

**County of Solano
Community Healthcare Board
Regular Meeting**

August 17, 2022

12:00 pm-2:00 pm

Conference Call Microsoft Teams

MS Teams Dial-in number: 1-323-457-3408 and Conference ID: 446 778 066#

On June 13, 2022, due to a surge of COVID-19 in Solano County, it was advised and decided by the Solano County Health Officer, the Clinic Operations Officer and the Chair of the Board that the June 15, 2022, Community Healthcare Board Meeting be held as a virtual meeting, and future meetings, until there is a notable decrease in the COVID surge in Solano County. The meeting on August 17, 2022, will be held via teleconference. To join in for audio only, please use the dial in number and Conference ID above.

The County of Solano Community Health Board does not discriminate against persons with disabilities. If you wish to participate in the meeting and you require assistance to do so, please call Solano County Family Health Services at 707-784-8775 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to the meeting.

Public Comment: To submit public comment, please see the options below.

Teleconference: Contact the Clerk at 707-784-8775.

Mail:

If you wish to address any items listed on the Agenda by written comment, please submit comments in writing to FHS Community Healthcare Board Clerk by U.S. Mail. Written comments must be received no later than 8:30 A.M. on the day of the meeting. The mailing address is: Solano County H&SS, ATTN: FHS CHB Clerk (MS 9-100), P. O. Box 4090, Fairfield, CA 94533. Copies of comments received will be provided to the Board and will become part of the official record but will not be read aloud at the meeting.

Phone:

To submit comments verbally from your phone during the meeting, you may do so by dialing 1-323-457-3408, and Conference ID: 446 778 066#. No attendee ID number is required. Once entered in the meeting, you will be able to hear the meeting and will be called upon to speak during the public speaking period.

Non-confidential materials related to an item on this Agenda, submitted to the Board after posting of the agenda at:

https://www.solanocounty.com/depts/ph/bureaus/fhs/community_healthcare_board/ and Family Health Service clinics located at 1119 E. Monte Vista, Vacaville, CA; 2101 Courage Drive, Fairfield, CA; 2201 Courage Drive, Fairfield, CA; and 365 Tuolumne Drive, Vallejo, CA., will be updated at

https://www.solanocounty.com/depts/ph/bureaus/fhs/community_healthcare_board/ and emailed upon request. You may request materials by contacting the Clerk at 707-784-8775.

**County of Solano
Community Healthcare Board
Regular Meeting**

August 17, 2022
12:00 pm-2:00 pm

Conference Call Microsoft Teams

MS Teams Dial-in #: 1-323-457-3408, Conference ID: 446 778 066#

AGENDA

1) CALL TO ORDER – 12:00 PM

- a) Welcome
- b) Roll Call

2) UPDATE BY DEPUTY COUNTY COUNSEL

On June 13, 2022, due to a surge of COVID-19 in Solano County, it was advised and decided by the Solano County Health Officer, the Clinic Operations Officer and the Chair of the Board, that the June 15, 2022, Community Healthcare Board Meeting be held as a virtual meeting, with consideration of the safety of the Board Members and meeting participants, until there would be a notable decrease in the COVID surge in Solano County. At the July 20, 2022, meeting, a majority of the Board voted to make AB 361 findings to allow teleconferencing without compliance with the requirements of Government Code section 54953(b)(3). The prior findings expire the earlier of August 20, 2022, or such time the Board makes subsequent AB 361 findings.

County Counsel recommends the Board consider making AB 361 findings before each meeting.

ACTION ITEM: Consider making the findings that:

- i) Pursuant to Government Code section 8625, Governor Gavin Newsom declared a State of Emergency in the State of California on March 4, 2020, as a result of the threat of the Coronavirus (COVID-19) pandemic; and the proclaimed State of Emergency remains in effect; and,
- ii) As of the date of this Meeting, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and,
- iii) The California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations (CCR), Section 3205(5)(D) specifically recommends physical (social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,
- iv) Based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the

**County of Solano
Community Healthcare Board
Regular Meeting**

California Code of Regulations, Section 3205(c)(5)(D), the Board finds that state or local officials have imposed or recommended measures to promote social distancing; and,

