

From the County Administrator

May 22, 2015



Members of the Board of Supervisors:

I am pleased to transmit to you the FY2015/16 Recommended Budget as a balanced budget of \$892,269,052 that successfully manages to address the Board's strategic priorities and remains consistent with the County's fiscally prudent management policies. The Recommended Budget reflects an increase of \$22,051,524 or 2.5% from the FY2014/15 Adopted Budget and relies on increases in revenues and the use of various fund balances and limited draws from reserves.

The FY2015/16 Recommended Budget works to strengthen the County's position for the future by making strategic investments in technology, programs, and services that focus on the health, well-being, safety, rehabilitation, and recreational needs of the communities throughout the county and our workforce. To successfully carry out, existing and mandated activities necessitates not only trained and skilled staff, but in this age of self-help and limited resources, it will require the implementation of new technology to provide staff the tools necessary to perform and succeed at their jobs. The budget includes a continuing investment in the maintenance and improvements of County facilities, providing for safe, quality accommodations in which to conduct business. Finally, by addressing the needs of our workforce, the budget includes funding for employee training and development programs, allowing the County to meet the changing needs of those who live, work and visit here.

The Recommended Budget provides for a workforce of 2,926.45 full-time employee (FTE) positions, excluding extra help positions. This total reflects a net increase of 110.70 FTE from FY2014/15 Adopted Budget. This modest increase of 3.9 percent addresses new mandates and associated services related to Public Safety Realignment, Proposition 47, Affordable Care Act (ACA), the Stanton Correctional Facility, cost avoidance measures, and changes in operational needs driven by workload.

The FY2014/15 Recommended Budget was compiled based on the goal that each department target and submit a "no increase" in General Fund cost budget compared to FY2014/15 Midyear. While achieving this was not possible in all situations, it does reflect a concerted effort by departments to offset increasing operational costs by exploring other ways to provide services without increasing expenditures. The County Budget for FY2015/16 is balanced. While we continue to have a structural gap between revenues and expenditures in the General Fund, the gap has narrowed through the efforts of everyone. We are relying on the use of one time fund balances in various funds and draws from committed reserves to fill the gap. Departments must continue efforts to maximize revenues and cost recovery opportunities to provide services while reducing ongoing cost of services.

Crafting a balanced budget takes a concerted team effort by many. Our Department Heads and their fiscal staff, along with members of my staff, have spent the past five months compiling data, projecting expenditures, revenues, workloads and staffing needs; meticulously reviewing programs to achieve a balanced budget. This is a time



**SOLANO
COUNTY**

County of Solano

Recommended Budget

consuming and sometimes arduous task, and I am proud and appreciative of everyone who contributed to this long but important process. I especially want to thank the CAO Budget Team who compiled the Recommended Budget: Assistant County Administrator Nancy Huston, Ron Grassi, Ian Goldberg, Michelle Heppner, Emily Combs, Chris Rogers, Magen Yambao, Jodene Nolan, Matthew Davis, Marc Fox, Donna Caldwell, Auditor-Controller Simona Padilla-Scholtens, Assistant Auditor-Controller Phyllis Taynton and Auditor-Controller staff.

In closing, I want to recognize and thank the Department Heads, County employees and our community partners who have continued the ongoing effort to identify opportunities to redesign services and reduce costs to enable the community to receive excellent and needed services while the County continues its efforts to address shortfalls in General Fund and comply with new mandates. As we move forward in FY2015/16, we will continue to collaborate inside and outside the organization to leverage resources in order to provide effective and fiscally responsible services.

Respectfully submitted,



Birgitta E. Corsello
County Administrator

Board of Supervisors



Erin Hannigan
Chairwoman
District 1



John M. Vasquez
Vice Chair
District 4



Linda J. Seifert
District 2



Jim Spering
District 3



Skip Thomson
District 5

SOLANO COUNTY'S MISSION

To serve the people and to provide a safe and healthy place to live, learn, work and play.

SOLANO COUNTY'S VISION

The County of Solano will be locally and nationally recognized for its partnerships and leadership in providing innovative, effective and fiscally responsible services that result in the highest quality of life for its residents.

CORE VALUES

Integrity: Be open and honest, trustworthy, ethical and fair

Dignity: Treat all persons with respect

Excellence: Provide quality, integrated, sustainable and innovative public services

Accountability: Take ownership, be fiscally responsible and result-driven

Leadership: Be personally responsible and a positive example for others

GOALS

Improve the health and well-being of those who live and work here

Ensure responsible and sustainable land use

Maintain a safe community

Invest in and for the future



**SOLANO
COUNTY**

Budget Team & Department Head Listings

Budget Team

County Administrator	Birgitta Corsello	784-6100
Assistant County Administrator.....	Nancy Huston	784-6107
Health and Public Assistance	Ron Grassi.....	784-6933
Public Safety.....	Ian Goldberg	784-6116
General Govt./Transportation/Land Use/Budget Forecasting	Emily Combs.....	784-6113
General Government/Education	Chris Rogers.....	784-6481
General Government.....	Magen Yambao.....	784-1969
Legislative, Intergovernmental and Public Affairs Officer	Michelle Heppner.....	784-3002
Public Communications Officer	Matthew Davis	784-6111
Budget Document Production.....	Jodene Nolan.....	784-6108
General Revenues & Property Taxation	Simona Padilla-Scholtens.....	784-6280
Indirect Cost	Phyllis Taynton	784-6288
Budget Training	Ray Catapang.....	784-6942
Budget Training	Robert Lacy	784-7796
Information Technology Support.....	James Forberg.....	784-3488

Department Head Listing

Agricultural Commissioner-Sealer of Weights & Measures.....	Jim Allan	784-1310
Assessor-Recorder	Marc Tonnesen	784-6200
Auditor-Controller	Simona Padilla-Scholtens.....	784-6280
Chief Information Officer/Registrar of Voters	Ira Rosenthal	784-6675
County Administrator	Birgitta Corsello	784-6100
County Counsel	Dennis Bunting	784-6140
Child Support Services	Pamela Posehn	784-3606
District Attorney	Krishna Abrams	784-6800
General Services	Mike Lango	784-7900
Health & Social Services	Gerald Huber	784-8400
Human Resources/Risk Management.....	Marc Fox.....	784-6170
Library.....	Bonnie Katz	784-1500
Probation	Christopher Hansen	784-7600
Public Defender-Conflict Public Defender	Lesli Caldwell.....	784-6700
Resource Management	Bill Emlen.....	784-6765
Sheriff-Coroner	Tom Ferrara	784-7030
Treasurer-Tax Collector-County Clerk	Charles Lomeli.....	784-6295
Veterans Services.....	Ted Puntillo	784-6590
Workforce Investment Board (WIB).....	Robert Bloom.....	864-3370

Board of Supervisors



Erin Hannigan
District 1



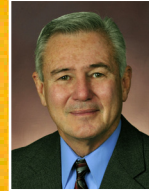
Linda J. Seifert
District 2



James P. Spering
District 3



John M. Vasquez
District 4



Skip Thomson
District 5



County Counsel
Dennis Bunting



County Administrator
Birgitta Corsello

Elected Officials



Auditor-Controller
Simona Padilla-Scholtens



District Attorney
Krishna Abrams



Assessor-Recorder
Marc Tonnesen



Sheriff/Coroner
Tom Ferrara



Tax Collector/County
Clerk/Treasurer
Charles Lomeli

Appointed Officials



Ag. Comm./Sealer
Jim Allan



General Services
Mike Lango



Human Resources
Marc Fox



H&SS
Gerald Huber



Public Defender
Lesli Caldwell



Library
Bonnie Katz



Resource Mgmt.
Bill Emlen



Veterans Services
Ted Puntillo



CIO/ROV
Ira Rosenthal



Probation
Christopher Hansen



Child Support Services
Pamela Posehn

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COUNTY ADMINISTRATOR'S BUDGET MESSAGE

DATE: May 22, 2015
TO: Board of Supervisors
FROM: Birgitta E. Corsello, County Administrator
SUBJECT: FY2015/16 Recommended Budget

Staff recommends that the Board of Supervisors conduct Budget Hearings beginning at 9:00 a.m. on June 22, 2015 and approve an Adopted Budget at the conclusion of the hearings. During the hearings, the Board will be requested to consider increasing and/or funding additional revenue offset positions, investments in technology and County facilities, contributions to non-county agencies, reserve levels for unfunded liabilities and the use of one-time funds received in FY2014/15.

Today, Solano County is better positioned having begun to slowly emerge from the local housing market collapse and the effects of the Great Recession. Our population growth rate remains modest at 1 percent over 2014 with all signs pointing to an economy that continues to improve slowly, including employment, housing and personal income statistics. According to the California Employment Development Department, overall employment in California is better today than it was a year ago. The unemployment rate in Solano County as of March 2015 stands at 6.3 percent, down from 8.4 percent in 2014 and just slightly below state average of 6.5 percent. Although Solano County ranks as the fourth lowest in per capita income when compared to benchmark counties, our growth rate in per capita income outpaced the state, increasing by 3.4 percent in 2013. Unfortunately while things are improving, we must pay careful attention to the local economic impacts of the drought to the agricultural industry, and to our residents and businesses. We are also faced with reduced funding for streets and roads due to unsuccessful efforts with both federal and state transportation legislation. The lingering 13.3 percent poverty rate in Solano County, translates to nearly one in four residents (28.2 percent) requiring some form of public assistance. Residents are increasingly qualifying for publically subsidized healthcare through the Affordable Care Act (ACA) and/or CalFresh benefits (food stamps). Although we remain optimistic, implementation of the ACA has not been without its difficulties. Operational challenges, including identifying and enrolling large numbers of new enrollees, for primary and behavioral health services has created a shortage of quality health care providers in Solano County. In addition, with an aging population in the county and subsequent decline in the birth rate through 2020, an increasing number of older individuals will be utilizing the health care system provided by both the County and other health care providers.

Included in the budget message are the following budget-related sections: 1) Budget Overview; 2) Financial Summary; 3) Funded and Unfunded Obligations and Liabilities; 4) Overview of the Federal and State Budgets; 5) FY2015/16 General Fund Recommended Budget; 6) General Fund and Fiscal Projection; 7) Pending Issues and 8) Summary of Recommendations.

BUDGET OVERVIEW

The FY2015/16 Recommended Budget for Governmental Funds is balanced and totals \$892,269,052 (*Schedules 1 and 2*). The total budget represents an increase of \$22.1 million or 2.5% when compared to the FY2014/15 Adopted Budget and relies on local, State and Federal revenues, and the use of fund balances and draws from reserves.

