

**Solano County IHSS Public Authority Advisory Committee
MINUTES
Board Meeting
Monday August 20, 2012, 2:00pm-4:00pm
2101 Courage Dr Fairfield CA Multipurpose Rm.**

Members Present:

District 1	District 2	District 3	District 4	District 5	H&SS Rep
N. Fernandez	S. Hilton J. Metzler	S. Stacy K. Wellner	S. Rotchy	D. Brown K. Mitsopoulos	A. Argueta

Absent: T. Stacy, District 4

Public Present: Mia Fulmer (Personal Assistant)
Harriet Dietz (Planner, Area Agency on Aging)

Staff present: Teri Ruggiero, PA Administrator

Item/Description

1 Open Meeting/Welcome

The meeting commenced at 1:30pm.

2 Public Comment

Teri R. -- Legislators passed AB 411; new scam targeted at elderly Asian women. Share with everyone you know.

3 Action Items

A. Review and Approval of Agenda: Donna would like to add Supervisor Seifert to the agenda at 4E. Nieves moved to approved and Shirley 2nd. Passed.

B. Approval of Minutes from June 11, 2012: John moved to approve with Nieves 2nd. Passed.

4 PA Administrator Report

A – Sent stats in packets; Paid provider hours look to have gone down but is actually flat which is consistent with the State wide average. County is still reviewing why things are flat....there are lots of theories as to why. IHSS reports that provider enrollment is up however, it is still significantly fewer then the previous three opportunities per month when the PA did provider services. IHSS is actively

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continuing to smooth the process and keep enrollment moving forward and increase capacity. Last year we had 253 Registry caregivers, 86 interviews were conducted with 37 actually added to the Registry. There is a very selective process to ensure consumers safety and quality. Last year we saw a 40% increase in dealing with difficult people. There was significantly more mediation with communication issues between consumer and caregiver, personality conflicts, etc. One client had over 30 caregivers in one year. Last year we had a significant jump in complaints from caregivers on the waiting list for the health plan. There was over 500 people on the waiting list. The plan changed this year with the cost going down about \$10; better co-pays for meds and the umbrella plan went away. The umbrella plan does not comply with healthcare reform on the insurance side of things. The union agreed to the changes. This month we were able to add 100 more people to the health plan.

Budget: After Donna and Kathy's meeting with Supervisor Seifert, Teri was called into a meeting with her to review the previous years budgets. With our contribution to the PA's budget deficit our actual budget was \$16,000 or so. In 2011/12 we incurred the budget slash to \$6,000. We spent it all. We have been approved for \$6,600 in stipends. The PA is approved for \$1,250 for conference and travel which the PA is sharing with the Advisory Committee. We are also approved for \$500 for Spring conference. We have spent \$18.00 in mileage and today's stipends; \$900.

B – PA Projects: Rio Vista recruitment project on 8/28. Teri will be on vacation in late Sept. In Oct the Senior Coalition is sponsoring the Centenarian event. Live Scan project is on hold due to the State's new approved bill to do this project Statewide. If the State comes in and asks the PA to do the work then the PA has the money in the budget to do the work. Teri would like to put Caregiver appreciation month on October's agenda. Would like to get it done in November. December is our next strategic planning meeting and work group.

C – Survey: two months ago at the CAPA meeting we were right in the middle of the thick of the battle over the Statewide PA and other initiatives. Some Unions put out statements that PAs should have governing standards because there are bad PAs out there. Teri has developed a survey to poll three different stakeholder groups; consumers, caregiver and staff. She reviewed the questions on the survey. The survey is going out to consumers who have used the Registry in the past six months via mail with a stamped envelope. It will also be available via Survey Monkey online. Michael has been calling all the Registry people we do not have emails for. Due to the number of caregivers the survey is only going to be available online. Staff will be asked to due the survey online as well. This will help to drive our training agenda for the next year and have a better handle on our stakeholders current needs.

D – CCI: Senate bill 1036 (Coordinated Care) was passed recently. There were no changes to hours other then the extension of the previous 3.6% cut until June of next year. Originally the Dual eligible project was four counties now there are eight. Those counties had applied to part of the project and a health system applied as

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well. Everything in the bill only applies to those eight counties. The goal of the Coordinator Care Initiative is to enhance services to long-term care consumers and to save money. The State hopes the model will work well so they can expand it to the entire state. The Legislature is weary. If certain things don't happen the bill stops. Enrollment for the eight counties doesn't happen until March and June 2013. The very earliest this could affect Solano county is 2014. The biggest thing that happened was that collective bargaining went to the State....NOT TRUE....however, collective bargaining shifts to the State a year after enrollment....so this means if it happens at all it won't be until 2015....meanwhile under the Welfare and Institutions Code our PA is still responsible for collective bargaining. Once this duty goes to the State the PA tasks don't change, except for the collective bargaining piece. The PA will still be responsible for health benefits, Registry and training BUT doing those tasks through the PA is optional....it could be moved to IHSS or contracted out. Teri is not very concerned about managed care here in Solano County. We are very lucky to have Partnership Health Plan. Benefits through Partnership are more expanded for dual eligible's. Tracee and Susan both shared their perspective that the managed care model is good and expands services. Susan suggested we collaborate and lead a large County in-service about managed care.

E – Supervisor Linda Seifert: Advisory Committee re-introduced ourselves. Linda shared her meetings with Donna and Kathy and staff. Supervisor Seifert is sympathetic to our request to meet more frequently however, staff reported it would be a burden to staff the meetings. There are some things in the works to potentially consolidate services to free up time. Linda is open minded to why the staff was against increasing our meeting frequency. She shared her belief that we have great staff/people advocating for us and working with us. Linda shared the conversation about Spring Conference; Linda reached out to Kaiser and was able to garnish financial support of \$2500 for training. Money will be available next year...after January. Donna asked Linda if she would be our opening speaker at Spring Conference. She said yes. Tracee shared why we want to continue to strive to be credible and active and Linda shared that her sense from her colleagues is that we are very credible and effective. Our support and advisory role is valued and wanted.

