

**Fair Political Practices Commission
Filing Schedule for
Candidates for Local Office
Committees Primarily Formed to Support/Oppose Local Candidates
Committees Primarily Formed to Support/Oppose Local Measures
Being Voted on November 8, 2011**

Deadline	Period	Form	Notes
Jan 31, 2011 <i>Semi-Annual</i>	thru – 12/31/10	460 470	<ul style="list-style-type: none"> ▪ Incumbents: Form 460 is required if you had an open campaign committee in 2010. If you did not have an open committee and filed the Form 470 on or before July 31, 2010, this semi-annual statement is not required. ▪ Candidates: An individual who filed candidacy papers in 2010 must file Form 460 or Form 470 to disclose activity for that year. ▪ Primarily Formed Candidate or Ballot Measure Committees: A committee formed in 2010 to support or oppose a candidate or ballot measure being voted on November 8, 2011, must file Form 460.
May 2, 2011 <i>Quarterly</i>	1/1/11 – 3/31/11	460	<ul style="list-style-type: none"> ▪ Only ballot measure committees must file this report. ▪ The April 30 deadline falls on Saturday, so the deadline is extended to the next business day.
Aug 1, 2011 <i>Semi-Annual</i>	1/1/11 – 6/30/11	460 470	<ul style="list-style-type: none"> ▪ Incumbents: Form 460 is required if you had an open campaign committee in 2011. If you did not have an open committee, you must file the Form 470 on or before August 1, 2011. ▪ Candidates: All candidates who have an open committee in 2011 must file Form 460. ▪ Primarily Formed Candidate or Ballot Measure Committees: A committee formed to support or oppose a candidate or ballot measure being voted on November 8, 2011, must file Form 460. ▪ The July 31 deadline falls on Sunday, so the deadline is extended to the next business day.
Sep 29, 2011 <i>Pre-Election</i>	7/1/11 – 9/24/11	460 470	<ul style="list-style-type: none"> ▪ Candidates: An individual listed on the November 8, 2011, ballot must file Form 460 if he/she has an open committee or a Form 470 if he/she has no open committee and has not raised or spent \$1,000 in 2011. If a Form 470 was filed on or before August 1, 2011, another Form 470 is not required. ▪ Primarily Formed Candidate or Ballot Measure Committees: A committee formed to support or oppose a candidate or ballot measure being voted on November 8, 2011, must file Form 460.
Oct 27, 2011 <i>Pre-Election</i>	9/25/11 – 10/22/11	460	<ul style="list-style-type: none"> ▪ File personal delivery or guaranteed overnight service only.
Within 24 Hours <i>Late Reports</i>	10/23/11 – 11/7/11	496 497	<ul style="list-style-type: none"> ▪ 496: File if independent expenditures of \$1,000 or more are made. Candidates and primarily formed ballot measure committees: Do not file for expenditures made on your own committee's behalf. ▪ 497: File if a contribution of \$1,000 or more is received. ▪ 497: File if a contribution of \$1,000 or more is made to <i>another</i> candidate or <i>another</i> measure being voted on November 8, 2011. ▪ The recipient of a late in-kind contribution must file a late contribution report within 48 hours from the time the in-kind or non-monetary contribution is received. ▪ File personal delivery, guaranteed overnight service, or fax.
Jan 31, 2012 <i>Semi-Annual</i>	10/23/11 – 12/31/11	460	<ul style="list-style-type: none"> ▪ All committees must file this statement.

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- **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Method of Delivery:** All paper filings are to be filed by personal delivery or first class mail unless otherwise noted.
- **Prohibition on Candidate Independent Expenditures:** A controlled committee may not make independent expenditures to support or oppose candidates and may not contribute to another committee for the purpose of making independent expenditures to support or oppose other candidates.
- **Primarily Formed Ballot Measure Committees:** Prior to the semi-annual period in which the measure(s) supported or opposed is being voted on, committees must file quarterly campaign statements in addition to semi-annual statements. Following the election, quarterly statements are required if the committee makes contributions or expenditures for other ballot measures.
- **Form 470:** Candidates who do not have a committee or do not raise/spend \$1,000 in 2011 may file Form 470. Incumbents that receive over \$200 must file by August 1, 2011. Others must file by September 29, 2011. If a candidate files the Form 470 and later must open a campaign committee, a Form 470 Supplement and the Form 460 must be filed.
- **Candidates:** After an election, reporting requirements will depend on whether the candidate is successful and whether a campaign committee is maintained.
- **Judges/ Unpaid Officeholders:** Elected officers whose salaries are less than \$200 per month and judges are not required to file semi-annual statements if no contributions were received or expenditures made during the 6 months covered by the semi-annual statement.
- Local jurisdictions may impose contribution limits and additional filing requirements.
- Except for deadlines that fall on a Saturday, Sunday, or an official state holiday, filing deadlines may not be extended. Late statements are subject to a \$10 per day late fine.
- All statements are public documents.
- For important information, refer to www.fppc.ca.gov and click on the Candidates and Committees section. Candidates use [Campaign Manual 2](#) and ballot measure committees use [Campaign Manual 3](#).