



AGENDA SUBMITTAL TO SOLANO COUNTY PARK AND RECREATION COMMISSION

ITEM TITLE Parks and Recreation Division Staff Report – Various Items	COMMISSION MEETING DATE March 14, 2019	AGENDA NUMBER 7
Staff Contact: Phone: E-Mail:	Chris Drake, Parks Services Manager 784-3118 crdrake@solanocounty.com	

RECOMMENDATION:

Receive or comment on Staff Report and Attachments.

DISCUSSION:

- A. Regional Parks Update: Staff has received and begun reviewing a draft version of the Administration and Finance Plan.
- B. Attendance and Revenue Summary: An updated Attendance and Revenue Summary for Fiscal Year 2018-2019 is attached. (Attachment 7B)
- C. Project Updates:

Belden's Landing: Routine Maintenance. Coordinating efforts are underway to get the fishing pier damaged in the Branscombe Fire repaired and open to the public.

Lake Solano: Routine Maintenance. Hazard tree work is in progress when staff levels allow, (vacant positions are limiting coverage and operations). Staff is working with Reclamation to update the managing agreement at Lake Solano in advance of the existing expiration date, this will allow for increased ability to apply for grant funding to offset future project costs. Staff has applied for a grant for work at Beetle Point in coordination with Lake Solano Partnering agencies.

Lynch Canyon: Routine trail and staging area maintenance related to heavy rains.

Sandy Beach: Routine maintenance. Restoration planting continues along with off season tree trimming and hazard tree work. Service gate installed at end of lower day use lot and remaining section of decorative fencing is being installed. Sewage Lift vault maintenance is in process as is coordination for installation of the RV Waste Dump Machine.

D. Park Closures:

Beldens Landing: Although the park itself was not closed, Grizzly Island road experienced temporary closures related to flooding and high tides during the recent storms.

Lake Solano: Incidental site closures as needed for maintenance work as well as closures related to the flooding during the peak flow levels while the Spillway overflowed at Lake Berryessa.

Sandy Beach: Incidental site closures as needed for maintenance work.

Lynch Canyon: Wet Weather closures were conducted on the following dates: January 6,7,9, February 2,3,15,16,17,18,25, and March 1,2,3. due to saturated soils and adverse trail conditions; Ken Poerner Trail currently closed due to poor trail conditions.

- E. Midyear Budget Update: Parks Division is currently tracking attendance levels that match prior fiscal year and revenues from recreation fees and taxes reflects this trend. Expenditures vary depending upon individual locations and status of planned projects and purchases. Despite staffing level challenges during the off peak season we are moving forward with as much of our anticipated project work as possible. In some instances, contracting out the work has become necessary. Many of the use levels are seasonally increased therefore we see the bulk of our expenditures occur during our higher revenue months. (Attachment 7E)

Solano County Parks
Attendance and Revenue Summary, To Date
for Fiscal Year 2018/2019 (July 1, 2018 - June 30, 2019)

Month	Park	Estimated Visitors	Monthly Revenue	Prior Fiscal Year
Jul-18	Belden's	1,435	\$3,587	\$2,794
	Lake Solano	6,606	\$21,373	\$27,812
	Lynch Cyn.	179	\$560	\$537
	Sandy Beach	20,568	\$44,994	\$40,101
	Subtotal	28,788	\$70,514	\$71,244
Aug-18	Belden's	1,264	\$3,161	\$2,230
	Lake Solano	7,938	\$26,594	\$31,033
	Lynch Cyn.	158	\$493	\$557
	Sandy Beach	13,308	\$28,744	\$26,668
	Subtotal	22,668	\$58,992	\$60,488
Sep-18	Belden's	1,827	\$4,568	\$3,508
	Lake Solano	9,024	\$25,131	\$20,355
	Lynch Cyn.	176	\$549	\$175
	Sandy Beach	11,142	\$26,655	\$23,626
	Subtotal	22,169	\$56,903	\$47,664
Oct-18	Belden's	2,390	\$5,976	\$6,800
	Lake Solano	5,238	\$20,526	\$14,722
	Lynch Cyn.	127	\$397	\$258
	Sandy Beach	7,818	\$21,351	\$27,060
	Subtotal	15,573	\$48,250	\$48,840
Nov-18	Belden's	2,834	\$7,086	\$5,879
	Lake Solano	4,260	\$11,934	\$12,552
	Lynch Cyn.	89	\$277	\$863
	Sandy Beach	5,910	\$15,651	\$19,234
	Subtotal	13,093	\$34,948	\$38,528
Dec-18	Belden's	2,296	\$5,741	\$8,086
	Lake Solano	1,596	\$7,654	\$12,380
	Lynch Cyn.	141	\$441	\$358
	Sandy Beach	2,394	\$6,516	\$13,240
	Subtotal	6,428	\$20,352	\$34,064