TOTAL FINANCING REQUIREMENTS - ALL GOVERNMENTAL FUNDS				
FY 2015/16				
FUND NAME	FY2014/15 ADOPTED BUDGET	FY 2015/16 RECOMMENDED	CHANGE	% CHANGE
GENERAL FUND	\$ 218,445,708	\$ 232,116,181	\$ 13,670,473	6.3%
SPECIAL REVENUE FUNDS	598,740,509	633,915,828	35,175,319	5.9%
CAPITAL PROJECT FUNDS	32,765,321	6,269,933	(26,495,388)	-80.9%
DEBT SERVICE FUNDS	20,265,990	19,967,110	(298,880)	-1.5%
TOTAL GOVERNMENTAL FUNDS	\$ 870,217,528	\$ 892,269,052	\$ 22,051,524	2.5%
BUDGETED POSITIONS	2,815.75	2,926.45	110.70	3.9%

The most significant change is reflected in the Capital Project Funds due to construction costs for the new AB 900-funded Stanton Correctional Facility which was completed in FY2014/15 and construction costs for SB 1022 Sheriff training project which will be carried forward and reflected in the FY2015/16 Adopted Budget. The increase in the General Fund reflects higher property tax revenues, increased labor costs, and increased General Fund contributions to both Health and Social Services and Public Safety is primarily due to more Fund Balance available at year-end. The increases in the Special Revenues Funds are primarily due to growth in state and federally mandated programs in the Public Safety and Health & Social Services funds. The increases in these two program funds are attributed to new service level requirements as a result of 2011 Public Safety Realignment (AB 109), and the implementations of the Safe Neighborhoods and Schools Act – Proposition 47 and the Affordable Care Act (ACA). Increases in Special Revenues Funds in the FY2015/16 Recommended Budget also reflect repair costs related to the August 2014 South Napa earthquake that will be expended in FY2015/16.

The FY2015/16 Recommended Budget uses projected 6/30/15 fund balances in several departments with dedicated revenues and draws down \$9.8 million from committed fund balances to meet County obligations. One-time General Fund revenues from FY2014/15 are recommended to be used to offset one-time costs and to help pay for increased unfunded liabilities for employee-related benefits for the projected PERS employer rate increases and as contributions toward capital renewal reserves for the maintenance of the County buildings.

The Recommended Budget provides for a workforce of 2,926.45 FTE positions, excluding extra help positions. This reflects a net increase of 110.70 FTE from FY2014/15 Adopted Budget of which 61.70 FTE were added during FY2014/15. The net difference of 49.0 FTE results from the addition of 51.0 FTE included in the Recommended Budget, and offset by the deletion of 2.0 FTE expiring limited terms. The year-over-year increase in the workforce reflects staffing needs to address new mandates and associated services related to 2011 Public Safety Realignment compliance with Proposition 47, implementation of the Affordable Care Act, as well as cost avoidance measures, and changes in operational needs.

This Budget Summary narrative is accompanied by a series of budget tables that are intended to describe the budgeted expenditures and associated revenue used to fund the programs and services outlined in the respective budget units. The individual Department Recommended Budget narratives provide the following information: the purpose; function and responsibilities; significant challenges and accomplishments as identified by the Department Head; workload indicators (where

pertinent and relevant); a summary of significant adjustments to the operation or budget; summary of position changes; and identification of pending issues and policy considerations as identified by the Department Head.

The FY2015/16 Recommended Budget addresses known revenue challenges and incorporates reductions and adjustments in operating expenditures to address challenges including changing community needs and demands for services in all areas of County responsibility, invests in the future by allowing for some continued investments in technology, training, and capital renewal and includes prudent financial management recommendations for subsequent fiscal years. The Recommended Budget includes funding for technology refresh, training and support for employee development and organizational transitions, reinvests in County facilities and County information systems to ensure the County's infrastructure and systems remain current and capable of supporting the County staff providing services and the residents and clients who access and are dependent on County services. The Budget recommendations support and rely on continued collaboration by including small investments with our community partners to leverage State and Federal funds. The Budget includes one-time funding to increase reserves, including \$4.0 million for projected PERS employer rate increases, \$4.5 million in General Reserves, \$2.0 million for future capital renewal projects, \$1.4 million for future Road Fund activities, \$0.5 million in Library reserves, and \$0.5 million for the Mental Health Services Act (See Schedule 4).

While the budget is balanced, it should be noted that there are no provisions in operating budgets for FY2015/16 for salary increases, and the budget relies on the use of one-time funding to cover known revenue/operating shortfalls in Behavioral Health while efforts are underway to find a means to pay for mandated Behavioral Health Services in FY2015/16. If those efforts are unsuccessful the County will face a substantial cost exposure in FY2016/17. In addition, Public Health is faced with staff challenges and new cost reporting/claiming requirements that may change their overall cost to the County in FY2015/16.

The following pages include a financial overview of the FY2015/16 Recommended Budget.

FINANCIAL SUMMARY

The Governmental Funds Spending Plan by Function graph portrays a total of \$892.3 million. The graph indicates the percent of the total for each of the functional areas required within the Governmental Funds part of the County Budget.

Public Protection represents the single largest category of County appropriations at 23.8% in the FY2015/16 Recommended Budget, which is an increase from the 23.2% share of the FY2014/15 Adopted Budget. Public Protection spending is projected to increase \$10.5 million in FY2015/16 with the largest contribution to this increase being AB 109 2011 Public Safety Realignment duties, but also includes increased Proposition 172.

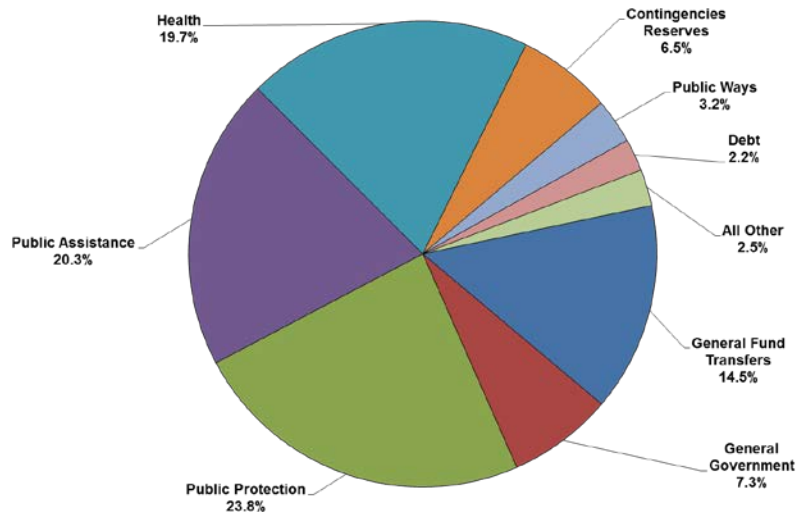
Public Assistance at 20.3% and Health at 19.7% represent the social safety net function of County government, which represents a collective increase from FY2014/15 the 19.0% and 18.2%, respectively. Public Assistance spending is projected to increase \$16.2 million and Health spending is projected to increase \$17.7 million in FY2015/16, primarily due to the continued implementation of the Affordable Care Act and other shifts in services as the State realigns its delivery of health and social services.

General Fund Transfers increase from a 14.2% share of the FY2014/15 Adopted Budget to a 14.5% share of the FY2015/16 Recommended Budget.

The Revenues by Source graph illustrates the different sources of funding to finance the Governmental Funds Budget. The largest revenue sources are Intergovernmental Revenue from State and Federal agencies, which collectively account for 39.8% of the FY2015/16 Recommended Budget, and generally have specific requirements on how they can be used. Intergovernmental Revenue-Federal decreased by approximately \$1 million primarily due to a reduction in reimbursement for services. Intergovernmental Revenue-State decreased a net \$9 million largely due to completion of AB 900 grant funding for the jail expansion. Taxes represent 17.7% of the FY2015/16 revenue projections, which is up from the 16.5% share in FY2014/15.

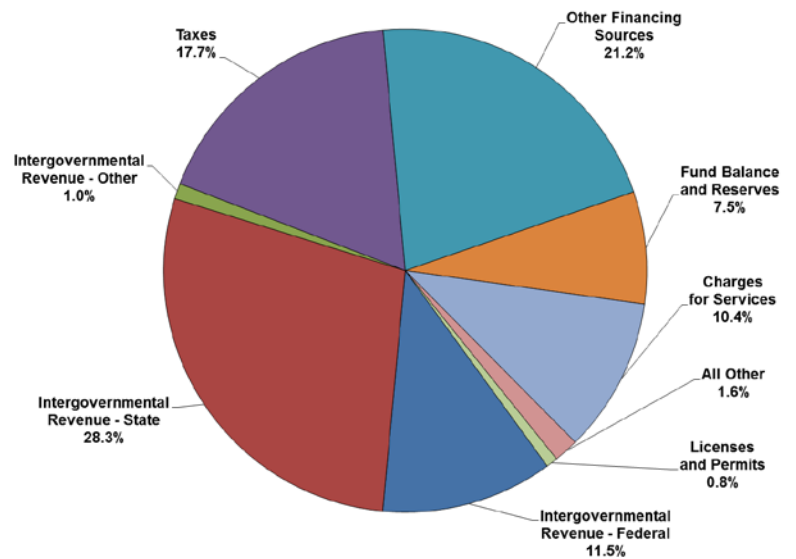
Other Financing Sources represent 21.2% share of the FY2015/16 projected revenues, which is an increase from 20.3% share in FY2014/15. Fund Balance and Reserves represent a 7.5% share of the FY2015/16 revenues, which is a decline from the 8.3% share in FY2014/15.

Spending Plan by Function for FY2015/16



**GOVERNMENTAL FUNDS
Total: \$892,269,052**

Revenues by Source for FY2015/16



The General Fund Spending Plan (Fund 001) graph portrays a total of \$232.1 million. The Public Safety category represents the single largest category of expenditures at 41.5% in FY2015/16, which is a slight decline from the 41.9% share in FY2014/15. This category includes the Sheriff, District Attorney, Public Defender, Alternate Public Defender, Other Public Defense and Probation.

The General Government/All Other category represents 31.2% share in FY2015/16, an insignificant change from 31.4% share in FY2014/15. Functions listed under this category include Agricultural Commissioner, Resource Management, Legislative, Administrative and Financing.

Health & Social Services is the third largest category of General Fund use at 11.2% of the total, which is up over the 10.2% share in FY2014/15. The County's Maintenance of Effort (MOE) for the Courts is 4.8% of the total.

The Recommended Budget includes \$10.5 million in one-time funds allocated to committed fund balances to address impacts of known future obligations for retirements and pensions, and concerns regarding rate of economic recovery in the County.

