)	(10) %
TOTAL REVENUES	3,894,078	2,917,801	2,633,796	(284,005)	(10) %
APPROPRIATIONS					
LEGAL SERVICES	3,121,074	3,261,169	3,254,136	(7,033)	(0) %
TOTAL APPROPRIATIONS	3,121,074	3,261,169	3,254,136	(7,033)	(0) %
NET COUNTY COST					
LEGAL SERVICES	(773,004)	343,368	620,340	276,972	81 %
TOTAL NET COUNTY COST	(773,004)	343,368	620,340	276,972	81 %
STAFFING					
LEGAL SERVICES	17.75	16.55	17.55	1	6 %
TOTAL STAFFING	17.75	16.55	17.55	1	6 %

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for FY2012/13 of \$3,254,136 represents an overall decrease of \$284,005, or 10%, in Revenues and a minimal decrease of \$7,033 in Appropriations when compared to the FY2011/12 Adopted Budget. As a result, Net County Cost is increased by \$276,972.

The primary funding sources for County Counsel are charges for legal services provided to County departments that are reimbursed through the Countywide Cost Allocation Plan (A-87), and fees direct-billed to outside agencies and certain non-General Fund County departments. Expenditures that are not offset by revenues become General Fund costs.

The Office projects Countywide Administrative Overhead (A-87) revenues of \$1,666,658, which reflects a significant reduction of \$301,143, or 15.3%, from the FY2011/12 Adopted Budget. The sharp drop can be attributed to efforts by County departments to balance their budgets by reducing expenditures, including the utilization of legal services when feasible. Although County Counsel, as a central service department, recovers net operating costs from user departments through the Countywide Cost Allocation Plan, there are certain legal services provided to County departments, such as the Board of Supervisors, that are non-reimbursable under the provisions of 2 CFR Part 225 (formerly OMB Circular A-87). These unreimbursed expenditures remain General Fund costs.

The primary outlays for County Counsel are for labor costs. Appropriations for salaries and benefits for FY2012/13 are projected at \$2,839,289, a decrease of \$21,630, or 1%, from the FY2011/12 Adopted Budget, reflecting negotiated employee benefit concessions and no appropriation requested for Extra Help, since the Office added a 1.0 FTE Limited Term Deputy County Counsel II in FY2011/12.

DEPARTMENT COMMENTS

The Solano County Bar Association and the Board of Supervisors have recognized the unique and quality services that the Office of County Counsel provides. Clients rely on the skills and experience of staff. The attorneys' workloads far exceed the productive hour standards of 1,720 hours as calculated by the County Auditor-Controller. Yet, the demand for services remains unchanged as reflected in the billable hours. Billable hours for attorneys in the Office have over the past 3 years exceeded productive hour standards by 30.7%. This extra ordinary effort is expected to continue in FY2012/13.

County Counsel continues to experience a significant increase in the number of complex contested matters in Child Protective Services (CPS). In FY2010/11, the Office billed 4,257.75 hours, more than a 15% increase over FY2009/10. The mandated obligation to respond to writs and appeals filed in the appellate court remains problematic, with the Office preparing responses

Functional Area Summary

1400 – Fund 001-County Counsel
Dennis Bunting, County Counsel
General Counsel

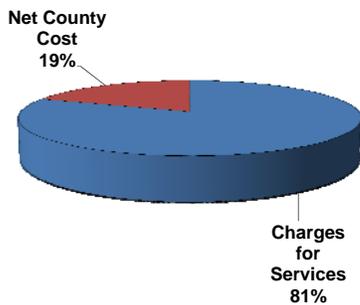
to 34 writs and appeals through mid-March in FY2011/12. This compares to 30 writs and appeals filed altogether in FY2010/11. The hiring of a full time, limited term attorney greatly reduced the stress on the three senior attorneys assigned to handle this difficult and time consuming commitment.

Furthermore, the lingering deep recession continues to adversely affect Solano County's real property values. The sudden and significant decrease in property values dramatically increased the number of assessment appeals filed with the Assessment Appeals Board (Board). As legal counsel to the Assessor and to the Board, the Office's workload has seen a corresponding increase. In FY2011/12, the Office billed 181.75 hours to the Assessor and 79.25 hours to the Board, or 261 hours for both, compared to 153.25 and 91.50 hours, respectively, or 243.75 hours for both in FY2010/11. The Office is reimbursed for the legal services provided in relation to these appeals from property tax administration fees.

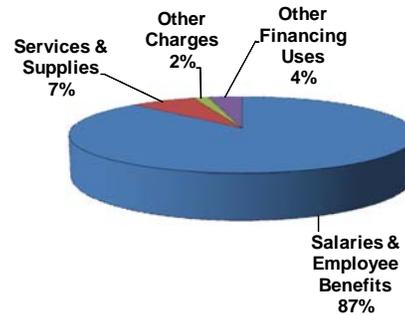
To offset the declining demand for legal services from internal County departments, the Office continues to offer its expertise and legal services to outside governmental agencies. In FY2010/11, the Office successfully expanded its scope by contracting to serve as legal counsel to the Solano Transportation Authority and to SolTrans, and securing a legal services agreement with the United States Air Force to provide legal services by acting as mental health hearing officers, conducting certification hearings at Travis Air Force Base, and providing certification trainings for base mental health personnel. These engagements represent meaningful independent revenues for the Office.

While the overall demand for legal services remains high, mainly due to additional engagements from outside agencies, the Office voluntarily reduced its secretarial staff allocations in the past two years to meet budgetary constraints created by the County's on-going fiscal challenges. The remaining support staff absorbed the workload.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	3,893,850	2,917,801	2,633,796	(284,005)	(10%)
Misc Revenue	227	0	0	0	0%
TOTAL REVENUES	3,894,078	2,917,801	2,633,796	(284,005)	(10%)
APPROPRIATIONS					
Salaries and Employee Benefits	2,749,085	2,860,919	2,839,289	(21,630)	(1%)
Services and Supplies	210,614	203,692	230,703	27,011	13%
Other Charges	55,186	57,490	54,064	(3,426)	(6%)
Other Financing Uses	129,360	131,845	121,178	(10,667)	(8%)
Intra-Fund Transfers	(23,171)	7,223	8,902	1,679	23%
TOTAL APPROPRIATIONS	3,121,074	3,261,169	3,254,136	(7,033)	(0%)
NET COUNTY COST	(773,004)	343,368	620,340	276,972	81%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

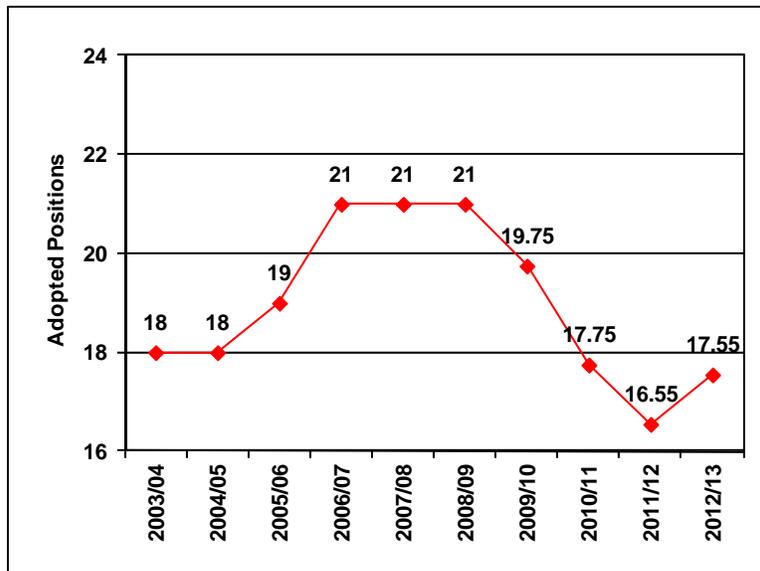
After years of growth, A-87 revenues recovering legal support costs from billable clients are projected to continue to decline in FY2012/13 as County departments continue to reduce their demand for legal services. It is anticipated that this will be the trend in future years until a sustained economic recovery is realized and revenues start increasing towards their pre-recession levels, while demands for legal services have required the reassignment of existing legal staff. Successful efforts by the Office in securing outside revenue sources have partially mitigated revenue loss from internal clients.

SUMMARY OF POSITION CHANGES

A change in County Counsel’s position allocation from the FY2011/12 Adopted Budget is provided below:

- In January 2012, the Office hired a 1.0 FTE limited term Deputy County Counsel II to address the CPS appellate case load. This position terminates on December 31, 2012, unless extended by the Board.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

None.



Human Resources Services

- Organizational Development & Training
- Employee Benefits
- Equal Employment Opportunity (EEO)
- Recruiting & Classification
- Employment Relations

DEPARTMENTAL PURPOSE

The Department provides centralized administrative support services to assist other County departments in addressing the Board’s priorities in relation to the County’s workforce.

Budget Summary:	
FY2011/12 Third Quarter Projection:	2,674,046
FY2012/13 Recommended:	2,755,692
County General Fund Contribution:	437,604
Percent County General Fund Supported:	16%
Total Employees (FTEs):	17

FUNCTION AND RESPONSIBILITIES

The Department of Human Resources works to provide County departments with a well-qualified, trained workforce that reflects the diversity of the community, is appropriately classified and equitably compensated. The Department also develops and implements policies, procedures and programs that promote a positive and productive work environment.

The Department of Human Resources consists of the Administration, Employee Benefits, Civil Service Commission, Equal Employment Opportunity, Recruiting & Testing, Employee Relations, Risk Management, and the Employee Development and Recognition Divisions.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

During FY2011/12,

- Launched OrgPublisher software to create standardized org charts for all County departments and provided training to CAO staff and departments.
- Implemented “Brown Bag Lunch and Learn” series for supervisors and managers (jointly with Risk Management staff).
- Negotiated labor concessions achieving approximately \$1.7 million in savings to the General Fund.
- Established a pool of Solano County Mentors that are available to mentor staff in the County’s Mentoring Program.

WORKLOAD INDICATORS

During the period July 1, 2011 – February 29, 2012:

- Reviewed 7,475 job applications.
- Opened 78 recruitments and processed 291 requisitions.
- Conducted and responded to an increase number of formal discrimination complaints filed internally and externally.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
HUMAN RESOURCES SERVICES	3,733,541	1,989,518	2,318,088	328,570	17 %
TOTAL REVENUES	3,733,541	1,989,518	2,318,088	328,570	17 %
APPROPRIATIONS					
HUMAN RESOURCES SERVICES	2,538,545	2,881,056	2,755,692	(125,364)	(4) %
TOTAL APPROPRIATIONS	2,538,545	2,881,056	2,755,692	(125,364)	(4) %
NET COUNTY COST					
HUMAN RESOURCES SERVICES	(1,194,995)	891,538	437,604	(453,934)	(51) %
TOTAL NET COUNTY COST	(1,194,995)	891,538	437,604	(453,934)	(51) %
STAFFING					
HUMAN RESOURCE SVCS	17.5	17	17	0	0 %
TOTAL STAFFING	17.5	17	17	0	0 %

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for the Department of Human Resources of \$2,755,692 represents an overall increase of \$328,570 in revenues and a decrease of \$125,364 in expenditures when compared to the FY2011/12 Adopted Budget. As a result, Net County Cost is decreased by \$453,934.

The primary funding source for the Department of Human Resources (HR) is Administration Overhead of \$2,081,616 for reimbursements from County departments for their allocated share of costs for recruiting, classification, benefits administration and other HR functions provided by the Department. These revenues are projected to increase by \$318,134, or 18.0%, in FY2012/13. The higher revenues are due to the fiscal impact of the transfer of the Employee Benefits Division and its allocated administration overhead revenues to this budget unit. Due to timing, the fiscal impact of this change in the Cost Allocation Plan is reflected two years in arrears.

In addition, the Department also receives revenues from direct billed services to County departments. Estimated revenues for these services are \$65,000 in Other Charges for Services, and \$121,072 in Inter fund Services Provided to County Departments. These revenues are anticipated to remain flat in FY2012/13.

Primary costs for the Department are:

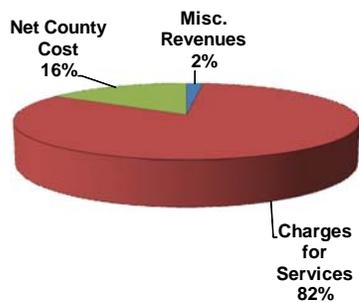
- Salary and benefits of \$2,083,449 which are projected to decrease by \$129,372, or 5.8%, as a net result of the following:
 - Elimination of \$223,570 in Deferred Compensation – County Match from this budget unit. These charges have been transferred directly to the respective budgets of affected departments. This change is effective in FY2012/13.
 - A \$50,681 reduction in retirement cost for FY2012/13 due to a change in EPMC.
 - An increase of \$108,755 in net changes in employee benefit and insurance costs and the elimination of budgeting salary savings.
 - Extra help costs are also projected to increase by \$38,124 to cover the costs of a part time staff to handle classification studies and special projects.
- Other Professional Services of \$249,750 which are projected to increase by \$27,500, or 12.4%, mainly due to a Board-directed compensation and classification study. These appropriations primarily cover the estimated FY2012/13 contract costs:
 - \$90,000 CalPERS health administration fees

- \$16,000 Third party administration fees for flexible spending account
 - \$9,000 PARS trust administrator expenses
 - \$6,000 Annual PARS actuarial study
 - \$18,000 OPEB actuarial study
 - \$6,750 for EEO specific training
 - \$40,000 for recruitment testing provided by Cooperative Personnel Services and bi-lingual testing by Language People
 - \$49,000 Board-directed Countywide compensation and classification study
 - \$10,000 shredding services, document imaging fees, and classification and compensation website fees
- Central data processing (CDP) charges of \$91,378 which are projected to decrease by (\$6,899) reflect the costs savings realized by the Department of Information Technology in reducing its operating costs. The savings are subsequently passed on to user departments through reduced rates.
 - Software maintenance and support costs of \$50,700 reflect an increase of \$6,200. These charges cover the contract costs with JobAps, the County’s applicant tracking system and the license for the Org Publisher software system, which accounts for the increase in this budget account.

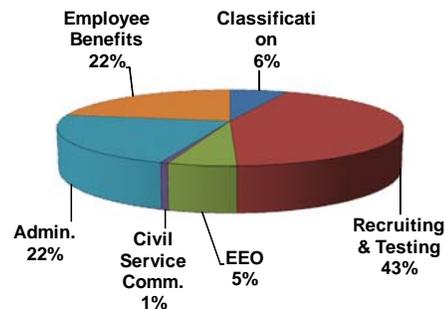
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



1500 – Fund 001-Human Resources
Marc Fox, Director of Human Resources
Personnel

Functional Area Summary

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	3,722,500	1,939,168	2,267,688	328,520	17%
Misc Revenue	11,040	50,350	50,400	50	0%
TOTAL REVENUES	3,733,541	1,989,518	2,318,088	328,570	17%
APPROPRIATIONS					
Salaries and Employee Benefits	1,952,075	2,212,821	2,083,449	(129,372)	(6%)
Services and Supplies	412,929	491,797	500,202	8,405	2%
Other Charges	81,698	78,741	82,953	4,212	5%
Other Financing Uses	85,461	90,597	81,988	(8,609)	(10%)
Intra-Fund Transfers	6,383	7,100	7,100	0	0%
TOTAL APPROPRIATIONS	2,538,545	2,881,056	2,755,692	(125,364)	(4%)
NET COUNTY COST	(1,194,995)	891,538	437,604	(453,934)	(51%)

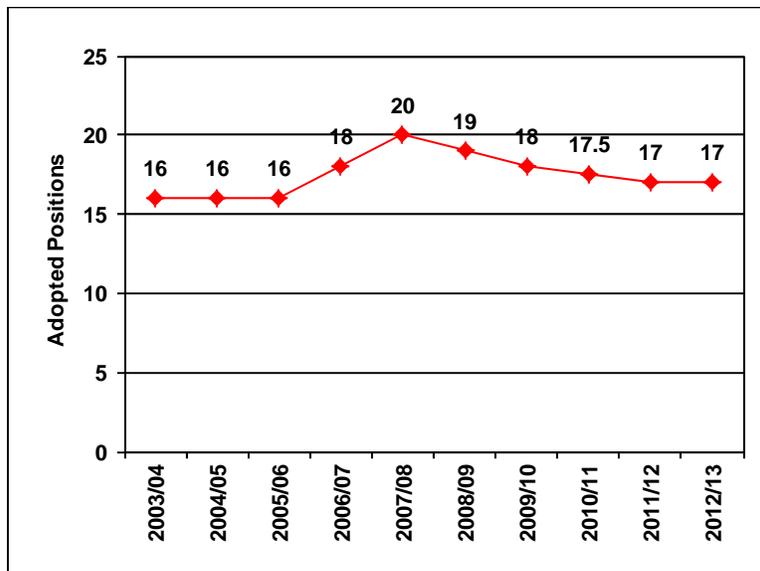
SUMMARY OF SIGNIFICANT ADJUSTMENTS

For FY2012/13, there is an increase of \$318,134 in A-87 cost plan cost recovery revenues.

SUMMARY OF POSITION CHANGES

None.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

None.

Summary of Other Administered Budgets

**1500 – Fund 001-Human Resources
 Marc Fox, Director of Human Resources
 Personnel**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1103 EMPLOYEE DEVELOP & RECOGNITION	596,327	670,864	397,905	(272,959)	(41) %
1830 RISK MANAGEMENT	12,037,439	14,894,084	12,120,484	(2,773,600)	(19) %
APPROPRIATIONS					
1103 EMPLOYEE DEVELOP & RECOGNITION	493,395	459,895	440,733	(19,162)	(4) %
1830 RISK MANAGEMENT	13,532,797	15,116,250	14,996,308	(119,942)	(1) %
NET CHANGE					
1103 EMPLOYEE DEVELOP & RECOGNITION	102,932	210,969	(42,828)	(253,797)	(120) %
1830 RISK MANAGEMENT	(1,495,358)	(222,166)	(2,875,824)	(2,653,658)	1,194 %

A summary of the budgets administered by the Human Resources Department is provided on the following pages.

1103 – Fund 001-Employee Development & Training Summary of Other Administered Budgets
Marc Fox, Director of Human Resources
Legislative & Administration

FUNCTION AND RESPONSIBILITY

The Employee Development and Recognition Program funds the County's Tuition Reimbursement Program and strives to provide departments with well-trained and motivated staff, promotes employee involvement in the accomplishment of the County's goals and objectives, and provides recognition to employees for exceptional service contributions to the County.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Internally developed and implemented Time Management Training based on employee responses to the Countywide Training Needs Assessment.

WORKLOAD INDICATORS

- 778 employees from 15 departments have been trained in Microsoft Office 2010 applications.
- Offered 41 professional development/training classes, excluding County-mandated sessions, to all County employees.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	546,327	670,864	397,905	(272,959)	(41%)
Misc Revenue	50,000	0	0	0	0%
TOTAL REVENUES	596,327	670,864	397,905	(272,959)	(41%)
APPROPRIATIONS					
Salaries and Employee Benefits	358,600	209,302	213,894	4,592	2%
Services and Supplies	123,845	238,706	212,153	(26,553)	(11%)
Other Charges	0	0	3,392	3,392	0%
Other Financing Uses	8,458	9,637	8,744	(893)	(9%)
Intra-Fund Transfers	2,491	2,250	2,550	300	13%
TOTAL APPROPRIATIONS	493,395	459,895	440,733	(19,162)	(4%)
NET COUNTY COST	(102,932)	(210,969)	42,828	253,797	(120%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget of \$437,341 reflects decreases of \$272,959, or 41%, in revenues and \$22,554, or 41%, in expenditures when compared to the FY2011/12 Adopted Budget. As a result, Net County Costs increased by \$250,405, or 118.7% for FY2012/13 reflecting an accounting change made in FY2010/11.

The primary funding source for this Division is Administration Overhead of \$317,045, for reimbursements from County departments for their allocated share of costs for training services provided by the Employee Development and Recognition Division. These revenues are estimated to decrease by \$268,351, or 45.8%, from the previous fiscal year mainly due to a reorganization that transferred the Employee Benefits Division and its associated Administration Overhead revenues from Employee Development and Recognition Division to Human Resources in FY2010/11. Due to timing, the fiscal impact of this change in the Cost Allocation Plan is reflected two years in arrears.

Other funding source includes Inter fund Services Provided – County of \$76,860. This is a reimbursement from the Department of Health and Social Services (HSS) for the costs of 1.0 FTE Office Assistant I that directly supports HSS training. These revenues are estimated to decrease by 1,358, or 1.7%, due to reductions in salary expenses associated with changes in employee benefit costs.

Primary costs for the Employee Development and Recognition Division are:

- Education and Training of \$84,000, which reflects a decrease of \$31,000, or 27%. This covers the costs of the following:
 - \$80,000 contract with Vacaville Unified School District for Microsoft Office 2010 training
 - \$3,000 for Share Point training

Summary of Other Administered Budgets 1103 – Fund 001-Employee Development & Training
Marc Fox, Director of Human Resources
Legislative & Administration

- \$1,000 for Organizational Development Officer/Training Officer training
- Tuition Reimbursements of \$60,000, which are set at the same level as last fiscal year, provide tuition reimbursements to employees in accordance with their specific collective bargaining agreement with the County.
- Computer Components of \$16,652 have also been included in the Recommended Budget to replace 10 obsolete computers in the County Administration Center (CAC) Computer Training Room per the County's refresh policy and purchase one scanner for training evaluation forms.

SUMMARY OF POSITION CHANGES

None.

FUNCTION AND RESPONSIBILITY

The Risk Management Division provides administrative support services to assist other County departments in addressing the Board's priorities relating to the management of the county's risk exposures. It is the goal of Risk Management to reduce the County's exposure to financial loss through the administration and management of the County's insurance and safety programs. Functioning as a service and consulting organization to

County departments, Risk Management develops and maintains programs to control losses.

Budget Summary:	
FY2011/12 Third Quarter Projection:	14,300,159
FY2012/13 Recommended:	14,996,308
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	7

1821 Administration

This program oversees and directs the administration and management of the Liability and Workers' Compensation Programs; directs the administration and management of the Occupational Health Program; purchases commercial property insurance for County-owned and/or leased buildings, and purchases other insurance for specific risks associated with operations of various departments. This Division also oversees and directs the County's Compliance Program to prevent costly litigation, and to help ensure state and federal code and statute compliance.

1822 Liability

This program administers the County's Liability Insurance programs; monitors and directs administration of the program through the California State Association of Counties - Excess Insurance Authority (CSAC-EIA) Primary General Liability Insurance Program, Excess Liability Insurance Program, and Medical Malpractice Insurance Program; assists County Counsel with civil lawsuits; and manages County risks.

1823 Workers' Compensation and Safety

This program assists employees in filing claims; monitors and directs administration of the Workers' Compensation program through the County's self-insurance program; provides disability management services; implements Cal-OSHA mandated loss prevention and safety programs; administers the County's Occupational Health and Safety Program; and administers the County's Employee Wellness Program.

1824 Property

This program ensures that all County property is covered by adequate property casualty insurance.

1825 Unemployment

This Division provides unemployment insurance coverage for all County employees on a self-insured basis.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$14,996,308 reflects decreases of \$2,773,600, or 18.6%, in revenues and \$119,942, or 0.8%, in expenditures when compared to the FY2011/12 Adopted Budget. As a result, Fund Balance is decreased by \$2,653,658, or 1194.4%.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Implemented "Brown Bag Lunch and Learn" series for supervisors and managers (jointly with HR staff).
- Developed and implemented an online compliance training module.
- Conducted RFP for Workers' Compensation third party administrator contract and recommended change in provider.

WORKLOAD INDICATORS

- 7% increase in FMLA claims

Summary of Other Administered Budgets

1830 – Fund 060-Risk Management
Marc Fox, Director of Human Resources
Other General

- 20% increase in ergonomic evaluations
- 29% increase in workers' compensation claims
- 26% increase in ADA cases

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	129,083	130,000	92,000	(38,000)	(29%)
Charges For Services	11,640,487	14,619,084	11,845,484	(2,773,600)	(19%)
Misc Revenue	240,205	145,000	183,000	38,000	26%
Other Financing Sources	27,664	0	0	0	0%
TOTAL REVENUES	12,037,439	14,894,084	12,120,484	(2,773,600)	(19%)
APPROPRIATIONS					
Salaries and Employee Benefits	774,893	708,802	726,599	17,797	3%
Services and Supplies	12,349,406	14,021,068	13,935,489	(85,579)	(1%)
Other Charges	374,449	355,757	307,726	(48,031)	(14%)
Other Financing Uses	34,049	30,623	26,494	(4,129)	(13%)
TOTAL APPROPRIATIONS	13,532,797	15,116,250	14,996,308	(119,942)	(1%)
NET GAIN(LOSS)	(1,495,358)	(222,166)	(2,875,824)	(2,653,658)	1194%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

1822 Liability

The primary funding source for the Liability Division of \$4,594,951 from charges to user departments for their allocated share of liability insurance costs. These revenues are estimated to increase by \$1,375,315, or 41.3%, when compared to last fiscal year. For FY2012/13 the Department will use some of the higher accrued Fund Balance to offset the cost of liability insurance for departments as a one year savings to departments.

Other Revenue of \$183,000 is received from the Department of Health and Social Services as reimbursement for malpractice insurance payments paid on its behalf. It reflects a \$38,000 increase due to the higher malpractice insurance costs.

The primary costs for liability are:

- Insurance – Cost of \$3,627,000, an increase of \$819,784, or 29.2%, due to insurance higher rates. Included are:
 - Primary Liability Insurance of \$1,120,000
 - Excess Liability Insurance of \$2,294,000
 - Pollution Liability Insurance of \$11,000
 - SLIP - \$4,000
- Insurance Claims of \$450,000 for primary liability insurance payments under the \$10,000 deductible limit is projected to remain at the same level as last fiscal year.
- Malpractice Insurance of \$183,000, showing an increase of \$38,000, due to higher rates.

1823 Workers' Compensation and Safety

The primary funding source for the Workers Compensation Division is from charge back to user departments for their allocated share of workers compensation insurance. These revenues are estimated to decrease by \$1,275,000, or 15.7%, when compared to last fiscal year for a total recovery in FY2012/13 of \$6,630,000. The decrease for FY2012/13 is due to the use of

one-time fund balance available in workers compensation insurance. This results in a savings of \$795,000 to user departments for FY2012/13.

Primary costs are:

- Insurance – Other of \$2,031,000 with an increase of \$246,000 due to higher rates. Included are:
 - Excess workers Insurance Compensation of \$1,896,000
 - Department of Industrial Relations - \$135,000
- Insurance Claims of \$3,825,038, reflect a decrease of \$745,877 due to lower anticipated payouts for self-insured workers insurance compensation claims.
- Other Professional Services of \$1,133,449, cost have slightly increased by \$12,934, to cover the contract costs of the following:
 - Workers Compensation Third Party Administration Fees - \$500,000
 - Occu-Med contract - \$135,000
 - Reimbursement to the Department of Health and Social Services for Occupational Health staff costs - \$453,449
 - California Industrial Hygiene for indoor air quality evaluations - \$45,000
- Psychological Evaluation Service of \$110,000 with a decrease of \$25,000 for the costs of psychological testing for Probation employees being charged directly to the department.

1824 Property

The primary funding source for the Property Insurance Division costs of \$420,533 is derived from charges to user departments for their allocated share of property insurance expenses. These revenues are estimated to decrease by \$678,266, or 61.7%, when compared to last fiscal year. The use of fund balance to offset a portion of FY2012/13 costs of property insurance for departments has been included in the Recommended Budget. This results in savings of \$850,690 to user departments for FY2012/13.

Primary costs are:

- Insurance – Other of \$1,086,310 reflects an increase of \$180,742 due to higher rates, as follows:
 - Property Insurance – \$1,066,000
 - Bond Insurance - \$10,800
 - Airport Liability Insurance - \$6,000
 - Watercraft Insurance - \$3,000
- Insurance Claims of \$150,000 to reimburse Fleet Management for the costs of repairing County-owned vehicles damaged in accidents or vandalism, and County departments for deductibles for property insurance claims.

1825 Unemployment

The primary funding source for the Unemployment Insurance Division cost recovery from departments through rates allocated based on number of employees and past claim experience. The County Administrator recommends the use of available fund balance in unemployment insurance to address costs in FY2012/13. This will result in FY2012/13 savings of \$1,594,528 to user departments for unemployment insurance costs.

SUMMARY OF POSITION CHANGES

- 1.0 FTE Office Assistant III deleted on November 13, 2011 pursuant to Resolution 2011-276.



Elections

- Voter Registration
- Election Administration
- Redistricting Coordination
- Voter Information
- Candidate Information
- Campaign Disclosures
- Economic Interest
- Initiatives / Petitions

DEPARTMENTAL PURPOSE

The Registrar of Voters (ROV) is a Division of the Department of Information Technology charged with conducting fair and impartial federal, state, local and school elections as mandated by the Constitutions of the United States and the State of California, the State of California Elections Code, Government Code, Education Code, Health & Safety Code, and the Water Code.

Budget Summary:	
FY2011/12 Third Quarter Projection:	3,791,520
FY2012/13 Recommended:	3,480,775
County General Fund Contribution:	3,271,775
Percent County General Fund Supported:	94.0%
Total Employees (FTEs):	10

FUNCTION AND RESPONSIBILITIES

There are six established election dates over a two-year election cycle. Elections are scheduled in Solano County in June and November every year, and may be scheduled in April in even years, and March in odd years. Mail ballot elections may be conducted in May and August of each year as well as in March of even-numbered years. Special, initiative, referendum, recall, and school bond elections are not limited to the regular election dates.

Costs for federal, state, and county elections are borne by the County, while the other jurisdictions (cities, schools and special districts) reimburse the County for the cost of conducting their elections. State special elections may be reimbursed at the discretion of the Legislature and Governor.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Conducted the November 2011 Uniform Districts Election with revenue over \$80,000 higher than estimated. Continued to rely on extra-help staff to partially compensate for the decrease in FTE staff. Successfully deployed electronic roster to half of county precincts in November 2011.
- There will be 33% fewer experienced full-time staff for the FY2012/13 elections, making it more difficult to fully prepare for elections. Additionally, with the retirement of the Assistant Registrar of Voters, remaining staff will need to assume additional responsibilities to successfully conduct the Presidential General Election in November.
- As schools close, for financial and other reasons, and other polling places decide they no longer want to host precinct boards, the task of finding a sufficient number of convenient accessible polling places will become more difficult. State requirements for surveying polling places – and potential polling places – for accessibility puts additional demands on fewer staff.
- Redistricting resulted in major shifts to precincts and voters therein but it also provided an opportunity to create precinct maps that better reflect where precinct boundaries actually are. Water districts continue to provide shifting targets that vary from year to year, making static maps impossible. Also, the Solano Community College and Fairfield-Suisun Joint Unified School Districts are moving to electing trustees by division; this will need to be accommodated in very short order between the June primary and November 2012 general elections.

- New databases were implemented for conflict of interest (Form 700) filers and campaign disclosure filing. As these are integrated into the flow of ROV workloads, they will become more valuable.

WORKLOAD INDICATORS

- ROV staff processed 35,879 voter file transactions in the 2011 calendar year. Voter registration increased 1% to 200,075. There were 7,517 voters added while 2,030 moved out-of-county or became inactive; the remainder were changes to existing records.
- The November 2011 districts election continued the trend of increased vote-by-mail (VBM) turnout. While ROV prepared for a large turnout, voters largely ignored the election resulting in an overall turnout of 26.9% with 52,152 voters out of 193,944 participating. VBM voters made up 76% of the turnout. Approximately 53% of voters are permanent VBM voters. Roughly two out of three new registrations elect to be permanent VBM voters. Also, there are nearly 5,000 voters in mail ballot precincts.
- During 2011, ROV received, filed, and made available to the public nearly 1,000 Statements of Economic Interests (FPPC Form 700) and financial disclosure documents from over 130 campaign filers.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ELECTIONS	534,145	826,034	209,000	(617,034)	(75) %
TOTAL REVENUES	534,145	826,034	209,000	(617,034)	(75) %
APPROPRIATIONS					
ELECTIONS	2,792,844	4,239,609	3,480,775	(758,834)	(18) %
TOTAL APPROPRIATIONS	2,792,844	4,239,609	3,480,775	(758,834)	(18) %
NET COUNTY COST					
ELECTIONS	2,258,699	3,413,575	3,271,775	(141,800)	(4) %
TOTAL NET COUNTY COST	2,258,699	3,413,575	3,271,775	(141,800)	(4) %
STAFFING					
ELECTIONS	12	10	10	0	0 %
TOTAL STAFFING	12	10	10	0	0 %

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$3,480,775 for ROV represents decreases of \$617,034 or 75%, in Revenues and \$758,834, or 18%, in Appropriations when compared to FY2011/12 Adopted Budget. As a result, the Net County Cost is decreased by \$141,800.

ROV primarily depends on the General Fund. To the greatest extent permitted by law, ROV costs are billed to the entities participating in a given election. Generally, federal and state election costs are borne by the County. FY2012/13 has one scheduled election, the November 2012 Presidential Election. Costs for this election will be partially offset by revenue from participating districts.

The decrease in revenues is primarily due to anticipated increased costs to be borne by the County in conducting the November 2012 Presidential Election. The decrease in expenditures is due to:

Labor costs reflect a decrease of \$81,526, largely due to decreases in extra-help staffing needed for one election as compared to two elections in FY2011/12, and reductions in the costs of employee benefits from labor cost changes.

Services and Supplies decreased \$670,511 also due to there being only one scheduled election in FY2012/13 versus the two scheduled elections in FY2011/12. In addition, one of the Department’s goals in FY2011/12 was to evaluate printing vendors’ costs and services. As a result, the County saved approximately \$20,000 for the November 8, 2011 election and anticipates additional savings for the June 5, 2012 election. The total FY2012/13 appropriation for Services and Supplies of \$1,875,179 includes Contracted Services of \$105,283 for election support services.

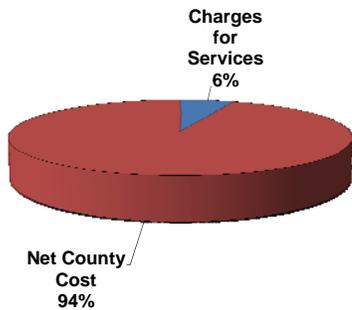
In an effort to reduce the number of ballots printed, the Department proposes to purchase two “ballot on demand” printers for \$51,540. These fixed assets would allow ROV to order the number of vote-by-mail and precinct ballots that are anticipated more than 30 days before the election but then print only the number of vote-by-mail ballots actually “ordered” by voters within 30 days of the election and will replace two printers acquired in 2004.

DEPARTMENT COMMENTS

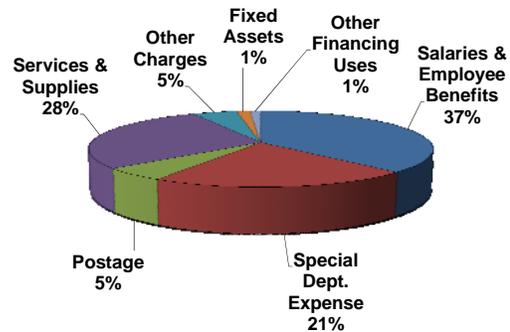
The Department’s FY2012/13 budget includes expansion of extra-help positions to accommodate the longer training period necessary for new extra-help, new laws being implemented and a higher turnout expected for the Presidential General Election. In addition, ROV has expanded personnel used for polling places for the 2012 General Election.

In January 2012 the Board authorized building improvements to support the vote-by-mail processing area on the sixth floor of the County Administration Center. The project was recently completed, in time for the June 2012 election. This processing area is expected to significantly improve ROV’s operation by centralizing the processing of returned VBM ballots within a single controlled environment with the necessary space to separate incoming VBM ballots from outgoing VBM ballots. In addition, the new location provides for a secure election process.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Intergovernmental Rev State	34,956	33,009	4,000	(29,009)	(88%)
Charges For Services	499,168	793,025	205,000	(588,025)	(74%)
Misc Revenue	22	0	0	0	0%
TOTAL REVENUES	534,145	826,034	209,000	(617,034)	(75%)
APPROPRIATIONS					
Salaries and Employee Benefits	1,159,214	1,382,549	1,301,023	(81,526)	(6%)
Services and Supplies	1,180,023	2,545,690	1,875,179	(670,511)	(26%)
Other Charges	386,133	224,549	168,474	(56,075)	(25%)
F/A Equipment	0	0	51,540	51,540	0%
Other Financing Uses	44,226	45,565	40,859	(4,706)	(10%)
Intra-Fund Transfers	23,248	41,256	43,700	2,444	6%
TOTAL APPROPRIATIONS	2,792,844	4,239,609	3,480,775	(758,834)	(18%)
NET COUNTY COST	2,258,699	3,413,575	3,271,775	(141,800)	(4%)

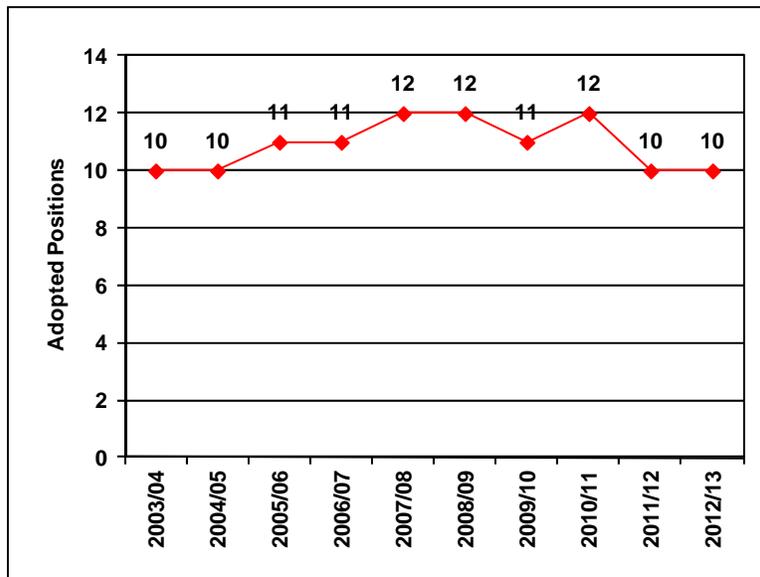
SUMMARY OF SIGNIFICANT ADJUSTMENTS

The decrease in Net County Cost is primarily due to only one scheduled election in FY2012/13, to be held on November 6, 2012, with some expenses distributed across multiple jurisdictions. In FY2011/12, there were two scheduled elections.

SUMMARY OF POSITION CHANGES

There are no position changes from the FY2012/13 Adopted Budget.

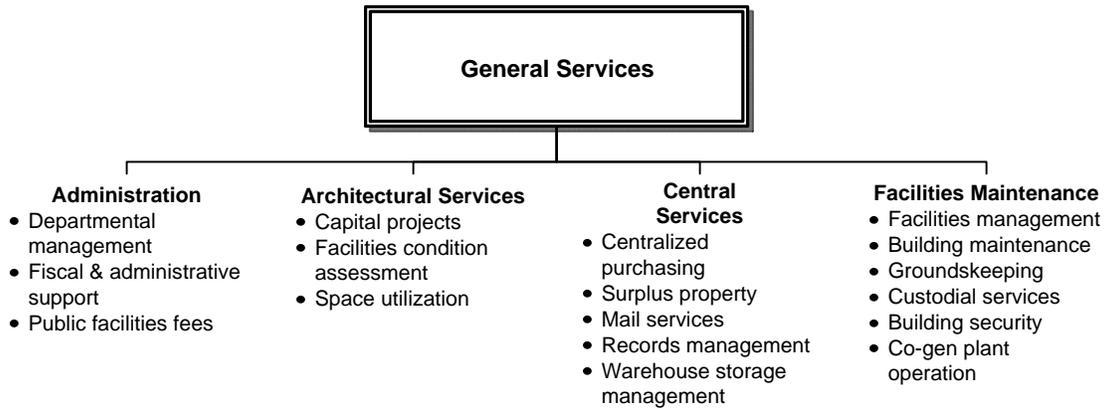
STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

- The elimination of SB 90 funding for permanent vote-by-mail costs will reduce revenues and increase school district costs by approximately 25%. Current law requires that counties submit SB 90 claims on behalf of school districts; however, with state reimbursement ending, the districts will be charged by the County for those costs.

- The Board of Supervisors has adopted a legislative position supporting acceptance of vote-by-mail ballots postmarked on or before Election Day but received after Election Day. Several bills have been introduced on this topic. There is no consensus among local election officials about the desirability of this concept other than the longer the period ballots are accepted, the more election integrity is jeopardized, as is timely completion of the canvass.
- A county-initiated move to develop online voter registration before 2012 was successful but state implementation is not targeted until July 2012 at the earliest. This will allow people with a California driver's license to complete a registration affidavit from a computer terminal. The DMV, if successful in finding the person's record, would return the person's signature to the County. In states where online registration has been implemented and used during an election cycle, as many as 85% of the people registering did so online. This holds great promise for offsetting staff reductions and ROV's reliance on extra-help during peak registration periods.
- On June 8, 2010, California voters approved Proposition 14, which created a "top two" or "open" primary election system. The passage of this proposition changed how the primary election for state constitutional offices, state legislative offices and U.S. congressional offices are conducted in California. These offices are now known as "voter-nominated" offices. All candidates running, regardless of their party preference, will appear on a single election ballot for the June 2012 election. The top two candidates receiving the most votes, regardless of party, will advance to the November 2012 election. The Department's FY2012/13 budget may need to be revisited once the Department has experienced this new process in conjunction with the anticipation of a higher voter turnout for the November Presidential Primary.
- In 2011, the United State Post Office developed a cost-saving plan in an effort to cope with the rapid decline in mail volume over the past ten years. The plan included the closure of several mail processing facilities nationwide, eliminating Saturday delivery, slowing first-class mail delivery, and renegotiating union contracts. The Senate and Assembly Committees have asked USPS to impose a six-month moratorium on the closures to ensure continued timely delivery of ballots through the November general election. USPS is expected to make a decision on the closure plan soon. The closures may result in a delay in the receipt of vote-by-mail ballots and election materials.
- A bill has been introduced in Congress that would eliminate the Election Assistance Commission (EAC). Created by the HAVA in 2002, the EAC has funded the replacement of voting systems throughout the country. It was also burdened by excessively high expectations and a lack of presidential and congressional support. Millions of dollars allocated for states were not used by the states (California has received all funds allocated and applied for) and Congress wants to use those funds to reduce the budget deficit. This will likely mean new voting systems are less likely to be developed as there are few states and counties with funds available to buy new systems and equipment.



DEPARTMENTAL PURPOSE

To provide our customers with a variety of reliable, quality, innovative services that promote a clean, safe and healthy place to live, learn, work and play.

Budget Summary:	
FY2011/12 Third Quarter Projection:	14,032,551
FY2012/13 Recommended:	13,947,974
County General Fund Contribution:	3,139,853
Percent County General Fund Supported:	22.5%
Total Employees (FTEs):	78.6

FUNCTION AND RESPONSIBILITIES

Administration

Sets departmental policies and procedures and monitors for compliance, provides financial administration and fiscal control, manages personnel and payroll, responsible for the operations of the County Events Center, and administers the County's capital projects and departmental budgets.

Architectural Services

Leads capital improvement planning and development of new and existing County facilities by providing architectural, engineering, and project construction management services.

Central Services

Provides support services to County departments, including purchasing and/or procurement, surplus property management and disposal, mail and courier services, and records management services.

Facilities Operations

- Facilities Maintenance

Provides comprehensive facilities management services, including project planning and implementation for non-complex construction projects; assists with capital project development and implementation; maintains HVAC systems; and provides building maintenance, for roofing, plumbing, electrical, keying, signage, masonry and carpentry services. In addition, Facilities Operations oversees the County's energy management functions, monitors utility usage, delivers conservation and renewable energy projects, and operates the County's Cogeneration Plan.

- Grounds Maintenance

Maintains turf areas, shrubs, trees and other elements associated with landscaping for County-owned property and provides litter removal for County parking lots in Fairfield and Vallejo.

- Custodial Services

Provides in-house custodial services for County-owned/occupied buildings and County-leased facilities whose agreements do not provide for such services.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSAccomplishments

- Performed architectural design, and project management services to complete 25 projects, which resulted in savings by not hiring consultants to perform these same services. *(Architectural)*
- Inventoried vacant space in County-owned facilities, managed relocation of County programs to County-owned space, and developed cost-modeling to determine cost-efficiencies and relocation effectiveness. *(Architectural)*
- Self-performed professional design services on 28 projects including feasibility studies, code analyses, construction documentation, permit drawings, and/or project/construction management. *(Architectural)*
- Recognized through a plaque of achievement by the U.S. Communities Government Purchasing Alliance and the National Institute of Governmental Purchasing for outstanding efforts and savings through participation in cooperative purchasing programs. *(Central Services)*
- Increased revenue of surplus sales by 53% and expect to exceed revenue projections by over \$40,000. This will enable Central Services to return over \$100,000 to the County General Fund. *(Central Services)*
- Introduced Managed Print Services concepts and issued an RFP in an effort to effectively manage the County's print output, reduce costs of printed material, and increase efficiency. *(Central Services)*
- Resumed maintenance responsibilities of 69,000 square feet of office space at the 355 Tuolumne Street facility following the completion of the building modernization as part of the Twin Campus Project *(Facilities Operations)* and assumed site management for the Fouts Springs Youth facility in 2011.

Challenges

- The four functions under Central Services, including surplus property, mail/couriers, records management and purchasing are located currently in four separate locations throughout Fairfield. In addition, Record Management's secure storage facility in leased space at 815 Chadbourne Road in Fairfield is nearing 96% capacity and due to expire September 30, 2014. The geographical separation of Divisional functions and potential need for additional storage space make it difficult to maximize reduced staffing resources to meet service demands. *(Central Services)*
- Increased maintenance activity is anticipated in the Jail Facilities as a result of increased population at the Claybank Jail due to relocation of state prisoners to the County facilities. The increased workload will place further strain on resources within Facilities Operations. *(Facilities Operations)*

WORKLOAD INDICATORSAdministrative Division

- In FY2011/12 processed 90 personnel actions, 2,392 timesheets for field staff, and scheduled 429 mandated and over 50 non-mandated trainings for over 89 employees. In addition, as part of the departmental training program, the personnel unit assisted 25-30 employees with one-on-one online training (3+ courses each – from login to completion) to bring staff up to date on mandated training.
- Managed the cost accounting and reporting requirements for 46 capital projects in FY2011/12 and monitored 76 associated contracts at a value of over \$44 million.

Architectural Services Division

- Managed 46 capital projects in FY2011/12 with a cumulative total project value of approximately \$115 million.

Michael J. Lango, Director of General Services**Other General**

- Developed a comprehensive Space Utilization Program and documented 683,000 gross square feet of space within 15 County-owned and leased facilities to plan and implement modifications to increase space efficiency.
- Implemented space consolidation projects have resulted in 13,708 gross square foot reduction in leased space yielding \$497,000 in annual savings to the County.
- Completed 95% construction of the new \$19,071,635 million, 35,000 gross square foot two-story William J. Carroll Government Center project in Vacaville to improve delivery of health and social services in an underserved area of the County.

Central Services Division

- In FY2010/11, processed 1,346 purchase orders; from July 1, 2011 – March 2012.
- In FY2010/11, issued and processed 45 Invitation for Bids (IFB) and Request for Proposals (RFP); and from July 1, 2011 – March 7, 2012, issued and processed 40 IFBs and RFPs.
- Maintains 22,940 boxes of official records under the County's Records Management Program.
- Planned, coordinated, and executed 142 moves of county staff and equipment from July 1, 2011 through March 15, 2012.

Facilities Operations

- Produced over 15 million kilowatt/hours of electricity from the County's cogeneration plant and photovoltaic Facilities in the last 12 months of service (February 2011 – February 2012). This represents 52% of the County's building electrical consumption and oversaw the overhaul of two of the generators in the plant.
- Executed 7,900 work order requests for the period of April 27, 2011 through April 26, 2012 for the maintenance, operations and improvements of 73 County owned and occupied facilities encompassing over 2 million square feet of space and 100 improved acres of land.

Functional Area Summary

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	914,863	463,532	326,964	(136,568)	(29) %
ARCHITECTURAL SERVICES	1,032,116	821,424	598,436	(222,988)	(27) %
CENTRAL SERVICES	2,001,666	1,538,585	1,444,623	(93,962)	(6) %
FACILITIES MAINTENANCE	<u>11,676,007</u>	<u>8,538,606</u>	<u>8,438,098</u>	<u>(100,508)</u>	<u>(1) %</u>
TOTAL REVENUES	15,624,652	11,362,147	10,808,121	(554,026)	(5) %
APPROPRIATIONS					
ADMINISTRATION	1,115,655	1,125,015	1,250,402	125,387	11 %
ARCHITECTURAL SERVICES	1,293,997	1,219,754	809,389	(410,365)	(34) %
CENTRAL SERVICES	1,716,455	1,762,867	1,712,195	(50,672)	(3) %
FACILITIES MAINTENANCE	<u>10,357,680</u>	<u>10,355,272</u>	<u>10,175,988</u>	<u>(179,284)</u>	<u>(2) %</u>
TOTAL APPROPRIATIONS	14,483,787	14,462,908	13,947,974	(514,934)	(4) %
NET COUNTY COST					
ADMINISTRATION	200,792	661,483	923,438	261,955	40 %
ARCHITECTURAL SERVICES	261,881	398,330	210,953	(187,377)	(47) %
CENTRAL SERVICES	(285,210)	224,282	267,572	43,290	19 %
FACILITIES MAINTENANCE	<u>(1,318,328)</u>	<u>1,816,666</u>	<u>1,737,890</u>	<u>(78,776)</u>	<u>(4) %</u>
TOTAL NET COUNTY COST	(1,140,865)	3,100,761	3,139,853	39,092	1 %

STAFFING					
ADMINISTRATION	7	7	9	2	29 %
ARCHITECTURAL	7	6	5	(1)	(17) %
CENTRAL SERVICES	13	10	10	0	0 %
FACILITIES MAINTENANCE	<u>59</u>	<u>53</u>	<u>54.6</u>	<u>2</u>	<u>3 %</u>
TOTAL STAFFING	86	76	78.6	1	1 %

DEPARTMENTAL BUDGET SUMMARY

The Department's Requested Budget of \$13,947,974 reflects decreases of \$554,026 or 4.9%, in revenues and \$514,934, or 3.6%, in expenditures when compared to the FY2011/12 Adopted Budget. As a result, Net County Cost is increased by \$39,092, or 1.3%.

DEPARTMENT COMMENTS

In FY2012/13, the following are significant projects that will have fiscal and operational impacts on the County:

Countywide Space Consolidation Program – the Department, along with other departments, is actively identifying ways to reduce building related expenditures in County-owned and leased facilities. The program is a focused and collaborative effort to evaluate program needs and space requirements within the context of technology initiatives, streamlined operations, and reduced fiscal resources. The goals are to reduce facility related costs. The primary goals of the Space Consolidation Program are:

- Provide the Board of Supervisors and County Administrator with qualified and financially feasible recommendations for the effective use and management of County facilities.
- Provide County departments with the most efficient and least expensive way to manage space needs and facilities related operational costs.
- Identify and implement opportunities to increase revenue from surplus real property

Michael J. Lango, Director of General Services
 Other General

- Space Consolidation efforts in FY 2011/12 generated approximately \$400,000 in one-time revenues through sale of surplus property, a reduction in County maintained space of 40,727 gross square feet and an estimated annual savings of \$497,000 through lease terminations.

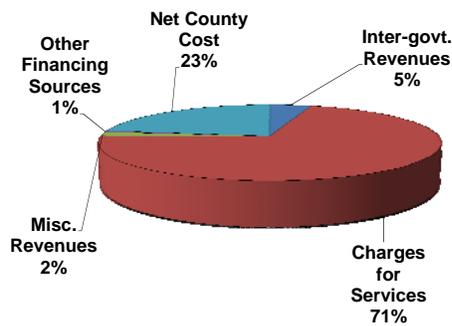
Animal Care Services Facility – the Department, working with the Sheriff’s Office, is determining the scope of services that the Shelter should provide for consideration and approval by the County and its seven city partners. Based on those approved services, a feasibility analysis for renovation/expansion of Animal Care Facilities at the existing Claybank site in Fairfield will be developed. The current facility is inadequate in terms of its capacity to meet existing requirements for animal care services. The physical condition of the shelter is deteriorating, with a growing number of more serious maintenance issues occurring at increased frequency, which require costly repairs.

During the period of July 1, 2011 to June 30, 2012, the cost of operations for the Facilities Operations Division was \$5.24 per square foot. This is equal to \$0.44 per square foot per month and is 28% below the industry average.

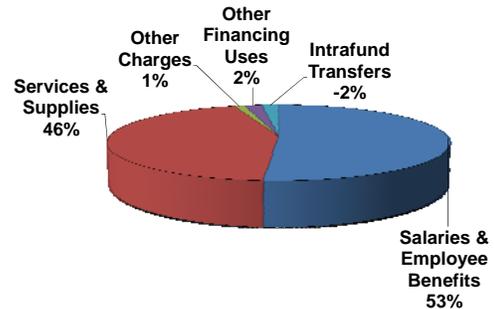
During the same period, the overall maintenance staffing ratio for Facilities Operations was 63,000 square feet per FTE and the Custodial staffing ratio was 42,000 square feet per FTE. These ratios, given current staffing levels, are 15% and 36% below industry average, respectively.

Since FY2010/11 Administrative Overhead (A-87) Revenue has decreased \$4,100,042 which is a direct result of reductions in department expenditures.

SOURCE OF FUNDS



USE OF FUNDS



Functional Area Summary

**1117 – Fund 001-General Services
Michael J. Lango, Director of General Services
Other General**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	26,977	27,650	23,650	(4,000)	(14%)
Intergovernmental Rev State	638,873	569,000	601,000	32,000	6%
Intergovernmental Rev Federal	0	112,319	0	(112,319)	(100%)
Intergovernmental Rev Other	36,660	34,799	34,799	0	0%
Charges For Services	14,386,206	10,452,804	9,833,902	(618,902)	(6%)
Misc Revenue	389,813	112,075	234,520	122,445	109%
Other Financing Sources	145,182	53,500	80,250	26,750	50%
Residual Equity Transfers	942	0	0	0	0%
TOTAL REVENUES	15,624,652	11,362,147	10,808,121	(554,026)	(5%)
APPROPRIATIONS					
Salaries and Employee Benefits	7,510,090	7,353,682	7,413,313	59,631	1%
Services and Supplies	6,560,230	6,643,016	6,357,592	(285,424)	(4%)
Other Charges	379,458	440,656	161,168	(279,488)	(63%)
Other Financing Uses	311,083	300,627	281,940	(18,687)	(6%)
Intra-Fund Transfers	(277,074)	(275,073)	(266,039)	9,034	(3%)
TOTAL APPROPRIATIONS	14,483,787	14,462,908	13,947,974	(514,934)	(4%)
NET COUNTY COST	(1,140,865)	3,100,761	3,139,853	39,092	1%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Administration

The Administration Division's share of Net County Cost reflects an increase of \$261,955, or 39.6%, when compared to last fiscal year. This change is primarily due to the net result of a \$138,668 decrease in revenues from Department Administration Overhead charges resulting from the transfers of the Animal Care Services Division and the Parks and Recreation Division to the Sheriff's Office and the Department of Resource Management, respectively, at the beginning of FY2011/12.

There is a The \$135,127 increase in salary expenses is the result of the transfers of 1.0 FTE Accountant position from the Architectural Services Division, and 1.0 FTE Office Assistant III positions from the Division of Real Estate Service to the Administration Division, as part of the consolidation of Departmental administration and fiscal services. Additional increase is attributable to the full year funding for the Department's Deputy Director position, which only had appropriations to cover the last six months in the FY2011/12 Adopted Budget.

Architectural Services

The Architectural Services Division's share of Net County Cost reflects a decrease of \$187,377 when compared to last fiscal year. This net change is primarily due to a \$222,988 net decrease in revenues from Charges for Services resulting from:

- Reduction in Division billable expenses due to the transfer of 1.0 FTE Accountant position to the Administration Division
- Revision of billing rates which resulted in lower rates used for direct billing charges to billable projects

The associated expenses of non-billable hours to projects in the current year will be recovered through the Cost Allocation Plan in FY2014/15

The \$410,365 decrease in total expenditures reflects a \$147,327 decrease in salary expenses due to the transfer of 1.0 FTE position to the Administration Division, savings in retirement and health insurance costs due to employee labor concessions, and lower rates for unemployment and workers compensation insurance. In addition there is a \$240,106 decrease in County Administration Overhead charges which was the result of overbilling in prior years. The new billing rates eliminate the reimbursements of excess direct billing charges which have caused these charges in prior years. As a central services activity, the Architectural Services Division should be generating Administration Overhead revenues through the Cost Allocation Plan.

Michael J. Lango, Director of General Services
Other General

Central Services

The Central Services Division's share of Net County Cost reflects an increase of \$43,290 when compared to FY2011/12.

The net change is primarily the result of an \$115,709 decrease in Administration Overhead revenues, offset by a decrease of \$56,663 reduction in salary expenses. The lower revenues reflect the decrease in the Division's operating costs that are being charged to user departments through the Cost Allocation Plan. The decrease in salary expenses is the result of savings in retirement and health savings costs from employee labor concessions.

Facilities Operations

The Facilities Operations Division's share of Net County Cost reflects a decrease of \$282,335 when compared to last fiscal year. This change is primarily the net result of an \$80,319 decrease in intergovernmental revenues due to the expiration of an \$112,319 lighting retrofit grant for the County Events Center (CEC) received last year, offset by a \$32,000 increase in revenues from the Courts for their share of the Co-Generation utility charges. The revenue loss from the lighting retrofit grant comes with a corresponding decrease in expenditures.

The \$228,474 decrease in expenditures is due mainly to a \$142,319 reduction in building maintenance and improvements due to the elimination of \$112,319 in expenditure for the CEC lighting retrofit, which was completed last year, and \$30,000 less in periodic building maintenance and improvement charges.

The Budget reflects a \$130,674 decrease in utility charges (gas and electricity) mainly due to lower natural gas prices. The lower prices translate to lower utility charges from Pacific Gas and Electric (PG&E) and decreased expenses for the County's bulk purchase of natural gas for its Co-Generation Plant. Energy use in County buildings is anticipated to remain at the same low level as last year because of anticipated mild winter and summer seasons. In addition there is a \$42,832 decrease in water charges due conservation measures implemented in grounds maintenance. These savings are realized in spite of a 7.02% increase in water rates.

Grounds Maintenance

The Grounds Maintenance Division's share of Net County Cost reflects an increase of \$41,283 when compared to last fiscal year. This is primarily the net result of the following offsetting decreases in revenues and expenditures which include a \$79,814 decrease in charges for services mainly due to lower Administration Overhead revenues from the Cost Allocation Plan as a result of reductions in the Division's allocated operating costs and a \$31,953 decrease in salary expenses from reduced overtime costs, lower retirement costs from employee labor concessions, and lower rates for workers compensation and unemployment insurance charges.

Custodial Services

The Custodial Services Division's share of Net County Cost reflects an increase of \$162,276 when compared to last fiscal year. The increase is the net result of a \$77,555 decrease in revenues from charges for services, mainly due to a \$194,402 reduction in Administration Overhead revenues from the Cost Allocation Plan, offset by an increase of \$116,847 in direct billed charges to user departments. The reduction in revenues from the Cost Allocation Plan reflects the lower allocated operating costs of the Division that are the results of the continuing cost reduction strategies implemented over the past few years. The increase in direct billed charges accounts for the additional custodial services that will be provided to the new William J. Carroll Government Center when it opens up in the Fall of 2012.

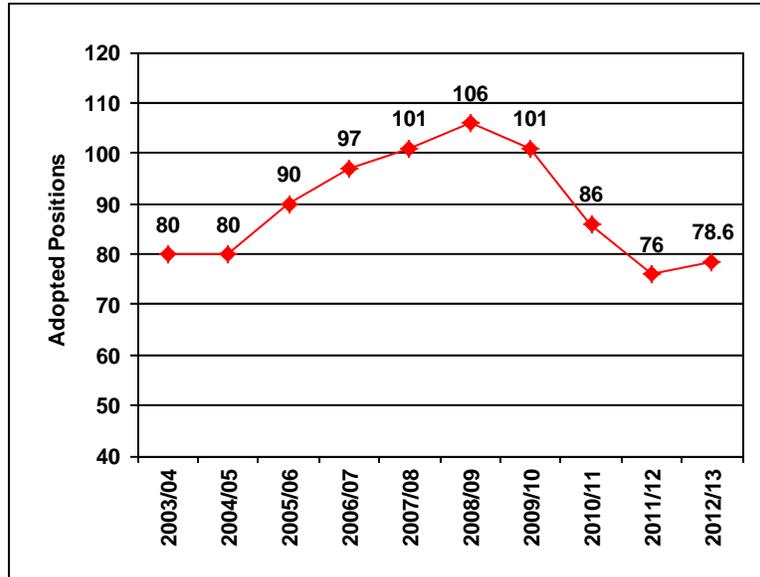
There is a \$77,374 increase in salary expenses due to the addition of 1.0 FTE Custodian position to support the additional custodial services for the new William J. Carroll Government Center. The full cost of this position is fully offset by revenues from charges to the Department of Health and Social Services.

SUMMARY OF POSITION CHANGES

- The Requested Budget recommends the following changes:
 - Addition of 1.0 FTE Custodian starting in September 2012 to service the William J. Carroll Government Center facility due to open in October 2012.

- Transfer of 0.60 FTE Building Trades Mechanic (Lead) (BU 2802 – Fouts Springs Youth Facility) from Probation Department

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Uniform Construction Cost Accounting Act – On July 1, 2011, the informal bid limit prescribed by Section 22032 of Public Contract Code increased to \$175,000 effective for the fiscal year beginning July 1, 2011. By contrast, the County’s current informal bidding limit, which can range from \$10,000 for most County projects to \$20,000 for road projects, varies according to applicable law. Solano County currently does not voluntarily participate in the Act. With the recently raised limit, staff is internally evaluating the advantages and disadvantages to evaluate whether the County would benefit from participation in the Act, which is voluntary. Currently, 35 of the 58 California Counties participate in the program.

With the projected completion of the William J. Carroll Government Center in August 2012, and with the construction of the new County Jail being the last major project on the schedule, the County anticipates a major shift towards smaller, capital maintenance-type projects in the foreseeable future. This is consistent with the current economic reality where the County can only allocate limited financial resources towards capital renewal projects. With the appropriations included in the Recommended Budget, the remaining funds in the Deferred Capital Renewal Reserve will be depleted.

The Department of General Services has been tasked to conduct a forward looking study to identify the critical capital renewal projects in the next three years and prioritized those projects that can be undertaken with the limited resources available. The Department is also being tasked to evaluate its existing model for project management to determine if this model provides the most efficient model for the management and oversight of the types of projects that are identified in the analysis.

1117 – Fund 001-General Services
Michael J. Lango, Director of General Services
Other General

Summary of Other Administered Budget

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1642 REAL ESTATE SERVICES	1,003,428	894,079	856,732	(37,347)	(4) %
1901 REPROGRAPHICS	332,481	-	-	-	- %
2801 FOUTS SPRINGS RANCH	3,596,342	3,934,501	166,188	(3,768,313)	(96) %
3001 GEN SVCS SPECIAL REVENUE FUND	4,177	2,150	260	(1,890)	(88) %
3100 FLEET MANAGEMENT	3,909,928	4,845,479	3,903,940	(941,539)	(19) %
9000 AIRPORT	3,144,525	1,562,397	891,177	(671,220)	(43) %
9050 SPECIAL AVIATION DEPT	41,150	-	-	-	- %
APPROPRIATIONS					
1642 REAL ESTATE SERVICES	291,144	305,084	220,244	(84,840)	(28) %
1901 REPROGRAPHICS	350,748	-	-	-	- %
2801 FOUTS SPRINGS RANCH	4,207,930	3,458,021	166,188	(3,291,833)	(95) %
3001 GEN SVCS SPECIAL REVENUE FUND	3,940	12,024	9,273	(2,751)	(23) %
3100 FLEET MANAGEMENT	4,302,212	5,886,918	4,016,094	(1,870,824)	(32) %
9000 AIRPORT	1,888,972	1,992,238	905,733	(1,086,505)	(55) %
9050 SPECIAL AVIATION DEPT	41,138	-	-	-	- %
NET CHANGE					
1642 REAL ESTATE SERVICES	712,284	588,995	636,488	47,493	8 %
1901 REPROGRAPHICS	(18,267)	-	-	-	- %
2801 FOUTS SPRINGS RANCH	(611,587)	476,480	-	(476,480)	(100) %
3001 GEN SVCS SPECIAL REVENUE FUND	237	(9,874)	(9,013)	861	(9) %
3100 FLEET MANAGEMENT	(392,283)	(1,041,439)	(112,154)	929,285	(89) %
9000 AIRPORT	1,255,552	(429,841)	(14,556)	415,285	(97) %
9050 SPECIAL AVIATION DEPT	12	-	-	-	- %

A summary of the budgets administered by the General Service's Department is provided on the following pages.

FUNCTION AND RESPONSIBILITY

Real Estate Services provides real estate and property management services in support of the County’s operational and asset management needs. Real Estate Services negotiates transactions (acquisitions, sales, leases and adaptive re-use of real property) and manages the County’s portfolio of real estate assets to ensure appropriate maintenance levels, minimize operating expenses and maximize revenues from administered leases, and evaluates disposition and development potential. In addition, Real Estate Services is responsible for administering agreements with the local Veterans groups and the franchise agreements for cable television and garbage services in the unincorporated areas of the County.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Licenses, Permits & Franchise	121,628	123,703	97,815	(25,888)	(21%)
Revenue From Use of Money/Prop	674,487	609,340	658,913	49,573	8%
Charges For Services	207,313	161,036	96,004	(65,032)	(40%)
Misc Revenue	0	0	4,000	4,000	0%
TOTAL REVENUES	1,003,428	894,079	856,732	(37,347)	(4%)
APPROPRIATIONS					
Salaries and Employee Benefits	206,414	218,404	136,448	(81,956)	(38%)
Services and Supplies	68,705	72,429	69,357	(3,072)	(4%)
Other Charges	2,247	2,989	2,208	(781)	(26%)
Other Financing Uses	9,083	9,407	5,429	(3,978)	(42%)
Intra-Fund Transfers	4,695	1,855	6,802	4,947	267%
TOTAL APPROPRIATIONS	291,144	305,084	220,244	(84,840)	(28%)
NET COUNTY COST	(712,284)	(588,995)	(636,488)	(47,493)	8%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Real Estate Division's Net County Costs reflects a decrease of \$47,493 when compared to the FY2011/12 Recommended Budget. This is due to \$37,347 reduction in revenues primarily from the decrease in Administration Overhead revenues from the A-87 Cost Allocation Plan and lower revenues from charges for services received from user departments requiring real estate services support and an \$81,956 decrease in salary expenses due to the transfer of 1.0 FTE Office Assistant III position to the Administration Division.

The following significant events have occurred in FY2011/12:

- In conjunction with the Space Consolidation Program, three leases were terminated, which eliminated approximately \$740,000 in potential annual rent obligations for the Department of Health and Social Services and the program were moved into available County space.
- Negotiated a 3-year lease extension for 27,000 square feet of warehouse space to achieve a \$40,000 annual rent reduction for General Services records warehouse and the Registrar of Voters off-site record and equipment storage.
- Negotiated four revenue leases for County-owned property, which increased annual General Fund revenues by approximately \$35,000
- Sold three surplus real properties for approximately \$400,000 in one-time General Fund revenues

SUMMARY OF POSITION CHANGES

None.

3001 – Fund 301-General Services Special Rev. Fund Summary of Other Administered Budget
Michael J. Lango, Director of General Services
Other General/Property Management

FUNCTION AND RESPONSIBILITY

The General Services Special Revenue Fund accounts for the expenditure of revenues collected or contributed to the Solano County Historical Records Commission for the maintenance of historical records on loan to the Commission for indexing and public access. The General Services Special Revenue Fund is a function of the Administrative Division of the General Services Department.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	87	90	60	(30)	(33%)
Charges For Services	590	400	200	(200)	(50%)
Misc Revenue	3,500	1,660	0	(1,660)	(100%)
TOTAL REVENUES	4,177	2,150	260	(1,890)	(88%)
APPROPRIATIONS					
Services and Supplies	3,910	11,924	9,237	(2,687)	(23%)
Other Charges	30	100	36	(64)	(64%)
TOTAL APPROPRIATIONS	3,940	12,024	9,273	(2,751)	(23%)
CHANGE IN FUND BALANCE	(237)	9,874	9,013	(861)	(9%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

This budget reflects the elimination of contributions from the Assessor/Recorder for the storage of Assessor/Recorder historical records to the Special Revenue fund, a reduction of \$1,660.

In addition, an estimated FY2011/12 fund balance available of \$9,013 is used as a means of financing the Requested Budget. The department requests that all fund balance available at the end of FY2011/12 be transferred to the operating budget for use in support of the Historical Records Commission to help defray costs budgeted in the General Services Special Revenue Fund in support of the Historical Records Commission's volunteer work for the County.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

DEPARTMENTAL PURPOSE

Fleet Management is responsible for providing comprehensive services for all vehicular equipment needs of all County Departments, multiple cities and special districts within Solano County.

FUNCTION AND RESPONSIBILITY

Fleet Management is responsible for providing the following services: monthly and daily vehicle rentals, equipment maintenance and repair, management of seven fuel sites, and acquisition and disposal of equipment. Fleet Management is a division of the General Services Department.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Reduced mobile-source air pollution from Solano County operations by maintaining the percentage of certified low emission vehicles within the fleet at 85%.
- Maintained the percentage of hybrid and electric vehicles at 5% of the light equipment fleet, or 22 vehicles.
- Experienced a slight decrease in the usage of and the number of light equipment vehicles in the fleet that are capable of operating on E85 alternative fuel from 23% to 20%. (93 E85 of 462 vehicles)
- Continued low staffing levels have resulted in a 132 vehicles per mechanic ratio. This ratio is much higher than the Industry standard of 80 vehicles per mechanic which delays equipment maintenance and repair completion.

WORKLOAD INDICATORS

- Maintains and services 462 County vehicles including 91 vehicles leased to outside agencies.
- Maintains and services over 125 Department owned vehicles including road graders, loaders, and other public works heavy equipment.
- Maintains and services 12 emergency building generators at County owned properties.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for Fleet Management of \$4,016,094 represents an overall decrease of \$941,539, or 19.4%, in revenues and \$829,385, or 17%, in expenditures when compared to the FY2011/12 Adopted Budget.

The primary funding sources for the Fleet Management Division are:

Vehicle rental fees of \$1,574,521 which show a reduction of \$199,125. These fees are derived from monthly charges to County departments for assigned vehicles and daily rentals from the vehicle pool. The decrease in fees are attributable to reduction in assigned vehicles as departments turn in excess or low-use vehicles and restrict their use of daily rentals from the vehicle pool.

Revenues from sale of fuel of \$1,008,000, which reflect an increase of \$67,200 from the previous fiscal year, as fuel prices continue to rise. The revenues are generated from the resale of gasoline and diesel to County departments, including a 12% overhead charge. The decrease in sales is partially offset by savings from a volume decrease in fuel that is purchased for resale.

Other Charges for Services of \$1,095,324 which are projected to decrease by \$168,065. These revenues are derived from charges to department for vehicle maintenance and fees charged to five outside agencies, which include the City of Dixon, City of Suisun City, City of Rio Vista, Solano Community College and Solano Superintendent of Schools, for vehicle rental and repair services. Also included are revenues received from the maintenance of the heavy equipment and vehicles assigned to Transportation Division and the Sheriff's Office.

The primary costs for the Division are:

Salary and benefits of \$863,319, which are projected to decrease by \$4,214, or 0.5%, from the previous fiscal year due mainly to a decrease of \$47,781 in retirement costs resulting from employee labor concessions, offset by a small increase for the full year salary, health insurance and FICA costs of an employee. The continuing additional cost of the PARS Supplemental Retirement Plan for a facilities operations supervisor further mitigates the savings.

3100 – Fund 034-Fleet Management
Michael J. Lango, Director of General Services
Other General

Summary of Other Administered Budget

Maintenance equipment charges of \$594,000, which is estimated to decrease by \$13,000 due to the decrease in the number of fleet vehicles. These charges cover the costs of vehicle parts, materials, non-Fleet Management labor and vehicles.

Purchases for resale of \$900,000, which reflect an increase of \$60,000 due to the continual rise in fuel costs.

Equipment – Vehicles of \$1,277,017 show a decrease of \$684,280. The FY2012/13 vehicle replacement schedule calls for the replacement of 75 vehicles.

DEPARTMENT COMMENTS

Revenue shortfalls have resulted from County departments and contracted outside agencies reducing the number of vehicle leases and usage of fleet vehicles. Countywide budgetary constraints have had the following impacts on the Fleet Management Division:

- Total fleet size has been reduced by 51 vehicles (9%), from a high of 513 vehicles in FY2008/09 to the current 462 vehicles. The turn-in of vehicles on monthly leases has resulted in related savings in operations to departments and decreases in offsetting reimbursements for Fleet operations.
- Some reduction in vehicle maintenance and repair expense is anticipated due to the reduction in fleet size.
- Use of daily pool vehicle rental and miles traveled in monthly leased vehicles and department-owned vehicles have declined over the past year. Daily rental revenues and mark-up on fuel used have had corresponding decreases as the number of vehicles and the amount of travel in many departments decreased.
- There were vehicles that were due to be replaced in FY 09-10 that were not replaced in that fiscal year. Instead, these vehicles were charged only the overhead portion of the Monthly Rate during FY2009/10. The majority of these vehicles have since been replaced.

The current performance measure of 132 vehicles per mechanic is above the industry standard of 80 vehicles per mechanic. This increase in workload has resulted in longer shop time for vehicle maintenance/repair and slower field response time for service/repair of heavy equipment from the Transportation Division and the Sheriff's Office.

DETAIL BY REVENUE		2011/12		FROM	
CATEGORY AND	2010/11	ADOPTED	2012/13	ADOPTED TO	PERCENT
APPROPRIATION CATEGORY	ACTUALS	BUDGET	RECOMMENDED	RECOMMENDED	CHANGE
REVENUES					
Licenses, Permits & Franchise	4,887	0	0	0	0%
Revenue From Use of Money/Prop	21,216	20,000	20,000	0	0%
Charges For Services	3,772,183	3,977,835	3,677,845	(299,990)	(8%)
Misc Revenue	5,143	108,913	107,878	(1,035)	(1%)
Other Financing Sources	106,500	107,268	98,217	(9,051)	(8%)
From Reserve	0	631,463	0	(631,463)	(100%)
TOTAL REVENUES	3,909,928	4,845,479	3,903,940	(941,539)	(19%)
APPROPRIATIONS					
Salaries and Employee Benefits	960,284	867,533	863,319	(4,214)	(0%)
Services and Supplies	1,674,837	1,719,165	1,741,322	22,157	1%
Other Charges	273,897	260,391	101,060	(159,331)	(61%)
F/A Equipment	235,970	1,961,297	1,277,017	(684,280)	(35%)
Other Financing Uses	115,785	37,093	33,376	(3,717)	(10%)
TOTAL APPROPRIATIONS	3,260,772	4,845,479	4,016,094	(829,385)	(17%)
NET GAIN(LOSS)	649,156	0	(112,154)	(112,154)	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget does not propose the use of reserves to fund the projected deficit in the budget. The Department anticipates that there will be sufficient available fund balance at the end of FY2011/12 to cover the deficit. If the year-end fund

Summary of Other Administered Budget

**3100 – Fund 034-Fleet Management
Michael J. Lango, Director of General Services
Other General**

balance is insufficient to cover the projected deficit, the Department will propose the use of Reserves as part of the Supplemental Budget.

SUMMARY OF POSITION CHANGES

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

FUNCTION AND RESPONSIBILITY

The Board of Supervisors approved the closure of Reprographics as a County activity effective June 30, 2011.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	339,982	0	0	0	0%
Misc Revenue	(7,501)	0	0	0	0%
TOTAL REVENUES	332,481	0	0	0	0%
APPROPRIATIONS					
Salaries and Employee Benefits	136,829	0	0	0	0%
Services and Supplies	147,337	0	0	0	0%
Other Charges	53,883	0	0	0	0%
Other Financing Uses	3,722	0	0	0	0%
TOTAL APPROPRIATIONS	341,770	0	0	0	0%
NET GAIN(LOSS)	(9,289)	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

None.

DEPARTMENTAL PURPOSE

The General Services Department is responsible for providing a safe, convenient, well-maintained airport facility for general aviation and business aviation use.

FUNCTION AND RESPONSIBILITY

The Nut Tree Airport facility is located in Vacaville and serves both businesses and residents of Solano County and the surrounding region by providing a safe, secure airport which includes a runway, taxiways, tie down areas, helicopter parking, County-owned hangars, ground lease space for privately-owned hangars, and office space for airport customers, businesses and events. The Airport Manager is responsible for securing Federal Aviation Administration (FAA) grant funds and planning and implementing capital projects funded primarily by Federal and State grants at the Airport in addition to administering day-to-day activities and maintenance and operation of the Airport.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Significantly reduced costs for completing the Airport Master Plan. Prepared the Airport Master Plan including extensive public engagement and initiated the environmental review process for adoption of the Plan.
- Revamped and updated the Airport Capital Improvement Plan (ACIP) for 2012 – 2017 for FAA funding eligibility.
- Established new working relationships with airport customers, airport groups, the Nut Tree Airport Advisory Committee, City of Vacaville and County staff, Vacaville business interests and residents surrounding the Airport.
- Initiated a new direction for the future sale of Airport property to generate revenue for the Airport Fund.
- In coordination with the County Office of Emergency Services, and the City of Vacaville Fire Department, re-established an Airport Incident Action Plan for emergency responses regarding various types of aircraft accidents on or adjacent to the Airport.
- In coordination with the Travis Air Museum the Airport hosted the 2011 Mustang Days Event providing the community with an opportunity to experience the Airport, take an airplane ride, and to watch historic military war-birds. The one day 2011 event was attended by an estimated 3,300 people with over 65 aircraft and 25 classic automobiles on display.

