

# COUNTY ADMINISTRATOR'S OFFICE

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COUNTY OF SOLANO

COUNTY ADMINISTRATOR'S OFFICE  
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To: Board of Supervisors  
From: Birgitta Corsello, County Administrator  
Date: June 11, 2013  
Subject: Biweekly Update of Significant Issues

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## **1. County Administrator's Update on Contracts**

The County Administrator signed the following contracts of significance since the last Significant Issues update:

- Resource Management, a contract with Richard Denton & Associates (effective May 15, 2013 to June 30, 2014) for technical and administrative support in conjunction with the County's review and comment on the Bay Delta Conservation Plan Environmental Impact Report/Environment Impact Statement and other related documents, for a total of \$25,000.
- Human Resources, a contract with Bartel Associates, LLC (effective April 22, 2013 to April 30, 2014) to conduct an analysis of Public Employee Retirement System (PERS) pension rates, for a total of \$30,000.

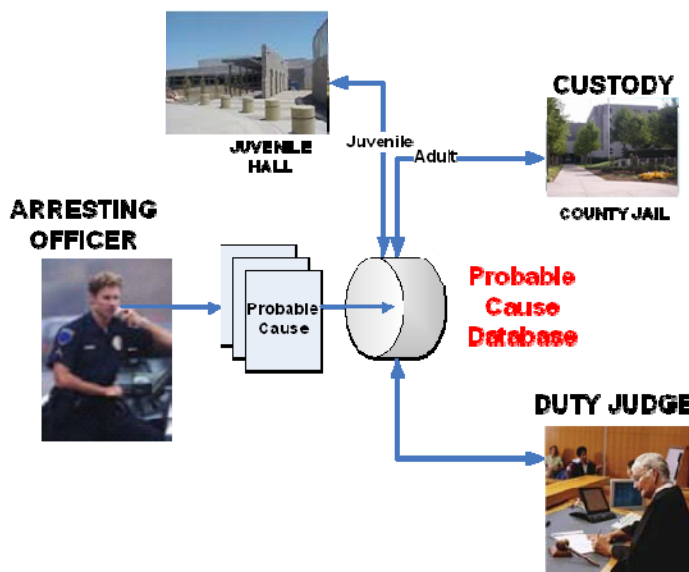
## **2. Probable Cause Determinations Now Tracked Through Web-based Application**

On May 23, 2013, the County launched a web-based application that allows arresting agencies, custody staff and judges to process and monitor Probable Cause Declarations. California law requires that all arrests be reviewed by a judge within 48 hours of an arrest to validate that the arrest met probable cause criteria. All arresting agencies in Solano County are required to complete Probable Cause Declarations (PCD) for non-warrant arrests. Previously, this manual process included the completion of handwritten forms that were then faxed to a duty judge for approval – any time of the day or night. Custody staff was often required to facilitate the exchange of the PCDs between the arresting agencies and the duty judge. Determining the status of these declarations was often a source of frustration for custody and law enforcement personnel, sometimes requiring multiple phone calls and faxes.

The new online Probable Cause Declaration system is built upon the multi-County law enforcement system – Automated Regional Information Exchange System (ARIES) – that law enforcement uses to share records, jail and probation data. Now all parties participate in a closed, secured, electronic system in a web-based application, where the officers complete the declarations online and submit them simultaneously to the County jail (or Juvenile Probation) and to the duty judge. A dynamic clock counts down the time remaining for the judge to conduct the review. A yellow panel pulses to warn when the expiration time is less than six hours. The online system enables all parties to check the current status, which has reduced the workload of custody staff by removing them from a process that was essentially between the arresting

officer and judicial review.

Solano County joined the ARIES system five years ago, which includes Contra Costa, Alameda, San Joaquin, San Mateo and Santa Clara counties. Solano County is the second county to add the PCD module developed for Contra Costa County. The Department of Information Technology worked with the ARIES consortium in Contra Costa to modify the module for Solano County needs, including mapping the manual process, establishing a digital process, and training users. The process took nearly six months.



ARIES and the expanded PCD module are accessible by all police departments via the Solano Public Safety Wide Area Network (WAN). This private network is hosted by the Sheriff's Office. ARIES is accessible to the Sheriff, District Attorney, Probation and the Courts via the County network.