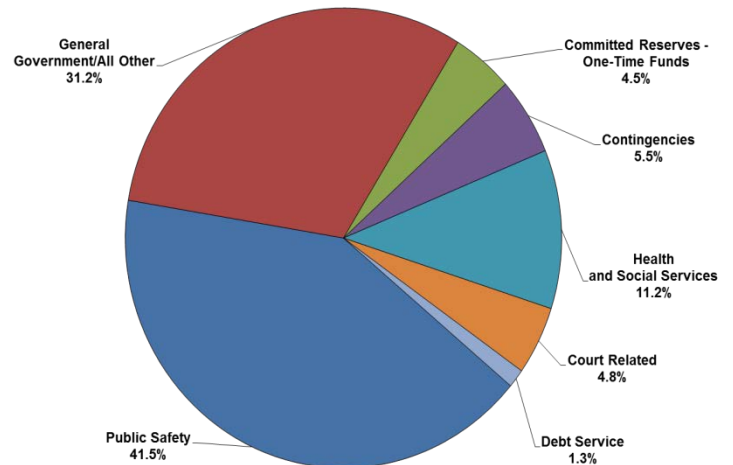
The Sources of General Fund Revenue graph provides information concerning General Fund financing for County operations.

Revenues derived from property values account for over half of General Fund revenues, with Property Taxes at 51.7% and ABX1 26 Residual and Pass-Through at 8.1%. Property taxes include secured, unsecured, supplemental, unitary, property tax in lieu of Vehicle License Fee (VLF) and property transfer tax. The FY2015/16 Recommended Budget projects a net increase of \$11 million in these property-related revenues when compared to the FY2014/15 Adopted Budget.

The next largest category is Charges for Services at 17.0%, which includes fees, permits, licenses, property tax administration fees and reimbursements for County costs of service.

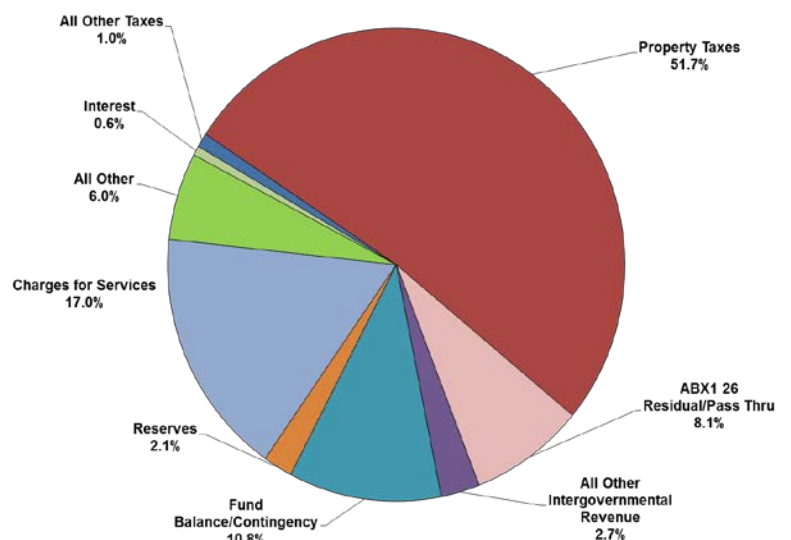
As shown, the third largest category is Fund Balance/Contingency at 10.8%. The General Fund projected Fund Balance at the end of FY2014/15 becomes a means of financing for the FY2015/16 Recommended Budget.

General Fund Spending Plan for FY2015/16

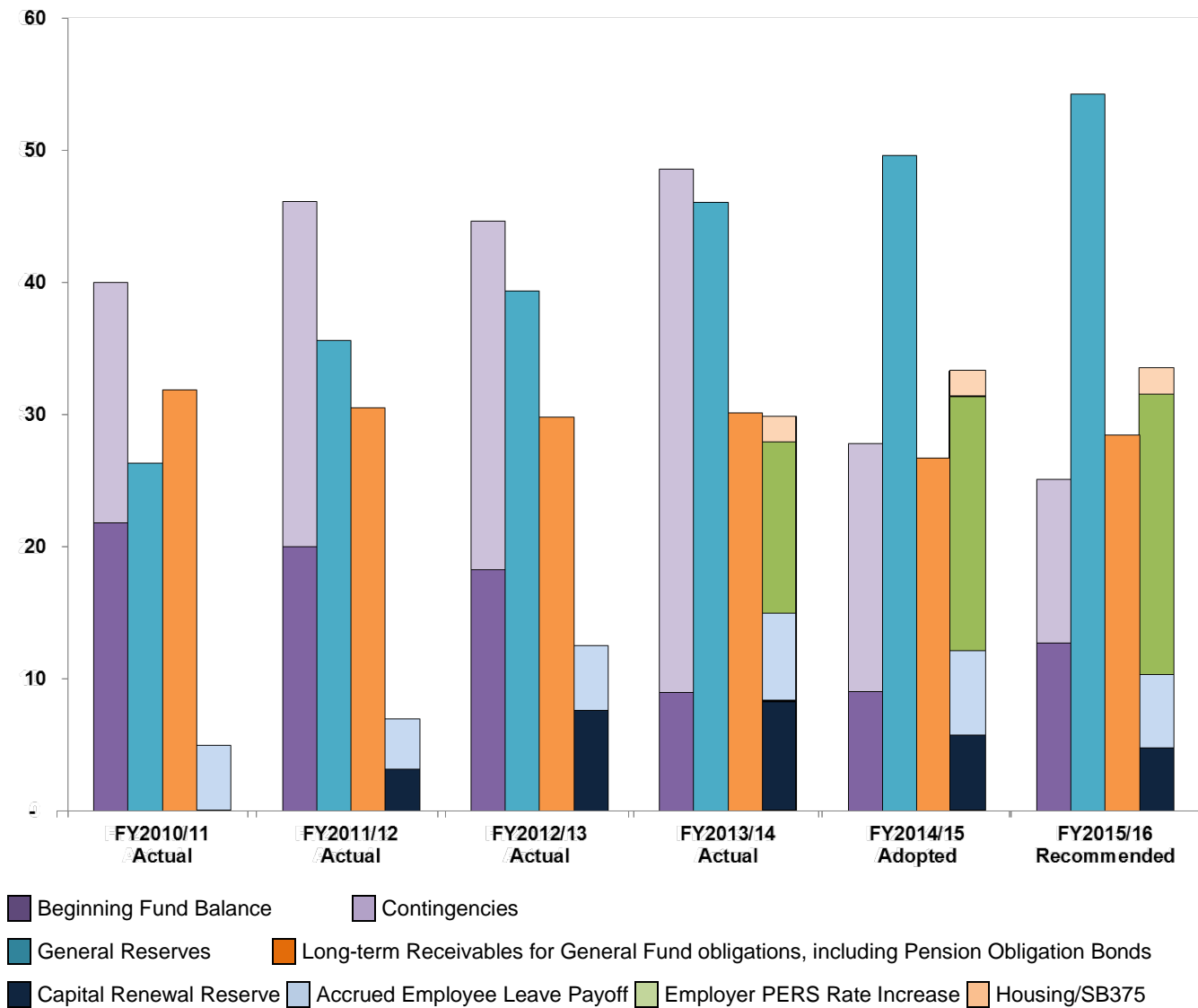


GENERAL FUND
Total: \$232,116,181

Sources of General Fund Revenue for FY2015/16



History of General Fund Reserves, Designations and Fund Balance



The History of General Fund Reserves, Designations and Fund Balance graph depicts the fluctuations in the availability of key reserves and the Fund Balance as the County managed its way through the ramifications of the Great Recession and the local housing market collapse. During the hot housing market, the County grew its programs modestly and set aside excess revenues in Reserves in anticipation of an inevitable correction in the market. In establishing these Reserves, the County’s intent was to draw from these resources and strategically step-down programs to align ongoing expenditures with ongoing revenues. However, the rate of decline in County revenues outpaced projections. During this period, the State implemented changes to criminal justice, health care and social services programs, as well as dissolved redevelopment agencies. These changes provided one-time revenues that augmented cost containment efforts, which allowed the County to direct resources back to these funds to ensure a sustainable source of funds to help manage future known and unknown fiscal exposures.

The FY2015/16 Recommended Budget reflects the total funding of the following committed fund balances: Capital Renewal Reserve at \$4.7 million, Accrued Employee Leave Payoff at \$5.6 million, Employer PERS Rate Increase at \$21.2 million, and Housing/SB375 implementation at \$2 million. General Fund Reserves is projected at \$54.2 million and Long-term Receivables at \$28.4 million. Fund Balance is projected at \$25.1 million, which includes \$12.7 million for Contingencies.

FUNDED AND UNFUNDED OBLIGATIONS AND LIABILITIES - General Fund & Other Funds

The Board adopted financial policies and over-arching principles intended to position the County in addressing the range of investments necessary for the County to sustain and provide services. In better economic times the Board consciously set monies aside to fund and finance some of these obligations, liabilities, and responsibilities. The County has weathered the past few years due to the strong fiscal policies established by the Board and the execution of those policies by the County departments. The establishment of the various General Fund Reserves and the funding of the General Reserve has allowed the County to manage through the economic downturn. Some stabilization in the economy is anticipated for FY2015/16; however, there looms some significant unknowns that will have a financial impact on the County and further cost containment efforts may be necessary. In the following paragraphs, the unfunded obligations and potential liabilities that lie ahead are discussed.

Accrued Leave

In accordance with the Board's Fund Balance Policy, the Board established and maintains a General Fund Reserve for Accrued Employee Leave Payoff. Each year the County continues to access these funds to pay for any unanticipated leave payoff that department's cannot absorb with existing appropriations. This trend is expected to continue, and based on the County's aging workforce, greater utilization of the Accrued Leave Payoff funds are anticipated in FY2015/16.

CalPERS Retirement Rates

Actuarial changes were implemented by CalPERS beginning in FY2015/16 through FY2019/20 (over a 5-year period) and are expected to continue to increase employer pension rates by as much as 50%. Given that pension rates are expected to increase over the next five years, coupled with a Board stated goal of achieving a funding ratio of 90% for both CalPERS plans (Miscellaneous and Safety), the County Debt Advisory Committee reviewed options to reduce the unfunded liability in FY2014/15. On February 10, 2015, the Committee presented a funding strategy to the Board that included placing one-time funds into a Pension Trust to reduce unfunded liabilities, thereby reducing future employer retirement rates. The Board approved this strategy, and authorized the creation of a Trust. The Committee will return to the Board with a funding (transfer) recommendation. As of June 30, 2013 (most recent actuarial report), the County's unfunded liability for the Miscellaneous Plan is \$282,059,707 (76.1% Funded Ratio) and the unfunded liability for the Public Safety Plan is \$80,945,672 (76.9% Funded Ratio).