WORKLOAD INDICATORS

- Manage, lease and maintain 67 County hangars.
- Administer 16 corporate ground leases, 23 private ground leases, and an average of 40 airplane tie downs.
- Register 101,500 operations (takeoffs and landings) per calendar year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for the Airport of \$1,237,048 reflects decreases of \$529,115, or 34%, in revenues, and \$261,826 or 38%, in expenditures when compared to the FY2011/12 Adopted Budget.

The primary funding sources for the Nut Tree Airport include:

Revenue from leases and rentals in the amount of \$485,328, which reflect an increase of 36,888, or 8.2%, due to improved hangar rental rates and the leasing of previously vacant office space. These revenues cover receipts from ground leases, hangar and office rentals, building rentals and other leases, such as cell tower rentals.

Property tax revenues in the amount of \$235,765, which reflects a slight increase of \$2,174, or 0.9%

Charges for services in the amount of \$100,500 which is estimated to be \$18,900 less than the previous fiscal year mainly due to reduced service demands.

The primary costs for the Airport are salary and benefits of \$346,008 which are slightly lower by \$147 from the previous fiscal year.

Services and supplies of \$578,066, which reflect a decrease of \$149,030, or 21%, as a result of the re-scoping of the Airport Master Plan that significantly reduced the estimated costs.

9000 – Fund 047-Airport
Michael J. Lango, Director of General Services
Public Ways

Summary of Other Administered Budget

Other charges relate to Countywide Administration Overhead in the amount of \$247,156 which reflects an increase of \$28,265 due to increased maintenance and administrative support required at the Airport.

DEPARTMENT COMMENTS

With new management the Airport is taking new steps to reduce costs and improve revenues. The Airport is planning for the future to support the development of short and long-term capital facilities and for additional business development opportunities.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	239,913	233,591	235,765	2,174	1%
Revenue From Use of Money/Prop	449,856	448,440	485,328	36,888	8%
Intergovernmental Rev State	24,281	176,075	13,921	(162,154)	(92%)
Intergovernmental Rev Federal	2,228,656	0	0	0	0%
Intergovernmental Rev Other	44,427	45,391	43,671	(1,720)	(4%)
Charges For Services	140,773	119,400	100,500	(18,900)	(16%)
Misc Revenue	16,620	9,500	11,992	2,492	26%
Other Financing Sources	0	530,000	0	(530,000)	(100%)
TOTAL REVENUES	3,144,525	1,562,397	891,177	(671,220)	(43%)
APPROPRIATIONS					
Salaries and Employee Benefits	376,811	346,155	346,008	(147)	(0%)
Services and Supplies	450,404	727,096	246,751	(480,345)	(66%)
Other Charges	504,503	252,302	298,878	46,576	18%
F/A Land	1,774	160,000	0	(160,000)	(100%)
F/A Bldgs and Imprmts	4,713	0	0	0	0%
Other Financing Uses	57,404	13,321	14,096	775	6%
TOTAL APPROPRIATIONS	1,395,608	1,498,874	905,733	(593,141)	(40%)
NET GAIN(LOSS)	1,748,917	63,523	(14,556)	(78,079)	(123%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Airport has been operating with a structural deficit over several years and is using loan proceeds from the General Fund as working capital to pay its bills. Loans from the General Fund currently total \$2,831,186. On May 8, 2012, the Director of the Department of General Services and the Airport Manager presented to the Board a report on the financial status of the Airport and an action plan for the repayment of the loans, and elimination of the structural deficit over a period of five years.

The Board authorized the Airport Fund to operate with a deficit for five years to give management the time and opportunity to implement their proposed revenue enhancement and expenditure reduction plans.

FY2012/13, a separate budget unit (BU 9010) has been created to account for special and capital projects in a budget separate from the operating budget (BU 9000). The FY2012/13 Recommended Budget for the Airport combines the budgets for both units as one budget.

SUMMARY OF POSITION CHANGES

No changes to positions are recommended.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

FUNCTION AND RESPONSIBILITY

This budget is used to record payments for State loans secured for the construction of Airport facilities. Financing to repay the loans is transferred from the Airport budget to this budget unit. There are no State loans outstanding at this time.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	12	0	0	0	0%
Other Financing Sources	41,138	0	0	0	0%
TOTAL REVENUES	41,150	0	0	0	0%
APPROPRIATIONS					
Other Charges	41,138	0	0	0	0%
TOTAL APPROPRIATIONS	41,138	0	0	0	0%
NET GAIN(LOSS)	12	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The 15-year loan for the construction of aircraft hangars (SOL-6-02-L-10) was paid off in FY2010/11. Currently, there are no other State loans for the Airport. Therefore, there is no Recommended Budget for Special Aviation in FY2012/13.

SUMMARY OF POSITION CHANGES

There are no positions proposed for change with the requested budget.

FUNCTION AND RESPONSIBILITY

The Solano County Board of Supervisors approved the closure and termination of operations at the Fouts Springs Youth Ranch effective August 2011.

Operational responsibility for the facility and its operating permits along with the budget unit and the allocation for 0.60 FTE part time staff have been transferred to the Department of General Services. The Department of General Services oversees the maintenance and safeguard of the grounds and facilities and is serving as lead in the property transfer negotiations with the U.S. Department of Forestry who owns the underlying land.

DEPARTMENTAL BUDGET SUMMARY

The FY2012/13 Fouts Springs Youth Ranch Recommended Budget of \$166,188 reflects decreases of \$3,768,313, or 95.8%, in revenues, and \$3,291,833, or 95.2%, in expenditures when compared to the FY2011/12 Adopted Budget.

The appropriations included in the Recommended Budget covers the costs of the maintenance and safeguard of the facility, including a part-time building maintenance staff on site. With the closure of the facility, program revenues, along with State and Federal grants, have stopped. Without any other funding available, General Fund contributions have become the alternative funding source for this budget. In FY2012/13 efforts will continue to complete the closure and ultimately transfer of the assets to eliminate County costs in future years.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	400	0	0	0	0%
Intergovernmental Rev State	320,101	5,854	0	(5,854)	(100%)
Intergovernmental Rev Federal	69,938	85,719	0	(85,719)	(100%)
Charges For Services	3,072,087	3,799,928	0	(3,799,928)	(100%)
Misc Revenue	133,817	43,000	0	(43,000)	(100%)
Other Financing Sources	0	0	166,188	166,188	0%
TOTAL REVENUES	3,596,342	3,934,501	166,188	(3,768,313)	(96%)
APPROPRIATIONS					
Salaries and Employee Benefits	3,162,787	2,469,000	82,630	(2,386,370)	(97%)
Services and Supplies	641,001	641,119	79,607	(561,512)	(88%)
Other Charges	122,337	89,550	1,000	(88,550)	(99%)
Other Financing Uses	128,429	118,012	2,951	(115,061)	(97%)
TOTAL APPROPRIATIONS	4,054,554	3,317,681	166,188	(3,151,493)	(95%)
NET GAIN(LOSS)	(458,211)	616,820	0	(616,820)	(100%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

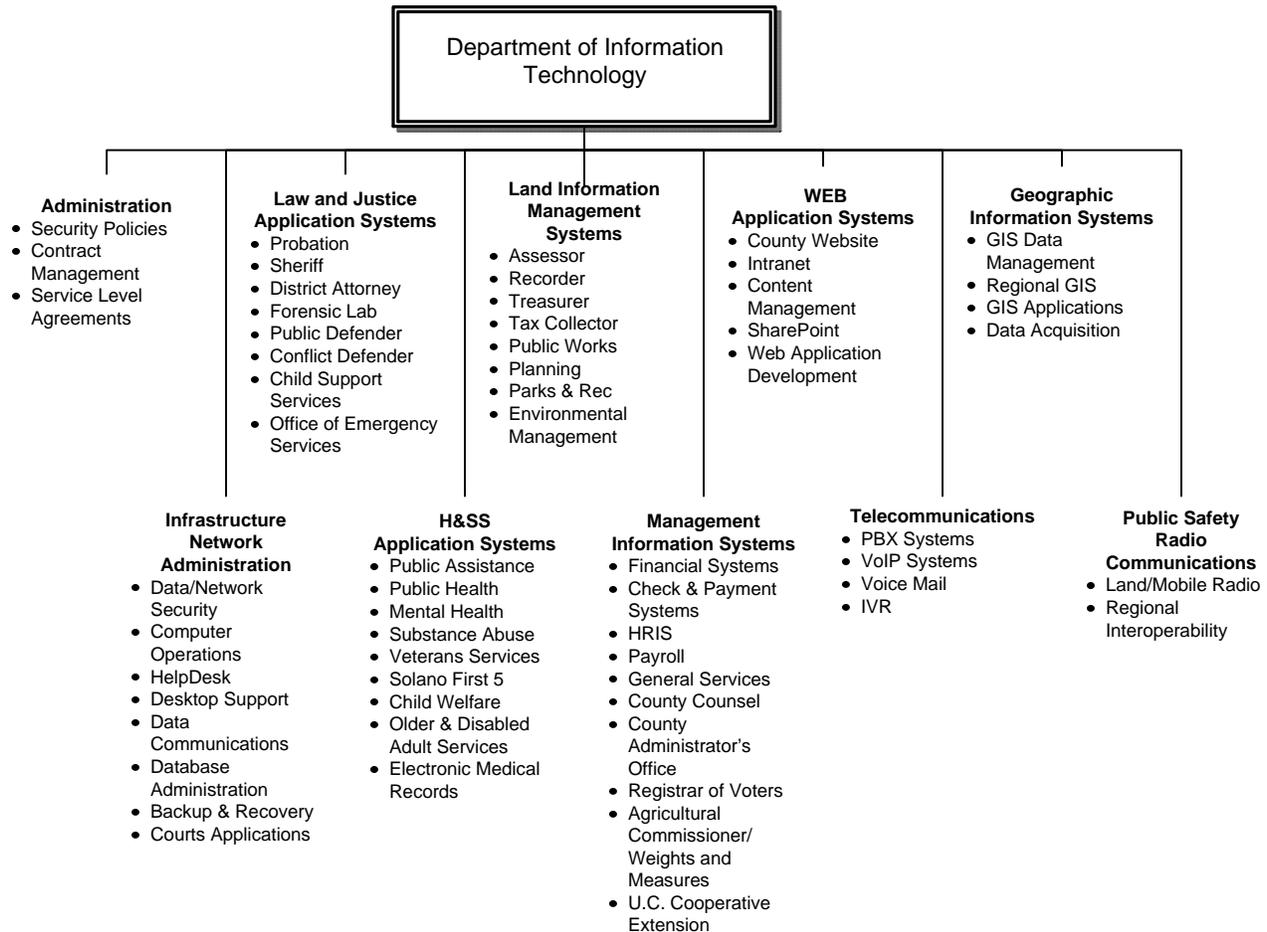
The budget unit and the allocation for 0.60 FTE Building Trades Mechanic (Lead) have been transferred to the Department of General Services. The Department of General Services oversees the maintenance and safeguard of the grounds and facilities.

SUMMARY OF POSITION CHANGES

- In June 2011, the Board approved the deletion of the following positions effective the date that operations cease at the Fouts Springs Youth Ranch in FY2011/12:
 - 13.0 FTE Group Counselor
 - 4.0 FTE Group Counselor (Senior)
 - 1.0 FTE Group Counselor (Supervising)
 - 1.0 FTE Probation Services Manager

- On December 12, 2011, the Board approved the addition of the following position:
 - 0.60 Building Trades Mechanic (Lead)

Ira Rosenthal, Chief Information Officer
Other General



DEPARTMENTAL PURPOSE

The Department of Information Technology (DoIT) develops, implements and supports computing and communications technologies and provides related technical services in support of the County's business processes. DoIT supports all County departments in automating and improving the delivery of programs and services to the public.

Budget Summary:	
FY2011/12 Third Quarter Projection:	18,240,476
FY2012/13 Recommended:	16,614,485
County General Fund Contribution:	0
Percent County General Fund Supported:	0.0%
Total Employees (FTEs):	42

FUNCTION AND RESPONSIBILITIES

DoIT is responsible for providing information technology and communications infrastructure and software application development and support services to all County departments. It carries out this responsibility through ten divisions. Six divisions, organized by business area, provide application development and management services to departments. Three divisions provide infrastructure support for all computing technologies, telecommunications, and public safety radio communications. The Department also includes one administrative division responsible for fiscal activities, security and operational policies and project coordination.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

DoIT has been addressing the cost of the County's information technology budget since 2004 through consolidation, implementation of virtualization technologies and staff reductions. Staff total, including ACS contractor staff was 115.0 FTEs in 2004. The DoIT workforce is now at 86.5 FTEs (42.0 County and 44.5 ACS contractors) or a total reduction of almost 25%.

This comes at a time when the County is in need of automation to carry out mandated activities with shrinking budgets and lower levels of staffing. However, DoIT, with the support of its business partners in departments throughout the County, has been able to make significant progress in improving the technology tools and capabilities available to County users and in the automation of business processes.

- Business Process Automation and Workflow
 - Continued to deploy and maintain a total of 175 Documentum-based imaging applications to significantly reduce paper storage requirements and minimize search and retrieval of documents in various departments.
 - Completed the implementation and deployment of the New Legislative Management Suite providing an environment to produce and track the agenda creation and publishing process. As part of the Granicus software upgrade, agenda packages can now be delivered for review electronically.
 - Continue automation of the “Procure to Pay” business process from the creation of requisitions and purchase orders through receipt, accounts payable, and asset tracking using automated workflow to reduce cycle time and administrative costs while also improving accounting controls. Completed the automated requisition to purchase order workflow countywide.
 - Upgrade the eRoster polling place application to include new features for the November 2012 elections.
 - Assist in the implementation of the new Case Management, Information and Payrolling System (CMIPS II) to provide a more efficient and user-friendly system to support IHSS programs.
- New System Development and Implementation
 - Completed the implementation of processes and software to automate and integrate the Assessor map update process to provide direct updates to the GIS parcel fabric eliminating the requirement to maintain duplicate data sets. Based on the results from the initial pilot project, process adjustments were made and the final map data conversion accomplished resulting in reduced labor hours and improved overall accuracy and quality of the parcel fabric.
 - Complete implementation of the NextGen Electronic Health Record (EHR) Systems for H&SS Family Health Services and Dental Services including digital x-rays, laboratory and billing interfaces. These systems support the County’s goal to use automation to provide better services to County residents and increase worker productivity. The systems will also make the County compliant with Federal mandates for electronic health records.
 - Co-manage with H&SS the acquisition and implementation of Electronic Health Record (EHR) Systems for Public Health Nursing, Mental Health and Substance Abuse Services.
 - Manage the technical planning and development of a Health Information Exchange (HIE) system to enable H&SS to easily exchange health data between different systems. This will be created as part of a consortium of public and private entities involved with health systems in Northern California and will help improve the ability of H&SS to provide health services and provide more information for client case management.
 - Co-manage with the Parks and Recreation Division of Resource Management, the acquisition and implementation of an automated on-line park reservation and management system to allow the public to reserve and pay for camp sites over the Internet.
 - Co-manage with the Assessor’s Office the acquisition and implementation of an automated valuation module to streamline the valuation and enrollment of property changing ownership.
 - Complete phase one of the implementation of the IntelliTime system to improve payroll processing controls, improve productivity, enable time-study enhancements and assist in the scheduling of staff resources.
 - Plan for the replacement of the Inmate Management System, to coincide with the construction of the new Claybank Jail facility, that will allow for more efficient operations due to data sharing across systems (Dispatch, Records, Jail) where data on the same individual is entered and stored separately.
 - Plan for the purchase and implementation of a Custody Video Visitation/Arrestment system for the AB 900 jail. This web-based video visitation system will function as a long-term strategic system for the Sheriff’s Office that will increase

Ira Rosenthal, Chief Information Officer

Other General

safety, improve efficiency, reduce costs associated with staffing, transportation of inmates, probation and parole visits, attorney visits and public visits and allow inmates to continue relationships with family and friends while incarcerated.

- Deploy a database server and centralized reporting services in the Solano Public Safety WAN (accessible by Law & Justice departments (Sheriff, Probation, DA, Public Defender, DCSS) and Solano Law Enforcement partners (Vallejo, Fairfield, Vacaville, Suisun, Benicia, Dixon, Rio Vista). This will be used as a secure, collaborative work space to share common AB109 information and is particularly important for Sheriff and Probation since they are co-managing the AB109 prisoners and have a heightened need for coordination and information sharing. Central reporting will be developed here for access to and by all Law & Justice partners.
- Plan, design, and deploy a photo server interface between Solano County's AFIS (mug shot/fingerprint system) and Sacramento's regional mug shot and fingerprint system. This will allow Solano to share fingerprint and mug shot data with four surrounding Counties.
- Plan for and start the upgrade of the Integrated Financial Accounting System (IFAS), Property Tax System, and the PeopleSoft HR/Payroll system.
- Infrastructure Improvements
 - Modernized the e-mail infrastructure by implementing new versions of Exchange 2010 and BlackBerry Enterprise Server.
 - Completed the data network and telecommunications build-out for the Twin Campus Project.
 - Implemented the infrastructure to support the medical records projects in H&SS.
 - Implement mobile device management software to allow for secure use of tablet devices such as the iPad.
 - Complete the implementation of enterprise fax services and integrate it into the County e-mail system in order to eliminate the need for and cost of standalone fax machines.
 - Plan, design and implement the data network and telecommunication infrastructure needs for the William J Carroll Government Center, Claybank Security Upgrade, and Claybank AB 900 projects.
 - Plan, design and implement infrastructure enhancements needed to support a Video Visitation system for the current Claybank and Fairfield jails that will allow for visitation over the Internet and also allow for conferencing with attorneys, the Courts, and County departments.
 - Plan and implement Public Safety Radio system improvements including Microwave connections to Contra Costa County and Sacramento County Sheriff's Offices. These microwave connections will be used to increase interoperability and data sharing between County law enforcement agencies.

WORKLOAD INDICATORS

- During the period of March 1, 2011 to February 29, 2012, there were a total of 17,800 work orders and trouble tickets received by the HelpDesk. Of the trouble tickets received there were: Three Priority 1 Incidents, 31 Priority 2 Incidents, 900 Priority 3 Incidents, and 8,549 Priority 4 Incidents reported to the Helpdesk and resolved within published service level targets.
- 310 servers, of which 195 are physical and 115 are virtual, and over 126 terabytes of data were maintained in operation and exceeded the 99.9% system availability service level threshold.
- Over 4,000 PCs, 4,000 telephones, 1,500 printers, and 650 network devices are supported across 32 wide-area network locations.

Functional Area Summary

1870 – Fund 370-Department of Information Technology

Ira Rosenthal, Chief Information Officer

Other General

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
DOIT-ADMINISTRATION	760,103	760,627	738,049	(22,578)	(3) %
INFRASTRUCTURE	7,015,246	7,969,765	7,786,975	(182,790)	(2) %
LAW & JUSTICE APPLICATION SYSTEMS	635,187	628,710	585,050	(43,660)	(7) %
H&SS APPLICATION SYSTEMS	1,251,033	1,256,068	1,246,086	(9,982)	(1) %
MANAGEMENT INFORMATION SYSTEMS	1,798,976	2,291,876	1,338,289	(953,587)	(42) %
LAND INFORMATION MANAGEMENT SYSTEMS	2,297,933	2,403,597	2,248,587	(155,010)	(6) %
WEB APPLICATION SYSTEMS	680,684	682,660	638,350	(44,310)	(6) %
GEOGRAPHIC INFORMATION SYSTEMS	903,563	1,073,884	842,989	(230,895)	(22) %
TELECOMMUNICATIONS	1,575,223	2,446,629	1,652,475	(794,154)	(32) %
PUBLIC SAFETY RADIO COMMUNICATION	317,512	759,703	361,545	(398,158)	(52) %
TOTAL REVENUES	17,235,460	20,273,519	17,438,395	(2,835,124)	(14) %
APPROPRIATIONS					
DOIT-ADMINISTRATION	741,148	756,793	738,280	(18,513)	(2) %
INFRASTRUCTURE	8,123,982	8,211,171	7,950,021	(261,150)	(3) %
LAW & JUSTICE APPLICATION SYSTEMS	635,125	627,904	585,440	(42,464)	(7) %
H&SS APPLICATION SYSTEMS	1,250,910	1,244,929	1,247,126	2,197	0 %
MANAGEMENT INFORMATION SYSTEMS	1,902,579	2,005,616	1,243,899	(761,717)	(38) %
LAND INFORMATION MANAGEMENT SYSTEMS	1,468,539	1,581,633	1,454,870	(126,763)	(8) %
WEB APPLICATION SYSTEMS	660,621	682,912	631,530	(51,382)	(8) %
GEOGRAPHIC INFORMATION SYSTEMS	832,034	1,073,203	841,850	(231,353)	(22) %
TELECOMMUNICATIONS	1,575,101	2,319,068	1,559,794	(759,274)	(33) %
PUBLIC SAFETY RADIO COMMUNICATION	376,152	754,136	361,675	(392,461)	(52) %
TOTAL APPROPRIATIONS	17,566,191	19,257,365	16,614,485	(2,642,880)	(14) %
CHANGE IN FUND BALANCE					
DOIT-ADMINISTRATION	(18,955)	(3,834)	231	4,065	(106) %
INFRASTRUCTURE	1,108,736	241,406	163,046	(78,360)	(32) %
LAW & JUSTICE APPLICATION SYSTEMS	(62)	(806)	390	1,196	(148) %
H&SS APPLICATION SYSTEMS	(123)	(11,139)	1,040	12,179	(109) %
MANAGEMENT INFORMATION SYSTEMS	103,603	(286,260)	(94,390)	191,870	(67) %
LAND INFORMATION MANAGEMENT SYSTEMS	(829,394)	(821,964)	(793,717)	28,247	(3) %
WEB APPLICATION SYSTEMS	(20,063)	252	(6,820)	(7,072)	(28) %
GEOGRAPHIC INFORMATION SYSTEMS	(71,529)	(681)	(1,139)	(458)	67 %
TELECOMMUNICATIONS	(122)	(127,561)	(92,681)	34,880	(27) %
PUBLIC SAFETY RADIO COMMUNICATION	58,640	(5,567)	130	5,697	(102) %
NET GAIN(LOSS)	330,731	(1,016,154)	(823,910)	192,244	(19) %

Ira Rosenthal, Chief Information Officer

Other General

STAFFING					
ADMINISTRATION	5	5	5	0	0
INFRASTRUCTURE	0	0	0	0	0
LAW & JUSTICE APPLICATION	4	4	4	0	0
H&SS APPLICATION SYSTEMS	10	10	10	0	0
MANAGEMENT INFORMATION	7	5	5	0	0
LAND INFORMATION MANAGEMENT	9	9	9	0	0
WEB APPLICATION SYSTEMS	4	4	4	0	0
GEOGRAPHIC INFORMATION SYSTEMS	1	1	1	0	0
TELECOMMUNICATIONS	3	2	2	0	0
PUBLIC SAFETY RADIO	2	2	2	0	0
TOTAL STAFFING	45	42	42	0	0 %

DEPARTMENTAL BUDGET SUMMARY

The Department’s Recommended Budget of \$16,614,485 represents decreases of \$2,835,124, or 14%, in Revenues and \$2,642,880, or 14%, in Appropriations when compared to the FY2011/12 Adopted Budget. As a result, the projected increase in the ending Fund Balance is \$192,244.

The Department is an Internal Service Fund and as such its only funding source is through charge-back rates for services to departments. A significant portion of the Department’s costs are for hardware and software acquisition and software licenses. Many of these costs are cyclical in nature and dependent upon hardware/software product life-cycles. Approximately fifty percent of the Department’s budget is staff-related with the other fifty percent comprised of purchased goods and services and County allocations.

Infrastructure costs include \$4,509,226 in contract staffing (ACS) and \$3,219,082 for software licenses, hardware, and communications services. Infrastructure functions include network administration, data communications, security, computer operations, help desk, desktop support, database and operating systems administration, data storage management, backup and recovery, and application support for Solano Superior Court.

Major maintenance contracts for Infrastructure include \$377,000 for Microsoft Office Software and Windows Access Licenses, \$112,000 for Symantec backup software, \$56,000 for security tokens and \$220,000 for Oracle database software. New fixed assets purchases required to refresh equipment include replacement of network devices and servers of \$499,000, increased storage area network capacity of \$60,000, new tape drives and media for backup at \$58,500, and \$48,000 for mobile device management appliance and software.

Applications Services which provide software application development and management, contract management, project management, support for production processes, implementation of software patches and upgrades, business systems process improvement, and public access to information and services. These costs consist of \$4,885,703 for staffing, \$572,249 in Contractor (ACS) cost, County cost allocations for Administrative Overhead and Building Use charges, and \$1,040,988 for hardware, software and other third party services.

Major contracts within these Applications Services cost centers include \$86,850 for contract help for Electronic Health Records, \$50,000 in services for an IFAS upgrade, \$182,636 for PeopleSoft maintenance, \$115,000 for IFAS maintenance, \$49,000 for GIS software, and \$60,000 for tools maintenance required for SCIPS property system.

Communications cost centers are Telecommunications and Public Safety Radio Communications, which provide telecommunications installation, programming, and support for phone systems, voice mail, and interactive voice response systems. These cost centers also provide engineering, installation, programming, and support of the public safety radio system. Major contracts within the communications cost centers include \$819,823 to AT&T for phone usage, \$40,000 for Cisco licenses and maintenance, and \$20,000 for cabling.

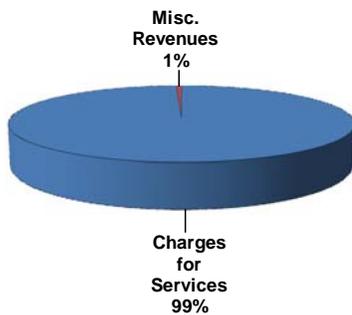
Overall, the \$2,642,880 reduction in appropriations is primarily the result of a \$271,834 decrease in labor costs resulting from lower costs of benefits following labor cost changes; \$1,413,348 decrease in Services and Supplies primarily the result of reduced telephone usage, reduced cost for Voice over Internet Protocol (VoIP) telephone expansion, delays in the completion of the PeopleSoft upgrade and the completion of IntelliTime electronic timecard project; \$468,563 decrease in County

Administrative Overhead and Building Use Charges, and \$517,840 net other miscellaneous reductions, predominantly related to the completion of Communications capital projects.

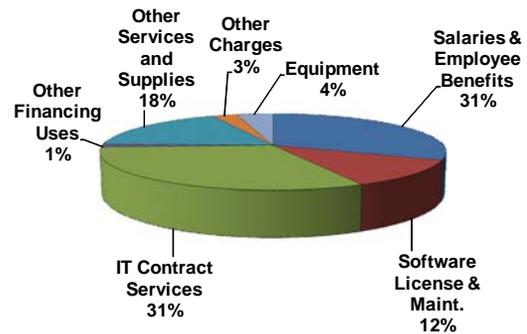
DEPARTMENT COMMENTS

In response to repeated staffing and other cost reductions, the Department has restructured management and staff workloads and re-assigned applications and systems to continue to support all technology requirements in the County. However, these reductions along with workload increases will cause delays in hardware, software, and system maintenance and repairs, leading to cancelled or delayed projects, and limit overall technology advances and improvements.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	52,672	39,200	39,200	0	0%
Charges For Services	17,603,994	19,492,607	17,339,195	(2,153,412)	(11%)
Misc Revenue	(421,205)	436,712	60,000	(376,712)	(86%)
Other Financing Sources	0	305,000	0	(305,000)	(100%)
TOTAL REVENUES	17,235,461	20,273,519	17,438,395	(2,835,124)	(14%)
APPROPRIATIONS					
Salaries and Employee Benefits	5,512,502	5,418,349	5,175,220	(243,129)	(4%)
Services and Supplies	9,541,633	11,521,675	10,108,327	(1,413,348)	(12%)
Other Charges	1,386,357	910,777	442,214	(468,563)	(51%)
F/A Bldgs and Imprmts	(6,781)	305,000	0	(305,000)	(100%)
F/A Equipment	642,123	650,000	675,500	25,500	4%
F/A - INTANGIBLES	244,131	209,635	0	(209,635)	(100%)
Other Financing Uses	246,190	241,929	213,224	(28,705)	(12%)
Intra-Fund Transfers	36	0	0	0	0%
TOTAL APPROPRIATIONS	17,566,191	19,257,365	16,614,485	(2,642,880)	(14%)
NET GAIN(LOSS)	(330,730)	1,016,154	823,910	(192,244)	(19%)

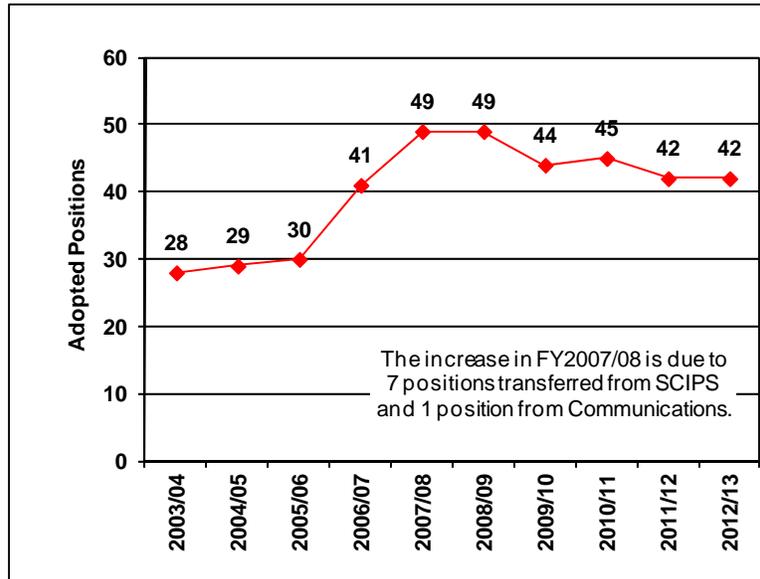
SUMMARY OF SIGNIFICANT ADJUSTMENTS

Significant adjustments include decreases in appropriations of \$271,834 in labor costs primarily due to labor cost changes; \$391,182 in office expenses; \$945,000 in consulting and contracted services; \$468,563 in Countywide Administrative Overhead and Building Use costs; and \$489,135 in Fixed Assets. The decreases are offset by an increase of \$241,282 in contract costs for data processing services provided by ACS.

SUMMARY OF POSITION CHANGES

There are no position adjustment recommendations.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Governmental Accounting Standards Board Statement No. 51 requires that Fixed Assets be charged back to departments based on standard depreciation schedules rather than on a cash basis when the expense is actually incurred. Also, software (both purchased and internally developed) is now categorized as an intangible asset subject to the same depreciation and expensing rules as hard assets. Since only the depreciable portion of an asset can be charged in any given year, this puts a significant burden on the cash flow of the Department and may lead the Department to seek loans from the Treasury to act as working capital. Interest charges for these internal loans will, in turn, increase the cost to be recovered from the user departments.

DEPARTMENTAL PURPOSE

The Accumulated Capital Outlay budget reflects funding used to administer capital projects, acquire real property, plan capital improvements, and undertake capital renewal, major improvements and repairs to existing County facilities.

Budget Summary:

FY2011/12 Third Quarter Projection:	36,650,459
FY2012/13 Recommended:	4,538,871
County General Fund Contribution:	2,263,640
Percent County General Fund Supported:	49.9%
Total Employees (FTEs):	0.0

FUNCTION AND RESPONSIBILITIES

Responsibilities include overseeing construction projects, tracking and monitoring of expenditures and revenues associated with the projects, recommending uses of available funds for new capital projects, performing comprehensive planning studies, acquiring real property, and improving existing County facilities. The Department of General Services Department oversees this budget.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In FY2011/12, the following projects were completed:

- Benicia Veterans Memorial Building Modernization and ADA Improvements
- Rio Vista Veterans Hall Barrier Removal
- Vacaville Veterans Hall Barrier Removal
- Barrier Removal at 530/550/600 Union, Fairfield, and 321 Tuolumne, Vallejo
- Suisun Veterans Memorial Building Site Improvements
- Lake Solano Park Telephone Access and Pot Hole Repairs
- Installation of Fleet's New Emergency Generator at the County Corporation Yard, Fairfield
- 2101 Courage Drive Driveway Modification, Fairfield
- Pediatric Clinic Tenant Improvements at 2101 Courage Drive, Fairfield
- Accessibility Upgrade and Re-Carpeting at the Jury Assembly Room at 321 Tuolumne, Vallejo
- Special Inspections for 321 Tuolumne Fire Restoration Project, Vallejo
- Lake Solano Park Accessible Ramps, Landings, & Walkways
- JFK Branch Library Consolidation Project Structural Design Services, Vallejo
- Fout Springs Roof Replacement; Animal Shelter Re-Roofing Project, Fairfield
- Claybank Warehouse Re-Roofing Project, Fairfield
- Vallejo Veterans Hall Exterior Barrier Removal Project
- Second Floor County-Occupied Office Renovation in Vallejo
- Children's Mental Health Relocation to 2101 Courage in Fairfield
- Special Investigations Bureau Relocation to Executive Court in Fairfield
- Registrar of Voters Vote by Mail Tenant Improvements at 6th floor at 675 Texas Street in Fairfield
- Dental Suite Accessible Parking Stalls, Striping & Signage at 2101 Courage in Fairfield
- Fairfield Civic Center Library Partial Lighting Upgrade in Fairfield
- Crisis Stabilization Unit Tenant Improvements at 2101 Courage on Fairfield

Michael J. Lango, Director of General Services
Plant Acquisition

- Sandy Beach Automatic Accessible Pay Station in Rio Vista
- Sandy Beach Access from Parking to Dock in Rio Vista
- Accessibility Barrier Removal at Day Use at Lake Solano in Winters
- Belden’s Landing Parking Area Repair in Suisun
- Belden’s Landing New Pay Station in Suisun
- 275 Beck Re-carpeting Project in Fairfield
- Five-Year Capital Facilities Improvement Plan, FY2011/12 - FY2015/16

WORKLOAD INDICATORS

In FY2012/13

- Finalize construction, close-out and coordinate move transition of H&SS into new 36,400 square foot, two-story William J. Carroll Government Center project in Vacaville to improve the delivery of health and social services for North County residents and consolidate services in Vacaville that are currently in several leased office spaces.
- Initiate construction for the new 362-bed,127,800 sq ft detention facility in Fairfield, which is primarily financed by local jail grant funds awarded by the State of California to Solano County.
- Complete construction for upgrading the security electronics system of the existing 279-bed Claybank Adult Detention Facility in Fairfield.
- Complete construction for the space consolidation at the John F. Kennedy Library in Vallejo to more efficiently deliver services, improve security, and reduce ongoing operating/maintenance costs.
- Complete barrier-removal at the Vallejo Veteran’s Hall to improve access for persons living with disabilities.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CAPITAL PROJECTS	9,071,908	4,300,509	4,288,322	(12,187)	(0) %
TOTAL REVENUES	9,071,908	4,300,509	4,288,322	(12,187)	(0) %
APPROPRIATIONS					
CAPITAL PROJECTS	10,999,000	5,321,682	4,538,871	(782,811)	(15) %
TOTAL APPROPRIATIONS	10,999,000	5,321,682	4,538,871	(782,811)	(15) %
CHANGE IN FUND BALANCE					
CAPITAL PROJECTS	1,927,092	1,021,173	250,549	(770,624)	(75) %
NET CHANGE IN FUND BALANCE	1,927,092	1,021,173	250,549	(770,624)	(75) %

DEPARTMENTAL BUDGET SUMMARY

The Department’s Recommended Budget of \$4,538,871 represents decreases of \$12,187 or 0.3% in revenues and \$782,811 in expenditures when compared to FY2011/2012 Adopted Budget. The projected operating deficit \$250,549 will be funded from Fund Balance.

The Recommended Budget includes \$1,182,845 in Contingencies (budget unit 9306)

The primary funding sources for capital projects are:

- \$1,602,036 in Property Taxes, reflecting a slight increase of \$20,500.

-
- \$100,000 in interest income, estimated to be \$77,000 less due to lower cash balance in the Fund and a projected ½ per cent decrease in the Treasury pool interest rates.
 - \$322,646 in Intergovernmental Revenues, mostly from redevelopment pass-through agreements with the cities, and state/federal grants. The projected decrease of \$612,022 is due to \$415,000 in State grants and reimbursements that will not be received this year as a result of the completion of the underground storage tanks and miscellaneous court projects last fiscal year; an additional \$185,000 will also not be received due the completion of the ADA modifications for the Suisun Veterans Buildings and the Benicia Veterans Building.

The primary cost centers for the Accumulated Capital Outlay budget are the project budgets. The projects are driven by the need for capital improvements to dispense County services, develop facilities, perform major repairs/replacements that add value or preserve real property assets, and create land/master plans to address current and future space needs.

The Recommended Budget includes the following appropriations for administration and capital projects, which were presented and approved by the Board on February 28, 2012 as part of the presentation and approval of the FY2011/12 – FY2015/16 Capital Facilities Improvement Plan:

1701 - Administration

- \$1,429,425 – the primary cost for Administration is a transfer-out of \$949,649 to cover the Accumulated Capital Outlay (ACO) Fund obligation of \$900,000 for the repayment of the 2002 Certificate of Participation (COP) and \$49,649 to fund administrative overhead and building charges for various Health and Social Services Capital projects. The 2002 COP charge is an annual payment covering the ACO's share of principal and interest payments. County-wide administrative overhead charges of \$426,678 are also included to cover the costs of central services support, such as payroll, accounting, human resources services, departmental administrative support, etc.

1718 – Capital Facilities Improvement Plan

- \$30,000 covers the cost of the annual update of the Five-Year Capital Facilities Improvement Plan (CIP). Funding is provided by the ACO Fund.

1725 – Adaptive Reuse of Old Courthouse and Hall of Justice (Transfer Responsibility Court)

- \$10,000 covers the costs of services that will be provided by the Architectural Services Division for the review of proposed capital improvements by the Courts. These represent the County's share of costs under the Transfer Agreement, and are funded by the ACO Fund. The actual construction costs of \$26.8 million to remodel the Old Courthouse will be funded by the State.

1729 – Space Consolidation Study

- \$70,000 covers the costs of General Services' departmental staff to conduct a comprehensive evaluation of utilization of space occupied by County departments, with a goal of minimizing the use of leased space by moving County departments and activities to county-owned space, when feasible. Appropriations are funded by the ACO fund.

1748 – Vallejo Veterans HVAC Replacement

- \$195,640 covers the costs of replacing mechanical units and controls for the heating, ventilation and cooling (HVAC) system in the Vallejo Veterans building. Project funding is provided by the General Fund Deferred Maintenance Reserve.

1670 – H&SS Building ADA Improvements (2101 Courage Drive in Fairfield)

- \$626,000 covers the costs of ADA barrier removal at existing toilet rooms, walkways, door landings, transaction counters and one parking lot. Project funding is provided by the ACO Fund.

1671 – County/Courts MOU Projects (550/600 Union Street in Fairfield)

- \$59,806 covers the County share of costs under the Joint Occupancy Agreement (JOA) with the Judicial Council of California, Administrative Office of the Courts, for HVAC and roof repairs in two buildings. Project funding is provided by the ACO Fund.

Michael J. Lango, Director of General Services**Plant Acquisition**

1672 – Miscellaneous Projects

- \$50,000 covers the costs of management and architectural services support that will be provided by General Services staff for projects that may arise during the fiscal year for which funding has not been appropriated. Project funding is provided by the ACO Fund.

1673 – Sheriff's Office Data Center HVAC Replacement (530 Union Street in Fairfield)

- \$150,000 covers the costs of the replacement of split system on roof and replacement of air conditioning unit within the space. Project funding is provided by the General Fund's Deferred Maintenance Reserve.

1674 – Law and Justice Center Fire Alarm Replacement (Sheriff's Office – 530 Union Street in Fairfield)

- \$675,000 covers the costs of replacement for the existing fire alarm system. Estimated costs assume the use of existing wiring; if new wiring is required, or should the State Fire Marshall deem it necessary, additional appropriations will be required and requested from the Board. Project funding is provided by the General Fund Deferred Maintenance Reserve.

1675 – Heating Boiler Replacement (2500 Claybank Street in Fairfield)

- \$270,000 covers the costs to replace two boiler units in the building. Project funding is provided by the General Fund Deferred Maintenance Reserve.

1676 – Heating Boiler Replacement (321 Tuolumne Street in Vallejo)

- \$135,000 covers the costs to replace one boiler unit in the building. Project funding is provided by the General Fund Deferred Maintenance Reserve.

1677 – Heating Boiler Replacement (355 Tuolumne Street in Vallejo)

- \$135,000 covers the costs to replace one boiler unit in the building. Project funding is provided by the General Fund Deferred Maintenance Reserve.

1678 – Heating Boiler Replacement and Enclosure Replacement (275 Beck Street in Fairfield)

- \$196,000 covers the costs to replace two boiler units in the building with one boiler unit that is more efficient and has a bigger capacity than the current boiler units. Project funding is provided by the General Fund Deferred Maintenance Reserve.

1679 – Vallejo Veterans Hall ADA Improvements

- \$300,000 covers the costs of ADA barrier removal in bathrooms and kitchen cabinetry; upgrade of exit doors and exit signs; installation of new hi-lo drinking fountains. Project funding is provided by the General Fund Deferred Maintenance Reserve.

1680 – Claybank Housing Unit Restroom Rehabilitation

- \$180,000 covers the costs of repair and/or replacement of bathroom fixtures in multiple areas of the facility. Project funding is provided by the General Fund Deferred Maintenance Reserve.

Contract Information

In FY2012/13, the Department of General Services anticipates that it will initiate at least ten additional construction contracts for an estimated total of \$2,889,649.

Fixed Assets

For FY2011/12, various projects will change major building components (e.g. roof, etc.) that will likely be recorded as fixed assets as determined by the Auditor/Controller since these building component systems extend the life of the real property asset. The FY2012/13 Requested Budget includes funding for fixed assets (Construction in Progress) totaling \$1,108,640:

- \$195,640 – Vallejo Veterans building re-roof
- \$177,000 – HVAC replacement for the Sheriff's Office Data Center
- \$270,000 – 2 Boiler Units at 2500 Claybank Road, Fairfield

Functional Area Summary

1700 – Fund 006-Accumulated Capital Outlay (ACO)

**Michael J. Lango, Director of General Services
Plant Acquisition**

- \$135,000 – 1 Boiler Unit at 321 Tuolumne Street, Vallejo
- \$135,000 – 1 Boiler Unit at 355 Tuolumne Street, Vallejo
- \$196,000 – 1 Boiler Unit at 275 Beck Avenue, Fairfield

DEPARTMENT COMMENTS

On February 28, 2012, The Board approved the Five-Year Capital Facilities Improvement Plan (CIP) for the period covering FY2011/12 through FY2015/16. The five-Year CIP identifies \$191,896,000 of capital improvement needs, as follows:

FY2012 FIVE-YEAR CIP STATUS REPORT

PROJ #	PROJECT NAME	CIP FY11/12 - 15/16	FY2012/13 BUDGET APPROPRIATIONS		FUNDED PROJECTS		
		ESTIMATED PROJECT COSTS	BUDGET REQUEST	FUND SOURCE	CURRENT BUDGET	FUND TYPE (SOURCE) YEAR FUNDED	EXPENDITURES (from inception through April 30, 2012)
1670	2101 Courage ADA Improvements	\$626,000	\$626,000	ACO FUND			
1671	County/Court MOU Projects	\$0	\$59,806	ACO FUND			
1672	Misc Projects	\$0	\$50,000	ACO FUND			
1673	Sheriff's Office Data Center HVAC Replacement	\$177,000	\$150,000	Capital Renewal			
1674	Law and Justice Center Fire Alarm Replacement	\$675,000	\$675,000	Capital Renewal			
1675	2500 Claybank Heating Boiler Replacement	\$270,000	\$270,000	Capital Renewal			
1676	321 Tuolumne Heating Boiler Replacement	\$135,000	\$135,000	Capital Renewal			
1677	355 Tuolumne Heating Boiler Replacement	\$135,000	\$135,000	Capital Renewal			
1678	275 Beck Heating Boiler Replacement	\$0	\$196,000	Capital Renewal			
1679	Vallejo Veterans Hall ADA Improvements	\$300,000	\$300,000	Capital Renewal			
1680	Claybank Housing Unit Restroom Rehabilitation	\$170,000	\$180,000	Capital Renewal			
1681	ROV Vote by Mail Processing Expansion	\$300,000			\$300,000	Fully Funded (ACO) FY11/12	\$152,402

1700 – Fund 006-Accumulated Capital Outlay (ACO)

Functional Area Summary

**Michael J. Lango, Director of General Services
Plant Acquisition**

PROJ #	PROJECT NAME	CIP FY11/12 - 15/16	FY2012/13 BUDGET APPROPRIATIONS		FUNDED PROJECTS		
		ESTIMATED PROJECT COSTS	BUDGET REQUEST	FUND SOURCE	CURRENT BUDGET	FUND TYPE (SOURCE) YEAR FUNDED	EXPENDITURES (from inception through April 30, 2012)
1706	Lake Solano Park Day Use Stairs Replacement \F	\$355,000			\$309,000	Fully Funded (ACO) FY10/11	\$14,348
1709	Former Hall of Records HazMat Site Remediation \F	\$179,000			\$588,902	Fully Funded (Cap Ren + ACO) FY10/11	\$81,583
1711	Claybank Warehouse Reroofing	\$0			\$220,000	Fully Funded (Crim. Just. Temp. Cons.) FY11/12	\$165,624
1713	Fairfield Lighting Library	\$0			\$80,329	Funded (Consultant) FY11/12	\$81,896
1714	Nut Tree Airport Master Plan	\$0			\$30,615	Fully Funded (ACO) FY10/11	\$0
1715	Old Court House Renovation	\$0			\$9,688	Fully Funded (ACO) FY09/10	\$0
1716	Juvenile Detention Generator & Switch	\$0			\$199,821	Fully Funded (Cap Ren) FY08/19	\$179
1717	ADA Transition Plan Implementation II	\$0			\$406,921	Fully Funded (ACO - \$375K, RM - \$36K) FY06/07	\$257,822
1718	CIP Update	\$0	\$ 30,000	ACO FUND	\$30,000	Fully Funded (ACO) FY11/12	\$14,075
1719	First Floor Court Occupied Office Renovation-321 Tuolumne (Fire Damage)	\$0			\$2,473,124	Fully Funded (\$133K - Courts, Ins. Proc - \$2.37K) FY11/12	\$2,332,927

Functional Area Summary

1700 – Fund 006-Accumulated Capital Outlay (ACO)

**Michael J. Lango, Director of General Services
Plant Acquisition**

PROJ #	PROJECT NAME	CIP FY11/12 - 15/16	FY2012/13 BUDGET APPROPRIATIONS		FUNDED PROJECTS		
		ESTIMATED PROJECT COSTS	BUDGET REQUEST	FUND SOURCE	CURRENT BUDGET	FUND TYPE (SOURCE) YEAR FUNDED	EXPENDITURES (from inception through April 30, 2012)
1721	Animal Shelter Remediation & Reroof	\$0			\$270,000	Fully Funded (ACO) FY11/12	\$219,546
1723	AB900 362-Bed Claybank Detention Facility \F	\$84,301,000			\$27,064,960	Fully Funded (PFF) FY03/04	\$7,918,715
1725	Adaptive Reuse of Old Courthouse and Hall of Justice (Transfer Responsibility Court)	\$0	\$10,000	ACO FUND	\$15,000	Fully Funded (ACO) FY11/12	\$1,269
1726	Acquisition / Sale of Properties	\$0			\$16,251	Fully Funded (Cap Ren) FY06/07	\$0
1729	Space Consolidation	\$0	\$ 70,000	ACO FUND	\$150,000	Fully Funded (ACO) FY11/12	\$50,962
1735	H&SS Building Carpet Removal and Replacement \F	\$515,000			\$548,000	Fully Funded (ACO) FY10/11	\$287,696
1740	New Foundation Improvements	\$0			\$328,119	Fully Funded (JH Transfer) FY06/07	\$224,054
1741	Vallejo Veterans Parking Lot Improvement	\$0			\$194,791	Fully Funded (ACO) FY10/11	\$99,466
1744	Misc Court Projects	\$0			\$537,377	Fully Funded (ACO - \$39K, Courts - \$498K) FY08/09	\$319,309
1748	Vallejo Veterans Reroofing and HVAC Replacement	\$400,000	\$195,640	Capital Renewal	\$256,000	Fully Funded (ACO) FY11/12	\$0

1700 – Fund 006-Accumulated Capital Outlay (ACO)

Functional Area Summary

**Michael J. Lango, Director of General Services
Plant Acquisition**

PROJ #	PROJECT NAME	CIP FY11/12 - 15/16	FY2012/13 BUDGET APPROPRIATIONS		FUNDED PROJECTS		
		ESTIMATED PROJECT COSTS	BUDGET REQUEST	FUND SOURCE	CURRENT BUDGET	FUND TYPE (SOURCE) YEAR FUNDED	EXPENDITURES (from inception through April 30, 2012)
1771	Parks Projects: Belden's Landing - Parking Area Repair; Belden's Landing - New Accessible Pay Station; Sandy Beach - Automatic Accessible Pay Station; Lake Solano - ADA Barrier Removal at Day Use; and Sandy Beach - ADA Access from Parking to Dock	\$191,000			\$570,500	Fully Funded (ACO) FY11/12	\$2,882
1772	County Facilities ADA Transition Plan Update	\$300,000			\$300,000	Fully Funded (ACO) FY11/12	\$0
1773	Animal Shelter Main Office Replacement (Animal Care Replacement of Administration Building - updated scope for FY11/12 Budget Request)	\$0			\$781,316	Fully Funded (ACO) FY11/12	\$3,545
1774	2101 Courage Driveway Modifications	\$0			\$35,000	Fully Funded (ACO) FY10/11	\$28,836
1775	Claybank Detention Facility Security Electronic Upgrade	\$3,091,000			\$3,593,440	Fully Funded (ACO - \$1.24M, CJTC - \$2.35M) FY09/10	\$459,745
1782	Suisun Veterans Building Improvement	\$1,990,000			\$2,622,094	Fully Funded (Cap Ren - \$1.3M, ACO - \$1.2M, Grant <HUD> - \$38K, Others - \$69K) FY07/08	\$501,971

Functional Area Summary

1700 – Fund 006-Accumulated Capital Outlay (ACO)

**Michael J. Lango, Director of General Services
Plant Acquisition**

PROJ #	PROJECT NAME	CIP FY11/12 - 15/16	FY2012/13 BUDGET APPROPRIATIONS		FUNDED PROJECTS		
		ESTIMATED PROJECT COSTS	BUDGET REQUEST	FUND SOURCE	CURRENT BUDGET	FUND TYPE (SOURCE) YEAR FUNDED	EXPENDITURES (from inception through April 30, 2012)
1783	Benicia Veterans Building Improvement	\$0			\$2,347,000	Fully Funded (Cap Ren - \$1.63M, ACO - \$570K, Grant <HUD> - \$147K) FY07/08	\$1,964,778
1785	Canine Connection and Administration Building Demolition	\$0			\$430,900	Fully Funded (Cap Ren) FY08/09	\$297,706
1786	Post Office Mechanical and Roof Replacement	\$0			\$213,749	Fully Funded (Cap Ren) FY08/09	\$636
1787	Law & Justice Generator Replacement - see 1794	\$0			\$1,400,000	Fully Funded (CJCTC - \$400K, Cap Ren - \$1M) FY08/09	\$12,150
1788	Law and Justice Center HVAC Controls Replacement-530 Union	\$0			\$10,000	Fully Funded (Cap Ren) FY08/09	\$0
1790	Facilities Condition Assessment (5-yr Plan) & Software	\$0			\$285,000	Fully Funded (ACO) FY11/12	\$203
1794	Hot Water Generator Replacement	\$0			\$406,660	Fully Funded (Cap Ren) FY06/07	\$41,047
1799	Sheriff Hot Water	\$0			\$150,000	Fully Funded (Cap Ren) FY06/07	\$69,973
2492	Remodel 321 Tuolumne St. Building	\$0			\$1,637,270	Fully Funded (Tobacco Settlement) FY03/04	\$1,662,591

1700 – Fund 006-Accumulated Capital Outlay (ACO)

Functional Area Summary

Michael J. Lango, Director of General Services

Plant Acquisition

PROJ #	PROJECT NAME	CIP FY11/12 - 15/16	FY2012/13 BUDGET APPROPRIATIONS		FUNDED PROJECTS		
		ESTIMATED PROJECT COSTS	BUDGET REQUEST	FUND SOURCE	CURRENT BUDGET	FUND TYPE (SOURCE) YEAR FUNDED	EXPENDITURES (from inception through April 30, 2012)
2492	Remodel 355 Tuolumne St. Building	\$0	\$10,000	PFF	\$10,483,249	Fully Funded (PFF - \$420K, Tobacco Settlement - \$10M) FY03/04	\$10,753,431
2493	H&SS Health Laboratory Fairfield	\$0	\$10,000	PFF			
6343	John F. Kennedy Library Renovation	\$300,000			\$300,000	Fully Funded (Library) FY09/10	\$0
7721	Crisis Stabilization Unit Tenant Improvements VF	\$550,000					
2491/ 2494	William J. Carroll Government Center	\$15,554,000			\$19,056,835	Fully Funded (ARRA - \$2.2M, Tobacco Settlement - \$15.8M, PFF - \$1M) FY06/07	\$11,940,468
	County Corp Yard Consolidation	\$3,690,000					
	Entry Enhancements / Technology	\$98,000					
	H&SS Campus Parking Lot Repair	\$721,000					
	Headstart ADA and Bldg Systems Improvements	\$511,000					
	Lake Solano Docks, Piers, and Trails	\$995,000					
	Law and Justice Center Rainwater Leader Replacement	\$ 476,000					
	Lynch Canyon Pavilion	\$650,000					
	New Foundations and Challenge Bldg Exterior Repainting	\$100,000					
	New Foundations Covered Courtyard	\$320,000					

Functional Area Summary

1700 – Fund 006-Accumulated Capital Outlay (ACO)

**Michael J. Lango, Director of General Services
Plant Acquisition**

PROJ #	PROJECT NAME	CIP FY11/12 - 15/16	FY2012/13 BUDGET APPROPRIATIONS		FUNDED PROJECTS		
		ESTIMATED PROJECT COSTS	BUDGET REQUEST	FUND SOURCE	CURRENT BUDGET	FUND TYPE (SOURCE) YEAR FUNDED	EXPENDITURES (from inception through April 30, 2012)
	OES Building Exterior Repainting	\$60,000					
	Play Grounds and Play Systems	\$265,000					
	Post Office Master Plan	\$250,000					
	Post Office Mechanical and Roof Replacement	\$1,223,000					
	Rio Vista Veterans Parking Lot and Sidewalk Repair	\$ 213,000					
	Rio Vista Vets Building Exterior Repainting	\$50,000					
	Sandy Beach New Boat Ramp and Water Diversion	\$1,041,000					
	Sandy Beach Park Wind Shelter Replacement	\$345,000					
	Sandy Beach Parks Staff Restroom	\$160,000					
	Solano Courts Facility Maintenance	\$476,000					
	Vacaville Veterans Parking Lot Repair	\$62,000					
	Vallejo Govt Ctr Compactor Replacement \U	\$63,000					
	Weights & Measures Office and Warehouse Consolidation \U	\$600,000					
	600 Union Parking Lot Repair	\$186,000					
	604 Empire Bldg. HVAC Replacement	\$278,000					
	ADA Transition Plan Implementation II	\$915,000					
	Beldens Landing Facility Improvements	\$1,790,000					
	Capital Renewal of Various County Facilities	\$64,070,000					

1700 – Fund 006-Accumulated Capital Outlay (ACO)

Functional Area Summary

Michael J. Lango, Director of General Services

Plant Acquisition

PROJ #	PROJECT NAME	CIP FY11/12 - 15/16	FY2012/13 BUDGET APPROPRIATIONS		FUNDED PROJECTS		
		ESTIMATED PROJECT COSTS	BUDGET REQUEST	FUND SOURCE	CURRENT BUDGET	FUND TYPE (SOURCE) YEAR FUNDED	EXPENDITURES (from inception through April 30, 2012)
	Cement Hill Communication Building Replacement	\$398,000					
	Challenge Covered Courtyard	\$320,000					
	Children's Mental Health Relocation	\$180,000					
	Courage Drive Landscape Conservation	\$181,000					
	Sandy Beach ADA Access Improvement	\$325,000					
	Sewer Projects (Sandy Beach)	\$170,000					
TOTAL		\$191,696,000	\$3,102,446		\$78,651,911		\$39,961,835

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	1,627,330	1,581,536	1,602,036	20,500	1%
Revenue From Use of Money/Prop	284,120	177,000	100,000	(77,000)	(44%)
Intergovernmental Rev State	409,535	441,947	26,590	(415,357)	(94%)
Intergovernmental Rev Federal	0	185,000	0	(185,000)	(100%)
Intergovernmental Rev Other	965,966	307,721	296,056	(11,665)	(4%)
Charges For Services	400,906	511,317	0	(511,317)	(100%)
Misc Revenue	2,090,113	76,688	0	(76,688)	(100%)
Other Financing Sources	3,293,938	1,019,300	2,263,640	1,244,340	122%
TOTAL REVENUES	9,071,908	4,300,509	4,288,322	(12,187)	(0%)
APPROPRIATIONS					
Services and Supplies	4,179,154	1,068,209	1,917,144	848,935	79%
Other Charges	349,233	841,817	563,438	(278,379)	(33%)
F/A Bldgs and Imprmts	2,867,053	2,511,656	1,108,640	(1,403,016)	(56%)
Other Financing Uses	3,598,852	900,000	949,649	49,649	6%
Residual Equity Transfers	4,708	0	0	0	0%
TOTAL APPROPRIATIONS	10,999,000	5,321,682	4,538,871	(782,811)	(15%)
NET CHANGE	1,927,092	1,021,173	250,549	(770,624)	(75%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues and policy considerations at this time.

1700 – Fund 006-Accumulated Cap. Outlay (ACO) Summary of Other Administered Budgets
Michael J. Lango, Director of General Services
Capital Project Overview

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1630 PUBLIC ART	1,358	176,875	120	(176,755)	(100) %
1760 PUBLIC FACILITIES FEES	3,980,630	3,113,416	2,074,252	(1,039,164)	(33) %
1815 FAIRGROUNDS DEVELOPMENT PROJ	-	4,545,206	898,235	(3,646,971)	(80) %
2490 HSS CAPITAL PROJECTS	2,461,171	257,743	72,649	(185,094)	(72) %
4130 CJ FAC TEMP CONST FUND	408,591	369,559	355,976	(13,583)	(4) %
4140 CRTHSE TEMP CONST FUND	405,350	372,155	356,637	(15,518)	(4) %
APPROPRIATIONS					
1630 PUBLIC ART	170,794	175,500	8,858	(166,642)	(95) %
1760 PUBLIC FACILITIES FEES	4,684,631	4,162,417	2,457,395	(1,705,022)	(41) %
1815 FAIRGROUNDS DEVELOPMENT PROJ	586,500	1,908,537	913,318	(995,219)	(52) %
2490 HSS CAPITAL PROJECTS	3,118,317	419,640	195,093	(224,547)	(54) %
4130 CJ FAC TEMP CONST FUND	2,303,128	237,263	3,263	(234,000)	(99) %
4140 CRTHSE TEMP CONST FUND	408,515	407,204	400,250	(6,954)	(2) %
NET CHANGE					
1630 PUBLIC ART	(169,436)	1,375	(8,738)	(10,113)	(735) %
1760 PUBLIC FACILITIES FEES	(704,001)	(1,049,001)	(383,143)	665,858	(63) %
1815 FAIRGROUNDS DEVELOPMENT PROJ	(586,500)	2,636,669	(15,083)	(2,651,752)	(101) %
2490 HSS CAPITAL PROJECTS	(657,146)	(161,897)	(122,444)	39,453	(24) %
4130 CJ FAC TEMP CONST FUND	(1,894,537)	132,296	352,713	220,417	167 %
4140 CRTHSE TEMP CONST FUND	(3,165)	(35,049)	(43,613)	(8,564)	24 %

A summary of the budgets administered by the Accumulated Capital Outlay (ACO)'s Office is provided on the following pages.

FUNCTION AND RESPONSIBILITY

The purpose of this budget is to account for the purchase or commission of public art and the maintenance of public art within designated public areas owned by the County of Solano (Ordinance No. 1639, Chapter 5, and Section 5.5-5.6). The County budgets for public art to promote the arts and culture in Solano County. For every capital construction project in excess of \$1 million, 1.5% of construction costs at the time of the initial contract award (excluding maintenance projects) is allocated for public art. In addition, 5% of the 1.5% are to be reserved for maintenance of the public art projects.

Funds appropriated to this budget will be used for: design services of artists; selection, acquisition, purchase, commissioning, installation, examination and/or display of artworks; maintenance of artworks; education concerning the artwork; and administrative costs of the Art Committee in connection with the Art Program.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	1,358	1,000	120	(880)	(88%)
Charges For Services	0	375	0	(375)	(100%)
Other Financing Sources	0	175,500	0	(175,500)	(100%)
TOTAL REVENUES	1,358	176,875	120	(176,755)	(100%)
APPROPRIATIONS					
Services and Supplies	0	0	8,625	8,625	0%
Other Charges	11,776	0	233	233	0%
F/A ARTWORK	7,000	175,500	0	(175,500)	(100%)
Other Financing Uses	152,018	0	0	0	0%
TOTAL APPROPRIATIONS	170,794	175,500	8,858	(166,642)	(95%)
NET COUNTY COST	169,436	(1,375)	8,738	10,113	(735%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget of \$120 in revenues and \$8,858 in expenditures represent decreases of \$176,755 in revenues and \$166,642 in expenditures when compared to the FY2011/12 Adopted Budget.

There is no funding for new public art projects in FY2012/13. The appropriations represent funding for the maintenance of existing public art pieces, and the revenues reflect estimated interest income.

There is a related Budget Unit 9402, Fund 106 with Appropriations for Contingencies (refer to Contingencies section of the Budget).

1815 – Fund 107-Fairgrounds Development Project Summary of Other Administered Budgets

Birgitta E. Corsello, County Administrator

Plant Acquisition

FUNCTION AND RESPONSIBILITY

This budget unit is designed to cover the costs of the development of a Specific Plan and to obtain the necessary entitlements for the Solano County Fairgrounds, in order to revitalize and redevelop the 152-acre site. This multi-year project is a cooperative effort between the County, City of Vallejo, and the Solano County Fair Association (SCFA) that began in 2008.

In FY2008/09, the County entered into a Memorandum of Understanding with the City of Vallejo regarding the redevelopment of the Fairgrounds. The Board initially established an Ad Hoc Fairgrounds Committee and authorized the Auditor-Controller to establish an initial loan of \$2.0 million from the County General Fund for the Visioning Phase of the Project.

A community-based stakeholder visioning effort was undertaken, which resulted in the preparation of a Solano360 Vision Plan for the Solano County Fairgrounds. The Vision Plan features a mix of complementary land uses, including retail, office, hospitality, recreational, family and youth-oriented, educational, and public venues, as well as the physical connectivity and synergy with the adjacent Six Flags Discovery Kingdom. The concepts reflected in the Solano360 Vision Plan are estimated to create 5,700 contractor jobs and more than 2,500 permanent jobs at full build out. The Board of Supervisors and the Vallejo City Council approved the Solano360 Vision in June 2009 and authorized a preliminary financial analysis to be prepared on the Vision Plan concepts.

During FY2009/10, the Board increased the loan for the Project to an amount not to exceed \$4.4 million and, in coordination with the Vallejo City Council, authorized the Project team to proceed with Phase II of the Project. Phase II includes the preparation of a Specific Plan for the site with associated studies and reports and the preparation of an environmental document.

The Board approved a Project Budget in February 2010, and in May 2010 authorized the first of several professional service agreements to advance the planning effort. In FY2010/11, the Project team was modified to bring in a new Project Manager, led by Municipal Resource Group, LLC, with support from two firms with fair redevelopment experience – the A. Plescia & Co. and RCH Group, to focus the Specific Plan on the feasibility of both the “Fair of the Future” and the private development components. The consultants work is currently on hold due to the dissolution of redevelopment agencies in California effective February 1, 2012.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The Solano360 Fairgrounds Specific Plan and Public Facilities Financing Plan has been suspended, pending a determination on the availability of Vallejo Flosden Acres redevelopment project area tax increment revenue to fund a portion of the parking improvements on the Fairgrounds site.

Redevelopment agencies were dissolved by the State, effective February 1, 2012. Prior to the dissolution of redevelopment agencies, County, City and Fair staff and the project consultants had been developing financing strategies that included redevelopment agency tax increment financing. The Vallejo Redevelopment Agency’s Owner Participation Agreement with Six Flags Discovery Kingdom, providing partial funding for replacement parking, was being considered as a financing source. The legislation that dissolved redevelopment agencies established a procedure to consider previously approved agreements, such as the agreement with Six Flags Discovery Kingdom. An “oversight board” created by the legislation will make a determination on the continued funding obligation resulting from this agreement, as well as other redevelopment agency agreements. The oversight board consists of representatives appointed by the County, City, special districts and schools. The oversight board’s decision is now expected in May 2012, and is subject to review by the State Department of Finance.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for the Solano360 Project of \$913,318 reflects the roll forward of authorized and approved appropriation for expenditures to complete the Phase II Entitlement in FY2012/13.

Once the County hears officially from the Department of Finance if the parking structure is considered an obligation of the successor agency, then it can move forward with the financing plan, specific plan and EIR for the Solano 360 Project in Fiscal Year 2012/13. Another key task for FY2012/13 will be for the negotiation and execution of a Cost and Revenue Sharing Agreement between Solano County and the City of Vallejo. The current Project schedule is on hold pending the State of Finance Approval.

Summary of Other Administered Budgets 1815 – Fund 107-Fairgrounds Development Project
Birgitta E. Corsello, County Administrator
Plant Acquisition

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	0	35,837	20,319	(15,518)	(43%)
Other Financing Sources	0	4,509,369	877,916	(3,631,453)	(81%)
TOTAL REVENUES	0	4,545,206	898,235	(3,646,971)	(80%)
APPROPRIATIONS					
Services and Supplies	534,434	1,908,537	913,318	(995,219)	(52%)
Other Charges	51,953	0	0	0	0%
Intra-Fund Transfers	113	0	0	0	0%
TOTAL APPROPRIATIONS	586,500	1,908,537	913,318	(995,219)	(52%)
NET COUNTY COST	586,500	(2,636,669)	15,083	2,651,752	(101%)

FUNCTION AND RESPONSIBILITY

This budget unit supports the construction and renovation of Health and Social Services facilities including clinics and laboratories in Vallejo and Fairfield and the William J. Carroll Government Center in Vacaville that will expand services to the residents of North County. Projects are financed by a combination of funding sources including Tobacco Settlement Revenue, Public Facilities Fees, grants funds, and other revenue sources.

DEPARTMENTAL SUMMARY

The Recommended Budget reflects revenues of \$72,649 and expenditures of \$195,093, resulting in an operating deficit of \$39,543. The operating deficit will be funded from fund balance.

Projected revenues include \$3,000 in interest income and \$69,649 in Operating Transfers In as follow:

- \$49,649 from the Accumulated Outlay Fund to cover the costs associated with Administrative Overhead charges and building fees
- \$20,000 from Public Facilities Fees to cover the costs associated with the Division of Architectural Services (DAS) management fees during the warranty period for the Twin Campus Projects

Appropriations include:

- \$174,658 for Administrative Overhead charges
- \$435 for building charges
- \$20,000 for DAS management fees

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	35,232	13,000	3,000	(10,000)	(77%)
Intergovernmental Rev State	63,015	0	0	0	0%
Intergovernmental Rev Federal	71,877	0	0	0	0%
Misc Revenue	25	0	0	0	0%
Other Financing Sources	2,291,022	244,743	69,649	(175,094)	(72%)
TOTAL REVENUES	2,461,171	257,743	72,649	(185,094)	(72%)
APPROPRIATIONS					
Services and Supplies	60,040	0	0	0	0%
Other Charges	1,547	244,140	175,093	(69,047)	(28%)
F/A Bldgs and Imprmts	2,881,516	0	20,000	20,000	0%
F/A Equipment	175,213	0	0	0	0%
Other Financing Uses	0	175,500	0	(175,500)	(100%)
TOTAL APPROPRIATIONS	3,118,317	419,640	195,093	(224,547)	(54%)
NET CHANGE	657,146	161,897	122,444	(39,453)	(24%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Projected revenues include \$3,000 in interest income and \$69,649 in Operating Transfers In as follow:

- \$49,649 from the Accumulated Outlay Fund to cover the costs associated with Administrative Overhead charges and building fees.
- \$20,000 from Public Facilities Fees to cover the costs associated with the Division of Architectural Services (DAS) management fees during the warranty period for the Twin Campus Projects.

Appropriations include:

- \$174,658 for Administrative Overhead charges
- \$435 for building charges
- \$20,000 for DAS management fees.

FUNCTION AND RESPONSIBILITY

The Public Facilities Fees (PFF) budget is the conduit for receipt and distribution of Public Facilities fees collected and used for capital project expenses. The fees are imposed on all new non-exempt construction within all incorporated and unincorporated areas of Solano County. The fees, set under the authority of Government Code Sections 66000-66009, were implemented through County Ordinance 1466 adopted on February 9, 1993. The purpose of the fees is to provide funding for expansion and/or new construction of County facilities required to accommodate new demands for the development of facilities needed to house government services in the County. Fees collected under the Ordinance provide funding for needs assessments, planning, designing, construction, lease-purchase, acquisition, improvements, fixed assets and furnishings for County services, including: jails, justice services, general administration, public and mental health services, public assistance services, County parks, libraries, and animal shelters.

The Department of General Services oversees the PFF program budget and is responsible for administering the disbursement of funds. The County Administrator’s Office acts as the liaison between the County and the incorporated cities that collect the fees for the County related to all construction within city limits.

DEPARTMENTAL SUMMARY

The Recommended Budget for Public Facilities Fees of \$2,457,395 represents decreases of \$1,039,164, or 33%, in Revenues and \$1,705,022, or 41%, in Appropriations when compared to its FY2011/12 Adopted Budget. As a result, the Public Facilities Fund Balance is projected to decrease by \$383,143. The decrease in revenues and expenditures is a factor of the economic downturn and a reduction of construction projects anticipated throughout Solano County.

The Recommended Budget includes \$1,134,558 in Contingencies (BU 9124).

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Solano County collects PFF fees for six categories: Countywide Public Protection, Health and Social Services, Library, General Government, Sheriff’s Patrol and Investigation, and Courts. PFF rates for FY2011/12 were unchanged from the FY2010/11 rates. The County is in the process of retaining a consultant to complete the five-year comprehensive analysis in 2012 as required by Government Code.

PENDING ISSUES AND POLICY CONSIDERATIONS

Government Code requires that the County evaluate the premises of the PFF at least every five years. The last five-year comprehensive nexus report was completed in 2007 (County of Solano 2007 Public Facilities Fee Update) with annual updates in 2008, 2009 and 2010. The next full analysis will be in FY2012/13 and will include review and recommendations on the appropriateness of the various indices used to establish rates.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop Charges For Services	60,751	52,537	29,203	(23,334)	(44%)
	<u>3,919,879</u>	<u>3,060,879</u>	<u>2,045,049</u>	<u>(1,015,830)</u>	<u>(33%)</u>
TOTAL REVENUES	3,980,630	3,113,416	2,074,252	(1,039,164)	(33%)
APPROPRIATIONS					
Services and Supplies	4,193	50,500	55,250	4,750	9%
Other Charges	796,350	854,287	164,695	(689,592)	(81%)
Other Financing Uses	<u>3,884,087</u>	<u>3,257,630</u>	<u>2,237,450</u>	<u>(1,020,180)</u>	<u>(31%)</u>
TOTAL APPROPRIATIONS	4,684,631	4,162,417	2,457,395	(1,705,022)	(41%)
NET CHANGE	704,001	1,049,001	383,143	(665,858)	(63%)

DEPARTMENTAL PURPOSE

This budget unit receives and distributes funds originating in surcharges on fines and vehicle violations, which have been set aside for criminal justice facility needs.

FUNCTION AND RESPONSIBILITY

The Board of Supervisors established this Fund under Resolution No. 81-256, pursuant to California Government Code Section 76101, authorizing counties to establish a Criminal Justice Facilities Construction Fund to assist in the construction, reconstruction, expansion, improvement, operation or maintenance of county criminal justice and court facilities. Eligible facilities include jails, women's centers, detention facilities, juvenile halls and courtrooms. Government Code penalties on criminal fines and parking violations constitute the proceeds of the Fund, which includes no General Fund support.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$3,263 for the Criminal Justice Facility Temporary Construction Fund represents an overall decrease of \$13,583, or 3.7%, in revenues and a decrease of \$234,000 or 98.6%, in expenditures when compared to FY2012/13 Adopted Budget. The result is an increase in Fund Balance of \$352,713.

The decrease in expenditures is due to the non-recurring nature of FY2011/12 expenditures, including \$220,000 appropriated for the replacement of the warehouse roof at the Claybank Adult Detention Facility.

The Recommended Budget also includes \$359,242 in Contingencies in budget unit 9119.

Refer to related Budget Unit 9119, Appropriations for Contingencies which reflects restricted, unaccounted funds for CJ Facility purposes.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Fines, Forfeitures, & Penalty	27,687	24,955	19,265	(5,690)	(23%)
Revenue From Use of Money/Prop	8,542	3,516	1,858	(1,658)	(47%)
Charges For Services	372,361	341,088	334,853	(6,235)	(2%)
TOTAL REVENUES	408,591	369,559	355,976	(13,583)	(4%)
APPROPRIATIONS					
Other Charges	9,190	17,263	3,263	(14,000)	(81%)
Other Financing Uses	2,293,938	220,000	0	(220,000)	(100%)
TOTAL APPROPRIATIONS	2,303,128	237,263	3,263	(234,000)	(99%)
NET CHANGE	1,894,537	(132,296)	(352,713)	(220,417)	167%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

**Michael J. Lango, Director of General Services
Justice/Detention and Corrections**

DEPARTMENTAL PURPOSE

The budget unit receives and distributes revenues received from surcharges on fines and vehicle violations, which have been set aside for facilities necessary to the operation of the courts.

FUNCTION AND RESPONSIBILITY

The Board of Supervisors established this Fund under Resolution Number 83-266, pursuant to California Government Code Section 76100, authorizing counties to establish a Courthouse Temporary Construction Fund to assist in the acquisition, rehabilitation, construction and financing of facilities necessary or incidental to the operation of the courts or the justice system. Government Code penalties on criminal fines and parking violations constitute the proceeds of the Fund, which includes no General Fund support.

The Department of General Services administers and disburses Fund money, with concurrence of the Administrative Office of the Courts.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget \$400,250 for the Criminal Justice Facility Temporary Construction Fund represents an overall decrease of \$15,518, or 4.2%, in revenues and a decrease of \$6,954, or 1.7%, in expenditures when compared to FY2011/12 Adopted Budget. The result is a decrease in available Fund Balance of \$43,613.

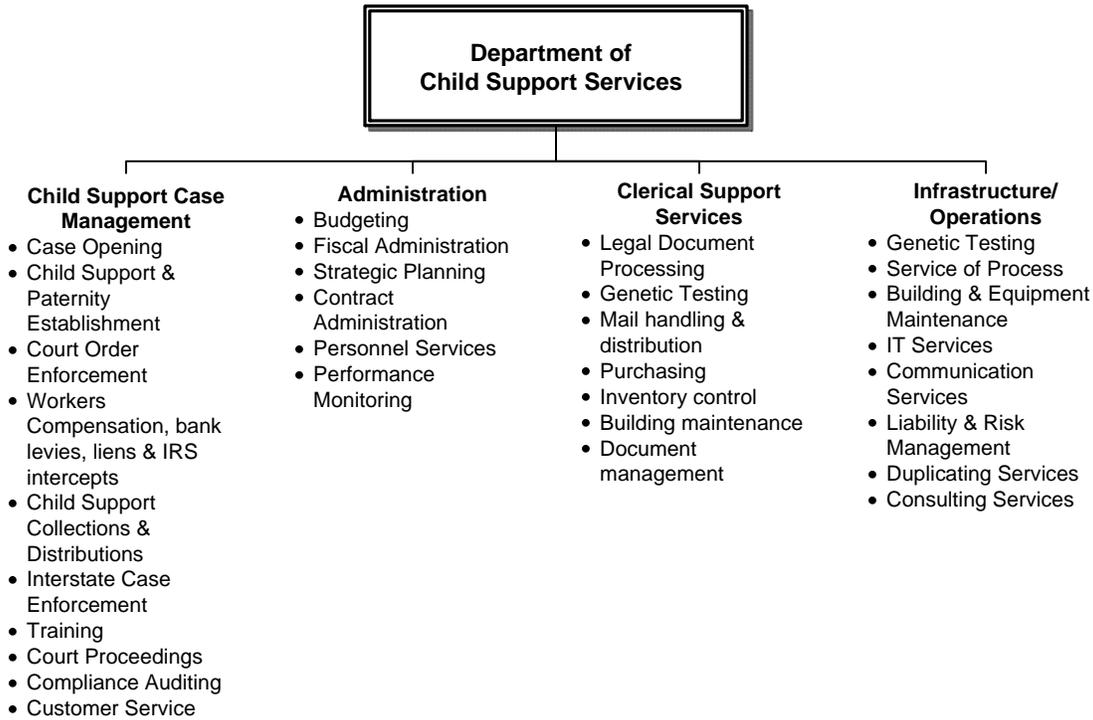
The FY2012/13 Recommended Budget appropriates \$399,331 from this budget unit toward principal and interest on the 2002 Certificates of Participation issued for, among other purposes, improvements to the Central Utility Plant. This amount represents the share of the Central Utility Plant costs attributable to the support of the Superior Court facilities.