- v) Title 8 of the California Code of Regulations, Section 3205(c) requires the County to establish, implement and maintain a COVID-19 Prevention Program, which the County has done; and,
- vi) The County's COVID-19 Prevention Program either recommends or requires County employees to social distance or not to enter County facilities under certain circumstances; and,
- vii) Starting from October 2021, the Board previously made findings that the requisite conditions existed for its legislative bodies to conduct its meetings without complying with Government Code section 54953(b)(3); and,
- viii) As a result, the Board hereby proclaims that state officials have imposed or recommended measures to promote social (physical) distancing based on the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(c)(5)(D); and,
- ix) The Board will conduct open and public remote teleconferencing meetings in accordance with AB 361 immediately upon making these findings until the earlier of (1) September 21, 2022, or (2) such time that the Board makes subsequent findings in accordance with Government Code section 54953(3)(3) to extend the time during which the Board may continue to teleconference without compliance with Government Code section 54953(b)(3), or (3) the Governor or the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency.
(Government Code section 54953(e)(3).)

3) APPROVAL OF THE AUGUST 17, 2022, AGENDA

4) APPROVAL OF THE JULY 20, 2022, MINUTES

5) PUBLIC COMMENT

This is the opportunity for the Public to address the Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Board. If you would like to make a comment, please announce your name and the topic you wish to comment and limit comments to three (3) minutes.

6) PROJECT DIRECTOR / CLINIC OPERATIONS OFFICER REPORT

- a) Health Center Operations Update – Dona Weissenfels
 - i) Health Center Activities, Internal & External Update
 - ii) Operational Dashboards
 - ◆ Call Center Update / Metrics
 - iii) OCHIN Epic Update

**County of Solano
Community Healthcare Board
Regular Meeting**

b) Staffing Update – Toya Adams

7) OPERATIONS COMMITTEE REPORTS

- a) Hiring Credentialing Update – Elise Lenox
- b) FY 2023/2024 Budget Development Update – Nina Delmendo
- c) FY 2021/2022 Year End Report – Nina Delmendo

8) UNFINISHED BUSINESS

- a) Credentialing Privileging Policy and Procedure Update – Dona Weissenfels and Cheryl Esters
- b) HIPS/HIPAA Training – This training will be scheduled to be presented to the Board, after new members are added to the Board.
- c) Confidentiality Form – This form will be presented and distributed to the Board Members and must coincide with HIPAA Training.
- d) Community Healthcare Board Self-Assessment Form – It was decided by the Board at the April 20, 2022, Meeting to be revised by the Board.

9) DISCUSSION

- a) Board Member Recruitment Status and Update
- b) Board Member Application received from Robert Weida.
 - i) The Executive and Membership Committees reviewed the Board Member Application, submitted by Robert Weida, and recommends the Board's approval for Robert Weida to become a Community Healthcare Board Member.
 - ii) **ACTION ITEM:** The Board will consider Robert Weida to become a Community Healthcare Board Member.

10) BOARD MEMBER COMMENTS

11) PARKING LOT (These items are postponed, until further notice.)

- a) Compliance Training and Robert's Rules Review
- b) Health Center Marketing Campaign & Website Design

12) NEXT COMMUNITY HEALTHCARE BOARD MEETING

DATE: September 21, 2022
TIME: 12:00 PM
TO JOIN: Telephone Conference Call:
Dial: +1-323-457-3408, Conference ID: 446 778 066#
Teleconference: Contact the Clerk at 707-784-8775

13) ADJOURN



County of Solano
Community Healthcare Board
DRAFT

REGULAR GOVERNING BOARD MEETING MINUTES

Wednesday, July 20, 2022

Video and Telephone Conference Call

Members Present:

At Roll Call: Ruth Forney, Mike Brown, Gerald Hase, Anthony Lofton, Tracee Stacy, Don O'Conner

Members Absent: Sandra Whaley, Brandon Wirth

Staff Present:

Bela Matyas, Dona Weissenfels, Toya Adams, Noelle Soto, Anna Mae Gonzales-Smith, Rebecca Cronk, Tess Lapira, Nina Delmendo, Elise Lenox, Lavona Hamilton, Cheryl Esters, Todd James, Janine Harris, Cynthia Coutee, Deborah Hillman, Danielle Seguerre-Seymour, Joanie-925-381-9381, and Patricia Zuñiga.

1) Call to Order – 12:00 p.m.