Month	Park	Estimated Visitors	Monthly Revenue	Prior Fiscal Year
Jan-19	Belden's	1,692	\$4,230	\$9,024
	Lake Solano	2,400	\$19,292	\$18,615
	Lynch Cyn.	237	\$741	\$1,154
	Sandy Beach	2,592	\$20,042	\$14,999
	Subtotal	6,921	\$44,305	\$43,792
Feb-19	Belden's	1,278	\$3,196	\$6,607
	Lake Solano	2,154	\$13,801	\$19,202
	Lynch Cyn.	191	\$597	\$1,523
	Sandy Beach	2,754	\$12,408	\$19,199
	Subtotal	6,377	\$30,002	\$46,531
Mar-19	Belden's	-	\$0	\$6,532
	Lake Solano	-	\$0	\$26,517
	Lynch Cyn.	-	\$0	\$571
	Sandy Beach	-	\$0	\$25,938
	Subtotal	-	\$0	\$59,558
Apr-19	Belden's	-	\$0	\$4,495
	Lake Solano	-	\$0	\$24,768
	Lynch Cyn.	-	\$0	\$1,036
	Sandy Beach	-	\$0	\$24,935
	Subtotal	-	\$0	\$55,234
May-19	Belden's	-	\$0	\$3,275
	Lake Solano	-	\$0	\$37,523
	Lynch Cyn.	-	\$0	\$982
	Sandy Beach	-	\$0	\$34,223
	Subtotal	-	\$0	\$76,003
Jun-19	Belden's	-	\$0	\$3,448
	Lake Solano	-	\$0	\$35,801
	Lynch Cyn.	-	\$0	\$1,665
	Sandy Beach	-	\$0	\$37,387
	Subtotal	-	\$0	\$78,301

Prior Fiscal Year Total	\$660,247
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* REVENUES ENTERED REFLECT MID-MONTH SUMMARY; MOST RECENT MONTH'S REVENUES STILL PENDING AT COMPLETION OF THIS FORM.

	Park	Estimated Visitors, to Date	Revenue Received, to Date	Annual Revenue Goal	% of Revenue Goal Received, to Date
Totals to Date	Belden's	15,018	\$37,545	\$50,000	75%
	Lake Solano	39,216	\$146,304	\$249,465	59%
	Lynch Cyn.	1,298	\$4,055	\$8,500	48%
	Sandy Beach	66,486	\$176,361	\$285,245	62%
	Totals*	122,018	\$364,265	\$593,210	61%

Last Updated 3/5/2019

ITEM 7B - ATTENDANCE/REVENUE (current year, to date)

Item 7E. Midyear Budget Update

Parks and Recreation Division reflects a net increase of \$37,000 in both revenue and expenditure, when compared to Working Budget, resulting in no net change to the Parks Fund.

Significant Factors contributing to the \$37,000 Net Revenue Increase are:

- Property Tax revenue is increasing by \$11,000 based on anticipated taxes yet to be collected.
- Revenue from Use of Money/Property is projected to increase by \$1,600 from increased Interest Income on the Parks Fund balance, and increased boat storage use and ice cream vendor sales at Sandy Beach.
- Transfer-In-County Contributions is anticipated to decrease by \$50,000 as a result of unanticipated decreases in operating expenses at the Parks, primarily from short term staffing vacancies.

Significant Factors contributing to the \$37,000 Net Expenditure decrease are:

- Salaries and Employee Benefits are projected to have a net decrease of \$54,000 due to salary savings from staff vacancies and changes in health plans for regular employees.
- Services and Supplies are projected to increase by \$16,000 as the result of various increases and decreases in operating expenses. While Utility expenses are increasing at both campgrounds due to the energy demands of modern campers, costs for Water at Sandy Beach are decreasing because of improvements to the irrigation system and enhanced education to ensure proper water use by visitors. Expenses for Communication- Telephone Systems are increasing based on current rates and use. County Garage and Fuel and Lubricants is increasing due to more long-range driving between parks to cover short term staff vacancies. Since credit cards are becoming the primary method of payment for park services, Credit Card Processing Fees are increasing.
- Other Charges for Services increases by \$1,000 due to unanticipated work for plumbing and electrical repairs at Lake Solano and Sandy Beach Parks.

COUNTY OF SOLANO					
MID YEAR (MY) BUDGET: FY 18/19					
DEPT: 7000 - PARKS & RECREATION					
Description	17/18 ACTUALS	18/19 WB	1/9/2019 YTD ACTUALS	18/19 MY	CHANGE BETWEEN MY AND WB
TOTAL EXPENDITURES	1,683,707	1,853,635	873,349	1,817,003	(36,632)
TOTAL REVENUES	1,672,723	1,737,613	959,888	1,700,981	(36,632)
NET COUNTY COST	10,984	116,022	(86,539)	116,022	(0)