Refer to related Budget Unit 9120, Appropriations for Contingencies which reflects \$635,358 for FY2012/13.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Fines, Forfeitures, & Penalty	27,686	24,954	19,200	(5,754)	(23%)
Revenue From Use of Money/Prop	5,098	5,971	2,960	(3,011)	(50%)
Charges For Services	372,566	341,230	334,477	(6,753)	(2%)
TOTAL REVENUES	405,350	372,155	356,637	(15,518)	(4%)
APPROPRIATIONS					
Other Charges	9,190	9,507	919	(8,588)	(90%)
Other Financing Uses	399,325	397,697	399,331	1,634	0%
TOTAL APPROPRIATIONS	408,515	407,204	400,250	(6,954)	(2%)
NET CHANGE	3,165	35,049	43,613	8,564	24%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.



DEPARTMENTAL PURPOSE

Under provisions of Title IV-D of the Federal Social Security Act, the Department of Child Support Services (DCSS) is responsible for providing child support establishment and enforcement services in the county.

Budget Summary:	
FY2011/12 Third Quarter Projection:	12,005,484
FY2012/13 Recommended:	12,707,995
County General Fund Contribution:	0
Percent County General Fund Supported:	0.0%
Total Employees (FTEs):	106.0

FUNCTION AND RESPONSIBILITIES

California Family Code §17000 et seq. and State regulations mandate that the Solano County DCSS provide a variety of child support related services, including: establishing paternity (legal fatherhood), locating parents and their assets, requesting child support and medical support orders from the Court, enforcing child support orders utilizing appropriate enforcement tools, modifying child support orders, working with the State Disbursement Unit to collect and distribute child support, and instituting a complaint resolution and formal hearing process. The Department also provides a variety of administrative and support services, including strategic planning, budgeting, performance measurement, fiscal administration, training, implementation of automated systems, public education and outreach, and contract administration.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Significant Challenges:

Meeting the Department's administrative needs in light of increasing labor costs and possible funding reductions remains a challenge. It is not known if Child Support Enforcement (CSE) will be subject to federal across the board cuts slated for January 2, 2013. The Federal Office of Management and Budget has stated that it is focused on other budget alternatives that would obviate the need for a "sequester" and will therefore not make a determination on this matter unless and until other budget options are exhausted. It should be noted that CSE has been listed as an exempt program in recent budget laws; however, a previous statute enacted in 1985, which would have subjected CSE to cuts, was never repealed.

Significant Accomplishments:

- Met or exceeded performance goals established by California DCSS in paternity establishment, collections on current support, cases paying on arrears, cases with orders established and cost effectiveness for Federal Fiscal Year (FFY) 2010/11.
- Enabled the collection and distribution of \$37,957,844 to clients, despite a sluggish economy and continued high unemployment.
- Implemented Single Sign On (SSO), a software solution that automates username and password entry for authenticating users. SSO allows users faster access to web applications, decreases the number of helpdesk calls due to password resets, and improves productivity and information security.
- Consolidated office space and leased excess capacity to H&SS' Special Investigation Bureau to increase the Department's cost effectiveness.

WORKLOAD INDICATORS

- During the period of July 1, 2009 through June 30, 2010, the Department of Child Support Services opened and administered 3,300 new child support cases. The Department manages approximately 19,000 Solano County child support cases on average.
- During the same 12-month period, the Department evaluated and processed 2,093 requests from parents to adjust their court ordered child support obligation due to a change in circumstances. Of those requests, 295 of the cases reviewed resulted in an adjustment of the monthly child support obligations to obtain a fair and reasonable order that better reflects the non-custodial parent's ability to pay.
- Also during the same twelve month period, paternity was established for 2,045 children. In addition, 92.1% of all cases had child support orders established.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHILD SUPPORT CASE MANAGEMENT	4,632	0	0	0	- %
INFRASTRUCTURE/OPERATIONS	11,903,136	12,432,766	12,448,828	16,062	0 %
TOTAL REVENUES	11,907,768	12,432,766	12,448,828	16,062	0 %
APPROPRIATIONS					
CHILD SUPPORT CASE MANAGEMENT	6,741,291	7,382,651	7,320,484	(62,167)	(1) %
ADMINISTRATION	410,751	427,473	410,529	(16,944)	(4) %
CLERICAL SUPPORT SERVICES	2,788,076	2,957,220	2,605,278	(351,942)	(12) %
INFRASTRUCTURE/OPERATIONS	1,967,650	1,925,589	2,371,704	446,115	23 %
TOTAL APPROPRIATIONS	11,907,768	12,692,933	12,707,995	15,062	0 %
CHANGE IN FUND BALANCE					
CHILD SUPPORT CASE MANAGEMENT	6,736,659	7,382,651	7,320,484	(62,167)	(1) %
ADMINISTRATION	410,751	427,473	410,529	(16,944)	(4) %
CLERICAL SUPPORT SERVICES	2,788,076	2,957,220	2,605,278	(351,942)	(12) %
INFRASTRUCTURE/OPERATIONS	(9,935,486)	(10,507,177)	(10,077,124)	430,053	(4) %
CHANGE IN FUND BALANCE	0	260,167	259,167	(1,000)	(0) %

STAFFING					
CHILD SUPPORT CASE	73	73	74	1	1 %
ADMINISTRATION	2	2	2	0	0 %
CLERICAL SUPPORT SERVICES	32	30	30	0	0 %
INFRASTRUCTURE/OPERATIONS	0	0	0	0	0 %
TOTAL STAFFING	107	105	106	1	1 %

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$12,707,995 for DCSS represents increases of \$16,062 in Revenues and \$15,062 in Appropriations when compared to FY2011/12 Adopted Budget. There is no General Fund cost for this program.

DCSS is funded entirely from State and Federal revenues. Revenues have remained relatively stable during the past several years. Labor costs comprise approximately 81% of the Department’s total budget. The demand for child support services remains steady. DCSS continues to participate in a regional call center with the Kern County child support agency. The Department will continue this arrangement in FY2012/13 at no cost to Solano County DCSS.

The Department’s FY2012/13 budget includes a \$390,378 decrease in Salaries and Benefits, when compared to FY2011/12, mainly due to reductions in the costs of employee benefits from labor cost changes and the discontinuation of the use of extra-help office aides. The Department recommends the addition of a bilingual Child Support Specialist position to achieve increased state and federal performance expectations and a part-time extra-help Child Support Specialist to assist with enforcement casework.

Services and Supplies have increased \$439,391 when compared to FY2011/12 Adopted Budget. Included are additional technology support services from DoIT to oversee and manage critical technology projects, developing SQL queries to track and improve performance, facilitating communications with the State DCSS Information Technology (IT) and Solano County IT, and technology operations support. Other projects include contracting with other Child Support Agencies to assist with special projects to increase collections. The Department also plans to explore an alternative child support case management model already successfully implemented by other State Child Support Agencies with expectations of improved performance and employee work satisfaction.

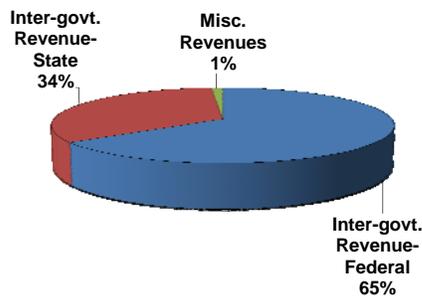
Contracted services of \$154,444 includes the following: \$72,300 for legal service of process, \$39,444 for janitorial services, \$20,000 for genetic testing services to determine paternity, \$18,000 for consulting services to develop department-wide work assessment tools for quality assurance and improved performance, and \$5,000 for enforcement services.

No purchases of fixed assets are included in the Department’s FY2012/13 budget.

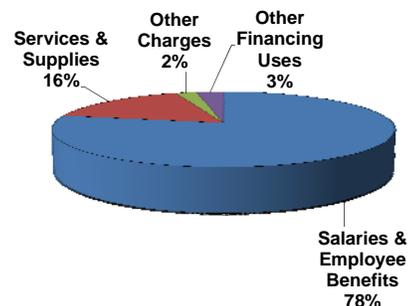
DEPARTMENT COMMENTS

The Department has had no major program reductions or changes.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	4,632	4,500	4,500	0	0%
Intergovernmental Rev State	4,249,758	4,225,950	4,176,557	(49,393)	(1%)
Intergovernmental Rev Federal	7,653,143	8,202,316	8,107,435	(94,881)	(1%)
Misc Revenue	235	0	160,336	160,336	0%
TOTAL REVENUES	11,907,768	12,432,766	12,448,828	16,062	0%
APPROPRIATIONS					
Salaries and Employee Benefits	9,533,010	10,340,649	9,950,271	(390,378)	(4%)
Services and Supplies	1,577,185	1,640,154	2,079,545	439,391	27%
Other Charges	382,722	285,489	294,853	9,364	3%
F/A Equipment	10,977	0	0	0	0%
Other Financing Uses	403,874	426,641	383,326	(43,315)	(10%)
TOTAL APPROPRIATIONS	11,907,768	12,692,933	12,707,995	15,062	0%
CHANGE IN FUND BALANCE	0	260,167	259,167	(1,000)	(0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

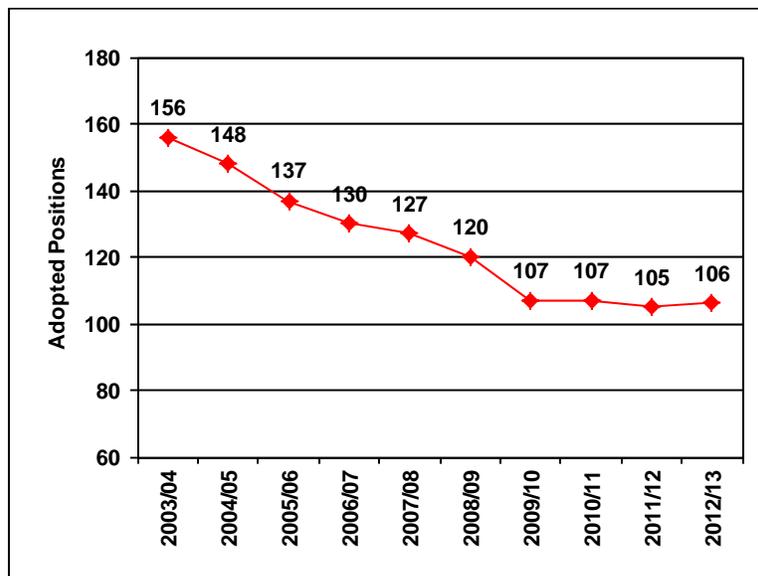
State and Federal revenues allocated to the child support program are projected to remain the same as FY2011/12. Therefore, no significant adjustments are included in the Department’s budget.

SUMMARY OF POSITION CHANGES

The following new position is recommended for FY2012/13:

- 1.0 FTE Child Support Specialist (CSS) Entry (Bilingual). The addition of this position is intended to improve the Department’s ability to meet the needs of Spanish speaking customers. In addition, should a Spanish Bilingual CSS take a leave of absence, there would be sufficient caseload coverage among the remaining Spanish Bilingual CSSs.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The State of California DCSS's Strategic Plan includes aggressive goals to achieve a common vision – that children can rely on their parents for the financial and medical support they need to be healthy and successful. Mission-critical components of the Plan include improving performance in the five federal performance measures and increasing total distributed child support collections.

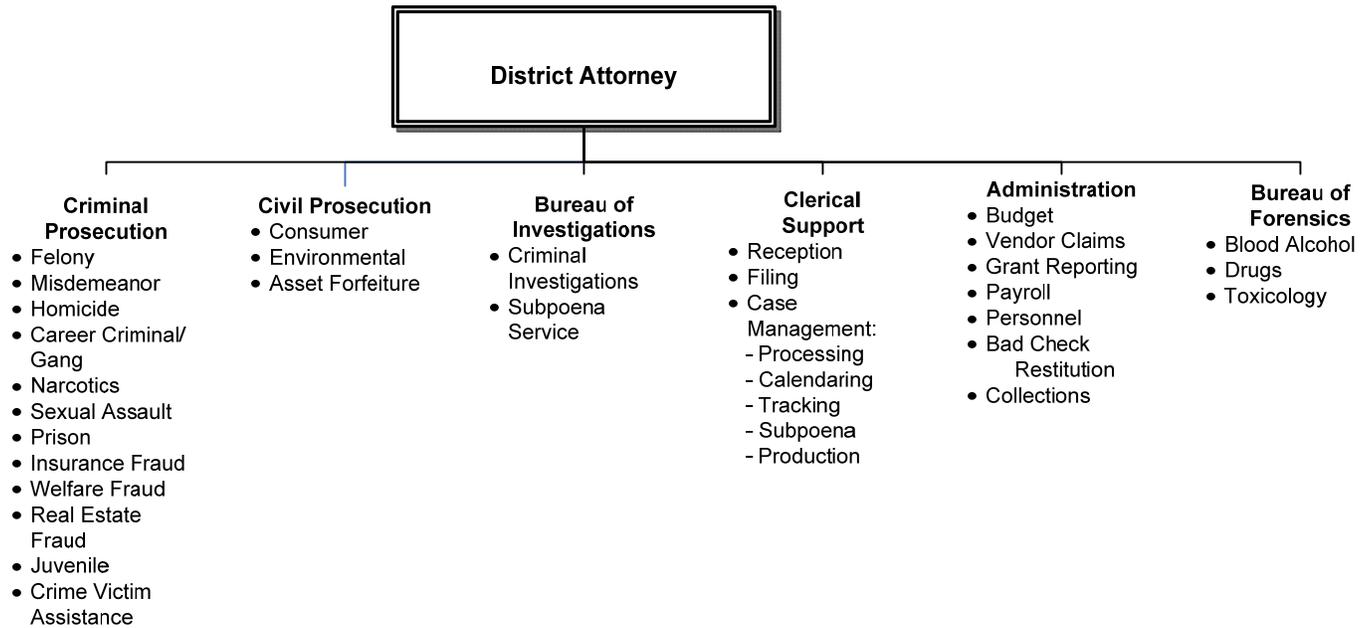
Statewide goals are translated into FFY performance goals for each Local Child Support Agency. A Performance Management Plan has been developed and approved by the State to achieve these goals through innovative strategies, improved efficiencies and focused case management.

The Proposed FY2012/13 State Budget generally holds California's Title IV-D Child Support Program to the previous year's expenditure levels. However, the Governor's budget proposes to once again suspend the county share of public assistance collections for FY2012/13. This is the second consecutive year the county share has been suspended. This equates to a loss of approximately \$390,000 of funding to Health and Social Services and is not included in FY2012/13 Recommended Budget. The State is retaining these funds for their General Fund use.

Last year the Governor identified realignment of the Child Support Program as part of Phase II of a larger realignment process. For the current budget, the Governor does not specifically mention what program might be realigned but links Phase II Realignment to ongoing discussion of how California will implement federal health care reform. Consequently, the impacts, if any, to the Child Support Program are unknown. The Department will continue to monitor the State budget situation and will report to the Board as additional information becomes available.

Funding for the Title IV-D Child Support Program under the FFY2012/13 President's Budget Proposal remains relatively unchanged from past years. The Administration continues to promote strong families and responsible fatherhood by ensuring that children benefit when parents pay support, promoting parenting time arrangements, and improving enforcement tools. The proposal also includes funding specifically to encourage states to pass through child support payments received while children are receiving public assistance directly to families. This represents a departure from existing policy, whereby the majority of child support payments are returned to the federal and state governments for recoupment of public assistance.

Since the enactment of the Federal Budget Control Act, there has been legal ambiguity as to whether federal funds for child support administration and incentives would be subject to sequestration or if it would continue to be considered as an entitlement exempt from across-the-board cuts. There are conflicting provisions in prior budget laws containing a sequestration option and how child support should be treated. Solano DCSS has prepared a contingency plan addressing possible outcomes should the Department be subject to sequestration.



DEPARTMENTAL PURPOSE

The District Attorney is the County's public prosecutor and chief law enforcement official, initiating and conducting, on behalf of the people, all prosecutions for public offenses.

Budget Summary:	
FY2011/12 Third Quarter Projection:	17,557,468
FY2012/13 Recommended:	17,917,993
County General Fund Contribution:	10,007,429
Percent County General Fund Supported:	55.9%
Total Employees (FTEs):	113.5

FUNCTION AND RESPONSIBILITIES

Headed by the elected District Attorney, as set forth in both the California Constitution and Government Code Section 26500, the District Attorney's Office is responsible for assisting law enforcement and other public agencies in the prosecution of those cases which can be proven beyond a reasonable doubt. The District Attorney carries out these responsibilities through various bureaus including; major crimes, general felony and misdemeanors, career criminal, narcotics, fraud prosecutions, prison crimes, and civil prosecutions. The Office also provides county law enforcement agencies with forensic laboratory services and evidence collection and storage in support of criminal offense prosecution. Additionally, the District Attorney may sponsor, supervise, or participate in any project or program to improve the administration of justice. Through these efforts the District Attorney's Office pursues its mission to achieve justice for victims and to protect the community.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Accomplishments include:

- The forensic lab is fully operational in the areas of alcohol analysis by CCR Title 17 in blood, breath and urine, controlled substance analysis, and toxicology screening confirmation in blood and urine. By the end of FY2011/12, the Bureau of Forensic Services would have applied for and received an assessment for accreditation from the American Society of Crime Laboratory Directors/Laboratory Accreditation Board.
- The laboratory will be working with the California Medical Facility and California State Prison, Solano to test their contraband (controlled substances) during a two-year contract. This contract, which is expected to be implemented in April 2012, will bring substantial revenues to the department,

- The District Attorney has assumed responsibility for the Solano County Office of Family Violence Prevention and the Family Justice Center in 2011. The Department’s goal is to procure on offsite location for the Family Justice Center by December 2012.
- The District Attorney’s Office hosted the Solano County Youth Summit, co-hosted by all eight county police Chiefs, the Sheriff, the Commander of the Solano Office of the California Highway Patrol, the Commander of the 60th Security Forces Squadron at Travis Air Force Base, the Solano County Schools Superintendent and the Solano County Courts. As a result of this Summit the Solano County Truancy Court was created and began operation in October 2011. The Department will host the Second Annual Youth Summit in September 2012.

Challenges include:

- The continued efforts of the District Attorney’s Office to adapt to decreased revenues and reduced staff.
- Adjusting to the effects of AB109/Realignment on the District Attorney’s Office. The department received allocations for three limited term FTEs to handle the impact of AB109 on the department. Pursuant to a BOS resolution these positions are set to expire on 12/31/12. The Department will be requesting that these positions be extended based upon the anticipated receipt of further funding.
- As part of the countywide effort to reduce the structural deficit, the Office accepted all 11 of its employees’ applications for the FY2010/11 PARS Supplementary Retirement Plan. As a result, the Office spent much of FY2011/12 restructuring its organization and functions. There remains a concern regarding the impact of the reduced workforce on meeting the demands of the current caseload and the anticipated impact of AB109/Realignment in FY2012/13.
- Any significant increase in enforcement activity, whether by local initiative or as a result of State action on criminal justice realignment, may further tax the Office’s reduced workforce.
- The Office relies on a significant portion of its revenues from the Public Safety Augmentation Fund which are sourced from the public safety-dedicated ½ cent sales tax established by Proposition 172 in 1993. These tax receipts are directly linked to economic activity statewide. The budget also relies on grants, transfers from restricted trust funds and a General Fund contribution to balance expenditures with revenues. During the current financial crisis, a number of the revenue sources have proven to be unstable, and the statewide public safety VLF revenues expired on June 30, 2011.

WORKLOAD INDICATORS

- During the period January 2011 – February 2012, the District Attorney’s legal team of 43 attorneys prosecuted over 10,083 cases.
- From October 1, 2011 through April 16, 2012, the District Attorney has received 76 petitions for revocation for offenders on Post-release to Community Supervision (PRCS) from the Solano County Probation Department. It is anticipated that a total of 105 PRCS violation cases will be received and filed through June 30, 2012.
- In addition to PRCS revocations, the District Attorney’s Office has also handled new cases that have been filed against persons being supervised on PRCS. To date, there have been 26 new case filings, with an estimated total of 36 new cases being filed through the end of the fiscal year.
- During FY2010/11, the laboratory received the following submissions:
 - Alcohol: 1,192 requests for analysis
 - Controlled Substances: 1,133 requests for analysis
 - Toxicology Screening: 326 requests for analysis

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Criminal Prosecution	18,027,608	16,950,967	16,908,049	(42,918)	(0%)
Civil Prosecution	873,721	764,483	712,444	(52,039)	(7%)
Investigations	0	0	0	0	0%
Clerical Support	0	0	0	0	0%
Administration	132,267	140,000	110,000	(30,000)	(21%)
Bureau of Forensics	162,317	215,000	187,500	(27,500)	(13%)
TOTAL REVENUES	19,195,913	18,070,450	17,917,993	(152,457)	(1%)
APPROPRIATIONS					
Criminal Prosecution	10,561,135	10,842,270	10,502,079	(340,191)	(3%)
Civil Prosecution	881,586	744,931	712,704	(32,227)	(4%)
Investigations	3,840,413	2,349,159	2,329,339	(19,820)	(1%)
Clerical Support	2,880,309	2,891,272	2,866,879	(24,393)	(1%)
Administration	186,644	322,777	507,160	184,383	57%
Bureau of Forensics	851,976	920,042	999,832	79,790	9%
TOTAL APPROPRIATIONS	19,202,063	18,070,451	17,917,993	(152,458)	(1%)
GENERAL FUND CONTRIBUTION					
Criminal Prosecution	10,308,961	10,540,531	10,007,429	(533,102)	(5%)
Civil Prosecution	0	0	0	0	0%
Investigations	0	0	0	0	0%
Clerical Support	0	0	0	0	0%
Administration	0	0	0	0	0%
Bureau of Forensics	0	0	0	0	0%
TOTAL GENERAL FUND CONTRIBUTION	10,308,961	10,540,531	10,007,429	(533,102)	(5%)
STAFFING					
Criminal Prosecution	50.0	51.5	51.5	0.0	0%
Civil Prosecution	6.5	4.5	4.5	0.0	0%
Investigations	29.0	16.5	16.0	(0.5)	(3%)
Clerical Support	30.0	27.0	26.0	(1.0)	(4%)
Administration	1.5	4.5	4.5	0.0	0%
Bureau of Forensics	6.0	6.0	6.0	0.0	0%
TOTAL STAFFING	123.0	110.0	108.5	(1.5)	(1%)

DEPARTMENTAL BUDGET SUMMARY

The Department's Recommended Budget of \$17,917,993 represents decreases of \$152,457 or 0.8%, in both revenues and expenditures when compared to the FY2011/12 Adopted Budget. The General Fund contribution is decreased by \$533,102 or 5.1% primarily from the receipt of additional Proposition 172 funds anticipated in FY2012/13.

The Office's primary funding source is the General Fund which comprises approximately \$10,007,429, or 55.8%, of the Recommended Budget. Other funding sources \$6,429,870 in State funding including:

State allocation of \$4,086,672 from the Public Safety Augmentation Fund, which is funded from the public safety-dedicated ½ cent sales tax (Proposition 172) which reflects an increase in FY2012/13 of \$742,860, or 22.2%.

State funding for the following programs:

\$900,000 in reimbursements for the prosecution of crimes within State prisons under Penal Code 4700. These revenues are expected to decrease by \$100,000, or 10%, as the Office projects fewer cases for prosecution.

\$285,733 in reimbursements for parole revocation and prosecution of cases related to the Post-release to Community Supervision (PRCS) program under AB109. This program was started in January 2012, and the increase reflects the full year funding for this program.

\$820,296 in reimbursements for the prosecution of fraudulent cases related to auto insurance, workers compensation, real estate, and welfare cases. These revenues reflect a decrease of \$416,503 due to funding losses from grants for the prosecution of career criminals and narcotics enforcement.

The Office's expenditures budget includes salary expenses of \$14,207,284, or 79.3% of the total budget. Salaries and benefits will have a net increase in FY2012/13 of \$252,914, or 1.8% due primarily from the full-year funding for three new positions to meet new program requirements under the AB109 – The 2011 Public Safety Realignment. These positions will handle the PRCS revocation cases, as well as the anticipated increase in caseloads due to Realignment. The costs of these positions are fully funded with new revenues from the State under the 2011 Prison Realignment Program. In addition, 0.5 FTE Investigator Assistant was added to meet the increased number of check fraud investigations in Solano County. This position is fully funded from program revenues generated by this program. The recommended budget also includes anticipated savings from reductions in retirement, employee health and insurance cost.

The Office's other major expenses include:

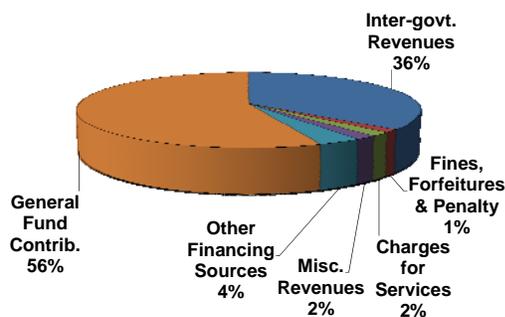
\$551,257 for central data processing charge, which reflects a decrease of \$105,776, or 16.1%, as a result of reductions in operating costs implemented by the Department of Information Technology. The budget includes \$59,500 to refresh 35 computers that are obsolete per Board adopted refresh guidelines and scheduled for replacement.

\$186,493 in other professional services which reflect a decrease of \$184,897, or 49.8%, due to the elimination of funding for narcotics task officers for the Solano Narcotics Enforcement Team (Sol-NET) program.

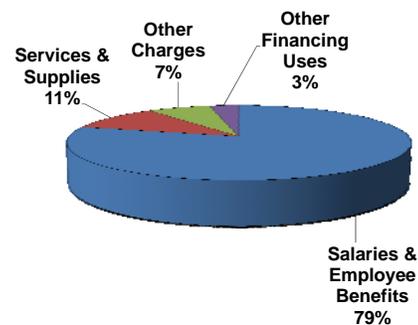
The Department received funding in FY2011/12 from the 2011 Public Safety Realignment, which were used for planning, start-up and implementation of the District Attorney's AB109 programs. The Recommended Budget proposes funding at the same level in order to continue and maintain these programs in FY2012/13. However, this status quo budget will not support additional caseloads in PRCS revocations and additional caseloads associated with AB109 that are anticipated.

On May 14, 2012, the Community Corrections Partnership (CCP) considered an initial FY2012/13 budget recommendation for AB109 funding for the District Attorney and Public/Conflict Defender Offices. The Board will be asked to consider the CCP's recommendation in June. The Recommended Budget reflects annualized funding of positions authorized in FY2011/12 using AB109 funding.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Fines, Forfeitures, & Penalty	520,956	630,145	236,518	(393,627)	(62%)
Intergovernmental Rev State	6,757,834	5,999,200	6,429,870	430,670	7%
Intergovernmental Rev Federal	41,691	0	0	0	0%
Charges For Services	277,591	233,736	302,074	68,338	29%
Misc Revenue	211,410	242,500	313,676	71,176	29%
Other Financing Sources	1,077,470	424,338	628,426	204,088	48%
General Fund Contribution	10,308,961	10,540,531	10,007,429	(533,102)	(5%)
TOTAL REVENUES	19,195,913	18,070,450	17,917,993	(152,457)	(1%)
APPROPRIATIONS					
Salaries and Employee Benefits	14,763,157	13,954,370	14,207,284	252,914	2%
Services and Supplies	2,086,390	2,163,199	1,885,988	(277,211)	(13%)
Other Charges	1,633,127	1,232,980	1,241,530	8,550	1%
F/A Equipment	0	4,500	0	(4,500)	(100%)
Other Financing Uses	628,273	625,401	583,191	(42,210)	(7%)
Intra-Fund Transfers	91,116	90,000	0	(90,000)	(100%)
TOTAL APPROPRIATIONS	19,202,063	18,070,450	17,917,993	(152,457)	(1%)
NET CHANGE	6,150	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

While overall revenues and expenditures are projected to decrease by less than 1% in FY2012/13, the District Attorney is reducing its General Fund Contribution by \$533,102, or 5.1%. This is primarily the result of a significant increase in revenues from the Local Public Safety Fund (Prop 172), which is sourced from the ½ cent State sales tax that is dedicated to local public safety. Additionally, when feasible, the District Attorney has used regular staff to support and supplement the AB109-funded staff in meeting AB109 workload requirements. This allows the District Attorney to claim reimbursements from AB109 funds, effectively reducing General Fund costs and increasing Departmental revenues.

SUMMARY OF POSITION CHANGES

The Office has increased its positions from 110 FTE in FY2011/12 to 113.5 FTE in FY2012/13.

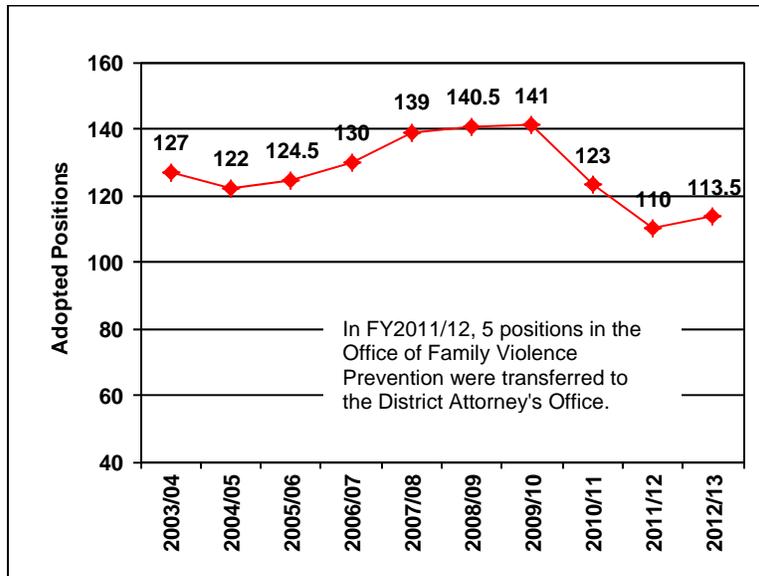
FY2011/12 included the following position changes.

- In November 2011, added the following limited term positions, which are recommended to be extended through June 30, 2013:
 - 1.0 FTE Limited Term Deputy District Attorney I-IV (Realignment)
 - 1.0 FTE Limited Term Legal Secretary (Realignment)
 - 1.0 FTE Limited Term Paralegal (Realignment)
- As part of the District Attorney’s resource reduction strategy, the following positions were deleted in FY2011/12.
 - 1.0 FTE District Attorney Investigator
 - 1.0 FTE Paralegal
 - 1.0 FTE Deputy District Attorney I-IV
 - 1.0 FTE Legal Procedures Clerk
- In January 2012, 1.0 FTE Forensic Laboratory Technician was reclassified to 1.0 FTE Criminalist (Senior)

- The transfer of 5.0 FTE position allocations assigned to the Office of Family Violence Prevention from the Probation Department to the Office of the District Attorney.

The FY2012/13 Recommended Budget includes the Office’s request to delete 1.0 FTE District Attorney Investigator (Supervisor) and add 1.0 District Attorney Investigator and the addition of 0.5 FTE Limited Term District Attorney Investigative Assistant in its Bad Check Program through June 30, 2013.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The latest projections from CSAC and the State for AB 109 funding indicate that the County should receive more funding than currently included in the FY2012/13 Recommended Budget. New 2011 Realignment programs, as well as increase in caseloads, will need to be financed through the increased AB 109 funding. If the State’s FY2012/13 Budget adopted by the Legislature includes the additional funding, staff will return to the Board to adjust the FY2012/13 budget for the Department. Absent supporting increase in State revenue, significant caseload increases would subject the County to concomitant General Fund exposure.

In meeting its challenges, the Office has and will continue to minimize costs by reducing various services and programs provided and aggressively seeking grants and other sources of funding to enhance revenue.

**6500 – Fund 900-District Attorney
 Donald A. du Bain, District Attorney
 Judicial**

Functional Area Summary

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
4100 DA SPECIAL REVENUE	595,038	483,176	688,817	205,641	43 %
5500 OFFICE OF FAMILY VIOLENCE PREV	325,911	545,518	502,049	(43,469)	(8) %
APPROPRIATIONS					
4100 DA SPECIAL REVENUE	548,950	481,608	684,299	202,691	42 %
5500 OFFICE OF FAMILY VIOLENCE PREV	589,178	910,781	855,243	(55,538)	(6) %
NET CHANGE					
4100 DA SPECIAL REVENUE	46,087	1,568	4,518	2,950	188 %
5500 OFFICE OF FAMILY VIOLENCE PREV	(263,268)	(365,263)	(353,194)	12,069	(3) %

A summary of the budgets administered by the District Attorney's Office is provided on the following pages

FUNCTION AND RESPONSIBILITY

This fund provides a funding source for the investigation, detection and prosecution of crime, including drug use and gang activity, consumer protection and environmental protection.

This budget is under the direction of the District Attorney and is divided into three principal budgetary divisions with restricted and dedicated revenue sources. There is no General Fund money included in this budget.

The Recommended Budget includes a related Contingency appropriation of \$839,854 in BU 9116. (Refer to Contingency section of the Budget)

Major programs under this budget unit are:

- Division 4101 – DA Narcotic Asset Forfeiture Fund- Pursuant to the California Health and Safety Code Section 11489, the sources of revenue for this fund are cash and proceeds from the sale of seized property which has been used or obtained through illegal narcotics trafficking, including vehicles, boats and real estate. Asset forfeiture proceeds provide a source of funding for general investigation, training and all aspects involving the prosecution of crimes.
- Division 4102 – DA Consumer Protection Fund – Pursuant to the provisions of the California Business and Professions Code, court-ordered fines and forfeitures accrue to this fund for the support of general investigation and all aspects involving the prosecution of consumer protection cases.
- Division 4103 – DA Environmental Protection Fund – California Health and Safety Code Section 25192 provides that a percentage of fines levied against the commission of environmental offenses be provided to the prosecuting agency bringing the action. The District Attorney has established this division of the DA Special Revenue Fund to provide a funding source in support of general investigation and all aspects involving the investigation and prosecution of environmental crimes.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Fines, Forfeitures, & Penalty	579,299	477,176	681,264	204,088	43%
Revenue From Use of Money/Prop	14,186	6,000	6,000	0	0%
Intergovernmental Rev Federal	1,553	0	1,553	1,553	0%
TOTAL REVENUES	595,038	483,176	688,817	205,641	43%
APPROPRIATIONS					
Services and Supplies	241	55,500	55,500	0	0%
Other Charges	3,338	1,770	373	(1,397)	(79%)
Other Financing Uses	545,372	424,338	628,426	204,088	48%
TOTAL APPROPRIATIONS	548,951	481,608	684,299	202,691	42%
NET CHANGE	(46,087)	(1,568)	(4,518)	(2,950)	188%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Division 4101 - The Office anticipated programmatic service reductions due to staffing changes and the steep learning curve in this specialized area of law. Those concerns were realized and the Office did see a decline in service in this area.

Division 4102 – The Office currently has a balance of \$891,759 in its Consumer Protection Fund. The FY2012/13 Recommended Budget would apply \$628,426 of Fund Balance to the Office’s consumer protection unit costs.

Division 4103 – On April 18, 2012, the District Attorney announced that his office, together with 43 other California District Attorneys and the City Attorneys in San Diego and Los Angeles, has filed and settled a civil enforcement action against CVS Pharmacy, Inc. for its violation of California laws for the safe storage, handling and disposal of waste, including pharmaceutical and pharmacy waste, photo waste containing silver, and other hazardous waste generated from spills and customer returns of hazardous products.

Under the final judgment, CVS is ordered to pay \$256,500 in civil penalties and cost recovery to the Solano County District Attorney's Office. Of this amount, \$31,500 will be recognized as revenues in the District Attorney's budget, while the remaining \$225,000 will be deposited in the District Attorney's Special Revenue Fund which is used to fund consumer and environmental crime investigations. Due to the uncertainty of when these funds will be disbursed to the County, they have not been included in the Recommended Budget.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for the Office of Family Violence Prevention (OFVP) is \$855,243 represents an overall decrease of \$43,469, or 8.0%, in revenues and \$55,538, or 6.1%, in expenditures when compared to the FY2011/12 Adopted Budget. The result is a decrease of \$12,069, or 3.3% in Net County Cost.

FUNCTION AND RESPONSIBILITY

The Office of Family Violence Prevention (OFVP) was created by the Board of Supervisors to reduce family violence in Solano County through collaborative and coordinated activities with County departments, community-based organizations, and non-profit victim service agencies with a focus on countywide prevention efforts.

This budget unit was established to allow for funding the administration of violence prevention activities on a countywide basis, and enable OFVP to receive and separately account for various Federal and State grants, as mandated by funding agency guidelines. Most of OFVP's appropriations are offset by dedicated revenue sources including Special Domestic Violence Oversight/Vital Records Fees. The OFVP also serves as a pass through agency for award of Marriage License Fee Surcharge Funding collected pursuant to the California State Domestic Violence Centers Act as well as Battered Women's Shelter Fees. OFVP's principal budgetary activities are:

5501 OFVP Administration

Monitoring available funding opportunities, collaborating with county departments and non-profit community partners to write and submit grant applications; providing education/training on the negative effects of family violence on children; providing oversight of AB2405 funding imposed and collected by the Courts upon convictions of crimes of domestic violence (AB2405) California Penal Code Section 1463.27. (Fees are restricted to enhance services for Domestic Violence victims who are immigrants, refugees and/or rural community members); providing direction and staff support to the Solano Partnership Against Violence, the Board-Appointed DV Coordinating Council and advisory board, in addition to providing program oversight and fiscal support for the below outlined grant or dedicated revenue-funded projects.

5511 Solano Family Justice Center—Community Defined Solutions Program (SFJC CDS)

This grant, funded by the US Department of Justice, Office on Violence Against Women is due to expire at the end of September 2012. Remaining available funding will support the salary and benefits of the SFJC's Social Worker III and Assistant Family Violence Prevention Coordinator that manages the Solano Family Justice Center grant project for the first quarter of FY2012/13. The OFVP is currently in the process of reapplying for continued federal funding to support SFJC staff and in the interim plans to utilize funding from Domestic Violence Oversight Vital Records Fees to extend these key limited-term positions through FY2012/13. The Solano Family Justice Center Project is a coordinated and collaborative victim service delivery model that co-locates victim services professionals. The goals are to improve victim safety, reduce costs through shared resources, improve offender accountability through increased successful prosecutions, and decrease children's exposure to violence by supporting victims' long-term safety through economic empowerment.

5512 Solano Safe Haven Supervised Visitation and Safe Exchange Program (SSHP)

This grant is funded by the U.S. Department of Justice, Office on Violence Against Women and supports the planning and development of a supervised visitation and safe exchange program that takes into consideration the unique safety needs of domestic violence victims and their children. This grant primarily funds one full-time Assistant Family Violence Prevention Coordinator who manages the grant program, as well as a Board-approved contract with Triad Family Services to provide specially trained visitation monitors for the project. Once fully implemented, Safe Haven will provide court and non-court ordered supervised visitation and safe exchange services for families experiencing domestic violence that allow children to visit with the non-custodial parent in a setting that maintains safety for both the victim-parent and the children.

5503 OFVP Domestic Violence Oversight—Vital Records Fees (DVO-VRF's)

Solano County's Vital Records Fees were authorized pursuant to state legislation first enacted in 2005 (Assembly Bill 2010) allowing for collection of an extra \$2 on certain vital records requests in order to fund governmental coordination and oversight of domestic violence related services. Subsequent legislation SB154 (Wolk) enacted last year eliminated the sunset of this legislation ensuring Solano County a continued revenue source dedicated to oversight of domestic violence related services.. With enactment, the county must also report to the Assembly and Senate Judiciary Committees on the fees received and

5500 – Fund 001-Office of Fam. Violence Prevention Summary of Other Administered Budgets

**Donald A. du Bain, District Attorney
Other Protection**

expended no later than July 1, 2014. To facilitate reporting on this revenue, the 5503 OFVP Division was therefore established. DVO-VRF funding was instrumental in the planning, development and launch of the Solano Family Justice Center early last year. The OFVP recommends continued appropriation of a portion of this funding to support Solano Family Justice Center key staff members for the remainder of FY2012/13 (.75 FTE each, Social Worker III and Assistant Family Violence Prevention Coordinator positions).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Licenses, Permits & Franchise	63,474	54,400	54,400	0	0%
Fines, Forfeitures, & Penalty	12,905	14,500	14,500	0	0%
Intergovernmental Rev Federal	96,175	385,978	266,591	(119,387)	(31%)
Misc Revenue	153,357	90,640	166,558	75,918	84%
TOTAL REVENUES	325,911	545,518	502,049	(43,469)	(8%)
APPROPRIATIONS					
Salaries and Employee Benefits	367,539	550,819	575,871	25,052	5%
Services and Supplies	177,288	267,034	221,624	(45,410)	(17%)
Other Charges	27,722	68,360	36,409	(31,951)	(47%)
Other Financing Uses	15,628	24,098	20,114	(3,984)	(17%)
Intra-Fund Transfers	1,001	470	1,225	755	161%
TOTAL APPROPRIATIONS	589,178	910,781	855,243	(55,538)	(6%)
NET COUNTY COST	263,268	365,263	353,194	(12,069)	(3%)
STAFFING					
OFFICE OF FAMILY VIOLENCE	3.0	5.0	5.0	0	0 %
TOTAL STAFFING	3.0	5.0	5.0	0	0 %

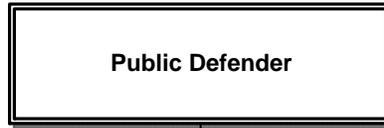
SUMMARY OF SIGNIFICANT ADJUSTMENTS

- As noted above, with the transition between federal grant-funded periods, the Office of Family Violence Prevention (OFVP) recommends appropriation of dedicated Domestic Violence Oversight Vital Records Fees to bridge the period of time until awards from the next federal funding cycle are determined and can be allocated. Appropriation of DVO-VRF funding in the interim will enable the OFVP to retain the services of its highly qualified and experienced SFJC staff through fiscal year-end
- The OFVP currently has applications pending for an additional \$700,000 in multi-year federal funding, a portion of which may be received during FY 2012/13. Should those funds materialize, staff will submit Appropriation Transfer Requests for Board approval to receive and appropriate the revenues.
- With the assistance of the SFJC Site Sub-Committee, the OFVP has moved forward with planning for a physical Family Justice Center to support the one which has emerged programmatically. As a result, costs and revenues associated with readying the identified site were included in the division’s supplemental budget request.

SUMMARY OF POSITION CHANGES

The Recommended Budget includes the following changes in position allocation:

- Extend 1.0 FTE Assistant Family Violence Coordinator, Limited Term, to June 30, 2013
- Extend 1.0 FTE Social Worker III, Limited Term, to June 30, 2013



- Public Defender**
- Felony Division
 - Misdemeanor Division
 - Juvenile Delinquency
 - Juvenile Dependency
 - Civil
 - Sexually Violent Predators
 - Contempts
 - Dependency

DEPARTMENTAL PURPOSE

The Public Defender's Office provides legal representation for indigents accused of criminal conduct, or who are in danger of losing a substantial right. In its 1963 decision, *Gideon v. Wainright*, the United States Supreme Court found a Sixth Amendment right to counsel for criminal defendants unable to afford their own attorney. Subsequent United States Supreme Court cases extended this right to persons in danger of losing a substantial right.

Budget Summary:	
FY2011/12 Third Quarter Projection:	9,398,842
FY2012/13 Recommended:	9,762,269
County General Fund Contribution:	9,187,238
Percent County General Fund Supported:	94.1%
Total Employees (FTEs):	53.0

FUNCTION AND RESPONSIBILITIES

Like most California counties, Solano County fulfills its Constitutional mandate by means of a Public Defender's Office, established in 1968, pursuant to Government Code sections 27700-27712 and Penal Code section 987.2.

The Public Defender maintains offices in Fairfield and Vallejo, where Superior Court proceedings are held. The scope of representation includes all phases of criminal litigation from arraignment through post-conviction proceedings. As appropriate to each client, legal issues are researched, investigations are conducted, written motions are prepared, and oral presentations are made in all court hearings, including court and jury trials.

Most of the Public Defender's clients are adults and juveniles accused of criminal offenses ranging from traffic misdemeanors to serious felonies, including capital offenses. Some cases involve representation of clients for family civil contempt or the failure to provide for a child or children. The Civil Unit provides competent legal representation to individuals threatened with conservatorship proceedings.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Represented nearly 19,000 clients in 2011.
- Collaborated with the Community Corrections Partnership (CCP) in developing and implementing the County's 2011 Public Safety Realignment Act Implementation Plan for (AB 109).
- Investigations served nearly 1,700 subpoenas in 2011.
- Collaborated with H&SS and community groups to represent women with children in the Women Reentry Achievement Program (WRAP).

WORKLOAD INDICATORS

- Relying on a legal team of 34 attorneys, 7.5 investigators and 12 clerical staff in 2011, the Public Defender's Office represented 6,160 felony clients, 11,174 misdemeanor clients and 1,039 juvenile clients.

Lesli Caldwell, Public Defender
Judicial

- As the result of the State AB109 Realignment funding, staffing was added in FY2011/12 which includes 1.0 FTE attorney, 0.5 FTE Social Worker II and 0.5 FTE Paralegal throughout FY2012/13 to provide representation and services to the increase in clients due to 2011 Public Safety Realignment.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
PUBLIC DEFENDER	9,430,965	9,941,333	9,762,269	(179,064)	(2) %
TOTAL REVENUES	9,430,965	9,941,333	9,762,269	(179,064)	(2) %
APPROPRIATIONS					
PUBLIC DEFENDER	9,427,510	9,941,333	9,762,269	(179,064)	(2) %
TOTAL APPROPRIATIONS	9,427,510	9,941,333	9,762,269	(179,064)	(2) %
CHANGE IN FUND BALANCE					
PUBLIC DEFENDER	(3,455)	0	0	0	0 %
NET CHANGE	(3,455)	0	0	0	0 %
STAFFING					
PUBLIC DEFENDER	56	52	53	1	4 %
TOTAL STAFFING	56	52	53	1	2 %

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$9,762,269 for the Public Defender represents overall decreases of \$179,064, or 2%, in both Revenues and Appropriations when compared to FY2011/12 Adopted Budget. The FY2012/13 General Fund Contribution reflects a decrease of \$413,509, or 4%.

The Department's primary funding source is the General Fund. Under the current financial crisis, revenues countywide continue to decline. To meet this challenge, and minimize costs, the Department previously eliminated services and programs that are not constitutionally mandated, and aggressively sought grants; however, very few grants and other sources of funding for the Department to enhance its revenues exist for criminal defense work.

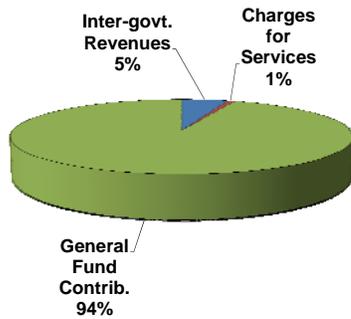
The Department Budget as recommended reflects the loss of a revenue contract with the Administrative Office of the Courts for Dependency Court representation and the reduction of limited term Deputy Public Defender to perform the work (position currently vacant).

AB109/Realignment: The Public Defender's Office should receive \$236,657 through June 30, 2013 for representation of clients affected by the State's 2011 Realignment of the criminal justice system, in particular, the rising number of persons charged with violating their Post Release Community Supervision which has been used to continue the funding of limited term positions added in FY2011/12.

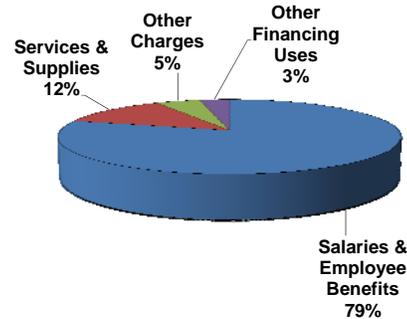
DEPARTMENT COMMENTS

The Department is unable to further reduce its workforce without rendering the Office unable to maintain appropriate legal defense due to caseload. This would lead to the Office declaring itself unavailable to provide defense services when called upon by the Court, and would result in the Court appointing private counsel at a significantly higher cost to the County.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Intergovernmental Rev State	227,322	227,321	502,363	275,042	121%
Intergovernmental Rev Federal	21,443	6,253	0	(6,253)	(100%)
Charges For Services	278,777	107,012	72,668	(34,344)	(32%)
Misc Revenue	180	0	0	0	0%
Other Financing Sources	14,298	0	0	0	0%
General Fund Contribution	8,888,945	9,600,747	9,187,238	(413,509)	(4%)
TOTAL REVENUES	9,430,965	9,941,333	9,762,269	(179,064)	(2%)
APPROPRIATIONS					
Salaries and Employee Benefits	7,366,525	8,055,190	7,750,069	(305,121)	(4%)
Services and Supplies	958,619	1,021,026	1,209,516	188,490	18%
Other Charges	774,949	492,073	477,967	(14,106)	(3%)
Other Financing Uses	327,418	369,544	324,717	(44,827)	(12%)
Intra-Fund Transfers	0	3,500	0	(3,500)	(100%)
TOTAL APPROPRIATIONS	9,427,510	9,941,333	9,762,269	(179,064)	(2%)
NET CHANGE	(3,455)	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Revenues from the collection of legal fees charged to Public Defender clients that are determined by the Court to be able to pay is projected to increase in FY2012/13 by \$15,000 due to unexpected rises in the amount collected by the Probation Department. FY2012/13 revenue from Contract Services are anticipated to decrease by \$164,025 from the adjusted FY2011/12 budget as the Office's contract with the Administrative Office of the Courts for Dependency Court representation will expire on June 30, 2012.

The appropriation for computer components is \$56,272 higher due to the need to refresh 41 computers that are beyond their useful life and no longer supported by DoIT. In addition, an increase of \$85,801 has been budgeted in Other Professional Services because of the sharp increase in the number of serious and violent felonies that the Public Defender's Office is representing.

SUMMARY OF POSITION CHANGES

As a result of the State's Realignment Program, the following limited term positions are recommended to be extended through June 30, 2013:

- 1.0 FTE Deputy Public Defender I-IV

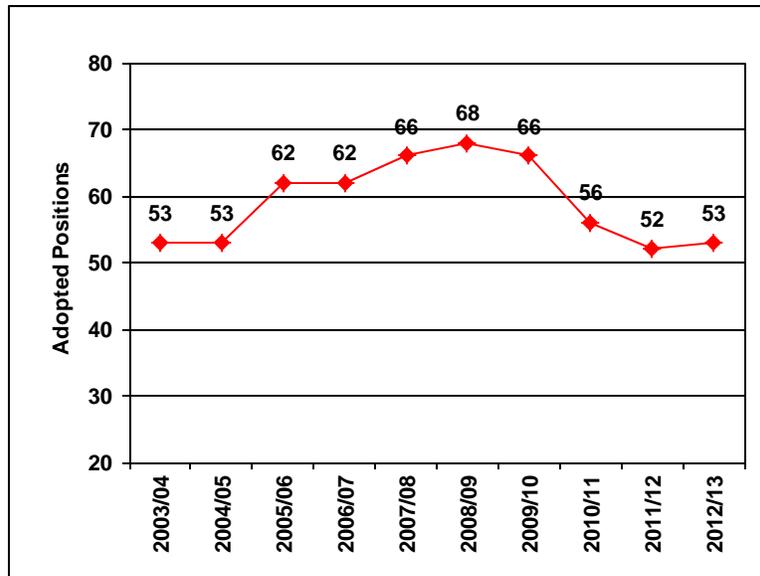
Lesli Caldwell, Public Defender
Judicial

- 0.5 FTE Social Worker II
- 0.5 FTE Paralegal

On June 30, 2012, the following Limited Term position will expire:

- 1.0 FTE Deputy Public Defender I-IV

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The latest projections from CSAC on AB 109 funding indicate that the County may receive more funding than currently included in the FY2012/13 Recommended Budget. New 2011 Realignment programs may possibly be financed through the increased AB 109 funding. If the State’s FY2012/13 Budget adopted by the Legislature includes the additional funding, staff will return to the Board at a future meeting to adjust the FY2012/13 budgets for the Department. Absent supporting increase in State revenue, significant caseload increases would subject the County to concomitant General Fund exposure.

On May 14, 2012, the Community Corrections Partnership (CCP) considered the Public Defenders and Conflict Defender’s FY2012/13 budgets and made a recommendation for parity in the AB109 funding for the District Attorney and Public/Conflict Defender Offices. The Board will be asked to consider the CCP’s recommendation and provide policy direction to staff.

The revenue contract with the AOC for Dependency Court representation expires on June 30, 2012; however, if the AOC decides to continue to contract with the County for these services before the end of the fiscal year, the Department will submit a Supplemental Budget request for Board consideration during Budget Hearings. This will include extending the limited term position expiring on June 30, 2012.

Summary of Other Administered Budgets

**6530 – Fund 900-Public Defender
Lesli Caldwell, Public Defender
Judicial**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
6540 CONFLICT PUBLIC DEFENDER	2,966,540	3,043,920	2,841,966	(201,954)	(7) %
APPROPRIATIONS					
6540 CONFLICT PUBLIC DEFENDER	2,966,540	3,043,920	2,841,966	(201,954)	(7) %
NET CHANGE					
6540 CONFLICT PUBLIC DEFENDER	(1)	0	0	0	0 %

A summary of the budgets administered by the Public Defender’s Office is provided on the following pages.

Lesli Caldwell, Public Defender
Judicial

DEPARTMENTAL PURPOSE

The Conflict Defender provides Court-appointed legal representation to indigents for whom the Public Defender has declined representation due to a conflict of interest.

FUNCTION AND RESPONSIBILITIES

The Constitutions of both the State of California and the United States of America extend the right of appointed legal representation to indigents accused of criminal conduct or in danger of losing a substantial right. Most counties in California, including Solano County, fulfill their Constitutional duty by establishment of a Public Defender’s Office. In certain cases, however, the Public Defender may have a conflict of interest, commonly occurring when a single case involves multiple indigent defendants, or some prior relationship exists with a party to the case. In these instances, the Public Defender must decline representation, and the County’s obligations are met by the Conflict Defender’s Office, unless a conflict of interest exists there as well. If both the Public Defender and the Conflict Defender decline to provide representation, the case would be assigned to private counsel under Other Public Defense (BU 6730).

The Office of the Conflict Defender maintains offices in Fairfield and Vallejo, where the Superior Courts sit. The Office provides representation at all phases of criminal litigation, from arraignment through post-conviction proceedings. As appropriate to each client, legal issues are researched, investigations are conducted, written motions are prepared, and oral presentations are made in all court hearings, including court and jury trials.

Since June 2000, the Conflict Defender’s Office has operated under the administrative authority of the Public Defender. The Office’s duties and characteristics are similar to those of the main Public Defender’s Office. However, pursuant to California Penal Code section 987.2, the Conflict Defender’s Office is organized as a separate division of the Public Defender’s Office, under the direct supervision of the Chief Deputy Conflict Defender.

The majority of the clients represented by the Office are adults and juveniles accused of criminal offenses. The offenses range from traffic misdemeanors to serious felonies, including capital offenses. A small portion of the cases involve advising witnesses, whose testimony could be incriminating.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Intergovernmental Rev State	0	0	93,457	93,457	0%
Charges For Services	187,537	87,012	10,000	(77,012)	(89%)
Other Financing Sources	98,603	0	0	0	0%
General Fund Contribution	2,680,400	2,956,908	2,831,966	(124,942)	(4%)
TOTAL REVENUES	2,966,540	3,043,920	2,935,423	(108,497)	(4%)
APPROPRIATIONS					
Salaries and Employee Benefits	2,406,149	2,562,577	2,381,356	(181,221)	(7%)
Services and Supplies	215,624	207,413	271,519	64,106	31%
Other Charges	244,998	155,898	183,748	27,850	18%
Other Financing Uses	99,768	118,032	98,800	(19,232)	(16%)
TOTAL APPROPRIATIONS	2,966,540	3,043,920	2,935,423	(108,497)	(4%)
NET CHANGE	1	0	0	0	0%

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Represented over 4,200 clients in 2011.
- Collaborated with the Community Corrections Partnership to develop and begin implementation of the County’s 2011 Public Safety Realignment Act Implementation Plan.
- Collaborated with H&SS and community groups to represent women with children in the Warrant Reduction Advocacy Project (WRAP).

WORKLOAD INDICATORS

Relying on a legal team of nine attorneys, two investigators and five clerical staff, the Conflict Defender’s Office represented over 4,200 clients; and approximately 1,900 felony clients, 1,700 misdemeanor clients and 300 juvenile clients.

DEPARTMENTAL BUDGET SUMMARY

The Conflict Defender’s FY2012/13 Recommended Budget of \$2,935,423 represents overall decreases of \$108,497, or 4%, in both Revenues and Appropriations when compared to the FY2011/12 Adopted Budget. The FY2012/13 General Fund Contribution reflects a decrease of \$124,942, or 4%.

The Department’s primary funding source is the General Fund. Under the current financial crisis, revenues countywide continue to decline. To meet this challenge, and minimize costs, the Office has eliminated services and programs that are not constitutionally mandated, and aggressively sought grants and other sources of funding to enhance revenues. However, it should be noted that there are very few grant opportunities available to criminal defense work.

DEPARTMENT COMMENTS

The Department has realized some reductions in its expenditures during FY2011/2012. The Office submits, however, that further workforce reductions would render it unable to maintain an appropriate level of legal defense for the clients. This would lead to the Office declaring itself unavailable to provide defense services when called upon by the Court, and would result in the Court appointing private counsel at a significantly higher cost to the County.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

In FY2012/13 there is a projected decrease of \$124,942 in revenue. Contract Services revenue will decrease by \$164,025 when compared to its adjusted FY2011/12 budget, as the Office’s contract with the Administrative Office of the Courts for Dependency Court representation expires on June 30, 2012. The limited term Deputy Public Defender IV position, as well as a part time extra-help Social Worker II position associated with the contract will expire on that date. Legal Fees revenue are projected to increase by \$5,000 due to unexpected monthly income from fees ordered by the Courts to pay for counsel, collected by the Probation Department.

SUMMARY OF POSITION CHANGES

- The following Limited Term position will expire on June 30, 2012:
 - 1.0 FTE Deputy Public Defender I-IV

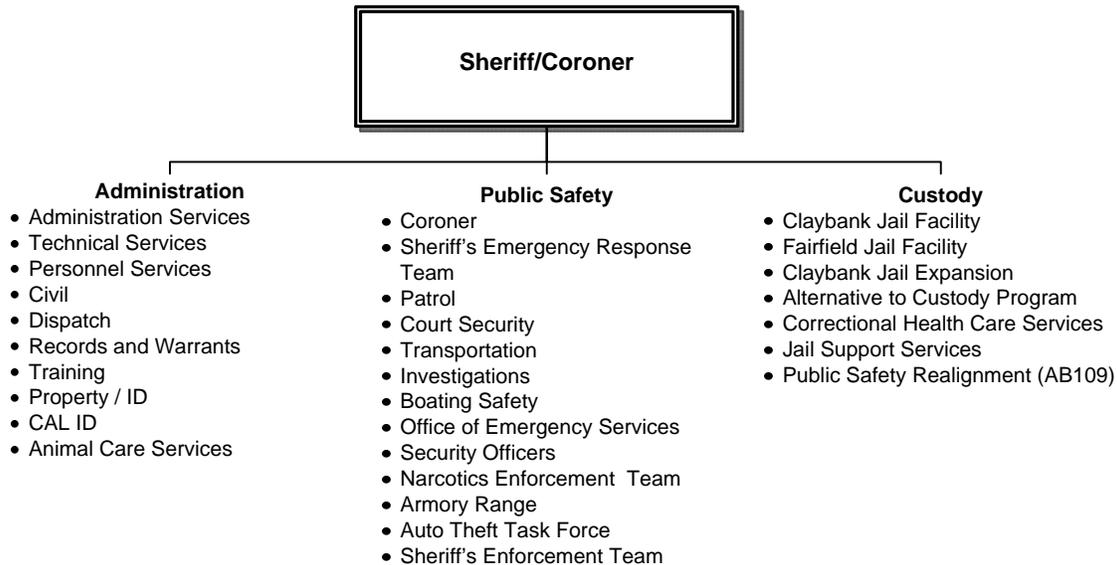
PENDING ISSUES AND POLICY CONSIDERATIONS

The latest projections from CSAC on AB 109 funding indicate that the County may receive more funding than currently included in the FY2012/13 Recommended Budget. New 2011 Realignment programs may possibly be financed through the increased AB 109 funding. If the State’s FY2012/13 Budget adopted by the Legislature includes the additional funding, staff will return to the Board at a future meeting to adjust the FY2012/13 budgets for the Department. Absent supporting increase in State revenue, significant caseload increases would subject the County to concomitant General Fund exposure.

On May 14, 2012, the Community Corrections Partnership (CCP) considered the Public Defender’s and Conflict Defender’s budgets FY2012/13 budgets and made a recommendation for parity in the AB109 funding for the District Attorney and Public/Conflict Defender Offices. The Board will be asked to consider the CCP’s recommendation and provide policy direction to staff.

The revenue contract with the AOC for Dependency Court representation expires on June 30, 2012; however, if the AOC decides to contract with the County for these services before the end of the fiscal year, the Department will include it in their Supplemental Budget submittal. This will include extending the limited term position expiring on June 30, 2012.

Gary Stanton, Sheriff/Coroner
Public Protection



DEPARTMENTAL PURPOSE

Headed by the elected Sheriff as prescribed in Government Code §24000(b), the Sheriff's Office is responsible for providing public safety services in the county, including patrol, investigations and custody of adult offenders, and overseeing the Coroner's Office and the Office of Emergency Services (OES). The Sheriff's Office also provides a variety of support services including dispatch of public safety personnel and maintenance of criminal records.

Budget Summary:

FY2011/12 Third Quarter Projection:	73,683,182
FY2012/13 Recommended:	79,074,359
County General Fund Contribution:	41,436,003
Percent County General Fund Supported:	52.4%
Total Employees (FTEs):	444*

* Includes 427 positions in BU 6550; 16 positions in BU 2851; and 1 grant-funded position in BU 3250, a Limited Term Office Assistant II.

FUNCTION AND RESPONSIBILITIES

The Sheriff's Office:

- Prevents and detects criminal activity in the county through its Patrol, Investigations, Custody, Court Security, Marine Patrol, Narcotics Enforcement, Alternative Sentencing and Safe Transportation of In-custody Persons.
- Provides a variety of support services including dispatch of public safety personnel, maintenance of criminal records, evidence collection and storage, crime reporting, overseeing employees' training and standards, strategic planning, fiscal administration, implementation of operational standards, financing and implementation of its automated systems.
- Oversees the Coroner's Office, the Office of Emergency Services, and administers various Federal and State grants.
- Oversees the operation/management of and administers the budget for Animal Care Services.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

2011 Realignment

As a means of complying with the U.S. Supreme Court's *Coleman/Plata* decision to reduce overcrowding in state prisons, the State transferred some responsibility to counties for housing and monitoring low-level offenders. Several statutes under Realignment impact both Custody and Public Safety Divisions within the Sheriff's Office.

AB 109 Realignment Challenges

In order to implement the realignment mandate, the Sheriff's Office re-opened 80 beds in the Claybank facility in April 2012 and plans to open an additional 80 in FY2012/13 to accommodate the housing of prisoners previously sentenced to state prison.

The Sheriff's Office has reorganized and expanded the Alternate Sentencing Program to accommodate pre-trial release services where appropriate and as authorized by AB 109. The program has been renamed the Sheriff's Alternatives to Custody (ATC) program. Clerical support will be added to the Sheriff's Records Bureau to process information regarding prison sentencing information for the District Attorney's Office. The Sheriff's Office has added a team of sworn deputies to enforce compliance of inmates released pursuant to the ATC program. The Team will enforce compliance of inmates released to Post-Release Community Supervision and under the supervision of the Probation Department.

With respect to the Custodial mandate of realignment, the Sheriff's Office will manage the unintended consequences of AB 109 Realignment, continue to assess the impact of the resulting shift in prisoner supervision to the County's jails, and address the increasing criminal sophistication associated with the new type of inmates housed in the County's jails. As the level of criminal sophistication increases, the number of jail assaults on both inmates and custodial staff is anticipated to increase. Other challenges include adjusting current practices, policies and procedures to address the concerns of the numerous prisoner rights groups that are gearing up for litigation against both the California Department of Corrections and Rehabilitation (CDCR) and the county jails (sheriffs). One example of this is the ongoing *Armstrong/Valdivia* court decision regarding ADA compliance for state prisoners housed within county jails. These types of issues will continue to challenge all counties including Solano County in FY2012/13.

With respect to the Public Safety requirements of realignment, the Sheriff's Enforcement Team (SET) is establishing operational procedures that will formalize practices to produce continuity within the Unit to enable the team to juggle the dynamics of field demands. This may include developing forms and documenting procedures to institutionalize operations and track statistics. Other challenges SET forecasts is that participation with other agencies involved in AB 109 may tax their time and resources as the other agencies have not been provided adequate staff to assume the increased workload, and coordinating activities with these agencies may stall production. SET workload is unpredictable as the Unit is new and has no performance indicators to draw on as reference. Control over the number of actual releases is driven by other departments as well, and forecasting a schedule that will provide SET with consistent workload may be challenging.

ACCOMPLISHMENTS

Reducing the Presence of Illegal Drugs in the Community

The Solano County Sheriff's Office's California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET) and Solano County Narcotics Enforcement Team (Sol-NET) made 76 arrests and confiscated a variety of drugs with a street value in excess of \$90 million, including: 2,251 grams of methamphetamines; 5,708 grams of processed marijuana; and 4,836 ecstasy pills. Thirteen guns were recovered and four children were removed from unsafe environments.

Clearing Waterways

The Sheriff's Boating Safety Unit was awarded over \$36,000 in grant funds to remove 10 abandoned vessels from Solano County's one hundred and fifty miles of navigable rivers, slough, channels and bays, commonly referred to as the "Gateway to the Delta." This by no means eliminates abandoned and destroyed vessels from county waterways, but it does mitigate the issue for recreational boaters, commercial vessels and the environment. Additionally, the Unit established two "Life Jacket Loaner Stations," one at Sandy Beach in Rio Vista and one at Lake Solano Park. The loaner stations provide life jackets to the public free of charge for day or weekend use. The Sheriff's Office also participated in the Life Jacket Exchange Program where almost 200 worn and out-of-date life jackets were exchanged for new coast guard-approved jackets at no cost. The Sheriff's Boating Unit responded to approximately 15 search and rescue operations on county waterways, assisting stranded or sinking vessels or persons unable to reach safety due to weather and or water conditions.

Safety of the County's Communities

The Investigations Bureau has continued to manage the Sexual Assault Felony Enforcement (SAFE) grant for the enforcement and prosecution of felony sexual assault offenders. In addition to the SAFE Grant, the Solano County Sheriff's Office has secured another grant for the enforcement and prosecution of child sexual predators. The grant provides for the investigation of child sexual assault cases and allows Sheriff's personnel to conduct sweeps on subjects convicted of child sexual assault-related crimes.

**Gary Stanton, Sheriff/Coroner
Public Protection**

Auto Theft Task Force

The Auto Theft Task Force is a proactive investigative unit consisting of undercover detectives from the Sheriff's Office and the California Highway Patrol. Detectives devote their full efforts to combat and reduce auto thefts in Solano County. To achieve this goal, the task force conducts surveillance in high theft areas, seeks out prospective "chop shop" operations and conducts probation and parole searches on those previously convicted for vehicle theft. Last year, the task force recovered 100 stolen vehicles and made 21 arrests during the course of their investigations.

Sheriff's Enforcement Team

Another organizational change prompted by the AB 109 Realignment is the Sheriff's Enforcement Team (SET). SET is composed of a Sergeant Sheriff and three Deputy Sheriffs under the Public Safety Division. SET is responsible for ensuring compliance of all subjects on the Alternative to Custody Program (ATC) and Post Release Community Supervision (PRCS). In two ATC sweeps performed, 30 compliance checks were conducted and 4 arrests were made. In two PRCS compliance sweeps performed, 28 compliance checks were conducted and 18 arrests were made. Using these sweeps alone as performance indicators, SET will have a productive year carrying out its task to keep the County's communities safe. SET also conducts compliance checks on all sex offenders registered with the Sheriff's Office. SET was operational in January 2012 and has conducted several compliance sweeps with partnering law enforcement agencies in the county and with the County's Probation Department.

Quality Assurance

The Coroner ensures autopsies are performed to the standards established by the National Association of Medical Examiners. The Coroner is in the final process of hiring a contract forensic pathologist to provide quality assurance reviews on autopsies performed by the staff forensic pathologist.

Thriving Volunteer Programs

The Solano County Sheriff's Office established a Volunteer Program in February 2011 to support operations throughout the organization that have experienced permanent reductions in staff positions. The Office currently has 25 volunteers who have provided 4,810 hours of volunteer services to the Sheriff's Office as of February 29, 2012. Volunteers work in a variety of programs throughout the organization including, but not limited to, Administration, Patrol, Investigations, Records, Civil, and the Coroner's Office. Volunteers are supervised by Public Relations Program Sgt. Walt Gilliam. Lt. Gary Faulkner provides management oversight.

The Volunteer Disaster Relief Program operates successfully. Five volunteers continue to train under the direction of the forensic pathologist and forensic technician. These volunteers can assist in County mass-fatality incidents.

Funding for Mass Fatality Events

The Coroner's Office has applied for an Urban Area Security Initiative Grant through the Solano County Office of Emergency Services to purchase a mass-fatality trailer to support local area mass-fatality scene operations and recovery processes for a 72-hour period before assistance is provided via the mutual aid process. This trailer can be towed by a full size SUV or pick-up truck to any location in the region to store human remains recovered from a mass-fatality scene. The trailer is designed to hold a maximum of twenty 500-pound decedents. The unit is refrigerated and comes with a generator. The final decision on grant funding approval is pending.

Improving Operational Efficiency

In 2011, the Sheriff's Administrative team continued to make quality improvements to the various time-saving automation projects that were implemented in 2010, including but not limited to the following:

- Cash-less System - An automated system that manages and handles all inmate funds and implements:
 - 1) Multiple kiosk machines for the intake of funds;
 - 2) A new inmate-financial tracking system called CORE; and
 - 3) Debit cards to disburse funds to inmates upon release from Custody.

All the components of this system combine to streamline and increase the efficiency of inmate cash handling processes.

- Electronic Purchasing Requisition Process - The Sheriff's Office was the first in the County to successfully test and implement the electronic purchasing requisition process (e-Req) department-wide for all purchases under \$5,000, resulting in a more efficient, time-saving and paperless process.
- Automated Timekeeping and Scheduling - The Sheriff's Office contracted with IntelliTime Systems Corporation for a (MOU) rules-based scheduling software system for automating timekeeping and dynamic scheduling of staff. The Dynamic/Electronic Roster is currently in operation, and Sheriff's Administration has deployed the virtual timecard to approximately one-quarter of the Sheriff's Office staff, allowing employees to self-report and enter leave requests and hours worked into the automated/paperless system. The rest of the Sheriff's Office employees are scheduled to go live with the use of IntelliTime in Fall 2012.
- Documentum - The continuous utilization of Documentum to archive critical administrative, criminal and financial information results in easier retrieval of documents, space utilization, and eliminates paper waste.

WORKLOAD INDICATORS

Civil, Records & Warrant, Property and CAL ID	2007	2008	2009	2010	2011
Total annual civil papers received for processing	11,126	12,726	11,675	12,045	11,929
Number of restraining orders processed	3,120	3,276	2,275	2,160	2,249
Number of call outs to crime scenes	47	45	31	26	25
Number of suspect fingerprints analyzed	288	114	66	132	90

Custody	2008/09	2009/10	2010/11
Bookings	18,485	16,323	14,767
Felonies	10,061	9,019	8,380
Misdemeanors	8,454	7,269	6,387
Average daily population	979	888	809
Average stay	19	20	20

Gary Stanton, Sheriff/Coroner
Public Protection

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Administration*	62,436,141	64,805,101	64,726,643	(78,458)	(0%)
Public Safety	6,383,913	6,896,790	7,200,477	303,687	4%
Custody	3,758,574	3,406,858	7,147,239	3,740,381	110%
TOTAL REVENUES	72,578,628	75,108,749	79,074,359	3,965,610	5%
* General Fund and Prop 172 revenue are cost centered in Administration.					
APPROPRIATIONS					
Administration*	19,324,273	17,635,296	17,534,242	(101,054)	(1%)
Public Safety	18,284,002	19,832,948	20,263,271	430,323	2%
Custody	34,812,761	37,715,505	41,276,846	3,561,341	9%
TOTAL APPROPRIATIONS	72,421,036	75,183,749	79,074,359	3,890,610	5%
*Appropriations for worker's compensation, property and liability insurance, communications and Countywide Administrative Overhead (A-87) are cost-centered in Administration.					
GENERAL FUND CONTRIBUTION					
Administration*	11,426,084	11,094,039	10,372,612	(721,427)	(7%)
Public Safety	7,927,303	9,100,369	8,598,305	(502,064)	(6%)
Custody	20,686,900	24,135,554	22,465,086	(1,670,468)	(7%)
NET CHANGE	40,040,287	44,329,962	41,436,003	(2,893,959)	(7%)
STAFFING					
Administration*	64.00	64.00	80.00	16.00	25%
Public Safety	121.50	122.00	122.00	0.00	0%
Custody**	226.00	224.00	242.00	18.00	8%
TOTAL STAFFING	411.5	410.0	444.0 ***	34.00	8%
* Includes 16 Animal Care staff					
** Includes 18 positions fully funded by state for AB109 Realignment & Claybank Expansion (AB900)					
*** Includes 427 positions in BU 6550; 16 positions in BU 2851 and 1 grant-funded position in BU 3250, a Limited Term OAll					

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for the Sheriff's Office is \$79,074,359, which represents an increase of \$3,965,610, or 5%, in Revenues, and an increase in Appropriations of \$3,890,610, or 5%, when compared to the FY2011/12 Adopted Budget.

Funding sources include: \$41,436,003 in County General Fund Contribution, which is \$2,893,959, or 7%, less than the FY2011/12 Adopted Budget. The primary source of non-County revenue is Proposition 172 Public Safety Sales Tax. At the recommendation of the County Administrator's Office, Proposition 172 revenue is budgeted at \$21,514,770, which is \$2,904,770, or 15.6%, higher than the FY2011/12 Adopted Budget. Another \$10,227,880 is estimated to be received from the State to fund 2011 Public Safety Realignment programs. The remaining revenue of \$5,895,706 will come from the Federal and State governments, including \$4,057,557 in State AB 900 funds to offset costs of the Claybank Jail Expansion and Realignment projects.

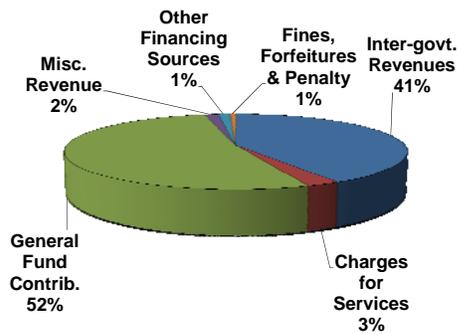
The Sheriff's Office's budget includes 424 positions with a request for 3.0 FTE new positions for a total of 427.0 FTE positions. The 3 new positions requested are 2 new Correctional Officers and 1 new Sergeant-Corrections to replace the staff assigned to assist with the design and oversight of the construction of the new 362-bed maximum security detention facility funded through AB 900 State funds. Additionally, the Sheriff's Office manages 16 positions in the Animal Care Services Division. The Sheriff's Office also oversees 1 grant-funded position in BU 3250, a Limited Term OAll, for a grand total of 444.0 FTE positions.

The Sheriff’s Office is organized in three distinct functional areas: Administration, Public Safety and Custody. Each area contributes to the optimal functioning of the Sheriff’s Office. The tables and graphs that follow illustrate the distribution of revenues, appropriations, and General Fund to each of the three functional areas.

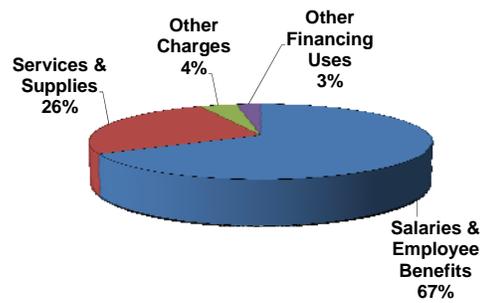
DEPARTMENT COMMENTS

All necessary comments are included in the budget presentation and highlighted under the Significant Challenges and Pending Issues and Policy Considerations sections.