- a) Welcome
- b) Roll Call

2) Update by Deputy County Counsel

Chair Ruth Forney, announced that due to changes in staffing responsibilities in the County Counsel Department, Clarisa Sudarma would no longer support the Community Healthcare Board, and instead, County Counsel Todd James would be supporting the Board, in the capacity of legal counsel and he comes with a range of experience with various governing boards. He was welcomed by the board.

On June 13, 2022, due to a surge of COVID-19 in Solano County, it was advised and decided by the Solano County Health Officer, the Clinic Operations Officer and the Chair of the Board, that the June 15, 2022, Community Healthcare Board Meeting be held as a virtual meeting, with consideration of the safety of the Board Members and meeting participants, until there would be a notable decrease in the COVID surge in Solano County. At the June 15, 2022, meeting, a majority of the Board voted to make AB 361 findings to allow teleconferencing without compliance with the requirements of Government Code section 54953(b)(3). The prior findings expire the earlier of July 15, 2022, or such time the Board makes subsequent AB 361 findings.

County Counsel recommends the Board consider making AB 361 findings before each meeting.

- i) **ACTION ITEM:** The Board will consider making the findings as noted in Agenda item 2) a) i), ii), iii), iv), v), vi), vii), viii), and ix), due to the surge of COVID-19 in Solano County, and as recommended by the Solano County Health Officer and FHS Clinic Operations officer, whether it may pose imminent danger, to the Board Members to meet in person, and if the Board makes subsequent findings to pose imminent danger, thus Board may continue to meet virtual.

Motion: To accept and approve the findings of the Governor's Bill AB 361 and move forward to meet via teleconference.

Motion by: Mike Brown and seconded by Don O'Conner



**County of Solano
Community Healthcare Board
DRAFT**

Discussion: None.

Ayes: Ruth Forney, Mike Brown, Gerald Hase, Anthony Lofton, Tracee Stacy, Don O’Conner

Nays: None.

Abstain: None.

Motion Carried – The Board moved forward with a virtual meeting.

3) Approval of July 20, 2022, Agenda

Motion: To approve the July 20, 2022, Agenda

Motion by: Mike Brown and seconded by Tracy Stacy

Discussion: None

Ayes: Ruth Forney, Mike Brown, Gerald Hase, Anthony Lofton, Tracee Stacy, Don O’Conner

Nays: None

Abstain: None

Motion Carried

4) Approval of the June 15, 2022, Minutes

Motion: To approve the June 15, 2022, Minutes

Motion by: Don O’Conner and seconded by Mike Brown

Discussion: None

Ayes: Ruth Forney, Mike Brown, Gerald Hase, Anthony Lofton, Tracee Stacy, Don O’Conner

Nays: None

Abstain: None

Motion Carried

5) Public Comment

- Board Member Don O’Conner mentioned that spoke with a couple of Clinic patients interested to be on the Board.

6) Project Director/Clinic Operations Officer Report

- a) Health Center Operations Update – Dona Weissenfels
 - i) Health Center Activities, Internal & External Update