Capital Renewal & County Facilities (Deferred Capital/Maintenance Projects)

The protracted effects of the 2008 recession have required the Board to make strategic decisions regarding the use of available financial resources. While the first priority has been to address the delivery of current services, the Board has been making concerted efforts to reduce the operational funding deficit (gap) between ongoing revenues and ongoing expenditures. This has resulted in a focus shift on how some programs are managed and at what levels services are delivered. As part of that process, the Board has had to prioritize and balance how it can direct its limited discretionary resources toward investments that result in long-term cost reductions or cost avoidance, and still address other financial obligations related to County operations and countywide priorities.

In the area of County buildings, building systems and related infrastructure, in 2007 the Board established a committed fund balance for capital renewal/deferred maintenance projects to fund deferred maintenance of County facilities. The Board's adopted policies and strategies to address unfunded liabilities center on the need to:

- replace infrastructure and building systems in aging County facilities where County public services are provided;
- achieve code compliance in relation to current regulations; and
- effectively manage/reduce the County's risks associated with the programs dispensed from County-occupied buildings.

Since 1992, the Board has established and collected fees on new residential and commercial construction within the county to aid in the construction of new County facilities to handle the corresponding growth in demand for County services. (Refer to the Public Facilities Fee budget.) Annually, through the review and approval of the 5-Year Capital Facilities Improvement Plan (CIP), the Board reviews the status of County building infrastructure and maintenance needs. The Board weighs these exposures against available resources to determine how to budget for these facility demands. On June 2, 2015 the General Services Department will present to the Board the 5-year Capital Facilities Plan FY2014/15 – FY2018/19. Based on a preliminary

prioritization of projects under consideration, the Department will provide recommendations for funding specific projects, some of which will require funding from the Capital Renewal Reserve.

The Board established a committed fund balance in the General Fund for Capital Renewal Reserve to set aside funds for unexpected maintenance and/or future maintenance projects in order to address the needs identified in the CIP. The Reserve has a current balance of \$4.7 million. It is recommended that the Board increase the reserve by \$2.0 million using the one-time revenues projected for 6/30/15.

OVERVIEW OF THE FEDERAL AND STATE BUDGETS

Federal Budget Update

The House and Senate in late April and early May, respectively, approved a final budget resolution for fiscal year 2016. Passage of the non-binding blueprint – which sets overall tax and spending parameters for the upcoming fiscal year – marks the first time in six years that Congress has cleared a concurrent budget resolution.

Notably, the final package (S Con Res 11) includes "reconciliation" instructions, which direct certain congressional committees to find savings in entitlement and mandatory spending programs. Subsequent legislation that is produced pursuant to the budget reconciliation process would be insulated from filibuster in the Senate.

Specifically, the budget proposes to convert Medicaid into state block grants and calls for the repeal of the Affordable Care Act (ACA). With regard to the ACA, the resolution's reconciliation instructions are flexible enough to allow committees with jurisdiction over health care to craft a plan to undertake one of three possible actions: partly repeal the Act; rescind the law and replace it with other changes to the health care system; or, pass a legislative response to a possible Supreme Court decision, expected later this year, which may strike down part of the law. However, if Congress ultimately approves legislation dismantling the ACA, either in part or whole, President Obama would likely veto the bill.

House lawmakers have been working to advance several individual FY16 appropriations measures. The House recently cleared its FY16 Energy and Water (E&W) Development spending package, as well as the Military Construction-Veterans Affairs legislation. With respect to federal programs and agencies covered by the E&W bill, the measure would provide \$35.4 billion in FY16 discretionary spending, or \$1.2 billion above current levels. The Department of the Interior and the Bureau of Reclamation, however, would see a roughly \$35 million reduction in funding.

The legislation as proposed would provide \$37 million for CALFED (flat funding). During committee consideration of the bill, lawmakers adopted an amendment that would direct the Bureau of Reclamation to complete feasibility studies on a number of CALFED storage projects (Shasta Dam, Upper San Joaquin River storage, Los Vaqueros Reservoir, Sites Reservoir, and San Luis Reservoir) by a date certain. The stated purpose of the amendment is to ensure that the projects are able to compete for the \$2.7 billion in Proposition 1 funding that the California Water Commission is expected to begin allocating in early 2017. The Federal Committee Report also requires Reclamation to provide regular progress reports to Congress that will include timelines for study completion, draft/final Environmental Impact Statement (EIS), and Records of Decision.

The House E&W bill also includes \$3.7 million for the Solano water project, or level spending. The legislation would provide funding for a number of projects that fall under the purview of the Army Corps, including nearly \$1.2 million for San Pablo Bay and Mare Island Strait (navigation/maintenance); \$3.25 million for the Suisun Bay Channel (navigation/maintenance); and, \$500,000 for San Francisco Bay Long-Term Management Strategy (navigation/operations).

It should be noted that the bill includes language that would block the Obama administration's proposed rule defining "Waters of the United States" (WOTUS). The measure also would restrict the application of the Clean Water Act in certain agricultural areas, including farm ponds and irrigation ditches.

The Military Construction legislation - typically the least controversial of the 12 annual spending measures – would provide \$76.6 billion in discretionary funding to house, train and equip military personnel, provide housing and services to military families, and help maintain base infrastructure. The package also funds veterans' benefits and programs. It should be noted that the proposed funding amount is \$4.6 billion above the fiscal year 2015 enacted level, but \$1.2 billion below what the president requested.

The House Transportation-Housing and Urban Development (T-HUD) Appropriations Subcommittee cleared in late April its FY16 spending legislation. In total, the bill would provide \$55.3 billion in discretionary spending, which is \$1.5 billion above the

fiscal year 2015 enacted level. However, most of the additional funding will be used to offset a significant decline in receipts from the Federal Housing Administration. Accordingly, the bill would only provide about \$25 million more than current spending. This bill is of interest to Solano County, because legislation proposes level funding for highway programs (contingent on Congress reauthorizing MAP-21) and the Community Development Block Grant (CDBG) program. The bill would provide a slight boost in funding for Homeless Assistance Grants. However, the legislation would only designate \$100 million for the popular Transportation Investment Generating Economic Recovery (TIGER) grant program, which is \$400 million less than current spending.

President Obama recently signed into law legislation that permanently corrects the Medicare program's physician payment formula (known as the "doc fix"). Notably, the new law includes a two-year extension of funding for the Children's Health Insurance Program (CHIP/Healthy Families), which helps provide health coverage to children and pregnant women from low-income households. Without the enhanced federal funding provided through the program, California's Health and Human Services Agency had estimated a loss of up to \$533 million annually.

In addition, the Act includes a two-year extension of funding for the Maternal, Infant, and Early Childhood Home Visiting Program. This program supports pregnant women and families and helps at-risk parents of pre-school children by using evidence-based, cost-effective models that improve maternal and child health, prevent child abuse and neglect, encourage positive parenting, and promote child development and school readiness. California recently received \$22.6 million in fiscal year 2015 funding. As of February of this year, 21 California counties participated in the federal program.

State Budget Update

On May 14, 2015 the Governor released his May Revision to the Proposed FY2015/16 State Budget along with many implementing Trailer Bills containing the details of the spending plan. The May Revision reflects a \$6.7 billion increase in General Fund revenues compared to the Governor's January proposed Budget for FY2015/16. Of the \$6.7 billion in unexpected FY2015/16 General Fund revenue, \$5.5 billion will go to K-14 education, \$633 million will be saved pursuant to Proposition 2 for the rainy day fund, and \$633 million will pay down debts and liabilities, also pursuant to Proposition 2.

It is anticipated that Solano County schools will receive increased funding under Proposition 98. The much needed increased funding can be applied in areas in the County where there are low-performing schools and can be used for programs to improve high school graduation rates.

The revised budget proposal has many positive aspects from the county perspective, including hundreds of millions of dollars in reimbursements, but continues not to recognize the importance of local streets, roads, and bridges to California's transportation system.

Local Government Mandate Payment

The 2014 Budget Act included a trigger mechanism that makes additional payments for the remaining pre-2004 mandate debt if the estimated General Fund revenues for 2013-14 and 2014-15 fiscal years at the 2015 May Revision exceed the 2014 Budget Act's estimate for those same revenues. The 2015 May Revision estimates that the trigger mechanism will result in a total of \$765 million to local governments for the remaining pre-2004 mandate debt reimbursement. Of the \$765 million, approximately 77% will go to counties and would, if the Trailer Bill is approved, likely be paid in Fall 2015.

Drought

The May Revision includes an additional \$2.2 billion one-time resource for FY2015/16 to continue immediate response to drought impacts. This additional funding is proposed in the wake of a very dry winter as the state continues to suffer from a drought of uncertain duration. The acceleration of spending from voter approved Proposition 1, combined with new dollars from the State General Fund and an appropriation in Cap and Trade, reflects the Administration's commitment to move quickly in responding to the drought and create habitat and continue its efforts to advance two (2) tunnels as part of the CA Water Fix project.

Water Supply Funding Proposals

In November 2014, the voters approved Proposition 1, which provides \$7.5 billion in bonds for water storage, water quality, flood protection, and watershed protection and restoration projects. In an effort to accelerate the implementation of water infrastructure projects statewide, the May Revision includes \$1.8 billion in Proposition 1 funds for the following programs:

\$1.7 billion, available over the next three years, for the following Water Board programs:

- Groundwater Contamination - \$784 million for projects that prevent or clean up the contamination of groundwater that serves as a source of drinking water.
- Water Recycling - \$475 million for water recycling and advanced treatment projects to enhance local water supply resiliency.
- Safe Drinking Water - \$180 million for projects, with priority given to small systems in disadvantaged communities, which help to provide clean, safe and reliable drinking water.
- Wastewater Treatment Projects - \$160 million for small communities to build or upgrade their wastewater systems to meet current standards.
- Stormwater Management - \$100 million for multi-benefit stormwater management projects that also contribute to local water supplies.

\$110 million for the following Department of Water Resources' (DWR) programs:

- Groundwater Sustainability - \$60 million to support local groundwater planning efforts. Of this amount, \$50 million is available over the next three years for technical and direct assistance and grants to local agencies for groundwater sustainability governance and planning. An additional \$10 million in immediate funding will be dedicated to counties with stressed groundwater basins to update or develop local ordinances and plans that protect basins and their beneficial users and help facilitate basin-wide sustainable groundwater management under the Sustainable Groundwater Management Act, in coordination with other local water managers.
- Desalination Projects - \$50 million to assist local agencies to develop new local water supplies through the construction of brackish water and ocean water desalination projects.