SOURCE OF FUNDS



USE OF FUNDS



The pie charts above illustrate the tables below.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	0	0	0	0	0%
Licenses, Permits	11,505	6,500	15,201	8,701	134%
Fines, Forfeitures	509,174	521,971	510,137	(11,834)	(2%)
Rev. from Use of Money & Prop.	1,025	550	1,280	730	133%
Intergovernmental Revenues	22,383,476	20,708,310	32,736,462	12,028,152	58%
Charges for Services	7,589,653	7,594,415	2,135,200	(5,459,215)	(72%)
Miscellaneous Revenue	520,561	795,433	1,189,680	394,247	50%
Other Financing Sources	41,563,235	45,481,570	42,486,399	(2,995,171)	(7%)
TOTAL REVENUES	72,578,629	75,108,749	79,074,359	3,965,610	5%
APPROPRIATIONS					
Salaries and Employee Benefits	46,593,970	50,617,513	53,193,863	2,576,350	5%
Services and Supplies	17,515,209	18,992,925	20,622,157	1,629,232	9%
Other Charges	6,366,550	3,032,335	3,258,964	226,629	7%
Fixed Assets	189,464	298,905	6,000	(292,905)	(98%)
Other Financing Uses	1,950,634	2,433,587	2,094,659	(338,928)	(14%)
Intrafund Transfers	(194,791)	(191,516)	(101,284)	90,232	(47%)
TOTAL APPROPRIATIONS	72,421,036	75,183,749	79,074,359	3,890,610	5%
NET CHANGE	(157,593)	75,000	0	(75,000)	(100%)

FUNCTIONAL LEVEL BUDGET SUMMARY

ADMINISTRATION

- ♦Administrative & Financial Services
- ♦Technical Services
- ♦Personnel Services
- ♦Civil
- ♦Dispatch
- ♦Records and Warrants
- ♦Training
- ♦Property ID
- ♦CAL ID

Gary Stanton, Sheriff/Coroner
Public Protection

The Recommended Budget for Administration is \$64,726,643 in Revenues and \$17,534,242 in Appropriations. These represent a decrease of \$78,458, or 0%, in Revenues and a decrease of \$101,054, or 0%, in Appropriations when compared to the FY2011/12 Adopted Budget.

The Administrative area serves as the cost center for certain appropriations and revenues in the Sheriff's Office. General Fund contribution and Proposition 172 revenues are centered in the Administration bureau and total \$62,950,773. Appropriations for communications, Countywide Administrative Overhead (A-87), liability and risk insurance and workers compensation for the Sheriff's Office are cost-centered in Administration and total \$4,075,055.

The Administration budget fully funds 65 (65.0 FTE) positions.

Contract services include: \$230,157 for the lease/purchase of an automated fingerprint ID system
(Funded completely by special revenues)

CUSTODY

- ♦Fairfield Jail Facility ♦Claybank Jail Facility ♦Alternate to Custody (ATC) Program ♦AB 109 Realignment
- ♦Correctional Health Care Services ♦Jail Support Services ♦Claybank Jail Expansion

The Recommended Budget for Custody is \$7,147,239 in Revenues and \$41,276,846 in Appropriations. These represent an increase of \$3,740,381 or 110% in Program Revenues and an increase of \$3,561,341 or 9% in Appropriations when compared to the FY2011/12 Adopted Budget. The 110% increase in Custody's revenues can be attributed primarily to an increase of \$3,665,309 in revenues from the State to fully fund the Claybank Jail Expansion and AB 109 2011 Public Safety Realignment when compared to the FY2011/12 Adopted budget. Reference the chart below:

Program	Adopted 2011/12	Recommended 2012/13	Variance
Claybank Jail Expansion	392,248	847,122	454,874
AB109 Realignment	0	3,210,435	3,210,435
TOTAL	392,248	4,057,557	3,665,309

The Claybank Jail Expansion project budget is \$847,122, which is \$454,874 more than the FY2011/12 Adopted Budget. The 6.0 FTE positions include four Correctional Officers and two Sergeants. The cost is completely offset by funds from the State through the Public Safety and Offender Rehabilitation Services Act of 2007 also known as AB 900, located in Chapter 7 of the 2007 Statutes.

The AB 109 Realignment project budget is \$3,210,435. The 15.0 FTE positions include 1 Sergeant Sheriff, 3 Deputy Sheriffs, 8 Correctional Officers and 3 Office Assistant IIs. In most cases, 30% of associated Custody operating costs are re-assigned to the Realignment budget. This 30% represents the percentage of AB 109 inmates in the jail population at the time the FY2012/13 budget was developed. The percentage, however, continues to increase. This project was established in response to and in compliance with the California Public Safety realignment legislation as outlined in Assembly Bills 109, 111, 117, and 118. As mentioned previously, the costs are completely offset by state funds.

In FY2010/11 the Sheriff's Office and General Services entered into an agreement to provide maintenance personnel for the jail facilities. The FY2012/13 budget includes an appropriation of \$316,115 for General Services' maintenance service. Associated material costs will become part of the County Cost Plan.

Supplemental Law Enforcement Services Fund (SLESF) funding of \$121,900 is included in the FY2012/13 budget for the following projects:

- 1) Justice Center Detention Facility (Main Jail):
 - a. Replace sally port door;
 - b. Replace locks in modules; and
 - c. Install acoustical panels.
- 2) Sentenced Detention Facility (Claybank):

Functional Area Summary

6550 – Fund 900-Sheriff/Coroner
Gary Stanton, Sheriff/Coroner
Public Protection

- a. Replace commercial washing machine;
- b. Replace toilets; and
- c. Replace windows.

The Custody budget fully funds 240.0 FTE positions, including 6.0 FTE positions for the Claybank Jail Expansion and 15.0 FTE positions for the 2011 Public Safety Realignment Programs.

Contract services include:	Medical, dental and mental health care to inmates:	\$8,055,000
	Food service for inmates:	\$1,856,000
	Electronic monitoring for ATC program:	\$ 262,800

PUBLIC SAFETY

- ♦Coroner
- ♦Emergency Response Team
- ♦Patrol
- ♦Court Security
- ♦Transportation
- ♦Investigations
- ♦Boating Safety
- ♦OES
- ♦Security Officers
- ♦Narcotics Enforcement
- ♦Armory

The Recommended Budget for Public Safety is \$7,200,477 in Revenues, representing an overall increase of \$303,687, or 4%, and \$20,263,271 in Appropriations for an increase of \$430,323, or 2%, when compared to the FY2011/12 Adopted Budget. Public Safety's Recommended Budget assumes State SLESF funding will materialize to support Warrant Service activities and Cal-MMET funding for a Sergeant and Deputy assigned to the Narcotics Unit.

The Public Safety budget fully funds 122.0 FTE positions.

Contract services include:	Superior Court Security:	\$5,577,780
	Body Removal & Toxicology Services:	\$ 83,000
	Dixon and Solano County Fairs:	\$ 85,000
	Library Security:	\$ 57,582
	Government Center Security:	\$ 92,018

CONTRACTS

Appropriations for contract services (excluding software maintenance and support) in the Sheriff's Office total \$16.2 million. Five individual contracts with significant appropriations are listed below. Several contract appropriations will be revenue-offset. The security contract with the Courts will be fully funded by the State and the Court. The lease/purchase cost for the Automated Fingerprint Identification System (AFIS) will be completely offset with special revenue funds.

- Medical, dental & mental health care to inmates: \$8,055,000
- Security for Superior Court of Solano County: \$5,577,780
- Food service to inmates: \$1,856,000
- AFIS lease/purchase: \$ 230,157
- Electronic monitoring for ATC program: \$ 262,800

FIXED ASSETS

\$6,000 is appropriated for a fixed asset. The appropriation will be used to purchase a server to support the new report writing software system recommended by the Coroner.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Under AB 118 legislation, a state-level local Revenue Fund 2011 in the State treasury has been established for the Trial Court Security Account, Local Community Corrections Account, Local Law Enforcement Services Account, Mental Health Account, District Attorney and Public Defender Account, Juvenile Justice Account, Health and Human Services Account, and Reserve Account within the Local Revenue Fund 2011. AB 118 directs counties to create a County Local Revenue Fund 2011. Fund 905 was established by the County, along with various account-specific sub-objects, to separately track these monies. The Sheriff's Office operates a wide variety of programs and services with funds stemming from the 2011 Realignment funds (Fund 905). The Recommended Budget assumes funding will continue in FY2012/13 and supports the following Programs:

- The Public Safety and Custody Realignment in accordance with AB 109/AB 117 that transfers the responsibility for certain

Gary Stanton, Sheriff/Coroner
Public Protection

adult offender populations from the State to the counties;

- Trial Court Security Services;
- Supplemental Law Enforcement Services Fund (SLESF), which supports jail maintenance and repairs and the administration of the Warrant Service Team;
- The California Multi-Jurisdictional Methamphetamine Enforcement Team (CalMMET) Program funds the salary and benefits of a full-time Sergeant and Deputy within the Narcotics Unit. This Unit investigates and mitigates narcotics production, distribution and use in the County; and,
- Local Detention (Booking) Fees.

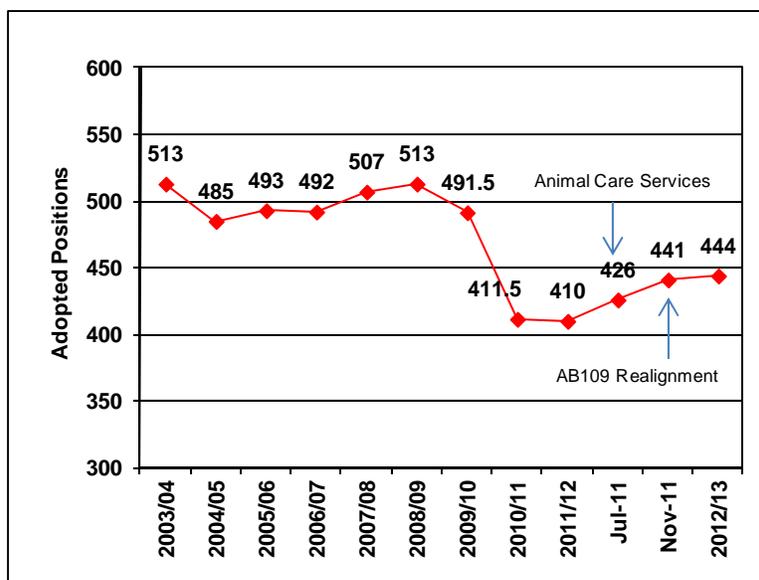
SUMMARY OF POSITION CHANGES

The Sheriff’s Office is requesting 3.0 FTE new position allocations (0.7% increase from the current level) in the FY2012/13 Recommended Budget. Three positions will support the Claybank Jail Expansion program. There were two significant FY2012/13 changes in the Sheriff’s Office’s position allocations as indicated below

- The FY2012/13 Recommended Budget includes:
 - Three new position requests for 2 new Correctional Officer positions and 1 new Sergeant Corrections to backfill staff assigned to work on the Jail Management System replacement portion of the new jail project funded with state financing through the Public Safety and Offender Rehabilitation Services Act of 2007 (also AB 900, located in Chapter 7, Statutes of 2007).
- In November 2011, the Sheriff’s Office added 15.0 FTE new positions for AB 109 Realignment: 8 Correctional Officers, 3 Deputy Sheriffs, 3 Office Assistants II and 1 Sergeant Sheriff.
- In July 2011, the Sheriff’s Office added 16.0 FTE positions when the Sheriff’s Office acquired responsibility for Animal Care & Control.

The staffing trend chart below shows the staffing levels.

STAFFING TREND



FY2012/13 totals 444 positions: 427 positions in BU 6550, 16 positions in BU 2851, and 1 grant funded position in BU 3250, a Limited Term Office Assistant II.

PENDING ISSUES AND POLICY CONSIDERATIONS

On October 1, 2012, the State of California implemented 2011 Public Safety Realignment, and in the process transitioned the responsibility for managing low-level felony offenders to individual counties. Although first year program funding was received from the State, the State's commitment for continued funding of Realignment remains vague and is a matter of continuing concern. The Governor has proposed a tax increase, a portion of which will be used to fund Realignment for future years. This measure will go to the California voters for consideration on November 6, 2012. At this time, it is unknown if this measure will be supported. Absent voter approval of the Governor's proposed tax increase, there is no other viable funding source identified to fund Realignment.

The executive voting members of the Solano County Community Corrections Partnership (CCP) decided that public safety is a priority and authorized the use of state funding to support the needs of law enforcement (Sheriff and Probation) to provide supervision of the new inmate population, and offset the cost attributed to incarcerating the Realignment offender population. The amount of funding received from the State to support Realignment has proven insufficient to provide for all of the services needed by the realigned offender population. The funds are insufficient to offset the expense of providing supervision and incarceration of offenders while simultaneously providing for all of the programming needs of the offenders to reduce the rate of recidivism. It should be noted that the CCP has provided some Realignment funds to support mental health and drug and alcohol programming, but the amount available is only sufficient to serve a relatively small portion of the offender population.

As anticipated, as a result of Realignment, the County Jail population has experienced a significant increase in population. As of this writing, approximately 224 offenders who would have been sentenced to a term of confinement in a state prison facility are being housed in the County Jail. Realignment offenders currently represent approximately 30% of the total county jail population. County jails were designed with the intention of housing offenders for a limited period of time, typically one year or less. Realigned offenders are subject to terms of confinement that frequently exceed one year, and a sentence of 5 years is not uncommon (Santa Barbara County is currently holding a realigned offender serving a sentence of twenty-three years). As the jail population continues to increase as a result of Realignment, the Sheriff will continue to request state Realignment funds to offset the expense of making available additional bed space at the Claybank Facility until all available bed space is utilized. It is anticipated that at the current rate of growth, the jail population will utilize all currently un-used jail beds at approximately the same time construction of the planned 362-bed jail is completed and the new facility becomes available for use.

The loss of redevelopment funding to the cities is a new concern for county law enforcement. The loss of redevelopment funds is likely to result in a reduction of law enforcement resources at the city level. Cities will in turn look to the County (Sheriff) to provide law enforcement assistance. This situation currently exists in the City of Vallejo. The City reduced their police force and they are now unable to provide a level of law enforcement services sufficient to meet all of the needs of the community. For two years the City of Vallejo has frequently relied on the Sheriff's Office for support. As a result of County budget reductions, the Sheriff's Office has reduced staffing by 20% and currently is not well situated to provide for needs beyond those of the Sheriff's Office itself. As additional cities periodically request law enforcement assistance from the County, the ability of the Sheriff to provide these resources is questionable.

The latest projections from CSAC on AB 109 funding indicate that the County may receive more funding than currently included in the FY2012/13 Recommended Budget. New 2011 Realignment programs may possibly be financed through the increased AB 109 funding. If the State's FY2012/13 Budget adopted by the Legislature includes the additional funding, staff will return to the Board at a future meeting to adjust the FY2012/13 budgets for the Department.

Gary Stanton, Sheriff/Coroner
Public Protection

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
2570 VALERO SETTLEMENT-SCRIP	250,000	250,000	0	(250,000)	(100) %
2590 HOMELAND SECURITY GRANT	623,408	1,290,206	816,520	(473,686)	(37) %
2850 ANIMAL CARE SERVICES	1,960,416	1,928,257	2,016,076	87,819	5 %
3250 SHERIFF'S OFFICE GRANTS	545,451	776,949	130,836	(646,113)	(83) %
3440 LLEBG	14,950	25,409	0	(25,409)	(100) %
4050 SHERIFF SPECIAL REVENUE	630,933	646,376	624,289	(22,087)	(3) %
4110 CIVIL PROCESSING FEES	223,569	187,132	251,511	64,379	34 %
4120 SHERIFF ASSET SEIZURE	20,292	11,698	11,000	(698)	(6) %
5460 IND BURIAL VETS CEM CARE	6,268	0	6,717	6,717	0 %
APPROPRIATIONS					
2570 VALERO SETTLEMENT-SCRIP	134,650	146,353	153,475	7,122	5 %
2590 HOMELAND SECURITY GRANT	623,409	1,290,206	816,520	(473,686)	(37) %
2850 ANIMAL CARE SERVICES	2,401,907	2,529,656	2,893,459	363,803	14 %
3250 SHERIFF'S OFFICE GRANTS	545,451	776,949	130,836	(646,113)	(83) %
3440 LLEBG	14,904	25,625	0	(25,625)	(100) %
4050 SHERIFF SPECIAL REVENUE	1,176,729	852,751	828,635	(24,116)	(3) %
4110 CIVIL PROCESSING FEES	245,921	301,080	238,459	(62,621)	(21) %
4120 SHERIFF ASSET SEIZURE	311	801	449	(352)	(44) %
5460 IND BURIAL VETS CEM CARE	5,672	20,986	22,500	1,514	7 %
NET CHANGE					
2570 VALERO SETTLEMENT-SCRIP	(115,350)	(103,647)	153,475	257,122	(248) %
2590 HOMELAND SECURITY GRANT	0	0	0	0	0 %
2850 ANIMAL CARE SERVICES	441,491	601,399	877,383	275,984	46 %
3250 SHERIFF'S OFFICE GRANTS	0	0	0	0	0 %
3440 LLEBG	(46)	216	0	(216)	(100) %
4050 SHERIFF SPECIAL REVENUE	545,796	206,375	204,346	(2,029)	(1) %
4110 CIVIL PROCESSING FEES	22,353	113,948	(13,052)	(127,000)	(111) %
4120 SHERIFF ASSET SEIZURE	(19,981)	(10,897)	(10,551)	346	(3) %
5460 IND BURIAL VETS CEM CARE	(596)	20,986	15,783	(5,203)	(25) %

A summary of the budgets administered by the Sheriff's Office is provided on the following pages.

FUNCTION AND RESPONSIBILITY

Under authority of Government Code sections 26720 et seq., the Sheriff collects certain fees related to services provided through the Department’s Civil Bureau (i.e., service of process, etc.). The specific code sections cited below provide for portions of fees collected to be deposited into a special fund to be used for specified purposes.

Recommended Budget revenues are driven by Government Codes (GC) 26731 (Portion of Civil Fees Collected) and 26746 (Debtor Processing Assessment Fee):

- GC 26731 – \$15 of any fee collected by the Sheriff’s Civil Division is deposited into a special fund. Ninety-five percent (95%) of revenue in this special fund supplements costs for the implementation, maintenance and purchase of auxiliary equipment and furnishings for automated systems or other non-automated operational equipment and furnishings necessary for the Sheriff’s Civil Division.

The remaining five percent (5%) of revenue in the special fund supplements expenses of the Sheriff’s Civil Division in administering the funds.

- GC 26746 – A \$12 processing fee is assessed for certain specified disbursements. Monies collected and deposited pursuant to this section supplements the cost for vehicle fleet replacement and equipment maintenance and civil process operations.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	0	0	0	0	0%
Licenses, Permits	0	0	0	0	0%
Fines, Forfeitures	111,855	85,340	127,345	42,005	49%
Rev. from Use of Money & Prop.	7,046	7,592	6,415	(1,177)	(16%)
Intergovernmental Revenues	0	0	0	0	0%
Charges for Services	104,668	94,200	117,751	23,551	25%
Misc Revenues	0	0	0	0	0%
TOTAL REVENUES	223,569	187,132	251,511	64,379	34%
APPROPRIATIONS					
Salaries and Employee Benefits	0	0	0	0	0%
Services and Supplies	0	0	0	0	0%
Other Charges	0	0	0	0	0%
Fixed Assets	0	0	0	0	0%
Other Financing Uses	245,921	301,080	238,459	(62,621)	(21%)
Intrafund Transfers	0	0	0	0	0%
TOTAL APPROPRIATIONS	245,921	301,080	238,459	(62,621)	(21%)
CHANGE IN FUND BALANCE	22,352	113,948	(13,052)	(127,000)	(111%)

Gary Stanton, Sheriff/Coroner
Public Protection

FUNCTION AND RESPONSIBILITY

Under the authority of Health and Safety Code section 11489, property used in illegal drug activity, such as vehicles, boats and airplanes, may be seized and sold. This budget unit tracks the funding made available from the sale of the seized and forfeited property, and used to support programs in the Sheriff's operating budget for the investigation, detection and prosecution of criminal activities, and to combat drug abuse and gang activity.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	0	0	0	0	0%
Licenses, Permits	0	0	0	0	0%
Fines, Forfeitures	0	0	0	0	0%
Rev. from Use of Money & Prop.	1,165	1,198	1,000	(198)	(17%)
Intergovernmental Revenues	0	0	0	0	0%
Charges for Services	0	0	0	0	0%
Misc Revenues	19127	10500	10000	(500)	(5%)
TOTAL REVENUES	20,292	11,698	11,000	(698)	(6%)
APPROPRIATIONS					
Salaries and Employee Benefits	0	0	0	0	0%
Services and Supplies	0	0	0	0	0%
Other Charges	311	801	449	(352)	(44%)
Fixed Assets	0	0	0	0	0%
Other Financing Uses	0	0	0	0	0%
Intrafund Transfers	0	0	0	0	0%
TOTAL APPROPRIATIONS	311	801	449	(352)	(44%)
CHANGE IN FUND BALANCE	(19,981)	(10,897)	(10,551)	346	(3%)

FUNCTION AND RESPONSIBILITY

Valero Refining Company in Benicia contributed to the County of Solano the sum of \$1 million, payable in four successive, equal installments. The first payment was made on December 10, 2008, with the fourth annual payment issued on December 10, 2011.

The donation was made to assist the County and the cities of Solano County in establishing a state-of-the-art communications system that would improve radio interoperability and facilitate communication among County and city public safety agencies in the event of countywide public safety emergencies or disasters.

County officials determined the best use of the funding was to support an Emergency Services Coordinator (ESC) position to coordinate and facilitate the implementation of radio interoperability countywide. The Recommended Budget includes appropriations to fully fund the ESC position in the Sheriff’s operating budget with available fund balance, which is projected at \$466,611 as of June 30, 2012. No County General Fund is included in this budget.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	0	0	0	0	0%
Licenses, Permits	0	0	0	0	0%
Fines, Forfeitures	0	0	0	0	0%
Rev. from Use of Money & Property	0	0	0	0	0%
Intergovernmental Revenues	0	0	0	0	0%
Misc Revenues	250,000	250,000	0	(250,000)	(100%)
TOTAL REVENUES	250,000	250,000	0	(250,000)	(100%)
APPROPRIATIONS					
Salaries and Employee Benefits	0	0	0	0	0%
Services and Supplies	0	0	0	0	0%
Other Charges	0	0	0	0	0%
Fixed Assets	0	0	0	0	0%
Other Financing Uses	134,650	146,353	153,475	7,122	5%
Intrafund Transfers	0	0	0	0	0
TOTAL APPROPRIATIONS	134,650	146,353	153,475	7,122	5%
CHANGE IN FUND BALANCE	(115,350)	(103,647)	153,475	257,122	(248%)

Gary Stanton, Sheriff/Coroner
Public Protection

FUNCTION AND RESPONSIBILITY

The Homeland Security Grant budget is used to track grant dollars received from the U.S. Department of Homeland Security via the California Emergency Management Agency that support countywide homeland security activities. Current grant funding supports the Hazardous Materials Team’s Mobile Field Force, the countywide radio interoperability project and other efforts that enhance catastrophic incident planning, preparedness, response and recovery and strengthen public safety communication capabilities. The Solano County Operational Area Working Group, consisting of representatives from fire, health, law enforcement agencies located in the county, provides guidance as to how the grant funds are allocated. As projects evolve, so do the requests of these allied agencies which warrant grant modifications and explains some of the variances below. Projects involving equipment acquisitions may, not always, be completed, within the fiscal year the funds are budgeted and instead span a fiscal year, which explains the variance in fixed assets. The decrease in revenue is due to the 2009 HSGP grant expiring. No County General Fund is included in this budget.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	0	0	0	0	0
Licenses, Permits	0	0	0	0	0
Fines, Forfeitures	0	0	0	0	0
Rev. from Use of Money & Property	0	0	0	0	0
Intergovernmental Revenues	623,408	1,290,206	816,520	-473,686	(37%)
Charges for Services	0	0	0	0	0
TOTAL REVENUES	623,408	1,290,206	816,520	(473,686)	(37%)
APPROPRIATIONS					
Salaries and Employee Benefits	123	45,000	52,850	7,850	17%
Services and Supplies	183,421	260,707	199,238	-61,469	(23%)
Other Charges	40,659	95,920	281,208	185,288	193%
Fixed Assets	399,205	888,579	283,224	-605,355	(68%)
Other Financing Uses	0	0	0	0	0
Intrafund Transfers	0	0	0	0	0
TOTAL APPROPRIATIONS	623,408	1,290,206	816,520	(473,686)	(37%)
CHANGE IN FUND BALANCE	0	0	0	0	0%

FUNCTION AND RESPONSIBILITY

The Sheriff’s Office Grant Funds budget was established to encompass a collection of grants within the Sheriff’s Office. This budget unit enables the Sheriff’s Office to receive and separately account for various Federal and State grants, as required by the respective grant’s guidelines. Each division within the budget unit maintains its own dedicated fund balance. The principal budgetary activities are:

California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET) Grant (3255)

The Cal-MMET Recovery Act Program Grant enhances the Sheriff’s Cal-MMET Team’s ability to mitigate the production, distribution and sale of methamphetamine in the County. The grant enables the Team, composed of Sheriff’s Office narcotics personnel and law enforcement officers from local Police Departments, to conduct more complex investigations and surveillance that may lead to larger scale seizures and incarcerations. The grant expires on September 30, 2012.

Community Oriented Policing (COPS) Grant (3256)

There is currently one active, multi-year grant awarded by the U.S. Department of Justice, Office of Community Oriented Policing Services that supports the County’s Narcotics Enforcement Team. The team is composed of five Sheriff’s Detectives and four Detectives from local law enforcement agencies. COPS Methamphetamine Initiative Grants enhance targeted methamphetamine enforcement and allow the Unit to develop and foster partnerships in communities. The grant funds a Limited Term Office Assistant II position, Detective overtime, participation in local and national trainings, specialized surveillance equipment and community outreach collateral.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	0	0	0	0	0%
Licenses, Permits	0	0	0	0	0%
Fines, Forfeitures	0	0	0	0	0%
Rev. from Use of Money & Prop.	0	0	0	0	0%
Intergovernmental Revenues	348,507	776,949	130,836	(646,113)	(83%)
Charges for Services	0	0	0	0	0%
Other Financing Sources	196,944	0	0	0	0%
TOTAL REVENUES	545,451	776,949	130,836	(646,113)	(83%)
APPROPRIATIONS					
Salaries and Employee Benefits	304,534	259,996	82,383	(177,613)	(68%)
Services and Supplies	17,369	63,973	19,403	(44,570)	(70%)
Other Charges	10,991	236,396	26,576	(209,820)	(89%)
Fixed Assets	199,343	212,555	0	(212,555)	(100%)
Other Financing Uses	13,213	4,029	2,474	(1,555)	(39%)
Intrafund Transfers	0	0	0	0	0%
TOTAL APPROPRIATIONS	545,451	776,949	130,836	(646,113)	(83%)
CHANGE IN FUND BALANCE	0	0	0	0	0%

SUMMARY OF POSITION CHANGES

None.

Gary Stanton, Sheriff/Coroner
Public Protection

FUNCTION AND RESPONSIBILITY

The Sheriff's Special Revenue Fund was established to enable the budget unit to receive and account for various Federal and State criminal justice grant funds and special revenues accruing from fees levied by the Courts that have restricted uses. Each division within the budget unit maintains its own dedicated fund balance. The principal budgetary activities are:

Automated Fingerprint Fees (4051)

Under the authority of Government Code Section 76102 and California Vehicle Code 9250.19f, this Division includes the County Automated Fingerprint Identification Fund, which is intended to assist a county in the implementation of an Automated Fingerprint Identification System (AFIS), including the purchase, lease, operation, maintenance or replacement of automated fingerprint equipment. The source of revenue is assessments on criminal and traffic fines collected by the Court, and a fee of \$1 tied to the vehicle registration fee. Expenditures from this Division are approved by a seven-member Remote Access Network (RAN) Board as required by the California Penal Code.

Vehicle Theft Allocation (4052)

The Division accrues funds from a \$1 vehicle registration fee assessment for the enhancement of programs to investigate and prosecute vehicle theft crimes. The Auto Theft Taskforce is composed of two part-time Investigators that conduct surveillance, track, search and incarcerate offenders. To keep up with the increase in thefts and to maintain the integrity of operations and the safety of investigators, a third part-time Investigator will be added to the team.

Cal-ID Auto Fees Fingerprint (4055)

The California Identification System (Cal-ID), as described in Section 11112.2 of the Penal Code, is the automated system maintained by the State Department of Justice for retaining fingerprint files and identifying latent fingerprints. This Division funds the conduct of automated fingerprint searches and fingerprint identification services for Solano County and the surrounding allied law enforcement agencies.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes					
Licenses, Permits	169,495	170,043	168,655	(1,388)	(1%)
Fines, Forfeitures	0	0	0	0	0%
Rev. from Use of Money & Prop.	8,160	6,550	4,300	(2,250)	(34%)
Intergovernmental Revenues	0	0	0	0	0%
Charges for Services	92,971	115,195	93,884	(21,311)	(18%)
Misc Revenues	360,308	354,588	357,450	2,862	1%
TOTAL REVENUES	630,933	646,376	624,289	(22,087)	(3%)
APPROPRIATIONS					
Salaries and Employee Benefits	0	113,826	137,443	23,617	21%
Services and Supplies	0	36,217	31,212	(5,005)	(14%)
Other Charges	2,019	4,158	1,518	(2,640)	(63%)
Fixed Assets	0	20,000	0	(20,000)	(100%)
Other Financing Uses	1,174,710	678,550	658,462	(20,088)	(3%)
Intrafund Transfers	0	0	0	0	0
TOTAL APPROPRIATIONS	1,176,729	852,751	828,635	(24,116)	(3%)
CHANGE IN FUND BALANCE	545,796	206,375	204,346	(2,029)	(1%)

Summary of Other Administered Budgets 3440 – Fund 340-Local Law Enf. Block Grant (LLEBG)

**Gary Stanton, Sheriff/Coroner
Public Protection**

FUNCTION AND RESPONSIBILITY

The Local Law Enforcement Block Grant (LLEBG) serves as a clearing house for the distribution of the Local Law Enforcement Block Grant awarded by the U.S. Department of Justice, Bureau of Justice Assistance (BJA) to Solano County and local agencies for specific purposes, such as hiring additional law enforcement officers, enhancing security measures, establishing and supporting drug courts, procuring technology, etc. Through adoption of the 2005 Omnibus Appropriations Package, Congress streamlined the award of justice grants by combining the LLEBG and Byrne Formula Grants into one Justice Assistance Grant Program, or JAG. Participation in the JAG funding requires the County and listed cities to reach agreement on a joint expenditure plan and successfully make application with the BJA.

The Sheriff’s Office assists the County’s Public Protection departments to coordinate among the cities of Fairfield, Vacaville, Vallejo and Solano County to equalize any BJA awards between cities and the County departments (District Attorney, Probation and the Sheriff) that provide jail, prosecution and probation services to cities.

This Program is now administered by the City of Fairfield Police Department. Thus, there are no revenues or expenditures recommended for FY2012/13.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	0	0	0	0	0%
Licenses, Permits	0	0	0	0	0%
Fines, Forfeitures	0	0	0	0	0%
Rev. from Use of Money & Prop.	0	0	0	0	0%
Intergovernmental Revenues	14,950	25,409	0	(25,409)	(100%)
Charges for Services	0	0	0	0	0%
Misc Revenues	0	0	0	0	0%
TOTAL REVENUES	14,950	25,409	0	(25,409)	(100%)
APPROPRIATIONS					
Salaries and Employee Benefits	0	0	0	0	0%
Services and Supplies	0	0	0	0	0%
Other Charges	1	0	0	0	0%
Fixed Assets	0	0	0	0	0%
Other Financing Uses	14,904	25,625	0	(25,625)	(100%)
Intrafund Transfers	0	0	0	0	0%
TOTAL APPROPRIATIONS	14,904	25,625	0	(25,625)	(100%)
CHANGE IN FUND BALANCE	(46)	216	0	(216)	(100%)

DEPARTMENTAL PURPOSE

Animal Care Services is responsible for providing animal control services throughout the unincorporated county area and Shelter services for the entire county including the seven cities.

FUNCTION AND RESPONSIBILITY

Animal Care Services is responsible for providing animal control services through the following activities: patrolling the unincorporated areas; countywide dog licensing, enforcement of codes and regulations; care, shelter and placement of stray and/or abandoned animals; spay and neutering of adoptable animals; providing public low cost spay/neuter and low-cost vaccination clinics; disposal of ill or deceased animals; and investigating charges of animal abuse. Animal Care Services also provides rabies control services and quarantine service for the entire county, which is mandated by the California Code of Regulations, Title 17 (Public Health), and CCR. 2606 (Rabies, Animal) and associated state regulations. Animal Care is a Division of the Sheriff's Office. The Sheriff's Office oversees the operation and management of Animal Care Services and administers its budget.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Accomplishments

- Once a month the Shelter holds a public low-cost spay/neuter clinic held at the Shelter for the dogs and cats of residents of Solano County. The clinic's service is provided by the Shelter's two contracted veterinarians. In FY2010/11, 207 pets were sterilized.
- Animal Care Services held 6 Adoption Day events on Sundays along with a low-cost vaccination and microchip clinic. The Adoption day events were successfully run by Shelter volunteers. The events adopted out 18 shelter animals, and served 78 residents with their pet in the low-cost vaccination and microchip clinic. At the same events, donated dog and cat food was distributed to residents who were in need of animal food.

WORKLOAD INDICATORS

During the period July 1, 2010 – June 30, 2011:

- Animal Care Services received 10,621 animals through the County Shelter as strays, owner surrenders, confiscated or deceased.
- Animal Control Officers responded to 714 animal bite reports and carried out the associated rabies quarantines on the biting animals.
- 512 dogs, 518 cats and 37 other animals were adopted from the Shelter, 1,239 animals were returned to their owners, and 626 animals went to animal rescue organizations.

DEPARTMENTAL BUDGET SUMMARY

The FY2012/13 Recommended Budget for Animal Care Services is \$2,893,459. This represents an increase of \$87,819 or 5%, in Revenues, and an increase of \$363,803, or 14%, in Appropriations. As a result the Net County Cost is increased by \$275,984, or 46%, when compared to the FY2011/12 Adopted Budget.

Revenue sources include:

- Other Governmental Agencies: estimated at \$1,699,826, an increase of \$53,189, or 3%. This revenue represents a projection of the annual payments from the seven Solano County cities for their proportionate share of costs for the operation of the Animal Shelter.
- General Fund Contribution: budgeted at \$877,383, an increase of \$275,984, or 46%; represents the County's share of costs for the operation of the Animal Shelter.
- Other Charges for Services: estimated at \$181,950 an increase of \$30,450 or 20%. This revenue is generated primarily from fees received for animal impounds and boarding, disposal of dead animals, owner surrender, redemption, requested euthanasia, animal pick-up, rabies quarantine, spay/neuter and vaccination. The charges for services also include a

payment of approximately \$10,000 from the Resource Management Department's Division of Public Works as reimbursement for the pick-up of dead animals on county roads.

Appropriations include:

- Salaries and Benefits: budgeted at \$1,405,984, a decrease of \$120,292 or 8%, in part due to lower benefits costs following labor cost changes, in spite of the requested addition of a 1.0 FTE Volunteer Coordinator discussed below under Summary of Position Changes.
- Services and Supplies: the total of \$729,380 is an increase of \$103,406, or 17%, when compared to the FY2011/12 Adopted Budget. Reasons for the increase include:
 - Liability Insurance increased by \$18,642, or 121%; it represents the Division's share of the costs of the County's Liability Program, including the cost of CSAC's Excess Insurance Authority's premiums for excess insurance coverage.
 - Maintenance and Building Improvements shows an increase of \$24,000, or 218%, to enable regular maintenance at the Shelter, the purchase of automatic water bowls for kennels, and the repair of lines that carry oxygen and anesthesia to the Shelter.
 - Drugs and Pharmaceutical Supplies increased by \$22,000, or 67% and required for animal vaccines, anesthesia supplies, blood test kits and antibiotics.
 - Rent for the modular office building is a new appropriation for this Budget Unit. The \$15,000 cost was previously paid by the General Services Department.
 - Contracted Services is projected at \$89,575, an increase of \$5,564, or 7%, primarily for dog licensing services with PetData, Inc. This fee is distributed to the County and Cities based on the address of the animal.
- Other Charges: appropriated at \$707,555, an increase of \$393,271, or 125%, includes an increase of \$433,248 in Countywide Administrative Overhead (A-87), partially offset by savings of \$41,595 in Departmental Administrative Overhead resulting from the transfer of the oversight of Animal Care Services to the Sheriff's Office from the General Services Department.

DEPARTMENT COMMENTS

The County owns and operates the Animal Shelter Facility located at 2510 Claybank Road, Fairfield, California. Under a memorandum of understanding (MOU) dated March 1, 2006, the County agreed to provide animal shelter services for the seven Solano County cities in exchange for each City's contribution of its proportional share of costs of maintaining and operating the animal shelter facility and the care of the animals, based on the ratio of animals received from each City and the Net Cost of maintaining and operating the Facility and caring for animals. The ratio is not fixed and can vary from year to year. The Net Cost is determined by subtracting from the Facility's total operating costs, all non-license revenues received by the County's Animal Care Services Division and the cost of animal patrol services for the unincorporated area of the county. In FY2011/12, per the Adopted Budget, the County's share was estimated at \$601,399, an increase of \$54,907 from the previous fiscal year. As mentioned above, the County's contribution for FY2012/13 is budgeted at \$952,040, an increase of \$350,641 over the current fiscal year's amount.

On April 12, 2011, the Board of Supervisors approved in concept the transfer of the Animal Care Services Division from the Department of General Services to the Sheriff's Office effective July 1, 2011. The transfer was based on the findings and recommendation of an outside management consultant, confirmed by CAO staff, that such transfer will improve the conditions at the Animal Shelter, enhance service delivery to the public and will result in savings and/or cost mitigation.

The Sheriff's preliminary plan for the operation of the Animal Shelter included leveraging existing supervisory staff at the Claybank Detention Facility to provide additional management and supervision at the Animal Shelter. Sheriff's Office volunteers may be called upon to supplement the regular shelter volunteers. Sheriff's patrol officers, on an as-needed basis, may provide relief to Animal Control Officers. The additional resources that the Sheriff has committed to the Animal Shelter are critical at a time when the workload and service demands are increasing and funding for additional staff is limited. Animal Control services are overseen by the Public Safety Division of the Sheriff's Office, and shelter operations are overseen by the Administration Division of the Sheriff's Office.

2850 – Fund 001-Animal Care Services
Gary Stanton, Sheriff/Coroner
Public Protection/Protection & Inspect

Summary of Other Administered Budgets

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	0	0	0		
Licenses, Permits	41,141	37,320	35,000	(2,320)	(6%)
Fines, Forfeitures	0	0	0	0	0%
Rev. from Use of Money & Prop.	0	0	0	0	0%
Intergovernmental Revenue	1,646,932	1,646,637	1,699,826	53,189	3%
Charges For Services	175,847	151,500	181,950	30,450	20%
Misc Revenue	96,496	92,800	99,300	6,500	7%
Other Financing Sources	0	0	0	0	0%
TOTAL REVENUES	1,960,416	1,928,257	2,016,076	87,819	5%
APPROPRIATIONS					
Salaries and Employee Benefits	1,394,633	1,526,276	1,405,984	(120,292)	(8%)
Services and Supplies	596,207	625,974	729,380	103,406	17%
Other Charges	346,383	314,284	707,555	393,271	125%
Fixed Assets	0	0	0	0	0%
Other Financing Uses	53,869	55,169	48,440	(6,729)	(12%)
Intra-Fund Transfers	10,815	7,953	2,100	(5,853)	(74%)
TOTAL APPROPRIATIONS	2,401,907	2,529,656	2,893,459	363,803	14%
NET COUNTY COST	441,491	601,399	877,383	275,984	46%
STAFFING					
Animal Care Services	16.00	16.00	16.00	0.00	0%
TOTAL STAFFING	16.0	16.0	16.0	0.00	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Shelter will be fully staffed by June 2012, enabling the Shelter's operations to be open to the public six days a week starting July 1, 2012 instead of the current five days a week. The Shelter will thus be able to better serve the public and county residents to find lost pets and/or to adopt new pets. Shelter operations of six days a week is thus anticipated to lead to an increase in the number of adoptions and in the live release rate of animals.

SUMMARY OF POSITION CHANGES

No changes are planned at the present time but the Sheriff plans to return to the Board at Midyear of FY2012/13 with a final recommendation for the management of Animal Care Services, and anticipates some additional efficiencies can be recommended and achieved.

PENDING ISSUES AND POLICY CONSIDERATIONS

The MOU between the County and the seven cities was set to expire on June 30, 2013. The County and the Parties to the MOU developed a working group, composed of representatives from each City and the County. The group met monthly in early 2011 to discuss the programs and needs of the Animal Shelter. The working group representatives were to report back to their City Managers informing them of the topics in the meetings. A goal for the working group meetings was to receive commitment from each City to extend the Cities MOU for sheltering animals and work with the County on concepts and an agreement for Animal Shelter facility replacement and cost sharing. During the January 2011 meeting the County and the Cities agreed to secure an extension to the MOU a year until June 30, 2014 for the Cities to make a commitment to continue participating in the MOU. On June 4, 2011 The First Amendment to the County Cities MOU was passed by the Board of Supervisors to extend the Cities MOU until June 30, 2014. The Parties are required to provide written notice to all other parties of their intent to withdraw from the MOU no later than two years prior to the expiration of the agreement. To meet this deadline, a withdrawing party must now give notice by June 30, 2012.

In the January 2011 meeting, the Sheriff explained his plans and vision for Animal Care Services. The Sheriff commented he would be looking to improving the Shelter at the current location with a less costly building which would be cost effective to the cities and the County, in the range of \$3-\$5 million. The County began meetings with the City Partners starting in April 2012 to discuss the MOU and the cities' commitment to stay with the MOU, and present a concept plan and estimated cost of improving the Animal Care Services Facility. The initial discussions have been well received, however, given the uncertainty of City finances with the dismantling of redevelopment agencies, a request for a few more months was made by City representatives. Discussions are anticipated to continue into the first quarter of FY2012/13 to allow Cities and County to arrive at a financing and cost recovery plan for facility upgrades, and will be brought forward for Board consideration and action in FY2012/13.

Gary Stanton, Sheriff/Coroner
General Relief

DISTRICT PURPOSE

This budget is administered by the Sheriff/Coroner and provides for the cost of indigent burials. According to Government Code 27462, if the value of the estate of a deceased person is insufficient to cover the costs of burial, the expenses are a legal charge against the County.

FUNCTION AND RESPONSIBILITY

This budget provides for the cost of indigent burials. According to the Health and Safety Code, section 103680, \$2.00 of the fee for the issuance of a permit for the disposition of human remains shall be paid to the county treasury for indigent burial. Additionally, per Government Code section 27462, if the value of the estate of a deceased person is insufficient to cover the costs of burial, the expenses are a legal charge of the County.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

None.

WORKLOAD INDICATORS

None.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for Indigent Burial reflects \$22,500 in expenditures and \$6,680 in revenues. When compared to the FY2011/12 Adopted Budget, expenditures increased by \$1,514.

DEPARTMENT COMMENTS

None.

SUMMARY OF POSITION CHANGES

None.

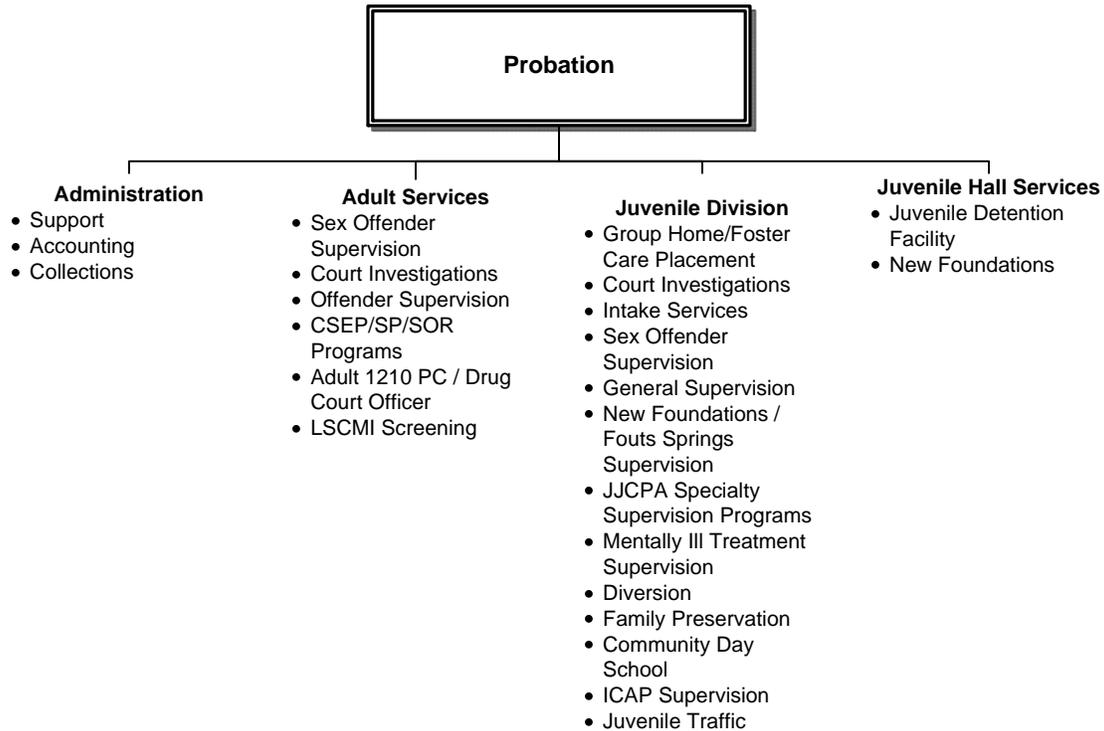
PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	0	0	37	37	0%
Misc Revenue	6,268	0	6,680	6,680	0%
TOTAL REVENUES	6,268	0	6,717	6,717	0%
APPROPRIATIONS					
Other Charges	5,672	20,986	22,500	1,514	7%
TOTAL APPROPRIATIONS	5,672	20,986	22,500	1,514	7%
NET COUNTY COST	(596)	20,986	15,783	(5,203)	(25%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.



DEPARTMENTAL PURPOSE

Headed by the Chief Probation Officer as prescribed in Section 270 of the California Welfare and Institutions Code and Sections 1203.5 and 1203.6 of the California Penal Code, the Probation Department provides community protection through interventions with adult and juvenile offenders. Welfare and Institutions Code Section 850 establishes the requirement for a Juvenile Hall and Welfare and Institutions Code Section 854 places the appointment of the staff assigned to a Juvenile Hall under the direction of the Chief Probation Officer.

Budget Summary:	
FY2011/12 Third Quarter Projection:	29,761,195
FY2012/13 Recommended:	31,407,192
County General Fund Contribution:	19,302,375
Percent County General Fund Supported:	61.5%
Total Employees (FTEs):	197.5

FUNCTION AND RESPONSIBILITIES

The Probation Department is responsible for providing safe and secure juvenile detention and treatment programs, conducting investigations for the Court, holding offenders accountable, enforcing Court orders, facilitating rehabilitation of offenders, and supporting victim restoration. It carries out this responsibility through its Juvenile Detention Facility; New Foundations Program; Adult Court and Field Services; Juvenile Intake, Court, Field and Placement Services. The Probation Department also provides a variety of support services including maintenance of criminal records, overseeing employees’ training and standards, implementation of operational standards, strategic planning, fiscal administration, grant administration, collection of fines, fees and victim restitution, and financing and implementation of its automated systems. In October 2011, the Probation Department assumed new and expanded responsibility for supervising offenders released from the California Department of Corrections and Rehabilitation (CDCR) as a result of Public Safety Realignment.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- The Adult Division continued to use existing resources for the specialized intensive supervision caseload for 18-25 year old defendants released on Supervised Own Recognizance while pending court hearings. This early intervention program for young adults provided a life skills program as well as referrals to substance abuse and other treatment programs.

**Christopher Hansen, Chief Probation Officer
Public Protection/Detention & Corrections**

- The Adult Division used existing resources to develop a post sentence specialized supervision caseload for 18-25 year old defendants, previously released on the pretrial program. This intervention program for young adults continued to provide life skills programs, as well as follow up to referrals received while participating in the pretrial program.
- AB109 public safety realignment – new and growing caseload for post release community supervision year 1 and work to address legal requirements for treatment and rehabilitation.
- During FY2012/13, the juvenile division trained several staff to facilitate Aggression Replacement Training (ART) to juvenile offenders assigned to the Fairfield and Vallejo Day Reporting Center. ART is an evidenced-based program which focuses on providing alternative methods to deal with anger. The curriculum consists of three components, Anger Control, Skill Streaming and Moral Reasoning for a total of 30 hours. The addition of ART to the cadre of services currently provided at the Day Reporting Centers will effect positive change and reduce recidivism.
- The Felony Diversion Program in the Juvenile Division has continued to serve as a valuable resource for the Juvenile Court. Through an agreement between the Probation Department, District Attorney's Office and Juvenile Court, certain out of custody felony cases are referred for diversion services in lieu of appearing before the Juvenile Court. During FY2012/13, this program was expanded to include minors detained in the Juvenile Detention Facility with qualifying felony offenses. Expanding the program to minors in custody dramatically reduced the time between detention and the receipt of services.
- During FY2012/13, the juvenile division trained Probation Officers and Group Counselors who provided Aggression Replacement Training (ART) to 40 wards detained at JDF and/or committed to Changing Path formally known as Challenge Unit, and the New Foundations Program. Six groups were conducted at the JDF and New Foundations.
- A comprehensive training committee was developed to meet the Probation department's training needs for Group Counselors and minors detained at JDF. Through this committee a needs assessment was completed and relevant training was developed. A programming schedule for the activities provided to the minors was posted for department staff to view. In addition, a training schedule for staff was developed to include courses such as Motivational Interviewing, Team Building, and Dealing with Difficult People.

WORKLOAD INDICATORS

- In the past 12-month period, the Adult Division completed 3031 assessments of adult offenders using the Level of Service—Revised and the Level of Service/Case Management Inventory. These assessments were used to identify the appropriate level and type of intervention to most effectively intervene with these offenders to reduce the likelihood of reoffending.
- During the same reporting period, Adult Services provided eight cognitive behavioral group sessions to adult offenders utilizing the Crossroads Life Skills program. The curriculum focuses on providing skills to change the thought process of offenders that lead to criminality. The group sessions were facilitated by Probation Staff.
- From October 1, 2011 - March 30, 2012, Probation Department received 374 packets (number of offenders referred by the California Department of Corrections and Rehabilitation, with 252 released in the community under the Post-release to Community Supervision (PRCS) Program. The Department projects an additional 78 offenders will be released through the end of June 2012, for a total number of 330 PRCS offenders released in Solano County for the nine-month period. Additional staff positions were added using new AB109 State funding to address this new responsibility.
- The Juvenile Division's risk assessment tool, Juvenile Intervention Assessment System (JAIS) received validation by the National Council on Crime and Delinquency and Children's Research Center, a nonprofit social research organization. In addition, staff received refresher training of the tool by NCCD to assure the accuracy and reliability of staff completing the assessment for identified youth in the Probation Department. The tool continues to serve a guide to assist staff in developing a treatment plan for juvenile offenders based on their criminogenic needs.
- The Juvenile Intake Unit incorporated a new Detention Assessment Tool to better assess the need to release or detain a minor that has been booked into JDF. The use of this tool is instrumental in assessing a minor's risk to engage in delinquent behavior if released pending intervention from the Juvenile Court.
- The Juvenile Detention Facility provided more than 180 group sessions of cognitive behavioral interventions to youthful offenders to include Aggression Replacement Training, Life Skills, Boys to Men Group, 180 Degrees (a life skill program),

Functional Area Summary

**6650 – Fund 900-Probation
Christopher Hansen, Chief Probation Officer
Public Protection/Detention & Corrections**

The Beat Within (a writing skills program), Tutoring, Body Conditioning, and Anger Management.

- New Foundations continues to work with the Master Gardeners in developing the vegetable garden located on property. Last year's harvest provided more than four truckloads of fresh vegetables which were donated to local food banks.
- In response to required budget reduction targets in prior years, the Probation Department was forced to reduce staffing. Deputy probation officers who supervise adult offenders were reduced by approximately 40% in 2009. Offenders were placed on a phone call-in system, OffenderLink, which was created mainly for low risk offenders.

The current breakdown of offenders on the program is as follows:

- 185 high risk offenders on telephone reporting
- 419 medium risk offenders on telephone reporting
- 22 high risk Domestic Violence offenders on telephone reporting
- 41 Medium risk Domestic Violence offenders on telephone reporting

The Recommended Budget addresses program needs by using increases in Proposition 172 revenues to add 2.0 FTE Probation Officers back into Adult Supervision.

- During the same 12-month period, the Collections Unit collected more than \$235,000 in victim restitution.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	19,097,078	20,969,155	19,518,351	(1,450,804)	(7) %
ADULT SERVICES	612,057	527,680	569,655	41,975	8 %
JUVENILE DIVISION	6,363,740	3,506,179	5,872,508	2,366,329	67 %
JUVENILE HALL SERVICES	3,530,896	3,553,746	3,729,500	175,754	5 %
TOTAL REVENUES	29,603,771	28,556,760	29,690,014	1,133,254	4 %
APPROPRIATIONS					
ADMINISTRATION	-	-	1,652,468	1,652,468	- %
ADULT SERVICES	6,407,907	6,239,299	5,880,871	(358,428)	(6) %
JUVENILE DIVISION	4,643,488	4,781,265	4,771,305	(9,960)	(0) %
JUVENILE HALL SERVICES	8,807,273	7,520,498	9,045,392	1,524,894	20 %
JUVENILE HALL SERVICES	9,718,290	10,015,698	10,057,156	41,458	0 %
TOTAL APPROPRIATIONS	29,576,958	28,556,760	31,407,192	2,850,432	10 %
CHANGE IN FUND BALANCE					
ADMINISTRATION	-	-	(64,710)	(64,710)	- %
ADULT SERVICES	(12,689,171)	(14,729,856)	(13,637,480)	1,092,376	(7) %
ADULT SERVICES	4,031,431	4,253,585	4,201,650	(51,935)	(1) %
JUVENILE DIVISION	2,443,534	4,014,319	3,172,884	(841,435)	(21) %
JUVENILE HALL SERVICES	6,187,394	6,461,952	6,327,656	(134,296)	(2) %
NET CHANGE	(26,812)	-	-	-	- %

STAFFING					
ADMINISTRATION	18	17	18	1	6 %
ADULT SERVICES	47	42	58	16	38 %
JUVENILE DIVISION	52	43.5	50.5	7	16 %
JUVENILE HALL SERVICES	68	67	71	4	6 %
TOTAL STAFFING	185	169.5	197.5	28	38 %

**Christopher Hansen, Chief Probation Officer
Public Protection/Detention & Corrections**

DEPARTMENTAL BUDGET SUMMARY

The Department's Recommended Budget of \$31,407,192 represents overall increases of \$2,850,432 or 10.0% in revenues and expenditures when compared to FY2011/2012 Adopted Budget. The overall Departmental budget for FY2012/13 has increased, while the General Fund contribution is decreased by 1,740,045, or 8.3%.

Probation's primary funding source is the General Fund which comprises approximately 61.5%, or \$19,302,375, of the estimated revenues in the Recommended Budget. Other funding sources include:

\$5,451,515 in "2011 Public Safety Realignment" – These revenues fund the implementation of the Post-release Community Supervision (PRCS) Program under AB117, and replace the revenues for the Juvenile Justice Crime Prevention Act (JJCPA) and the Juvenile Prevention and Camp Funds (JPCF), previously funded through the temporary 0.15% vehicle registration fee surcharge which expired in June 2011. Also included are reimbursements under the Youthful Offender Block Grant (YOBG).

\$3,398,559 in State allocation from the Local Public Safety Augmentation Fund (S/O 9557), which is funded from the public safety-dedicated ½ cent sales tax (Proposition 172). This revenue stream is projected to grow by \$530,168, or 18.5%, as a result of improving consumer confidence that is anticipated to stimulate increased sales activity in the State.

State and Federal allocations and reimbursements for the following programs:

\$640,000 in "Title IVE Grant" – These revenues pay for services provided by the Department to "at risk" minors for foster home care placements. FY2012/13 reimbursements are expected to remain the same level as in the previous fiscal year.

\$534,214 in "State – Other Revenues" – These revenues are comprised of reimbursements for the Department's costs for peace officers mandated training, electronic monitoring of juvenile offenders, youth breakfast/lunch programs at the juvenile detention facility and efforts to reduce prison overcrowding and enhance public safety under SB678.

In prior years, the budgeted revenues for JJCPA, JPCF and YOBG were shown in this account. Due to a change in funding source for these programs, these revenues have been reclassified and are now shown under the 2011 Public Safety Realignment revenues (SO 9559). This change accounts for the revenue decrease of \$1,641,670 in FY2012/13.

\$355,000 in "State Categorical Aid" – These revenues support the State's share of youth placement costs in foster care group homes. These revenues are projected to remain flat in FY2012/13 despite the fact that the State increased the foster care reimbursement rates in FY2011/12.

\$340,800 in "2011 Realignment Foster Care Assistance" – These are the federal share of youth placement costs in foster care group homes.

\$302,610 in "State Sales Tax 1991 Realignment" – These revenues are allocated to the Department through the 1991 Realignment Sales Tax receipts to fund Social Services. The funds allocated to Probation are used to offset the costs of juvenile programs. These revenues are projected to have a small increase of \$24,000 this year.

\$150,684 in "Federal Other" – These revenues are the federal share of the State Nutrition Program, which provides breakfast and lunch for youth detained at the Juvenile Detention Facility. These reimbursements are projected to decrease by \$22,671 due to fewer participants.

\$160,000 in State CalWORKs Single – These are revenues from the State to fund juvenile camps funding under Sections 18220-18221 of the Welfare and Institution Code. The disbursement is based upon the total number of beds in the New Foundation Program.

\$222,367 in Miscellaneous Revenue includes revenues as follows:

- \$61,000 in collections for public defenders fees, and restitution rebate from the State.
- \$58,500 in reimbursements from the Solano county Office of Education for the costs of a Probation Officer to the Court School Program.
- \$102,867 in reimbursements from the Department of Health and Social Services for the Family Preservation Program

The Department's primary costs are:

\$20,245,480 in salaries and benefits reflects an increase of \$2,255,492 from a net increase of 17 new positions. Fourteen of the new positions are funded through the 2011 Public Safety Realignment to support the PRCS Program. Three positions are included in the Recommended Budget. In addition, there are savings from decrease in retirement, medical and other insurance costs.

Services and Supplies of \$6,190,746 reflect an increase of \$1,327,153, mostly an increase in contracted services for mental health program services. The major appropriations in Services and Supplies include:

\$3,245,402 in Contracted Services to cover the following contract costs:

- \$26,500 with Behavioral Interventions for electronic/GPS monitoring services
- \$340,000 with Seneca Center for Children and Families for intervention services
- \$490,000 with Leaders in Community Alternatives for operational services of a Day Reporting Center
- \$336,428 with CA Forensic Medical Group for mental health services
- \$1,087,028 with CA Forensic Medical Group for medical and dental services
- \$452,690 with Aramark Correctional Services for food services
- \$325,208 with Phamatech for drug testing services
- \$47,458 in miscellaneous services
- \$1,365,121 in data processing services provided by the Department of Information Technology (DoIT)

\$4,022,258 in Other Charges which reflects a decrease of \$808,101, primarily as a result of savings realized from the closure of the Fouts Springs Youth Facility due to the State curtailment of Juvenile Youth Camp funding in FY2011/12. The major appropriations in this category include:

\$2,121,500 in Support/Care of Persons to cover the costs of foster care home placements.

The decrease of \$750,088 represents the savings from the elimination of direct subsidy placement costs to the Fouts Springs Youth Facility.

\$1,174,539 in Administrative Overhead (A87) to cover the costs of central service support.

DEPARTMENT COMMENTS

The challenge the Probation Department is facing, presently and in the upcoming fiscal year, is dealing with increasing number of adult high and moderate risk offenders, those with a statistical likelihood to reoffend.

Penal Code §1202.7 speaks to the importance of probation. The section declares:

The Legislature finds and declares that the provision of probation services is an essential element in the administration of criminal justice. The safety of the public, which shall be a primary goal through the enforcement of court-ordered conditions of probation; the nature of the offense; the interests of justice, including punishment, reintegration of the offender into the community, and enforcement of conditions of probation; the loss to the victim; and the needs of the defendant shall be the primary considerations in the granting of probation.

Penal Code §1208.8(a) notes:

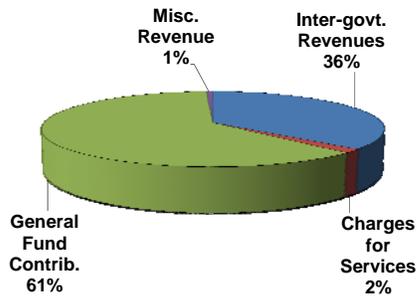
Persons placed on probation by a court shall be under the supervision of the county probation officer who shall determine both the level and type of supervision consistent with the court-ordered conditions of probation.

The Probation Department, effective July 1, 2012, has new and additional legal requirements for sex offenders, including the implementation of the containment model, the suggested guidelines for supervising those convicted of a sex crime will change. The guidelines indicate that in order for sex offender supervision to be most effective, caseload sizes are important to ensure the offender is following the multiagency treatment plan.

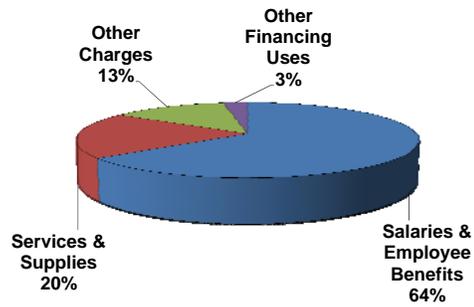
**Christopher Hansen, Chief Probation Officer
Public Protection/Detention & Corrections**

Currently the Probation Department has one (1) Deputy Probation Officer assigned to supervise a caseload of 89 sex offenders and an additional limited term Probation Officer position is recommended in the budget to allow the Department to evaluate needs and options as the new guidelines go into effect.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Fines, Forfeitures, & Penalty	12,663	14,700	11,200	(3,500)	(24%)
Intergovernmental Rev State	8,492,969	5,691,155	10,554,872	4,863,717	85%
Intergovernmental Rev Federal	1,463,833	1,050,955	790,684	(260,271)	(25%)
Charges For Services	417,376	534,863	525,494	(9,369)	(2%)
Misc Revenue	365,362	222,667	222,567	(100)	(0%)
General Fund Contribution	18,851,568	21,042,420	19,302,375	(1,740,045)	(8%)
TOTAL REVENUES	29,603,771	28,556,760	31,407,192	2,850,432	10%
APPROPRIATIONS					
Salaries and Employee Benefits	18,591,273	17,989,988	20,245,480	2,255,492	13%
Services and Supplies	4,872,520	4,863,593	6,190,746	1,327,153	27%
Other Charges	5,188,321	4,830,359	4,022,258	(808,101)	(17%)
Other Financing Uses	821,170	774,804	847,424	72,620	9%
Intra-Fund Transfers	103,675	98,016	101,284	3,268	3%
TOTAL APPROPRIATIONS	29,576,959	28,556,760	31,407,192	2,850,432	10%
NET CHANGE	(26,812)	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The significant increases in both revenues and appropriations when compared to the FY2011/2 Adopted Budget are due to:

The restoration of \$2.3 million in funding for the Juvenile Justice Crime Prevention Act and Juvenile Prevention Funds (JJCPA) and the re-establishment of programs. These were not included in FY2011/12 Adopted Budget due to uncertainty in the State's intent to backfill the revenues that were lost through the sunset of the temporary vehicle license fee (VLF) surcharge. The revenues from the surcharge provided the dedicated funding source for both JJCPA and JPCF.

In September 2011, subsequent to the adoption of the FY2011/12 Budget, the State restored \$2.3 million in funding for JJCPA and JPCF using 2011 Public Safety Realignment funds. The FY2012/13 Recommended Budget assumes funding stream for JJCPA and JPCF will continue at the same level. The Department will adjust service levels for funded programs, as needed, to ensure they remain within actual funding.

In October 2011, the State directed counties to implement the new requirements of the 2011 Public Safety Realignment (Realignment): the Probation Department received an allocation of \$762,000 to cover its planning, start-up, and implementation costs for the Post-release Community Supervision (PRCS) Program for FY2011/12. The implementation of new public safety programs, supported by \$1.7 million in funding from the 2011 Public Safety Realignment under AB109 (Realignment). Due to timing, the Realignment funding and appropriations were not included in the FY2011/12 Adopted Budget. The \$1.7 million in estimated Realignment revenues included in the Recommended Budget is a conservative estimate based on State projections. This assumed funding level will maintain the current level of service for PRCS in FY2012/13.

While total appropriations are projected to increase in FY2012/13, the General Fund Contribution to the Probation Department will decline by \$1.4 million as a result of the estimated increase of \$530,000 in revenues from the Local Public Safety Fund (Prop 172) and the \$1.1 million savings from the closure of the Fouts Springs Youth Facility and the re-opening of the New Foundation program.

FOUTS SPRINGS YOUTH FACILITY

On August 2011, the Fouts Springs Youth Facility ceased its operations. The County continues to maintain the buildings and facilities while other uses or final disposition are being explored by staff. For management purposes, the annual budget, the allocation for a part-time position, and the oversight for maintenance have been transferred to the Department of General Services.

SUMMARY OF POSITION CHANGES

- On September 18, 2011, the Board approved the addition of the following position allocations tied to State funding from Juvenile Justice Crime Prevention Act (JJCPA) and Juvenile Probation and Camp Program (JPCF) funds:
 - 1.0 FTE Supervising Deputy Probation Officer - Limited Term, expiring on 6/30/12
 - 2.0 FTE Senior Deputy Probation Officers – Limited Term, expiring on 6/30/12
 - 1.0 FTE Deputy Probation Officer
 - 2.0 FTE Legal Procedures Clerks
 - 9.0 FTE Group Counselors
- On October 16, 2011, the Board approved the addition of the following position allocations due to the implementation of the Post-release Community Supervision (PRCS) Program funded through AB109, 2011 Public Safety Realignment:
 - 3.0 FTE Deputy Probation Officers – Limited Term, expiring on 6/30/12, positions recommended to be extended through June 30, 2013 pending secure State funding
- The Board subsequently approved the following additional PRCS positions with effective dates as indicated:
 - 2.0 FTE Deputy Probation Officer, Limited Term, effective 11/13/11, expiring 12/31/12
 - 2.0 FTE Deputy Probation Officer, Limited Term, effective 12/25/11, expiring 12/31/12
 - 2.0 FTE Deputy Probation Officer, Limited Term, effective 1/22/12, expiring 12/31/12
 - 2.0 FTE Deputy Probation Officer, Limited Term, effective 2/19/12, expiring 12/31/12
 - 1.0 FTE Supervising Deputy Probation Officer, Limited Term, effective 11/27/11, expiring 12/31/12
 - 2.0 FTE Legal Procedures Clerk, Limited Term, effective 11/13/11, expiring 12/31/12

Except for 3.0 FTE Deputy Probation Officer positions, all PRCS limited term positions are recommended for extension through 6/30/13. Three allocated Deputy Probation Officer positions that are not recommended for extension but instead are proposed for deletion, and replaced with 3.0 FTE Senior Deputy Probation Officers as part of an “Add/Delete” of positions.

**Christopher Hansen, Chief Probation Officer
Public Protection/Detention & Corrections**

Summary for FY2012/13 Recommended Budget - The following changes to the Department’s position allocation list:

DELETION

- 2.0 FTE Senior Deputy Probation Officer (SrDPO) limited term positions funded through the Youthful Offender Block Grant (YOBG).
- 1.0 FTE Supervising Deputy Probation Officer (SDPO) limited term position funded through the Youthful Offender Block Grant.

The elimination of the 2.0 FTE Sr. DPOs and 1.0 FTE SDPO limited positions is to offset funding cuts in the Youthful Offender Block Grant (YOBG) enables the department to fund mental health services at the Juvenile Detention Facility as mandated by Title 15. Incumbents in the deleted positions will be transferred to existing vacancies within the department. This will not result in lay-offs of personnel.

ADDITION/EXTENSION

- 2.0 FTE Deputy Probation Officer (DPO), new Adult Program staffing
- 1.0 FTE Deputy Probation Officer (DPO), Limited Term, effective 7/1/12, extend to 6/30/13

These proposed positions will address the additional needs required for supervision of adult offenders.

ADDITION/DELETION

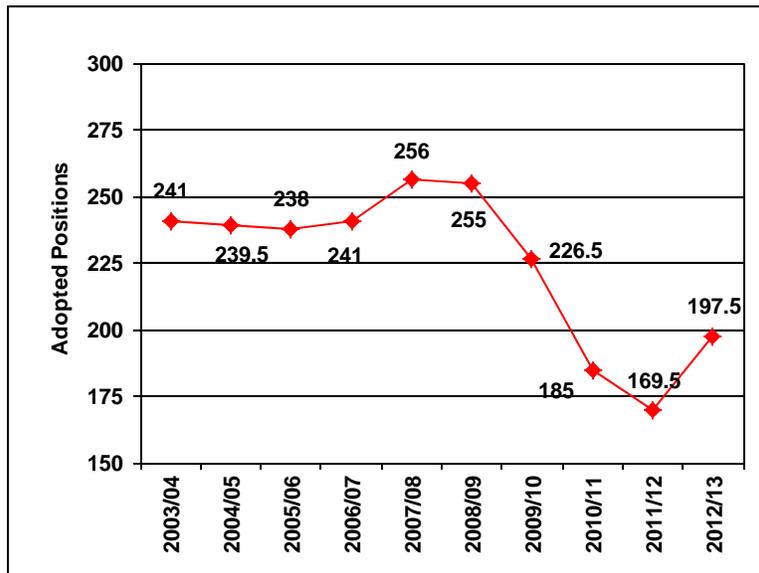
- Add 3.0 FTE SrDPO Limited Term positions, expiring 6/30/13. These positions are funded through AB109 – 2011 Public Safety Realignment.
- Delete 3.0 FTE DPO vacant Limited Term positions, expiring 6/30/12. These positions were funded through AB109 – 2011 Public Safety Realignment.

The proposed “Add and Delete” of positions is recommended to enable Department to supervise PRCS high risk offenders. The higher level positions are also needed as liaisons to other law enforcement agencies for conducting compliance check in the community, and as points of contact for law enforcement during weekends and holidays.

TRANSFER

- 0.60 FTE Building Trade Mechanics (Fouts Springs Youth Facility) to the Department of General Services

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Public Safety Realignment has significant implications for the Probation Department. Additional staff and operational changes will be needed in the Adult Division to address the parole functions that have been transferred to Probation as well as to address Probation's role in supervising low level offenders that are no longer eligible for prison commitments.

The Governor's proposal to close the Division of Juvenile Facilities (DJF) will have significant implications for the Probation Department. If youthful offenders are no longer able to be committed to state custody, it will be necessary to locate or develop alternative programs that will meet the long term intensive treatment needs of this population. Additional concerns for youthful offenders include housing for those offenders who are sentenced in Adult Court and under the age of eighteen (18).

6650 – Fund 900-Probation

Summary of Other Administered Budgets

**Christopher Hansen, Chief Probation Officer
Public Protection/Detention & Corrections**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
8035 JH REC HALL - WARD WELFARE	16,658	16,000	15,000	(1,000)	(6) %
APPROPRIATIONS					
8035 JH REC HALL - WARD WELFARE	16,658	2,177	15,000	12,823	589 %
NET CHANGE					
8035 JH REC HALL - WARD WELFARE	0	13,823	0	(13,823)	(100) %

A summary of the budgets administered by the Probation Department is provided on the following pages.

FUNCTION AND RESPONSIBILITY

Pursuant to Welfare and Institutions Code Section 873, the source of revenue for this fund is from the telephone company that facilitates collections attributable to collect calls made by wards confined at the Juvenile Detention Facility or in New Foundations program.

The money deposited in the Ward Welfare Fund shall be expended by the Probation Department for the benefit, education, and welfare of the wards confined within the juvenile detention facility or other juvenile facilities.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	767	750	650	(100)	(13%)
Misc Revenue	15,890	15,250	14,350	(900)	(6%)
TOTAL REVENUES	16,658	16,000	15,000	(1,000)	(6%)
APPROPRIATIONS					
Services and Supplies	15,998	250	14,356	14,106	5642%
Other Charges	660	1,927	644	(1,283)	(67%)
TOTAL APPROPRIATIONS	16,658	2,177	15,000	12,823	589%
CHANGE IN FUND BALANCE	0	(13,823)	0	13,823	(100%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The primary funding source for the Department is telephone commission income received from a third-party vendor (Global Tel*Link), which is tied to the population levels at the Juvenile Detention Facility and in New Foundations program. The average daily population at the facility is down, contributing to decreasing revenues. In response, the Department will continue to reduce service costs to maintain a balanced budget.

Refer to related Budget Unit 9151, Appropriation for Contingencies (included in Contingencies section of Budget).

**Agricultural Commissioner
and
Sealer of Weights and Measures**

- Pesticide Use Enforcement
- Weights and Measures
- Pest Detection
- Pest Exclusion
- Pest Management
- Nursery

DEPARTMENTAL PURPOSE

The Department of Agriculture combines the functions of the County Agricultural Commissioner and County Sealer of Weights and Measures into a consolidated unit. The Ag Commissioner/Sealer of Weights and Measures is licensed by the Secretary of the California Department of Food and Agriculture (CDFA) and is appointed by the Board of Supervisors. Specific duties and responsibilities of the Department are enumerated in the provisions of the Food and Agricultural Code and the Business and Professions Code. The Department is responsible for the implementation

and enforcement of specified state laws and regulations at the local level as well as other duties as assigned or directed by the Board of Supervisors.

Budget Summary:	
FY2011/12 Third Quarter Projection:	2,597,178
FY2012/13 Recommended:	2,630,183
County General Fund Contribution:	918,521
Percent County General Fund Supported:	34.9%
Total Employees (FTEs):	17.5

FUNCTION AND RESPONSIBILITIES

The Agricultural Commissioner’s Office is responsible for protecting and promoting agriculture in the county. This is accomplished through its Pest Prevention, Pesticide Use Enforcement, Export Certification and Inspection Services programs.

The Sealer of Weights and Measures verifies equity in commercial transactions. It carries out this responsibility through its Device Inspections, Weighmaster Inspections, Petroleum Product Inspections, Quantity Control and point-of-sale (price scanner) inspections.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Received a Specialty Crop Block grant of \$50,000 from the CDFA to promote Solano County Agricultural Products for a 3-year period (Solano Grown).
- Administered a federal grant for local branding and promotion of Solano Grown produce and associated value-added products. Obtained various intellectual properties through copyright, trademark and Uniform Resource Locator (URL) processes to secure the Solano Grown Brand. Created and distributed products for use by local producers to market their goods. This project received a NACo Achievement Award for its effective and creative solutions to meet the diverse needs of producers and consumers. In December 2011, the use of the brand was transferred to the non-profit Solano grown organization. A key milestone of this public-private partnership designed to enhance the economic viability of local producers.
- Administered Federal Orders for the European Grapevine Moth (EGVM) and the Light Brown Apple Moth (LBAM). Facilitated the movement of fruits and plant products subject to these orders through insect trapping, inspection of fields and articles, and the issuance of compliance agreements.

WORKLOAD INDICATORS

- During the period of January 1, 2011 through December 31, 2011, the Agriculture Unit reviewed and issued 301 pesticide permits, made 748 Phytosanitary field inspections for seed, inspected 1,416 traps and verified 5,589 field site identification numbers. There were 41 LBAM and 75 EGVM compliance agreements executed for growers and shippers in furtherance of quarantines.

Functional Area Summary 2830 – Fund 001- Agricultural Commissioner/Weights & Measures
Jim Allan, Agricultural Commissioner/Sealer of Weights & Measures
Protection & Inspect

- During the same 12-month period, Weights and Measures sealed 5,239 devices to verify their accuracy.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
AGRICULTURE COMMISSIONER/WEIGHTS & MEASURE	1,839,808	1,865,428	1,711,662	(153,766)	(8) %
TOTAL REVENUES	1,839,808	1,865,428	1,711,662	(153,766)	(8) %
APPROPRIATIONS					
AGRICULTURE COMMISSIONER/WEIGHTS & MEASURE	2,660,183	2,662,064	2,630,183	(31,881)	(1) %
TOTAL APPROPRIATIONS	2,660,183	2,662,064	2,630,183	(31,881)	(1) %
NET COUNTY COST					
AGRICULTURE COMMISSIONER/WEIGHTS & MEASURE	820,375	796,636	918,521	121,885	15 %
NET COUNTY COST	820,375	796,636	918,521	121,885	15 %
STAFFING					
AGRICULTURAL COMMISSIONER/WEIGHTS MEASURES	20	17.5	17.5	0	0 %
TOTAL STAFFING	20	17.5	17.5	0	0 %

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$2,630,183 for the Agricultural Commission/Sealer of Weights & Measures represents decreases of \$153,766 or 8% in Revenues and \$31,881 or 1% in Appropriations when compared to FY2011/12 Adopted Budget. As a result, Net County Cost increased by \$121,885 or 15%.