County of Solano Community Healthcare Board

DRAFT

- Dona mentioned that on behalf of FHS, the Fiscal Team applied for a Provider Relief Fund Grant, in the amount of \$1,000,000.00, and it will cover an 18-month period of 7/21/2022 through 12/31/2023.
 - Dona mentioned the \$60,000.00 and the \$150,000.00 grants are pending notification.
 - Dona stated that there was no news on the congressional ear mark.
 - Dona announced that effective July 1, 2022, two (2) very important contracts were in place. The first was the Greg Facktor and Associates Contract, a 2-year agreement, to assist FHS in preparation of the HRSA Operations Site Visit in 2023 with the Community Needs Assessment and would work with the Board to prepare the FHS Strategic Plan. The second contract was the Touro University of California Contract, a 3-year agreement, to provide provider support in the clinics, and with this contract it also included the schools of pharmacy, nurse practitioners, for example which is new.
 - Dona visited the local Shelter, Inc. facility located nearby, to see if the mobile clinics could be utilized at the facility and provide services and earn the confidence of those housed at the facility.
 - Dona informed everyone that the Solano County Association of Realtors Foundation planned to be presented a check, to Dona, at one of their future Board Meetings. The check is a donation to support the Dental Mobile Clinic.
 - Dona gave “kudos” to all the Dental and Medical staff at the Vacaville clinic, because on Monday, July 18th, which was a very hot day, the air conditioning stopped working, but the clinic staff continued to provide services to their patients. She wanted to recognize all those who endured the heat. She also mentioned that it prompted management to develop a procedure for emergency conditions.
- ii) Operational Dashboards
- Dona stated that they were reworking the operational dashboards for referrals, and other areas, and that it was a work in progress. She mentioned the Call Center metrics and stats from January to June 2022, were included in the packet and that if anyone heard concerns about phone calls to please notify those that they are working on improving those, as part of the Performance Improvement Plan.
- iii) OCHIN Epic Update
- Dona mentioned that OCHIN Epic is still in the pricing stage, which includes the cost to implement and maintain the software.
 - Dona stated that in the marketplace, other Health Centers are moving to OCHIN Epic and away from NextGen.
- b) Staffing Update – Toya Adams
- i) Toya mentioned that there were not a lot of changes since the last meeting.
- ii) She mentioned one (1) Clinic Registered Nurse was tentatively expected to start on July 25, 2022, at Fairfield and the other was still in background. A Senior Clinic Registered Nurse, a 0.5 FTE Clinic Registered Nurse, and a Medical Records Technician, Senior was tentatively expected to start in August 2022.
- iii) Toya announced that the selected Dentist Manager candidate declined the offer, and so recruitment will start again. She also said that FHS received approval for a new position for one (1) full time Medical Records Technician.



County of Solano
Community Healthcare Board
DRAFT

7) Operations Committee Reports

- a) Hiring Credentialing Update – Elise Lenox
 - i) Elise announced that Hiring Manager, Niccore Tyler was leaving Solano County, pursuing a position in Marin County and her last day was August 3, 2022, so she (Elise) would be presenting the Hiring Credentialing Updates for now.
 - ii) Credentialing – Elise mentioned that there was one (1) Touro OMM Provider, Dr. Stacia Sloane, whose credentialing packet was approved by Dr. Leary. They were in the process of credentialing one (1) Touro DO Fellow, one (1) full time Clinic Registered Nurse and one (1) part time Clinic Registered Nurse.
 - iii) Recredentialing – She mentioned that Partnership HealthPlan of California (PHC) recredentialled three (3) providers.
 - iv) Sanction Screening – She stated this is done every month and they ran sanction screenings on all 132, FHS Clinic staff and there were no sanctions.
- b) Staffing Plan Update – Dona Weissenfels
 - i) Dona mentioned this earlier in Agenda Item 6.a.i., in the fourth paragraph, in the discussion of the Greg Facktor contract, effective July 1, 2022.
- c) Mobile Clinics – Dental and Medical – Noelle Soto
 - i) Noelle announced that they are working on a partnership with Shelter, Inc., to have the mobile clinics at their site. Both the Medical and Dental Mobile Clinics are available to be deployed. They are working on a plan of the dates and staffing to send out the mobile clinics and will notify the Board when a schedule is finalized.
- d) Fiscal Year 2023/2024 Budget Development – Nina Delmendo
 - i) She notified everyone that they are still working on the close out of FY 2022/2023 budget and that Health and Social Services will have a budget kickoff in late August.
 - ii) Nina made a proposal to the Board Members and participants to hold a budget workshop in September and will bring up this topic at the next meeting, with possibly a couple of proposed dates.

8) Unfinished Business

- a) Credentialing Privileging Policy and Procedure Update – Dona Weissenfels and Cheryl Esters
 - i) There was no update, but with the Greg Facktor contract in place, they will be asked to provide their recommendations, in finalizing the policy.
- b) HIPS/HIPAA Training – This training will be scheduled to be presented to the Board, after new members are added to the Board.
- c) Confidentiality Form - This form will be presented and distributed to the Board Members and must coincide with HIPAA Training.
- d) Community Healthcare Board Self-Assessment Form – It was decided by the Board at the April 20, 2022, meeting to be reviewed and revised by the Board.



County of Solano
Community Healthcare Board
DRAFT

9) Discussion

a) Board Member Recruitment Status and Update

- i) Chair Ruth Forney announced that they received one application, which the Board will vote on in the next agenda item.
- ii) Clinic Operations Officer Dona Weissenfels mentioned that the clinic staff continues to notify patients and encourage them to apply.
- iii) Board Member Don O'Conner mentioned that he has been reaching out to others and may have a couple potential applicants.

b) Board Member Application received from Deborah Hillman.