- Contact: Shakeel Ajam, Solano Law & Justice Principle Analyst and ARIES Coordinator, 784-3052

### **3. Women's Reentry Achievement Program Evaluated to National Model**

On April 6, 2010, the Board approved a grant application to serve women re-entering into the community from prison or jail. Starting in November 2011, the Women's Reentry Achievement Program (WRAP) has to date served 163 clients and is scheduled to sunset October 2013. Of those, 27 graduated from the program into self-sufficiency, 22 gained jobs and left the program without graduation, 31 recidivated and 83 are currently enrolled. In recognition of a 19% recidivism rate compared to the control group's 48%, the Department of Justice decided to study Solano's model further and to evaluate it as a national model. For that reason, Solano County has been awarded funding through October 2015 in the amount of \$580,000.

- Contact: Stephan Betz, Assistant Director, Health and Social Services, 784-8400

### **4. Commercial Solar Energy Facility Draft Ordinance**

The Department of Resource Management, in conjunction with the Agricultural Advisory Committee, have been developing an ordinance to establish definitions, permitting procedures and land use regulations for commercial solar energy facilities in the Exclusive Agricultural Zoning Districts. Commercial solar energy facilities are utility-scale photovoltaic power plants that produce and supply electrical energy to off-site customers. The proposal includes prohibiting such facilities in the A-40 and A-80 zones. Prohibiting such facilities would protect approximately 170,000 acres of land consisting predominately Prime Farmland.

Under the current draft, commercial solar energy facilities proposed on land zoned A-20 and A-160 would be subject to a Planning Commission level land use permit, which is appealable to the Board of Supervisors. A-20 and A-160 zoned land primarily consists of non-prime farmland,

such as Farmland of Statewide Importance, Unique Farmland and Grazing land. Land use development standards proposed include prohibiting lands under Williamson Act contract, mitigation for loss of productive farmland at a ratio of 1.5:1 of similar agricultural quality, 60-foot wide landscaped setbacks for the ground mounted arrays, reclamation plan to ensure the site is restored to the preconstruction or better conditions, and financial assurances sufficient to remove and dispose the facility upon decommissioning and restore to preconstruction or better conditions. According to the County Assessor's Office such facilities are exempt from property tax reassessment.

The Planning Commission will hear the draft ordinance on June 20. If the Planning Commission makes a formal recommendation, tentatively it is expected on the Board agenda in late summer.

- Contact: Nedzlene Ferrario, Senior Planner, Resource Management, 784-3170

#### **5. Update on Suisun Valley Road Bridge Sound Wall and Plants**

At the March 26, 2013 Board of Supervisors meeting, the Board requested resolution to delays in sound wall construction at the Suisun Valley Road Bridge project site. The project contractor completed the structural portions of the wall on April 15 and other minor patches and architectural staining were completed on May 1. After discussion about appropriate planting types with the neighbors, the frontage plantings were completed on May 2. Some minor stain touch-up is planned for June 10, but all work is otherwise complete.

- Contact: Matt Tuggle, Manager Public Works Engineering, Resource Management, 784-6072

#### **6. Update on Winters Road Bridge**

On May 16, 2013, the Department of Resource Management opened bids for the Winters Road Bridge. Seven bids were received. Based on initial examination, the bottom three lowest apparent bids ranged from \$11.6 million to \$13 million. The Bridge project was only budgeted for \$8.5 million. The Department subsequently submitted a funding request to the California Department of Transportation (Caltrans) on May 24 for additional federal funds. On June 6, the Department received tentative notice from Caltrans that funds are available. The Department will be executing the appropriate paperwork to obtain those federal funds and will be coming before the Board on June 25 to seek authorization for additional contract award authority. The Department has notified the City of Winters, the partner agency in the project.

- Contact: Matt Tuggle, Manager Public Works Engineering, Resource Management, 784-6072

#### **7. County Vacancy Rate Report as of May 25, 2013**

There were 2,632.15 allocated positions in the County as of the May 25, 2013 pay period, of which 219.575 or 8.34% were vacant. Departments obtained authorization to fill 175 of those vacant positions, which represents a vacancy rate of 6.76% for requested positions. A spreadsheet detailing the vacancies by department is attached.