The primary funding source for the Department is Intergovernmental Revenues, projected at \$1,273,262, a decrease of \$155,266, or 11% when compared to FY2011/12 Adopted Budget. Intergovernmental Revenues are mainly received from the State, and are associated with various contracted agricultural inspection services and other mandated and subvented agricultural activities such as pesticide use enforcement. State/Federal funding for the Light Brown Apple Moth and Glassy Winged Sharpshooter programs have been reduced. Reductions in revenues from State Unclaimed Gas Tax and Pesticide Mill Subvention are also projected for FY2012/13.

The Department's other significant funding sources are: (1) Licenses, Permits and Franchise, estimated at \$283,500 and received in the form of user fees for device registration and other inspections and certifications provided by the Department, and (2) Charges for Services, anticipated at \$149,900, most of which is received for field inspections carried out by staff.

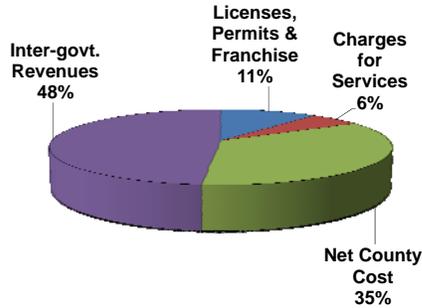
The primary outlays for the Agricultural Commissioner/Sealer are labor costs including POBs, which, at \$1,998,737, account for 76% of the overall departmental budget. The Department's labor costs, however, are lower by \$70,223, or 3%, when compared to FY2011/12 Adopted Budget, mainly due to lower costs of benefits following labor cost changes.

DEPARTMENT COMMENTS

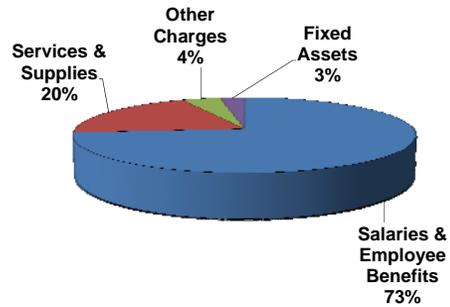
In line with efforts to further reduce County General Fund costs, beginning July 1, 2011, Solano County Weights and Measures implemented a State-approved variable frequency of inspection for devices registered in the county. This program change is a temporary relaxation of State-mandated inspection frequencies. Two inspectors have been reassigned to agricultural programs, resulting in greater revenue offsets due to more contractual and subvention funding received for agricultural program activities. The effect of this change is two-fold, Weights and Measures programs will approach zero Net County Cost, but the Division's programs are much less robust, with some inspection frequencies approaching twenty-four months instead of annually.

2830 – Fund 001-Agricultural Commissioner/Weights & Measures Functional Area Summary
Jim Allan, Agricultural Commissioner/Sealer of Weights & Measures
Protection & Inspect

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Licenses, Permits & Franchise	274,084	278,200	283,500	5,300	2%
Fines, Forfeitures, & Penalty	16,373	10,000	5,000	(5,000)	(50%)
Intergovernmental Rev State	1,365,260	1,413,528	1,238,262	(175,266)	(12%)
Intergovernmental Rev Federal	23,030	15,000	35,000	20,000	133%
Charges For Services	160,886	148,700	149,900	1,200	1%
Misc Revenue	175	0	0	0	0%
TOTAL REVENUES	1,839,808	1,865,428	1,711,662	(153,766)	(8%)
APPROPRIATIONS					
Salaries and Employee Benefits	1,971,095	1,987,645	1,926,819	(60,826)	(3%)
Services and Supplies	425,232	469,395	516,029	46,634	10%
Other Charges	176,091	119,963	111,671	(8,292)	(7%)
Other Financing Uses	82,539	81,315	71,918	(9,397)	(12%)
Intra-Fund Transfers	5,226	3,746	3,746	0	0%
TOTAL APPROPRIATIONS	2,660,183	2,662,064	2,630,183	(31,881)	(1%)
NET COUNTY COST	820,375	796,636	918,521	121,885	15%

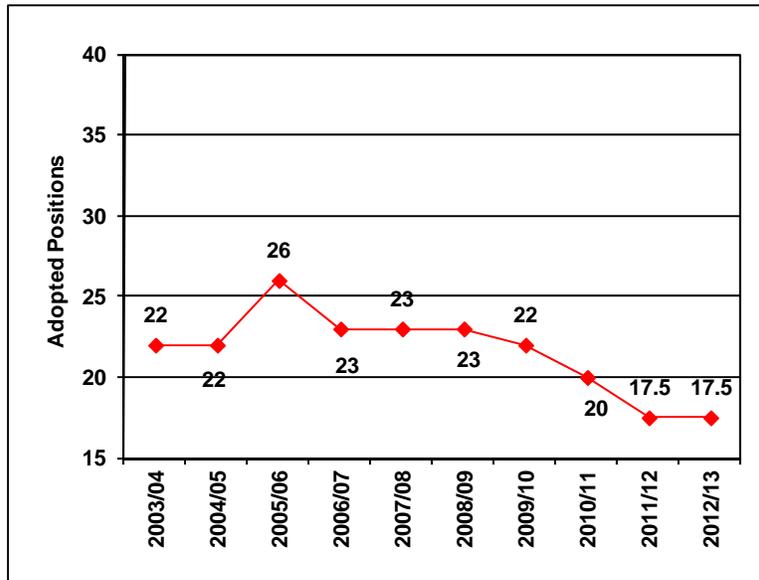
SUMMARY OF SIGNIFICANT ADJUSTMENTS

There were state and federal contract reductions in Light Brown Apple Moth and Glassy Winged Sharpshooter programs. It is anticipated that this will reduce overall total hours for extra help utilized in these programs.

SUMMARY OF POSITION CHANGES

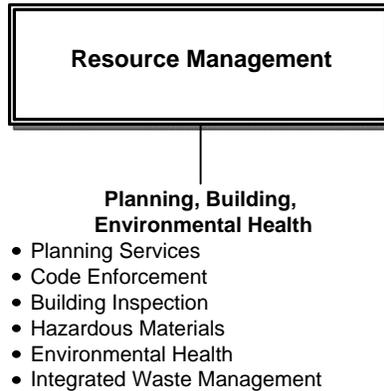
In September 2011, an Office Supervisor position became vacant due to an interdepartmental transfer. As a result of continued budget constraints, the position was reviewed by the Human Resources Department to identify possible cost savings. A revised scope of duties that addressed current Departmental needs was provided to HR for review. HR determined that a reclassification of the allocated position to Accounting Technician position would meet the Department's current needs. In November 2011, the Office Supervisor position was deleted and an Accounting Technician position was added to the Department's position allocation.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

- The 2012 Federal Farm bill could have an unknown effect on support for California’s pest detection and pest exclusion funding. Staff continue to monitor this issue and will bring forward a report to the Board of Supervisors when potential impacts are quantifiable.
- There is a statewide effort to advocate for additional federal funding for the Wildlife Services program. Should additional revenues be realized, the percentage of County General Fund expended for an existing Wildlife Services contract would be reduced.



DEPARTMENTAL PURPOSE

The Department of Resource Management consists of six organizational divisions. These divisions receive general direction from the Office of the Director and provide a variety of legally mandated and non-mandated programs and services summarized below.

Budget Summary:	
FY2011/12 Third Quarter Projection:	10,804,062
FY2012/13 Recommended:	9,744,216
County General Fund Contribution:	2,847,657
Percent County General Fund Supported:	29.2%
Total Employees (FTEs):	44.0

FUNCTION AND RESPONSIBILITIES

Planning Services Division

Planning Services has administrative authority over land use within the unincorporated areas of the county. Its primary responsibilities are to:

- Oversee the County's General Plan for land use; implement policy planning activities including General Plan amendments and updates; prepare specific plans and neighborhood plans; and provide staff support to special projects and functions as County liaison to other planning efforts and organizations.
- Implement the functions associated with land use planning, including the application of zoning regulations, processing of subdivision maps, conducting environmental review of proposed projects, and facilitating the public review process.
- Provide technical support for various long-range and regional planning-related projects, including: the Housing Element, Solano Transportation Authority (STA) projects, the Decennial Census, and Association of Bay Area Government's (ABAG) Regional Housing Needs Allocation and FOCUS programs.
- Support the Board of Supervisors and Planning Commission in developing land use policy and assisting in the decision-making process on land use matters.
- Provide technical and staff support to the County Housing Authority, the Solano County Airport Land Use Commission and Solano Open Space.

Integrated Waste Management Program

The Integrated Waste Management Program Prepares, maintains, administers, and implements the Countywide Integrated Waste Management Plan (CIWMP) subject to the California Integrated Waste Management Act of 1989, as amended. Its primary responsibilities are to:

- Implement waste reduction measures to ensure the County's unincorporated areas meet the 50% solid waste diversion goal each year.
- Administer the Countywide Integrated Waste Management Plan (CIWMP) on behalf of the seven cities and the County, including the preparation and submittal of any updates or amendments to the five elements of the CIWMP to CalRecycle.

- Determine and prepare conformance findings for facilities applying for a Solid Waste Facility Permit.
- Provide technical and staff support to the Integrated Waste Management Local Task Force.
- Manage grants and contracts which fund various water reduction and recycling programs.

Building and Safety Services Division

Building and Safety Services has administrative authority over the unincorporated areas of the county and County-owned buildings within the various cities. Its primary responsibilities are to:

- Administer State and Federal Codes and County ordinances related to all functions of construction, including the California Codes for building, plumbing, electrical, mechanical, fire prevention, accessibility, energy and addressing.
- Implement the functions associated with the responsibility of being the County Flood Plain Administrator for construction and development.
- Implement policy enforcement activities for zoning, grading, construction, inoperable / abandoned vehicles and business licenses.

Environmental Health Services Division

- Consumer Protection Programs, which are operated and administered to protect public health by ensuring compliance with Health and Safety codes for: public pools, housing, vector management, body art, and retail food handling and processing facilities; and assisting Public Health Nursing in abating lead hazards for children.
- Technical Service Programs, which are operated and administered to protect public health by ensuring compliance with land development standards for sewage disposal, landfill operations and refuse disposal, land application of biosolids, state small public water systems, water wells, and large confined animal facilities.
- Hazardous Materials programs, which are operated and administered to protect public health by ensuring compliance with Health and Safety codes pertaining to the handling and storage of hazardous materials and hazardous waste, treatment of hazardous wastes, the operation of underground and aboveground petroleum storage tanks, the removal of leaking underground storage tanks, mitigation of contaminated sites, and the technical assistance and oversight of the cleanup of hazardous materials spills.

Administrative Support Division

- Administration supports the Department by handling incoming phone calls and inquiries; maintaining and assisting with recordkeeping for inspections; inventories; fees and permits; imaging processing and retention schedules; and data processing information system operations.
- Administers the County Business License Program.

Public Works Division

- The Public Works Division's FY2012/13 Recommended Budget is discussed under the narrative for BU 3010 because it is not part of the General Fund.

Parks and Recreation Division

- The Parks and Recreation Division was moved from the Department of General Services to the Department of Resource Management as part of the FY2011/12 Adopted Budget. The Parks and Recreation Division's FY2012/13 Recommended Budget is discussed under the narrative for BU 7000 because it is not part of the General Fund.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Completed the Dixon Agriculture Industrial Strategic Plan.
- Completed the Lake Herman Quarry expansion project Environmental Impact Report for public review.
- The 100 Megawatt Shiloh IV Wind Turbine project was approved and is under construction.

-
- Completed, and the Board of Supervisors adopted, a comprehensive update of the Zoning Regulations.
 - Continued customer service improvements with updated public handouts and website improvements for the Planning Division.
 - The first amendment to the 1995 Countywide Siting Element (CSE) was approved by all eight local governing authorities and submitted to CalRecycle for approval. The State-required CSE demonstrates Potrero Hills Landfill and Recology Hay Road exceed the minimum 15-year disposal capacity for solid wastes expected to be generated countywide during the CSE planning period of 2010 - 2025.
 - Since September 2011, the Waste Tire Amnesty Program has collected 3,872 passenger tires and 741 tractor tires for a total of 4,613 – 11% of this total were illegally dumped tires collected by local public works crews for a cost avoidance of more than \$20,000 in landfill disposal fees. These waste tires are recycled at nearby California facilities to create feedstock for recycled rubber-based products that are returned to the marketplace as rubberized asphalt concrete found on Solano County roads, rubber bark for playgrounds and xeriscaping in Stanislaus County, and tire chip fuel for private facilities in Sacramento and San Joaquin counties. By diverting these tires from the landfill, the greenhouse gas implication is 1.56 metric tons of carbon equivalents per ton of tires recycled.
 - In August and September 2011, the Environmental Health Services Division presented information to food facility operators and workers regarding requirements on obtaining a California Food Handler Card at workshops held by the Chambers of Commerce of Dixon, Vacaville, Fairfield and Suisun. These presentations augmented the onsite education provided to operators throughout the county on these requirements by Environmental Health Specialists during routine inspections, on the division's web site, and through mass mailings.
 - The Department, acting as the Certified Unified Program Agency (CUPA), was found to meet or exceed performance standards after state evaluation of its programs in December 2011. The California Environmental Protection Agency, California Emergency Management Agency, Office of State Fire Marshal, Department of Toxic Substance Control, and State Water Resources Control Board participated in the evaluation. No deficiencies were noted by these agencies. The CUPA also partners with the Solano County Agriculture Department to have their staff perform some CUPA inspections. The state evaluators also commended the expertise of Solano County Agriculture Department staff.
 - The Environmental Health Services Division issued full solid waste facility permits to Potrero Hills Landfill and Potrero Hills Compostable Materials Handling Facility with close coordination with the State Department of Resources Recycling and Recovery (CalRecycle).
 - The County Building and Safety Services Division has been working with the Solano County Office of Emergency Services in a joint effort to revise the County's Multi-Hazard Mitigation Plan (MHMP) and Flood Plain Management Plan. The revised MHMP Plan outlines options to mitigate future losses in personal and public property due to damage from flood, earthquake or fire. The revision of the Flood Plain Management Plan is also designed to be specific to Solano County's needs to assist in the mitigation of repetitive losses due to flooding and to maintain a Community Rating of seven or better so residents can continue to receive a 15% or better discount on their flood insurance premiums.
 - The Building & Safety Division organized community meetings to disseminate general information to the citizens and address questions or concerns from the citizens. The meeting included representatives from local fire districts, Sherriff's Department, Solano Resource Conservation District, Code Compliance and Building & Safety.
 - In 2010 a consensus MOU was created and adopted by each of the fire districts in the county. In January 2012 the Building Official secured a unanimous vote from each of the fire districts, except Vallejo due to the uniqueness of the area, to create a consensus Fire District Ordinance. Each fire district currently has a separate ordinance with different requirements. This consensus ordinance will provide the same requirements countywide.

WORKLOAD INDICATORS

During the period of July 1, 2011 and June 30, 2012:

- The Planning Division received one Use Permit application, 15 Use Permit Revisions, one Major and one Minor Subdivision application. This is an increase of 10% over FY2010/11 and recent changes to the zoning regulations may further increase the number of applications.

- Environmental Health staff completed 1,899 routine inspections at 1,359 food establishments throughout the county to ensure safe food handling practices were being used.
- Hazardous Materials staff inspected 849 of the 1,840 businesses that handle reportable quantities of hazardous materials to ensure that their chemical inventories were accurate and that their emergency response plans were complete. This exceeds state minimum inspection frequency requirements.
- Environmental Health Services Division staff reviewed a contract with the Fairfield Suisun Sewer District to perform storm water inspections at 177 retail food establishments and 217 businesses handling reportable quantities of hazardous materials to ensure that grease traps were being maintained and hazardous chemicals were not discharged within the district's boundaries.
- The Building Division issued 614 building permits over this reporting period reflecting an increase of 69 permits compared to FY2010/11. Of those permits, 9 were for new primary single family dwelling units and 3 were for new secondary dwelling units. This reflects a slight increase in the number of primary dwelling units compared to the 7 issued last year at this time with 3 of these consisting of Permanent Manufactured Homes. The number of permits issued for secondary dwelling units compared to last year remained the same at 3 permits.
- The Building Division anticipates conducting around 4,720 types of building permit inspections during this reporting period compared to 5,000 from FY2010/11. A slight decrease in the number of requested inspections per permit is projected, resulting from enhanced training of current inspection staff, who now provides as much information in the field as possible, thereby reducing the number of repeat requested inspections and a notable reduction in the number of failed inspections.

From January 1, 2011 to December 31, 2011:

- Code Compliance received 241 complaints regarding land use violations, vehicle abatement and building code violations: 78 for building without a permit compared, a decrease of 6 complaints; 51 for junk and debris, a decrease of 11 complaints; 49 for land use violations, an increase of 2 complaints; 26 for vehicle abatement, an increase of 12 complaints; and 37 for substandard structures, an increase of 12 complaints. Many of the vehicle abatement complaints were abated by the property owner. The Department attributes the increase in the number of substandard structures to the number of foreclosed homes.
- Code Compliance closed total of 242 cases compared to 115 in 2010. The increase closed cases includes cases closed over this reporting period that were open from previous reporting periods.

2910 – Fund 001-Resource Management
Bill Emlen, Director of Resource Management
Other Protection

Functional Area Summary

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	238,641	272,172	381,392	109,220	40 %
PLANNING SERVICES	1,072,157	968,018	715,799	(252,219)	(26) %
CODE ENFORCEMENT	21,538	19,165	18,405	(760)	(4) %
BUILDING & SAFETY SERVICES	880,286	1,371,908	826,534	(545,374)	(40) %
ENVIRONMENTAL HEALTH SERVICES	3,068,757	2,908,587	2,836,466	(72,121)	(2) %
HAZARDOUS MATERIALS PROGRAM	1,414,899	1,503,947	1,547,243	43,296	3 %
ENVIRONMENTAL HEALTH-UST OVERSIGHT	413,411	352,300	321,600	(30,700)	(9) %
INTEGRATED WASTE MANAGEMENT	261,452	381,450	249,118	(132,332)	(35) %
TOTAL REVENUES	7,371,141	7,777,547	6,896,557	(880,990)	(11) %
APPROPRIATIONS					
ADMINISTRATION	2,106,870	2,199,462	2,521,406	321,944	15 %
PLANNING SERVICES	2,712,193	3,126,779	2,441,845	(684,934)	(22) %
CODE ENFORCEMENT	223,137	180,166	201,788	21,622	12 %
BUILDING & SAFETY SERVICES	748,727	1,190,997	679,102	(511,895)	(43) %
ENVIRONMENTAL HEALTH SERVICES	2,528,031	2,650,883	2,228,844	(422,039)	(16) %
HAZARDOUS MATERIALS PROGRAM	999,639	1,128,173	1,148,750	20,577	2 %
ENVIRONMENTAL HEALTH-UST OVERSIGHT	275,668	289,137	272,532	(16,605)	(6) %
INTEGRATED WASTE MANAGEMENT	241,611	381,450	249,949	(131,501)	(34) %
TOTAL APPROPRIATIONS	9,835,876	11,147,047	9,744,216	(1,402,831)	(13) %
NET COUNTY COST					
ADMINISTRATION	1,868,229	1,927,290	2,140,014	212,724	11 %
PLANNING SERVICES	1,640,036	2,158,761	1,726,046	(432,715)	(20) %
CODE ENFORCEMENT	201,599	161,001	183,383	22,382	14 %
BUILDING & SAFETY SERVICES	(131,559)	(180,911)	(147,432)	33,479	(19) %
ENVIRONMENTAL HEALTH SERVICES	(540,726)	(257,704)	(607,622)	(349,918)	136 %
HAZARDOUS MATERIALS PROGRAM	(415,261)	(375,774)	(398,493)	(22,719)	6 %
ENVIRONMENTAL HEALTH-UST OVERSIGHT	(137,743)	(63,163)	(49,068)	14,095	(22) %
INTEGRATED WASTE MANAGEMENT	(19,842)	-	831	831	- %
NET COUNTY COST	2,464,733	3,369,500	2,847,659	(521,841)	(15) %
STAFFING					
ADMINISTRATION	7	7	8	1	14 %
PLANNING SERVICES	8	8	7	(1)	(13) %
CODE ENFORCEMENT	1	1	1	0	0 %
BUILDING & SAFETY SERVICES	5	5	5	0	0 %
ENVIRONMENTAL HEALTH SERVICES	17	15	14	-1	-7 %
HAZARDOUS MATERIALS PROGRAM	6	6	6	0	0 %
ENVIRONMENTAL HEALTH-UST	2	2	2	0	0 %
INTEGRATED WASTE MANAGEMENT	1	1	1	0	0 %
TOTAL STAFFING	47	45	44	-1	-2 %

DEPARTMENTAL BUDGET SUMMARY

The Department's Recommended Budget of \$9,744,216 represents an overall decrease of \$880,990, or 11%, in Revenues and a decrease of \$1,402,831, or 13%, in Appropriations when compared to the FY2011/12 Adopted Budget. As a result, the Net County Cost is decreased by \$521,841, or 15%.

The Board approved a two-year program to fund changes at the Nut Tree Airport in FY2009/10. The Department's Adopted Budget for FY2010/11 included a \$618,000 appropriation to fund an update to the Nut Tree and Rio Vista Airport Land Use Compatibility plans and associated Environmental Impact Reports (EIR). However, for FY2011/12 it is anticipated that the updates will cost approximately \$250,000, resulting in significant savings. This reduction is possible because the California Department of Transportation, Division of Aeronautics has approved funding for a grant for the Nut Tree planning effort, effective in FY2011/12. In addition, Cal Trans is programming funding for a grant for the Rio Vista update in FY2012/13.

The downturn in the economy continues to have a significant impact upon the building construction and land use permit activity within the unincorporated areas of the county, with a consequent reduction of revenue received by the Department. In response to the Board's direction to reduce ongoing expenses, the Department has reduced its workforce by 2% or one position in FY2011/12. In addition, there has been a significant reduction in tonnage disposed of at the local landfills resulting in a projected revenue drop of \$192,521 for this permitting activity when compared to the FY2011/12 Adopted Budget.

The Department is proposing to upgrade its existing "Permits Plus" permitting system. The new system will allow for full integration of permit and parcel information with the County's GIS system and reconcile Environmental Health records under the "Permits Plus" platform. It will also allow building permits to be issued from the field; provide building inspectors access to permit and parcel information from the field; allow customers to check permit status online; and allow even the most complex plan submittals to be submitted electronically. It also provides a platform for future upgrades, such as an asset management system that could be utilized by the Parks and Public Works divisions with potential applicability for other departments such as General Services. The total cost of this project is estimated to be \$460,000.

The primary funding source for the Department are permits and licenses issued and fees charged for services, with the balance of the Department's funding coming from grants and the General Fund. Significant changes in revenue are:

- Revenues from Licenses, Permits and Franchises reflect a net decrease of \$139,169, which is primarily due to a decrease in solid waste tonnage being received at the local landfills and a subsequent decrease in solid waste revenue.
- Intergovernmental Revenues decreased by a net of \$38,185 is primarily due to an anticipated reduction in the Waste Tire Amnesty grant from CalRecycling resulting from a decrease in requests for disposal vouchers for waste tires.
- Revenues from Charges for Services reflect a net decrease \$749,797, which is primarily due to a net decrease in charges to offset a reduction in expenses for preparation of environmental documents by contractors, and a reduction in outside need for plan check and inspection services for a proposed wind turbine project in process in FY2011/12.
- Miscellaneous Revenue has a net increase of \$46,161, which is primarily the result of an anticipated payment of \$50,000 from the Sacramento Municipal Utility District (SMUD) to offset planning staff costs for the SMUD wind farm project reviewed and monitoring efforts.

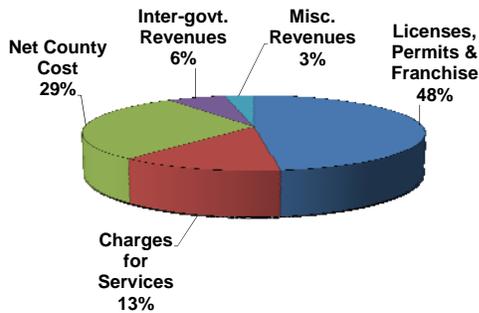
Significant changes in the cost categories are:

- The decrease in Salaries and Benefits of \$508,982 is attributed to lower costs of benefits following labor cost changes.
- Changes in Services and Supplies reflect an overall decrease of \$502,090 compared to the FY2011/12 Adopted Budget. This net decrease is primarily a result of a significant decrease in Contracted and Other Professional Services expenses for the Nut Tree and Rio Vista Airport Land Use Compatibility Plans and associated EIRs for FY2012/13. There is included \$85,000 in software licenses and a maintenance agreement to upgrade the Department's permitting software.
- Other Professional Services reflects a net decrease of \$432,603, primarily as a result of utilizing existing staff to provide building inspection and plan checking services for a proposed wind turbine project; significant savings in the anticipated expenses to prepare the updates to the Rio Vista and Nut Tree Airport Land Use Compatibility plans; and \$375,000 in upgrade and program conversion expenses to upgrade the Department's existing permitting software.

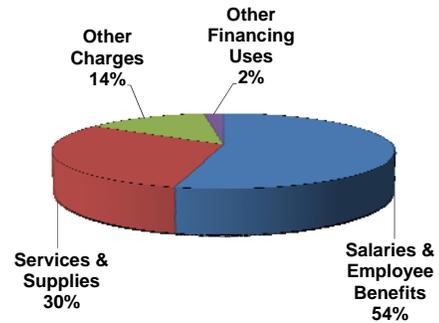
DEPARTMENT COMMENTS

The Department continues to struggle with a reduction in land use and building construction activity. The depressed housing market has resulted in a significant drop in revenues over the last three years. It is projected that housing will remain stagnant into the foreseeable future. The Department has responded in a measured fashion to reduce staffing in those areas affected by this reduction in land use and building activity.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Licenses, Permits & Franchise	5,079,909	4,804,902	4,665,733	(139,169)	(3%)
Intergovernmental Rev State	492,210	617,843	561,928	(55,915)	(9%)
Intergovernmental Rev Other	8,866	42,450	60,180	17,730	42%
Charges For Services	1,588,002	2,041,179	1,291,382	(749,797)	(37%)
Misc Revenue	197,446	271,173	317,334	46,161	17%
Residual Equity Transfers	4,708	0	0	0	0%
TOTAL REVENUES	7,371,141	7,777,547	6,896,557	(880,990)	(11%)
APPROPRIATIONS					
Salaries and Employee Benefits	5,472,212	5,737,449	5,228,467	(508,982)	(9%)
Services and Supplies	2,446,901	3,447,277	2,945,187	(502,090)	(15%)
Other Charges	1,641,709	1,643,984	1,320,634	(323,350)	(20%)
F/A Equipment	6,935	41,172	12,000	(29,172)	(71%)
Other Financing Uses	242,767	250,151	212,717	(37,434)	(15%)
Intra-Fund Transfers	25,351	27,014	25,211	(1,803)	(7%)
TOTAL APPROPRIATIONS	9,835,875	11,147,047	9,744,216	(1,402,831)	(13%)
NET COUNTY COST	2,464,734	3,369,500	2,847,659	(521,841)	(15%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- The Planning Division continues to explore options to further streamline the land use application process and, along with the Department as a whole, will utilize technology and other enhancements to reduce the application process.
- The Environmental Health Services Division has experienced further revenue reductions as a result of reduced solid waste disposed within the county. In response to this revenue reduction, the Department eliminated a vacant Civil Engineer-Environmental position at Third Quarter in FY2011/12 to reduce the staffing level in the solid waste program, and will utilize other staff within the division and the department to perform the engineering functions as the needs arise.

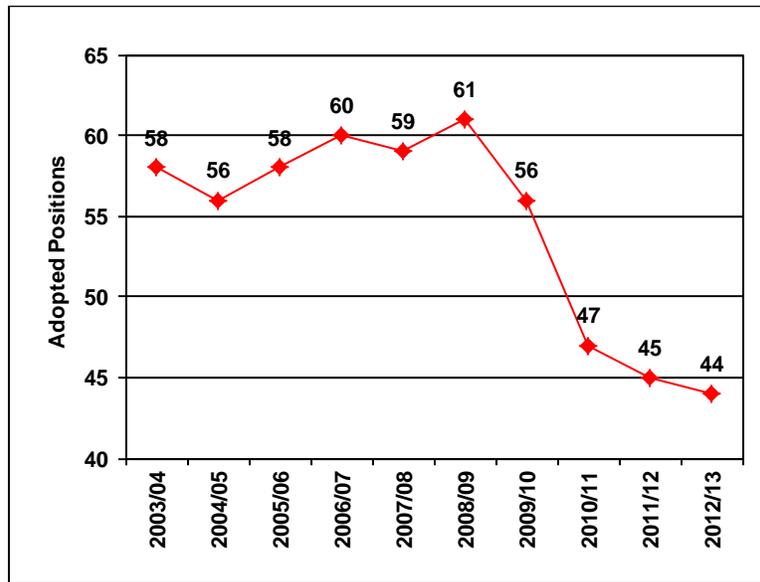
- The Building Division has hired a limited term building inspector to assist in retaining some of the wind turbine generation projects in-house, with revenue fully offsetting the costs. In this way, the Division is able to retain more of the permit fees instead of out-sourcing the inspection and oversight of the project.

SUMMARY OF POSITION CHANGES

Reductions in the Department’s position allocations are provided below:

- The following actions are included in the Department’s FY2012/13 Recommended Budget:

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

- On April 12, 2011, the Board of Supervisors approved the County Administrator's recommendation to transfer the Parks Division from General Services to Resource Management. The Department of Resource Management worked closely with the General Services Department, County Administrator’s Office and the Parks Division manager to effect a smooth and seamless transition of services that became effective July 1, 2011. Work to address budget shortfalls continue.
- Due to ongoing garbage service contract negotiations between the Cities and their respective solid waste haulers, the County has had to delay opening its own contract discussions with existing providers to determine if a contract extension would yield additional programs and improved services at reasonable rates for unincorporated constituents.
- AB 300 Safe Body Art Act has been adopted into law, requiring annual permitting of body art facilities and registration of body art practitioners beginning July 1, 2012. This will require verification annually of compliance with code requirements, which may have slight impact on delivery of services in other program areas.
- The State Water Resources Control Board anticipates adoption of the statewide onsite wastewater treatment system policy in June 2012. This policy creates several tiers of management and oversight for onsite systems, depending on potential impact to public health and the environment by their operation. As proposed in current draft form, the state policy will require Solano County to have a Local Agency Management Plan approved by the Regional Water Quality Control Board within five years of the policy's effective date to continue implementation of a local program for most onsite systems. Existing Solano County Code regulating septic systems and water wells should meet the requirements for a Local Agency Management Plan with minor amendments to strengthen State requirements for county-wide monitoring and reporting of water quality and septic system operation. Failure to obtain a Local Agency Management Plan will result in the requirement for owners of new and replaced onsite sewage disposal systems, or owners of existing onsite systems in sensitive areas

already impacted by septic systems, to obtain individual waste discharge requirements (permits) from the state in order to operate their system.

- Disposed tons of solid waste continues to decline compared to previous fiscal years in part due to reduced waster generation and in part due to the loss of an additional waste disposal contract at Potrero landfill. However, the inspection and permitting requirements have not decreased proportionally. New diversion goals, including increasing food waste composting, is placing additional demands on environmental health staff beyond traditional landfill inspection activity. Currently the Environmental Health Services Division's Local Enforcement Agency fee is based solely on tons of disposed solid waste. This was established to promote waste diversion. As waste diversion practices become established within a community, they are creating other inspection needs while reducing solid waste disposal revenue. It may be necessary to expand the Local Enforcement Agency fee to include tons of material that is diverted, especially materials being composted at landfills.
- State law requires all businesses with reportable quantities of hazardous materials to report electronically to the California Electronic Reporting System (CERS) beginning January 2013. The state law also requires the County staff to begin reporting its enforcement activity electronically to CERS by January 2013. Resource Management continues to work closely with the Department of Information Technology (DoIT) and its data management service provider to develop the necessary support structure to allow for this reporting in a cost-efficient manner.
- The State of California passed SB 1608 requiring building divisions to have on-staff individuals who hold a Certified Access Specialist Program (CASP) Certification by 2014. The Building Division currently has one staff member certified and it is anticipated that one additional staff member will be certified prior to the 2014 deadline.

Functional Area Summary

**2910 – Fund 001-Resource Management
Bill Emlen, Director of Resource Management
Other Protection**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1450 DELTA WATER ACTIVITIES	0	0	25,000	25,000	0 %
1510 HOUSING & URBAN DEVELOPMENT	2,313,943	3,922,757	3,770,967	(151,790)	(4) %
1904 SURVEYOR/ENGINEER	11,622	13,484	11,278	(2,206)	(16) %
1950 SURVEY MONUMENT	9,039	9,200	8,230	(970)	(11) %
2950 FISH & WILDLIFE PROPAGATION	11,627	17,055	23,599	6,544	38 %
3230 CNTY LOW/MOD HOUSING SET ASIDE	1,700,000	0	0	0	0 %
7000 PARKS & RECREATION	1,506,941	1,265,151	1,385,390	120,239	10 %
8215 CDBG 99	508	700	120	(580)	(83) %
8216 CDBG 2000	18	50	0	(50)	(100) %
8217 2010 HOME	0	300,000	300,000	0	0 %
8220 HOMEACRES LOAN PROGRAM	11,681	14,000	12,875	(1,125)	(8) %
APPROPRIATIONS					
1450 DELTA WATER ACTIVITIES	233,121	275,608	304,711	29,103	11 %
1510 HOUSING & URBAN DEVELOPMENT	2,313,943	3,922,757	3,770,967	(151,790)	(4) %
1904 SURVEYOR/ENGINEER	32,421	32,211	38,000	5,789	18 %
1950 SURVEY MONUMENT	20,967	20,555	20,000	(555)	(3) %
2950 FISH & WILDLIFE PROPAGATION	139,590	313,591	234,327	(79,264)	(25) %
7000 PARKS & RECREATION	1,521,448	1,244,537	1,385,390	140,853	11 %
8215 CDBG 99	14,810	80	0	(80)	(100) %
8216 CDBG 2000	509	96	0	(96)	(100) %
8217 2010 HOME	0	104,213	69,220	(34,993)	(34) %
8220 HOMEACRES LOAN PROGRAM	7,995	5,840	912	(4,928)	(84) %
NET CHANGE					
1450 DELTA WATER ACTIVITIES	(233,121)	(275,608)	(279,711)	(4,103)	1 %
1904 SURVEYOR/ENGINEER	(20,799)	(18,727)	(26,722)	(7,995)	43 %
1950 SURVEY MONUMENT	(11,928)	(11,355)	(11,770)	(415)	4 %
2950 FISH & WILDLIFE PROPAGATION	(127,964)	(296,536)	(210,728)	85,808	(29) %
3230 CNTY LOW/MOD HOUSING SET ASIDE	1,700,000	0	0	0	0 %
7000 PARKS & RECREATION	(14,506)	20,614	0	(20,614)	(100) %
8215 CDBG 99	(14,301)	620	120	(500)	(81) %
8216 CDBG 2000	(491)	(46)	0	46	(100) %
8217 2010 HOME	0	195,787	230,780	34,993	18 %
8220 HOMEACRES LOAN PROGRAM	3,687	8,160	11,963	3,803	47 %

A summary of the budgets administered by the Resource Management Department is provided on the following pages.

DEPARTMENTAL PURPOSE

The Delta Water Activities budget funds actions undertaken by the County to ensure it proactively responds to the multitude of water plans and programs that have potential impacts to the County. It provides support to the Board's Legislative Committee and County departments in evaluating water-related legislation, regulations and bond initiatives.

FUNCTION AND RESPONSIBILITY

This budget unit was created in October 2007 as part of a staffing strategy to address the Delta Vision process and the host of other emerging State water-related planning proposals with impacts to Solano County. As a result of the Comprehensive Water Package, established by SBX7 1 and signed by the Governor in November 2009, the Delta Stewardship Council and Delta Conservancy were established, and the Delta Protection Commission was reconstituted to achieve orderly, balanced conservation and development of Delta land resources and improved flood protection. The Delta Water Activities budget contains appropriations for evaluating state and federal proposals that impact Solano County, and for advocating for County interests to ensure public awareness is raised concerning actions that could have detrimental impacts.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

SBX7 1 significantly reformed state policies, programs and governance for the Delta, and established guidelines for developing a new Delta Plan to achieve the coequal goals of providing a more reliable water supply for California and protecting, restoring and enhancing the Delta ecosystem. These efforts will have consequences for Solano County that must be identified, monitored and evaluated. During the past fiscal year staff have evaluated and commented on numerous iterations of the Draft Delta Plan along with the Draft Delta Plan Environmental Impact Report. The Delta Stewardship Council plans to release the completed Delta Plan in June 2012. The Delta Protection Commission hired a consultant to prepare an Economic Sustainability Plan that included information and recommendations that inform the Delta Stewardship Council's policies regarding the socioeconomic sustainability of the Delta region. Staff participated in the planning and development of this document and commented on various iterations of this document.

- Other state activities include the ongoing development of the Central Valley Flood Protection Plan, a sustainable, integrated flood plan for improving flood management in the Delta. This document was prepared by January 1, 2012 (and every 5 years thereafter) and the Central Valley Flood Protection Board must adopt the plan by July 1, 2012.
- The development of the Bay Delta Conservation Plan (BDCP) is also under way to build a water conveyance system to improve the reliability of water supply from the Delta through the Central Valley to Southern California. On February 29, 2012 thousands of pages of scientific research and data were released by BDCP for public scrutiny. It will be important for Solano County to have technical expertise available to provide advice on how best to balance water quality, supply and fisheries issues with County priorities.
- The County's interests are not necessarily well served by the multitude of State and Federal water projects that are under way. Key potential negative impacts include the loss of local regulatory control, the loss of prime County farmlands to habitat restoration efforts. Degradation of the local farm communities in the Delta and the communities that are dependent on the farm economy. Staff has participated in discussions with State and Federal agencies to determine if these entities can provide financial support for various impact analysis studies of targeted areas and the staff support to follow these issues.
- Maintained support for Senator Dianne Feinstein and Congressman John Garamendi's National Heritage Area (NHA) legislation. Supervisor Mike Reagan provided testimony on March 7, 2012 to the Senate Energy and Natural Resources Committee's National Parks Subcommittee Hearing in support of a NHA designation for the Delta.
- Solicited assistance and support from Legislators in Washington, D.C. for Delta County water-related priorities and maintained contact with business and environmental stakeholders to identify areas of mutual agreement to respond to threats against the Delta.
- Remained committed to water-related emergency preparedness efforts; ensured proposals related to levee maintenance and flood control address Solano's safety requirements; worked with the State to ensure Delta-related habitat restoration efforts include full funding for protection against invasive species; and identified and pursued State and Federal funding for infrastructure supporting the water resources needs of Solano County.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for Delta Water Activities of \$304,711 represents an overall increase of \$25,000 in new Revenues and \$29,103, or 9.6%, in Appropriations when compared to FY2011/12 Adopted Budget. As a result, the Net County Cost is increased by \$4,103, or 1.5%.

The sole revenue source is the Solano County Water Agency. This agency will contribute a total of \$25,000 for staff support for studies on proposed changes to the Cache Slough Complex.

Primary factors leading to the increase in appropriations are a \$34,500 increase in contracted services to provide technical review of the Bay Delta Conservation Plan, offset by a decrease in contractual services for lobbying (Shaw/Yoder/Antwih), and an increase in charges for central data processing services.

The Recommended Budget funds a limited term full-time Staff Analyst (Senior) position, and includes \$127,620 for contracted services. The contracted services will provide:

- \$37,620 for state legislative and regulatory advocacy services specific to water issues.
- \$40,000 for policy and technical assistance on a variety of Delta water issues via participation in the Delta Counties Coalition (DCC) and funding of shared resources between Contra Costa, Sacramento, San Joaquin and Yolo counties.
- \$50,000 for the identification of and analyses relating to Solano County land use issues of concern in relation to the Bay Delta Conservation Plan (BDCP) EIR/EIS, the Delta Plan and other Delta water proposals by the State. The BDCP has released documents that will require extensive and rapid review and comment, requiring technical land use expertise.

DEPARTMENT COMMENTS

Delta issues continue to progress rapidly. The State Administration remains supportive of a type of Peripheral Canal for water conveyance, which heightens the importance of staff working in every strategically appropriate venue to advocate for the State and Federal governments working collaboratively with local government and addressing local concerns and priorities.

Federal and State efforts to support advancement of the BDCP effort to restore the Delta's ecosystem and protect water supplies appear to be gaining momentum. Additionally, early implementation of habitat restoration efforts will have significant impacts on Solano County. Staff continues to negotiate with State and Federal Water Contractors on County issues such as economic impacts of land conversions from farming to habitat restoration areas; the potential impact of urban and agricultural runoff/discharges; Endangered Species Act impacts; levee maintenance and local government loss of revenue. Staff also continues to work with the Department of Water Resources and Department of Fish and Game to collaborate on Prospect Island and other habitat restoration projects in Solano County in an effort to achieve positive outcomes locally.

Staff will continue to work closely with the Delta Stewardship Council, the Delta Conservancy and the Delta Protection Commission to shape Delta policy in a way that recognizes and benefits Solano County interests.

The Delta Counties Coalition remains an effective tool for raising the profile of Solano-specific interests and awareness of broader Delta issues.

1450 – Fund 001-Delta Water Activities
Bill Emlen, Director of Resource Management
Legislative & Administration

Summary of Other Administered Budgets

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Intergovernmental Rev Other	0	0	25,000	25,000	0%
TOTAL REVENUES	0	0	25,000	25,000	0%
APPROPRIATIONS					
Salaries and Employee Benefits	122,321	125,748	126,491	743	1%
Services and Supplies	102,910	134,643	137,696	3,053	2%
Other Charges	2,434	0	24,000	24,000	0%
Other Financing Uses	5,456	5,557	5,050	(507)	(9%)
Intra-Fund Transfers	0	9,660	11,474	1,814	19%
TOTAL APPROPRIATIONS	233,121	275,608	304,711	29,103	11%
NET COUNTY COST	233,121	275,608	279,711	4,103	1%

PENDING ISSUES AND POLICY CONSIDERATIONS

There are potential legislative hurdles that will impact Solano County's ability to protect its interests in the Delta over the next three years. As of this writing, staff is monitoring several bills that may impact the Delta ecosystem, water quality and water supply. A moratorium on Congressionally-directed spending has also been imposed and other federal funding opportunities will need to be pursued to support water-related environmental infrastructure, resource protection and development projects in the Delta. State legislation and policy changes as a result of the 2011 State Administration may also impact the availability of funding for Delta infrastructure and emergency preparedness efforts. There is also a Water Bond proposed for the 2012 ballot, which would provide \$11.1 billion to fund water supply infrastructure. At this time it is uncertain whether this proposal, which was approved by the Legislature in 2009, will go forward or whether a new, scaled down version of the Water Bond will be introduced. In either case, the success or failure of a Water Bond will undoubtedly impact future resources to the Delta and to Solano County.

FUNCTION AND RESPONSIBILITY

The Surveyor/Engineer Budget exists to fund non-road-related surveying and engineering services provided to the public by the County Surveyor and staff. Services funded include map checking for parcel maps, subdivision maps and records of survey; the reproduction of maps on file; parcel map indexing for records of survey; map amendment correction and survey filing; and filing of corner records. Map checking services are performed for the cities of Benicia, Dixon, Suisun City on a reimbursable basis. In addition, the Division maintains a central repository and source of information on non-road surveying and engineering matters, and responds to public requests for information and service. The work is performed by Public Works Engineering Division employees on a reimbursable basis.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	8,483	9,584	11,278	1,694	18%
Misc Revenue	<u>3,139</u>	<u>3,900</u>	<u>0</u>	<u>(3,900)</u>	<u>(100%)</u>
TOTAL REVENUES	11,622	13,484	11,278	(2,206)	(16%)
APPROPRIATIONS					
Other Charges	<u>32,421</u>	<u>32,211</u>	<u>38,000</u>	<u>5,789</u>	<u>18%</u>
TOTAL APPROPRIATIONS	32,421	32,211	38,000	5,789	18%
NET COUNTY COST	20,799	18,727	26,722	7,995	43%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- Projected revenues decreased by \$2,206 and appropriations increased by \$5,789 when compared to FY2011/12 Adopted Budget.

FUNCTION AND RESPONSIBILITY

The Survey Monument Preservation Budget exists to fund the establishment of survey monuments at critical points in the county and within the cities. Survey monuments are markers of known location and elevation set at key points throughout the county for use as reference points when entities survey property for land development and public works construction projects. The work is funded by a small fee imposed on recorded deeds, and is performed by Public Works Engineering Division employees on a reimbursable basis.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	189	200	150	(50)	(25%)
Charges For Services	8,850	9,000	8,080	(920)	(10%)
TOTAL REVENUES	9,039	9,200	8,230	(970)	(11%)
APPROPRIATIONS					
Services and Supplies	0	10,000	10,000	0	0%
Other Charges	20,967	10,555	10,000	(555)	(5%)
TOTAL APPROPRIATIONS	20,967	20,555	20,000	(555)	(3%)
CHANGE IN FUND BALANCE	11,928	11,355	11,770	415	4%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- This budget is funded mainly by revenue from recording fees. Revenues and Expenses for the Survey Monument Preservation budget have gone down slightly from FY2011/12 as a result of a slight decrease in anticipated document recording activity.

Summary of Other Administered Budgets 2950 – Fund 012-Fish/Wildlife Propagation Program
Bill Emlen, Director of Resource Management
Other Protection

FUNCTION AND RESPONSIBILITY

The program is responsible for distributing Fine money collected within the county from violation of Fish and Game laws and mitigation funds from the 2005 Kinder Morgan Settlement Agreement. Distributions are made as grants to local applicant organizations and agencies for the improvement of wildlife habitat and propagation, environmental education and wildlife rescue. Grant awards are distributed via the Fish and Wildlife Propagation Fund (FWPF) Grant Program and Suisun Marsh Specific Fund (SMSF) Grant Program, which are administered by the Department of Resource Management-Parks and Recreation Division. The Division staff solicits and receives grant applications, and forwards them to the Solano County Park and Recreation Commission for evaluation. After evaluation, the Commission recommends grant awards to the Board for approval.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Fines, Forfeitures, & Penalty	4,005	1,000	800	(200)	(20%)
Revenue From Use of Money/Prop	7,206	16,055	7,000	(9,055)	(56%)
Charges For Services	415	0	15,799	15,799	0%
TOTAL REVENUES	11,627	17,055	23,599	6,544	38%
APPROPRIATIONS					
Services and Supplies	1,303	2,600	3,100	500	19%
Other Charges	138,287	310,991	231,227	(79,764)	(26%)
TOTAL APPROPRIATIONS	139,590	313,591	234,327	(79,264)	(25%)
CHANGE IN FUND BALANCE	127,964	296,536	210,728	(85,808)	(29%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget for this program is adjusted annually depending upon the anticipated amount of grant funding to be distributed each fiscal year in accordance to the grant cycle schedule adopted in the Kinder Morgan Guidelines (approved by the Board of Supervisors on March 2, 2010). The FY2012/13 Recommended Budget of \$234,327 includes \$220,000 in new grants that will be awarded during the FY2012/13 cycle for the FWPF Grant Program, and administrative costs for the grant programs.

FUNCTION AND RESPONSIBILITY

CDBG 1999 reflects a \$500,000 Community Development Block Grant (CDBG) that was awarded in 1999 for the purposes of providing low-interest loans to income-qualified homeowners to conduct housing rehabilitation work, that is, work needed to address health and safety problems and bring the structure up to current building codes. The grant has since been closed, but funding returns to the County as program income when property owners sell or refinance their homes. The program income is then made available to loan out to other qualified homeowners throughout the unincorporated areas of the county.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	508	700	120	(580)	(83%)
TOTAL REVENUES	508	700	120	(580)	(83%)
APPROPRIATIONS					
Services and Supplies	8,288	0	0	0	0%
Other Charges	6,522	80	0	(80)	(100%)
TOTAL APPROPRIATIONS	14,810	80	0	(80)	(100%)
CHANGE IN FUND BALANCE	14,301	(620)	(120)	500	(81%)

Refer to related Budget Unit 9165 – Appropriation for Contingencies, which reflects funds for qualified low-interest loans to income-qualified homeowners.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

FUNCTION AND RESPONSIBILITY

CDBG 2000 reflects a \$500,000 Community Development Block Grant (CDBG) that was awarded in 2000 for the purpose of providing low-interest loans to income-qualified homeowners to conduct housing rehabilitation work, that is, work needed to address health and safety problems and bring the structure up to current building codes. The grant has since been closed, but funding returns to the County as program income when property owners sell or refinance their homes. The program income is then made available to loan out to other qualified homeowners throughout the unincorporated areas of the county.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	18	50	0	(50)	(100%)
TOTAL REVENUES	18	50	0	(50)	(100%)
APPROPRIATIONS					
Other Charges	509	96	0	(96)	(100%)
TOTAL APPROPRIATIONS	509	96	0	(96)	(100%)
CHANGE IN FUND BALANCE	491	46	0	(46)	(100%)

Refer to related Budget Unit 9165 – Appropriation for Contingencies, which reflects funds for qualified low-interest loans to income-qualified homeowners.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

FUNCTION AND RESPONSIBILITY

The County's grant application was approved in the amount of \$600,000 in the 2010 Home Investment Partnership (HOME) program. The purpose of this grant program is to provide low-interest loans to income-qualified homeowners for housing rehabilitation on substandard structures and for the operation of a First-Time Homebuyer Program, which will provide gap financing for target income first-time homebuyers.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Intergovernmental Rev State	0	300,000	300,000	0	0%
TOTAL REVENUES	0	300,000	300,000	0	0%
APPROPRIATIONS					
Services and Supplies	0	104,213	69,220	(34,993)	(34%)
TOTAL APPROPRIATIONS	0	104,213	69,220	(34,993)	(34%)
CHANGE IN FUND BALANCE	0	(195,787)	(230,780)	(34,993)	18%

Refer to related Budget Unit 9165 – Appropriation for Contingencies, which reflects funds for qualified low-interest loans to income-qualified homeowners.

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2012/13 Recommended Budget includes \$300,000 in grant revenues, representing the second installment of \$300,000 in the 2010 Home Investment Partnership program, and appropriations of \$69,220 for professional services, which includes the cost of the program administrator contract with NeighborWorks Sacramento.

SUMMARY OF POSITION CHANGES

This program is staffed by Resource Management. A program administrator for grant program activities is procured through the RFP process.

FUNCTION AND RESPONSIBILITY

The Homeacres Loan Program is funded by the housing set-aside funds from the Southeast Vallejo Redevelopment Project, interest earned over time on those set-aside funds, and from interest payments and loan balance payoffs made by loan recipients on existing loans. The services offered by this Program have included housing rehabilitation/reconstruction loans, housing equity maintenance grants, relocation grants and exterior lead-based paint abatement grants.

The County has contracted in the past with Mercy Housing California to administer the Program. Under the Program, income-qualified homeowners, specifically within the Homeacres area of unincorporated Vallejo, may apply for low-interest loans to rehabilitate their homes for the purposes of abating health and safety deficiencies and bringing the structure up to current building code standards.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	11,681	14,000	12,000	(2,000)	(14%)
Charges For Services	0	0	875	875	0%
TOTAL REVENUES	11,681	14,000	12,875	(1,125)	(8%)
APPROPRIATIONS					
Services and Supplies	6,828	5,621	912	(4,709)	(84%)
Other Charges	1,167	219	0	(219)	(100%)
TOTAL APPROPRIATIONS	7,995	5,840	912	(4,928)	(84%)
CHANGE IN FUND BALANCE	(3,687)	(8,160)	(11,963)	(3,803)	47%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2012/13 Recommended Budget of \$912 reflects \$12,875 in Revenues, primarily from interest earnings, and \$912 for accounting services and no costs for program administration.

Refer to related Budget Unit 9129, Fund 120 – Appropriations for Contingencies for loans available funding for income-qualified homeowners.

SUMMARY OF POSITION CHANGES

This program is staffed by Resource Management. A program administrator is procured through the RFP process.

FUNCTION AND RESPONSIBILITY

This budget was established to encompass programs funded directly from the U.S. Department of Housing and Urban Development (HUD), and where other public agencies are tasked with the administration of programs through contracts or agreements. For these programs, funds are passed through the County to the administration agencies. Each Division within the budget unit maintains its own dedicated fund balance. The principal budgetary activities are:

1517 Housing Authority Vacaville

The Housing Authority, under an agreement with the U.S. Department of Housing and Urban Development (HUD), provides housing assistance through the Section 8 Housing Assistance Program for the unincorporated areas of Solano County and the cities of Dixon and Rio Vista. Since the program began in 1978, the Solano County Housing Authority (SCHA) has contracted for the day-to-day administration and financial management of the Section 8 Housing Assistance Program and the Family Self-Sufficiency Program. In July 2002, the County of Solano Housing Authority entered into a contractual agreement with the City of Vacaville Housing Authority (VHA) to take over the administration and financial management of the Section 8 Housing Assistance Program and the Family Self-Sufficiency Program.

The Board of Supervisors serves as the SCHA Board. The Department of Resource Management, as staff to the SCHA, is responsible for the administration of the contracts with HUD and the City of Vacaville Housing Authority.

1518 Neighborhood Stabilization Program 3

The Neighborhood Stabilization Program 3 (NSP3) is a newly established grant program in which grant funds are provided to Solano County to address the rehabilitation and sale of foreclosed and abandoned homes in target neighborhoods within the County. Specifically, the funds will be directed to the Homeacres community of unincorporated Vallejo and to a designated community within the City of Fairfield. The Board has approved a Sub-recipient Agreement with the City of Fairfield to administer the program on behalf of the County. This program is now under way with funds to utilize in the two targeted neighborhoods during the life of the program. This is a multiyear program which began in FY2011/12.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Intergovernmental Rev Federal	2,313,943	3,922,757	3,770,967	(151,790)	(4%)
TOTAL REVENUES	2,313,943	3,922,757	3,770,967	(151,790)	(4%)
APPROPRIATIONS					
Services and Supplies	2,313,943	3,922,757	3,770,967	(151,790)	(4%)
TOTAL APPROPRIATIONS	2,313,943	3,922,757	3,770,967	(151,790)	(4%)
CHANGE IN FUND BALANCE	0	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2012/13 Recommended Budget of \$3,770,967 reflects the same amount in Revenues and Appropriations. The budget for Division 1517 tracks the pass-through of \$2.3 million for the Section 8 housing program for the unincorporated areas of Solano County and the cities of Dixon and Rio Vista. The budget for Division 1518 tracks NSP3 program pass-through of \$1,470,967, which is the remainder of funds received in FY2011/12. (\$151,790 was disbursed in FY2011/12)

SUMMARY OF POSITION CHANGES

The Housing Authority is staffed by the City of Vacaville Housing Authority, and the NSP3 program is staffed by the City of Fairfield, both through approved agreements. General program oversight is conducted by Department of Resource Management staff.

FUNCTION AND RESPONSIBILITY

During prior fiscal years, the County received a total of \$2,113,837 in affordable housing monies. Of this amount, \$1,700,000 was received from the City of Vallejo and \$413,857 from the Redevelopment Agency of the City of Rio Vista. The Vallejo monies were in settlement of the cases *County of Solano et al. v. Vallejo Redevelopment Agency et al.* and *Muntu Buchongo et al. v. City of Vallejo et al.* Their use was restricted to producing affordable housing in the City of Vallejo. The Rio Vista funds were received under similar restriction.

Upon receipt, the Auditor/Controller deposited the monies in an Agency Fund pending expenditures consistent with the terms under which the monies were received. The FY2010/11 Budget created Fund 323, the County Low and Moderate Income Housing Set Aside Fund, and deposited the \$2,113,837 designated for projects in Vallejo and Rio Vista in the new Fund.

On March 22, 2011, the Board of Supervisors approved a loan agreement with Temple Art Loft Associates, L.P. in the amount of \$1,700,000 as the County's participation in development of a 29-unit affordable housing project in downtown Vallejo. Those funds were released to the developer during FY2010/11. There remains an estimated \$413,857 for eligible projects in the Rio Vista area. County staff have continued to approach City staff to partner on concepts.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Intergovernmental Rev Other	1,700,000	0	0	0	0%
TOTAL REVENUES	1,700,000	0	0	0	0%
CHANGE IN FUND BALANCE	0	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

There are no significant adjustments from FY2011/12.

DEPARTMENTAL PURPOSE

The Parks and Recreation Division of the Department of Resource Management is responsible for providing park services to the public at Solano County's four parks: Sandy Beach County Park, Lake Solano County Park, Belden's Landing Water Access Facility and Lynch Canyon Open Space Park.

FUNCTION AND RESPONSIBILITY

The functions of the Parks and Recreation Division include administrative support and customer service for its park patrons, park revenue fee collection, public safety patrol and enforcement, and park maintenance and repairs. The Division is responsible for operations and maintenance of three campgrounds, two picnic areas, one sand beach, two motorized boat launches and one small craft boat launch, two fishing piers, and the Lake Solano Nature Center. Additional responsibilities include ongoing care and maintenance of more than 200 acres of turf, landscaping, paved roads and parking lots, restroom and shower buildings, a fishing pond, water wells, sewage systems, exhibits, and other park facilities.

The Division, with the assistance of a contracted volunteer/outreach coordinator, administers a Park Volunteer program that provides tour docents and volunteer labor for trail and environmental restoration projects.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Accomplishments

- Park Volunteer program provided three public guided tours per month at Lake Solano Park and Lynch Canyon Open Space Park between July and October 2011 and between April and June 2012, as a result of the coordination efforts of the contracted volunteer/outreach coordinator. Volunteers also participated in 12 trail and planting workdays at these parks. With the reduction in regular park staffing over the past four years, the parks have more fully utilized volunteers to develop and maintain programs to attract visitors.
- In FY2011/12, completed \$68,000 in deferred projects to maintain and replace aging facilities, in order to minimize safety hazards and increase park attractiveness for visitors. This included the replacement of campsite tables and fire rings at 30 campsites at Lake Solano Park, pruning or removal of 48 hazardous trees, installation of 11 no-swimming signs, and electrical repair to the sewage pump station at Sandy Beach Park.
- Installed automatic payment machines at Belden's Landing to replace a defunct machine and added a new second one at Sandy Beach Park, to offer enhanced customer convenience for paying daily park fees.
- Staff continued working to offset operating costs with new revenues by benchmarking user fees competitively with other park agencies; renting out event space at the Nature Center; and starting work on a Parks Marketing Plan that will guide future advertising and promotion efforts.

Challenges

- Staff strives to provide quality, personal service with reduced funding through a combination of flexible staffing, reduced days/hours of park operation, and targeted use of contractors and seasonal staff to meet peak needs for fee collection and cleaning during the spring/summer months in the County operated park facilities.
- Staff continues its multi-year efforts to increase non-County General Fund revenues to support park operations, by retaining existing park user revenues and developing new future-year revenues. In FY2012/13 these efforts will include performing deferred maintenance and replacement of aging campground facilities, adding Wi-Fi services to Lake Solano and Sandy Beach Parks to meet market demand, adding a grant-funded fish-cleaning station and interpretive exhibits to better serve park visitors, improving disabled accessibility, annually reviewing the park user fees, and raising awareness of the County's park services through increased marketing efforts, based on best practices of comparable park agencies.
- Staff is working to re-evaluate law enforcement issues at the County Parks, including public and employee safety. This is a multi-departmental effort involving Resource Management, the Sheriff's Office, Human Resources, County Counsel and the County Administrator's Office, as well as the Parks and Recreation Commission. Possible changes and budgetary implications will be explored during FY2012/13, with implementation tentatively scheduled for FY2013/14. The Recommended Budget includes \$35,440 for Sheriff's Office patrol services to supplement Park Ranger patrols, as an interim solution while Staff completes the evaluation of law enforcement issues during FY2012/13.

WORKLOAD INDICATORS

- During the period of July 1, 2010 – June 30, 2011, an estimated 178,142 visitors were served at the County Parks.
- During the period of July 1, 2011 – June 30, 2012, managed 44 grant contracts worth \$680,000 that were awarded to local organizations and private landowners to improve fish, wildlife and marsh habitats in Solano County recommended by the Solano County Park and Recreation Commission.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for Parks and Recreation Division (Parks) of \$1,385,390 represents an overall increase of \$120,239, or 9%, in Revenues, and \$140,853, or 11%, in Appropriations when compared to the FY2011/12 Adopted Budget. As a result, General Fund contribution in FY2012/13 is decreased by \$64,195, or 27%.

The primary funding sources for Parks are:

- Recreation services fees of \$428,964, which reflect an increase of \$14,550 from FY2011/12, are derived from parking fees, campground rentals, day-use area fees, event rentals and canoe rentals. The higher estimate takes into account slightly higher than anticipated actual revenues in FY2011/12 due to an increase in popularity of beach use at Sandy Beach Park and canoe rentals at Lake Solano Park.
- Property tax revenues of \$401,984 show a net increase of \$3,187, based on projected tax revenues provided by the Auditor-Controller’s Office.
- Redevelopment pass-through revenues of \$75,128, which reflects a decrease of \$1,495, are fees received from redevelopment agencies (RDAs) through agreements to offset property taxes shifted from taxing agencies to the RDAs. The full effect of the unraveling of the RDAs is unknown at this time; staff will continue to monitor the situation for additional revenue impacts and make adjustments as necessary.
- New State grant revenues of \$134,870 are included for park improvement projects at Lake Solano Park and Sandy Beach Park.
- General Fund contribution of \$169,646 reflects a decrease of \$64,195, or 27%.
- Revenue from Countywide Administrative Overhead of \$116,768, an increase of \$53,195.

Primary costs for Parks include:

- Labor costs of \$612,172, which is a decrease of \$12,230 primarily as a result of lower costs of employee benefits following labor cost changes, partially offset by step increases for regular employees and an anticipated need for additional extra help seasonal staff. The County’s four-park system operates with a staff of 1 park manager and 4 park rangers, supplemented by seasonally employed park aides. An extra help park ranger is dedicated to Lynch Canyon Open Space Park.
- Departmental Administration Overhead of \$78,569, which reflects a \$7,013 decrease as a result of the anticipated savings from the relocation of the Division to the Department of Resource Management from the Department of General Services.
- \$35,440 for inter-fund services provided by Sheriff’s Office personnel, to be used in the County Parks as additional patrol services to supplement the park rangers during anticipated busy spring and summer weekends, such as those experienced in the last two years between Memorial Day and Labor Day.
- \$24,450 to continue contracted services for volunteer coordinator services at Lake Solano Park and Lynch Canyon Park.

The Recommended Budget includes the following appropriations totaling \$289,540 for routine and deferred maintenance and one-time projects, of which \$134,870 is funded with grants.

- Maintenance (grounds/facilities) charges of \$178,105, an increase of \$95,012 over FY2011/12, which includes appropriations of \$80,750 to address deferred maintenance and \$97,355 in grant-funded improvements at the Sandy Beach boat launch and Lake Solano Nature Center. These projects include:
 - \$58,200 to install a fish-cleaning station and handicapped accessibility improvements next to the Sandy Beach boat launch, funded by grant funds from the California Department of Boating and Waterways.

-
- \$39,155 for interpretive panels, exhibit design, furnishings and trail improvements to enhance the user experience at the Lake Solano Nature Center, funded by a grant from the California Department of Parks and Recreation (Proposition 84, Nature Education Facilities program).
 - \$38,000 to replace the deteriorated picnic tables and rusting campfire rings (cost of \$1,000 per campsite) at the remaining 38 campsites at Lake Solano Park that were not addressed during the first round of renovations in FY2011/12.
 - \$19,000 to replace an aging irrigation water pump at Lake Solano Park that is causing increasing repair costs and decreasing reliability over time. This pump provides all the water for landscape and turf irrigation and the children's fishing pond.
 - \$23,750 for routine maintenance of facilities of buildings, pruning and removal of hazardous trees and annual maintenance of irrigation and other park facilities.
 - \$19,000 to purchase a new riding mower for Lake Solano Park. The existing mower is old and suffers frequent break-downs. Frequent repairs have become prohibitively expensive. Due to distance, equipment sharing with other parks is not efficient. Use of push-type mowers has not been effective. The uncontrolled growth of weeds and grass in the park presents a fire safety issue and also reduces its appeal to visitors.
 - \$16,000 to procure and implement an on-line reservation system for park programs that will be an add-on component for the campground reservation system purchased in FY2011/12. It is anticipated that the online reservation system will allow County Parks to support expanded offerings for park programs to the public, such as outdoor recreation classes (boating, camping, fishing, interpretive programs, healthy exercise, etc.), to be offered by the County Parks Division or through partnerships with other public and private providers.
 - \$20,340 for a video projection system and a security camera system for the Lake Solano Nature Center, funded by a grant from the California Department of Parks and Recreation (Proposition 84, Nature Education Facilities program).
 - \$37,775 for special department expenses, including installation of Wi-Fi systems at two campgrounds (\$17,600 for 2 systems) that will increase marketability and future revenue potential of the Sandy Beach and Lake Solano campgrounds by allowing on-line computer access for RV campers, \$3,000 for annual maintenance costs of the Lake Solano children's fishing pond, specialized installation services for a fish cleaning station at Sandy Beach (\$1,800, grant-funded), and specialized design and installation services for exhibits at the Lake Solano Nature Center (\$15,375, Prop. 84-grant funded).
 - \$18,320 for software support expenses (\$13,812) and credit card processing fees (\$4,508) that will support the implementation of automation improvements installed during FY2011/12, including two automatic fee payment stations and an on-line campground reservation system. These automation improvement support costs will be offset by savings in future years due to reduced staff labor time in processing these park fee transactions.

DEPARTMENT COMMENTS

The General Fund has subsidized the operations of the County's four-park system for several years. In an effort to reduce General Fund contributions and to meet County-directed budget cuts, Parks has eliminated positions, reduced park operating hours, and deferred essential maintenance.

The move of the Parks Division to the Department of Resource Management in FY2011/12 has resulted in reduced administrative costs and enabled the Division to further reduce its need for General Fund support. Since FY2009/10, General Fund support has decreased by \$394,531, or 70%.

Parks proposes to maintain the following limited operating schedules that were set to mitigate operating costs:

- Public access to Lynch Canyon Open Space Park will be limited to 30 weekends (60 days) per year.
- All other parks (except boat launches that are required to be open 24 hours per day) will continue to operate between 8:00 am and 6:00 pm, which is a decrease from the traditional picnicking hours and campground patrol hours (8:00 am to 10:00 pm).

Summary of Other Administered Budgets

**7000 – Fund 016-Parks & Recreation
Bill Emlen, Director of Resource Management
Recreation Facility**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	408,396	398,797	401,984	3,187	1%
Fines, Forfeitures, & Penalty	3,822	2,000	2,000	0	0%
Revenue From Use of Money/Prop	13,964	16,365	14,365	(2,000)	(12%)
Intergovernmental Rev State	9,156	8,762	68,505	59,743	682%
Intergovernmental Rev Federal	6,161	29,403	89,066	59,663	203%
Intergovernmental Rev Other	75,128	76,623	75,128	(1,495)	(2%)
Charges For Services	452,942	494,735	559,121	64,386	13%
Misc Revenue	4,901	4,625	5,575	950	21%
Other Financing Sources	9,246	0	0	0	0%
General Fund Contribution	523,226	233,841	169,646	(64,195)	(27%)
TOTAL REVENUES	1,506,941	1,265,151	1,385,390	120,239	10%
APPROPRIATIONS					
Salaries and Employee Benefits	599,307	600,180	590,281	(9,899)	(2%)
Services and Supplies	363,120	450,693	618,479	167,786	37%
Other Charges	534,511	128,442	135,739	7,297	6%
F/A Equipment	0	41,000	19,000	(22,000)	(54%)
Other Financing Uses	24,509	24,222	21,891	(2,331)	(10%)
TOTAL APPROPRIATIONS	1,521,448	1,244,537	1,385,390	140,853	11%
CHANGE IN FUND BALANCE	14,506	(20,614)	0	20,614	(100%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget reflects an improved financial position for the Parks in FY2012/13. While individual parks continue to maintain baseline service levels, General Fund contributions to the Parks and Recreation Division are projected to decrease by \$64,195, or 27%.

SUMMARY OF POSITION CHANGES

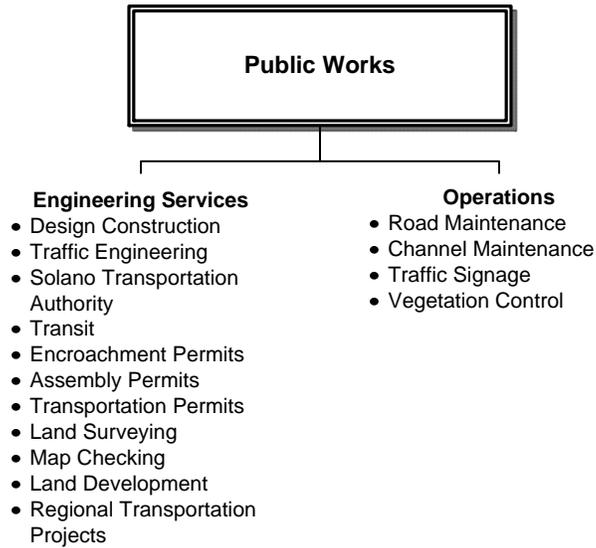
None.

PENDING ISSUES AND POLICY CONSIDERATIONS

No specific, federal or state policy considerations have been identified that will affect the Parks and Recreation Division budget in FY2012/13. However, the unraveling of the Redevelopment Agencies will be monitored for possible impacts on future Redevelopment Pass-through revenues.

In addition, possible changes in law enforcement and ranger public safety duties in the County Parks will be explored in FY2012/13 and may require budget adjustments in FY2013/14.

This Page Intentionally Left Blank



DEPARTMENTAL PURPOSE

Public Works is responsible for providing and maintaining a safe, reliable roadway network and associated infrastructure in unincorporated Solano County for the benefit of the travelling public.

Budget Summary:	
FY2011/12 Third Quarter Projection:	23,647,971
FY2012/13 Recommended:	22,769,687
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	60.5

FUNCTION AND RESPONSIBILITIES

The Public Works Division of the Department of Resource Management consists of two organizational units – Operations and Engineering. These units receive general direction from the Director of Resource Management, have administrative authority over the unincorporated areas of the county, and provide a variety of legally mandated and non-mandated programs and services as summarized below:

Public Works Operations

Public Works Operations' primary responsibilities are to:

- Maintain 585 miles of County roads and bridges, including pavement surfaces, roadside drainage ditches and culverts, vegetation management, signing and striping, sidewalks, curbs, gutters, and gravel roads.
- Maintain 92 bridges and 42 large drainage culverts, including the bridge/culvert structures, the roadway surfaces and the associated drainage channels within the road rights-of-way.
- Perform maintenance work on road, airport, parking lot, and drainage facilities for County departments and other agencies on a reimbursable basis.
- Maintain 45 miles of drainage channels under contract with the Solano County Water Agency.

Public Works Engineering

Public Works Engineering's primary responsibilities are to:

- Design and construct County roads and bridges, including major road and bridge rehabilitation and reconstruction projects.

-
- Participate in regional transportation planning and the development of regional transportation projects as a member agency of the Solano Transportation Authority (STA).
 - Provide traffic engineering services, including traffic orders and signage.
 - Issue various permits, including transportation, encroachment, grading and assembly permits.
 - Provide engineering, surveying and construction work on road, airport, parking lot, and drainage facilities for County departments and other agencies on a reimbursable basis.
 - Contract with local public agencies to maintain Solano County's three traffic signals.
 - Contract with PG&E and local contractors to maintain Solano County's 552 existing street lights and install additional lights as needed. Costs are reimbursed from the Consolidated County Service Area budget.
 - Administer the County's storm water pollution prevention program.

Road State Match Program

Road State Match Program tracks approximately \$100,000 revenues received annually from the state, such as state matching funds. These state funds can be used to provide matching funds on federally funded projects.

Federal Roads & Bridge Projects

The Federal Road and Bridge Projects Program tracks all the expenditures related to federally funded projects as well as federal reimbursements. Public Works Engineering uses the federal funds to pay for the replacement and rehabilitation of deficient bridges, the paving of federally eligible roads and the construction of road improvement projects. The funds come from a variety of federal programs and reimburse the County for project costs at a rate ranging from 80 to 100 percent, depending on the specific program.

Administrative Support

Administration supports the Division by handling incoming phone calls and inquiries; maintaining and assisting with accounting, recordkeeping, inventories, fees, imaging processing and retention schedules; and data processing information system operations.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- A continuing long-term decline in transportation funding will present an ongoing challenge to Solano County's ability to preserve and maintain its system of County roads.
- Constructed improvements in Old Town Cordelia, including a new pedestrian path along Cordelia Road, landscaping, historical signage, traffic calming features, drainage improvements and pavement improvements to Cordelia Road.
- Completed the construction of Jahn Road Improvement Project, which repaired the base section, widened the road, replaced culverts, and signed and striped the entire road.
- Completed the Robinson Road Bridge Replacement Project, which demolished the old bridge, constructed the new bridge, improved the drainage and rip-rapped the channel.
- Constructed the Phase 4 Peaceful Glen Road Improvements, which realigned the creek channel, repaired the existing slopes, constructed ultra-block retaining walls and repaved the road.

WORKLOAD INDICATORS

- Overlaid 9.1 miles of County roads at nine locations with asphalt concrete to extend the life of the paved surfaces.
- Chip-sealed (oiled fine gravel) 40.7 miles of County roads at 31 locations to extend the life of the paved surfaces.
- Replaced 2,900 feet of damaged metal guard railing at 19 locations on various County roads.

Functional Area Summary

3010 – Fund 101-Public Works
Bill Emlen, Director of Resource Management
Public Ways

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ROADS STATE MATCH PROGRAM	100,000	100,000	100,000	-	- %
FEDERAL ROADS & BRIDGE PROJECTS	3,227,802	6,142,000	9,862,000	3,720,000	61 %
ENGINEERING SERVICES	1,146,953	856,540	828,660	(27,880)	(3) %
OPERATION ROAD SERVICES	1,123,278	869,500	1,139,500	270,000	31 %
ADMINISTRATIVE SERVICES	10,049,163	10,124,440	9,908,536	(215,904)	(2) %
TOTAL REVENUES	15,647,196	18,092,480	21,838,696	3,746,216	21 %
APPROPRIATIONS					
FEDERAL ROADS & BRIDGE PROJECTS	1,524,123	8,103,000	9,836,000	1,733,000	21 %
ENGINEERING SERVICES	4,629,926	5,351,231	3,349,571	(2,001,660)	(37) %
OPERATION ROAD SERVICES	6,665,373	7,248,108	7,392,504	144,396	2 %
ADMINISTRATIVE SERVICES	1,988,005	2,076,292	2,051,612	(24,680)	(1) %
TOTAL APPROPRIATIONS	14,807,427	22,778,631	22,629,687	(148,944)	(1) %
CHANGE IN FUND BALANCE					
ROADS STATE MATCH PROGRAM	(100,000)	(100,000)	(100,000)	-	- %
FEDERAL ROADS & BRIDGE PROJECTS	(1,703,679)	1,961,000	(26,000)	(1,987,000)	(101) %
ENGINEERING SERVICES	3,482,973	4,494,691	2,520,911	(1,973,780)	(44) %
OPERATION ROAD SERVICES	5,542,095	6,378,608	6,253,004	(125,604)	(2) %
ADMINISTRATIVE SERVICES	(8,061,158)	(8,048,148)	(7,856,924)	191,224	(2) %
NET CHANGE	(839,769)	4,686,151	790,991	(3,895,160)	(83) %
STAFFING					
ROADS STATE MATCH PROGRAM	0	0	0	0	0 %
FEDERAL ROADS & BRIDGE	0	0	0	0	0 %
ENGINEERING SERVICES	16.5	15.5	15.5	0	0 %
OPERATION ROAD SERVICES	42	41	40	(1)	(2) %
ADMINISTRATIVE SERVICES	5	5	5	0	0 %
TOTAL STAFFING	63.5	61.5	60.5	(1)	(2) %

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$22,629,687 represents an overall increase of \$3,746,216, or 20.7%, in Revenues, largely as a result of a \$3.6 million increase in federal funding for bridge improvements, and \$148,944, or 0.7%, decrease in Appropriations when compared to its FY2011/12 Adopted Budget. As a result, the Public Works' Fund Balance will decrease by \$3,895,160.

The primary funding source for Public Works is the Highway Users Tax Assessment (HUTA), commonly referred to as the gas tax. There are two components of the HUTA, often referred to as old HUTA and new HUTA.

Old HUTA consists of Solano County's portion of 18 cents per gallon gas tax which was established in 1995. There has been no adjustment for inflation since then, so the buying power of the funding has decreased substantially with time.

New HUTA represents Solano County's portion of a 17.3 cent per gallon gas tax established in 2010, which includes an inflation index. This funding was originally approved through Proposition 42 in 2002 as a sales tax on gasoline, later under the 2010 Transportation Tax Swap, whereby the State eliminated the sales tax on gasoline and replaced it with an equivalent amount of new gasoline excise tax which is adjusted annual to reflect what the sales tax would have otherwise generated in a given year. Proposition 26 passed in 2010 and invalidated this tax swap, unless specifically approved by the legislature by a two-thirds vote.

Legislation later passed as part of the state budget process that confirmed the validity of the tax swap, thereby securing the new HUTA funding for Solano County.

Though the State's 2012-13 proposed budget reports a 0.6% decrease in gasoline consumption in FY2011/12, the State anticipates a 1.9% increase in consumption in 2012-13 and projects a 2% decrease in the new excise tax rate for FY2012/13.