Water Conservation

\$245 million to fund programs and projects that save water, including:

- \$104 million for the following urban water conservation (\$50 million Cap and Trade funds for the Energy Commission, \$54 million Proposition 1 funds).
- \$75 million (\$40 million Cap and Trade funds and \$35 million Proposition 1 funds) for agricultural water efficiency programs.
- \$43 million for activities that will integrate water conservation into residents' lifestyles, consistent with the State adopted Water Action Plan (\$30 million Cap and Trade funds and \$13 million Proposition 1 funds).
- \$23 million, including \$10 million General Fund, for water conservation projects at state facilities.

Cap and Trade Funding Appropriation Proposal

The May Revision supports the Governor's greenhouse gas (GHG) reduction target by including a \$2.2 billion Cap and Trade Expenditure Plan that will further reduce emissions by providing additional resources for clean transportation and ecosystem restoration programs. The increased proceeds result in a total of \$1.6 billion for clean transportation, mass transit and sustainable community development as follows:

- Transit Operations - \$100 million for transit operations in the Low Carbon Transit Operations Program.
- Transit Capital - \$265 million for rail and transit in the Transit and Intercity Rail Capital Program.
- Affordable Housing - \$400 million for projects in the Affordable Housing and Sustainable Communities Program.
- High-Speed Rail - \$500 million for California's high-speed rail system.
- Low Carbon Transportation - \$350 million for Air Resources Board clean transportation program.

Poverty

The Governor's May Revision recognizes that in recent years reports document that about 16% of California residents are living in poverty. The Governor is proposing the following in the May Revision to counteract the effects of poverty:

- **Earned Income Tax Credit:** Create the first Earned Income Tax Credit (EITC) to help the poorest working families in California. This targeted credit will provide a refundable tax credit for wages and would focus on the lowest-income Californians – households with incomes less than \$6,580 if there are no dependents or \$13,870 if there are three or more dependents. The proposed credit would match 85% of the federal credit at the lowest income levels, providing an average estimated household benefit of \$460 annually for 825,000 families with a maximum benefit of \$2,653.
- **Workforce Investment:** Provide \$1.4 billion (\$150 million more than January Budget) in funding to support a coordinated framework for adult education, career technical education, workforce investment and apprenticeships.

Health and Human Services

Medi-Cal

California continues its implementation of the federal Affordable Care Act (ACA). The mandatory Medi-Cal expansion simplified eligibility, enrollment and retention rules that make it easier to get on and stay on the program. The May Revision includes costs of \$2.9 billion (\$1.4 billion General Fund) in FY2015/16 related to the mandatory expansion. California will split these costs with the federal government. Mandatory expansion caseload is estimated to be 1.4 million in FY2015/16.

The optional expansion extended eligibility to adults without children, and parent and caretaker relatives with incomes up to 138% of the federal poverty level. The May Revision includes costs of \$14 billion in FY2015/16 for the optional Medi-Cal expansion. The federal government has committed to pay 100% of the cost of this expansion for the first three years. California will begin contributing to these costs in FY2016/17, and by FY2020/21, the State will pay 10% of the total costs.

Due to the continuing workload associated with enrollment and continuing determinations of eligibility that county eligibility offices are responsible for, the May Revision now includes an additional \$150 million (\$48.8 million General Fund) in FY2015/16 for ACA-related eligibility determination workload. The ACA implementation in California has necessitated manual system workarounds that require additional resources. As the state and counties gain experience with the new processes and the eligibility system stabilizes, the state and counties would reevaluate the Medi-Cal county administration budget pursuant to Chapter 442, Statutes of 2013 (SB 28).

CalWORKs and Child Care

According to the Governor's May Revision, CalWORKs caseload will decline and is projected to be 539,000 for FY2014/15 and 525,000 in FY2015/16. Because of this, the Governor's May Revision decreased General Fund and federal Temporary Assistance for Needy Families (TANF) block grant expenditures by \$97 million in FY2015/16.

In January, the Governor's Budget estimated a decrease in CalWORKs Stage 2 child care caseload and reduced funding by \$11.6 million. However the Governor's May Revision projects a \$46.8 million increase in General Fund spending to reflect the number of new Stage 2 beneficiaries and an increase in the cost of providing care.

Consistent with the Governor's January budget assumptions, Stage 3 child care caseload is also increasing. The Governor's May Revision includes an increase of \$2 million - in addition to the January's \$38.6 million increase - in General Fund spending to reflect caseload and care costs.

In Home Support Services (IHSS)

IHSS Caseload – An increase of \$147.6 million State General Fund for FY2014/15 and \$179.1 million General Fund in FY2015/16 associated primarily with increases in caseload, hours per case, and costs per hour. Relative to overtime for IHSS workers an appeal under the Fair Labor Standards Act is currently pending in the federal court; however a final court decision is unlikely before the end of FY2014/15. If the rule is upheld, implementation could begin right away. In anticipation thereof, the Governor's May Revision continues to assume full-year funding in FY2015/16 for implementation of the federal rule.

Public Safety

Amnesty Program - Court-Ordered Debt

The Governor's January Budget included an 18-month amnesty program that authorizes individuals with past due court-ordered debt owed prior to January 1, 2013, relating to traffic infractions to pay outstanding delinquent debt at a 50% reduction if the individual meets specified eligibility criteria.

The May Revision updates the Administration's proposed amnesty program by allowing individuals whose driver licenses have been suspended due to Failure to Appear or Failure to Pay related to traffic offenses to reinstate their licenses as part of the program. These individuals would agree to either make one payment or sign up for a payment plan. In addition, the \$300 court-imposed assessment fee will be waived for purposes of the amnesty program and be replaced by a \$50 amnesty administrative fee for the courts to recover their costs of running the program.

Revision includes \$316 million to the General Fund for the State Department of Social Services' budget for FY2015/16.

No additional information on the timing of the program is available from the Courts at this time.

Community Corrections Performance Incentive Grant (SB 678)

In 2009, SB 678 (Leno) created the Community Corrections Performance Incentive Grant to provide incentives for counties to reduce the number of felony probationers sent to state prison. This performance-based funding has been provided to county probation departments based on a percentage of state General Fund savings when county probation departments successfully reduce the number of adult felony probationers going to state prison.

The May Revision proposes to augment the grant program by \$1.1 million. This is due to the fact that the May Revision updates the SB 678 funding formula to include all types of local felony supervision, refocus this grant on local supervision admissions to state prison, and reward counties' past success. The intent of this revision is to preserve past successes and encourage counties to continue to decrease the number of individuals sent to state prison.

The proposed revised formula will provide incentive funding to counties that decrease their statewide prison admissions below a 2013 baseline. Reductions in state prison admissions for new crimes for individuals on felony probation, Mandatory Supervision and Post Release Community Supervisions (PRCS) will be funded at 50% of the state's estimated contract bed rate per offender, while reductions in state prison admissions for technical revocations by felony probationers will be funded at 75% of the state's estimated contract bed rate per offender. Additionally, counties with a state prison admission rate 50% below the state average will receive a high performance grant. The formula also adds a past performance allocation for counties which is equal to 60% of the average of the highest two years of past payments.

ECONOMIC RISKS

A recent article in the Wall Street Journal, "Growth Hiccups Vex Fed Yet Again (May 15, 2015)," highlights that the Federal Reserve is still holding firm on not raising short term interest rates (that are near zero) due to United States' soft economic growth pattern. The U.S. industrial production rates have again contracted in April 2015 (for the fifth straight month) and with April 2015 retail sales data soft, some economists are now considering that the U.S. is facing a revised first quarter Gross Domestic Product (GDP) indicator that is negative for the first quarter in 2015. It is unlikely that the U.S. will fall into a recession; however, the economic indicators are demonstrating a weaker economy nationally.

Governor Brown's May Revise also mentions economic risks to consider for the California Budget. Trade Partners including China and European Union countries have already experienced slowdowns and are not purchasing as many products from California and the rest of the United States. The stock market is also mentioned as potentially having a correction in the future due to the slower economic growth. Governor Brown's comments are cautionary to the residents of California that employment, corporate profits and personal income are all negatively impacted if there is an economic downturn in FY2015/16 that can affect the State budget in the coming year.

FY2015/16 GENERAL FUND RECOMMENDED BUDGET

The County's FY2015/16 Recommended Budget for the General Fund of \$232.1 million is balanced with revenues of \$202.3 million, drawdowns from committed fund balances of \$800,000 for Accrued Employee Leave Payoff, \$2.0 million for Capital Renewal Reserve, \$2.0 million for Employer PERS Rate Increase and the remainder being funded by Fund Balance (\$25 million).

The Recommended Budget for General Fund reflects an increase in revenues of \$17.7 million when compared to the FY2014/15 Adopted Budget of \$184.6 million. The increase in revenues is attributed to an anticipated increase in Tax Revenues of \$12.7 million due to increased property values and an increase of \$4.7 million for charges for services for various permits and services.

The Recommended Budget reflects increased General Fund appropriations of \$232.1 million when compared to FY2014/15 Adopted Budget of \$218.4 million. The net increase of \$13.7 million is primarily due to increased County contributions to Health and Social Services and Public Safety, an increase to Contingencies to address potential exposures in Behavioral Health and Health Services, and increased labor costs due to higher retirement rates and increased staffing to address mandates and increased programs to associated services.

GENERAL FUND FISCAL PROJECTIONS

Solano County uses Fiscal Projections to provide insight into future trends for General Fund Revenues and Expenditures. Doing so allows the County to work proactively with departments to address potential program impacts in future years.

The fiscal projections shown in the table include the FY2014/15 Third Quarter projections for comparison only. Using the FY2015/16 Recommended Budget as the starting point, revenues and expenditures are forecast through FY2017/18. While projections beyond 2018 are possible, it is more difficult to provide a meaningful longer forecast in light of the changing economic dynamics and uncertain Federal Budget, existing State and Federal Budget deficits coupled with a “slow” recovery for people back to work, increased retirements and little reduction in public assistance programs.

