



County of Solano
Health and Social Services Department

Amendment 1

Request for Proposals
for

Positive Youth Development Services

FINAL SUBMISSION DATE:

November 28, 2012, 3:00 PM (PST)

Health and Social Services



Mental Health Services
Public Health Services
Substance Abuse Services
Older & Disabled Adult Services
Employment & Eligibility Services
Children's Services
Administrative Services
275 Beck Avenue, MS 5-200
PO Box 4090
Fairfield, CA 94533

November 14, 2012

Pursuant to Request for Proposal (RFP) Positive Youth Development Services, section 3.20, the County of Solano has amended this RFP to reflect:

- 1) The RFP #G99-1024-02 title has been modified to: Positive Youth Development Services.
- 2) The County's response to comments/questions submitted by potential proposers (Attachment 1).
- 3) The County has deleted Attachment A, page 20 and 21 of the RFP and has replaced it in its entirety. (Attachment 2)

Please note: The comment period has elapsed (see Section 2). The County will not accept any further questions or comments prior to award of this RFP unless requested by the County.

All other terms and conditions and other requirements contained in the RFP remain unchanged. Also, complete the amendment acknowledgement letter (Attachment 3) and return with your proposal. Failure to include the amendment acknowledgement letter with proposal may render it non-responsive and may be rejected by the County.

The County of Solano thanks you for your expressed interest in its RFP and looks forward to your proposal.

Respectfully,

Christine Westdyk

Christine Westdyk
RFP Coordinator

Attachments:

1. County's answers to proposers' questions
2. Revised Attachment A
3. Amendment acknowledgement confirmation letter

**County's Response to Written Comments/questions
(RFP) – No. G99-1024-02
Positive Youth Development Services**

	Question	Answer
1	Are services under all these RFP's targeted for any or all "Evaluated Out" cases, Investigated referrals, or children in foster care?	Each RFP is for a specific targeted population. The In-Home Based Mental Health Services are for referred clients from either Child Welfare Services (CWS) or Probation staff. The Service Broker services are for referrals from CWS or Probation that may or may not have cases. The Kinship services are for those families referred by CWS and Probation, as well as those in the community who are not known to the County. The Adoption services are for clients referred by CWS only. The Positive Youth Development services are for at-risk youth in the community who are not known to either CWS or Probation.
2	What is the number of children served or families served?	There is no set number for the families or children to be served under these RFPs. The County is seeking proposals that can provide the requested services and define how many children/families that will be supported with them.
3	What are the funding sources?	The funding comes from the Office of Child Abuse Prevention (OCAP) and is made up of both State and Federal dollars. The specific sources include the Promoting Safe and Stable Families (PSSF), Child Abuse Prevention, Intervention, and Treatment (CAPIT), and the Community Based Child Abuse Prevention funds (CBCAP).
4	What is the budget amount for each program?	The following amounts are estimated at this time: In Home Mental Health Services - \$141,000 Adoption Promotion and Support - \$54,000 Kinship Support Services - \$108,000 Service Broker - \$54,000 Positive Youth Development - \$24,290
5	In the RFP, Section 5.3.3 says "it shall not record any text that could be construed as a qualification of the cost proposed". Can you further define what this means, perhaps giving an example?	This means that bidders should not be any cost information into the technical proposal. For instance, it is acceptable to say that 1.0 FTE Social worker will be providing services, but it's not acceptable to say that it will cost \$125,000 for that social worker. All financial figures should only be stated in the cost proposal only.
6	Can we get some of the attachments in Excel or Word files? Example: Attachment A-1 and Attachment H.	The Attachment A-1 is in an Excel format and posted on the Solano County website. The Attachment H is a County standard form and cannot be posted electronically. A printed out hard copy must be submitted with each proposal.
7	Attachment A-1: Do we need to submit that with our proposal or is it just for our information?	Attachment A-1 must be submitted with each proposal.

	Question	Answer
8	Which attachments are for submitting with the proposal?	The following attachments must be included in the proposal submitted: A-1, E, F, G, H, J (if proposing to work with a subcontractor), K, L, M, N
9	Is there a certain percent of funds allowed for Administrative Implementation versus program?	There is not a specific percentage limit given.
10	The RFP states the County intends to secure a contract to assist... does this mean that there will be one successful proposal/applicant for each service type or will you be awarding multiple contracts for each service type?	It is the County's intent to only award one contract per RFP however; the County reserves the right to contract with multiple providers after the evaluation is complete.
11	Are the time studies needed for each month or on a quarterly basis?	For all staff funded through these contracts and not dedicated 100% to the program, daily time studies should be done.
12	Does the Agency have to have office within the County?	No
13	Are these current County contracts or new programs to address CSA?	The only current county program is Adoption Promotion, and has been implemented with County staff until now. The others are all new programs developed to follow the System Improvement Plan for Solano County CWS and Probation.
14	Will you provide the type of time study to be used? A model?	Any model can be used; it just needs to capture the time spent on each program by individual staff funded with these contracts. The County can provide a template for those agencies wishing to have one.
15	If applying for two contracts, can you leverage (share services) between both?	Yes, the bidder needs to define the specifics of the leveraging process in each submitted proposal.
16	What is the acceptable electronic version of the Technical Proposal (page 7, 3.5.1)?	The electronic form can either be submitted on a CD or a flash drive.
17	Please define how non-profits are bound to Federal-related "2CFR130".	The Federal government has outlined its regulations on costs principles for nonprofits in what used to be called an OMB circular, but is now referred to in the Federal Code of Regulations as "2 CFR 230"
18	Can Federal and State money be used for leverage?	Yes, both Federal and State funding are eligible for leveraging dependent upon their guidelines.
19	Location (area) for these services.	These services should be available Countywide.
20	Is there a page limit on the RFP?	No, but the County encourages concise proposals.
21	Do we submit a budget for both Jan 8, 2013 – June 30, 2013 then July 1, 2012 – June 30, 2014?	Yes, a summary and line item budget should be submitted for both time periods.