Public Works anticipates receiving \$9 million of HUTA funding in FY2012/13, a slight decrease from the \$9.2 million budgeted in FY2011/12. At this time the breakdown of funding for new and old HUTA is not available. Public Works also receives substantial federal funding on a project specific reimbursement basis. In FY2012/13, \$9.05 million in federal funding is anticipated, a \$3.6 million increase from FY2011/12.

Non-federal public works contracts included in the FY2012/13 budget are:

- \$100,000 for design services for the Rule 20A Utility Undergrounding Project;
- \$310,000 to operate Paratransit services;
- \$240,000 for construction of Vaca Valley Road Curve Improvement Project; and
- \$348,000 for construction of the Slurry Seal Project 2011.

The cost of fixed assets shows a net increase of \$251,000 mainly due to an increase in construction in progress. Specifically:

- Land costs increased by \$28,000 due to land purchases for road purposes;
- Construction in progress increased by \$178,000 due to the net effect of the addition of several new projects included in the FY2012/13 Public Works Capital Improvement Plan, completion of road projects and continuation of some other federal and nonfederal projects;
- Construction equipment increased by \$90,000 to cover the costs of purchasing two back hoes to replace equipment purchased in 1992 and one motor grader to replace a 1994 model, as included in the Public Works Capital Improvement Plan; and
- Non-depreciable intangibles, which is used for the purchase of road rights of way, decreased by \$85,000.

Federal road improvement contracts included in the FY2012/13 budget are:

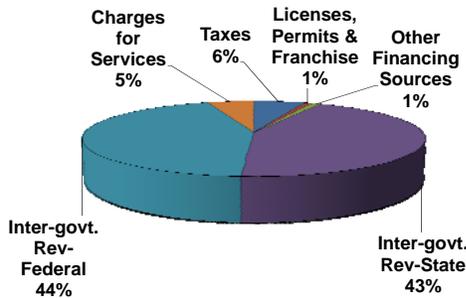
- \$742,000 for design and environmental work on ten projects, including \$200,000 for the Redwood Parkway – Fairgrounds Drive Improvement Project and \$240,000 for the Winters Road Bridge Project;
- \$83,000 for right of way acquisition work on Winters Road Bridge Project;
- \$8,154,000 for the construction of seven projects, including four major projects: \$1,170,000 for the Gordon Valley Road Bridge Project, \$867,000 for the Vacaville-Dixon Bike Route phase-5 project, \$2,544,000 for the Suisun Valley Road Bridge Project including the rental of a temporary detour bridge, and \$4,000,000 for the Winters Road Bridge Project; and
- \$280,000 for construction engineering services on four projects.

DEPARTMENT COMMENTS

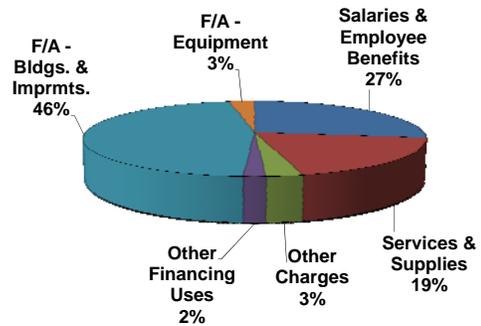
As a result of the receipt of one-time transportation improvement funds in the amount of \$14.4 million, including Proposition 1B funds and federal stimulus funds over the last several years, the condition of the County road system has improved. Public Works design and construction activity is expected to remain heavy through FY2012/13 as the last of the Proposition 1B funds, as well as federal funds for several large construction projects, are spent down.

The Road Fund continues to face a long-term structural funding shortfall, as statewide funding for transportation purposes continues to decline. To help address this structural funding shortfall in the Road Fund, Public Works has reduced staffing by 23 percent over the last two years. This has challenged Public Works' ability to maintain the County road system. In the long term, if no steps are taken on a statewide basis to provide additional funding for transportation purposes, the number of transportation improvement and maintenance projects constructed by Public Works will be reduced, resulting in the deterioration of the County road system.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	1,521,667	1,215,453	1,240,230	24,777	2%
Licenses, Permits & Franchise	227,164	127,500	177,700	50,200	39%
Revenue From Use of Money/Prop	142,936	114,000	101,000	(13,000)	(11%)
Intergovernmental Rev State	9,944,049	9,294,892	9,108,000	(186,892)	(2%)
Intergovernmental Rev Federal	2,038,042	5,995,000	9,845,000	3,850,000	64%
Intergovernmental Rev Other	227,277	77,000	155,000	78,000	101%
Charges For Services	1,266,083	1,148,135	1,123,466	(24,669)	(2%)
Misc Revenue	2,811	500	700	200	40%
Other Financing Sources	277,167	120,000	87,600	(32,400)	(27%)
TOTAL REVENUES	15,647,196	18,092,480	21,838,696	3,746,216	21%
APPROPRIATIONS					
Salaries and Employee Benefits	6,042,404	6,647,488	6,200,253	(447,235)	(7%)
Services and Supplies	3,321,549	4,041,202	4,185,509	144,307	4%
Other Charges	788,098	695,286	633,217	(62,069)	(9%)
F/A Land	13,342	85,000	113,000	28,000	33%
F/A Bldgs and Imprmts	3,158,536	10,235,000	10,413,000	178,000	2%
F/A Equipment	1,050,330	530,000	640,000	110,000	21%
F/A - INTANGIBLES	0	100,000	35,000	(65,000)	(65%)
Other Financing Uses	433,167	444,655	409,708	(34,947)	(8%)
TOTAL APPROPRIATIONS	14,807,427	22,778,631	22,629,687	(148,944)	(1%)
NET CHANGE	(839,770)	4,686,151	790,991	(3,895,160)	(83%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Public Works' Revenues are projected to increase by \$3.7 million in FY2012/13. This is a result of a \$3.6 million increase in federal funding, largely for construction of four major projects: Gordon Valley Road Bridge, Suisun Valley Road Bridge, Vacaville-Dixon Bike Route and Winters Road Bridge.

Public Works' Appropriations are projected to decrease by \$148,944 in FY2012/13. This is a net result of:

- \$482,182 decrease in labor costs mainly due to: (a) lower costs of employee benefits following labor cost changes, and (b) a decrease in the appropriations for Accrued Leave Payoffs; the FY2012/13 does not including any amount for these Payoffs.
- \$144,307 increase in services and supplies, which is primarily the net of increases in other professional services of \$424,000, materials for road maintenance of \$122,000, and liability insurance of \$81,530, partially offset by a \$460,000

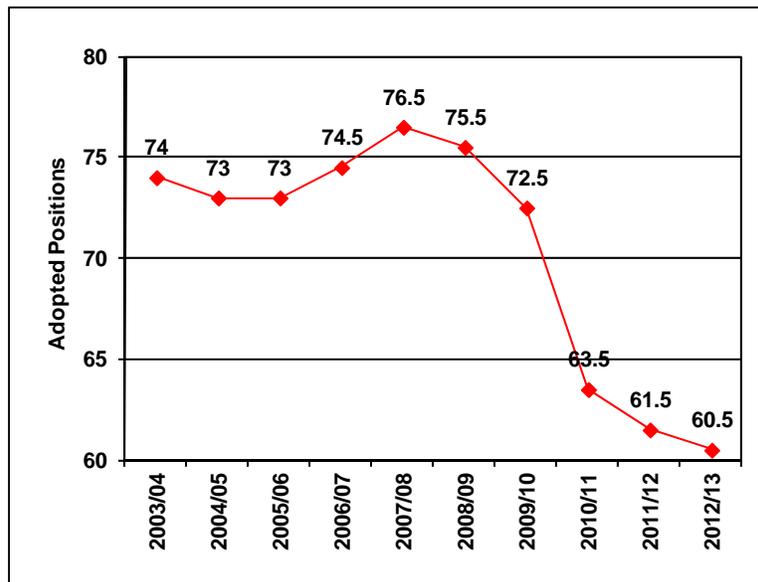
decrease in consulting services related to the initial costs of two major federal projects – Suisun Valley Road Bridge and the Winters Road Bridge – that were completed in FY2011/12.

- \$70,395 decrease in Countywide Administrative Overhead (A-87) charges.
- \$251,000 decrease in fixed assets due to a decrease in construction in progress and non-depreciable intangibles.

SUMMARY OF POSITION CHANGES

No changes are anticipated to the Position Allocation List in this budget.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The key issue facing Public Works is the continuing statewide underfunding of transportation. This is a long-term trend that has been masked in recent years by the use of one-time sources of funding, such as Proposition 1B and federal stimulus funds. The number of local roads in California that are in failed condition is expected to nearly quadruple by 2020, from 6% to 22%. This means that nearly a quarter of all local roads in California will fail within 10 years unless additional sources of transportation funding are developed. Solano County’s roads will be similarly impacted.

Summary of Other Administered Budgets

3010 – Fund 101-Public Works
Bill Emlen, Director of Resource Management
Public Ways

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
3020 PUBLIC WORKS IMPROVEMENT	9,461	7,000	15,500	8,500	121 %
3030 REGIONAL TRANSPORTATION PROJ	0	100,000	140,000	40,000	40 %
APPROPRIATIONS					
3020 PUBLIC WORKS IMPROVEMENT	0	75,000	58,600	(16,400)	(22) %
3030 REGIONAL TRANSPORTATION PROJ	0	100,000	140,000	40,000	40 %
NET CHANGE					
3020 PUBLIC WORKS IMPROVEMENT	0	(68,000)	(43,100)	24,900	(37) %
3030 REGIONAL TRANSPORTATION PROJ	0	0	0	0	0 %

A summary of the budgets administered by the Public Works Department is provided on the following pages.

FUNCTION AND RESPONSIBILITY

This Budget tracks funds for regional transportation projects. Regional transportation projects typically consist of local roads that provide major points of access to the State highway system, or provide regional connections between communities and key transportation facilities. The Public Works Engineering Division of the Department of Resource Management typically represents the County in the planning and implementation of such projects, many of which are coordinated with the Solano Transportation Authority (STA).

In FY2006/07 the Board of Supervisors approved a loan of \$3 million from the General Fund to support regional transportation projects, with the goal of repaying the loan with future transportation impact fees. Due to the continued downturn in the economy and reduced new construction activities, the establishment of transportation impact fees has not yet occurred. The County and STA continue exploring the possibility of participating in a potential Regional Transportation Impact Fee.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Other Financing Sources	0	100,000	140,000	40,000	40%
TOTAL REVENUES	0	100,000	140,000	40,000	40%
APPROPRIATIONS					
Services and Supplies	56,133	60,000	100,000	40,000	67%
Other Charges	31,692	40,000	40,000	0	0%
TOTAL APPROPRIATIONS	87,825	100,000	140,000	40,000	40%
NET CHANGE	87,825	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- The Recommended Budget of \$140,000 reflects increases of \$40,000 in both, Revenues and Appropriations when compared to the FY2011/12 Adopted Budget. This budget relies on proceeds from the FY2006/07 General Fund loan for its financing. The Recommended Appropriations primarily cover anticipated consulting services needed in relation to the proposed widening of Vanden Road as part of the overall Jepson Parkway regional project being done in conjunction with the Solano Transportation Agency.

FUNCTION AND RESPONSIBILITY

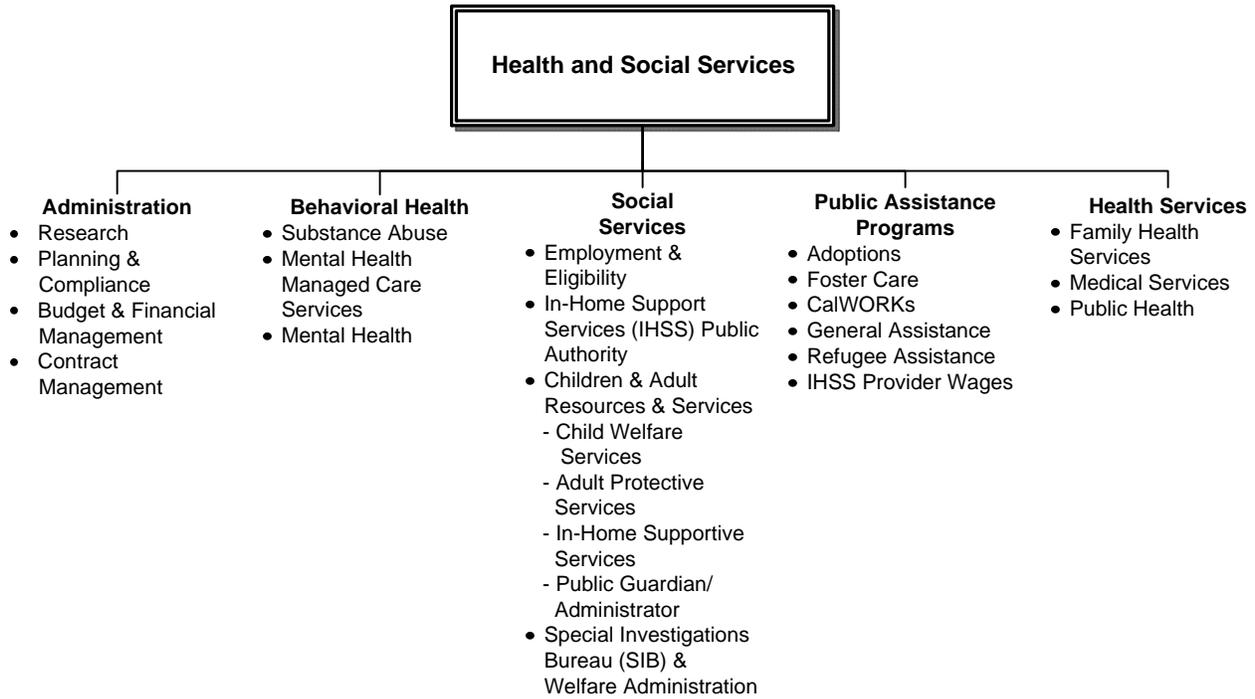
The Public Works Improvement Fund Budget exists to fund the construction of roads and other public works improvements in certain areas of the county. Property owners who make an application to develop their property, such as a subdivision or building permit, are required in some locations to pay for road system improvements. The payments are placed in this Fund as a holding account until the road improvements are made, at which time the funds are used to reimburse the Road Fund for the actual cost of the work performed. The improvements are restricted to the area where the property development occurred. The largest sources of such payments are the English Hills Zone of Benefit and the Green Valley Zone of Benefit. The work is performed by Public Works Division employees on a reimbursable basis.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	2,575	2,000	1,500	(500)	(25%)
Misc Revenue	6,886	5,000	14,000	9,000	180%
TOTAL REVENUES	9,461	7,000	15,500	8,500	121%
APPROPRIATIONS					
Other Charges	1,000	5,000	1,000	(4,000)	(80%)
Other Financing Uses	121,000	70,000	57,600	(12,400)	(18%)
TOTAL APPROPRIATIONS	122,000	75,000	58,600	(16,400)	(22%)
NET CHANGE	112,539	68,000	43,100	(24,900)	(37%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- Expenses for this budget have decreased as a result of the completion of road improvement projects in the English Hills zone of benefit area on Steiger Hills Road in FY2011/12 and in FY2012/13 the Vaca Valley Road improvement project will be completed. Revenues for this budget have also decreased substantially as a result of the continued slow pace of development activity.
- Refer to related Budget Unit 9122, Appropriations for Contingencies (included in Contingencies section of Budget).

This Page Intentionally Left Blank



DEPARTMENTAL PURPOSE

The Department of Health and Social Services (H&SS) provides services that promote self-reliance and safeguard the physical, emotional and social well-being of the people of Solano County. The Department administers health and social service programs that counties are required to provide under State law.

Budget Summary:	
FY2011/12 Third Quarter Projection:	256,529,469
FY2012/13 Recommended:	269,005,706
County General Fund Contribution:	21,865,265
Percent County General Fund Supported:	8.1%
Total Employees (FTEs):	1085.85

FUNCTION AND RESPONSIBILITIES

H&SS is functionally divided into five divisions: Administration, Behavioral Health, Social Services, and Public Assistance Programs and Health Services

- The Administration Division (BU 7501) provides day-to-day operations, management and direction, research, planning and compliance activities, budget and fiscal management, contract management services and business services, recruitment, and departmental training for customer services and special investigations.
- The Behavioral Health Services Division (BU 7780) manages the County’s Mental Health Services, Substance Abuse Services and Mental Health Managed Care programs.
 - Substance Abuse treatment services provide assessment/authorization for outpatient and residential treatment services through community-based contractors. These services are designed to combat alcoholism and other drug addictions for three priority populations, in addition to serving county residents who are Medi-Cal eligible beneficiaries, HIV-infected individuals, and perinatal substance abusers.
 - Mental Health’s services include outpatient treatment, case management, mental health managed care, rehabilitation and community support services to seriously emotionally disturbed or mentally ill children and adults, as well as the

provision of emergency psychiatric services, involuntary hospitalizations (under WIC section 5150 holds), intermediate and long-term psychiatric placement for those most in need of continued support in locked and unlocked settings.

- Additionally, Mental Health Services Act (Prop 63) funding provides for community oriented wrap-around programs, intensive case management for high-risk child and adult clients, and outreach and community engagement. Prop 63 funding enables a variety of early intervention and prevention services, information technology, and supportive housing projects. Working jointly with Public Health Division, the Behavioral Health Division has embarked on extensive integrative projects to ensure optimal client care and to prepare for Health Care reform. As the source of treatment of last resort, the Behavioral Health Division serves both Medi-Cal eligible and indigent clients.
- The Social Services Division (BU 7680) oversees the following programs: Employment and Eligibility Services (E&ES), Welfare Administration (WA), CARES Child Welfare Services (CWS), CARES Older and Disabled Adults Services (ODAS), and Public Guardian.
 - Employment and Eligibility Services promotes self-sufficiency by assisting low-income families and individuals with obtaining employment, access to health care, food and cash assistance.
 - Welfare Administration ensures program integrity through comprehensive investigations of fraud allegations in social services programs, the collection of debts, and the timely hearing of appeals.
 - CARES Child Welfare Services protects children from abuse, neglect, and provides programs to strengthen families. When this is not possible, CWS finds safe, permanent homes for children so they may grow into healthy, productive adults.
 - CARES - Older and Disabled Adult Services focuses on comprehensive, integrated assistance for older and disabled adults, including domestic and personal in-home services, the investigation and prevention of elder abuse and neglect, and assistance accessing Medi-Cal, CalFresh and cash assistance programs. The Public Guardian's Office was consolidated with ODAS in 2011. The Public Guardian serves as the County's guardian/conservator, appointed by the Courts for individuals who are unable to care for themselves and/or manage their own affairs; the Public Guardian also serves as the Public Administrator when the decedent has no next of kin. The Public Administrator directs the disposition of remains and decedents' estates, as needed.
- Public Assistance Programs Division (BU 7900) administers Federal, State and County funding for all of the welfare cash assistance programs administered by H&SS. Programs include CalWORKs, Refugee Resettlement, Adoptions Assistance, Foster Care Placements, In-Home Supportive Services (IHSS), General Assistance (GA), Care of Court Wards and Special Circumstances. H&SS also administers the CalFresh program; however, costs of the CalFresh benefit are federally-funded, and are not included in the County budget.
- The Health Services Division (BU 7880) controls the budgets for Public Health, Family Health and the Medical Services. The Public Health Division provides mandated community health services to promote a healthy environment for all county residents. These services include: emergency medical services (EMS); public health laboratory testing; public health nursing; home visiting; emergency preparedness; communicable disease surveillance; Maternal, Child and Adolescent Health programs (including Baby First; Women, Infant and Children's (WIC) program); general nutrition services; and health education and promotion activities. Family Health Services operates 2 primary care clinics, 2 adult mental health (integrated care) clinics, 1 dental clinic, dental services at WIC clinics, and has recently started offering mobile dental services. The Medical Services budget provides funds for the County's medically indigent adult services through participation in the County Medical Services Program (CMSP).

Functional Area Summary

7500 – Fund 902-H&SS-Department Summary
Patrick Duterte, Director of Health & Social Services
Health

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
PROGRAM REVENUE	200,503,504	212,858,735	209,640,302	(3,218,433)	(2%)
REALIGNMENT	33,512,609	33,524,913	37,500,139	3,975,226	12%
GENERAL FUND CONTRIBUTION	<u>28,079,810</u>	<u>25,503,020</u>	<u>21,865,265</u>	<u>(3,637,755)</u>	<u>(14%)</u>
TOTAL REVENUES	262,095,923	271,886,668	269,005,706	(2,880,962)	(1%)
APPROPRIATIONS					
ADMINISTRATION DIVISION	5,938,533	5,280,524	6,257,900	977,376	19%
SOCIAL SERVICES DEPARTMENT	85,120,709	86,382,547	83,239,369	(3,143,178)	(4%)
IN-HOME SUPPORTIVE SERVICES PA	503,268	553,412	549,043	(4,369)	(1%)
BEHAVIORAL HEALTH	55,945,331	57,140,466	58,295,087	1,154,621	2%
PUBLIC HEALTH DIVISION	0	0	0	0	0%
HEALTH SERVICES	49,301,017	53,328,217	60,287,313	6,959,096	13%
ASSISTANCE PROGRAMS	<u>65,287,064</u>	<u>69,201,502</u>	<u>60,376,994</u>	<u>(8,824,508)</u>	<u>(13%)</u>
TOTAL APPROPRIATIONS	262,095,923	271,886,668	269,005,706	(2,880,962)	(1%)

STAFFING					
ADMINISTRATION DIVISION	81.00	74.50	70.00	-4.50	-6 %
SOCIAL SERVICES DEPARTMENT	557.00	535.80	560.55	24.75	5 %
IN-HOME SUPPORTIVE SERVICES PA	4.00	3.75	3.75	0.00	0 %
BEHAVIORAL HEALTH	220.05	185.15	160.00	-25.15	-14 %
PUBLIC HEALTH DIVISION	0.00	0.00	0.00	0.00	%
HEALTH SERVICES	227.8	232.80	291.55	58.75	25 %
ASSISTANCE PROGRAMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5 %</u>
TOTAL STAFFING	1089.85	1032.00	1085.85	53.85	5 %

DEPARTMENTAL BUDGET SUMMARY

The FY2012/13 Recommended Budget for the Department of Health and Social Services of \$269,005,706 represents overall decreases of \$2,880,962, or 1%, in both, Revenues and Appropriations when compared to the FY2011/12 Adopted Budget. The County General Fund Contribution of \$21,865,265 represents a decrease of \$3,637,755, or 14%, which consists of a \$2,483,732 reduction in County General Fund support for Health and Social Services programs, and a \$1,154,023 reduction in County General Fund support for Public Assistance programs (each described further in effected individual division budgets).

The primary funding sources for H&SS are Federal and State Program revenues, 1991 State-Local Realignment, and County General Fund contribution for Maintenance of Effort (MOE) and required matches for Board-approved programs. State revenues for Social Services, Mental Health and Substance Abuse programs are now part of the State’s 2011 Realignment discussed below.

Program Revenue

Program revenues are earned primarily by two methods: (1) reimbursement for actual costs, based upon time studies in which staff documented hours worked in each program/activity. The Department then submits a claim for reimbursement of the Federal and State share of costs based on the results of the time study; and (2) billable units of services, in which services provided by the Department to county residents are billed to various payer sources (such as Medi-Cal, Medicare and CMSP).

County overhead and Departmental administrative costs are distributed to all programs in H&SS and included in each program’s budget. These administrative costs include fixed operational expenses such as utilities, DoIT and County Administrative Overhead (A-87) charges, and are incorporated in claims for Federal/State claims for actual cost reimbursement and in H&SS’ billing rates. As a result, the majority of revenues received by H&SS include reimbursement for both the direct costs associated

with the individual employee providing the specific service as well as Department administrative costs and indirect charges from other County Departments providing support services to H&SS programs. While the County receives an “allocation” from the State for many of the H&SS programs, the amount of actual revenue received is dependent upon the actual cost of providing the services, which is primarily driven by the costs of labor. Reimbursement rates and funding methodologies vary by program and are outlined below by cost centers.

1991 Realignment

1991 Realignment is the second major funding source for H&SS’ programs. State funding for the 1991 Realignment comes from a fixed percentage of sales tax and VLF revenues, and distributed to counties based on formulas established in 1991. Funds are designated for specified programs, which in general are federally-funded, and in which both the State and the County share the “local” costs and draw down Federal matching Funds. The 1991 Realignment replaced a portion of the State funding for several programs, and also changed the State/County sharing ratios. Because Realignment revenues are generated by sales taxes and VLF, they fluctuate with economic conditions and have substantially declined from \$41.7 million in FY2008/09 to the estimated \$36.8 million for FY2012/13.

1991 Realignment funds are divided into three accounts:

- **Health Services:** the FY2012/13 budget reflects a continued reduction in funding, due to a decline in VLF revenues which are the primary funding source of funding for Health Services. Since the County is required to utilize a fixed portion of the Health Realignment funding (amounting to \$ 6.8 million) for the County Medical Services Program (CMSP), the balance available to support Health programs is reduced by approximately \$253,500 when compared the Adopted FY2011/12 Budget.
- **Social Services:** the FY 2012/13 budget reflects an additional \$752,564 estimated for 1991 Realignment revenue, which is entirely offset by an equal reduction in County General Fund in order to meet the Department’s County General Fund reduction target of \$3 million.
- **Mental Health:** The FY2012/13 budget includes an increase of approximately \$673,000, based on FY2011/12 estimated actuals. Under the 2011 Realignment, the mental health portion of the 1991 Realignment funds have been shifted to pay the County’s increased share of costs for the CalWORKs assistance programs (approximately \$10 million). The State is required to fully replace the 1991 Realignment funds shifted from Mental Health to CalWORKs. The State use of Proposition 63 funds was only authorized for one year, and the source of funding for FY2012/13 is uncertain.

2011 Realignment

Most of the discussion related to the State’s 2011 Public Safety Realignment legislation has been focused on the programmatic and financial impacts on the County’s public safety departments; however, more than half of the \$6.3 billion 2011 Realignment funding package for FY2011/12 was related to human services programs. These programs include: Mental Health services for adults and children, including the shift of responsibility for AB 3632 services from counties to schools; Substance Abuse treatment programs, Foster Care, Child Welfare Services (including Children’s Protective Services), Adult Protective Services, and CalWORKs Assistance. The fiscal benefit to the State derived from the 2011 Realignment was the re-direction of sales tax revenues into a newly created Local Revenue Fund, thereby reducing the amount of revenues included for the purpose of calculating the Proposition 98 funding for schools.

For human services programs, the amount of sales tax shifted, and the distribution formulas were structured to fund counties at the same levels as prior years, thus mitigating the immediate impact. However, with the exception of the CalWORKs assistance programs, the 2011 Realignment essentially shifted the remaining State share of federally-funded programs to counties. The State has distributed the redirected funds to counties based on prior year expenditures and caseload increases, much the same as the former allocation methodology; unspent funds will be redirected based upon actual expenditures, and it is anticipated that counties will be held harmless. In the past, the State would determine the estimated program cost annually. The legislature would allocate the State’s percentage share of the total program cost, and counties would budget the local share based upon the State’s allocation.

Under the 2011 Realignment, the State allocation is replaced with the redirected sales tax, to fund the State’s former share of program costs. In FY2011/12, the overall revenue available may exceed the original estimates and may provide more State funding for these programs. However, the distribution formulas for FY2012/13 have not yet been determined, and the State is

working closely with the counties to ensure a fair and equitable distribution of funds. Nevertheless, due to the nature of sales tax revenue fluctuations, this source of funding may not be sufficient to cover program needs in future years.

Due to the State's continuing budget crisis, funding allocations for human services have not kept up with the costs, and these programs have been underfunded for many years. Under the 2011 Realignment, programs will have a dedicated source of revenue, and will not be subject to the annual budget process and fixed allocations. The May Revise projects a 5 percent increase in 2011 Realignment revenues for human services programs for FY2012/13, the first increase in State funding in many years. Federal matching funds for these programs will be augmented as well. The Recommended Budget includes approximately \$24 million in 2011 Realignment funding, based upon the third quarter projections of actual revenues.

As a result of the 2011 Realignment, the State no longer allocates State General Funds for these programs, which has impacted the State-County relationship for administration of human services programs, notably:

- The Mental Health Division in Solano County has a unique arrangement for state funding of managed care mental health services for Medi-Cal recipients. Since 1993, the State has contracted with Partnership HealthPlan of California (PHC), the local Medical Managed Care Organization, for mental health services for adult Medi-Cal recipients. PHC has subcontracted these services to H&SS Mental Health Division and Kaiser Permanente. The County's fiscal arrangement with PHC is also unique, and is based upon a per/member/per month capitation: other counties in California receive an annual allocation of State General fund for these purposes. However, funding for this program is now realigned to counties, and the State will no longer be able to contract through PHC. Consequently, the County will be no longer subcontract with PHC. Since Solano has not received an annual allocation from the State in many years, the amount of future funding available for mental health services for adult Medi-Cal clients is unknown. The FY2012/13 Recommended Budget maintains funding at the FY2011/12 level, approximately \$4 million in revenues, which includes both State and Federal funding. This represents only a portion of the Medi-Cal revenue for mental health adult services included in the H&SS budget annually, which is reimbursed at 50% of costs. In order to limit the State's cost related to county-provided services, the State has traditionally set a maximum allowable reimbursement rate per encounter and service unit type, regardless of actual costs, which is substantially lower than the federally approved rate. With the passage of AB 1297, counties will be able to claim actual costs up to the federal limits. The new maximum reimbursement rate without the State cap has not yet been determined. The resulting increase in revenue has therefore not been included in the FY12/13 Recommended Budget. As a result of 2011 Realignment, EPSDT Funds will be paid directly to each county in their Behavioral Health Sub-account. One possible benefit of this will be that the local county match is likely to decrease, however, is that EPSDT funds will no longer be matched by the State above and beyond the amount set aside for each County in their Behavioral Health sub-account. Yet, since this is an entitlement program, the level of service is mandated, and service utilization may exceed the allocated realignment funds dedicated to this entitlement program.
- Substance Abuse Treatment Services - All State funding for substance abuse has been realigned in 2011, including Drug Medi-Cal programs. Unlike mental health services, the County does not have a required share of cost for Drug Medi-Cal services; however, the County is reimbursed up to the State's maximum rate, regardless of actual costs. H&SS contracts for most substance abuse services at the allowed Drug Medi-Cal rate which has limited County General Fund cost. The County is now responsible for direct service contracts formerly held by the State, including methadone treatment. The Department is consequently being invoiced for these State-contracted services. Once payment is made, the State will draw down the Federal matching funds and pass these through to the Counties. In the past, the County has opted out of providing methadone treatment services; it is unknown whether or not the County will be required to directly contract for these services in the future. The 2011 Realignment funds are anticipated to be sufficient to cover the costs of the non-federal share for substance abuse treatment services, based upon estimated revenues and current service levels. H&SS implemented a managed care model for substance abuse treatment services, under which County staff provide client assessments, and authorization for services. This model allows the County to control overall costs to the greatest extent possible for this entitlement program.
- Social Services - The majority of State General Fund has been replaced with 2011 Realignment dedicated sales tax. In the past, the State would determine an allocation for each county annually. For Child Welfare Services, the distribution formula had not been modified since the 1991 Realignment. The State's overall funding level has been stagnant since 2002 and is insufficient to fully fund the State's own estimate based upon a workload study conducted more than five years ago. Further, the State significantly reduced funding for Child Welfare Services in FY 2010/11, which resulted in a proportionate

reduction in Federal funding. In FY 2011/12, the State indicated their intent to essentially fund counties at the same level as would have been received under the allocation process prior to 2011. The Recommended Budget includes revenues based upon current year estimated actuals, representing a small increase over the prior year. Solano County's allocation has been historically low compared to other counties of like size and demographics. It is possible that distribution formulas for the 2011 Realignment revenue could rectify this situation, and help to restore the reductions in both State and county funding for CWS, along with the proportionate loss of Federal matching funds.

- Cal Works Assistance – the 2011 Realignment shifted the 1991 Mental Health Realignment funds to pay for an increase in County share of CalWORKs assistance cost. Referred to as the CalWORKs Maintenance of Effort (MOE) in the 2011 Realignment legislation, the County's obligation is limited to the amount actually received. It should be noted that this is separate and apart from the existing \$1.9 million County MOE for CalWORKs administration. That remains unchanged.

County General Fund Contributions

The FY2012/13 Recommended Budget includes a County General Fund contribution to H&SS in the amount of \$21,865,265, which is a decrease of \$3,637,755 compared to the FY2011/12 Adopted Budget. The \$3.6 million reduction to Health and Social Services is comprised of two distinct amounts listed below:

- H&SS Programs: decreased by \$2,483,732, from \$14,524,393 to \$12,040,661, as part of countywide General Fund Reduction Strategy.
- Assistance Programs, which include General Assistance, Foster Care and IHSS wages, decreased by \$1,154,023, from \$10,978,627 to \$9,824,604, mainly due to projected decreases in caseloads and State changes in eligibility rules.

The County General Fund support of \$12,040,661 is appropriated for programs within H&SS as follows:

- \$3,063,409 for required Maintenance of Effort for Public Health, CalWORKs Administration, Adult Protective Services, California Children's Services, and Mental Health.
- \$2,219,943 million in mandatory match payments for Federal/State programs for Child Welfare Services, Foster Care Administration, IHSS Administration, and Mental Health Administration.
- \$2,223,584 used to fund some programs at the minimal level necessary. These programs include the Public Health Laboratory, Public Guardian, General Assistance Eligibility determination and administration, Public Health Nursing. In most cases, however, these programs are supplemented by outside sources of funding, including competitive grants, Medi-Cal Administrative claiming etc.
- \$1,722,208 for principal payments related to debt service (facilities) that is not claimable.
- \$1,688,614 for psychiatric inpatient services (mandated).
- \$809,548 for CMSP Participation Fee; in addition to the County match, \$6.8 million of H&SS 1991 Realignment is also mandated for the County to participate in the CMSP program.
- \$252,475 in contributions to other agencies, non-profits (non-contractual services).
- \$60,880 for matching funds for non-county agencies (Child Care Coordinating Council and Area Agency on Aging).

Fixed assets in the amount of \$1,081,240 are included in the FY2012/13 Recommended Budget and consist of the following:

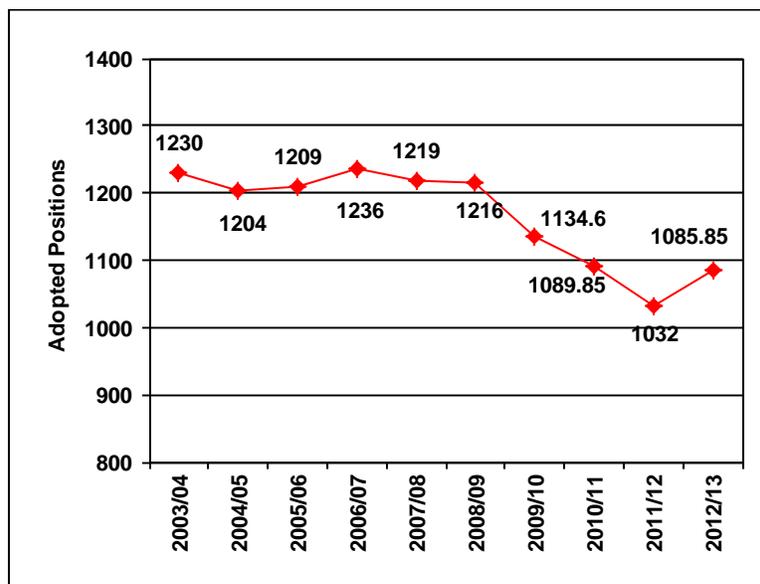
- Behavioral Health: \$500,000 for building improvements at 2101 Courage Drive and \$60,000 for computer equipment associated with the Electronic Health Record (EHR) system. The Psychiatric Health Facility (PHF), located at 2101 Courage Dr., closed at the end of 2010. H&SS has been using other psychiatric hospitals for necessary residential placements. However, due to the pressing need for a locked crisis receiving center operating throughout the day, H&SS will be renovating the 2101 Courage drive facility, which is rated I-3 for inpatient use, and can therefore be used as a locked receiving center for the mentally ill consumer in crisis, up to 23 hours. Additionally, Children's Mental Health services were relocated from rented space at Enterprise Drive in March, 2012 to save lease payments and maximize the use of existing county-owned space.

- Health Services: includes \$441,736, of which \$ 161,063 is for the purchase of a primary care van; \$153,000 to purchase equipment for the Public Health Lab and the new clinics; \$35,000 for computer equipment for the new clinics; and \$ 92,673 related to the implementation of Electronic Health Records in the health clinics.
- Social Services: includes \$79,504, of which \$57,450 is for electronic court noticing system to improve communication and efficiency between Child Welfare Services and the Courts; \$10,000 for an Interactive Voice Response system for ODAS programs; and \$12,054 for automated numbering system to be used in Eligibility program waiting areas.

DEPARTMENT COMMENTS

None.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The Governor’s May 2012 Revised Budget includes a number of items which are likely to once again impact the H&SS budget. Most of the funding reductions outlined in the May Revise were already included in the Governor’s Proposed Budget, released in January 2012. The legislature has rejected nearly all of the funding reductions that could impact H&SS. The significant pending issues are:

- Given that the State under 2011 Realignment will no longer be able to contract with PHC for services, since the legislation effectively transferred the State funding for mental health services to the counties via the increase in sales tax. The 2011 Realignment funding, along with the 1991 Realignment funding (temporarily replaced with Proposition 63 Mental Health Services Act funds) and County General Fund support, will provide the local match to draw down Federal matching funds for services providing to Medi-Cal clients. As in the past, the County will be responsible to provide and pay for indigent care under WIC section 17000, either through CMSP or the provision of direct services. H&SS has had preliminary discussions with the State and PHC on transitioning to the new contractual arrangements, effective July 1, 2012. At this time, it is unknown how the State will determine the allocation for Solano County. There are a number of variables pending which make it difficult to determine the ultimate impact. Currently the County Recommended Budget is proposed a status quo funding level.
- The H&SS Family Health Services primary care, dental, and integrated behavioral health care clinics are “Federally Qualified Health Centers” (FQHC), and payment for services provided to Medi-Cal clients are based upon actual costs, and generally exceed the normal fee for service rates, as well as the managed care capitated payment rates. The

County is paid a flat rate per billable visit. There are restrictions on the types of providers as well as limitations on visits, but the revenue received is greater than would otherwise be received from Medi-Cal. The State has proposed switching the FQHC reimbursement to a managed care capitated model, rather than fee for service which may affect revenues. The State also proposes to loosen some of the restrictions, such as limiting the provider types that can bill. H&SS has considerable experience operating in a managed care model, and still contracts on a per-member/per-month basis with PHC for primary care. However, since the State's goal is to reduce spending on FQHC payments, it is highly likely that the capitated payment will be set at an amount lower than the current cost-reimbursement model. Without any information regarding the setting of the rates, or the rules, it is not possible to determine the impact of this change. The Department has just completed installing Phase 1 of the new Negev primary care billing system in the clinics; however, this proposed change will require modification of the billing systems and revenue forecasting tools.

- The Governor's May 2012 Revised Budget assumes that the In-Home Supportive Services (IHSS) caseload will continue to be stagnant and will not increase more than 1.7% statewide, and Solano County caseload projections are similar to the statewide assumptions. The May Revise proposals primarily impact the IHSS recipients and service providers. The budget now proposes a 7% across-the-board cut to service hours in FY 2012/13. Because it replaces a 3.6% reduction that expires on June 30, 2012. The new proposal represents a net additional decrease of 3.4% over the current level of reductions. The FY2012/13 County budget for provider wages does not assume this additional 3.4% decrease to provider hours. If implemented, County General Fund savings may be generated by reduced required General Fund match.
- The Governor's May 2012 Revised Budget maintains the proposal to eliminate from IHSS Domestic and Related Services to certain recipients who are living with others in a shared-housing situation effective October 1, 2012. This change is not factored into the H&SS' FY2012/13 budget and if implemented by the State would generate savings for the County General Fund by reducing required match through reduced hours. There are exceptions allowed for households consisting entirely of IHSS recipients and for IHSS recipients whose need cannot be met by a household member due to a Medically-verified condition. These exceptions make it difficult to estimate any potential savings should this proposal be implemented. For children receiving IHSS benefits and living with their parent(s), domestic and related services would no longer be allowed under any circumstance. Moreover, the Coordinated Care Initiative proposes to integrate the IHSS program into a Managed Care model for service delivery with pilot projects are scheduled to start in March 2013 in a few Counties. If this initiative were to be expanded to all counties, it will make significant changes to the delivery of IHSS services in Solano County.
- The Governor's May 2012 Revised Budget continues to include the same grant cuts, and significant and complicated programmatic redesign of CalWORKs as was seen in his January proposal, with several policy changes to the redesign. The impact of these changes primarily impacts the CalWORKs recipients, and the change in proposed State General Fund savings from the January proposal is relatively small. Significant changes in program design from the January proposals include: a) additional allowable activities for meeting work participation requirements after the first 24 months on aid, in addition to unsubsidized employment; b) the temporary exemptions from work participation for families with a young child are extended through September 2012, and these families will have a one year re-engagement phase-in process starting October 2012; and c) a 60-day transition period will be allowed for families moving between the different CalWORKs programs (CalWORKs Basic, CalWORKs Plus, Child Maintenance).

Summary of Other Administered Budgets

**7500 – Fund 902-H&SS-Department Summary
Patrick Duterte, Director of Health & Social Services
Health**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1520 IN HOME SUPP SVCS-PUBLIC AUTH	2,663,612	2,753,453	2,665,400	(88,053)	(3) %
7950 TOBACCO PREVENTION & EDUCATION	190,410	224,413	290,720	66,307	30 %
APPROPRIATIONS					
1520 IN HOME SUPP SVCS-PUBLIC AUTH	2,663,611	2,753,453	2,665,400	(88,053)	(3) %
7950 TOBACCO PREVENTION & EDUCATION	178,476	224,413	290,720	66,307	30 %
NET CHANGE					
1520 IN HOME SUPP SVCS-PUBLIC AUTH	0	0	0	0	0 %
7950 TOBACCO PREVENTION & EDUCATION	11,934	0	0	0	0 %

A summary of the budgets administered by the Health and Social Services Department is provided on the following pages.

DEPARTMENTAL PURPOSE

Health and Social Services' (H&SS) Administration Division provides direction and support functions needed for the Department to realize a high quality level of service for its clients.

FUNCTION AND RESPONSIBILITY

The Administration Unit includes the Executive Administration directing the overall management of the Department. The Research, Planning and Compliance Unit provide strategic analysis and program development. The Budget and Financial Management Unit includes budget development and monitoring, claiming for Federal and State revenues, fiscal administration, general accounting, and patient accounting and claiming. The Contracts Management Unit supports managers with processing and fiscal monitoring of more than 500 annual contracts for services. The Business Services Unit provides payroll processing, and coordinates recruiting and hiring, records management, facilities, information technology, purchasing, and labor relations.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Due to funding reductions from Federal, State, and County sources administration costs have been reduced proportionally in the past three years. In addition, H&SS Administration works closely with County internal service departments whose resources have been diminished by funding cuts to prioritize and address various H&SS administrative needs. The use of new available information technology, once implemented will further automate the process of purchasing and time sheet reporting, increase utilization of available spaces through office use scheduling, and further accelerate hiring processes for those positions that earn County-needed revenue.

While the economic downturn forces resource reductions, H&SS Administration is engaged in maximizing revenues and securing new funding to sustain services. For example, the Division is responsible for negotiating with the State Department of Healthcare Services (DHCS) on an Intergovernmental Transfer (IGT) which will bring about \$5.8 million in new revenue to Behavioral Health Services.

WORKLOAD INDICATORS

- During the period of January 2011 through December 2012, processed more than 550 contracts, amendments and Request for Proposals within required time constraints.
- Collaborated with Human Resources to hold the vacancy rate at 6.06% of position requisitions to support continuity of services.
- Received second year of competitive funding for the Solano Second Chance Act Grant "Women's Reentry Achievement Program" serving 160 women who re-enter into our community annually. Using evidence based- practices the program achieved an 8.8% recidivism rate for clients at high risk for recidivism compared to a State-wide 46 percent recidivism rate.

DEPARTMENTAL SUMMARY

The Recommended Budget for Administration of \$6,257,900 represents overall increases of \$977,376, or 18%, in both Revenues and Appropriations when compared to the FY2011/12 Adopted Budget, with no change to the County General Fund Contribution of \$2,022,783.

The primary sources of funding for Administration include Intra-Fund Transfers representing reimbursement of allowable administrative costs from various HSS program divisions; administrative fees related to the oversight and coordination of the Medi-Cal Administration Activities and Targeted Case Management Programs on behalf of participating H&SS divisions, other County departments and community-based organizations; Operating Transfers-In to fund Board-approved contribution to community clinics; and General Fund Contribution primarily used to fund debt service costs and Board-approved contributions to other non-County agencies . An A-87 Administration Overhead credit is also accounted for as part of Administration revenues, under the Charges for Services category.

Summary of Other Administered Budgets

**7501 – Fund 902-H&SS Administration
Patrick Duterte, Director of Health & Social Services
Public Assistance**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Fines, Forfeitures, & Penalty	53,597	0	0	0	0%
Revenue From Use of Money/Prop	242,011	200,000	176,873	(23,127)	(12%)
Intergovernmental Rev State	0	0	73,447	73,447	0%
Intergovernmental Rev Federal	2,910,655	2,197,595	2,260,591	62,996	3%
Charges For Services	396,201	445,396	1,389,396	944,000	212%
Misc Revenue	25,971	0	0	0	0%
Other Financing Sources	0	414,750	334,810	(79,940)	(19%)
General Fund Contribution	2,251,909	2,022,783	2,022,783	0	0%
TOTAL REVENUES	5,880,345	5,280,524	6,257,900	977,376	19%
APPROPRIATIONS					
Salaries and Employee Benefits	7,541,804	7,605,651	7,281,706	(323,945)	(4%)
Services and Supplies	4,798,690	4,443,094	4,336,778	(106,316)	(2%)
Other Charges	1,300,554	1,348,297	1,638,915	290,618	22%
Other Financing Uses	2,186,515	2,235,059	2,085,155	(149,904)	(7%)
Intra-Fund Transfers	(9,889,030)	(10,351,577)	(9,084,654)	1,266,923	(12%)
TOTAL APPROPRIATIONS	5,938,533	5,280,524	6,257,900	977,376	19%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The net increase of \$977,376 in Revenues is primarily due to a credit of \$1,235,775 in the A-87 Administration Overhead for FY2012/13 compared to \$297,757 in the FY2011/12 Adopted Budget. The A-87 credit is primarily attributed to a roll-over of central services charges for FY2010/11 such as, facilities, grounds keeping, and custodial direct-billed to H&SS at a higher than actual cost.

The net increase of \$977,376 in Appropriations is primarily due to the following:

- A decrease of \$390,500 in labor cost primarily due to lower benefits costs following changes in labor costs. The requested budget assumes a 3.2% salary savings rate.
- A \$106,316 decrease primarily due to cost reductions in equipment maintenance, books and subscriptions, other professional services, DoIT costs, rents, and leases
- A \$290,618 increase due to an increase in direct charges from the Auditor-Controller's Office of \$154,485 for H&SS' share of the cost of a 1.0 FTE Account Clerk performing centralized special leave processing functions and a 1.0 FTE Accountant Auditor position performing internal audits of H&SS' programs; and General Services Department's charges of \$180,600 for the costs of a 1.0 FTE Building Trades Mechanic and other central services.
- A \$149,904 decrease in other financing uses primarily due to a decrease in Administration's share of debt service cost of \$83,348.
- A \$1,266,923 increase in Intra-Fund Transfers is primarily due a reduction in administration costs reimbursed from H&SS program divisions.

SUMMARY OF POSITION CHANGES

The Recommended Budget for FY2012/13 also includes the deletion of: a 1.0 FTE Office Assistant II position a 1.0 FTE Accounting Technician position being reduced due to the centralization of special leave processing functions within the Auditor's Office, and a 1.0 FTE Account Clerk II being moved to Health Services to provide Medical billing support, as part of the County General Fund reductions in Health and Social Services for FY2012/13.

PENDING ISSUES AND POLICY CONSIDERATIONS

The Administration Division provides key support functions so the Department can realize a high quality level of service. The challenge for the Division is to meet and comply with various federal and state financial reporting demands in volatile economic

times and the associated political realities at the State. Recent County-wide efficiencies in space allocations, reductions in leases, and client self-service, have assisted to stabilize the Administration Division's expenses. The implementation of two major health records systems creates a significant and urgent need for the Division to evaluate the appropriateness of the staffing structure and mix for the Patient Billing and Claiming Unit. As the implementation of these systems proceeds, there is a need to ensure that this Unit meets the specialized demands and complexities of Medical billing, reporting, and compliance in H&SS' primary care and behavioral health programs.

DEPARTMENTAL PURPOSE

The Behavioral Health Department includes Mental Health Division, Mental Health Managed Care Division, and Substance Abuse Division. Integration of these programs allows the Department of Health and Social Services (H&SS) to efficiently monitor and manage programs and expenses as a comprehensive behavioral health system of care. The Department anticipates additional advantages as behavioral health services are integrated with primary care services and the Department proceeds with automating client health records.

Mental Health provides mental health services in accordance with Title 9, California Code of Regulations, Sections 1820.205, and 1830.210. Substance Abuse Services are delivered under the authority of Title 45, Code of Federal Regulations and California Health and Safety Codes Section 11750-11997.

FUNCTION AND RESPONSIBILITY

The Mental Health Division provides the following services:

- Managed-care services, treatment, and rehabilitation and community-support services to Seriously Emotionally Disturbed (SED) children and Seriously Mentally Ill (SMI) adults.
- Cost-effective services that promote self-reliance and safeguard the physical, emotional, mental and social well-being of Solano residents.
- The provision of quality assurance, utilization management, beneficiary problem resolution, authorization and denial of services, maintenance of financial records, policies and procedures, and assuring cultural competency in the provision of services.

Substance Abuse Services provide prevention, intervention, treatment and recovery services for Alcoholism, Tobacco, and Other Drugs (ATOD) addictions. Youth, adults, probationers and parolees are served by the Substance Abuse which offers the following services:

- Assessment of clients' alcohol and drug abuse treatment needs and authorization of appropriate services. Preferential placement is given to pregnant women.
- Case management.
- Authorization of alcohol and drug detoxification.
- Outpatient counseling through individual, group and family sessions.
- Residential treatment for pregnant and postpartum mothers, women and men.
- Behavioral Health services for California Work Opportunity and Responsibility to Kids (CalWORKs) participants.
- Administration of drug diversion services through Penal Code 1000, Substance Abuse and Crime Prevention Act of 2000 (SACPA, Prop 36), along with Adult and Dependency Drug Courts.
- Parolee Services Network and Driving under the Influence (DUI) programs.
- Federally mandated HIV and AIDS testing and education in coordination with Public Health.
- Federally mandated Primary Prevention Services to delay the onset of youthful Alcohol, Tobacco and Other Drug use.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Solano County Mental Health continues to experience high rates of hospitalization and needs for the placement of the mentally ill in Institutes for Mental Disease. In order to reduce these rates, a Crisis Stabilization unit is planned to open in Fall 2012, expands a contracted intensive service program, and increased attention to concurrent review of hospitalization and placement discharge. Hospitalizations are the highest and most restrictive level of care consumers may need, and thus, require significant resources.

**Patrick Duterte, Director of Health & Social Services
Health**

- Due to funding reductions, Seriously Mentally Ill (SMI) adults seeking a medication appointment may wait from 1 day (urgent), to 6 weeks (non-urgent). Children's services continue to serve Medi-Cal clients and their families who face severe emotional illness, despite no longer being responsible to serve AB3632 (Special Education Pupils Program) students.
- To provide greater efficiencies, enhance integration, and address co-occurring issues, clinical substance abuse services were merged into the Mental Health Division during FY2011/12 while substance abuse prevention and HIV services merged into the Public Health Division. Adult Psychiatry services continue to be offered and expanded as a result of the enhanced Federal reimbursement available under the Federally Qualified Health Center (FQHC) model. The redesign of these services allows Solano County to provide care for mentally ill adults under a model that addresses both their mental health and primary care needs. The average life span of the severely mentally ill adult is ~55 years, nearly 25 years less than the average adult without mental illness. The integration of primary care with psychiatry, complemented with a broad array of rehabilitative services, has been shown to improve the health and well-being of the mentally ill consumer and lower emergency Medical and psychiatric costs.
- The Substance Abuse Division offers an evidence-based program (Matrix) to Solano County residents who are waiting to participate in weekly groups for treatment. The program is more extensive and valuable than what is minimally required by the program's principal federal funding source. Program materials are available at no cost to the County General Fund. The result is that clients are better prepared to take advantage of treatment when placed with a contracted provider. These services are becoming increasingly important as wait times increase.
- H&SS actively participated in the 2011 Public Safety Realignment Act (AB109) Implementation Plan and made recommendations on how substance abuse and mental health services should be provided to this population. On January 10, 2012, the Board of Supervisors approved funding for two Limited Term mental health positions and substance abuse services (1.0 FTE MH Clinician and 1.0 FTE MH Specialist II) to support the re-entry of this population in the community. Program planning continues to accurately assess the overall needs of the population based on observation and experience in our community. With this planning, Solano County can carefully tailor its program services based on modes that are promising or best practices known to address both criminogenic and treatment needs.
- Mental Health Services Act (MHSA, Proposition 63) programs continue to set trends for community oriented mental health prevention and early intervention. In partnership with community providers, MHSA programs are providing Mental Health First Aid training, integrated behavioral healthcare based on a model proven to enhance access by Latino's and other underserved populations, and wellness centers that offer a variety of supportive resources and activities in a structured environment that support the seriously mentally ill consumer.

WORKLOAD INDICATORS

During the period of July 1, 2010 through June 30, 2011:

- Solano County Mental Health provided mental health services to approximately 5,027 seriously mentally ill adults and seriously emotionally disturbed children for a total of 106,062 contracts. The services were provided through County Programs, Contract Programs and the Managed Care Provider Network.
- Solano County Mental Health Mobile Crisis unit provides crisis services to about 1,109 consumers.
- Psychiatric hospitalizations rose to 971 during this period.
- Substance Abuse Services opened 626 new adult client cases.
- Currently, contracted outpatient Substance Abuse programs are serving an average of 104 clients in treatment per month and residential programs are averaging 36 clients per month.
- Currently, general substance abuse clients are waiting approximately 60 days for Substance Abuse outpatient treatment and up to 120 days for residential treatment.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for Behavioral Health of \$58,295,087 reflects overall increases of \$1,154,621 or 2.0%, in Revenues and Appropriations when compared to the FY2011/12 Adopted Budget. The County General Fund contribution of \$2,811,654 has been reduced by \$876,000 as part of the County General Fund reduction strategy.

The primary funding sources for Behavioral Health are federal, state, and realignment revenues. In 2011, state general fund money for children's mental health services, substance abuse treatment services, drug court activities, and substance abuse Drug Medi-Cal were realigned from State to the local level. This 2011 Realignment, coupled with the 1991 Realignment, makes realignment funding for behavioral health services the major funding source. As details on realignment funding for FY2012/2013 are currently unknown, the Recommended Budget assumes that the current funding of 2011 Realignment will continue into FY2012/13.

State funding from the State Mental Health Services Act (MHSA) and federal revenues also provide a main source of funding for behavioral health services. MHSA funding provides cost reimbursement for mental health community support services, primary early intervention, mental health workforce education, and information technology needs. Federal revenue funds 50% of adult and children's mental health services for Medi-Cal recipients as well as providing reimbursement for substance abuse Drug Medi-Cal (DMC) services. Billing for mental health services is done on a cost per unit basis and traditionally up to a Statewide Maximum Allowances (SMA) rate. In October 2011, Governor Brown signed AB1297 which eliminates California's use of administratively-established SMAs for federal reimbursement for mental health services. While the federal reimbursement for services remains at 50%, AB1297 allows counties to bill the federal government for the eligible actual cost of services rather than at the SMA rate. The State is still in negotiations with the federal government on the claiming protocol so billing at actual eligible costs for services has not begun. The Department anticipates it will receive federal revenue based on actual eligible costs in FY2012/13 and has increased its revenue projection to reflect the additional Federal revenue.

Federal revenues for Substance Abuse services primarily changed for FY2012/13 due to realignment of Drug Medi-Cal Services to the local level in 2011. As part of 2011 Realignment, counties are now responsible for the 50% non-federal share of all Drug Medi-Cal services. Previously, the State managed the Drug Medi-Cal contracts for Narcotic Replacement Therapy treatment services and bore the fiscal risk of those services. With 2011 Realignment, the management and fiscal risk has shifted to counties.

The primary costs are \$18,078,514 in Salaries and Benefits, and \$24,183,429 in direct program service contracts.

SUMMARY OF POSITION CHANGES

Changes in the Division's position allocations since the adoption of the FY2011/12 Budget are provided below:

On October 25, 2011 the Board of Supervisors deleted the following vacant positions:

- 4.0 FTE Mental Health Clinician (Licensed)
- 1.0 FTE Clinical Nurse Specialist
- 1.0 FTE Office Assistant II
- 1.0 FTE Office Assistant III
- 0.8 FTE Mental Health Specialist I
- 3.0 FTE Mental Health Specialist II

On November 8, 2011 the Board of Supervisors deleted the following vacant positions:

- 1.0 FTE Mental Health Clinician (Licensed)
- 2.0 FTE Office Assistant III
- 1.0 FTE Office Assistant II
- .25 FTE Psychiatrist (Child-Board Cert)

On January 10, 2012 the Board of Supervisors modified the following positions:

- Deleted 1.0 FTE Mental Health Clinical (Licensed-Regular) and added 1.0 FTE Mental Health Clinician (Limited Term)
- Deleted 1.0 FTE Crisis Specialist (Regular) and added 1.0 FTE Mental Health Specialist (Limited Term)

**Patrick Duterte, Director of Health & Social Services
Health**

It is recommended to add in the FY2012/13 Budget the following positions in order to provide services to newly realigned AB109 probationers, as part of 2011 Public Safety Realignment:

- FTE Mental Health Clinician (Lic) position-funded by AB 109 Realignment
- FTE Patient Benefit Specialist position-funded 50% by 2011 Public Safety Realignment (AB 109) and 50% by Media-Cal Administrative Activities

PENDING ISSUES AND POLICY CONSIDERATIONS

2011 Public Safety Realignment and 2011 Realignment for Health & Social Services poses many challenges, however, it may also provide opportunities to improve service delivery. Under 2011 Realignment, state general funded substance abuse services, Drug Medi-Cal, Early, Periodic Screening Diagnosis and Treatment (EPSDT) services and mental health Managed Care responsibilities were realigned to the local level. In addition, AB109 realigned management of parolees formerly in the care of the State to local law enforcement. As the fiscal details of 2011 Realignment are still being discussed at the State level, the fiscal impact of 2011 Realignment on counties has yet to be determined. The latest projections from CSAC on AB 109 funding indicate that the County may receive more funding than currently included in the FY2012/13 Recommended Budget. New 2011 Realignment programs may possibly be financed through the increased AB 109 funding. If the State's FY2012/13 Budget adopted by the Legislature includes the additional funding, staff will return to the Board at a future meeting to adjust the FY2012/13 budgets for the Department. Absent supporting increase in State revenue, significant caseload increases would subject the County to concomitant General Fund exposure.

Compared to the January 2012 State Budget, the May 2012 Revise projects: a \$4.3M or 0.23% net increase in Statewide funding for the combined EPSDT (+\$40.2M), MH Managed Care (+\$7.9M), and Existing Community MH Programs (-\$43.8M) as well as a projected \$3.9M or 2.17% increase in Substance Abuse Treatment.

One concern under 2011 Realignment is the realignment of Drug Media-Cal Services, specifically the Narcotic Replacement Therapy service contracts which were previously programmatically and fiscally managed at the State. As these services are a Drug Medi-Cal entitlement, the Department is now fiscally responsible for these services and will need to fund the nonfederal share of them with 2011 Realignment money. At this time, it is unclear how funding for these services will be allocated under 2011 Realignment and if the funding will be adequate to cover service needs.

Mental Health Managed Care Realignment is another area of concern. Historically, Solano has worked with Partnership Health Plan of California in a unique 'carve-in' situation, in contrast to other counties that are paid directly by the State to provide these services as a part of their contract to deliver consolidated mental health services. Department of Healthcare Services has determined that this arrangement is in conflict with Realignment 2011, and has notified the County of its intent to pay the County directly to provide these services. Since Managed Care distributions have not been finalized at the time of this report, fiscal impact, if any is uncertain.

Summary of Other Administered Budgets

7780 – Fund 902-Behavioral Health
Patrick Duterte, Director of Health & Social Services
Health

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Fines, Forfeitures, & Penalty	82,000	62,000	108,085	46,085	74%
Revenue From Use of Money/Prop	4,138	6,400	6,400	0	0%
Intergovernmental Rev State	33,269,390	40,226,272	42,656,059	2,429,787	6%
Intergovernmental Rev Federal	5,795,090	3,988,768	3,261,595	(727,173)	(18%)
Intergovernmental Rev Other	1,423,488	0	0	0	0%
Charges For Services	8,306,218	9,137,372	9,445,294	307,922	3%
Misc Revenue	458,951	31,999	6,000	(25,999)	(81%)
General Fund Contribution	6,656,831	3,687,654	2,811,654	(876,000)	(24%)
TOTAL REVENUES	55,996,106	57,140,465	58,295,087	1,154,622	2%
APPROPRIATIONS					
Salaries and Employee Benefits	20,898,062	18,373,865	18,078,514	(295,351)	(2%)
Services and Supplies	3,529,805	4,754,217	5,302,161	547,944	12%
Other Charges	28,573,086	28,534,560	31,840,126	3,305,566	12%
F/A Bldgs and Imprmts	0	500,000	500,000	0	0%
F/A Equipment	0	60,000	60,000	0	0%
F/A - INTANGIBLES	0	1,835,335	0	(1,835,335)	(100%)
Other Financing Uses	1,029,700	1,032,659	873,592	(159,067)	(15%)
Intra-Fund Transfers	1,914,679	2,049,830	1,640,694	(409,136)	(20%)
TOTAL APPROPRIATIONS	55,945,331	57,140,466	58,295,087	1,154,621	2%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2012/13 Recommended Budget projects a \$1,154,622 net increase in revenues primarily due to the following:

- Increase in federal reimbursements for mental health and substance abuse services due the change in reimbursement for mental health services and the addition of Drug Medi-Cal methadone contracts; higher revenues from 1991 realignment due to anticipated sales tax growth; increase in Child Health Fees, Early Periodic Screening Diagnosis and Treatment (EPSDT) due to 2011 realignment funding changes; and a rise in Intergovernmental Revenues (IGT) to partially fund the Crisis Stabilization Unit (CSU).
- The growth in revenues is partially offset by a decrease in State revenues due to the initial implementation of an Electronic Health Records system and CSU in FY2011/12; reduction in County General Fund contribution; and decrease in Medi-Cal Administrative Activities (MAA) funding due to fewer staff time-study hours to this function.

The FY2012/13 Recommended Budget projects a \$1,154,621 increase in appropriations mainly as a result of:

- Significant cost increases in the Drug Medi-Cal methadone contracts (new State mandated responsibility), and payments for Institute for Mental Diseases (IMD) beds due to higher usage of beds, and the contract for an adult Full Service Partnership (FSP) program in MHSA. The additional costs for these programs are fully offset by revenues.
- The increase in appropriations is partially mitigated by salary savings due to employee labor concessions that reduced retirement and health care costs; lower charges for unemployment insurance due to a “rate holiday”, and the non-recurrence of the one-time expense for the purchase of the Electronic Health Record system in FY2011/12.

Patrick Duterte, Director of Health & Social Services
Health

DEPARTMENTAL PURPOSE

The mission of Solano Public Health is to optimize the health of the community through individual and population-based services which promote health and safety through prevention and treatment of disease and injury.

Family Health Services clinics provides timely, high quality, culturally and linguistically appropriate, comprehensive healthcare to the uninsured and underinsured residents of Solano County.

FUNCTION AND RESPONSIBILITY

Public Health is responsible for monitoring health status and understanding health issues facing the community; using data and trends to analyze public health issues and communicating them to the public; providing people the skills and information they need to make healthy choices; protecting people from health problems & health hazards; educating Medi-Cal providers on new & emerging health issues; leading public health emergency planning & response activities; engaging the community to identify & solve health problems; fostering & participating in community coalitions and professional networks; developing public health policies & plans; and enforcing public health laws & regulations.

Family Health Services satisfies the County's mandate under Welfare and Institution Code 17000 in its provision of direct and supportive healthcare services to the medical indigent residents of Solano County.

Key functional areas include: communicable disease control; emergency services; health promotion and community wellness; public health laboratory; maternal, child & adolescent health; public health nursing; nutrition services; and healthcare services, including dental, primary care, and mental health.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- The Division reorganized to bring a substantial amount of adult mental health services into the Division and integrate mental health services with primary care services.
- The Emergency Medical Services Agency designated two Level III Trauma Centers in Solano County, NorthBay Medical Center in Fairfield and Kaiser Foundation Hospital in Vacaville—the first two Trauma Centers in the County. The former serves the south county area and latter serves the north. Additionally, NorthBay Medical Center was designated as a ST Elevation Myocardial Infarction (i.e. serious heart attacks) Receiving Center in Solano County; cardiac patients will no longer be required to be transported out-of-county to receive state of the art life-saving treatment.
- In 2011, Health Promotion and Community Wellness received a \$1.26 million Community Transformation Grant over five years. The funds are provided by the US Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for Chronic Disease Prevention and Health Promotion for Community Transformation Initiative activities. The activities include promoting smoke-free multi-unit housing; limiting access to sugary beverages; chronic disease self-management; and safe routes to school and enhancing walkable communities.
- In 2011, the Solano/Napa Public Health Laboratory entered into a \$150,000 per year revenue contract to provide public health laboratory services for Yolo County. This contract is expected to increase laboratory testing by 15% and will also increase laboratory revenue from testing. In Fiscal Year 2012-2013, this contract will be replaced with a Joint Powers Agreement for laboratory services (creating the Napa/Solano/Yolo Public Health Laboratory).
- In 2011, WIC continued to implement the breastfeeding peer counselor program. In its second year of operation, the program has seen significant improvements in exclusive breastfeeding rates, from 15.9% in 2010 to 20.7% in 2011.
- Family Health Services, including two primary care clinics, the dental clinic, and two integrated care clinics, began building the NextGen Electronic Health Record system, moving from a paper client chart to electronic Medi-Cal records. The Electronic Health Record will be fully implemented in Fiscal Year 2011/12.
- The Public Health Nursing Bureau was merged with the Maternal, Child & Adolescent Health (MCAH) Bureau in 2011. The merge allowed for streamlining and integrating 12 Public Health programs.
- Family Health Services continued its integration of adult mental health into the Bureau and further integrated primary care services into the Integrated Care Clinics.

-
- Family Health Services obtained a dental van to provide mobile dental services throughout the County. In addition, Solano County H&SS applied for and was awarded a New Access Point grant from the Health Resources and Services Administration (HRSA) to staff the dental van, as well as expand services in the County.
 - In February, 2011, Solano County Dental Clinic held the First Annual Solano County Give Kids a Smile Day. One hundred and fifty-four low income children were provided dental services and more than one out of every three children served (35%) had never seen a dentist.
 - The County broke ground on the William J. Carroll Government Center in Vacaville, which will include a Dental Clinic, Primary Care Clinic, and Integrated Care Clinic (mental health services), expanding access to services for northern Solano County. The Vacaville Dental Clinic is financed by a Facilities Improvement Project which utilizes funding from American Recovery and Reinvestment Act (ARRA).
 - The WIC and Dental Clinic partnership continued in Fairfield and will soon be expanded to Vallejo. A Dentist and Dental Assistant conduct a fluoride varnish clinic for children one to five years of age. There are plans to expand this partnership to Vacaville as well upon the completion of the William J. Carroll Government center and other WIC satellite clinics.
 - Solano County Public Health and Child Welfare Services partnered on two important projects: 1) the Divisions collaborated to increase timely access to Medi-Cal care for children in the foster care system; and 2) the Divisions continued to implement Nurse-Family Partnership, an evidence-based home visiting program, serving 130 new, high-risk mothers in 2011. Nurse-Family Partnership received additional funds in 2012 to expand the program.
 - The Division entered into an agreement with Touro University to partner in delivery of primary care services as well as to add specialized services and an educational component to the Family Health Services clinics.

WORKLOAD INDICATORS

During the period of July 1, 2010 – June 30, 2011:

- In 2011, the Women, Infants, & Children (WIC) program served a monthly average of 11,200 pregnant women, postpartum women & children less than 5 years of age.
- In 2011, more than 3,700 infectious diseases were reported and followed up on appropriately.
- In 2011, approximately 3,000 home visits were made by public health nurses to high-risk families.
- In 2011, 19,000 elementary school students were served, including bicycle safety training and safe routes to school events.
- The number of clients served in Family Health Services increased from 44,595 visits in Fiscal Year 2007/08 to 54,929 visits in Fiscal Year 2010/11—nearly a 19% increase in the number of clients served over four years.
- During Fiscal Year 2010-11, Family Health Services increased its Partnership HealthPlan of California capitation to more than 11,000 patients—a 26% from the previous year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for Health Services of \$60,287,313 represents an overall increase of \$6,959,095 or 13.0%, in Revenues and Appropriations when compared to the FY2011/12 Adopted Budget. The County General Fund Contribution of \$1,531,706 has been decreased by \$400,000 as part of the County General Fund reduction strategy.

The primary funding source for Family Health Services is FQHC funds, which is based on rates per encounter established by the site during the rate setting year. FY2010/11 was a rate-setting year for the two new FQHC sites and FY2011/12 was a review year for the two original FQHC sites to determine if previously set rates are still correct. Other important funding sources for Family Health Services include the Healthcare for the Homeless Grant and the Ryan White (HIV/AIDS) Grant.

Funding sources for Public Health (PH) include various federal grants, fee-for-service, revenue contracts with colleges, other counties, private companies, and federal and state allocations. Programs utilizing federal grants include Nurse-Family Partnership, Emergency Medi-Cal Services, and WIC. Programs utilizing fee-for-service and revenue contracts include the PH Lab, Vital Statistics, Health Promotion and Education, and Student Health Services. Programs utilizing federal and state allocations include Emergency Medi-Cal Services, TB Control, Communicable Disease, AIDS Surveillance, Bioterrorism, Family

Planning, AIDS Community Education, Health Promotion and Education, Public Health Nursing, Childhood Lead, Immunization, California Children's Services, Child Health and Disability Prevention, WIC, and Maternal Child and Adolescent Health.

Primary costs for Health Services are: \$31,992,221 for salaries and employee benefits; \$8,056,671 for services and supplies; \$16,163,445 for other charges (including \$6,871,127 for CMSP services to residents and \$5,359,968 in contracted direct services); \$441,736 for fixed assets; \$1,453,844 for other financing uses; and \$2,179,396 for intra-fund transfers.

SUMMARY OF POSITION CHANGES

The following position allocations were changed as part of the Health Services reorganization during FY2011/12 for a net increase of 5.25 FTEs:

Added

- 1.0 FTE Chief Medi-Cal Officer/Deputy Health Officer
- 1.0 FTE Clinic Physician Supervisor
- 1.0 FTE Psychiatrist Supervisor
- 1.0 FTE Health Services Manager
- 3.0 FTE Medical Assistants
- 2.0 FTE Mental Health Clinician (Licensed)
- 1.0 FTE Nurse Practitioner/Physician Assistant
- 2.0 FTE Clinic Registered Nurse (Sr.)
- 2.0 FTE Epidemiologist

Deleted

- 2.0 FTE Physician Manager/Deputy Health Officer
- 1.0 FTE Clinic Physician (Board Certified)
- 1.0 FTE Psychiatrist (Board Certified)
- 3.0 FTE Public Health Nurse
- 1.0 Health Education Specialist
- 0.75 Health Assistant

The following 30 new positions are recommended in the FY2012/13 Budget in order to provide start up staff for the William J Carroll Government Center FQHC Family clinics, the dedicated pediatric clinic in Fairfield, expansion of Dental Services and 2 grant programs.

WJCGC Primary Care Clinic (10 positions):

- 5.0 FTE Medical Assistant
- 1.0 FTE Medical Assistant (Lead)
- 1.0 FTE Clinic Physician (Board Certified)
- 1.0 FTE Nurse Practitioner/Physician Assistant
- 1.0 FTE Account Clerk II
- 1.0 FTE Clinic Registered Nurse, Sr.

WJCGC Behavioral Health (ICC) (4 positions):

- 1.0 FTE Psychiatrist

- 1.0 FTE Mental Health Clinician (Licensed)
- 2.0 FTE Medical Assistant

WJCGC Dental Health (7 Positions)

- 1.0 FTE Dentist
- 1.0 FTE Supervising Dentist
- 2.0 FTE Dental Assistant, Registered
- 1.0 FTE Dental Assistant, Registered Lead
- 1.0 FTE Dental Office Supervisor
- 1.0 FTE Account Clerk II

Fairfield Pediatric Clinic (2 positions)

- 1.0 FTE Clinic Registered Nurse, Sr.
- 1.0 FTE Medical Assistant (Lead)

Fairfield Primary Care (1 position)

- 1.0 FTE Medical Assistant (Lead)

Vallejo Primary Care (1 position)

- 1.0 FTE Medical Assistant (Lead)

Fairfield Dental Clinic (2 positions)

- 2.0 FTE Dental Assistant, Registered

Women, Infants and Children (2 positions)

- 2.0 FTE Infant Nutrition Counselors

Nurse Family Partnership (1 position)

- 1.0 FTE Health Education Specialist, Sr

PENDING ISSUES AND POLICY CONSIDERATIONS

There are a number of significant issues and policy considerations at the state and federal levels that may impact the Division and Health Services. At the federal level, the U.S. Supreme Court is weighing arguments concerning the constitutionality of the Healthcare Reform Act. If healthcare reform goes forward, largely unchanged, then a significant expansion of Medi-Cal will occur in 2014, resulting in increased caseloads for a number of program areas in H&SS including Health Services. Recent expansions in County clinic infrastructure, including the soon-to-open William J. Carroll Government Center in Vacaville, and Board decisions to increase staffing of the County's primary care, dental health, and mental health clinics, including mobile care capacity, have positioned the County well to address these increased needs for Health Services. The full impacts of healthcare reform remain uncertain, however. At the state level, the May Revised Budget contains language that would change funding for Federally Qualified Health Centers (FQHCs), including the County's clinics, from encounter-based reimbursement to capitated managed care; this change would require federal consent, and it is unclear whether the State Legislature and the U.S. Health Resources and Services Administration will concur with the proposal. If the change is adopted, the Family Health Services clinics are prepared to implement the capitated managed care funding structure; it is not clear, however, whether the other FQHCs in the County will be able to make this adjustment, and if they are unable to then additional clients may seek care at the County's clinics. The State Budget also calls for substantial reductions in First Five funding and in funding for programs that may impact the Division; while acceptance of these proposals by the State Legislature and the potential impacts of these proposals remain uncertain, the Division is preparing to address these cuts if implemented.

Patrick Duterte, Director of Health & Social Services
Health

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Licenses, Permits & Franchise	10,087	10,000	10,120	120	1%
Fines, Forfeitures, & Penalty	465,976	574,028	546,570	(27,458)	(5%)
Revenue From Use of Money/Prop	5,294	4,500	4,500	0	0%
Intergovernmental Rev State	15,694,603	17,418,466	18,557,202	1,138,736	7%
Intergovernmental Rev Federal	11,583,322	10,807,115	11,283,933	476,818	4%
Intergovernmental Rev Other	359,336	715,038	1,030,405	315,367	44%
Charges For Services	14,268,627	20,478,310	25,482,253	5,003,943	24%
Misc Revenue	666,160	254,725	882,000	627,275	246%
Other Financing Sources	2,468,257	1,134,330	958,624	(175,706)	(15%)
General Fund Contribution	3,784,011	1,931,706	1,531,706	(400,000)	(21%)
TOTAL REVENUES	49,305,672	53,328,218	60,287,313	6,959,095	13%
APPROPRIATIONS					
Salaries and Employee Benefits	24,296,977	29,209,708	31,992,221	2,782,513	10%
Services and Supplies	6,380,211	7,016,398	8,056,671	1,040,273	15%
Other Charges	14,003,659	13,066,430	16,163,445	3,097,015	24%
F/A Equipment	192,920	88,865	349,063	260,198	293%
F/A - INTANGIBLES	328,306	214,428	92,673	(121,755)	(57%)
Other Financing Uses	1,838,742	1,420,582	1,453,844	33,262	2%
Intra-Fund Transfers	2,260,201	2,311,806	2,179,396	(132,410)	(6%)
TOTAL APPROPRIATIONS	49,301,017	53,328,217	60,287,313	6,959,096	13%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2012/13 Recommended Budget for Health Services projects a \$6,959,095 net increase Revenues compared to the FY2011/12 Adopted Budget. County Contribution has been decreased by \$400,000 due to the expansion of Federally Qualified Health Centers and the integration of Primary Care with Mental Health. The projected increase in federal and state revenue results primarily from increased FQHC revenue due to the following changes in current clinic operations:

- Expanded primary care, behavioral health and dental services by opening the William J Carroll Facility in Vacaville;
- Expanded pediatric services by opening a pediatric clinic at 2101 Courage in Fairfield;
- Increased efficiency and productivity in the FQHC clinics, which will be accomplished through more effective staffing (to optimize use of available examination rooms), streamlined patient flow, and increased provider availability to provide direct patient care (substantial provider time in the current fiscal year has been devoted to training and implementation of a new electronic Medical record and patient billing system in Family Health Services, in keeping with federal requirements for meaningful use); and
- Reduced claims rejection rates for Medi-Cal, CMSP and Medicare clients billed for services provided, following implementation of a new, electronic patient billing system which was fully implemented in late FY2011/12;

The FY2012/13 Recommended Budget for Health Services projects a \$6,959,096 increase in Appropriations compared to the FY2011/12 Adopted Budget. The projected increase results from the following changes in current operations:

- 21 FTE are being requested to provide initial staffing for the Primary Care, Dental and Behavioral Health clinics at the William J Carroll Facility in Vacaville. This will not fully staff the William J Carroll facility, but it will provide start up personnel until the facility is fully operational and caseloads can be determined. Other costs associated with opening the facility include, but are not limited to, increased costs for county overhead, indigent care, insurance, computers, utilities, Medical supplies, and office supplies. This expansion accounts for 52% of the recommended increase in appropriations.
- 6 FTE are being requested to staff the expansion of pediatric services at 2101 Courage in Fairfield and Dental Services in Fairfield and Vallejo. Additional costs associated with the expansion include, but are not limited to, increased costs for county overhead, insurance, computers, utilities, Medical supplies, and office supplies.

