

Community Healthcare Council (CHC) Governing Board Regular Meeting Minutes

Date: January 16, 2019 **Time:** 12:00pm-2:00pm **Location:** Multi-Purpose Room, 2101 Courage Drive, Fairfield, CA 94533

Board Members:

Mike Brown – Present
 Ruth Forney – Present
 Anthony Lofton – Present
 Tracee Stacy – Present
 Sandra Whaley – Present
 Charlotte Webb – Present
 Brandon Wirth – Present
 Eva Yra-Bernardes – Present

Staff:

Cheryl Esters
 Ciara Gonsalves
 Daniel Yolangco
 Andrew Obando
 Noelle Soto
 Shelli Cannon-Dekreek
 Bela Matyas
 Santos Vera
 Michael Stacey, Medical Services Deputy Director
 Santos Vera
 Thy Robles
 Patrick Stasio
 Amanda Meadows
 Sneha Innes

Topic / Subject	Discussion	Recommendation / Action	Responsible	Due Date
Introductions:	Round table introductions. Quorum present.			
Approval of Agenda	Tracee Stacy motioned to approve the agenda. Brandon Wirth to second the motion. Upon vote being taken, vote was: Aye: 8 Nay: 0.	Add Parking Lot Items or Unfinished business to agenda		
Approval of December 2018 Minutes	Brandon Wirth motioned to approve the December 2018 minutes. Ruth Forney to second the motion. Upon vote being taken, vote was: Aye: 8 Nay: 0.			

Topic / Subject	Discussion	Recommendation / Action	Responsible	Due Date
Items from the Public	None.			
<p data-bbox="92 316 420 423">Review & Approval of Articles I, II, & III of the bylaws</p> <p data-bbox="92 462 449 570">Review & Approval of temporary suspension of mobile clinic operations</p> <p data-bbox="92 865 317 898">Closed Session</p> <p data-bbox="92 937 312 1008">Bylaw review & development</p>	<p data-bbox="506 316 1199 423">Ruth Forney Motion to approve articles I, II, & III. Mike Brown seconded the motion. Upon vote being taken, vote was: Aye: 8 Nay: 0.</p> <p data-bbox="506 462 1192 826">Staff presented mobile service data to board. Due to down slop as the year progressed, it was recommended to board the suspension of mobile service until more research is presented. Board motion to approve staff permission to use mobile service for special events during the temporary suspension of mobile service. Tracee Stacy motioned to approve. Sandra Whaley to second the motion. Upon voting being taken, vote was: Aye: 8 Nay: 0.</p> <p data-bbox="506 865 1161 972">Review & updated bylaw up to section IX. Will continue review & development of bylaws at February meeting starting at section X.</p>	<p data-bbox="1226 462 1598 534">Continue to review data. Present findings to board.</p>	<p data-bbox="1642 462 1717 495">Staff</p>	<p data-bbox="1869 462 1944 534">April 2019</p>

Topic / Subject	Discussion	Recommendation / Action	Responsible	Due Date
Board Member Comments	<p>Would like unfinished business added to the agenda.</p> <p>Bylaws added to the next agenda.</p> <p>Recruitments for board meetings.</p> <p>Request of HRSA calendar.</p> <p>Brown Act Training needed for board members for month of February.</p>	<p>Add website to Public Health portal for advertising of meetings.</p> <p>Training be competed in person at next meeting.</p>	<p>Staff</p> <p>Board</p>	
Adjourn	<p>Tracee Stacey motioned to adjourn the meeting. Mike Brown seconded the motion. Upon vote being taken, vote was: Aye: 8 Nay: 0.</p> <p style="text-align: center;">February 20, 2019 12:00 – 2:00pm Multi-Purpose Room 2101 Courage Drive Fairfield, CA 94533</p>			

Handouts:

December 2018 Meeting Minutes
CHC Bylaws

Board Attendance