

SOLANO COUNTY H&SS - AB 109
Substance Abuse Program Roll-Out

Two-Week Period Beginning December 2012 - Estimated tasks, deliverables or time estimates

Item	Staff and Resources Required	12/5/2011	12/19/2011	1/2/2012	1/16/2012	1/30/2012	2/13/2012	2/27/2012	3/12/2012	3/26/2012	4/9/2012	4/23/2012	5/7/2012	5/21/2012	6/4/2012	6/18/2012	7/2/2012	7/16/2012	7/30/2012	8/13/2012	8/27/2012	9/10/2012	9/24/2012				
CCP Approval of Continuum of Care	Director H&SS/Asst. Dir H&SS	Complete documents for December 14 CCP meeting																									
Adjust of Continuum of Care Model based on input received 12/14/2012	Director H&SS/Asst. Dir H&SS		Adjust report																								
BOS Approval of Phase 1 funding	Director H&SS/Asst. Dir H&SS		Submit Board Report and ATR to CAO. ATR includes funding for inpatient and outpatient treatment.																								
BOS Approval of Phase 1 funding	Director H&SS/Asst. Dir H&SS				Receive BOS approval																						
CCP Sub Committee Aproval of Implementation Plan	Director H&SS/Asst. Dir H&SS			Draft Implementation Plan to CCP for approval																							
Operations	Asst. Dir H&SS / CCP Partners			Development of Draft Operations Manual																							
Gap Analysis	Asst. Dir H&SS / CCP Partners				Conduct inventory of resources, identify gaps and include specified services in RFP for FY 2012/13																						
CCP Aproval of Implementation Plan	Director H&SS/Asst. Dir H&SS						Receive input from CCP and adjust implementation plan as needed.																				
Funding Allocation - Balance of FY 2011/2012	Asst Dir H&SS						Prepare ATR for funding H&SS in-house activities for balance of year and appropriate funds for contracted services																				
Funding Allocation for FY 2012/2013	Asst Dir H&SS						Prepare estimated budget requirements for full year 2012/2013; to CCP for review and recommendation prior to submittal to CAO as part of FY 2102/2013 Agency Requested Budget																				
Provide training to providers who will serve	Asst Dir H&SS / WRAP Staff Analyst							Training includes current and new EBP's, conducted over a period of six months.																			
Implement training contracts	Asst Dir H&SS / Staff Analyst / CAO					Issue RFP / RFI and execute contracts.																					
Implement services	Director H&SS/Asst. Dir															BOS approval for new contracts, CAO ratifies											
	Director H&SS/Asst. Dir																		Services commence								