- i) The Executive and Membership Committees reviewed the Board Member Application, submitted by Deborah Hillman, and recommends the Board's approval for Deborah Hillman to become a Community Healthcare Board Member.
- ii) **ACTION ITEM:** The Board will consider Deborah Hillman to become a Community Healthcare Board Member.

Motion: The Board will consider Deborah Hillman to become a Community Healthcare Board Member.

Motion by: Mike Brown and seconded by Anthony Lofton

Discussion: None

Ayes: Ruth Forney, Mike Brown, Gerald Hase, Anthony Lofton, Tracee Stacy, Don O'Conner

Nays: None

Abstain: None

Motion Carried.

c) COVID Update – Dr. Bela Matyas, Solano County Health Officer

- i) Dr. Matyas stated that overall, there was a substantial spike in COVID cases since April and a slight reduction was expected over the next couple of weeks. There were approximately 150 to 160 cases per day reported, but the number of cases were not higher than those reported in January or February, this year. The good news was that those who are sick with COVID, their symptoms were not as severe as in the past.
- ii) He mentioned that Solano County along with neighboring counties are taking the recent spikes in stride and expect a decrease in the next few months, and a surge again in the winter months. He said the hope is to have a COVID Omicron booster at some point.
- iii) He said they have noticed that for the age group of 5-11 years of age, about one third of that population have been vaccinated and of those 4 years of age and younger, less than 5% have been vaccinated. There has been a reluctance to vaccinate young children.
- iv) He mentioned in relation to Monkey Pox, in Solano County, there was one (1) confirmed case and two (2) probable cases.



County of Solano
Community Healthcare Board
DRAFT

- d) In Person / Virtual Community Healthcare Board Meetings
 - i) After the information received from Dr. Matyas, and brief Board Member discussion, the Board Members agreed to meet next month virtually.

10) Board Member Comments

- i) Chair Ruth Forney reminded everyone about National Health Centers Week August 7-13, 2022, and that she and Dona were discussing possible ways to recognize this special week within the community.

11) Parking Lot (These items are postponed, until further notice.)

- a) Compliance Training and Robert's Rules Review
- b) Health Center Marketing Campaign & Website Design
 - i) Chair Ruth Forney, mentioned when the funding becomes available, marketing and rebranding could be addressed.

12) Next Community Healthcare Board Meeting (virtual)

DATE: August 17, 2022
TIME: 12:00 p.m.
TO JOIN Telephone Conference Call:
Dial: 1-323-457-3408, Conference ID: 446 778 066# (announce your name)
Teleconference: Contact the Clerk: 707-784-8775

13) Adjourn

Meeting was adjourned at 1:00 p.m.

Handout:

- June 2022 Call Center Stats

COUNTY OF SOLANO						
DEPT 7580 - FAMILY HEALTH SERVICES						
YEAR END VARIANCE - FINAL						
FISCAL YEAR 2021/22						
	A	B	C	D		
Category Subobject	Description	FY 2021/22 Third Quarter (TQ) Projections	FY 2021/22 Year End (YE) Actuals	Change between YE and TQ	% Change between YE and TQ	
EXPENDITURES						
1000	SALARIES AND EMPLOYEE BENEFITS					
1	0001110 SALARY/WAGES REGULAR	10,390,499	9,923,407	(467,092)	-4.50%	
2	0001121 SALARY/WAGES-EXTRA HELP	67,552	98,292	30,739	45.50%	
3	0001131 SALARY/WAGES OT/CALL-BACK	93,390	96,647	3,258	3.49%	
4	0001141 SALARY/WAGES PREMIUM PAY	183	183	-	0.00%	
5	0001142 SALARY/WAGES STANDBY PAY	47,120	43,824	(3,296)	-7.00%	
6	0001210 RETIREMENT-EMPLOYER	2,668,384	2,566,640	(101,744)	-3.81%	
7	0001211 PARS RETIREMENT-ER	20,363	20,363	-	0.00%	
8	0001212 DEFERRED COMP-COUNTY MATCH	10,160	9,771	(389)	-3.83%	
9	0001213 OPEB COSTS	206,347	197,414	(8,932)	-4.33%	
10	0001220 FICA-EMPLOYER	760,555	725,573	(34,982)	-4.60%	
11	0001230 HEALTH INS-EMPLOYER	1,684,789	1,673,827	(10,962)	-0.65%	
12	0001231 VISION CARE INSURANCE	17,276	16,938	(338)	-1.96%	
13	0001240 COMPENSATION INSURANCE	395,921	395,921	-	0.00%	
14	0001241 LT DISABILITY INSURANCE ER	3,553	3,674	120	3.38%	
15	0001250 UNEMPLOYMENT INSURANCE	45,845	45,845	-	0.00%	
16	0001260 DENTAL INS-EMPLOYER	114,414	105,203	(9,211)	-8.05%	
17	0001270 ACCRUED LEAVE CTO PAYOFF	39,565	57,066	17,500	44.23%	
18	0001290 LIFE INSURANCE-EMPLOYER	14,084	13,476	(608)	-4.32%	
19	0001999 SALARY SAVINGS	-	-	-	#DIV/0!	
20	1000 SALARIES AND EMPLOYEE BENEFITS	16,580,000	15,994,063	(585,937)	-3.53%	
21						
22	2000 SERVICES AND SUPPLIES					
23	0002011 CLOTHING & PERSONAL SUPPLIES	-	-	-	#DIV/0!	
24	0002021 COMMUNICATION-TELEPHONE SYSTEM	92,446	92,156	(290)	-0.31%	
25	0002022 COMMUNICATION-TELEPHONE AMC	14,803	12,992	(1,811)	-12.24%	
26	0002023 COMMUNICATION-VOICE MAIL	-	-	-	#DIV/0!	
27	0002025 CELLULAR COMMUNICATION SERVICE	15,660	12,324	(3,336)	-21.30%	
28	0002026 CELL PHONE ALLOWANCE	428	418	(10)	-2.34%	
29	0002028 TELEPHONE SERVICES	18,997	19,046	49	0.26%	
30	0002035 HOUSEHOLD EXPENSE	23,883	25,075	1,192	4.99%	
31	0002050 INSURANCE-RISK MANAGEMENT	1,544	1,544	-	0.00%	
32	0002051 LIABILITY INSURANCE	254,844	254,844	-	0.00%	
33	0002057 MALPRACTICE INSURANCE	357,058	297,692	(59,366)	-16.63%	
34	0002103 INTERPRETERS	2,760	2,421	(339)	-12.28%	
35	0002120 MAINTENANCE EQUIPMENT	19,635	28,453	8,818	44.91%	
36	0002122 FUEL & LUBRICANTS	778	956	178	22.82%	
37	0002140 MAINTENANCE-BLDGS & IMPROVE	-	6,597	6,597	#DIV/0!	
38	0002151 DRUGS & PHARMACEUTICAL SUPP	226,522	283,530	57,008	25.17%	
39	0002153 MEDICAL/DENTAL SUPPLIES	280,262	375,636	95,374	34.03%	
40	0002170 MEMBERSHIPS	1,466	1,223	(243)	-16.58%	
41	0002171 PROFESSIONAL LICENSES & CERT	10,727	6,878	(3,849)	-35.88%	
42	0002176 FEES AND PERMITS	6,210	7,788	1,578	25.41%	
43	0002178 CASH SHORTAGE	-	0	0	#DIV/0!	
44	0002180 BOOKS & SUBSCRIPTIONS	838	698	(140)	-16.74%	
45	0002200 OFFICE EXPENSE	40,500	44,727	4,227	10.44%	
46	0002201 EQUIPMENT UNDER \$1,500	35,236	7,077	(28,159)	-79.92%	
47	0002202 CONT ASSETS COMPUTER RELATED	130,700	122,170	(8,530)	-6.53%	
48	0002203 COMPUTER COMPONENTS <\$1,500	2,622	3,591	969	36.96%	
49	0002204 COMPUTER RELATED ITEMS:<\$500	3,698	3,678	(20)	-0.53%	
50	0002205 POSTAGE	70	210	140	199.57%	
51	0002206 CONT ASSET-NON COMP RELATED	83,861	17,525	(66,336)	-79.10%	
52	0002207 ERGONOMIC UNDER \$1500	-	542	542	#DIV/0!	
53	0002215 MANAGED PRINT COST PER COPY	14,387	13,907	(480)	-3.33%	
54	0002216 MAINTENANCE/SERVICE CONTRACTS	11,500	11,499	(1)	-0.01%	
55	0002221 RECORDS STORAGE	2,590	3,092	502	19.37%	
56	0002226 MEDICAL/DENTAL SERVICE	159,741	167,569	7,828	4.90%	
57	0002245 CONTRACTED SERVICES	447,804	421,896	(25,908)	-5.79%	
58	0002250 OTHER PROFESSIONAL SERVICES	85,576	150,977	65,401	76.42%	