5 IHSS Report

CMIPS 2 Implementation – Cheryl Ford came to give us an update on the statewide computer program IHSS is implementing on December 4th. CMIPS stands for Case Management Information Payrolling System. This system bring things into the 21st Century. Things have been delayed due to legislative changes and budget. We are finally to the point to see CMIPS 2 come to fruition. We are a group 1 County. The pilots which were Yolo and Merced have already went live and they really like the system. Very few issues. San Diego goes live next week and they will

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be a good source to prepare for any other issues that could come up. Some of the things that will be helpful is that inter-County transfers will be easier. Case numbers stay the same if you move Counties. No more close and re-open dates. John asked how it worked to get an assessment if a person moves, how long before a person moves should they call the new County: It could still take the same amount of time it would take for a new intake; 6-8 weeks. Nothing changes with eligible hours until assessment so the consumer shouldn't be experiencing any change unless their hours go up or down. Some of the changes we may have heard about is that the way time sheets get sent in; all time sheets have to go to a central location in Chico to be scanned into the system for each County. Solano County will not be getting time sheets. This starts December 4th. In preparation for caregivers to learn to mail their time sheets beginning August 1st caregivers have to mail them to the County. Caregivers are responsible for their own stamps. Tracking time on time sheets will be easier. Notes won't work anymore.

Sandy shared payroll issues and concerns with Cheryl: Is the system going to increase processing time? Cheryl shared that things will stay the same with processing and the time to receive your check. Another question is what happens if the time sheet does not show up how does the caregiver deal with that issue; Cheryl said to continue to call the same payroll number they currently use to help resolve issues.

REVA: Cheryl shared they have 26 appt a week and they realize that is not enough. In order to meet with more people they are cutting their appt slots in half to accommodate more people. Cheryl's goal is for new providers to get an appt within a month. Right now they are not within a month. It's the goal over the next year or so.

6 SEIU-ULTCW Union Report: Union rep had a death in the family

7 Advisory Committee Member Reports:

A. Solano Transportation Committee/CICA: Shirley shared there is a Senior & Disabled Transportation meeting on Thursday morning. The regular PCC meeting is Sept 20th in Vacaville. CICA cancelled the Aug 15th conference call. CICA requests if anyone has any future agenda items to let them know. CICA did not have the July minutes out yet.

B. Independent Living Resources: Susan reported that at the center they are working on an employment program. With the Fed push to hire people with disabilities there will be a big workshop in Sac to teach people how to maneuver the employment website for the state. Hopefully the ILR will have the link to get on as a certified location for application.

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C. Senior Coalition; Area Agency on Aging: Teri and Tracee gave an update about the mental health program potential expansion, the Agencies expansion of a classroom and Teri did a full staff training last week for Agency staff.

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8 Discussion Items (potential action items):

A – Officer Nominations: Officer terms are a year long. Terms can be extended for one year. Donna has served for more than two years. We will need nominations for Chair and Vice Chair. We now have a Secretary/Treasurer. Tracee has served for one year and can be extended a year. Michael will be filling in if the secretary is not here. Tracee is willing to stay secretary. John stepped up to volunteer as vice-chair. Neives stepped up to serve as Chair. Nominations are going to stay open until Oct. when we take the vote.

B – DCAD/Travel & Training May 2013: Teri revisited that we have \$1250 to share with PA. She requested we start thinking of who wants to go to DCAD in May. Does the committee want to make this a priority? If so, how does the committee want to deal with transportation; bus, mileage, etc. Susan shared that Solano Express was an option and John suggested Amtrak. If you attend, then we will expect a report after. This will be placed on the agenda for Oct/Nov.

C – CICA Membership: Donna shared that Teri and she talked to the CICA representative and the dues have been reduced to \$500 a year from the \$2,000. There is no fee to listen in on the conference calls however without paying the dues we would not benefit from the other services they provide; CICA maintains a constant contact email list so if something important comes up you get an email. CICA maintains a roster of all Advisory Council members and delegates. This is a good resource or collaboration...advice...networking. As a member you get access to all the CICA leaders. CICA every IHSS issue is represented at the State and Fed on behalf of consumers. If we decide to join today CICA has requested we pick a new delegate. There is money in our budget. We could re-purpose the conference money if we want to use that \$500 to pay for CICA.

Donna moved to spend the \$500 to pay this year's CICA dues. Shirley 2nd Motion Passed.

Kurt volunteered to be the delegate for the conference calls and Shirley will be back up.

D – Payroll Issues and Concerns: Sandy addressed with Cheryl previously.

E – Meeting Schedule: Currently we are set to meet Oct and Dec. Future meetings will be Feb, March and May.

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F – Changing Meeting Rooms to Accommodate Teleconferencing: Teri wants to changes locations and wants three dates for planning purposes. If we use the rooms downtown the PA ends up paying for the space. Conference 2 in the Beck building works good for teleconferencing but not so much for wheelchair accessibility. Committee discussion regarding the consensus for priority of teleconferencing was that wheelchair accessibility was more important then the teleconferencing.

G – Sprint Outreach Event for 2013: Tracee suggested we incorporate our conference meetings as an agenda item on our Advisory Committee meetings. We are looking at April 24th. Same location - CEC.

9 Added Agenda Items and Member Concerns

10 Adjourn: 4:30