Solano County
 General Fund - Fiscal Projection
 FY2015/16 Recommended Budget
 (in million of dollars)

	Third Quarter Projection For 6/30/15	Recommended Budget FY2015/16	Projected Budget FY2016/17	Projected Budget FY2017/18
a	General Fund, Beginning Balance			
	\$ 27.79	\$ 25.06	\$ 20.00	\$ 20.00
	TO Reserves:			
	General Reserves	(4.532)		
	Unfunded Employee Leave Payoff	(0.640)		
	Capital Renewal Reserve	(2.673)	(2.000)	
	Employer CalPERS Rate Increases	(8.236)	(4.000)	
	Housing/SB375			
	Long-Term Receivable (Solano360 project)			
	ASSIGNED FB: Non-County Agencies			
b	Subtotal - TO Reserves	(11.549)	0.000	0.000
	FROM Reserves:			
	General Reserves			
	Contingencies	0.125		
	Unfunded Employee Leave Payoff	0.800	0.800	0.800
	Capital Renewal Reserve	4.212	2.000	
	Employer CalPERS Rate Increases	2.000	2.000	
	Encumbrances	0.535		
c	Subtotal - FROM Reserves	7.672	4.800	0.800
d	Net Increase (Decrease) in Funding Sources: (b+c)			
	(3.877)	(5.732)	0.800	0.800
e	TOTAL AVAILABLE FINANCING (a+d)			
	23.915	19.325	20.800	20.800
f	Operating Expenditures (excluding Contingencies/transfers to Reserves)			
	191.166	208.884	214.966	218.468
g	Contingencies			
	0.000	12.700	12.700	12.700
h	Total Operating Expenditures			
	191.166	221.584	227.666	231.168
i	Operating Revenues (excluding transfers from Reserves)			
	192.308	202.259	206.893	208.614
j	Operating Expenditures (excluding Contingencies/transfers to Reserves)			
	191.166	208.884	214.966	218.467
k	Net operating Revenues over (under) Expenditures [known as Operational Deficit] (i-j)			
	\$ 1.142	\$ (6.625)	\$ (8.073)	\$ (9.853)

Revenue Assumptions - From General Revenue Projections:

The County’s General Fund Budget is financed with General Revenues (refer to Budget Unit 1101), the use of certain one-time revenues, Fund Balance, and General Reserves, if necessary. The FY2015/16 Recommended Budget includes the use of General Fund – Committed Fund Balances: \$800,000 from Accrued Employee Leave Payoff, \$2.0 million from Capital Renewal, and \$2 million from Employer PERS Rate Increase.

The significant Revenue Assumptions from the General Revenues budget include:

- Due to an estimated 4% increase in assessed values from the FY2014/15 corrected assessment roll, the following increases are projected: \$6.4 million in Current Secured Property Taxes, \$3.8 million Taxes in Lieu revenues, and \$1.8 million in ABX1 26 Pass Through. This is offset by a reduction of \$326,000 in ABX1 26 Residual Revenue due to an overestimate in FY2014/15 Adopted Budget. It is anticipated assessed values will increase 2% in FY2016/17 and

FY2017/18 as Solano County continues its emergence from the Great Recession and subsequent local housing market collapse.

- Supplemental Taxes are projected to increase \$100,000 due to a small increase in supplemental billings as the current real estate market recovers from the economic downturn over the past several years.
- Current Unsecured Property Taxes are expected to increase \$500,000 due to increase in business property values from the wind farms. It is projected to remain flat in FY2016/17 and FY2017/18 as there are a number of appeals from large businesses that may impact these projected revenues.
- Disposal fees are projected to increase by \$200,000 due to an expected increase in the rate and tonnages at both landfills as the economy improves.

In addition to General Revenues, the County budget is financed by Proposition 172 revenues for Public Safety and 1991/2011 realignment funds (State sales tax and VLF) for Health & Social Services (H&SS) State and Federal funding, Fees for Services. While these revenues do not go directly into the General Fund, they indirectly impact the General Fund. The Recommended Budget reflects \$33.9 million in Proposition 172 funding, an increase of \$1.9 million; \$41.3 million in 1991 State – Local Realignment revenues, a decrease of \$1.5 million; and \$48.5 million in 2011 Public Safety Realignment funds, a decrease of \$5.1 million. As Proposition 172 funds increase for the County, then the General Fund contribution to the Public Safety Fund Departments may be reduced correspondingly. If Federal and State revenues come in higher than anticipated, then General Fund Contribution may be reduced as long as the County's Maintenance of Effort is met.

Expenditure Assumptions:

- As discussed above, retirement costs are projected to continue to increase through FY2016/17; based on previously proposed rates from CalPERS, we have included a 16.6% increase in FY2015/16 and a 14.1% increase in FY2015/16.
- Health insurance costs are projected to increase 10% per year based on past rate history, but do not reflect potential impacts from ACA.
- The General Fund Contribution through FY2015/16:
 - General Fund support for Public Safety is projected to increase from \$91.6 million to \$96.8 million; a \$5.2 million increase. This increase takes into consideration salary and benefit increases, additional jail support costs associated with the Stanton Correctional Facility, Proposition 47 implementation, offset by increased Proposition 172 revenues.
 - General Fund support for H&SS is projected to increase from \$20.7 million to \$24.2 million; a \$3.5 million increase. This represents salary and benefit increases, changes in non-claimable costs (administrative overhead) and increased Institute for Mental Disease (IMD) costs in the Behavioral Health Division.
- The FY2015/16 Recommended Budget includes a Contingency appropriation of \$12.7 million.

Continuance of General Fund Deficit Reduction Strategies for FY2015/16:

The Department Heads and the CAO will continue to utilize the Board adopted Budget Strategies to guide the departments in their continuing efforts to contain costs and where possible, reduce further.

Strategy 1: *Elimination or freezing of all vacant positions and only fill positions that are "Mission Critical" to the organization*

Strategy 2: *Continue to review all discretionary and mandatory programs*

Strategy 3: *Continue to seek additional employee concessions, in addition to the current MOUs and agreements in place or in progress*

Strategy 4: *Continue to reduce General Fund Contribution to Health & Social Services and Public Safety departments, reducing the level of service to the community*

Strategy 5: *Continue reducing the County's footprint in buildings in Fairfield, Vallejo and Vacaville, and move employees out of leased space in County-owned space; consider selling older/outdated County buildings to reduce operational expenses*

Strategy 6: *Continue automating the delivery of services so reorganization/downsizing opportunities can continue*

PENDING ISSUES

Supplemental Budget: The Recommended Budget document was prepared early in the month of May to facilitate a May release and longer review period prior to Budget Hearings in June. To accommodate the earlier release, the departmental budgets reflect only the known and approved State and Federal programs changes as of May 15, which will take effect July 1, 2015.

Historically, the County Administrator's Office prepares a Supplemental Budget document following the completion and distribution of the Recommended Budget, as more of an administrative function, primarily to address accounting notations. To the degree possible, the Supplemental Budget may reflect additional program and service changes including possible reductions that can be expected based on the Governor's May Revision.

Affordable Care Act: Since implementation of the Affordable Care Act (ACA) in October 2013, a total of 15,681 Solano residents have enrolled in private health insurance plans through Covered California. During the first open enrollment period (October 1, 2013 through March 31, 2014) 11,180 individuals enrolled; and during the second open enrollment period (November 15, 2014 through February 15, 2015) 4,501 individuals enrolled. With the expansion of Medi-Cal eligibility to single low-income adults, Medi-Cal enrollment has grown by 47% from 70,693 individuals in June 2013 to 114,125 individuals as of March 2015 in Solano County.

The Safe Neighborhoods and Schools Act – Proposition 47: Proposition 47 is a ballot initiative passed by California voters on November 4, 2014. Proposition 47 reduces certain non-serious and nonviolent property and drug offenses from wobblers or felonies to misdemeanors, reducing penalties to offenders who have not committed certain severe crimes including murder and certain sex and gun crimes. Based on the increase workload required to implement Proposition 47, additional resources have been allocated by the Board in the District Attorney's Office, the Public Defender's Office and the Alternate Defender's Office. The County Administrator in coordination with County Departments and the Courts will continue to monitor the workload impacts of Proposition 47.

2011 Public Safety Realignment/AB 109 Funding: The Recommended Budget reflects the County's share of the estimated total AB 109 base and growth funding allocations statewide. The Solano County FY2015/16 allocations represent increases over FY2014/15 resulting from recent allocation formula changes issued by the Realignment Allocation Committee (RAC), one-time funding augmentations and increased funding statewide. The budget recommended by the Solano Community Corrections Partnership (CCP) included minimal increases in the appropriation of AB 109 funds over FY2014/15 and departments remain focused on a continuation of the programs and services previously supported by the CCP. No new positions or new "Program Funding Requests" funded by AB 109 are included in the FY2015/16. The Recommended Budget includes the continued use of one-time carry forward funding from prior years' unspent allocations to fund these programs previously approved by the Board under the 2011 Solano Public Safety Realignment Act Implementation Plan. AB 109 Growth funding, which are based on statewide revenue estimates are subject to change pending the final state revenue figures. County staff is continuing to monitor the State allocation of AB 109 funds as departments address the mandated changes resulting from the implementation of 2011 Public Safety Realignment.

Property Tax Appeals: As of April 17, 2015 there are 561 active property tax appeals on file with the County Clerk representing \$10.61 billion (cumulative over 12 years) in assessed value. This is a significant amount given that the total annual valuation of Solano County is only \$44.1 billion. The final resolution of these appeals can have a significant impact on the County's property tax revenues in the future. Efforts continue by the Assessor with assistance from County Counsel to reduce the number and value of outstanding appeals to address the uncertainty in a timely manner.

Capital Renewal and Major Maintenance – County Roads and Bridges

As required by law, the Board adopted a 5-Year Capital Investment Plan for Roads and Bridges on November 25, 2014 which shows an estimated \$7.9 million in unfunded road maintenance and bridge replacement projects. The Board's existing policy has been for the County to secure State and Federal funds for large projects, such as bridge replacements and major road reconstruction, and to use the local Road Fund to provide for all other required maintenance. As State and Federal funding for this area of responsibility continues to diminish, other options and further consideration regarding this area of liability and responsibility will be necessary. (Refer to Public Ways budget)

SUMMARY OF RECOMMENDATIONS

For Board consideration is recommended increases to committed fund balances as depicted in Schedule 4. In addition to these recommendations of \$2.0 million to Capital Renewal, \$4.0 million to the Employer PERS Rate Increase and \$4.5 million to the General Reserve, if the amount of the General Fund's Year-end Fund Balance at June 30, 2015 exceeds the Third Quarter projections for FY2014/15, then the County Administrator is authorized to direct the Auditor-Controller to increase unrestricted fund balance to finance the gap between revenues and expenditures for FY2015/16 of any amount and to transfer year end General Fund balances to all or some of the following committed fund balances and reserves in the following manner:

1. Any amount up to \$2 million to the Employer PERS Rate Increase
2. Any amount up to \$2 million to Capital Renewal
3. Any amount up to \$5 million to General Fund Reserves in anticipation of funding shortfalls in FY2016/17