- Contact: Marc Fox, Human Resources Director, 784-2552



**COUNTYWIDE VACANCY REPORT**

Department	Current # Allocations	Current # Filled	Current # Vacant	Current # Req's	Current % Requested to Fill	Pay Period of 05/25/13		Pay Period of 12/22/12		Pay Period of 07/07/12		Pay Period of 12/24/11		Pay Period of 07/09/11		Pay Period of 12/25/10		Pay Period of 07/10/10		
						Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions	Vacancy Rate	Vacancy Rate for Requisitioned Positions
Agriculture	18	17	1	1	100.00%	5.56%	5.56%	0.00%	5.56%	0.00%	2.86%	5.71%	5.71%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Assessor/Recorder	47	47	0	1	200.00%	2.08%	0.00%	0.00%	0.00%	2.11%	3.13%	2.13%	2.22%	10.20%	7.69%	9.43%	2.00%	5.77%		
Auditor/Controller	32	30	2	2	100.00%	6.25%	6.25%	9.09%	6.25%	0.00%	0.00%	0.00%	0.00%	0.00%	3.33%	3.23%	3.23%	3.13%	3.13%	
Board of Supervisors	10	9.75	0.25	0	N/A	0.00%	2.50%	0.00%	2.50%	0.00%	2.50%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Cooperative Extension-UC	2	2	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
County Administrator's Office	23	22	1	0	N/A	0.00%	4.35%	4.35%	4.35%	4.35%	8.33%	0.00%	4.17%	4.00%	7.69%	4.00%	7.69%	11.54%	14.81%	
- CAO - Administration	14	13	1	0	N/A	0.00%	7.14%	7.14%	7.14%	7.14%	7.14%	0.00%	0.00%	7.14%	13.33%	7.14%	13.33%	20.00%	25.00%	
- CAO - Clerk of the BOS	2	2	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
- CAO - 1st 5	7	7	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	12.50%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
County Counsel	17.55	17.55	0	0	N/A	0.00%	0.00%	10.78%	5.70%	0.00%	0.00%	0.00%	0.00%	6.76%	0.00%	2.11%	0.00%	2.96%		
Child Support Services	106	106	0	0	N/A	0.00%	0.00%	4.72%	4.72%	0.94%	0.94%	0.00%	0.95%	3.85%	4.76%	7.41%	5.66%	1.90%	3.27%	
Information Technology	53	50	3	2	66.67%	3.85%	5.66%	1.96%	3.85%	3.85%	3.85%	0.00%	0.00%	1.92%	0.00%	1.75%	0.00%	0.00%	0.00%	
District Attorney	117	112	5	5	100.00%	4.27%	4.27%	8.51%	8.12%	0.00%	3.67%	1.89%	4.39%	1.01%	10.15%	0.00%	6.81%	0.85%	6.30%	
General Services	90.6	85.6	5	3	60.00%	3.39%	5.52%	1.15%	5.52%	0.00%	4.44%	0.00%	2.25%	1.07%	0.86%	2.53%	0.00%	3.20%		
Health & Social Services	1118.00	971.925	146.075	113	77.36%	10.42%	13.07%	9.09%	12.48%	7.77%	12.59%	5.12%	9.60%	4.42%	10.83%	3.13%	7.20%	4.62%	8.14%	
- H&SS - Admin	69	64	5	4	80.00%	5.88%	7.25%	4.41%	5.80%	2.94%	7.04%	2.99%	10.96%	9.66%	12.08%	0.00%	2.58%	0.00%	5.56%	
- H&SS - CWS	114	110	4	4	100.00%	3.51%	3.51%	6.11%	5.70%	3.70%	4.59%	3.00%	3.00%	6.00%	9.62%	0.00%	1.90%	7.62%	8.49%	
- H&SS - E&ES	364.15	315.15	49	40	81.63%	11.26%	13.46%	6.43%	6.70%	12.15%	13.66%	7.80%	8.10%	5.50%	10.43%	2.33%	6.67%	3.56%	5.19%	