- 3 FTE are being requested to staff the expansion of Nurse Family Partnership and WIC grant funded programs. Additional costs associated with the expansion include, but are not limited to, increased costs for county overhead, insurance, computers, Medical supplies, and office supplies.
- Family Health Services is now partnering with Touro to provide specialized services for HSS patients, which accounts for 33% of the recommended increase in appropriations.

DEPARTMENTAL PURPOSE

In order to streamline administration and services, the budget for Social Services was redesigned to include three major divisions: Employment and Eligibility Services (E&ES), Welfare Administration, and Child and Adult Resources and Services (CARES). CARES includes Child Welfare Services (CWS), Older and Disabled Adults Services (ODAS), and Public Guardian.

Employment and Eligibility Services

The Employment and Eligibility Services Division contributes to Solano County residents' well-being by providing safety net public assistance and employment services programs. E&ES promotes self-reliance by assisting low-income families and individuals with obtaining employment, access to health care, and food and cash assistance.

Welfare Administration and Special Projects

The Special Investigations Bureau ensures program integrity through comprehensive investigations of fraud allegations in social services programs, the collection of debts, and the timely hearing of appeals.

The Special Projects budget is used for projects that have funding sources separate from the State Social Services monies and are not included in the consolidated social services county expense claim for reimbursement from the State.

CARES - Child Welfare Services

Child Welfare Services (CWS) is a state-supervised, county-administered program. The program's purpose is to prevent, identify, and respond to allegations of child abuse and neglect. Families in the child welfare system receive services so that (1) children can remain safely in their homes, and children who are temporarily removed from their homes can reunify with their families. For cases in which children are unable to reunify with their families, efforts are made to find a permanent home through adoption or guardianship. CWS services are mandated pursuant to state and federal laws, e.g., Title IV of the Social Security Act, and Chapter 978, California Statutes of 1982.

CARES - Older and Disabled Adult Services

The Older and Disabled Adult Services (ODAS) Division provides interdisciplinary services to the elderly and disabled who are among of the County's most isolated and vulnerable citizens. ODAS focuses on comprehensive, integrated assistance for older and disabled adults.

EMPLOYMENT AND ELIGIBILITY SERVICES

Function and Responsibility

The E&ES Division provides public assistance to Solano County residents and assisting the recipients towards self-sufficiency. As of December 31, 2011, 78,795 County residents, or 19% of the County population were receiving public assistance benefits, up from 60,523, or 14.7%, five years earlier. These benefits have a significant impact on the County's economy. For example, in June 2011, the Division issued \$9.2 million in cash and food benefits, generating at least \$13.6 million in local economic activity, as recipients paid rent and bought food with these funds. The Division provides cash aid to nearly 5,600 families and over 1,000 individuals per month, food assistance to nearly 19,300 families per month, or nearly 42,000 individuals, and Medical coverage for nearly 26,000 families per month, or over 76,000 individuals.

Significant Challenges and Accomplishments

- E&ES continued implementing the "self-service" initiatives to leverage technology and allow interested applicants and recipients to access services without having to visit an office. In November 2010, Solano implemented Benefits CalWIN to allow residents to apply for CalFresh and Medi-Cal benefits online, as well as submitting CalFresh periodic reports and annual renewals electronically. In June 2011, E&ES received 674 online applications for CalFresh and Medi-Cal/CMSP out of a total of 2,934 (including Face-to-Face and Mail-in Applications) in that month, accounting for nearly 24% of applications. In December 2010, a 24/7 automated inquiry line (Access CalWIN) was implemented to provide clients with frequently requested information without the need for staff intervention. In June 2011 out of 31,224 calls, 9,270 calls, or nearly 30%, were handled by the automated system. For calendar year 2011, over 30% of calls were handled without staff intervention.
- The Division achieved a 100% accuracy rate based on a CMSP Governing Board audit in January 2011, resulting in a

bonus of 5% to the FY2010/11 CMSP allocation, amounting to approximately \$81,350. As a result of this accuracy rate, the Governing Board has exempted E&ES from this audit for FY2012/13.

- The Division received \$18,000 in incentive payments from the CMSP Governing Board for timely processing of disability referrals for those customers potentially eligible to Medi-Cal.
- The Division implemented a new, function-based, management structure, which reduced allocated management positions by 22%. Managers are now responsible for assigned functions throughout the County, overseeing staff in three to five offices in three cities. This change is resulting in increased consistency of operations between offices, however, it also requires more travel for management, and adds logistical challenges with processing administrative paperwork.
- E&ES was able to make a slight improvement in the Work Participation Rate (WPR) from 17.8% in Federal Fiscal Year (FFY) 2009/10 to an un-weighted WPR of 19.7% during FFY2010/11, still a low rate mainly due to the continued high local unemployment rate and state budget saving measures that exempt more parents from participation in Welfare to Work activities, but do not exclude them from the Federal WPR calculation.
- In June 2011, E&ES implemented an imaging system, which will replace paper case files over time. Documents are imaged at the point of entry into the Division, and are then electronically routed to the case worker for processing. This gives case workers immediate access to the information submitted, and is particularly helpful for the Benefits Action Center, as documents submitted in a regional office are immediately available, eliminating the prior need for routing and mail delivery. Additionally, the imaging system creates “tasks” for most documents, allowing staff to readily see their pending work, and allowing supervisors to more easily re-assign work when staff is absent.

Workload Indicators

- Staff received and processed 88,545 applications for benefits, approved 54,200, denied 31,701, and handled 91,533 customer calls at the Benefits Action Center (BAC) during FY2010/11. Applications are up 16.4% over FY2008/09, while approvals are up 11.5% and denials increased by 4.9%. Telephone calls to staff at the BAC have decreased by 4.4%, which is attributed to the 24/7 automated phone line, which handles approximately 30% of calls without staff intervention.
- In December 2011, the Division served 78,795 unduplicated County residents, up from 74,471 in December 2009, and 60,523 in December 2006, an increase of over 30% in a five year period. The Division continues to redesign and streamline business processes, implement “self-service” options, and enhance technology in an effort to meet ever-increasing customer demands. An example of these efforts is the improved CalFresh Expedited Services timeliness rate, not because of any additional resources, but by proactive management, giving the immediate provision of food to the most needy in our community the highest priority. As reported by the State Department of Social Services, the Division’s Expedited Services timeliness rate has increased from 87.4% in June 2010 to 92.6% in June 2011, and 95.6% for calendar year 2011. However, at the same time, the Division’s timeliness rate for regular CalFresh applications dropped below both the statewide average and the processing standard. Even with process improvements and efficiencies, increased staffing is needed to manage the increase in workload; without such, there will be further delays in application processing, increased waiting time for services, and delays in benefit issuance.
- Issued cash aid benefits to an average of 6,238 CalWORKs families per month, a 6.6% decrease from the prior year, due primarily to reductions in length and amount of aid enacted in the FY2011/12 State budget. While the caseload has recently decreased, it was 18.7% higher in December 2011 than in December 2006.
- Provided supplemental food benefits to an average of 19,209 CalFresh families per month, a 6.9% increase from the prior year. This equates to over \$6 million in monthly benefits spent in the local economy, resulting in about \$8.86 million in local economic impact each month. This program increased by 122.3% from December 2006 to December 2011, showing the impact of the economic downturn in our community.
- Provided Medi-Cal assistance to an average of 30,710 families and individuals per month through Medi-Cal, CMSP, and/or Path2Health programs, a 1.8% increase from the prior year. From December 2006 to December 2011, the Medi-Cal caseload increased by 35.3%, while the CMSP caseload increased by 24.3%. Path2Health is a new program that began in January 2012, and will transition people to Medi-Cal when health care reform is implemented.

**Patrick Duterte, Director of Health & Social Services
Public Assistance**

WELFARE ADMINISTRATION AND SPECIAL PROJECTS

Function and Responsibility

The Special Investigations Bureau (SIB) conducts over 3,000 investigations annually to ensure the prevention and detection of fraud cases. SIB is also responsible for the computation and collection of California Work Opportunity and Responsibility to Kids (CalWORKs) overpayments and CalFresh over issuances as well as the collection of General Assistance debts. The Appeals Unit within SIB is responsible for the timely hearing of appeals of adverse actions filed by recipients. SIB is also responsible for the Health and Social Services Department's employee identification badge access system.

This budget is also used for special projects such as to account for expenditures in the CalWORKs Information Network (CalWIN) public assistance case management system allocation, administered by E&ES, the Transitional Housing Program Plus (THP-Plus) administered by CWS, and a state contract related to the Case Management, Information and Payroll System (CMIPS) which is used by the State to track services for IHSS clients and to pay wages to their care providers.

Significant Challenges and Accomplishments

- The Department reorganized Special Investigations Bureau clerical staff after losing 14% of personnel to retirement and instituted a fully integrated clerical pool model to ensure proficiency in all areas.
- SIB expanded the use of electronic technology for collections resulting in shorter processing times and better tracking of collections.

Workload Indicators

During the period of July 1, 2010 – June 30, 2011, staff reported the following workload:

- 11% increase in the number of Appeals case received and decisions rendered which follows a 21% increase the previous year.
- 12% increase in new debts established which follows a 14% increase the previous year

CARES – CHILD WELFARE SERVICES

Function and Responsibility

Child Welfare Services provides four traditional service components of the program established through state legislation (Senate Bill 14) enacted in 1982 to implement federal requirements under Public Law 96-272: 1) Emergency Response, 2) Family Maintenance, 3) Family Reunification, and 4) Permanent Placement.

- Emergency Response investigates allegations of neglect or abuse of children and decides whether children can safely remain in their own home. Emergency Response may initiate a service plan to reduce risk factors sufficiently to allow children to remain at home or, if this is not possible, will complete the legal documentation to request the Juvenile Court to order the children into foster or relative care. Emergency Response is available 24 hours a day, seven days a week, to respond to situations in which a child is at imminent risk of abuse or serious neglect.
- Family Maintenance provides time-limited protective services to families in crisis to prevent or remedy abuse or neglect, allowing social workers to work with the family while keeping the child in the home.
- Family Reunification provides time-limited intervention and support services to parents while the children are in foster care to make the family environment safe for the child to return.
- Permanency Placement provides services to those children who cannot return to a parent's custody and for whom no adoptive parents or legal guardians can be found. Permanency Placement services are meant to ensure that these children can grow up in a permanent, safe and secure living arrangement. They include an array of services for foster and former foster youth designed to implement permanency planning as quickly as possible upon their entry into foster care and to aid them in transitioning to a successful emancipation. Additionally, permanency placement provides services to transitional aged-youth up to 24 years of age.
- Adoption assists children removed from their homes due to abuse or neglect and who are unable to return to live with their parents. The full range of adoption and support services include concurrent planning, placement of children in adoptive

homes, and post-adoptive services to the adopting family and children.

- Out-of-home Placement Services provides children who are removed from their families a variety of settings that allow for a safe, less restrictive, environment to meet their needs and, to the extent possible, allow them to remain in their own schools and communities. These settings include the homes of related/non-related extended family members, foster family homes and agencies, group homes and community treatment facilities.
- Foster Care Eligibility determines the eligibility and funding source that pays for out-of-home placement for children who are placed in foster care by Child Welfare Services and Probation. As part of the eligibility process, foster children are enrolled in Medi-Cal.

Significant Challenges and Accomplishments

- Assembly Bill (AB) 12 is recent legislation that went into effect January 1, 2012 which extends assistance to children in foster care until their 21st birthday. Without appropriate guidance from the State, counties cannot yet estimate the resources needed to support the program. The program is an unfunded mandate and may require at a minimum 1.0 FTE Social Worker II to staff the caseload and court reports.
- Child Welfare continues to maintain high quality work that is required to keep the numbers of children in foster care low, thereby saving county dollars and maintaining a low recurrence rate.
- The organizational improvements and the introduction of best CWS practices resulted in a 40.7% reduction in foster care placements from 2006 to 2011 (California Administrative Office of the Courts, 2011).
- Pending issues – The Governor’s proposed budget and its lack of specificity on foster care realignment generates uncertainty how CWS will be able to meet basic service needs in the future.

Workload Indicators

During the period of July 1, 2010 – June 30, 2011, staff reported the following workload:

- The most recent data available reflect an increase in the number of children in foster care from 375 in October 2010 to 406 in October 2011. At the same time, the number of children referred for emergency services rose to 5,816 in 2011 from 5,695 in 2010, with increasing complexity for each case as documented in the Structured Decision Making assessment.
- The most recent data available (April 2011 – March 2012) reflects that in Solano County, 67% or 81 children were reunited with family within 12 months while 33% or 40 children were reunified in more than 12 months. For the same time period in the previous year, 82% or 93 children were reunified in 12 months while 18% or 21 children were reunified in more than 12 months. The national performance standard is 75.2% for reunification within 12 months.

CARES – OLDER AND DISABLED ADULT SERVICES

Function and Responsibility

ODAS is responsible for the In-Home Supportive Services (IHSS) program, Adult Protective Services (APS), and the Public Guardian’s Office. IHSS is an entitlement program which provides domestic and personal care services to low-income elderly or disabled persons who, without these services, are at risk for out-of-home placement. APS works with and on behalf of elderly or dependent adults who are being abused or neglected (including self-neglect) and operates on a 24-hour-a-day, seven-day a week schedule. The Public Guardian’s Office provides personal and financial services to individuals who have been conserved by the Court and who are unable to care for themselves and/or not able to manage their own affairs. The Public Administrator’s responsibilities are to search for next-of-kin, to authorize the disposition of decedents’ remains, and to oversee the distribution of decedents’ estates when they have left no direction and/or executor for that purpose.

Significant Challenges and Accomplishments

- ODAS reorganized IHSS staff after losing 26% of personnel due to staff reductions since December 2009. Extra help social workers were hired to address the heavy workload which helped reduce the number of overdue reassessments; but when those workers completed their 999 hours the IHSS overdue case numbers began to slowly increase.

Patrick Duterte, Director of Health & Social Services
Public Assistance

- As an internal business process improvement the Division expanded the use of electronic technology to populate numerous forms for a more efficient and effective way of doing business. The IHSS program was able to save social workers about 30 minutes doing paperwork for each intake and annual assessment.
- IHSS Staff created a SharePoint intranet site to track IHSS assessment reports electronically, which makes the writing of future reports easier, reduces paper in case records, and makes information more accessible.
- SIB and ODAS partnered to implement a fraud investigation component in the IHSS program which has demonstrated significant recovery and cost savings, including new criminal background check procedures for all IHSS providers.
- ODAS staff implemented an online registration process for IHSS providers using video conferencing and video training to complete the enrollment process to be registered as a care provider for IHSS recipients.

Workload Indicators

During the period of July 1, 2010 – June 30, 2011, staff reported the following workload:

- Provided services to approximately 3,000 IHSS recipients and completed background checks and provided in-person orientations or printed materials for about 4,000 in-home care providers.
- Investigated an average of 113 reports of adult abuse and neglect each month.
- Public Guardian's Office provided services to an average of 161 conserved clients each month and 60 public administration cases each month.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for the Social Services Department of \$83,239,369 reflects an overall decrease of \$3,143,178 or 3.6% in Revenues and Appropriations when compared to the FY2011/12 Adopted Budget. The County General Fund contribution of \$5,674,518 has been reduced by \$1,207,732 as part of the County General Fund reduction strategy.

The primary funding sources for Social Services' 14 major programs are State allocations and Federal funds which include, Title IVE (Foster Care and Adoptions Assistance), Title XIX (Medi-Cal), TANF (Temporary Assistance for Needy Families (known as CalWORKs), Title XX (Community Services), Title IVB (PSSF & CWS), and funds from the Dept. of Agriculture (CalFresh). The State funds are used for the following programs: In-Home Supportive Services, CalWORKs, County Medi-Cal Services Programs (CMSP) and CalFresh Eligibility. The State of California 2011 Public Safety Realignment legislation realigns the State's share of cost for Adoptions, Child Welfare Services, Foster Care Administration, Child Abuse Prevention Intervention and Treatment (CAPIT), Transitional Housing Program Plus, Independent Living Program, Adult Protective Services and State Family Preservation by diverting 1.0625 cents of sales tax revenues to the counties. The County has a required share of cost for most of these programs, with the exception of ILP, Promoting Safe and Stable Families, Medi-Cal and CMSP. CalWORKs and CalFresh share a \$1,870,052 County Maintenance of Effort (MOE). Once the MOE is met, the funding for these two programs are covered 100% by State and Federal Funds. Child Welfare Services revenue allocations primarily fund the four basic service components of Emergency Response, Family Maintenance, Family Reunification and Permanent Placement. However, the allocation is also used for other activities that are added to the allocation by legislation and state initiatives. The net effect of this new funding mechanism is that the County is now responsible for 100% of the non-federal share of cost in realigned programs. Also, in FY 2011/12, the County transferred the Foster Care Licensing Program to the State, and therefore no longer operates this program.

The following are the primary cost centers within this budget unit, 7680:

- Employment and Eligibility (7650) with Recommended Appropriations of \$47,633,910. Staff accounted for within this cost center are eligibility workers, employment resource workers, supervisors, clerical staff, accounting staff, managers and administrators dedicated to eligibility determination and welfare-to-work programs, including CalWORKs, Medi-Cal, CMSP, CalFresh, Refugee and General Assistance.
- Child Welfare Services (7600) with Recommended Appropriations of \$17,598,895. Staff accounted for within this cost center are the social workers, supervisors, clerical staff, eligibility workers, managers and administrators dedicated primarily to child protective services, serving families at risk of having their children removed from their custody, and the children who

Summary of Other Administered Budgets

**7680 – Fund 902-Social Services
Patrick Duterte, Director of Health & Social Services
Public Assistance**

are placed in foster care. Other programs administered are Foster Care Eligibility, Adoptions, Licensing, Supportive and Therapeutic Options, Family Preservation services, and contracted Community Services.

- Older Disabled Adult Services (7640) with Recommended Appropriations of \$7,765,225. Staff accounted for within this cost center include social workers, clerical staff, accounting staff, nurses, supervisors, managers and administrators dedicated to providing In-Home Supportive Services (IHSS), Adult Protective Services (APS), and Public Guardian functions.
- Welfare Administration (7545) with Recommended Appropriations of \$7,167,842. Staff accounted for within this cost center includes welfare fraud investigators, appeals specialists, accounting staff, clerical staff and an administrator who receive reports of potential fraud in all social services programs, conduct investigations on these reports and also hear appeals from clients regarding decisions made on benefits for assistance programs and IHSS services. Also accounted for within this cost center are clerical and accounting staff that maintain records and handle fiscal disbursement functions for the assistance programs. Additionally, the quality control unit within this cost center includes employment resource workers and a supervisor who review case files for compliance with regulations, primarily for CalWORKs and CalFresh programs.
- Special Projects (7675) with Recommended Appropriations of \$3,073,497. Except for 1 Extra Help contract employee to assist with implementation of CMIPS, a new IHSS payroll and case management system funded through a contract with the State, this budget does not include personnel. It does include appropriations for the Transitional Housing Assistance program, and the CalWIN computer system used to determine client eligibility for Assistance Programs.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	5,080	8,000	4,000	(4,000)	(50%)
Intergovernmental Rev State	40,947,210	40,014,483	40,409,539	395,056	1%
Intergovernmental Rev Federal	36,844,819	38,367,843	36,363,983	(2,003,860)	(5%)
Charges For Services	1,235,364	964,971	787,329	(177,642)	(18%)
Misc Revenue	231,996	145,000	0	(145,000)	(100%)
Other Financing Sources	3,750	0	0	0	0%
General Fund Contribution	5,770,001	6,882,250	5,674,518	(1,207,732)	(18%)
TOTAL REVENUES	85,038,220	86,382,547	83,239,369	(3,143,178)	(4%)
APPROPRIATIONS					
Salaries and Employee Benefits	49,394,777	53,795,555	52,111,223	(1,684,332)	(3%)
Services and Supplies	9,456,518	10,452,213	10,151,153	(301,060)	(3%)
Other Charges	12,671,527	13,636,436	13,369,173	(267,263)	(2%)
F/A Equipment	140,737	0	79,504	79,504	0%
F/A - INTANGIBLES	702,680	0	0	0	0%
Other Financing Uses	7,018,542	2,524,226	2,292,134	(232,092)	(9%)
Intra-Fund Transfers	5,735,929	5,974,117	5,236,182	(737,935)	(12%)
TOTAL APPROPRIATIONS	85,120,709	86,382,547	83,239,369	(3,143,178)	(4%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2012/13 Recommended Budget for Social Services projects a \$3,143,178 net decrease in revenues compared to the FY2011/12 Adopted Budget primarily due to a decrease in County General Fund contribution and fluctuations in State and Federal Revenue.

- As a part of the County General Fund reduction strategy H&SS Social Services Department has reduced County General Fund by \$1,207,732 in FY 2012/13. A portion of this decrease is a result of the \$752,564 increase in 1991 Realignment funding, reflecting growth in sales tax revenues. The additional reduction of \$455,168 in County General Fund is a result of savings generated from including the Public Guardians office in the Social Services claiming process and reductions in personnel and operating costs.
- Intergovernmental revenues include a decrease of \$2,361,368 to State and Federal revenue offset by the \$752,564 increase in 1991 Realignment revenue. Revenue generated for social services programs is entirely based on the

**Patrick Duterte, Director of Health & Social Services
Public Assistance**

combination of eligible hours that staff spends on specific programs to provide services to clients and the actual cost distributed to each program based on the hours spent. When cost is reduced, revenues are decreased since State and Federal funding is claimed based on incurred costs.

- The State continues to allocate State General Fund for In-Home Supportive Services, CalFresh, CMSP, and Medi-Cal program administration. The In-Home Supportive Services (IHSS) State allocation for program administration has decreased by \$462,000. The CalFresh State allocation has increased, but is budgeted at \$4.8 million, the amount HSS expects to claim for actual costs, which is less than the full amount of \$6.6 million. The amount budgeted for the CMSP allocation is reduced by \$81,000 compared to the FY2011/12 adjusted budget.

SUMMARY OF POSITION CHANGES

Changes in the Division's position allocations since the adoption of the FY2011/12 Budget are provided below:

On November 1, 2011 the Board of Supervisors added the following positions:

- 7.0 FTE Social Worker III
- 1.0 FTE Social Worker Supervisor

Added 10.0 FTE Positions approved by the Board of Supervisors on May 8, 2012:

- 10.0 FTE Eligibility Benefit Specialist I

It is recommended to extend the following 24.0 FTE Limited Term (LT) Positions in the FY2012/13 Budget due to the continued operational needs:

- 12.0 FTE Eligibility Benefit Specialist IIs (LT) from December 31, 2012 to June 30, 2013
- 2.0 FTE Eligibility Benefits Specialist Supervisors (LT) from December 31, 2012 to June 30, 2013
- FTE Social Services Supervisor (LT) from December 31, 2012 to June 30, 2013
- 7.0 FTE Social Worker IIIs (LT) from December 31, 2012 to June 30, 2013
- FTE Social Worker IIIs (LT) from June 30, 2012 to June 30, 2013

It is recommended to delete the following position in the FY2012/13 Budget:

- 1.0 FTE Office Assistant III
- 0.25 FTE Program Specialist

It is recommended to reclassify the following 4.0 FTE positions in the FY2012/13 Budget to align with operational needs:

- 1.0 FTE Eligibility Benefits Specialist II to 1.0 FTE Eligibility Benefits Specialist III
- 1.0 FTE Program Specialist to 0.75 FTE Project Managers (Classification TBD)
- 1.0 FTE Employment Resources Specialist Supervisor to 1.0 FTE Eligibility Benefits Specialist Supervisor
- 1.0 FTE Special Programs Supervisor to 1.0 FTE CalWIN Program Manager (Classified TDB)

PENDING ISSUES AND POLICY CONSIDERATIONS

Federal/State/Local proposed legislation actions which may impact the County over the next fiscal years Include:

- Assembly Bill (AB) 12 is recent legislation that extends assistance to children in foster care until their 21st birthday. The full impact of this legislative change cannot be determined as of yet and is pending an appropriation of funding. At a minimum, however, it will increase the number of youth in care and the service demands that these youth place not only on CWS, but on other County services/programs.
- 2011 realignment for CalWORKs, Child Care, Foster Care, Adoptions, Child Protective Services, and Adult Protective Services has yet to receive a dedicated funding source through a constitutional amendment. No State regulations have yet

been issued to structure realigned programs. Cash flow problems for these programs may pose a significant risk to counties.

- Ongoing Federal discussions regarding changing the funding contribution to block grants for Medi-Cal and CalFresh services could have a significant impact on county residents and the administration of these programs.
- The State has submitted an application to the Federal Department of Medi-Cal Services to fund portions of the IHSS program through the Community First Choice Option program. Should this application be approved, the Federal Maximum Assistance (FMAP) may increase by 6% and reduce the County's share of cost for IHSS Provider wages.
- The Governor's proposals for reducing CalWORKs costs will impact both grants for clients and administrative funding if the Legislature enacts the reductions. However, the Legislature has not taken any action on the proposals and this impact will be assessed once more information is available on what reductions will be considered by the House and Senate respectively.

DEPARTMENTAL PURPOSE

This budget unit tracks financial aid for recipients of mandated social services assistance programs.

FUNCTION AND RESPONSIBILITY

The budget for Assistance Programs is not an operational budget and does not have staff. Its function is to provide a means of budgeting expenditures and depositing federal and state reimbursements received for portions of the costs of public assistance programs provided by the County. Most of the programs in the budget are mandated to be provided to those who meet the eligibility criteria established by Federal and State government regulations that specify the service and the process. These public assistance programs include California Work Opportunity and Responsibility to Kids (CalWORKs), Refugee Resettlement Program, Cal Fresh (formerly Food Stamps), Adoptions Assistance Program, Foster Care Assistance, In-Home Supportive Services (IHSS) Individual Provider Program, and General Assistance (GA).

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Projecting the cost of assistance programs is difficult, given existing economic conditions, court decisions and changes in State regulations. Expenditures for General Assistance, which are supported 100% with County General Fund, are budgeted at an estimated \$3,724,073, based on current downward trends in caseload. As the economy improves, caseloads tend to be lower, but General Assistance is not predictable, which makes budgeting for this program challenging. In-Home Supportive Service, budgeted at \$8,201,139, reflects only the County share of the total cost of this Program. The projected cost assumes a continuation of the 3.6% across the board reduction to provider hours in FY2012/13. However, this provision will sunset on June 30, 2012. The May Revise proposes an across the Board reduction 7% instead, but this additional 3.4% reduction is not included in the Recommended Budget. The Recommended IHSS budget projection does not assume that the FY2011/12 trigger cut imposing a 20% decrease to provider hours will be implemented, because the implementation proposed was stopped by a court injunction in January 2012. The cost of Foster Care is projected to increase slightly reflecting the out-of-home placement increases presented to the Board in November 2011. Because these placements generally last 18 to 24 months, over-all decreases in cost may not be realized in the coming fiscal year. It is expected that more intensive case management services provided by additional Child Welfare Services staff will improve this trend by reducing new out-of-home placements and over time will reduce the cost of foster care placements.

Foster Care and Adoptions assistance programs are included in the 2011 Public Safety Realignment legislation that redirected Sales Tax revenues to Counties to fund the State's share of these programs. CalWORKs assistance was realigned differently than other programs because the State did a one-time shift of funds from Proposition 63 to fund Mental Health Programs, and in turn shifted 1991 Mental Health Realignment funds to pay for CalWORKs Assistance costs. To the extent that Mental Health 1991 Realignment funds do not cover the State's share of cost for CalWORKs, the State is continuing to fund their share from State General Fund during FY2011/12 and current assumption is that counties will continue to receive the Mental Health 1991 Realignment dollars in FY2012/13 to cover the State's share of CalWORKs assistance costs, and that the State will continue to fund costs not covered by Mental Health realignment transfers with State General Fund. It is also assumed the sales tax revenue diverted for Adoptions and Foster care will continue in FY2012/13. The challenge for all of these programs is that while 2011 Public Safety Realignment statutes include legislative intent language to provide new allocation formulas for FY2012/13 and sufficient protection to provide ongoing funding and mandate protection for State and Local Governments, the details are still not known, creating uncertainty about how much funding will actually be provided and how it will be allocated.

During FY2012/13, the cost for assistance programs may exceed budgeted appropriations and require a transfer from General Fund Contingency during the fiscal year. H&SS and the County Administrator's Office will monitor expenditures to this budget; adjustments may be required at Midyear and/or Third Quarter.

WORKLOAD INDICATORS

The Assistance Budget includes funding for payments only, and does not include costs associated with benefit issuance. Operational costs including program staffing are included in the H&SS Social Services and Administration Budgets, and relevant workload indicators are incorporated in these budgets.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for the Assistance Programs of \$60,376,994 represents an overall decrease of \$8,824,508 or 12.8% in Revenues and Appropriations when compared to FY2011/12 Adopted Budget. As a result, the County General Fund Contribution of \$9,824,604 has decreased by \$1,154,023.

The primary funding sources are Federal entitlement funds, State funds, State Realignment dedicated funds, and County General Fund. Federal funds include, Foster Care and Adoptions Assistance (Title IVE) CalWORKs or Temporary Assistance for Needy Families (TANF), and Medi-Cal (Title XIX). Assistance programs were realigned in 1991 and in 2011 for non-federal costs and State and County sharing ratios vary by assistance program:

<u>PROGRAM</u>	<u>Prior to 1991 Realignment County Share of Cost</u>	<u>1991 Realignment County Share of Cost</u>	<u>2011 Realignment County Share of Cost</u>
Foster Care	5%	60%	100%
CalWORKs Aid	11%	5%	5%
Adoptions	0%	25%	100%
In-Home Supportive Services	35%	35%	35%

While the County's share of IHSS non-federal costs remains at the same sharing ratio with the State, actual County costs increased significantly when the State required counties to be designated as the employer of record by January 1, 2003. As more counties established public authorities to meet the State mandate of employer of record, the pressure to increase provider wages intensified. For a brief period, ARRA funding lowered the County's share of cost, but this funding expired in June 2010.

The primary cost centers for this budget are Adoptions Assistance, Foster Care Assistance, CalWORKs Aid payments, Aid to Refugees, General Assistance, and In-Home Supportive Services.

Note: The cost for Foster Care Wrap Around services, to be contracted out through H&SS' Child Welfare Services Division, is budgeted in the Foster Care Assistance budget, 7903. Placement costs in this program are paid monthly through the CalWIN system based on fees set by the State of California.

SUMMARY OF POSITION CHANGES

Not applicable.

PENDING ISSUES AND POLICY CONSIDERATIONS

- Foster Care: AB 12, approved in FY2010/11, extends foster care for youth between the ages of 18 to 21 on a voluntary basis; however, State guidelines have been issued and are effective January 2012. The State anticipates that this will be cost neutral to the Counties. The number of foster youth over 18 that will remain in foster care in Solano County is not known, and there is no assurance that the County's cost for foster care placements will not increase.
- CalWORKs: As a result of the FY2011/12 State program changes, CalWORKs caseload has declined by 12%, or approximately 350 cases per month. This change has reduced the cost of aid payments to Solano County families by \$8.5 million, primarily state and federal dollars. The Governor's proposed FY2012/13 budget includes more reductions to CalWORKs aid payments, but at present, the legislature has not accepted these proposals. Therefore, the impact of the governor's proposal has not been factored in the Recommended FY 2012/13 County budget.
- IHSS: Pending litigation regarding the FY2011/12 trigger cuts and on-going lawsuits regarding State's ability to reduce its share of cost for IHSS wages are factors that may impact the County's cost for this program. The State submitted an application to the Federal government to include the IHSS program in the Community First Choice Option (CFCO) program. If this application is approved, the federal share of cost for IHSS wages may increase by 6%, having the net effect of lowering the State and County share of cost.

7900 – Fund 902-Assistance Programs
Patrick Duterte, Director of Health & Social Services
Public Assistance

Summary of Other Administered Budgets

DETAIL BY REVENUE					
CATEGORY AND	2010/11	2011/12	2012/13	FROM	PERCENT
APPROPRIATION CATEGORY	ACTUALS	ADOPTED	RECOMMENDED	ADOPTED TO	CHANGE
		BUDGET		RECOMMENDED	
REVENUES					
Licenses, Permits & Franchise	335	0	0	0	0%
Intergovernmental Rev State	30,104,687	30,262,848	26,649,614	(3,613,234)	(12%)
Intergovernmental Rev Federal	25,192,046	27,490,807	23,354,085	(4,136,722)	(15%)
Misc Revenue	1,097,152	469,220	548,691	79,471	17%
General Fund Contribution	9,617,058	10,978,627	9,824,604	(1,154,023)	(11%)
TOTAL REVENUES	66,011,278	69,201,502	60,376,994	(8,824,508)	(13%)
APPROPRIATIONS					
Other Charges	65,287,064	69,201,502	60,376,994	(8,824,508)	(13%)
TOTAL APPROPRIATIONS	65,287,064	69,201,502	60,376,994	(8,824,508)	(13%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Assistance Programs are funded primarily by Title IVE (Adoptions and Foster Care) and TANF (CalWORKs) federal funds, Title XIX (Medi-Cal) and 1991 and 2011 Realignment Funds. County General Fund Contribution of \$9,824,604 is used to pay the County share of Foster Care Assistance, CalWORKs Assistance, General Assistance, and In Home Supportive Services (IHSS) Provider Wages.

Changes to Revenue and Appropriations are presented by program. Factors contributing to the budget changes are the net result of:

7903 Foster Care Program: \$970,935 net increase of in revenues and appropriations compared to FY2011/12 Adopted Budget. However, when compared the FY2011/12 Midyear Projection, the FY2012/13 request is basically a status quo budget. As noted in the FY2011/12 Adopted Budget narrative, the Adopted budget did not include a rate increase for foster family agencies. The Adopted Budget also did not anticipate a 9% increase in the number of foster care cases during FY2011/12. The caseload increase is partially due to staffing reductions in the Child Welfare Services Program, over the past two years that limited the ability to provide more intensive services to families that prevented more children from entering the foster care placement system. In November 2011, the Board approved hiring eight additional social worker staff to increase the ability to provide intensive case management services. The goal is to reduce the growth of Foster care placements and to invest the county's resources in better outcomes for children and families by keeping as many children as possible in their own homes and communities.

7904 CalWORKs Assistance: \$8,515,401 or 19.4% decrease in revenues and appropriations. Changes to the CalWORKs eligibility rules have reduced caseloads by approximately 3% translating to a drop of 200 or more cases per month during FY2011/12, and this drop in caseload is projected to continue in FY 2012/13.

7907 General Assistance: \$762,404 or 17% decrease in appropriations. This program is funded entirely by the County General Fund. The decrease is primarily due to average grant reduction tied to the CalWORKs grant reduction in FY2011/12; (per the County's GA minute order). The FY2012/13 projection reflects a slight increase of 3 % in cases for an average of 1,128 cases per month at an average cost per case of \$275 per month after abatements from the Interim Assistance Program are factored into the projected cost.

7910 In Home Supportive Services (IHSS) Provider Wages: \$ 489,007 or 5.6% decrease in revenues and appropriations. Revenues include County General fund, contribution, 1991 Realignment funds and reimbursements from the State for the IHSS Waiver services. A \$489,007 decrease in appropriations reflects a downward trend in paid IHSS provider hours due to changes made by the State to this program. The FY2012/13 projection assumes that this trend will continue and that the total number of paid provider hours will be approximately 3.53 million. The Governor's proposed 20% across the board cut to provider hours is subject to litigation and is not included in this projection. The 3.6% reduction to hours currently in place was assumed to continue FY2012/13; however, if the May Revise proposal to decrease hours by 7%, the additional 3.4% decrease may result in savings to the County General Fund. No changes are assumed for State's current participation in the provider wage amount. The projected cost includes the County's share of payroll taxes and the CMIPS payroll system. The State pays the providers the full wage, and bills the County for its share. Therefore, only the County's share of this program is budgeted on an annual basis. The expenditure projection assumes that the IHSS Fraud Initiative and Program Integrity activities will continue in FY2012/13.

DEPARTMENTAL PURPOSE

The In-Home Supportive Services Public Authority (IHSS-PA) is a distinct legal entity that serves as the employer of record for In-Home Supportive Services (IHSS) caregivers (also known as IHSS providers) in Solano County, established in accordance with California Welfare and Institutions Code section 12301.6. The Solano County Board of Supervisors also serves as the governing Board for this legal entity.

FUNCTION AND RESPONSIBILITY

On March 5, 2002, the Solano County Board of Supervisors established a Public Authority (PA) to act as the employer of record for IHSS providers. The IHSS-PA, a governmental entity separate and distinct from Solano County, established an MOU with the County to provide staff and all administrative services for the PA.

The PA operates a Provider Registry of available care providers to match screened caregivers with individuals who need care, or IHSS recipients. The PA also provides training for IHSS providers and recipients, acts as the Employer of Record for IHSS providers in terms of collective bargaining for wages and benefits, administers the IHSS provider health plan benefits, provides support to the IHSS-PA Advisory Committee, and performs any other functions as may be necessary for the operation of the PA or related to the delivery of IHSS in Solano County.

This budget unit reflects the required County General Fund share of costs incurred by the IHSS-PA and health benefits plan costs for IHSS providers. The County General Fund share for IHSS provider wages can be found in the H&SS Assistance Programs Budget 7900.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The PA has administered the health benefits plan for an average of 600 IHSS providers despite the drop in available funds, which is due to the reduced number of paid provider hours that has occurred with the reductions in services to IHSS clients over the past two years. In July of 2009, the PA was able to provide health benefits to 670 providers with 332 on the waiting list. However, the average number of providers receiving health benefits is dropping due to two factors: 1) the provider share of insurance premiums has increased; 2) the number of paid provider hours was reduced by AB1672 in FY2010/11 and estimated hours are lower than prior years as a result of the 3.6% across the board reduction to service hours for all IHSS recipients. When paid service hours drop, the revenue generated to pay for insurance benefits declines reducing the number of providers who can be insured. In May of 2012, the PA can only provide health benefits to 546 IHSS providers, with 533 on the waiting list.

WORKLOAD INDICATORS

The dedicated Public Authority budget 1521 includes the cost of health benefits and the cost of administration as an operating transfer out to the Health and Social Services Department (H&SS) budget 7690, where the staff and operating costs for administering the Public Authority are appropriated. Relevant workload indicators are incorporated in the narrative for budget 7690.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for the IHSS-PA of \$2,665,400 represents an overall decrease of \$88,053, or 3.2%, in Revenues and Appropriations when compared to its FY2011/12 Adopted Budget. As a result, the County General Fund contribution of \$553,541 was decreased by \$9,389.

The primary funding sources for this Budget are \$1,278,472 of Federal Title XIX (Medi-Cal funding), \$833,337 of State funds, and \$553,541 as County General Fund required match. The State funding is based on statute and provides \$0.60 per paid provider hour for health benefits. The primary costs appropriated in this budget reflect the General Fund's share of the health benefits for care providers projected at \$2,118,001 and the cost of administration projected at \$540,943.

Symetra Life Insurance Company administers the health benefits program for the care providers, and is the only contract included in this budget. This agreement is rate-based and Symetra sets the rates for the insurance premiums annually. Staffing and operating costs are budgeted in budget 1521 as an operating transfer out to the H&SS budget 7690.

SUMMARY OF POSITION CHANGES

No staff positions are allocated to this Division.

PENDING ISSUES AND POLICY CONSIDERATIONS

Several proposals have been made in the Governor’s Budget and in the Assembly for reducing IHSS expenditures in FY2012/13. In the event that any of these proposals reduce the number of paid provider hours, the amount of General Fund share of funding required for IHSS care provider health benefits will also be reduced.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Intergovernmental Rev State	729,507	871,595	833,377	(38,218)	(4%)
Intergovernmental Rev Federal	1,493,755	1,318,928	1,278,482	(40,446)	(3%)
General Fund Contribution	440,350	562,930	553,541	(9,389)	(2%)
TOTAL REVENUES	2,663,612	2,753,453	2,665,400	(88,053)	(3%)
APPROPRIATIONS					
Other Charges	2,159,820	2,200,041	2,124,457	(75,584)	(3%)
Other Financing Uses	503,792	553,412	540,943	(12,469)	(2%)
TOTAL APPROPRIATIONS	2,663,611	2,753,453	2,665,400	(88,053)	(3%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2012/13 recommended budget reflects a continuation of the 3.6% across-the-board reduction in service hours. The Division anticipates a \$40,446 decrease in Federal Health Related (Title XIX) revenue, a \$38,218 decrease in State revenue, and a \$9,389 decrease in County General Fund contribution.

A \$75,584 decrease in Other Charges is net result of \$71,999 decrease in health benefits for IHSS providers due to a 3.6% across-the-board reduction in service hours.

DEPARTMENTAL PURPOSE

On March 5, 2002, the Solano County Board of Supervisors established a Public Authority (PA) to act as the employer of record for In-Home Supportive Services (IHSS) providers. Health and Social Services (H&SS) through an MOU provides the administration for the In-Home Supportive Services Public Authority (PA). The sole purpose of this budget unit is to budget for staff positions and other operating costs for administrative support.

FUNCTION AND RESPONSIBILITIES

H&SS' staff and operating expenditures incurred in its administration of the IHSS PA's responsibilities are tracked in this budget. IHSS PA responsibilities include: operating a Provider Registry to match screened caregivers with IHSS recipients who need care; providing training for IHSS providers and consumers; administering the IHSS provider health plan benefits, providing support to the IHSS PA Advisory Committee; and performing any other functions as may be necessary for the operation of the PA.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

H&SS in its role as staff support for the PA, provided services to the community in various areas. Accomplishments include:

- Maintained an average of 213 available caregivers on the Registry to match with IHSS recipients. Given the average population of 2,843 IHSS consumers, this average is below the commonly established 10% goal. The reason this variance occurred is because the Registry was closed for a period of time in FY2010/11 due to laws implemented by the State to not restrict caregivers based on felonies committed. The PA was able to re-start recruitment in February 2011 when the laws were changed and has received over 250 interest forms. Of these 250, the PA has interviewed over 100 individuals, of which, only 25 have been added to the Registry. This is due to applicants' failure to pass the interview and/or reference check phase of the recruitment process.
- Had a 51% success rate in matching available providers with IHSS consumers within 20 days, despite having less staff to provide services. The reduction in staff has resulted in an increased time to match by 5 days, and in the inability to provide enhanced services to difficult-to-serve or limited-English speaking consumers.
- Provided over 5,500 IHSS consumers and caregivers' access to training and information through the launching of a website, distribution of a newsletter, and annual outreach conference. Providing actual training has been an ongoing challenge, given the diminishing resources of both governmental and non-governmental entities. The PA was able to partner with community-based organizations, however, and presented 15 hours of training on caregiver resources.

WORKLOAD INDICATORS

During the period of January 2011 through December 2011, H&SS' staff supporting the Public Authority received and processed 300 referrals from the Older and Disabled Services program, resulting in 149 successful matches between providers and consumers. During the same time period, staff: (1) assisted in the transition of provider enrollment activities to the IHSS program by providing orientation and fingerprint processing for over 1,000 individuals, (2) received and processed health benefits paperwork for an average of 600 IHSS providers per month, and (3) maintained a waiting list of over 530 IHSS providers.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$549,043 represents decreases of \$4,369, or 1%, in both Revenues and Appropriations when compared to FY2011/12 Adopted Budget.

The primary funding source for the Division is an operating transfer-in of \$540,943 from the IHSS Public Authority budget (Fund 152, BU 1520).

SUMMARY OF POSITION CHANGES

No changes in positions allocations.

PENDING ISSUES AND POLICY CONSIDERATIONS

Several proposals have been made in the Governor's Budget and by the Assembly for reducing IHSS expenditures in FY2012/13. In the event that any of these proposals reduce the number of paid provider hours, that reduction may reduce the

amount of funding for H&SS’ staff and operating costs for administration of IHSS PA activities. However, State funding for administration of IHSS Pas statewide is now based on an allocation as opposed to a rate per paid provider hour, and reductions for administration will be less impacted by reductions to service hours.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	0	0	8,100	8,100	0%
Other Financing Sources	503,268	553,412	540,943	(12,469)	(2%)
TOTAL REVENUES	503,268	553,412	549,043	(4,369)	(1%)
APPROPRIATIONS					
Salaries and Employee Benefits	369,911	397,823	385,781	(12,042)	(3%)
Services and Supplies	77,819	81,601	96,186	14,585	18%
Other Charges	57,353	36,779	19,394	(17,385)	(47%)
Other Financing Uses	19,964	21,385	19,299	(2,086)	(10%)
Intra-Fund Transfers	(21,778)	15,824	28,383	12,559	79%
TOTAL APPROPRIATIONS	503,268	553,412	549,043	(4,369)	(1%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Reductions in the FY2012/13 Recommended Budget Appropriations have resulted from reductions in Countywide Administrative Overhead charges and the elimination of the mail service delivery of the IHSS Quarterly Newsletter. Communication with various IHSS stakeholders, including the IHSS Newsletter, will be done through email and the County’s IHSS website.

The FY2012/13 Budget also includes a projected \$8,100 in fees to be generated for processing caregiver fingerprints and permits, a new service to be offered by the Solano County IHSS Public Authority.

DEPARTMENTAL PURPOSE

The mission of Solano County Public Health is to optimize the health of the community through the provision of individual and population-based services which promote health and safety through the prevention and treatment of disease and injury.

In November 1988, California voters approved the California Tobacco Health Protection Act of 1988, also known as Prop 99. This referendum increased the State cigarette tax by 25 cents per pack and added an equivalent amount on other tobacco products. A portion of this revenue is deposited in the Health Education Account, which is administered by the California Department of Public Health (CDPH), Tobacco Control Program (TCP). This Program provides funds for 61 Local Lead Agencies statewide, which operate community-based programs to prevent and reduce tobacco use.

The Tobacco Prevention and Education Program (TPEP) is designated as Solano County's Local Lead Agency for tobacco control. TPEP is a Health Promotion and Community Wellness program is administered within the Public Health Division of Solano County Health & Social Services (H&SS).

FUNCTION AND RESPONSIBILITIES

Under Proposition 99, H&SS TPEP is designated as the Local Lead Agency for tobacco control and reducing tobacco use in Solano County. The TPEP is required to focus on:

- Countering pro-tobacco influences;
- Reducing exposure to secondhand smoke;
- Reducing the availability of tobacco;
- Promoting tobacco cessation services; and
- Building local assets to support local tobacco control interventions.

In addition, TPEP is required to conduct a community-based needs assessment every three years, implement health education interventions and behavior change programs focused on policy and community norm changes, and maintain a community coalition to advise TPEP and H&SS.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In 2011, TPEP:

- Received a five-year \$1.26 million Community Transformation Grant. The funds are provided by the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for Chronic Disease Prevention and Health Promotion for Community Transformation Initiative activities. The activities include promoting smoke-free multi-unit housing; limiting access to sugary beverages; chronic disease self-management; and safe routes to school and enhancing walkable communities. The Solano County Tobacco Education Coalition will serve as the basis for the Leadership Committee for this effort.
- Collaborated with Solano Community College to introduce a smoke-free campus environment.
- Continued to collaborate with local housing authorities to introduce smoke-free housing policies in multi-housing units.

WORKLOAD INDICATORS

In 2011, TPEP:

- Provided two trainings to the Solano County Tobacco Education Coalition and the community. The first training focused on emerging tobacco products, which replace existing, traditional tobacco products -- some products resemble cough drops, lozenges, and lollipops. The second training focused on health risks associated with second and third-hand smoke risks. More than 50 community members attended the events.
- Secured one of four local resolutions to be secured, over three years, in support of the FDA banning the use of menthol in cigarettes and other products. The resolution from the Solano County Board of Supervisors is in support of the Federal Drug Administration's (FDA) banning the use of menthol in cigarettes and other tobacco products. In an earlier ruling, the FDA banned the use of "flavors" in cigarette products, but did not include menthol.

7950 – Fund 390-Tobacco Prevention & Education Summary of Other Administered Budgets
Patrick Duterte, Director of Health & Social Services
Health/Hospital Care

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$290,720 for the Tobacco Prevention and Education Program represents an overall increase of \$66,307, or 29%, in Revenues and Appropriations when compared to the FY2011/12 Adopted Budget. There is no County General Fund contribution to this budget.

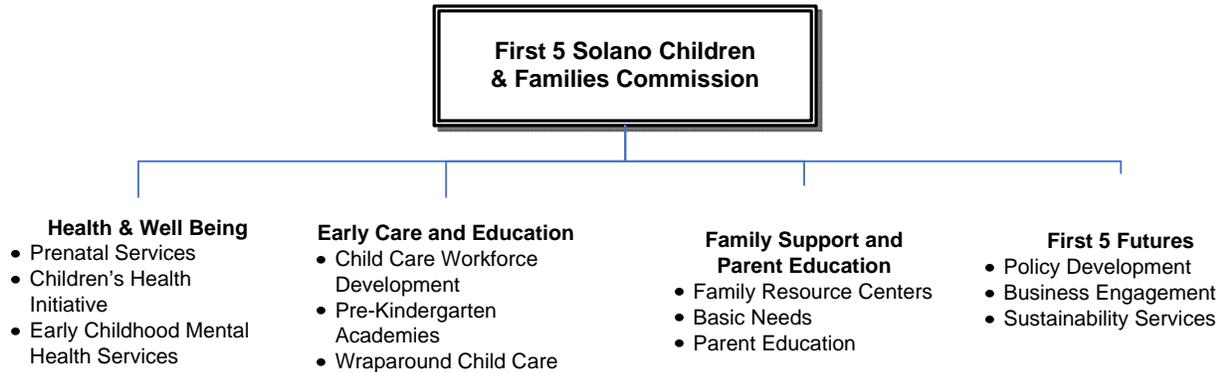
The primary funding source for TPEP is the State of California Tobacco Prevention and Education Fund Allocation.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	410	946	950	4	0%
Intergovernmental Rev State	181,625	223,467	289,770	66,303	30%
Charges For Services	8,375	0	0	0	0%
TOTAL REVENUES	190,410	224,413	290,720	66,307	30%
APPROPRIATIONS					
Salaries and Employee Benefits	142,302	12,647	10,740	(1,907)	(15%)
Services and Supplies	21,293	17,486	134,878	117,392	671%
Other Charges	37	1,950	3,479	1,529	78%
Other Financing Uses	14,844	192,330	141,623	(50,707)	(26%)
TOTAL APPROPRIATIONS	178,476	224,413	290,720	66,307	30%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The increase in revenues of \$66,307 is primarily due to appropriating funds from the three-year State Tobacco Prevention and Education Allocation unspent in the prior year.

The increase in appropriations of \$66,307 is primarily the result of a \$122,034 increase in consulting services, partially offset by personnel costs transferred to Public Health. In FY2011/12 H&SS changed the methodology for accounting for personnel; these expenditures are now being charged to BU 7826. Any net decrease in TPEP personnel cost will be absorbed by Public Health.



DEPARTMENTAL PURPOSE

First 5 Solano Children and Families Commission (First 5 Solano) exists to create and foster programs and partnerships with community entities that promote, support and improve the lives of young children, their families and their communities. Children and Families Commissions like First 5 Solano exist in all 58 counties as a result of a ballot initiative approved by California voters in 1998. Proposition 10 was designed as a dedicated funding source (funded by surtaxes on the sale and distribution of tobacco products) that declines over time. Proposition 10 revenues cannot be used to supplant existing programs and/or services.

First 5 Solano’s strategic investments of over \$4 million annually are deployed to leverage more than \$5.5 million more in local, state, federal and foundation dollars for Solano County’s youngest children, supporting community

grants that address the health, well-being, social, cognitive, academic and emotional developmental needs of expectant parents, young children and their families. First 5 Solano also funds activities that promote and support a stronger infrastructure and more effective system of services for children from birth to five years of age.

Budget Summary:	
FY2011/12 Third Quarter Projection:	7,567,462
FY2012/13 Recommended:	5,726,885
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	7.0

FUNCTION AND RESPONSIBILITIES

First 5 Solano funds programs in accordance with its Strategic Plan Priority areas of Health and Well-Being (prenatal, early childhood mental health and children’s health services), Early Care and Education (child care workforce development, child care quality improvement, pre-Kindergarten academies and child care wraparound services) and Family Support (family resource center and parent education services). In addition, First 5 Solano is implementing a five-year “First 5 Futures” initiative designed to generate funding from alternative sources to sustain vital young children’s programs. First 5 Solano directly operates several programs, such as partnering with the business community through the BEST (Business Engagement Strategy Team) Approach, providing information on parenting to new parents, participating in community events and pursuing policies that strengthen the infrastructure and safety net of services for children ages 0-5 and their families.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Successfully challenged the legality of the enactment of AB99, which would have reduced the First 5 Commission resources by over 50% and caused significant disruption in funded services in the community.
- Updated the Commission’s Strategic Plan, featuring key criteria (evidence-based services, a focus on high risk/high need, coordination, collaboration, leveraging and access).as components of the Strategic Plan Framework.
- Approved a 2012-2015 Program Investment Plan with over \$13.8 million in programmatic investments to support the Commission’s mission and vision for Solano County’s young children.
- Continued to post impressive program and initiative results, including:
 - 180 children with serious mental/developmental needs made progress in treatment, lessening the chances and/or

Christina Arrostuto, Executive Director
Health

severity of future special education and other service needs.

- 324 babies of high-risk mothers were born healthy, full-term and free of alcohol, tobacco or other drugs.
- 294 young children at risk of foster care system involvement were kept safety in their homes and communities through neighborhood-based, multi-disciplinary team home visiting and case conferencing.
- 667 young children were afforded access to health insurance coverage, with an additional 169 children supported directly through premium payments.
- A \$7,000 Business Challenge Grant was leveraged to generate \$28,000 for the “Reach Out and Read” program, supplying 19,000 books to children at their well-baby checkups.
- A successful partnership with CA State Prison Solano resulted in creation a family-friendly visiting environment for young children with incarcerated parents.

WORKLOAD INDICATORS

- During the period of July 1, 2011 – June 30, 2012, First 5 Solano managed 30 direct-service contracts for over \$5.2 million, which provided services to approximately 10,000 children, on par with prior years’ service levels.
- During the same 12-month period, First 5 Solano’s BabyFirst Solano Initiative partners provided prenatal health screenings for over 1,800 pregnant women.
- First 5 staff and grant-writing funds helped the Solano Coalition for Better Health secure an \$800,000 federal grant for oral health services.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FIRST 5 SOLANO	5,064,390	4,841,852	4,188,461	(653,391)	(13) %
TOTAL REVENUES	5,064,390	4,841,852	4,188,461	(653,391)	(13) %
APPROPRIATIONS					
FIRST 5 SOLANO	7,734,820	7,657,212	5,726,885	(1,930,327)	(25) %
TOTAL APPROPRIATIONS	7,734,820	7,657,212	5,726,885	(1,930,327)	(25) %
CHANGE IN FUND BALANCE					
FIRST 5 SOLANO	2,670,430	2,815,360	1,538,424	(1,276,936)	(45) %
CHANGE IN FUND BALANCE	2,670,430	2,815,360	1,538,424	(1,276,936)	(45) %

STAFFING					
FIRST 5 SOLANO	9	8	7	-1	-13 %
TOTAL STAFFING	9	8	7	-1	-13 %

DEPARTMENTAL BUDGET SUMMARY

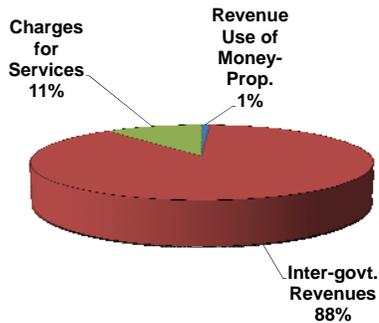
The Recommended Budget for First 5 Solano of \$5,726,885 represents a \$653,391 decrease in revenues and a \$1,930,327 decrease in appropriations. The reduction in revenue is primarily due to a \$492,900 decrease in a State Grant for School Readiness. The reduction in allocations is based on a more austere grant approach and reduced operational expenses.

The primary funding source for the Department, Proposition 10 Tobacco Tax, is declining, as tobacco sales were meant to decline with the increased recognition of the dangers of smoking. To meet this challenge, the Department is focused on a new effort called First 5 Futures, which is in the third year of a five-year plan seeking to sustain services in the community by

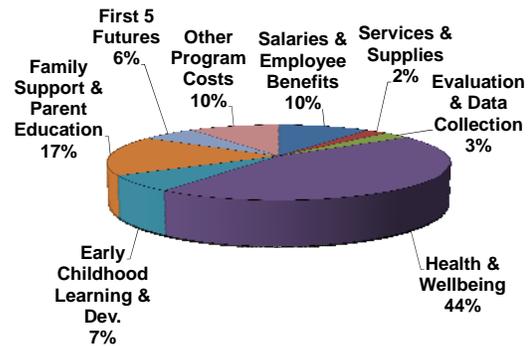
replacing half of the Department’s revenues with alternative sources of funding from other government and foundation grants and business partnerships. To date, the Commission has secured almost \$1.1 million in other revenue sources for community programs.

The primary cost centers are grant-funded initiatives and internally run programs and services. First 5 Solano will initiate the first year of a 3-year funding cycle in FY2012/13, with over 35 contracts totaling \$13.8 million over 3 years, for services to children ages 0-5 and their families.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	132,525	65,635	35,751	(29,884)	(46%)
Intergovernmental Rev State	3,771,020	3,783,595	3,652,988	(130,607)	(3%)
Intergovernmental Rev Federal	664,628	536,622	43,722	(492,900)	(92%)
Charges For Services	436,838	456,000	456,000	0	0%
Misc Revenue	59,379	0	0	0	0%
TOTAL REVENUES	5,064,390	4,841,852	4,188,461	(653,391)	(13%)
APPROPRIATIONS					
Salaries and Employee Benefits	989,166	952,195	748,185	(204,010)	(21%)
Services and Supplies	239,447	155,866	136,748	(19,118)	(12%)
Other Charges	6,464,465	6,506,794	4,813,286	(1,693,508)	(26%)
Other Financing Uses	41,679	42,357	28,666	(13,691)	(32%)
Intra-Fund Transfers	63	0	0	0	0%
TOTAL APPROPRIATIONS	7,734,820	7,657,212	5,726,885	(1,930,327)	(25%)
CHANGE IN FUND BALANCE	2,670,430	2,815,360	1,538,424	(1,276,936)	(45%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

In FY2011/12, reserves were appropriated to cover the \$9,000,000 potential exposure of AB99. The First 5 Solano Commission, in partnership with several other County Commissions throughout the state, successfully challenged the legality of AB99, which resulted in the Courts invalidating the legislation. There was also a decrease of \$492,900 in State Revenue from First 5 California, as it ended its matching fund support for the School Readiness. Funds remaining from FY2011/12 will be returned to fund balance and allocated as part of the next 5 year strategic planning cycle.

Christina Arrostuto, Executive Director
Health

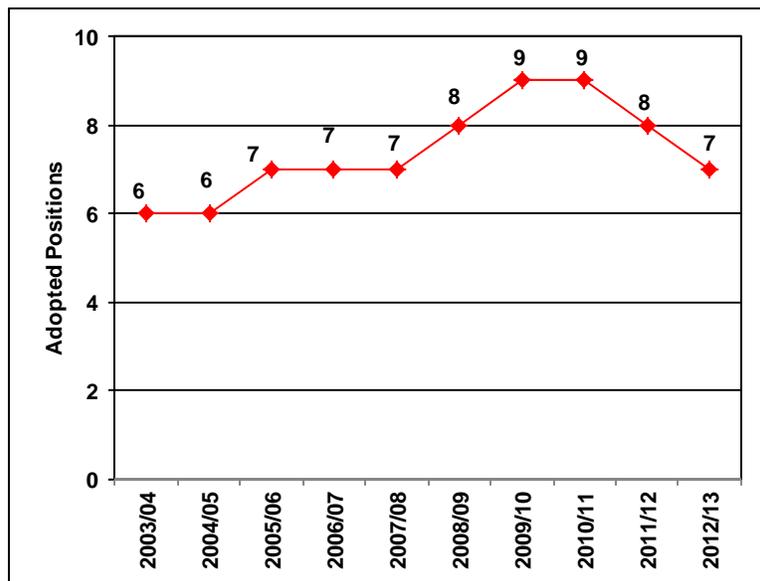
SUMMARY OF POSITION CHANGES

First 5's Proposition 10 Tobacco Tax has and will continue to decline over time as its intended purpose of reducing smoking is achieved. For FY2012/13 and beyond, the Commission adjusted its spending plan to accommodate a stable albeit lower level of spending. The following position changes are being recommended in the FY2012/13 Budget to ensure that First 5's highest priority operational needs are met while aligning with available funding in the FY2012-2015 funding cycle,

Delete 1.0 FTE Administrative Secretary

Reclassify 1.0 FTE Accounting Clerk II to a 1.0 FTE Office Assistant III

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

- Of its \$5.7 million Recommended Budget, First 5 Solano currently holds contracts with Solano County Health and Social Services (H&SS) amounting to about \$1.2 million annually. Thus, significant changes at the state level to health and social services programs could directly impact First 5 programs. There are also significant potential negative impacts for First 5 Solano's direct-service contracts with many city, school district and community partners serving approximately 10,000 children annually.
- Solano County has three advisory boards for children's issues: The Children's Alliance, The Child Abuse Prevention Council (CAPC), and the Local Child Care Planning Council. These councils' memberships consist of experts in the field of early childhood, education, child abuse prevention, incarceration, and health services. They provide recommendations to the Board of Supervisors on children's issues. On March 27, 2012, the Board of Supervisors merged the CAPC with the Children's Alliance, and transferred the responsibility for oversight and contract monitoring from H&SS to CAO/First 5 Division, effective July 1, 2012. Under this framework, CAO/First 5 Staff will work with Children's Network, which provides staff to the councils. A new set of By-laws reflecting the merger of the Children's Alliance and CAPC will be drafted. It will define appropriate membership categories designed to fulfill the mission of these groups and maximize their effectiveness, while ensuring that legal mandates are addressed. The new By-laws will be brought forward to the Board of Supervisors in the first few months of FY2012/13.

The FY2012/13 Recommended Budget for Children's Network's administrative support of these councils remains on par with FY2011/12 levels. It is anticipated that once the By-laws have been revised, membership established, and a new model for service delivery has been adopted, the merger of the Children's Alliance and CAPC should result in a reduction of the County General Fund support. A separate Budget Unit 1570 is being established to track First 5's administration and program costs related to the transferred responsibility of overseeing these councils.



Veterans Services

- Claim Activities
- Dependents Tuition Fee Waiver
- Community Outreach and Education
- Advocacy for Veterans in Most Matters

DEPARTMENTAL PURPOSE

The Solano County Veterans Services Office (CVSO) was established in 1944 by the Solano County Board of Supervisors to assist the men and women who served in the Armed Forces, their dependents and survivors in obtaining benefits from Federal, State and local agencies administering programs for veterans.

Budget Summary:	
FY2011/12 Third Quarter Projection:	575,018
FY2012/13 Recommended:	459,314
County General Fund Contribution:	314,314
Percent County General Fund Supported:	68.4%
Total Employees (FTEs):	4

FUNCTION AND RESPONSIBILITIES

The CVSO assists veterans in applying for Monetary Benefit Programs, Survivors' Benefits, Medical Benefits, Educational Programs, Veterans Administration (VA) Life Insurance Programs, State Veterans Homes, Veterans Property Tax Exemptions, Burial Benefits and VA National Cemeteries.

The Office has Veterans Benefits Counselors who are fully accredited by the U. S. Department of Veterans Affairs (DVA), and therefore, able to offer comprehensive benefits counseling, claims preparation and submission, claims monitoring and follow-up, and development and submission of appeals.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Increased the services provided to active-duty service members as part of the Transition Assistance Program (TAP) at Travis Air Force Base (TAFB). TAP allows the active-duty member to begin the VA claims process prior to separation in order to receive a faster decision on their claims.
- Implemented a new procedure utilizing work study students paid by the VA for the processing of Dependents' Tuition Fee Waivers to compensate for the loss of clerical support while ensuring the timeliness of processing the requests.

WORKLOAD INDICATORS

From January 1, 2011 through December 31, 2012:

- CVSO assisted in filing 3,548 claims that resulted in the award of 1,856 benefits to veterans, their dependents or survivors. These awards resulted in an increase of over \$570,000 in monthly benefits paid, which is more than \$6.5 million on an annualized basis. Also, as a result of these claims, over \$3.9 million in retroactive benefits were paid and lump-sum payments of \$416,000 were made.
- CVSO provided 1,156 Disabled Veterans' Dependents Fee Waivers, which grants a waiver of tuition and fees to the eligible dependents of disabled veterans, for savings of \$5.2 million to the veterans.
- CVSO's TAP assisted 175 separating service members from TAFB in applying for benefits.

5800 – Fund 001-Veterans Services
Ted Puntillo, Director of Veterans Services
Veterans Services

Functional Area Summary

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
VETERANS SERVICES	138,225	145,000	145,000	0	0 %
TOTAL REVENUES	138,225	145,000	145,000	0	0 %
APPROPRIATIONS					
VETERANS SERVICES	576,574	571,408	459,314	(112,094)	(20) %
TOTAL APPROPRIATIONS	576,574	571,408	459,314	(112,094)	(20) %
NET COUNTY COST					
VETERANS SERVICES	438,349	426,408	314,314	(112,094)	(26) %
NET COUNTY COST	438,349	426,408	314,314	(112,094)	(26) %
STAFFING					
VETERANS SERVICES	5	4	4	0	0 %
TOTAL STAFFING	5	4	4	0	0 %

DEPARTMENTAL BUDGET SUMMARY

The Proposed Budget for FY2012/13 of \$459,314 represents no change in Revenues of \$145,000, and a decrease of \$112,094, or 20%, in Appropriations when compared to the FY2011/12 Adopted Budget. As a result, Net County Cost is decreased by \$112,094, or 26%.

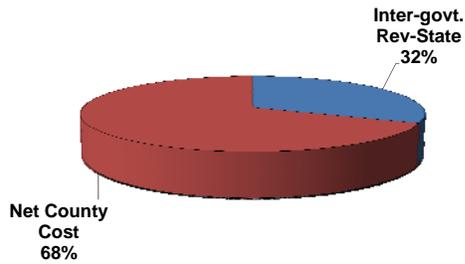
The decrease in Appropriations is primarily due to reductions in retirement costs and accrued leave payoff. The previous director retired in July 2011 after 26 years of service to the County. In addition an Office Assistant II and Veterans Benefits Counselor also retired in FY2011/12. The payoff for these retiring employees was included in the FY2011/12 budget. There are no anticipated retirements for FY2012/13.

The CVSO is primarily funded by the General Fund; however, it should be noted the CVSO brings in millions of dollars that benefit Solano County's economy. Projected expenditures are largely attributable to lower costs of employee benefits following labor cost changes. Revenues received come from the State through a Subvention program that provides \$2.6 million statewide to help offset costs to counties for providing services to veterans. This funding is distributed based on individual counties' workload data. Solano County has consistently ranked in the top 5 or 6 counties for workload, and consequently, for Subvention revenue received. Funding for FY2012/13 is expected to remain at the same level as budgeted for the prior two years.

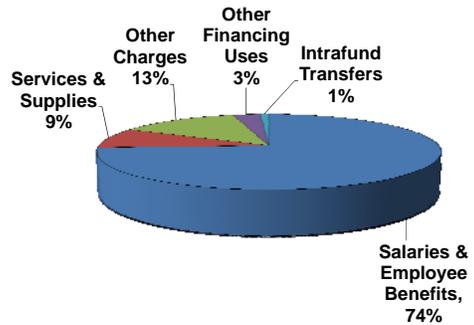
DEPARTMENT COMMENTS

As part of the countywide effort to address the General Fund's operational funding deficit, the Department is reducing its labor costs by filling vacancies with new employees at lower salary levels, with corresponding savings in costs of employee benefits too. Accrued Leave Payoff budgeted in FY2011/12 for the retirement of the prior Department Director and negotiated employee labor concessions factor in the reduced Salary and Benefit costs as well as the overall 20% decrease in appropriations recommended for FY2012/13 when compared to the FY2011/12 Adopted Budget.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Intergovernmental Rev State	138,225	145,000	145,000	0	0%
TOTAL REVENUES	138,225	145,000	145,000	0	0%
APPROPRIATIONS					
Salaries and Employee Benefits	442,978	452,622	340,313	(112,309)	(25%)
Services and Supplies	36,150	48,096	39,581	(8,515)	(18%)
Other Charges	76,976	50,879	61,170	10,291	20%
Other Financing Uses	19,231	16,311	13,958	(2,353)	(14%)
Intra-Fund Transfers	1,238	3,500	4,292	792	23%
TOTAL APPROPRIATIONS	576,574	571,408	459,314	(112,094)	(20%)
NET COUNTY COST	438,349	426,408	314,314	(112,094)	(26%)

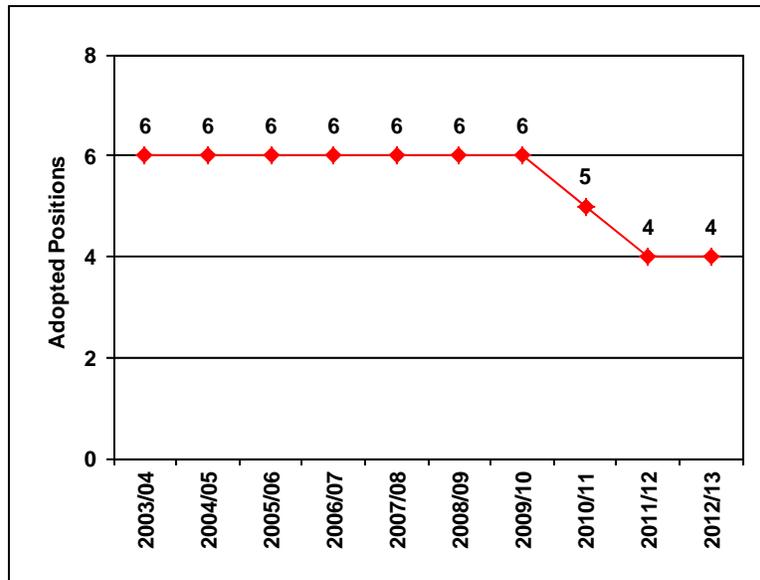
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

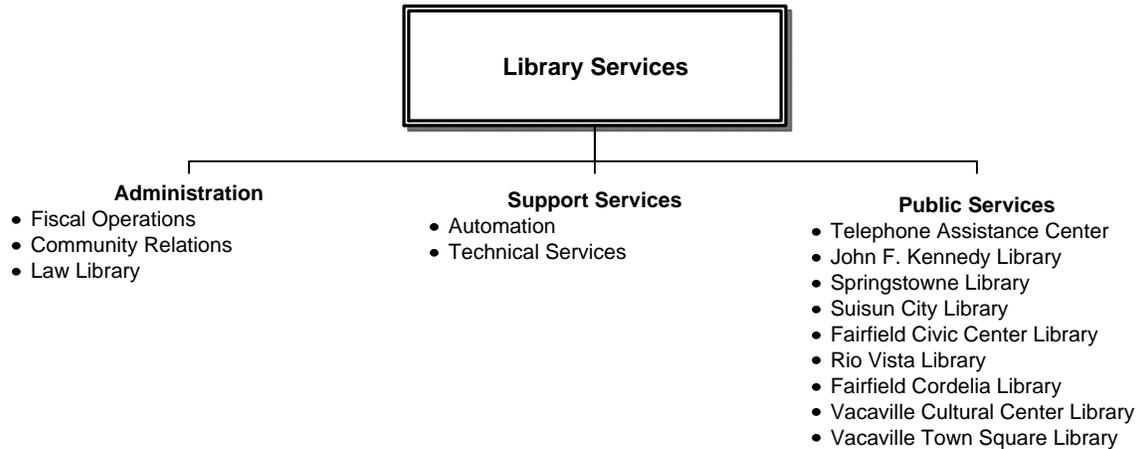
There are no changes in the position allocation.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

None.



DEPARTMENTAL PURPOSE

The Solano County Library was established by the Board of Supervisors on April 6, 1914 under the County Free Library Law that was passed by the State legislature in 1909. Today, county libraries come under Education Code Title 1, Division 1, Part 11, Chapter 6, Articles 1-3, sections 19100-19180, which states, in part, that the Board of Supervisors may establish and maintain a county free library. There is no specific mandate related to the establishment of a County Free Library nor is a specific level of service required.

Budget Summary:	
FY2011/12 Third Quarter Projection:	18,222,580
FY2012/13 Recommended:	16,950,569
County General Fund Contribution:	231,980
Percent County General Fund Supported:	1.4%
Total Employees (FTEs):	111.5

FUNCTION AND RESPONSIBILITIES

The Solano County Library provides a full complement of hours, services and programs at eight branches in the cities of Fairfield, Rio Vista, Suisun City, Vacaville and Vallejo. In addition, the Library offers a virtual branch with online services available 24-hours a day, seven-days a week. The Department also operates the County Law Library. The Library provides free use of books, magazines, newspapers, compact discs, DVDs, CD-ROMs, electronic books, government documents, and online databases and resources; staff to assist library customers looking for information and to answer their questions; staff who develop and present reading programs for children, conduct class visits and instructional tours, and offer special informational programs for all age groups; literacy tutoring for adults and families with limited reading skills and for English-as-a-Second Language (ESL) learners; a pediatric literacy program, Reach Out and Read; access to an online catalog, information and research assistance as well as tutoring services for students and lifelong learners; access to computers for personal computing needs as well as technology training in computer centers located in most of the Library's branches; and partnerships with other government agencies or community groups that directly benefit customers including Children's Network of Solano County, Solano Childcare Planning Council, Foster Youth Education Project, Solano Community Foundation, City of Fairfield Quality Neighborhood Program, Nonprofit Partnership Program, City of Vacaville, and Vacaville Senior Roundtable.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Upgraded the Library's integrated library system (ILS) from a legacy system to a current and function-rich system. The new system allows the branch libraries and the Solano Napa and Partners (SNAP) consortium to take advantage of existing and emerging technologies. Significant improvements have been made to the ILS functionality, including circulation, cataloging, acquisitions, serials management, and user interfaces to the public access catalog. Access for the public to the catalog now includes a "classic" interface, which is an updated version of the former catalog and a "visual" interface, which provides an

Bonnie Katz, Director of Library Services
Library Services

eye-catching representation of library materials, Really Simple Syndication (RSS) news feeds, and many patron customization features.

- Continued to address the Department's operational funding deficit through further streamlining methods and staff reductions to maintain hours and other services promised during the Measure B sales tax campaign in 1998.
- Partnered with the United Way and Internal Revenue Service on the "Earn It! Keep It! Save It!" program.
- Implemented the Department's next multi-year Strategic Plan with input from the community and staff.

WORKLOAD INDICATORS

During the period of July 1, 2010 – June 30, 2011:

- The Library circulated 3,961,868 materials.
- 2,041,610 people visited the library branches.
- Volunteers donated 38,962 hours of time.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LIBRARY ADMINISTRATION	15,285,270	14,858,729	15,218,924	360,195	2 %
PUBLIC SERVICES	478,796	418,229	383,140	(35,089)	(8) %
SUPPORT SERVICES	<u>562,327</u>	<u>626,697</u>	<u>488,773</u>	<u>(137,924)</u>	<u>(22) %</u>
TOTAL REVENUES	16,326,393	15,903,655	16,090,837	187,182	1 %
APPROPRIATIONS					
LIBRARY ADMINISTRATION	3,244,371	2,908,262	2,803,632	(104,630)	(4) %
PUBLIC SERVICES	10,195,038	11,282,386	9,718,524	(1,563,862)	(14) %
SUPPORT SERVICES	<u>4,429,672</u>	<u>4,746,138</u>	<u>4,428,413</u>	<u>(317,725)</u>	<u>(7) %</u>
TOTAL APPROPRIATIONS	17,869,081	18,936,786	16,950,569	(1,986,217)	(10) %
CHANGE IN FUND BALANCE					
LIBRARY ADMINISTRATION	(12,040,899)	(11,950,467)	(12,415,292)	(464,825)	4 %
PUBLIC SERVICES	9,716,242	10,864,157	9,335,384	(1,528,773)	(14) %
SUPPORT SERVICES	<u>3,867,345</u>	<u>4,119,441</u>	<u>3,939,640</u>	<u>(179,801)</u>	<u>(4) %</u>
CHANGE IN FUND BALANCE	1,542,688	3,033,131	859,732	(2,173,399)	(72) %

STAFFING					
ADMINISTRATION	14	14	14	0	0 %
PUBLIC SERVICES	95	83.5	79.5	(4)	(2) %
SUPPORT SERVICES	<u>23</u>	<u>19</u>	<u>18</u>	<u>(1)</u>	<u>(5) %</u>
TOTAL STAFFING	132	116.5	111.5	(5)	(5) %

DEPARTMENTAL BUDGET SUMMARY

The FY2012/13 Recommended Budget for Library Services totals \$16,950,569. When compared to the FY2011/12 Adopted Budget, Revenues decreased by \$312,818, or 2%, and Appropriations decreased by \$1,986,217 or 10%. The Recommended Budget is balanced with \$1,359,732 from Available Fund Balance to finance the difference between appropriations and revenues.

