



SOLANO COUNTY

Solano Family Justice Center Advisory Committee

Monday May 16, 2022
3:00 pm

Solano County Administration Center
675 Texas Street, Conf. Room 6003 (6th Floor) Fairfield CA 94533

MEETING AGENDA

MEMBERS

Honorable Robert Fracchia,
Committee Chair

Bill Emlen,
County Administrator

Brian Travis,
Chief of Solano Community College Public Safety

Candy Pierce,
CASA

Christopher Hansen,
Chief Probation Officer

Elena D'Agustino,
Public Defender

Gerald Huber,
Director, Health and Social Services

Ian Schmutzler
Chief of Police, Vacaville

Krishna Abrams,
District Attorney

Shawny Williams,
Chief of Police, Vallejo

Tom Ferrara,
Sheriff/Coroner

STAFF

Carrie Blacklock,
Asst County Counsel

Tami Lukens,
CAO Principal Management Analyst

If you wish to address any item listed on the Agenda by written comment, please submit comments in writing to the Clerk of the Board by email. Written comments must be received no later than noon on the day of the Committee meeting. The email address for the clerk is: clerk@solanocounty.com. Copies of comments received will be provided to the Committee and will become a part of the official record but will not be read aloud at the meeting.

1. Call to Order

2. Roll Call

3. Approval of the Agenda and Minutes

- a) Approval of Minutes for April 18, 2022
- b) Approval of Agenda for May 16, 2022

4. Public Comment

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter of the jurisdiction of the agency and which is not on the agency's agenda for that meeting. Comments are limited to no more than 3 minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and the matter may be referred to staff for placement on a future agenda.

5. Information Items/Update

- a) Receive update on request for proposal for new lead agency

6. Action Items

- a) Identify Technical Advisory Panel community partner representatives to recommend to the Board of Supervisors for confirmation.
- b) Update from Reina Sandoval-Beverly regarding on-site partnership request and current status of the Solano Family Justice Center Partner Agreement MOU and provide direction during transition.

7. Adjourn

8. Next Meetings

- Monday June 20, 2022 at 3:00 pm
- Monday July 18, 2022 at 3:00 pm
- Monday August 15, 2022 at 3:00 pm

Solano Family Justice Center Advisory Committee

Meeting Minutes

April 18, 2022 3:00 p.m.

Committee Members

Present: Honorable Robert Fracchia, Committee Chair
William Emlen, County Administrator
Christopher Hansen, Chief Probation Officer
Gerald Huber, H&SS Director
Elena D'Agustino, Public Defender
Tom Ferrara, Sheriff
Candy Pierce, CASA
Brian Travis, Chief of Solano Community College

Others Present: Tami Lukens, CAO Office Principal Management Analyst
Carrie Blacklock, County Counsel
Reina Sandoval-Beverly, Consultant
Chris Polen, Representing City of Vacaville Police Department
Bruce Flynn, Representing District Attorney
Donna Robinson, Representing Probation

Next meeting: Monday, May 16, 2022 at 3:00pm
675 Texas St, Conf Room 6003
Fairfield CA 94533

1. **Call To Order:** By Honorable Robert Fracchia at 3pm
2. **Introductions and Roll Call**
3. **Public Comment:** No Public Comment
4. **Review Board of Supervisors Resolution creating a Solano Family Justice Center (SFJC) Advisory Committee to include duties of SFJC Advisory Committee**
5. **Action Items:**

- a) **Recommend a Technical Advisory Panel consisting of five community partner representatives to the Board of Supervisors for confirmation.**

After discussion and on a motion by Chief Probation Officer Christopher Hansen: Ms. Lukens will reach out Catholic Charities (Honorable Robert Fracchia), ChildHaven (Gerald Huber), Fighting Back Partnership (Chief Hansen), Napa Solano SANE/SART (Bruce Flynn), and SafeQuest Solano (Sheriff) to see if there is interest in being a part of the Technical Advisory Panel and will bring back a list of names to the next meeting. Seconded and Passed by a unanimous vote.

- b) **Establish an Executive Group of four members to assist with the request for proposal process for a new lead agency.**

After discussion and on a motion by Brian Travis these nominations for the executive team of Honorable Robert Fracchia, Candy Pierce, Chief Hansen, and Gerald Huber was made. Seconded and Passed by a unanimous vote.

6. **Informational Item: Recommend all Committee Members watch a webinar provided by the Alliance for HOPE International: "[What is an FJC? Two-Part Series](#)" prior to next meeting.**

Discussion and an additional handout ("[FJC Framework Impact Report 2021](#)") was distributed.