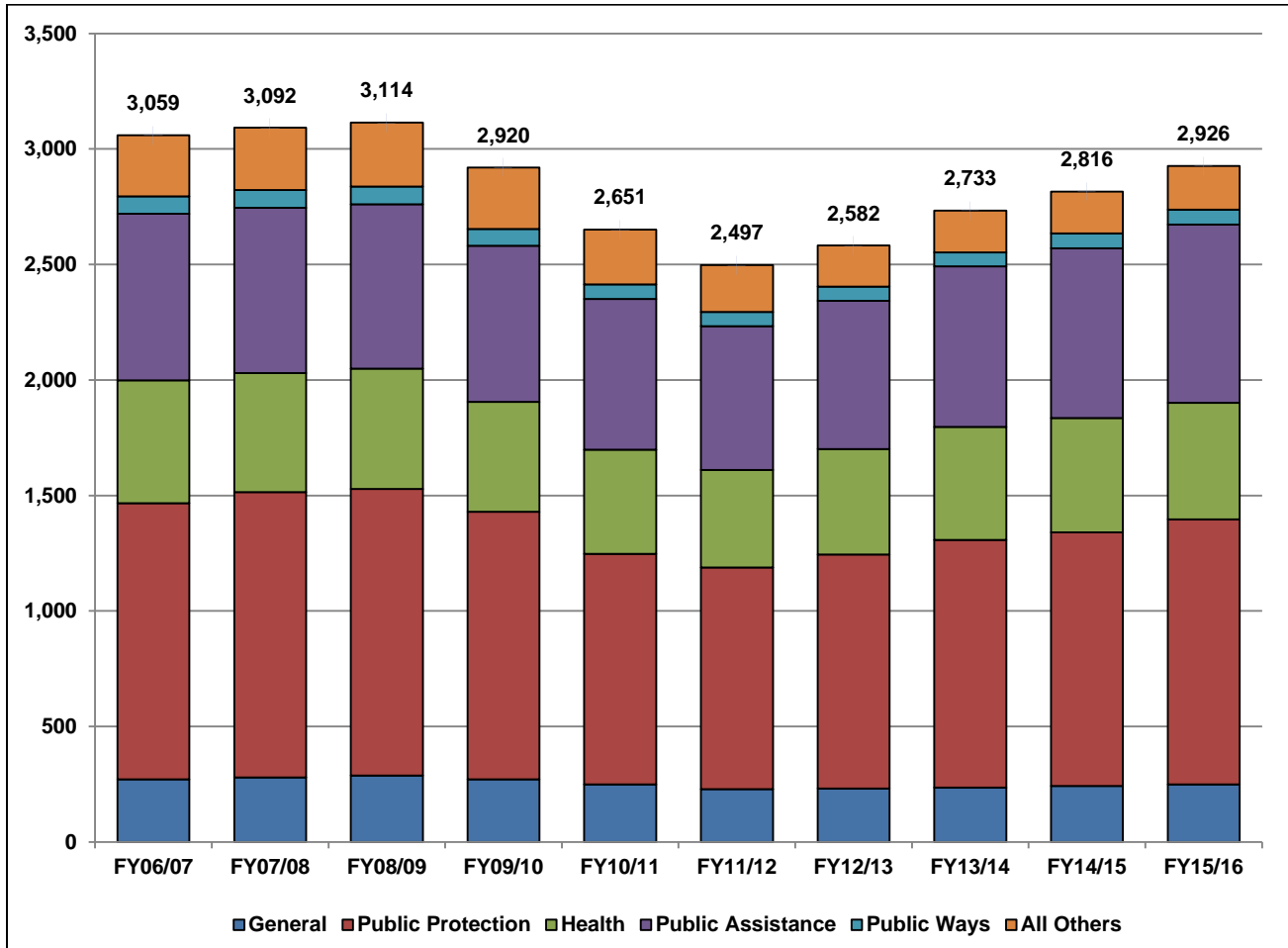
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Permanent Position Summary
Birgitta E. Corsello, County Administrator

PERMANENT POSITION ALLOCATION

The FY2014/15 Recommended Budget reflects a total of 2,926.45 allocated positions, an increase of 110.70 positions higher than the FY2014/15 Adopted Budget of which 61.70 FTE were added during FY2014/15 most of which were offset by State/Federal revenues. The net difference of 49.00 FTE results from the addition of 51.00 FTE included in the FY2015/16 Recommended Budget, and offset by the deletion of 2.00 FTE expiring limited terms. These changes primarily reflect the continued implementation of the County's expanded roles, since 2011, in public safety and the delivery of health and social service programs which have State or Federal revenues.

Permanent Position Allocation by Functional Area: FY2006/07 to FY2015/16



Function	Staffing Changes During FY2014/15	Additional Staffing Changes for FY2015/16	Total Change from FY2014/15 to FY2015/16
General Government	0.00	7.25	7.25
Public Protection	28.00	21.00	49.00
Health Services	0.70	9.00	9.70
Public Assistance	26.00	11.00	37.00
Public Ways	0.00	0.00	0.00
All Others	7.00	0.75	7.75
ALL FUNCTIONS	61.70	49.00	110.70

Permanent Position Summary
Birgitta E. Corsello, County Administrator

Historically, the total number of Full Time Equivalent (FTE) positions has increased and decreased to reflect changing economic conditions and evolving operational requirements. The workforce peaked in FY2008/09 with 3,113.8 allocated positions and declined to a low of 2,497.3 positions in the beginning of FY2011/12 as the County grappled with the financial effects of the Great Recession and the collapse of the local housing market and related impact on general fund property tax related revenue streams. The Board offered three rounds of early retirement incentives starting in 2009 that resulted in 149 positions being eliminated, and by the end of FY2011/12 a total of 190 filled positions had been eliminated and a net of 277.54 vacant positions were deleted, resulting in a reduced level of services provided to the public and the organization.

The chart below reflects areas of government where workforce changes have occurred since FY2008/09. For Public Protection, which includes the District Attorney, Child Support Services, Public Defender, Sheriff, Recorder and Resource Management, are still below their FY2008/09 position allocations. While staffing has been added over the last four years; most of the increased staffing is due to new or expanded requirements of the County due to 2011 public safety realignment, contracted or grant funded services, and the staffing necessary for the opening of the new Stanton Correctional Facility contracted to accommodate jail population increases.

Public Assistance programs are the main area in Health and Social Services reflecting growth as the demand for public assistance has continued to increase since FY2008/09, in part due to new responsibilities under the Affordable Care Act and expanded requirements for performance based outcomes. Health Services has expanded primarily due to the expansion of Primary Care Health Services under the Federally Qualified Health Care (FQHC) model and now serves increased numbers of Medi-Cal clients. Mental Health Services allocated positions were moved between the Integrated Care Clinics Mental Health Services and Health Services and back to Behavioral Health Services based on State reimbursement guidelines.

The General Government positions have remained more constant, however, many of the departments, including the County Clerk, Treasurer, Assessor, Resource Management, Auditor-Controller, and Human Resources have automated processes to streamline the delivery of some services and avoid or delay staffing increases. In the All Others area, Public Works and the County Library have dedicated revenue streams that declined during the Great Recession and adjusted operations to reflect resources available.

WORKFORCE CHANGES SINCE FY2008/09

	FY2008/09 Adopted	FY2015/16 Rec'md	Change from FY08/09 to FY15/16		FY2008/09 Adopted	FY2015/16 Rec'md	Change from FY08/09 to FY15/16
PUBLIC PROTECTION	1,241.50	1,144.50	(97.00)	GENERAL GOVERNMENT	288.00	249.05	(38.95)
District Attorney & OFVP	145.50	128.50	(17.00)	Board of Supervisors	10.00	13.50	3.50
Child Support Services	120.00	103.00	(17.00)	County Administrator	18.00	16.00	(2.00)
Public Defender	68.00	62.00	(6.00)	Employment Dev. & Training	1.00	2.00	1.00
Public Defender - Alternate	21.00	21.50	0.50	General Services	106.00	84.00	(22.00)
Sheriff	513.00	506.00	(7.00)	Assessor	45.00	38.00	(7.00)
Probation	255.00	216.50	(38.50)	Auditor/Controller	35.00	34.00	(1.00)
Agricultural Commissioner *	23.00	23.00	-	Tax Collector/County Clerk	14.00	11.00	(3.00)
Animal Control Services	16.00	25.00	9.00	Treasurer	4.00	3.00	(1.00)
Recorder	19.00	13.00	(6.00)	County Counsel	21.00	18.55	(2.45)
Resource Management	61.00	46.00	(15.00)	Delta Water Activities	-	1.00	1.00
				Human Resources	19.00	18.00	(1.00)
PUBLIC ASSISTANCE	726.50	772.15	45.65	Registrar of Voters	12.00	9.00	(3.00)
First 5 Solano Children & Families	8.00	7.00	(1.00)	Real Estate Services	3.00	1.00	(2.00)
Veterans Services	6.00	5.00	(1.00)				
H&SS Administration	88.00	89.50	1.50	ALL OTHERS	352.73	253.35	(99.38)
Social Services	624.50	670.65	46.15	Public Works	75.50	64.00	(11.50)
				Library	141.48	109.75	(31.73)
HEALTH SERVICES	505.08	504.40	(0.68)	Cooperative Education	3.25	-	(3.25)
In-Home Supportive Services	6.00	6	-	Parks and Recreation	9.00	7.00	(2.00)
Behavioral Health	255.28	212.7	(42.58)	Risk Management	16.00	7.00	(9.00)
Health Services	243.80	285.7	41.90	Dept. of IT	56.00	53.00	(3.00)
				Reprographics	4.50	-	(4.50)
				Fouts Springs Youth Facility	30.00	0.60	(29.40)
				Fleet Management	12.00	9.00	(3.00)
				Airport	5.00	3.00	(2.00)