		A	B	C	D	
	Category Subobject	Description	FY 2021/22 Third Quarter (TQ) Projections	FY 2021/22 Year End (YE) Actuals	Change between YE and TQ	% Change between YE and TQ
59	0002255	CREDIT CARD PROCESSING FEES	1,503	1,577	74	4.93%
60	0002260	DATA PROCESSING SERVICES	2,070	1,800	(270)	-13.04%
61	0002261	SOFTWARE MAINTENANCE & SUPPORT	392,345	386,105	(6,240)	-1.59%
62	0002263	H&SS DOIT TIME STUDY COSTS	564,650	536,889	(27,761)	-4.92%
63	0002264	HSS CDP COSTS	336,326	336,327	1	0.00%
64	0002266	CENTRAL DATA PROCESSING SVCE	822,832	822,832	0	0.00%
65	0002270	SOFTWARE	33	130	97	292.67%
66	0002271	SOFTWARE RENTAL / SUBSCRIPTION	32,870	36,496	3,626	11.03%
67	0002280	PUBLICATIONS AND LEGAL NOTICES	2,252	2,701	449	19.95%
68	0002281	ADVERTISING/MARKETING	1,000	675	(325)	-32.50%
69	0002285	RENTS & LEASES - EQUIPMENT	9,795	10,525	730	7.45%
70	0002295	RENTS & LEASES-BUILDINGS/IMPR	2,000	2,400	400	20.00%
71	0002310	EDUCATION & TRAINING	3,747	11,592	7,845	209.36%
72	0002312	SPECIAL DEPARTMENTAL EXPENSE	36,041	9,470	(26,571)	-73.72%
73	0002335	TRAVEL EXPENSE	1,000	4,669	3,669	366.87%
74	0002336	TRAVEL OUT-OF-STATE	-	-	-	#DIV/0!
75	0002337	MEALS/REFRESHMENTS	-	-	-	#DIV/0!
76	0002338	EMPLOYEE RECOGNITION	3,324	3,164	(160)	-4.82%
77	0002345	MOVING/FREIGHT/TOWING	-	-	-	#DIV/0!
78	0002350	COUNTY GARAGE SERVICE	19,027	47,740	28,713	150.91%
79	0002355	PERSONAL MILEAGE	9,010	11,445	2,435	27.03%
80	0002360	UTILITIES	174,913	167,629	(7,284)	-4.16%
81	0002361	WATER	38,757	22,553	(16,204)	-41.81%
82	2000	SERVICES AND SUPPLIES	4,800,641	4,815,448	14,807	0.31%
83						
84	3000	OTHER CHARGES				
85	0003121	INDIGENT CARE	10,784	17,228	6,444	59.76%
86	0003153	CONTRACTED DIRECT SERVICES	411,064	364,391	(46,673)	-11.35%
87	0003158	FOOD FOR INDIGENT CLIENS	10	8	(2)	-18.40%
88	0003160	TRANSPORTATION FOR CLIENTS	4,080	6,256	2,176	53.34%
89	0003421	BAD DEBTS	-	2,011	2,011	#DIV/0!
90	0003690	INTERFUND SERVICES USED-COUNTY	6,595	6,901	306	4.64%
91	0003691	INTERFUND SVCES-ACCTG & AUDIT	29,716	29,716	(1)	0.00%
92	0003694	INTERFUND SVCES-PROFESSIONAL	624,344	387,765	(236,579)	-37.89%
93	0003695	INTERFUND SVCES-MNT MATERIALS	2,228	2,301	73	3.27%
94	0003696	INTERFUND SVCES-SMALL PROJECTS	11,174	14,960	3,786	33.88%
95	0003697	INTERFUND SVCES-POSTAGE	15,486	21,990	6,504	42.00%
96	0003698	INTERFUND SVCES-MNT LABOR	6,023	7,564	1,541	25.58%
97	0003701	CONTRIB - NON COUNTY AGENCIES	-	-	-	#DIV/0!
98	0003710	COUNTYWIDE ADMIN OVERHEAD	1,224,760	-1,224,760	-	0.00%
99	0003712	CAC BUILDING CHARGES	213	213	-	0.00%
100	3000	OTHER CHARGES	2,346,477	2,086,063	(260,414)	-11.10%
101						
102	4000	FIXED ASSETS				
103	0004303	EQUIPMENT	24,690	24,960	270	1.09%
104	0004304	COMPUTER EQUIPMENT	-	-	-	#DIV/0!
105	4000	FIXED ASSETS	24,690	24,960	270	1.09%
106						
107	5000	OTHER FINANCING USES				
108	0005040	TRANS OUT-POBs	166,237	155,874	(10,362)	-6.23%
109	5000	OTHER FINANCING USES	166,237	155,874	(10,362)	-6.23%
110						
111	7000	INTRA FUND TRANSFERS				
112	0007010	INTRA-FUND TRANSFER	2,090,271	2,009,249	(81,023)	-3.88%
113	0007023	INTRAFUND SVCES-PERSONNEL	43,531	69,940	26,409	60.67%
114	0007024	INTRAFUND SVCES-PROFESSIONAL	261	406	145	55.55%
115	7000	INTRA FUND TRANSFERS	2,134,063	2,079,595	(54,468)	-2.55%
116						
117		TOTAL EXPENDITURES	26,052,107	25,156,004	(896,104)	-3.44%
118						

