

Solano County IHSS Public Authority Advisory Committee
MINUTES
Board Meeting
Tuesday February 19, 1:00pm to 4:00pm
2101 Courage Dr Fairfield CA Multipurpose Room

Members Present: D. Brown, K. Mitsopoulos, N. Fernandez,
J. Metzler, S. Stacy, T. Stacy,
S. Rotchy, J. Wellner

Public Present: Mia Fulmer

Staff present: Teri Ruggiero

Item/Description

1 Welcome/Introductions of Guests – Kathy Mitsopoulos

The meeting convened at 1:00 PM.

2 Public Comment

No public comments.

3A Action Item- Review and Approval of the Agenda

Spring Conference Planning was moved to item 4, with reports to follow.
John moved to approve the agenda and Nieves 2nd. Passed

3B Action Item - Review and Approval of the December 2012 Minutes

Minutes were tabled to the next meeting due to a problem with the
Secretary's computer.

**3C Action Item – Review and Approve New Member Application for
Board Membership:**

Maria 'Mia' Fulmer was interviewed by the committee and recommended for
membership to the Advisory Council. John moved to approve and Susan 2nd.
Motion passed. Maria will represent District 3, Supervisor Jim Spring.

Spring Conference -

4A Lunch/Other Food – Kathy shared the quotes from various restaurants to
cater and it was clear that Mary's Pizza Shack was the best bang for our
buck. Tracee moved to work with Mary's for Spring Conference catering and
Nieves 2nd.

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- 4B Give Aways & Door Prizes** – Kathy and Teri reviewed the bags and need to get a vote today to order the bags to be here in time for conference. Susan moved to approve the purchase of the bags and John 2nd. Advisory Board members are asked to donate what they can to baskets or gift cards to raffle off. Teri is going to request donations from a few community partners and will take care of acquiring any others we may need.
- 4C Advertising** – Tracee agreed to have the flyer developed by her designer and will help get the word out to the local media and caregiver groups.
- 4D Revised Agenda & Speakers** – Teri let us know that she has confirmed Tracee to do Gatekeeper training, Terri Ann Steffan to do caregiver burn-out and is working with Kaiser and NorthBay wound center. Speakers are coming together.
- 5A** Teri Ruggiero provided a report on IHSS statistics and Public Authority Projects.
- 5B** No official IHSS report – important information about CMIPS 2 will be discussed under new business.
- 5C** No union report.
- 5D** No CICA/Transportation Report.
- 5E** Susan Rotchy provided a report regarding Independent Living Resources.
- 5F** No report regarding Area Agency on Aging or the PEAS program.
- 5G** No member announcements.
- 6A** Teri Ruggiero provided a report about the implementation of CMIPS 2. The following points were emphasized:
1. Timesheets will go to the Timesheet Processing Facility in Chico
 2. Training will be provided by the County and SEIU ULTCW to providers on how to complete the new timesheets
 3. Change of Address will go to payroll clerks at the County
- 7** Meeting was adjourned at 4:00pm

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8 Next Meeting:

Monday, March 18, 2013
1:00-4:00 (includes Spring Conference Planning)
2101 Courage Drive, Fairfield
Multipurpose Room