Meeting was Adjourned 3:40 p.m.



SOLANO COUNTY

Solano Family Justice Center Advisory Committee AGENDA SUBMITTAL

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|--|-------------------------------------|---------------------------|
| SUBJECT: Identify Technical Advisory Panel community partner representatives to recommend to the Board of Supervisors for confirmation. | MEETING DATE May 16, 2022 | AGENDA ITEM 6-a |
| FROM: Tami Lukens County Administrator's Office, Principal Management Analyst | ACTION REQUIRED YES ✓ NO | ATTACHMENTS A |

RECOMMENDATION:

Staff is recommending that the Committee recommend (1) SafeQuest Solano, Inc; (2) Catholic Charities; and (3) ChildHaven Representatives to the Technical Advisory Panel for Solano County Board of Supervisor confirmation.

DISCUSSION:

The Resolution approved by the Board of Supervisors on March 22, 2022 included a provision for the Advisory Committee to establish a Technical Advisory Panel to consist of five community partner representatives. Exhibit A of the Resolution states that Committee will recommend five panel members to the Board of Supervisors for approval/confirmation to establish the Technical Advisory Panel which will assist and support the Committee.

On April 18, 2022 the Committee directed Ms. Lukens to reach out Catholic Charities, ChildHaven, Fighting Back Partnership, Napa Solano SANE-SART, and SafeQuest Solano to see if there was interest in being a part of the Technical Advisory Panel and will bring back a list of names to the next meeting. Ms. Lukens reached out to the agencies and received a positive response from SafeQuest Solano and Catholic Charities. ChildHaven has not responded, providing a positive response they would be included in the recommendation to the Board of Supervisors. Napa Solano SANE-SART declined to participate stating a conflict of interest and Fighting Back Partnership declined to participate stating insufficient staff to attend monthly meetings.

Staff has included a list of Community Patterners in Attachment A for the Committee to utilize as a guide for additional guidance for two additional member agencies.

ALTERNATIVES:

The Committee could postpone these recommendations to the Board of Supervisors; however, this is not recommended as the community partners will make up the Technical Panel that will support the Committee.

REPORT PREPARED BY:

Tami Lukens, Principal Management Analyst
Please contact Tami at 707-784-6112 if you have any questions regarding this report.

Solano County Family Justice Center Community Partners and Stakeholders:

- Broken by Violence
- Catholic Charities of Yolo-Solano, Inc
- ChildHaven, an affiliate of Victor Community Support Services
- Empowered Aging (Ombudsman)
- Fighting Back Partnership
- Napa Solano SANE/SART (Sexual Assault Nurse Examiner / Sexual Assault Response Team)
- SafeQuest Solano
- Solano Advocates for Victims of Violence (SAVV)
- Solano Partnership Against Violence (SPAV)
- Victims Empowered Support Team (VEST)



SOLANO COUNTY

Solano Family Justice Center Advisory Committee AGENDA SUBMITTAL

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| SUBJECT: Update from Reina Sandoval-Beverly regarding on-site partnership request and current status of the SFJC Partner Agreement MOU and provide direction during transition. | MEETING DATE May 16, 2022 | AGENDA ITEM 6-b |
| FROM: Reina Sandoval-Beverly, Consultant Tami Lukens, Principal Management Analyst | ACTION REQUIRED YES ✓ NO | ATTACHMENTS |

RECOMMENDATION:

Receive an update from Reina Sandoval-Beverly regarding on-site partnership request and current status of the SFJC Partner Agreement MOU and provide direction during transition.

DISCUSSION:

The Solano Family Justice Center has received a requested from a former onsite community partner to reestablish their onsite partner status. The MOU with this on-site partner expired approximately six months ago.

Issues that need to be considered:

- The current Partner MOU is not sufficient to protect the rights of the County nor the Partner Agencies, properly outline responsibilities, etc. and would need to be redrafted in order to continue to utilize.
- The relationship with current Partner Agencies is not ideal and there is concern about adding an additional partner to the mix.
- The timeline for our current transition and signing a new Partner MOU, in effect obligating our new lead agency.
- This partner specializes in elderly clientele and the FJC had approximately 70 aging related clients last year.
- Partner receives grant to provide services.

ALTERNATIVES:

The Committee could:

1. Give direction to move forward with revamping the Partner MOU and allowing this Community Partner on-site status.
2. Deny the ability for the FJC to add any additional on-site Partners at this time.
3. Provide other direction as the Committee sees fit.

REPORT PREPARED BY:

Tami Lukens, Principal Management Analyst
Please contact Tami at 707-784-6112 if you have any questions regarding this report.