The primary funding sources for the Department are property taxes and a 1/8 of a penny sales tax dedicated to library services, which are directly tied to the economy. With the current financial crisis, revenues continue to decrease. To meet this challenge,

the Department will continue to minimize costs by reducing staff and streamlining services and programs while striving to maintain its level of services.

The Department is projecting a slight increase in property and sales tax revenues of \$69,664. Also, there are projected decreases of \$139,066 in revenue for services provided to the Vacaville Libraries and Law Library, and \$43,933 in interest revenue. As was included in the Library’s FY2011/12 Adopted Budget, Other Financing Sources include \$750,000 from public facilities fees for library materials and equipment and \$500,000 from Library Debt Reserves for the debt service payment for the renovation project of the Fairfield Civic Center Library.

Factors contributing to significant changes in appropriations include a decrease of \$765,194 in labor costs, primarily due to lower benefits costs following labor cost changes. Other factors include decreases of \$529,634 in Services and Supplies due to reductions in telephone services, household expenses, security and database services, data processing charges and property insurance. Contracted services in the amount of \$287,489 include \$129,900 for custodial services for seven non-County library buildings, \$114,589 for security services for three libraries, and \$43,000 to recoup materials and fines owed to the Library. A reduction of \$215,402 in Other Charges results from a reduction in Countywide Administrative Overhead (A-87) costs and facility maintenance repair costs.

Fixed Assets reflect a decrease of \$475,000, the result of a decrease of \$525,000 for the one-time costs included in FY2011/12 for the remodel of the John F. Kennedy Library in Vallejo and offset by an increase of \$125,000 to replace two SNAP ILS servers, seven file sharing servers at the library branches that are beyond their useful life and no longer maintained by vendor, and \$25,000 for a self-charge machine.

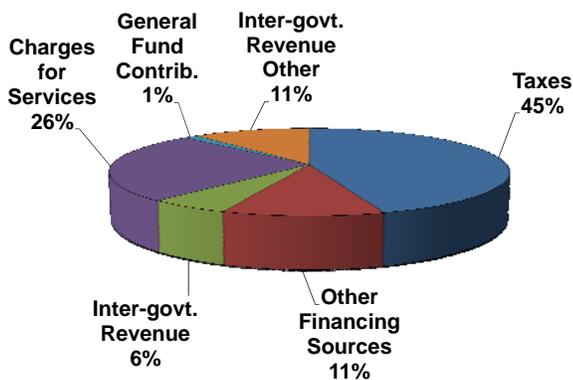
The Recommended Budget also includes Contingencies of \$3,227,014. The appropriation for Contingencies reflects the estimated funding available based on Third Quarter projections. The Contingencies for the Library can be found in the Contingency section of the budget document (see BU 9304).

DEPARTMENT COMMENTS

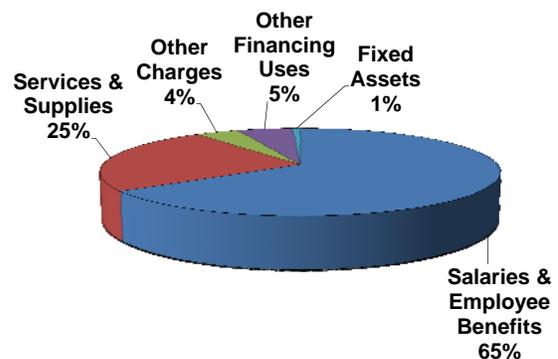
As part of the Library’s effort to deal with its operational funding deficit, the Department continues to fill only “Mission Critical” positions. The Department will accordingly re-structure its organization, functions and program service delivery models. As vacancies occur, the Department will analyze each vacancy and the need to fill the position. In addition, the Department will continue to look at ways to further streamline services using automation and different service deliveries.

The Library, with the City of Vallejo’s consent, continues to move forward with the John F. Kennedy Library remodel/renovation project to consolidate all services from the current two floors onto one floor. The project is projected to be completed by Fall 2012.

SOURCE OF FUNDS



USE OF FUNDS



Bonnie Katz, Director of Library Services
Library Services

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	8,404,411	7,783,189	7,852,853	69,664	1%
Revenue From Use of Money/Prop	75,097	76,415	32,682	(43,733)	(57%)
Intergovernmental Rev State	523,966	70,488	68,046	(2,442)	(3%)
Intergovernmental Rev Federal	11,048	0	0	0	0%
Intergovernmental Rev Other	1,032,129	1,070,901	932,977	(137,924)	(13%)
Charges For Services	4,776,065	4,696,181	4,521,826	(174,355)	(4%)
Misc Revenue	11,515	0	0	0	0%
Other Financing Sources	1,260,437	1,964,787	1,950,473	(14,314)	(1%)
General Fund Contribution	231,725	241,694	231,980	(9,714)	(4%)
From Reserve	0	0	0	0	0%
TOTAL REVENUES	16,326,393	15,903,655	15,590,837 *	(312,818)	(2%)
APPROPRIATIONS					
Salaries and Employee Benefits	11,586,296	11,771,475	11,083,697	(687,778)	(6%)
Services and Supplies	3,861,788	4,683,100	4,153,466	(529,634)	(11%)
Other Charges	1,437,615	909,937	694,535	(215,402)	(24%)
F/A Bldgs and Imprmts	11,115	250,000	0	(250,000)	(100%)
F/A Equipment	9,706	350,000	125,000	(225,000)	(64%)
Other Financing Uses	962,562	972,274	893,871	(78,403)	(8%)
TOTAL APPROPRIATIONS	17,869,082	18,936,786	16,950,569	(1,986,217)	(10%)
CHANGE IN FUND BALANCE	1,542,689	3,033,131	1,359,732	(1,673,399)	(55%)
*Does not include transfer of \$500,000 from Debt Reserves					

SUMMARY OF SIGNIFICANT ADJUSTMENTS

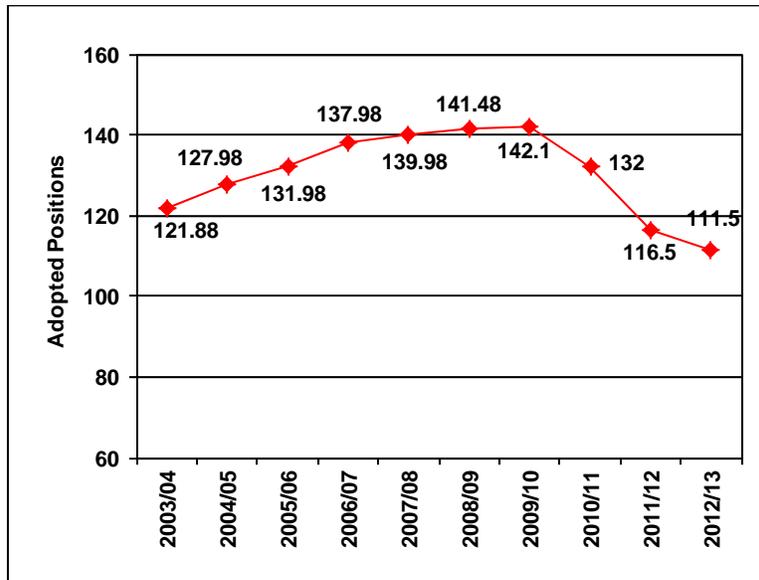
Over the last three fiscal years, there has been a reduction of 30.6 FTE or 22% in staff positions. However, with the continuing expectation that property and sales tax revenues will, at the very minimum, continue to remain flat, the Department will continue to review staffing levels and ways to streamline services. The Department anticipates having a balanced budget for the next two fiscal years, FY2012/13 and FY2013/14.

SUMMARY OF POSITION CHANGES

Reductions in the Library's position allocations from the FY2011/12 Adopted Budget are provided below.

- In July 2011, either due to a job location transfer or departmental promotion, the following vacant funded positions were deleted:
 - 1.0 FTE Library Assistant – Fairfield Cordelia Library – promotion
 - 1.0 FTE Library Assistant – Technical Services – promotion
- In October 2011, due to a job location transfer, the following vacant funded position was deleted:
 - 1.0 FTE Librarian – Vacaville Cultural Center Library
- In May 2012 as part of the Third Quarter Projection Report, the following vacant funded positions were deleted:
 - 1.0 FTE Librarian – Fairfield Cordelia Library
 - 0.5 FTE Librarian – Fairfield Suisun Library
 - 0.5 FTE Library Assistant – Vallejo Springstowne Library

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The State eliminated all funding to libraries in FY2011/12 and the Governor's proposed FY2012/13 continues this precedent of providing no funding to libraries. The Library's 1/8 of a penny local sales tax will sunset in October 2014. However, a measure to extend the tax through September 30, 2030 is included on the ballot for the June 2012 election. If not renewed, the Department's revenues would be reduced by over \$3 million which will require budget reduction actions that include possible branch closures and a reduction of library hours in the remaining open library branches.

6300 – Fund 004-Library
Bonnie Katz, Director of Library Services
Library Services

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
2280 LIBRARY - FRIENDS & FOUNDATION	97,410	137,100	122,100	(15,000)	(11) %
6150 LIBRARY ZONE 1	925,417	896,046	891,395	(4,651)	(1) %
6166 LIBRARY ZONE 6	14,558	14,065	14,029	(36)	(0) %
6167 LIBRARY ZONE 7	325,973	312,192	308,261	(3,931)	(1) %
6180 LIBRARY ZONE 2	30,624	29,411	29,462	51	0 %
APPROPRIATIONS					
2280 LIBRARY - FRIENDS & FOUNDATION	103,874	137,100	122,100	(15,000)	(11) %
6150 LIBRARY ZONE 1	921,024	896,046	891,395	(4,651)	(1) %
6166 LIBRARY ZONE 6	14,558	14,065	14,029	(36)	(0) %
6167 LIBRARY ZONE 7	325,214	312,192	308,261	(3,931)	(1) %
6180 LIBRARY ZONE 2	30,624	29,411	29,462	51	0 %
NET CHANGE					
2280 LIBRARY - FRIENDS & FOUNDATION	(6,464)	0	0	0	0 %
6150 LIBRARY ZONE 1	4,393	0	0	0	0 %
6166 LIBRARY ZONE 6	0	0	0	0	0 %
6167 LIBRARY ZONE 7	759	0	0	0	0 %

A summary of the budgets administered by the Library is provided on the following pages.

FUNCTION AND RESPONSIBILITY

This budget provides revenue to offset expenses for the Solano County Library – Fairfield Civic Center Library’s services.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	716,611	702,392	699,227	(3,165)	(0%)
Revenue From Use of Money/Prop	2,586	1,453	400	(1,053)	(72%)
Intergovernmental Rev State	15,224	15,098	14,665	(433)	(3%)
Intergovernmental Rev Other	190,996	177,103	177,103	0	0%
TOTAL REVENUES	925,417	896,046	891,395	(4,651)	(1%)
APPROPRIATIONS					
Services and Supplies	12,898	12,961	17,821	4,860	37%
Other Charges	4,467	10,436	10,575	139	1%
Other Financing Uses	903,659	872,649	862,999	(9,650)	(1%)
TOTAL APPROPRIATIONS	921,024	896,046	891,395	(4,651)	(1%)
CHANGE IN FUND BALANCE	(4,393)	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget totals \$891,395, representing decreases of \$4,651, or 1%, in both, Revenues and Appropriations when compared to the FY2011/12 Adopted Budget. The reductions are primarily due to the continued decrease in property tax revenues. If there is available Fund Balance at year end, it will be applied as an Operating Transfer Out to the Library.

FUNCTION AND RESPONSIBILITY

This budget provides revenue to offset expenses for the Rio Vista Library's services.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	29,071	27,948	28,059	111	0%
Revenue From Use of Money/Prop	101	65	15	(50)	(77%)
Intergovernmental Rev State	352	349	339	(10)	(3%)
Intergovernmental Rev Other	1,100	1,049	1,049	0	0%
TOTAL REVENUES	30,624	29,411	29,462	51	0%
APPROPRIATIONS					
Services and Supplies	531	451	589	138	31%
Other Charges	596	528	380	(148)	(28%)
Other Financing Uses	29,497	28,432	28,493	61	0%
TOTAL APPROPRIATIONS	30,624	29,411	29,462	51	0%
CHANGE IN FUND BALANCE	0	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2012/13 Recommended Budget totals \$29,462, with no significant change in both, Revenues and Appropriations when compared to the FY2011/12 Adopted Budget. If there is any available Fund Balance at year end, it will be applied as an Operating Transfer Out to the Library.

FUNCTION AND RESPONSIBILITY

This budget provides revenue to offset expenses for the Vallejo Library's services.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	14,333	13,861	13,864	3	0%
Revenue From Use of Money/Prop	66	46	11	(35)	(76%)
Intergovernmental Rev State	159	158	154	(4)	(3%)
TOTAL REVENUES	14,558	14,065	14,029	(36)	(0%)
APPROPRIATIONS					
Services and Supplies	263	325	280	(45)	(14%)
Other Charges	379	445	221	(224)	(50%)
Other Financing Uses	13,916	13,295	13,528	233	2%
TOTAL APPROPRIATIONS	14,558	14,065	14,029	(36)	(0%)
CHANGE IN FUND BALANCE	0	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2012/13 Recommended Budget totals \$14,029, with no significant changes in both, Revenues and Appropriations when compared with the FY2011/12 Adopted Budget. If there is any available Fund Balance at year end, it will be applied as an Operating Transfer Out to the Library.

FUNCTION AND RESPONSIBILITY

This budget provides revenue to offset expenses for the Vallejo Library's services.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Taxes	314,908	303,666	300,280	(3,386)	(1%)
Revenue From Use of Money/Prop	872	537	100	(437)	(81%)
Intergovernmental Rev State	3,992	3,960	3,852	(108)	(3%)
Intergovernmental Rev Other	6,200	4,029	4,029	0	0%
TOTAL REVENUES	325,973	312,192	308,261	(3,931)	(1%)
APPROPRIATIONS					
Services and Supplies	5,695	6,504	6,163	(341)	(5%)
Other Charges	6,155	5,277	6,645	1,368	26%
Other Financing Uses	313,364	300,411	295,453	(4,958)	(2%)
TOTAL APPROPRIATIONS	325,214	312,192	308,261	(3,931)	(1%)
CHANGE IN FUND BALANCE	(759)	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2012/13 Recommended Budget totals \$308,261, with decreases of \$3,931, or 1%, in both, Revenues and Appropriations, when compared to the FY2011/12 Adopted Budget. The decrease is primarily due to the continued decrease in property tax revenues. If there is any available Fund Balance at year-end, it will be applied as an Operating Transfer Out to the Library.

FUNCTION AND RESPONSIBILITY

This budget provides revenue that is donated to the Library from the four different Friends of the Library Groups and the Foundation. The money is used to enhance programs for all age groups, particularly children, as well as to support literacy services. Programs include the Reach Out and Read component of the Literacy Program, Solano County Kids Read Program, Adult Literacy, and National Library Week and Volunteer appreciation celebrations.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	823	850	688	(162)	(19%)
Misc Revenue	96,587	136,250	121,412	(14,838)	(11%)
TOTAL REVENUES	97,410	137,100	122,100	(15,000)	(11%)
APPROPRIATIONS					
Services and Supplies	103,874	137,100	122,100	(15,000)	(11%)
TOTAL APPROPRIATIONS	103,874	137,100	122,100	(15,000)	(11%)
CHANGE IN FUND BALANCE	6,464	0	0	0	0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2012/13 Recommended Budget totals \$122,100, with decreases of \$15,000, or 11%, in both, Revenues and Appropriations when compared to the FY2011/12 Adopted Budget. This budget receives all revenue from donations and contributions, which are anticipated to decrease in FY2012/13.

The Recommended Budget also includes \$92,797 in Contingencies (budget unit 9228), which can be found in the Contingencies section of the budget document.



UC Coop Extension

- Master Gardener Program
- 4-H Youth Development Program
- Nutrition, Family and Consumer Science
- Agriculture Research & Extension
 - Livestock, Orchard, Vegetable Crops, Small Grains, Delta Crops
- Natural Resource Management

DEPARTMENTAL PURPOSE

The University of California Cooperative Extension (UCCE) Department in Solano County was established in 1915 by a cooperative agreement between the Department of Agriculture (USDA), the University of California and the County of Solano. The Department is the primary access for local residents to the resources of the University of California. UCCE's mission is to develop and share research-based knowledge to assist people in solving problems related to agriculture production, natural resources management, youth development, nutrition, and family and consumer sciences.

Budget Summary:	
FY2011/12 Third Quarter Projection:	246,626
FY2012/13 Recommended:	225,551
County General Fund Contribution:	224,051
Percent County General Fund Supported:	99.3%
Total Employees (FTEs):	2

FUNCTION AND RESPONSIBILITIES

UCCE's key functions and responsibilities are to 1) assess community and industry needs, 2) develop a research agenda to address those needs, and 3) extend the research-based information through a variety of educational delivery methods. Additionally, the Department manages two volunteer-based direct service units—the 4-H Clubs Program and the Master Gardener Program.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Significant Accomplishments:

- Solano County is now served by two additional UCCE Advisors. A Delta Natural Resources Advisor, housed in Solano County, is providing a research and education program focused on invasive species in the Delta waterways. A Delta Crop Resources Advisor, housed in San Joaquin County, is developing a research and extension program focused on Delta cropping systems.
- Master Gardener (MG) volunteers, under the guidance of the Master Gardener Coordinator and in collaboration with the County's Director of Juvenile Hall and the County Grounds Supervisor, have created a positive healthy outlet for youth offenders in the Probation Department's New Foundations program. MG volunteers are teaching and mentoring program participants on the basics of fruit and vegetable gardening. Work rotations are arranged so that the New Foundations participants' work in the garden fulfills community service while learning horticultural practices.
- A new 4-H Science, Engineering and Technology (SET) program has trained 39 teen teachers who have reached 1,800 youths in Solano County to inspire the next generation with scientific applications and career opportunities. The SET program is helping youth become more engaged in science and pursue careers in science and engineering to help our country remain competitive.
- The Livestock and Natural Resources Farm Advisor conducted a survey of livestock producers in an eighteen-county region to determine the potential use of beef cattle slaughter and processing services by Superior Farms in Dixon. The survey

Functional Area Summary

**6200 – Fund 001-Cooperative Extension
Morgan Doran, Director/Youth Development Advisor
Agricultural Education**

results were used to justify the construction of a new beef cattle slaughter facility expected to open for business in the Fall of 2012.

Significant Challenges:

- All UCCE programs continue to be impacted by County and UC budget reductions that reduce capacity to deliver programs. These impacts result from direct reductions of resources used to organize, communicate and transport program material and people to clientele and other reductions that force staff to assume more administrative and clerical functions, resulting in reduced time for programmatic functions.

WORKLOAD INDICATORS

- Annually, Master Gardener volunteers deliver an average of 3,000 hours of educational programming to residents of Solano County. Contacts recorded between July 2011 and April 2012 was 3,029. Twenty-seven volunteers are currently being trained as new Master Gardeners. Seventy-four certified Master Gardeners, seven with over 1,000 hours dedicated to the program during their tenure, provide direct service educational information through venues including farmers markets, hotline inquiries, public lectures and education events.
- Solano County's 4-H Youth Development program has 206 certified adult volunteers who will have contributed at least 3,450 hours in FY2011/12 delivering subject-specific educational experiences and mentoring to approximately 4,295 youth ages 5 to 19 years. These figures do not capture the additional audience of parents, siblings and other interested individuals who are exposed to 4-H educational offerings.
- The Solano County Livestock and Natural Resources Farm Advisor had a key role in organizing a Regional Farm and Ranch Succession Planning Workshop held in February 2012 and reached over 100 participants primarily from Solano and Yolo counties.
- The Orchard Crops program held four outreach/educational meetings for orchard crop growers and pest control advisors who work with the growers. The meetings were attended by nearly 300 people and extended research-based information to improve the sustainability and profitability of orchard crop systems. The topics included integrated pest management, disease control, irrigation management, pruning practices, weed control and orchard floor management.
- The Delta Natural Resources program held six workshops throughout Northern California to inform approximately 100 water agency managers and staff of the invasive zebra and quagga mussels, their impacts to the water industry and users in California and to help participants understand, assess, and address mussel infestation risks (see <http://ucanr.org/sites/WAEMAP/>).

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
UC COOPERATIVE EXTENSION	5,500	3,000	1,500	(1,500)	(50) %
TOTAL REVENUES	5,500	3,000	1,500	(1,500)	(50) %
APPROPRIATIONS					
UC COOPERATIVE EXTENSION	320,164	306,333	225,551	(80,782)	(26) %
TOTAL APPROPRIATIONS	320,164	306,333	225,551	(80,782)	(26) %
NET COUNTY COST					
UC COOPERATIVE EXTENSION	314,664	303,333	224,051	(79,282)	(26) %
NET COUNTY COST	314,664	303,333	224,051	(79,282)	(26) %
STAFFING					
UC COOPERATIVE EXTENSION	2,725	2,725	2	(0,725)	(27) %
TOTAL STAFFING	2,725	2,725	2	(0,725)	(27) %

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of \$225,551 reflects an overall decrease of \$1,500, or 50%, in Revenues and \$80,782, or 26.4% in Appropriations when compared to the FY2011/12 Adopted Budget. As a result, the Net County Cost decreased by \$79,282, or 26.1%.

Early in FY2011/12 the Department's Office Coordinator transferred to another department. In light of the pending restructuring of UC Cooperative Extension, the Department deleted the Office Coordinator position and increased a part-time 0.725 FTE Cooperative Extension Assistant employee to full-time to carry out some of the former Office Coordinator's duties. This personnel change is a transitional adjustment until UCCE is restructured. The Department continues to seek and receive grants and other sources of funding to enhance programs in the county.

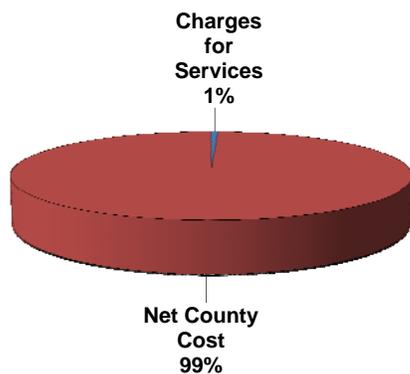
The primary funding source for the UCCE local office is County General Fund. However, included in the Requested Budget is a \$1,500 revenue contract for the Livestock & Natural Resources Program to provide service to Napa County. This contribution to the UC Cooperative Extension budget was reduced by 50% in order to provide direct reimbursement of travel and program expenses to the Livestock & Natural Resources Advisor.

The Department's costs to the County are primarily salaries and benefits for staff to develop and share research-based knowledge with the community and providing County space for UC Cooperative Extension farm advisors when they provide office hours. These costs also support the coordination of program volunteers who deliver information resources to the public. The UC funds approximately 65% of the Department's total costs, paying the salaries of 7 Farm Advisors (4 are housed in counties other than Solano) that serve Solano County clientele and UC operational overhead costs. In FY2011/12, UC contributions to the Department totaled \$559,915.

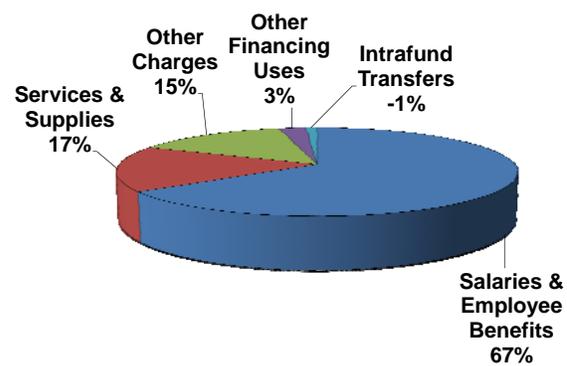
DEPARTMENT COMMENTS

The Department's reliance on the County General Fund to deliver quality UC-researched programs has created an annual challenge for all of its programs and personnel, paid and volunteer. The fiscal constraints imposed on UCCE by county and State governments has forced UCCE to consolidate county offices into a regional service delivery model. Consolidation of three UCCE county offices (Solano, Yolo and Sacramento) is expected to result in savings to Solano County, estimated at 15-20% below the Department's FY2011/12 Adopted Budget. The consolidated UCCE county offices should be operational in the fall of 2012.

SOURCE OF FUNDS



USE OF FUNDS



Functional Area Summary

**6200 – Fund 001-Cooperative Extension
Morgan Doran, Director/Youth Development Advisor
Agricultural Education**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Charges For Services	5,500	3,000	1,500	(1,500)	(50%)
TOTAL REVENUES	5,500	3,000	1,500	(1,500)	(50%)
APPROPRIATIONS					
Salaries and Employee Benefits	215,955	223,382	150,245	(73,137)	(33%)
Services and Supplies	28,049	31,184	38,562	7,378	24%
Other Charges	66,738	44,668	33,340	(11,328)	(25%)
Other Financing Uses	9,504	9,599	5,904	(3,695)	(38%)
Intra-Fund Transfers	(83)	(2,500)	(2,500)	0	0%
TOTAL APPROPRIATIONS	320,164	306,333	225,551	(80,782)	(26%)
NET COUNTY COST	314,664	303,333	224,051	(79,282)	(26%)

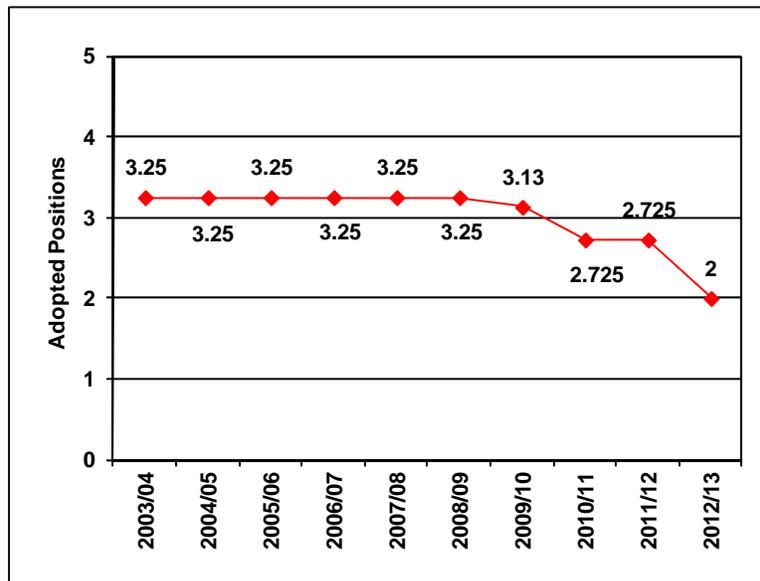
SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Department will realize savings in labor costs, primarily through personnel adjustments implemented in October 2011.

SUMMARY OF POSITION CHANGES

Changes during FY2011/12 that will carry forward in the FY2012/13 Budget and included the deletion of 1.0 FTE Office Coordinator position and the increase of an existing 0.725 FTE Cooperative Extension Coordinator position to 1.0 FTE. When the UCCE restructuring is completed, it is anticipated that the two County-paid UCCE employees will become UCCE employees.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Consolidating the Solano, Yolo and Sacramento County UCCE offices into one administrative unit is anticipated in FY2012/13 which will create administrative efficiencies in program delivery and reduce overall space and operating costs. UCCE will continue to offer the same suite of programs to Solano County residents including agricultural advisor, 4-H and Master Gardener programs and will strive to re-establish the nutrition education program. The 4-H, Master Gardener and nutrition programs will have staff located in a Solano County satellite office, while all other programs will operate from a central office located in Yolo

6200 – Fund 001-Cooperative Extension
Morgan Doran, Director/Youth Development Advisor
Agricultural Education

Functional Area Summary

County. This restructuring is expected to improve the delivery of existing programs and expand other programs to Solano County. The UCCE is dedicated to develop a new structure that will be more efficient, adaptive to County needs and provide a more stable program delivery model.

DISTRICT PURPOSE

The East Vallejo Fire Protection District (EVFPD) was established for the purpose of disbursing special assessment revenues collected within the District's jurisdiction to the City of Vallejo through a contract for fire protection services to its citizens.

Budget Summary:

FY2011/12 Third Quarter Projection:	386,750
FY2012/13 Recommended:	368,289
County General Fund Contribution:	0
Percent County General Fund Supported:	0.0%
Total Employees (FTEs):	0.0

FUNCTION AND RESPONSIBILITIES

The EVFPD's jurisdiction is Southeast Vallejo, an unincorporated area of the county, surrounded by the City of Vallejo. This budget unit receives property taxes from this area for the payment of fire protection services. The Board of Supervisors serve as the District's Board of Directors and the District is administered through the County Administrator's Office.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

None.

WORKLOAD INDICATORS

None.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for the EVFPD of \$368,289 represents decreases of \$21,981, or 5.6%, in Revenues and \$19,807, or 5%, in Appropriations when compared to its FY2011/12 Adopted Budget.

The decrease in revenues is the result of a reduction in tax revenue projected for FY2012/13. Contracted Services with the City of Vallejo Fire Department is budgeted at \$356,439 and is based on anticipated property tax revenues less \$8,350 in administrative support costs. If there is any available Fund Balance at the FY2011/12 year-end, the Department requests the Auditor-Controller increase the Department's appropriations for Contracted Services by the amount of the available ending Fund Balance.

DEPARTMENT COMMENTS

None.

SUMMARY BY SOURCE	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
134 - EAST VJO FIRE DISTRICT					
Taxes	379,372	366,300	364,705	(1,595)	(0%)
Revenue From Use of Money/Prop	751	180	180	0	0%
Intergovernmental Rev State	4,305	4,270	3,404	(866)	(20%)
From Reserve	0	19,520	0	(19,520)	(100%)
TOTAL FINANCING AVAILABLE	384,428	390,270	368,289	(21,981)	(6%)
Services and Supplies	380,399	382,746	364,439	(18,307)	(5%)
Other Charges	6,202	5,350	3,850	(1,500)	(28%)
TOTAL FINANCING REQUIREMENTS	386,601	388,096	368,289	(19,807)	(5%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

The EVFPD has no employees. It contracts out for fire protection services.

PENDING ISSUES AND POLICY CONSIDERATIONS

The County has an agreement with the City of Vallejo to provide fire protection services to the East Vallejo Fire Protection District. The City is now out of bankruptcy, but continues to have financial difficulties. At this time the County doesn't anticipate significant changes in the current service level provided by the City to the District; however, property tax revenues have not yet stabilized and remain at risk of further declines during the economic recovery.

DISTRICT PURPOSE

The Consolidated County Service Area (CCSA) provides street lighting in the unincorporated areas of Solano County.

Budget Summary:	
FY2011/12 Third Quarter Projection:	115,751
FY2012/13 Recommended:	162,751
County General Fund Contribution:	0
Percent County General Fund Supported:	0.0%
Total Employees (FTEs):	0

FUNCTION AND RESPONSIBILITIES

The Consolidated County Service Area (CSA) provides street lighting in the unincorporated areas of Solano County. This budget funds maintenance of 552 existing streetlights, including the cost of electricity, as well as the installation of new street lights when needed. This budget is entirely funded through property taxes.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Part of the street lighting projects planned for FY2011/12 were postponed until FY2012/13 due to a reduced number of lighting locations being accepted by PG&E as appropriate project locations. No new projects are planned for FY2012/13.

WORKLOAD INDICATORS

- Operated and maintained 552 street lights.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for the Consolidated County Service Area represents a decrease of \$107,636, or 56%, in Revenues and a decrease of \$50,000, or 23%, in Appropriations compared to the FY2011/12 Adopted Budget. The difference between expenditures and revenues of \$77,810 will be funded from Reserves.

SUMMARY BY SOURCE	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
046 - COUNTY CONSOLIDATED SVC AREA					
Taxes	81,878	84,450	79,000	(5,450)	(6%)
Revenue From Use of Money/Prop	4,822	4,300	4,500	200	5%
Intergovernmental Rev State	921	800	800	0	0%
Charges For Services	0	0	641	641	0%
From Reserve	0	103,027	0	(103,027)	(100%)
TOTAL FINANCING AVAILABLE	87,620	192,577	84,941	(107,636)	(56%)
Services and Supplies	46,784	195,600	145,600	(50,000)	(26%)
Other Charges	26,523	17,151	17,151	0	0%
TOTAL FINANCING REQUIREMENTS	73,307	212,751	162,751	(50,000)	(24%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

\$100,000 in lighting work from FY2011/12 has been rebudgeted in FY2012/13.

SUMMARY OF POSITION CHANGES

The Consolidated County Service Area has no employees. Administration of the budget is performed by Public Works Engineering employees, while the installation and maintenance of the street lights is done by PG&E or private contractors.

Birgitta E. Corsello, County Administrator
Other Assistance

DEPARTMENTAL PURPOSE

The Workforce Investment Board (WIB) of Solano County, Inc. is a private, nonprofit, 501(c) (3) organization serving as the administrator/operator of primarily federally-funded workforce development grants and programs. The WIB of Solano County Board of Directors is appointed by the County Board of Supervisors and acts as the federally mandated, business-led “Workforce Investment Board” to oversee U.S. Department of Labor (DOL) Workforce Investment Act (WIA) grants and programs.

Budget Summary:	
FY2011/12 Third Quarter Projection:	5,360,067
FY2012/13 Recommended:	4,811,783
County General Fund Contribution:	0
Percent County General Fund Supported:	0.0%
Total Employees (FTEs):	0.0

FUNCTION AND RESPONSIBILITIES

The WIB of Solano County links employers with employees to improve the quality, competitiveness and productivity of the local workforce. The WIB Board serves employers and jobseekers.

Services are provided through: (a) the Solano Employment Connection (SEC), the County’s One-Stop Career Center System (a 22-member collaborative of education, training and employment entities, which the WIB of Solano County oversees); and (b) a number of DOL block grants serving adult, dislocated workers and youth jobseekers. A menu of services is offered to jobseekers and to businesses.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The WIB faces the following major challenges for the upcoming year.

- A range of minor to major reductions in federal funding, based on Congressional actions to balance the federal budget and reign in domestic spending, could severely reduce the WIB’s ability to maintain the full range of services in two One-Stop Career Center operations (in Vallejo and Fairfield) and serve as many adult jobseekers, dislocated workers and youth with intensive services, as well as employers.
- Demand for services are outstripping available resources, even at current funding levels. The numbers of unemployed job seekers seeking One-Stop and WIB intensive services continue to rise, given current economic times. Even as a slight upturn in hiring is occurring, more job seekers who had stopped looking for jobs are re-engaging in their proactive job search and seeking assistance in the One-Stop Centers.
- The WIB is assigned the task of “up-skilling and re-skilling the workforce, in anticipation of the economic rebound.” This is proving especially hard to carry out, when jobseekers do undertake training in a new career field and do their best to look for work, only to find few job opportunities to follow.
- Employers continue to express deep-seated concern over the qualifications and preparedness of job seekers to fill increasingly more demanding jobs. The current “labor surplus” market is masking an underlying problem; a longer-term more comprehensive effort is needed to provide workers with a solid educational foundation, specific job-related (or “hard”) skills, and much-needed work readiness (or “soft”) skills.
- The WIB and One-Stop Center operations continue to adapt and be relevant in the lives of jobseekers and employment needs of employers. New services have been added; more employers are using these services, and shifts in WIB “product lines” (as a business-like organization) are taking place. Larger changes may be called for as Congress attempts to retool the nation’s public workforce system, while holding funding steady or at reduced levels.

WORKLOAD INDICATORS

- The work of the WIB is guided by three major measurement systems, as follows.
- The federal WIA system has a nine-part set of “Common Measures” for the basic Adult, Dislocated Worker and Youth programs. The WIB seeks to either “exceed” (at 100% plus of plan) or “meet” (at between 80% and 99% of plan) these annual standards. For the FY2010/11 period, the WIB met or exceeded all nine of these Measures.

- Each special grant has its own performance outcomes that includes overall enrollment numbers, planned outcomes, and expected expenditure plans. Again, the WIB seeks to meet or exceed each of these standards for each grant. The WIB is meeting these basic obligations for the variety of special projects serving ex-offenders, veterans, and dislocated workers. However, job placement rates are gradually lowering, as the full impact of the tough economy and job market are being realized.
- The WIB has an internal, multi-factorial consideration process to assess staff’s overall performance taking the above-cited statistical outcomes in mind, plus certain subjective considerations. The WIB Board of Directors has rightfully recognized staff’s high attainment against these multi-factorial considerations.

DEPARTMENTAL BUDGET SUMMARY

The Department’s Requested Budget of \$4,811,783 represents an overall increase of \$31,676, or 0.7%, in Revenues and an increase of \$12,310, or 0.3%, in Appropriations when compared to the FY2011/12 Adopted Budget. There is no General Fund support to this budget, as WIB’s activities are fully grant-funded,

DEPARTMENT COMMENTS

Overall, the FY2012/13 Recommended Budget for the Workforce Investment Board (WIB) is based on the best estimates of federal grant funding that is anticipated to be awarded for the fiscal year. In addition to the projection of available new federal funding, the Budget includes the projection of unspent funds remaining at June 30, 2012, and available for expenditure in FY2012/13. It is almost certain that future recalculations will need to be made for both revenue and expenditure line-items.

The WIB does not receive any County General Fund support. The WIB submits a plan and budget to the State of California on behalf of the County. The State then allocates Federal money to the WIB through the County. The WIB may also receive funding through the regional collaborative, North Bay Employment Connection, and through awarded service contracts.

The number of WIA clients served has changed over time due to fluctuations in awarded funding: FY2008/09 = 536; FY2009/10 = 1,380; FY2010/11 = 1,317; a projected FY2011/12 total of 890, and a forecasted total for FY2012/13 of 710. All program service levels and activities are based on the grant funding amounts awarded to the WIB. Services are adjusted to satisfy the program goals, and to efficiently utilize the available funding, for each grant.

The number of job seekers served in the Solano Employment Connection One–Stop Career Centers has averaged about 10,000 per year with 75,000 visits made to the centers.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	1,806	0	0	0	0%
Intergovernmental Rev Federal	6,093,072	4,780,107	4,811,783	31,676	1%
Intergovernmental Rev Other	192,984	0	0	0	0%
Misc Revenue	11,926	0	0	0	0%
TOTAL REVENUES	6,299,787	4,780,107	4,811,783	31,676	1%
APPROPRIATIONS					
Salaries and Employee Benefits	3,628,273	2,760,560	2,914,338	153,778	6%
Services and Supplies	874,819	940,839	741,234	(199,605)	(21%)
Other Charges	1,819,258	1,098,074	1,156,211	58,137	5%
TOTAL APPROPRIATIONS	6,322,350	4,799,473	4,811,783	12,310	0%
NET CHANGE	22,562	19,366	0	(19,366)	(100%)

Birgitta E. Corsello, County Administrator
Other Assistance

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Revenue – significant factors contributing to changes from FY2011/12:

- WIA Formula Grants (Adult, Youth, Dislocated Worker, Rapid Response, and Administration funds): the grants amounts for FY2012/13, allotted by formula, may remain unchanged. These are the traditional base WIA grant allotments for local WIBs and have been estimated at the FY2011/12 level. The slight increase in revenue amount is a result of the estimate of unspent funds that will be available at June 2012 to spend in FY2012/13. Grant allotments and funds remaining unspent at June 2012 are likely to change, and as needed, they will be amended in future financial reports.
- Veterans: A grant for \$465,000 was awarded to the Solano WIB for the period July 2011 – December 2012. Funds projected to remain unspent as of June 2012 in the amount of \$135,823 are included in the budget to be spent for program operations through December 2012.
- State Compensation Insurance Fund (SCIF): SCIF is expected to award grant funding to Solano WIB to serve workers laid off during companies' current downsizing. The WIB will provide needed job services to the laid-off workers, such as skill assessments, case management, job development services, retraining, and assistance with job search. The goal is to transition job seekers into available and emerging occupations. The amount of funding included in the FY2012/13 budget is \$369,459 of the total requested grant amount of \$558,459.
- NUMMI Plant Closure funding serves workers dislocated by the NUMMI plant closure who reside in Solano County. This project is operated in collaboration with other Bay Area WIBs whose communities have been impacted by the plant closure. The amount remaining to be spent is projected at \$42,000, out of a total grant award of \$486,615.
- Three grants end by the end of the current fiscal year. Thus, no funding was included in the FY2012/13 Recommended Budget for the National On-the-Job-Training program, the CA Department of Corrections and Rehabilitation Program and the O'Reilly program.

Appropriations – significant changes from FY2011/12:

- Salaries and Employee Benefits: The Recommended Budget includes funding for 40.0 FTE. This compares to the initial 37 in FY2011/12, and the actual average of 43 FTEs during FY2011/12. Because the revenue amounts included in this budget are estimates, the actual final number of FTEs may vary, and commitments to any additions in personnel will be undertaken only as grant amounts become available. The overall decrease in labor costs is \$153,778, or 5.6%, from the FY2011/12 Adopted Budget, primarily due to reductions in the cost of benefits.
- Services and Supplies: The requested amounts vary from the prior budget based on calculations considering the current number of FTEs, the prior actual cost experience, cost-cutting efforts, and the anticipated operational changes resulting from the anticipated programmatic responsibilities. Until firmer funding information is available, the WIB is not planning additional cost-cutting measures such as reconfiguring space, etc. These variable costs fluctuate with changes in the number of FTEs. The overall decrease in the Services and Supplies category is \$199,605, -21.2% from the FY2011/12 Adopted Budget.
- Other Charges: Overall direct client expenditures are decreased to correspond to the estimated decreases in grant funding, corresponding projected decreases in number of clients to be served, and changes in grant program design. The overall increase in the Other Charges category is \$58,137, or 5.3%, over the FY2011/12 Adopted Budget.

SUMMARY OF POSITION CHANGES

No position changes are planned at this time. Should there be a reduction in federal funding for the agency, some downsizing will be needed. The size of such a reduction can only be established and accounted for once the size of any budget reduction is known.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are two major federal deliberations which may affect the future status of, and activities of the WIB agency, as discussed below. Within these two are growing signs of Congressional support for the WIA program's funding and legislative reauthorization.

- The Congress and President continue debating efforts to balance the annual federal budget and reduce the federal debt levels. The “Debt Limit” debates also have an impact. However, there is growing bipartisan support for the “public workforce system” and a block grant effort to local communities, with a business-led board. Proposals for complete elimination of the federal WIA program funding are not being suggested as were in FY2010/11, and proposals for “steady state” or perhaps up to a 10-12% reduction are being discussed. This lays open a lot of uncertainty and a wide range of possible options for the future; and
- Congressional authorizing committees are taking up WIA Reauthorization legislation, which would provide a continued longer-term revenue stream for the program. This effort has been undertaken a number of times across the last 6 years, only to be stalled. However, the current best projections are that WIA Reauthorization will not be passed by Congress, but the growing support for the WIA program will foster positive Congressional actions in the near future years.

Furthermore, a number of new trends/initiatives are coming forth at the State level. These pose a greater current or potential impact on the WIB’s operation. These include the following.

- Congress has removed the bulk of the Governor’s discretionary WIA funds, which the WIB routinely was able to access with successful competitive grant applications. This has long-term implications for the WIB. Without this funding source, such dedicated programs for veterans, ex-offenders, and certain targeted industries will likely have to cease.
- State legislative actions and/or staff-led initiatives are gradually impeding upon local decision-making (as envisioned/afforded in the WIA legislation itself) and moving the public workforce system toward a more “one size fits all” model for administration and service delivery. Some of these initiatives present unfunded mandates upon local governments and WIBs.
- The challenge of day-to-day operation of the One-Stop Centers is compounded by continued reductions in State funding for virtually every local agency that serves as a One-Stop Center partner. This includes annual reductions in staffing provided by the State Employment Development Department (EDD). Either, more of the responsibility falls upon the WIB to support One-Stop Center services, or major reductions in the range and/or availability of services may have to be implemented in the near future.

Mike Paluszak, General Manager
Solano County Fair

DEPARTMENTAL PURPOSE

Solano County Fair Association (SCFA) is a 501(c)3 nonprofit organization established in 1946 to conduct the annual Solano County Fair and to oversee the day-to-day operations of the County-owned fairgrounds property. The SCFA strives to provide a year-round regional destination point by presenting first-class, multi-use entertainment and recreation facilities that support the County Fair and provide an economic and quality of life asset to the greater Solano County community.

Budget Summary:	
CY2012:	3,312,158
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	25.5

FUNCTION AND RESPONSIBILITIES

SCFA operates under a contract with the County of Solano as a self-supporting Enterprise Fund. The vast majority of its revenues are generated by the operations of the fairgrounds. The County uses license fees generated by the California horse racing industry to offset the cost of providing staff services to the SCFA. Other non-operating revenues include interest income, and contributions from the State Division of Fairs and Exhibitions which ended in 2011.

In June 2009, the County Board of Supervisors in cooperation with the City of Vallejo initiated the visioning effort known as Solano360. The County, the City of Vallejo and the SCFA have been working together to devise a plan to redevelop the fairgrounds property and create a Fair of the Future. For more details on this ongoing effort, refer to Budget Unit 1815, Fairgrounds Development Project, in the Capital Projects section.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Economic conditions over the past several years have greatly affected all aspects of leisure, recreation and advertising industries. In spite of significant challenges stemming from a downturn in the economy and a loss of State funding, SCFA added \$156,904 to the total reserves in Calendar Year (CY) 2011.

The 2011 Fair continued to build upon programs including the County & Cities Expo and the Cultural Pavilion, with emphasis on local participation. Comments solicited as part of the “People’s Choice” ballot for the County & Cities Expo’s exhibits indicate that guests noticed, appreciated, liked and enjoyed the changes and value the fair as an important part of life in Solano County.

The 9th Annual Youth Ag Day saw a continual increase in attendance by Solano County third-graders. A collaborative effort of the Solano County Fair and agricultural-related businesses, organizations, farmers, ranchers and other individuals, this fun and educational event is free to all third-grade classes in Solano County and features a wide variety of rotational learning stations and displays. Activities are designed to give children the opportunity to learn about food and fiber production from new perspectives, with a particular emphasis on the agricultural wealth of Solano County.

The Solano County Fairgrounds hosted 194 event days, not counting the year-round operation of the Joe Mortara Golf Course, the Solano Race Place (satellite wagering facility), the Horizon Pre-School, or Six Flags Parking. These events provided a wide range of entertainment and recreational opportunities to residents of Solano County and attracted many visitors to the area.

WORKLOAD INDICATORS

- 194 revenue-generating event days in 2011, including both SCFA-produced and year-round events (does not include revenue-generating move-in/move-out days), down from 207 in 2010
- 40,573 people attended the 2011 Solano County Fair, up from 35,120 in 2010
- Approximately 2,782 participated in the 2011 Youth Ag Day, up from 2,300 in 2010
- 41,309 attendees at the Solano Race Place in 2011, down from 44,507 in 2010
- 18,431 rounds of golf at the Joe Mortara Golf Course in 2011, down from 19,979 in 2010

DEPARTMENTAL BUDGET SUMMARY

The SCFA budget is based on a calendar year. The Board of Supervisors approved the SCFA 2012 budget on December 13, 2011.

The SCFA CY2012 Budget of \$3,312,158 represents an overall decrease of \$328,750, or 10%, in Revenues and \$90,862, or 3% in Appropriations when compared to the CY2011 Adopted Budget. After accounting for capital expenses of \$94,000, the SCFA is projecting a net loss of \$404,808 for CY2012. The County Fair has a Reserve that will be used to cover operating losses while it continues to address the budget shortfall.

DEPARTMENT COMMENTS

The dates of 2012 Solano County Fair will be August 1 to August 5. The SCFA intends to make the first weekend in August a “permanent” place on the calendar, following a successful 2011 Fair in which paid attendance increased by 27%. The first weekend of August is a week when most families are back from vacation has no major holidays, and is the last weekend before school begins for most school districts.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2010/11 ACTUALS	2011/12 ADOPTED BUDGET	2012/13 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Revenue From Use of Money/Prop	1,139,723	1,316,900	1,478,750	161,850	12%
Intergovernmental Rev State	161,000	107,500	0	(107,500)	(100%)
Charges For Services	1,738,322	1,518,000	1,115,700	(402,300)	(27%)
Misc Revenue	266,154	293,700	312,900	19,200	7%
TOTAL REVENUES	3,305,199	3,236,100	2,907,350	(328,750)	(10%)
APPROPRIATIONS					
Salaries and Employee Benefits	1,613,197	1,594,170	1,521,768	(72,402)	(5%)
Services and Supplies	1,622,443	1,634,850	1,666,390	31,540	2%
Other Charges	67,974	0	30,000	30,000	0%
F/A Bldgs and Imprmts	150,358	0	70,000	70,000	0%
F/A Equipment	37,101	174,000	24,000	(150,000)	(86%)
TOTAL APPROPRIATIONS	3,491,073	3,403,020	3,312,158	(90,862)	(3%)
NET GAIN(LOSS)	(185,874)	(166,920)	(404,808)	(237,888)	143%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- \$127,500 in State Allocations has been eliminated in 2012.
- Horse racing replacement revenue funding has been eliminated in 2012. The Solano County Fair received \$414,088 in revenue replacement in 2011.
- The Solano County Fair will be investing in advertising and promotions with respect to fundraising, year-round sponsorship development, and year-round facility rental, satellite wagering, electronic sign and golf course operations.
- The SCFA will continue its successful efforts to reinvent, rebrand, and reposition the Fair in the local and regional market.
- The Solano County Fair will continue to build the Fair as a place to celebrate Solano County. With the Cities & County Expo, local cities setup booths that promote their city. The Fair will also continue to celebrate Solano County’s rich culture diversities with the Cultural Pavilion and promote local entertainment, food and groups.

SUMMARY OF POSITION CHANGES

There are no changes in positions from 2011. Day-to-day operations at the Fairgrounds are accomplished with 11 full-time and 29 part-time employees. This is augmented by 30 intermittent part-time employees for events and approximately 130 seasonal employees for the Fair.

**Mike Paluszak, General Manager
Solano County Fair**

PENDING ISSUES AND POLICY CONSIDERATIONS

The Solano County Fair Association faces major challenges in CY2012. Increasing revenue in a continuing slow economic time, particularly with respect to discretionary spending, continues to be a significant challenge. Maintaining the current level of activities while creatively attracting new events, activities and revenue, represents an even greater challenge as the SCFA goes forward with limited staff and resources. Particularly in light of the loss of State funding and replacement revenue for live horse racing in 2012, SCFA is even more mindful than ever of the need to discover new revenue streams and increase revenues from existing sources.

The SCFA CY2012 budget anticipates year-end Reserves of \$777,153, which is \$140,443 or 22% more than budgeted at year-end CY2011. The increases in Reserves resulted from unanticipated State revenue in CY2011 used to invest in revenue enhancing efforts in 2012, and prior year revenue from Six Flags that was unanticipated when the CY2012 budget was approved. The SCFA understands that ongoing operational costs cannot rely on the use of Reserves and will continue to strive to expand its year-round revenue streams.

Maintaining and improving existing aging facilities with limited resources continues to challenge most fairgrounds in the United States, including the Solano County Fairgrounds. SCFA must continue to maximize its limited resources for needed deferred maintenance and capital improvements, while aggressively and creatively seeking and seizing new revenue opportunities.

Solano360, the redevelopment plan of the fairgrounds property and the "Fair of the Future," was put on hold in March 2012 to allow time to fully explore the ramifications of the end of the redevelopment agencies. The Solano County Fair has been an active partner in the development of the redevelopment strategies, and enthusiastically supports the project. In the short term, the Solano County Fair is challenged with developing new revenue streams that will not conflict with this long-term strategy.

Glossary of Budget Terms and Acronyms

Glossary

AAB – Assessment Appeals Board.

AB – Assembly Bill.

AB 109 Public Safety Realignment – Effective July 1, 2011, this new California law realigns sentenced low level offenders, adult parolees, and juvenile offenders to local county jails instead of State prisons. Each County is required to form a local Community Corrections Partnership (CCP) to implement this law.

AB 233 – Known as the Lockyer-Isenberg Trial Court Funding Act of 1997, this omnibus bill transferred the responsibility for local trial courts from the counties to the State, established maintenance of effort payments by the counties to the State based on 1995/96 expenditures, and established two task forces to advise the Legislature regarding future responsibility for trial court employees and facilities.

ABAG – Association of Bay Area Governments.

ACCOUNT – A classification of expenditure or revenue. Example: "Office Expense" is an account in "Services and Supplies."

ACCOUNTS PAYABLE – A short-term liability reflecting amounts owed private persons or organizations for goods or services received.

ACCOUNTS RECEIVABLE – An asset account reflecting amounts due from private persons or organizations for goods and services provided (excluding amounts due from other funds or other governments).

ACCRUAL BASIS – The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

ACCRUED EXPENSES – Expenses incurred but not paid.

ACCRUED REVENUE – Revenues earned but not received.

ACO – Accumulated Capital Outlay.

ACTIVITY – A specific line of work performed to accomplish a function for which a governmental unit is responsible. Example: "Protective Inspection" is an activity performed in the "Public Protection" function.

AD VALOREM TAX – A tax based on value (i.e., a property tax).

ADA – Americans with Disabilities Act.

ADMINISTRATIVE OVERHEAD – Refers to costs allocated to County departments under the Countywide Cost Allocation Plan to cover central administrative and overhead expenditures.

ADOPTED BUDGET – Approved legal spending plan for a fiscal year. By statute, the Board of Supervisors must approve an Adopted Budget by October 2nd each year.

AGENCY FUND – A fund used to account for assets held by a government as an agent for individuals, private organizations or other governments, and/or other funds.

AOC – Administrative Office of the Courts (Judicial Counsel).

APPROPRIATION – A legal authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at the end of the fiscal year.

ARRA – American Reinvestment and Recovery Act.

ASSESSED VALUATION – A valuation set upon real estate or other property by the County or State Board of Equalization as a basis for levying taxes.

AUTHORIZED POSITIONS – Positions included in the County's salary resolution and for which funding may or may not be provided in the budget.

BALANCE SHEET – The financial statement disclosing the assets, liabilities and fund equity or net assets of an entity at a specified date in conformity with Generally Accepted Accounting Principles (GAAP).

BASIS OF ACCOUNTING – A term used to refer to when revenues, expenditures, expenses, and transfers—and the related assets and liabilities—are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the modified accrual or the accrual basis.

BCDC – Bay Conservation and Development Commission.

BOC – (State) Board of Corrections.

BOE – (State) Board of Equalization.

BOS – Board of Supervisors.

BUDGET – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. A budget usually is a financial plan for a single fiscal year.

BUDGET UNIT – The classification of the budget expenditure requirements into appropriate, identified or organizational units deemed necessary or desirable for control and information related to a particular financial operation or program.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved

Glossary of Budget Terms and Acronyms

Glossary

budget to keep expenditures within the limitations of available appropriations and available revenues.

BUDGETED POSITIONS – The number of full-time equivalent positions to be funded in the budget. Budgeted positions should not be confused with "authorized" positions, which are positions that may or may not be funded in the budget.

CAC – County Administration Center.

Cal-MMET – California Multi-jurisdictional Methamphetamine Enforcement Team.

CAL-OSHA – California - Occupational Safety and Health Administration.

CALWIN – CalWORKS Informational Network.

CALWORKS – California Work Opportunities and Responsibility to Kids.

CAPITAL EXPENDITURES – Expenditures resulting in the acquisition of or addition to the government's general fixed assets.

CAPITAL PROJECT FUND – A governmental fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and Trust Funds).

CASA – Court-Appointed Special Advocates.

CASH BASIS – A basis of accounting under which transactions are recognized when cash is received or disbursed.

CASH FLOW – Cash available from net collections available for expenditure payments at any given point.

CDBG – Community Development Block Grant.

CDFR – California Department of Food and Agriculture.

CENTRAL SERVICE COSTS – Central administrative and overhead costs allocated back to departments through the Administrative Overhead Cost Plan.

CEQA – California Environmental Quality Act.

CGC – California Government Code.

CGF – County General Fund

CJIS – Criminal Justice Information System.

CLETS – California Law Enforcement Telecommunications System.

CMSP – County Medical Services Program.

COLA – Cost-of-living adjustment.

CONTINGENCY – An amount of specified appropriations of a fund, appropriated for unforeseen expenditure requirements.

CONTRACTED SERVICES – Expenditures for services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COP – Certificates of Participation. Certificates issued for the financing of capital assets. COPs represent undivided interests in the rental payments under a tax-exempt lease.

COPPS – Community Oriented Policing and Problem Solving.

COPS – Community Oriented Policing Services.

COST ACCOUNTING – The method of accounting that provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

CPS – Child Protective Services.

CSAC – California State Association of Counties.

CSAC-EIA – California State Association of Counties – Excess Insurance Authority.

CTO – Compensatory Time Off.

CURRENT LIABILITIES – Liabilities that are payable within one year.

CURRENT RESOURCES – Resources of a governmental unit that are available to meet expenditures of the current fiscal year.

CWS – Child Welfare System.

DA – District Attorney.

DCSS – Department of Child Support Services.

DEBT SERVICE FUND – A fund established to account for the accumulation of resources for the payment of interest and principal for general long-term debt.

DEFEASANCE – The legal release of a debtor from being the primary obligor under the debt, either by the courts or by the creditor. Also referred to as a legal defeasance.

DEFERRED REVENUE – Resource inflows that do not yet meet the criteria for revenue recognition. Unearned amounts are always reported as deferred revenue. In governmental funds, earned amounts also are reported as deferred revenue until they are available to liquidate liabilities of the current period.

Glossary of Budget Terms and Acronyms

Glossary

DEFICIT – (a) The excess of the liabilities of a fund over its assets. (b) The excess of expenditures over revenues during an accounting period or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

DELINQUENT TAXES – Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

DESIGNATION – For government fund types, a segregation of a portion of the unreserved fund balance to indicate tentative plans for financial resource utilization in a future period, such as for general contingencies, equipment replacement, financing receivables, etc.

DOIT – Department of Information Technology.

DOJ – Department of Justice.

DUE TO OTHER AGENCIES – A short-term liability account reflecting amounts owed by the County to an outside government agency for goods or services provided.

EARMARKED FUNDS – Revenues designated by statute or Constitution for a specific purpose.

EHR – Electronic Health Record.

EIR/S – Environmental Impact Report/Statement.

EMPLOYEE BENEFITS – Amounts paid on behalf of employees by employers in addition to salary. Examples are group health or life insurance payments, contributions to employee retirement, Social Security taxes, workers' compensation, dental and vision and unemployment insurance premiums.

EMSA – Emergency Medical Services Authority.

ENCUMBRANCE – An obligation in the form of a purchase order, contract, or other commitment related to unperformed contracts for goods and services.

ENTERPRISE FUND – A fund established to account for operations financed and operated in a manner similar to private business enterprises, where the intent of the government body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (i.e., Airport, Fouts Springs Youth Facility)

EPSDT – Early Periodic Screening Diagnosis and Treatment.

ERAF – Education Revenue Augmentation Fund established by the State of California in FY1992/93. This Fund was established to require distribution of property tax

funds that were shifted from cities, special districts and the County to offset cuts in State revenues to schools.

ERI – Early Retirement Incentive.

EXPENDITURE – Decrease in net financial resources under the current financial resources measurement focus not properly classified as *other financing uses*.

EXPENSES – Outflows or other depletion of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations.

EXTRA HELP POSITION – A non-regular, temporary position created to meet a peak workload or other unusual work situation; can include seasonal or recurrent intermittent employment.

FEMA – Federal Emergency Management Agency.

FINAL BUDGET – Approved legal spending plan for a fiscal year. By statute, the Board of Supervisors must approve a Final Budget by October 2nd each year.

FISCAL YEAR – A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

FIXED ASSETS – A tangible item of a long-term character such as land, buildings, furniture, and other equipment with a unit cost in excess of \$5,000.

FTE – Full-Time Equivalent position. A full- or part-time position converted to a decimal equivalent of a full-time position based on 2,080 hours per year (a 40-hour week). For example, an extra-help laborer working for four months or 690 hours would be equivalent to 0.33 of a full-time position (FTE).

FUNCTION – A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. These designations are specified by the State Controller. Example: "Public Protection" is a function.

FUND – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE – The excess of assets of a fund over its liabilities reported in a governmental fund. A portion of this

Glossary of Budget Terms and Acronyms

Glossary

balance may be available to finance the succeeding year's budget.

FUND EQUITY – The net difference of assets over liabilities.

FUND TYPE – Any one of eleven categories into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue fund, debt service funds, capital project funds and permanent funds. Proprietary fund types include enterprise funds and internal services fund. Fiduciary fund types include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds and agency funds.

FY – fiscal year.

GA – General Assistance. Funded entirely by counties, provides cash assistance, generally to childless adults.

GAAP – Generally Accepted Accounting Principles. Uniform minimum standards and guidelines for financial accounting and reporting. These govern the form and content of the financial statement of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general applications, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP for state and local governments is the GASB.

GANN LIMIT – Refers to the Gann Initiative (Proposition 4 on the November 1979 ballot), which imposed limits on the allowable annual appropriations of the State, schools, and most local agencies. Limit is generally prior year appropriations factored by Consumer Price Index (CPI) and population changes.

GASB – Governmental Accounting Standard Board. The authoritative accounting and financial reporting standard-setting body for government entities.

GASB 34 – The GASB issued statement No. 34 changing the framework of financial reporting for State and local governments.

GASB 54 – The GASB issued statement No. 54 to enhance how fund balance information is reported and improve its decision-usefulness.

GENERAL FUND CONTRIBUTION – A contribution from General Fund revenue to provide the match to other operating budgets.

GENERAL FUND REVENUE – Non-specific program revenues, which include such items as property taxes, sales tax, interest earnings, vehicle license fees, etc. These are

revenues not specified or dedicated to a particular program, but may be allocated at the discretion of the Board of Supervisors.

GENERAL RESERVE – An equity restriction within a fund which is legally or contractually constrained for use only during the budget process or in the event of national emergency.

GIS – Geographical Information System.

H&SS – Health and Social Services.

HIPAA – Health Insurance Portability and Accountability Act.

HUD – Housing and Urban Development

IFAS – Integrated Fund Accounting System.

IHSS – In-Home Supportive Services. IHSS provides services to eligible elderly and disabled persons who are unable to remain safely in their own homes without assistance. IHSS is funded through Medi-Cal and the Social Services Block Grant (SSBG).

INTERNAL CONTROL STRUCTURE – Policies and procedures established to provide reasonable assurance that specific government objectives will be achieved.

INTERNAL SERVICE FUND – A fund used to account for the financing of goods or services provided by one department or agency to another department or agency of a government on a cost reimbursement basis. (i.e., Fleet, Data Processing, Risk Management)

JJCPA – Juvenile Justice Crime Prevention Act.

JPA – Joint Powers Authority.

LAFCo – Local Agency Formation Commission. LAFCo is a State-mandated independent entity responsible for the formation and modification of the boundaries of local agencies. The Commission is tasked to observe these basic statutory purposes: (a) the promotion of orderly development; (b) the discouragement of urban sprawl; (c) the preservation of open-space and prime agricultural lands; and (d) the extension of governmental services.

LLEBG – Local Law Enforcement Block Grant.

LT – Limited Term position. A full- or part-time position that has a specified term of employment. At the end of the term, the position is eliminated from the Position Allocation Listing.

MAA – Medi-Cal Administrative Activities

MAINTENANCE OF EFFORT (MOE) – A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The

Glossary of Budget Terms and Acronyms

Glossary

amount of support is referred to as the Maintenance of Effort (MOE) level.

MANDATED PROGRAMS – Mandated programs are those programs and services that the County is required to provide by specific State and/or Federal law or by court order.

MATCH – Refers to a cost sharing ratio for a State or Federal program that requires a County General Fund Contribution of a certain amount or percentage to qualify.

MAY REVISE – The California Governor submits the Governor's Budget to the Legislature in January, it is revised in May/June, and the fiscal year begins July 1.

MEDI-CAL – Medi-Cal, California's Medicaid program, is a federal-state cooperative medical care financing program for low-income elderly, disabled, children and families.

MISOC – Management Information Services Oversight Committee.

MISSION STATEMENT – A succinct description of the scope and purpose of a County department.

MODIFIED ACCRUAL BASIS OF ACCOUNTING – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable; and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Measurable, relates to the amount being determinable. Available, indicates it will be received within 90 days of the fiscal year.

MOU – Memorandum of Understanding. A legal document between the Board of Supervisors and an employee organization (union) that outlines agreements reached regarding wages, hours and working conditions for a specific group of County employees.

MSA – Master Settlement Agreement.

NEPA – National Environmental Protection Act.

NET COUNTY COST – The difference between budgeted appropriations and departmental revenues for General Fund budgets. Local tax revenues fund the difference.

OBJECT OF EXPENDITURE – A major category of appropriation. Example: "Salaries and Employee Benefits" and "Services and Supplies."

OES – Office of Emergency Services.

OFFICIAL STATEMENT – A document published by a governmental entity planning to issue bonds that provides information on the proposed bond issue, the purpose of the issue, and the means of servicing indebtedness, as well as other information about the issuer that may be helpful in evaluating credit worthiness.

OFVP – Office of Family Violence Prevention.

OPEB – Other Post-Employment Benefits.

OTHER CHARGES – A category of appropriations for payment to an agency, institution or person outside the County Government and includes principal and interest payments for debt service.

OTHER FINANCING SOURCES – A category of revenues, which include long-term debt proceeds, proceeds from the sale of general fixed assets, and operating transfers in. Such amounts are classified separately from revenues on the governmental statement of revenues, expenditures and changes in fund balance.

OTHER FINANCING USES – A category of appropriations, which include fund operating transfers out and the amount of refunding bond proceeds deposited with the escrow agent. Such amounts are classified separately from expenditures on the governmental statement of revenues, expenditures and changes in fund balance.

PARS – Public Agency Retirement Services.

PERS – Public Employees Retirement System.

PFF – Public Facilities Fees.

POB – Pension Obligation Bonds.

PROGRAM REVENUE – Revenue that is derived from and dedicated to specific program operations.

PROPOSED BUDGET – The working document for the fiscal year under discussion.

PROPOSITION 10 – Passed by the voters on November 3, 1998, this measure imposed a 50-cent per pack excise tax on cigarettes and a specified excise tax on other types of tobacco products. Revenues generated were placed in a new special fund – the Children and Families First Trust Fund – to be used to fund early childhood development programs and to offset revenue losses to Proposition 99.

PROPOSITION 12 – Passed by the voters in March 2000, gave the State authority to issue \$2.1 billion in bonds to fund watershed protection, water quality improvement, wildlife habitat conservation, preservation of open space and farmland threatened by unplanned development, and to

Glossary of Budget Terms and Acronyms

Glossary

repair and improve the safety of state and neighborhood parks.

PROPOSITION 13 – A tax limitation initiative approved by the voters in 1978. This measure provides for: (a) a one (1) percent tax limit exclusive of tax rates to repay existing voter-approved bonded indebtedness; (b) assessment restrictions establishing 1975 level values for all property with allowable increase of 2% annually and reappraisal to current value upon change in ownership and new construction; (c) a two-thirds vote requirement to increase State taxes; and (d) a two-thirds vote of the electorate for local agencies to impose "special taxes."

PROPOSITION 36 – Passed by the voters on November 7, 2000, this measure changed State law so that certain adult offenders who use or possess illegal drugs would receive drug treatment and supervision in the community, rather than being sent to prison or jail. The measure also provides State funds to counties to operate drug treatment programs.

PROPOSITION 40 – Passed by the voters in March 2002, this measure provided for a \$2.6 billion bond for natural resource conservation, parks and historical and cultural resources.

PROPOSITION 42 – Passed by the voters in March 2002, requires the State sales tax on gasoline (18 cents per gallon) be spent for transportation purposes only. Prop 42 contains provisions that allow the money to be diverted to other purposes under certain limited circumstances, such as State fiscal difficulties. Those provisions were tightened by Prop 1A in November 2006.

PROPOSITION 63 – Passed by the voters in November 2004, established a State personal income tax surcharge of 1% on taxpayers with annual taxable incomes of more than \$1 million. Funds resulting from the surcharge would be used to expand county mental health programs.

PROPOSITION 99 – Passed by the voters in November 1988, this measure established a 25-cent surtax per package of cigarettes and equivalent amount on all other tobacco products sold in California. Revenues provide funding for health, health education, research and other programs.

PROPOSITION 172 – Passed in November 1993. It established a one-half cent sales tax whose proceeds are used to fund eligible public safety activities.

PROPOSITION 218 – Passed by the voters in November 1996, this measure constrained local governments' ability to impose fees, assessments and taxes through the imposition or specific criteria and requirements. All new taxes, fees and assessments require a two-thirds vote.

PY – Program Year.

REAL PROPERTY – Land and the structures attached to it.

REALIGNMENT REVENUE – State revenues allocated to counties by law that are derived from statewide sales tax collections and vehicle license fees. These revenues are allocated yearly and are dedicated to County operated Health and Social Services.

RECOMMENDED BUDGET – The working document for the fiscal year under discussion.

REGULAR POSITION – Any permanent position in the County's classification system approved and funded by the Board of Supervisors.

REIMBURSEMENT – Payment received for services/supplies expended on behalf of another institution, agency or person.

RESERVE – An account used to set aside and maintain a portion of fund equity, which is legally or contractually restricted for future use or not available for expenditure.

REVENUE – Money received to finance ongoing County services. Examples are property taxes, sales taxes, fees, and State and Federal grants.

RFP – Request for Proposals.

RNVWD – Rural North Vacaville Water District.

ROV – Registrar of Voters.

RULE 810 – Refers to Rules promulgated by the Administrative Office of the Court, which defines expenditures eligible for funding local courts through the Trial Court Budget Commission.

SACPA – Substance Abuse and Crime Prevention Act of 2000.

SAFE – Sexual Assault Felony Enforcement (Team).

SALARIES AND EMPLOYEE BENEFITS – An object (category) of expenditure, which establishes all expenditures for employee-related costs.

SALARY SAVINGS – The dollar amount of salaries expected to be saved due to vacancies and turnover of employees.

SAMHSA – Substance Abuse and Mental Health Services Administration.

SB – Senate Bill.

SCHEDULE – A listing of financial data in a form and manner prescribed by the State Controller's Office.

Glossary of Budget Terms and Acronyms

Glossary

SCHEDULE 1 – A summary of the financing sources and financing uses for all funds, including governmental-type funds (general, special revenue, capital projects, and debt service) as well as enterprise, internal service, special districts and other agencies governed by the Board of Supervisors. Independent special districts are excluded from this schedule.

SCHEDULE 2 – A summary of financing sources and financing uses of only County Governmental funds consisting of general, special revenue, capital projects, and debt service funds. Fiduciary, enterprise, internal service funds, special districts and other agencies are excluded from Schedule 2.

SCHEDULE 3 – Presents various components of actual or estimated fund balance. Encumbrances, reserves and designations are subtracted from actual or estimated total fund balance to determine the amount of fund balance that is unreserved and undesignated as of June 30 of the preceding budget year, and therefore available for budgetary requirements.

SCHEDULE 4 – Presents all amounts reserved or designated and unavailable for financing budgetary requirements in the budget year.

SCHEDULE 5 – Consists of two sections. The first section summarizes the additional financing sources by revenue category for the governmental funds, as defined in Chapter 6 of the “Accounting Standards and Procedures for Counties.” The second section summarizes the additional financing sources by fund within the governmental funds. The totals of the summarization by source must agree with the totals of the summarization by fund.

SCHEDULE 6 – Presents additional financing sources for each governmental fund in accordance with the Chart of Accounts as prescribed in Chapter 7 of the “Accounting Standards and Procedures for Counties.”

SCHEDULE 7 – Consists of two sections. The first section summarizes the total financing uses by function, appropriations for contingencies and provisions for new or increased reserves and designations for the governmental funds, as defined in Chapter 7 of the “Accounting Standards and Procedures for Counties.” The second section summarizes the financing uses by fund.

SCHEDULE 8 – A summary of financing uses by function, activity and budget unit for the governmental funds.

SCHEDULE 9 – Prepared to meet requirements for disclosing financing sources and uses as covered in Section 29006 of the Budget Act. All financing sources shall be classified by source, as defined in Chapter 7 of the

“Accounting Standards and Procedures for Counties.” All financing uses, including both specific and contingent by object category, are presented in this schedule. A separate schedule is required for each budget unit having activity within the County’s governmental funds.

SCHEDULE 10 – Reflects all Internal Service Funds as defined in Chapter 13 of “Accounting Standards and Procedures for Counties.” The schedule meets the requirement so Government Code (GC) §29141.

SCHEDULE 11 – Reflects all Enterprise funds as defined in Chapter 13 of “Accounting Standards and Procedures for Counties.” The schedule meets the requirements of Government Code (GC) §29141.

SCHEDULE 12 – This is the counterpart of Schedule 2 of the County budget forms. The basic discussion of Schedule 2 applies to this schedule. This schedule is a summary of financing sources and financing uses of special districts whose affairs and finances are under the supervision and control of the board of Supervisors as provided in Section 29002.

SCHEDULE 13 – Discloses the various components of actual or estimated fund balance. Encumbrances, reserves and designations are subtracted from actual or estimated total fund balance to determine the amount of fund balance which is unreserved and undesignated as of June 30 of the preceding budget year, and therefore available for budgetary requirements.

SCHEDULE 14 – Presents amounts reserved or designated and unavailable for financing budgetary requirements in the budget year.

SCHEDULE 15 – Discloses the financing sources and financing uses by object for each dependent special district and other agency whose affairs and finances are under the supervision and control of the Board of Supervisors as provided in Section 29002.

SCIPS – Solano County Integrated Property Systems. Provides information management systems and related services in a timely manner to those County departments responsible for the administration of property tax and the recording of official documents.

SCWA – Solano County Water Agency.

SDHS – State Department of Health Services.

SECURED ROLL – Assessed value of real property, such as land, buildings, secured personal property or anything permanently attached to land as determined by each County Assessor.

Glossary of Budget Terms and Acronyms

Glossary

SECURED TAXES – Taxes levied on real properties in the County that can be "secured" by a lien on the properties.

SEMSC – Solano Emergency Medical Services Cooperative.

SERVICES AND SUPPLIES – An object (category) of expenditure that establishes expenditures for the operating expenses of County departments and programs.

SFCS – Solano Family and Children's Services. (See Proposition 10)

SOLANO EDC – Solano Economic Development Corporation.

SoINET – Solano Narcotics Enforcement Team.

SPECIAL DISTRICT – Independent unit of local government generally organized and funded through assessments to the beneficiaries of the district to perform a specific function(s) for a specific area. Examples are street lighting, waterworks and fire departments.

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditure for specified purposes.

SUBJECT – A detailed description by category of expenditure and revenue type with an object; also called an "account" or "line item." The specific names of most subobjects are designated by the State (i.e., "Small Tools and Instruments").

SUPPLEMENTAL TAX ROLL – The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs, rather than once a year as was previously the case.

TANF – Temporary Assistance for Needy Families. TANF was created by the new welfare reform law to replace Aid to Families with Dependent Children (AFDC), Emergency Assistance (EA), and Job Opportunities and Basic Skills Training (JOBS). It provides a block grant to states to enable temporary assistance to needy families and creates new work requirements and time limits.

TAX LEVY – Amount of tax dollars raised by the imposition of the property tax rate on the assessed valuation.

TAX RATE – The rate per one hundred dollars applied to the assessed valuation base necessary to produce the tax levy.

TAX RELIEF SUBVENTION – Funds ordinarily paid to compensate for taxes lost because of tax relief measures, such as homeowner's exemption.

TEA 21 – Transportation Equity Act for the 21st Century.

TEETER PLAN – A plan whereby 100% of the secured property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning 100% of taxes as they are collected.

TEMPORARY POSITION – See Extra Help.

TRAN(S) – Tax Revenue Anticipation Notes. Notes or warrants issued in anticipation of collection of taxes, usually retireable only from tax collections and frequently only from the proceeds of the tax levy whose collection they anticipate.

TRIAL COURT FUNDING – The Trial Court Funding Act of 1997 effectively separated the budgetary and administrative function of the trial courts from the County and made the State responsible for funding trial court operations. The County's fiscal responsibility is limited to a Maintenance of Effort.

TRUST FUND – A fund used to account for assets held by a government in a trustee capacity.

UAAL – Unfunded Accrued Actuarial Liability.

UNALLOCATED REVENUES – Revenues that are for general purposes. Also known as discretionary, unrestricted or local-purpose revenues.

UNINCORPORATED AREA – The areas of the County outside city boundaries.

UNSECURED TAX – A tax on properties, such as office furniture, equipment, and boats, that are not secured by real property owned by the assessee.

USE TAX – A tax on goods purchased outside the State to prevent revenue loss from avoidance of sales taxes by means of out-of-state purchases. A use tax is also levied in order to remove inequities between purchases made within and outside the State.

VLF – Vehicle License Fees.

WIA – Workforce Investment Act.

WIB – Workforce Investment Board.

YSAQMD – Yolo-Solano Air Quality Management District.