	Question	Answer
22	On page 3/47 the purpose is: fund an evidence-based positive youth development and pregnancy prevention model program for at-risk pregnant & parenting youths to keep them out of the child welfare & juvenile justice systems. But on Attachment A, SOW the target population can be pregnant & parenting teens and another list (street youth, out-of-school youth, drug users, GLBT youth, survivors of childhood sex abuse & youth with mental or physical disabilities.)	This is an error in the RFP which is corrected with Amendment No. 1. The targeted population for this RFP is at-risk youth and the list given in Attachment A are just some ideas of further targeted populations that can be served.

Attachment A

**Positive Youth Development Services
Proposed Scope of Work
RFP #G99-1024-02**

Contract Description:

The Contractor will provide positive activities and opportunities that help prevent youth from engaging in potentially harmful behaviors by providing positive substitutes for negative behavior. The Contractor will offer services that promote youths' ongoing development and maturation, thereby helping youth recognize and reduce risk-taking behaviors and constituting a teen pregnancy prevention strategy.

The youth development program will:

- offer guided assistance to help young people clarify their life goals, complete school, and plan for careers.
- offer emotional and psychological support, helping teens cope with depression, substance abuse, family and relationship problems, and other issues which affect the ability of young people to protect themselves.
- encourage participants to engage in a range of constructive activities, thereby helping young people postpone or abstain from sexual activity.
- foster a sense of achievement, self-worth, and potential life options in young people, and instill in young people the motivation to delay childbearing.

Target Population

Youth development programs are especially important for young people who have little or no support from families, neighborhoods, schools, and communities of faith. These hard-to-reach and underserved youth are often particularly vulnerable to high risk behavior and frequently lack access to reproductive health services. They include:

- street youth
- out-of-school youth
- youth who use drugs and/or alcohol
- gay, lesbian, bisexual, and transgender youth
- survivors of childhood sexual victimization
- youth with mental or physical disabilities

Work Activities. Contractor shall:

1. Provide an evidence-based model to provide positive youth development services that include pregnancy prevention strategies.
2. Tailor programs to meet the cultural, racial/ethnic, and language backgrounds of participants.
3. Conduct outreach activities to engage members of the target population.
4. Involve families in services provided as much as possible.
5. Services to be provided through the proposal may include, but are not limited to the following:
 - a. Strengthen academic skills and opportunities
 - b. Provide intensive services for youths in the target populations
 - c. Strengthen school-to-work programs
 - d. Offer mentoring programs
 - e. Involve young people in their communities
 - f. Involve the community in expanding life options for youth
 - g. Offer prevention services and support to men
 - h. Provide youth development activities that enhance self-esteem, increase resiliency and protective factors
 - i. Ensure access to mental health counseling
6. Improve access by teens to basic, accurate information regarding sexual activity and promote the availability of teen pregnancy prevention education and resources to the target population.

7. Provide educational opportunities for parents to address the “disconnect” between parent/teen perceptions and encourage parent/teen dialogue.
8. Provide positive youth development curriculum to at risk teens and youth throughout Solano County.
9. Provide staff to attend quarterly contractors meeting with County staff. County staff will notify the Contractor of meeting dates at least 30 days in advance.

Reporting Requirements. Contractor will:

Provide the County with quarterly data for the following measures:

- a) Outcome measures for activities proposed in Attachment A-1
- b) Summarized results of any surveys completed
- c) Other results related to the evidence-based practice model



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Date of Amendment: November 14, 2012; 5:00 p.m. (PST)

Final Submission Date: November 28, 2012, 3:00 PM (PST)

ACKNOWLEDGEMENT

This Amendment must be signed and returned with your proposal, or otherwise acknowledged, prior to the Closing Date and Time listed on the RFP cover sheet. If you have already submitted a proposal and need to make corrections, submit a corrected proposal with this Amendment prior to the Closing.

Offeror

Signature

Name and Title

Date

RETURN THIS PAGE WITH RFP RESPONSE