- H&SS - FHS	167.5	115.175	52.325	38	72.62%	24.81%	31.24%	25.07%	37.27%	11.54%	21.94%	13.79%	26.04%	10.61%	13.81%	4.72%	8.50%	14.00%	14.55%	
- H&SS - IHSS	3.75	3.75	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	20.00%	0.00%	25.00%	
- H&SS - MH Managed Care	9	8.75	0.25	0	N/A	0.00%	2.78%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	25.00%	0.00%	25.00%	0.00%	12.50%		
- H&SS - MH	134	117	17	14	82.35%	10.69%	12.69%	9.28%	13.15%	6.26%	10.97%	0.79%	7.13%	0.68%	15.32%	4.20%	10.90%	4.50%	11.60%	
- H&SS - ODAS	56	53	3	2	66.67%	3.64%	5.36%	5.41%	6.25%	1.83%	3.60%	1.83%	3.60%	3.60%	10.08%	3.48%	9.76%	0.00%	2.06%	
- H&SS - PHS	131.1	119.6	11.5	9	78.26%	7.00%	8.77%	8.04%	11.43%	5.89%	20.17%	1.71%	9.28%	0.87%	8.80%	6.69%	8.72%	3.72%	8.33%	
- H&SS - Substance Abuse	19.5	17.5	2	0	N/A	0.00%	10.26%	0.00%	2.86%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	5.13%	7.50%	
- H&SS - Welfare Admin	50	48	2	2	100.00%	4.00%	4.00%	6.00%	6.00%	3.77%	5.56%	2.96%	8.39%	0.00%	4.20%	4.32%	5.67%	5.76%	8.14%	
Human Resources	26	24	2	2	100.00%	7.69%	7.69%	20.00%	23.08%	15.38%	15.38%	0.00%	3.85%	0.00%	5.66%	3.64%	3.64%	3.85%	10.71%	
Library	108.5	103.25	5.25	2	38.10%	1.90%	4.84%	1.86%	5.16%	1.80%	2.02%	0.00%	1.10%	0.00%	3.22%	0.00%	5.86%	0.00%	5.26%	
Probation	209.5	182.5	27	21	77.78%	10.32%	12.89%	6.65%	9.43%	5.26%	10.89%	7.35%	8.60%	2.11%	9.49%	0.92%	1.83%	0.00%	2.44%	
Public Defender	74	73	1	1	100.00%	1.35%	1.35%	1.40%	2.08%	0.00%	0.00%	4.17%	2.82%	4.35%	4.35%	2.70%	2.70%	4.35%	4.35%	
Resources Management	110	106	4	3	75.00%	2.75%	3.64%	0.00%	2.70%	1.83%	3.17%	2.74%	4.48%	0.90%	2.64%	2.74%	2.71%	0.00%	2.72%	
- Delta Water Act Division	1	0	1	0	N/A	0.00%	100.00%	0.00%	100.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
- Public Works	61	60	1	0	N/A	0.00%	1.64%	0.00%	1.64%	1.64%	0.83%	5.04%	6.61%	1.65%	3.25%	4.72%	4.72%	0.00%	1.57%	
- Resource Management	48	46	2	3	150.00%	6.12%	4.17%	0.00%	2.04%	2.08%	4.08%	0.00%	2.00%	0.00%	1.96%	0.00%	2.17%	0.00%	4.35%	
Sheriff's Office	453	436	17	19	111.76%	4.18%	3.75%	6.59%	6.80%	5.09%	4.87%	6.37%	6.35%	2.22%	2.45%	0.99%	1.47%	2.92%	3.27%	
Treasurer-Tax Collector-County Clerk	13	13	0	0	N/A	0.00%	0.00%	0.00%	0.00%	7.14%	0.00%	8.33%	15.38%	7.69%	7.69%	0.00%	0.00%	0.00%	6.67%	
Veterans Services	4	4	0	0	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	20.00%	0.00%	0.00%	0.00%	16.67%	0.00%	0.00%	
<b>Countywide Total</b>	<b>2632.150</b>	<b>2412.58</b>	<b>219.575</b>	<b>175.00</b>	<b>79.70%</b>	<b>6.76%</b>	<b>8.34%</b>	<b>6.67%</b>	<b>8.81%</b>	<b>5.02%</b>	<b>7.87%</b>	<b>4.18%</b>	<b>6.60%</b>	<b>2.93%</b>	<b>7.27%</b>	<b>2.32%</b>	<b>4.93%</b>	<b>2.79%</b>	<b>5.56%</b>	