DEPARTMENT OF HEALTH & SOCIAL SERVICES



SOLANO COUNTY

Family Health Services Community Healthcare Board
2022 Annual Calendar

Month	Required Annual Review	Comments/Training
January 19, 2022	<ul style="list-style-type: none"> Project Officer/CEO Evaluation Review Sign Annual Bylaws Appendix A Conflict of Interest Signed Confidentiality Form Quarterly Financial Report 	<ul style="list-style-type: none"> Compliance Training Robert's Rules Review (as needed)
February 16, 2022	<ul style="list-style-type: none"> UDS Reporting, Progress, and Submission in March Review and Approve: Sliding Fee Scale Policy 	<ul style="list-style-type: none"> Annual Data Report due to HRSA by 3/31/2022
March 16, 2022	<ul style="list-style-type: none"> Quarterly Quality Improvement Report Evaluation of QI/QA Program 	
April 20, 2022	<ul style="list-style-type: none"> Board Self-Assessment Quarterly Financial Report 	
May 18, 2022	<ul style="list-style-type: none"> Update Community Needs Assessment 	
June 15, 2022	<ul style="list-style-type: none"> Review Strategic Plan (3-year Cycle) 	
July 20, 2022	<ul style="list-style-type: none"> Review and Approve Credentialing and Privileging Policy and Procedures FY 23/24 Budget Development 	
August 17, 2022	<ul style="list-style-type: none"> FY 23/24 Budget Development (Continue) Quarterly Financial Report 	
September 21, 2022	<ul style="list-style-type: none"> Quarterly Quality Improvement Report Evaluation of QI/QA Program (from June) Review and Approve the QI/QA Plan (from June) 	
October 19, 2022	<ul style="list-style-type: none"> Review and Approve Service Area Competition (SAC) Application Quarterly Financial Report 	
November 16, 2022	<ul style="list-style-type: none"> Board Nominations – Executive Positions Review Annual Board Calendar Review Strategic Plan (3-year Cycle) 	
December 21, 2022	<ul style="list-style-type: none"> Board Elections – Executive Positions Quarterly Quality Improvement Report Patient Satisfaction Report 	

***Additional Items that can be added to Agenda for Board Approval at any given time:**

- Review and Update Health Center Policies, Procedures and Services
- Contracts Review
- Brown Act Annual Training

Updated 6/15/2022

Administrative Services

Behavioral Health Services

Child Welfare Services

Employment & Eligibility Services

Medical Services

Older & Disabled Adult Services

Public Health Services

Substance Abuse Services