



County of Solano
Department of General Services, Central
Services Division

Amendment To RFP

Request for Proposal

For

COUNTY – WIDE PRINTING SERVICES

RFP T099-1103-12

REVISED SUBMISSION DATE:
DECEMBER 8, 2011 3:00 PM (PST)

CENTRAL SERVICES



Purchasing Services
Reprographics
Mail Services
Records/Archives
Purchasing Stores
675 Texas Street, Suite 2500
Fairfield, CA 94533-6338
Phone (707) 784-6320
Fax (707) 422-9770
www.solanocounty.com

November 22, 2011

AMENDMENT - RFP T099-1103-12

Pursuant to Request for Proposal (RFP) T099-1103-12, for County-Wide Printing Services, the County of Solano has amended this RFP to reflect the following changes:

1. County's responses to written comments/questions submitted by potential proposers (see attached).
2. Amended RFP submission date.
Change from: November 29, 2011 3:00 PM (PST)
Change to: December 8, 2011 3:00 PM (PST)

Please note, the comment period has elapsed (see Section 2). The County will not accept any further questions or comments prior to award of this RFP.

All other terms and conditions and other requirements contained in the RFP remain unchanged. Also, complete amendment acknowledgement sheet (attached) and return with your proposal.

The County of Solano thanks you for your expressed interest in its RFP and looks forward to your proposal. Failure to return acknowledgement letter may render your proposal nonresponsive and may be rejected by the County.

Respectfully,

A handwritten signature in blue ink that reads 'Karen Poole'.

Karen Poole
RFP Coordinator

Attachments:

1. County's response to proposers' questions
2. Amendment acknowledgement confirmation



**RESPONSES TO QUESTIONS
COUNTY - WIDE PRINTING SERVICES**

ITEM	DATE	REFERENCE SECTION	QUESTION OR COMMENT	COUNTY RESPONSE
1.	11/14/11		<p>What percentage of the total work currently done is represented in these samples?</p> <p>Do you have weekly, monthly or annual volumes for these jobs?</p> <p>Can you give us job descriptions for other typical work including run lengths?</p>	<p>We do not have an estimate of what percentage of the total work reproduced is represented in the samples provided. The County does not keep statistics on this type of information.</p> <p>There are 22 departments in the county and each department has different requirements and projects which vary from year to year (month to month).</p> <p>The samples identified as Samples 1 through Sample 6 are just a few of the jobs/request for duplication services. The County does not keep statistical data on the number copies made or how often.</p> <p>Other jobs may entail reproduction of multiple color calendars, banners, voting ballots, multiple color forms, multiple color NCR forms with double sided printing, 4 inch x 5 ½ inch telephone and address books, ½ page forms, 4 inch x 5 ½ inch labels, routing slips, 5 inch x 8 inch index cards, scratch paper/note pads (various sizes), book markers, survey forms, family resource guides (multiple colors and laminated), 14 page coloring book (double sided print).</p>
2.	11/14/11		<p>Paper pricing is volatile; would the County consider adjusting prices based on recognized indices on the cost of paper?</p>	<p>No.</p>
3.	11/14/11		<p>Why does the work (both digital and offset) need to be done at the same location?</p> <p>Based upon your reasons, if an alternate solution could be provided that</p>	<p>The work does not necessarily need to be completed at the same location; however, the objective of the County is that no matter the type of print work to be done, the turnaround time is not impacted by the location of the production center.</p>

			would still meet your needs would that be considered?	
4.	11/14/11		<p>What do you mean by a dedicated customer service representative?</p> <p>Do you mean the same rep all of the time?</p> <p>Can the rep handle other accounts?</p>	<p>It is the County's desire to have one point of contact (customer service representative) to handle our account and resolve issues.</p> <p>If the designated Representative is out of the office, the County may work with the Representatives backup.</p> <p>Yes, the representative may handle other accounts.</p>
5.	11/14/11		<p>Section 8E states that the 24 hour turnaround is for rush jobs. Section 10E states 24 hours or less is the standard.</p> <p>What turnaround time is required for rush jobs and what turnaround is required for standard jobs?</p>	<p>Standard job turnaround is 24 hours. Rush job turnaround is within the same day if order is placed by noon.</p>
6.	11/14/11		<p>Do you have monthly volumes for the last twelve months for digital presswork?</p> <p>Do you have monthly volumes for the last twelve months for offset presswork?</p>	<p>No.</p> <p>No.</p>
7.	11/14/11		<p>What is the intent of termination clause in 4a since you can terminate for breach or non funding?</p> <p>Under what terms would you want to invoke this clause?</p> <p>Do you anticipate modifying this clause in Exhibit D?</p>	<p>4a under the County Terms and Conditions is our standard legal document. The County continues to reserve the right to cancel for breach and/or non-appropriation of funds.</p> <p>For the purposes of this solicitation and the nature of services being sought by the County, some reasons for terminating the contract may be for non-performance issues.</p> <p>Exhibit D has been modified to be consistent with Exhibit C.</p>



County of Solano
Purchasing Services

AMENDMENT

Request for Proposal
For
County – Wide Printing Services

RFP T099-1103-12

FINAL SUBMISSION DATE: December 8, 2011 3:00 PM (PST)

DATE OF AMENDMENT: November 22, 2011; 5:00 PM (PST)

ACKNOWLEDGEMENT

This amendment must be signed and returned with your proposal, or otherwise acknowledged, prior to the closing date and time listed on the RFP cover sheet. If you have already submitted a proposal and need to make corrections, submit a corrected proposal with this amendment prior to the closing.

Offeror

Signature

Name and Title

Date

THIS FORM MUST BE COMPLETED AND RETURNED WITH RFP RESPONSE