



# SOLANO COUNTY

## Solano Family Justice Center Advisory Committee

Monday October 17, 2022  
3:00 pm

Solano County Administration Center  
675 Texas Street, Conf. Room 6003 (6<sup>th</sup> Floor) Fairfield CA 94533

### MEETING AGENDA

#### MEMBERS

Honorable Robert  
Fracchia – Retired,  
*Committee Chair*

Bill Emlen,  
*County Administrator*

Brian Travis,  
*Chief of Solano  
Community College  
Public Safety*

Candy Pierce,  
*CASA*

Christopher Hansen,  
*Chief Probation Officer*

Elena D'Agustino,  
*Public Defender*

Gerald Huber,  
*Director, Health and  
Social Services*

Ian Schmutzler  
*Chief of Police,  
Vacaville*

Krishna Abrams,  
*District Attorney*

Shawny Williams,  
*Chief of Police,  
Vallejo*

Tom Ferrara,  
*Sheriff/Coroner*

#### STAFF

Carrie Blacklock,  
*Asst County Counsel*

Tami Lukens,  
*CAO Principal  
Management Analyst*

If you wish to address any item listed on the Agenda by written comment, please submit comments in writing to the Clerk of the Board by email. Written comments must be received no later than noon on the day of the Committee meeting. The email address for the clerk is: [clerk@solanocounty.com](mailto:clerk@solanocounty.com). Copies of comments received will be provided to the Committee and will become a part of the official record but will not be read aloud at the meeting.

#### 1. Call to Order

#### 2. Roll Call

#### 3. Approval of the Agenda and Minutes

a) Approval of Minutes for August 15, 2022

b) Approval of Agenda for October 17, 2022

#### 4. Public Comment

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter of the jurisdiction of the agency and which is not on the agency's agenda for that meeting. Comments are limited to no more than 3 minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and the matter may be referred to staff for placement on a future agenda.

#### 5. Discussion Items

a) Receive update from Executive Group and Tami Lukens on Request for Qualifications (RFQ) for new lead agency, discuss and provide direction for next steps.

#### 6. Committee Chair Comments

#### 7. Committee Member Comments

#### 8. Adjourn

#### 9. Next Meetings

- Monday November 21, 2022 at 3:00 pm
- Monday December 19, 2022 at 3:00 pm

# Solano Family Justice Center Advisory Committee

## Meeting Minutes

August 15, 2022 3:00 p.m.

### Committee Members

Present: Honorable Robert Fracchia - retired, Committee Chair  
Bill Emlen, County Administrator  
Christopher Hansen, Chief Probation Officer  
Elena D'Agustino, Public Defender  
Candy Pierce, CASA  
Brian Travis, Chief of Solano Community College Public Safety

Others Present: Tami Lukens, CAO Office Principal Management Analyst  
Carrie Blacklock, County Counsel  
Reina Sandoval-Beverly, Consultant

Technical Panel Present: James Watkins, Catholic Charities  
James Holley, Empowered Aging  
Mary Anne Branch, Safequest  
Jessica Donohue, Seneca Family of Agencies  
Megan Murphy, Victor Community Support Services

**1. Call To Order:** At 3pm by Honorable Robert Fracchia - retired

**2. Roll Call via Sign-in Sheet**

**3. Approval of Agenda and Minutes**

*Amend #5 to "Introduction of Technical Panel."*

*On a motion by Candy Pierce, seconded by Elena D'Agustino and Passed by a unanimous vote.*

**4. Public Comment:** No Public Comment

**5. Introduction of Technical Panel**

*The Technical Panel introduced themselves and their agencies.*

**6. Information Items/Updates:**

**a) Receive update from Executive Group and Tami Lukens on Request for Qualifications (RFQ) for new lead agency**

*Update was provided by Tami Lukens and Executive Group.*

**b) Receive update from Reina Sandoval-Beverly regarding on-site / off-site partners and status of the Partnership Agreement**

*Update was provided by Reina Sandoval-Beverly.*

**7. Discussion Items**

**a) Discuss next steps and/or options for the Solano Family Justice Center if no qualified agencies submit a proposal to the RFQ.**

*A discussion was held, no decisions were made.*

**8. Committee Chair Comments**

*Chair Fracchia noted that he would not be available for the September meeting so he would need someone to stand in as Chair.*

**9. Committee Member Comments**

*None.*

**Meeting was Adjourned 3:30 p.m.**