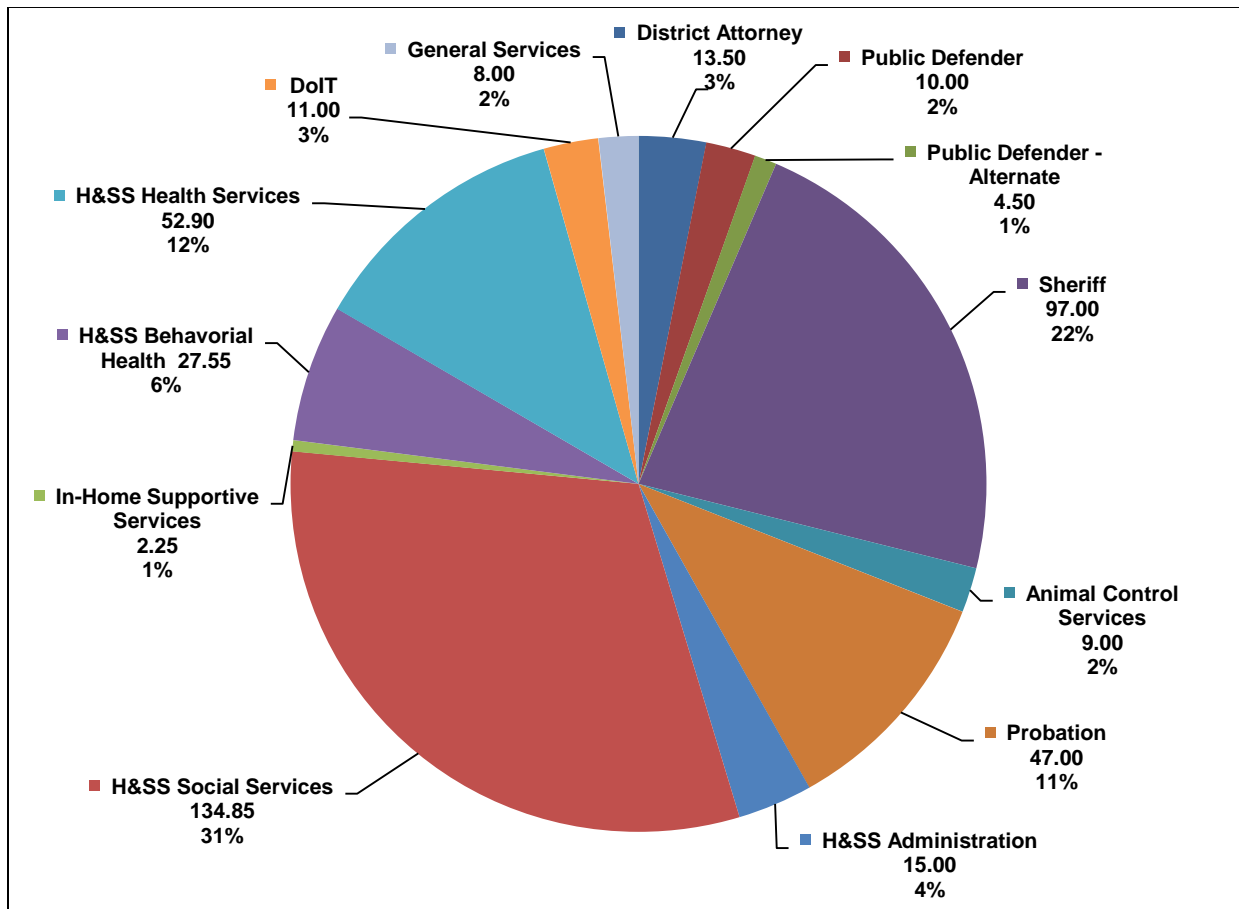
* FY15/16 does not include 3.0 LT FTE Ag Aides expiring 11/2015

Permanent Position Summary
Birgitta E. Corsello, County Administrator

As the County was struggling to stabilize from the economic downturn, the State with its own financial challenges and several court orders, and a Federal mandate for the Affordable Care Act took actions to realign a variety of public safety, Behavioral Health and health programs to the counties. The most significant change in FY2011/12 was the 2011 Public Safety Realignment legislation, which realigns to local government specific prisoner populations and several Behavioral Health programs and included funding from the State to local government to hire staff in impacted departments. Sheriff, Probation, District Attorney, Public Defender and Health and Social Services all needed staff begin in FY2011/12 and continuing into FY2014/15. In FY2012/13 H&SS opened Federally Qualified Health Care (FQHC) clinics in Vacaville, and program changes resulting from the Affordable Care Act and eligibility and enrollment responsibilities increased. The FY2013/14 Adopted Budget included staff related to these programs and staffing in preparation for the initial phase of the Stanton Correctional Facility. And in FY2014/15, the need to meet Federal and State work participation rates in the Welfare to Work or CalWORKs program has required additional resources. And FY2015/16 includes additional positions to support programs increased growth including the aging population, and a more complex Federal and State financial structure requiring intensive quality assurance, and Proposition 47.

	Difference from FY10/11 Adopted to FY11/12 Adopted	Difference from FY11/12 Adopted to FY12/13 Adopted	Difference from FY12/13 Adopted to FY13/14 Adopted	Difference from FY13/14 Adopted to FY14/15 Adopted	Difference from FY14/15 Adopted to FY15/16 Recommended	Net Difference from FY11/12 Adopted to FY15/16 Recommended
General Government	(21.70)	2.00	5.50	5.75	7.25	20.50
Public Protection	(36.50)	54.00	58.25	26.25	49.00	187.50
Public Ways	(2.00)	(0.50)	0.00	3.00	0.00	2.50
Health Services	(30.15)	34.60	33.10	5.30	9.70	82.70
Public Assistance	(29.70)	19.35	53.60	39.90	37.00	149.85
Education	(15.50)	(5.73)	(3.00)	(2.50)	1.75	(9.48)
Recreation	0.00	0.00	0.60	2.40	(1.00)	2.00
All Others	(18.50)	(19.40)	4.00	2.00	7.00	(6.40)
TOTAL	(154.05)	84.33	152.05	82.10	110.70	429.18

NEW MANDATES GROWING WORKFORCE



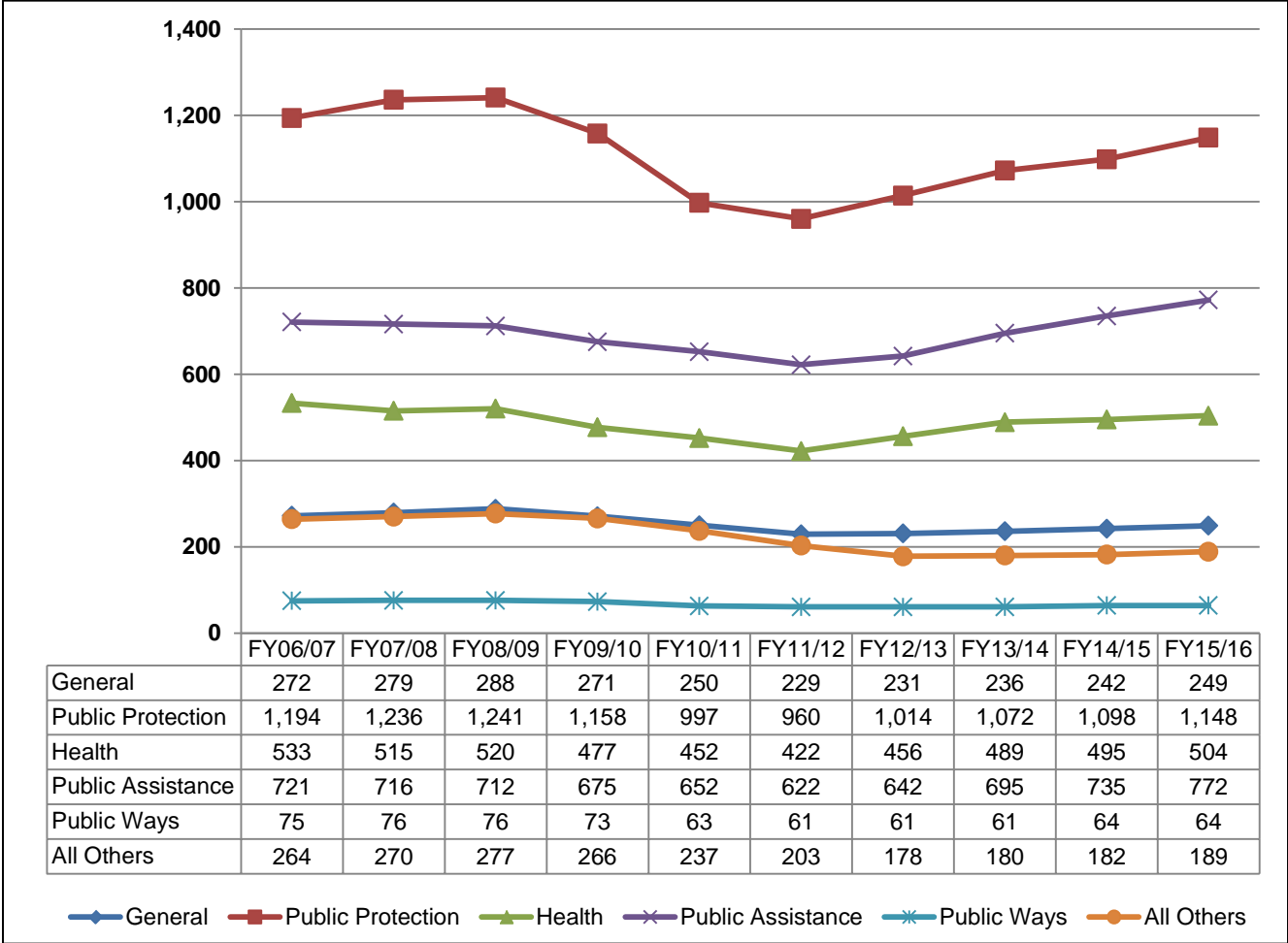
DEPARTMENTS WITH KEY OUTSIDE CHANGE FACTORS FROM FY2011/12 TO FY2015/16

District Attorney	13.50
Public Defender	10.00
Public Defender - Alternate	4.50
Sheriff	97.00
Animal Control Services	9.00
Probation	47.00
H&SS Administration	15.00
H&SS Social Services	134.85
In-Home Supportive Services	2.25
H&SS Behavioral Health	27.55
H&SS Health Services	52.90
DoIT	11.00
General Services	8.00
Total of Affected Depts.	432.55

The pie chart above provides a snapshot of where positions have been added in the County as a result of new requirements and/or operational changes since FY2011/12. The growing workforce in these departments is primarily the result of new mandates and operational changes which include Public Safety Realignment, Affordable Care Act, CalWORKs, 2011 Realignment, Stanton Correctional Facility opening, contracted or grant funded services, Integrated Care Clinics, and Federal Qualified Health Clinics and support services provided by general government to other Departments.

Permanent Position Summary
Birgitta E. Corsello, County Administrator

Permanent Position Allocation (Detailed by Function)



Permanent Position Summary

Birgitta E. Corsello, County Administrator

FY2015/16 POSITION ADDITIONS AND DELETIONS

The Position Allocation List is a fluid document, subject to change based on Board actions through the year in reaction to changes in Federal and State funding and mandates and available local funding for County services. The Director of Human Resources has the ability to administratively create medical or military limited-term positions to backfill for employees on extended periods of medical or military leave, and manages the expirations for limited-term positions and other administrative actions delegated to the Director of Human Resources and the County Administrator by the Board.

As the County continues to adjust allocated positions to address new State and Federal program mandates, changes in available funding, use of best practices and finds itself needing to adjust staffing in response to demand for services versus available resources, opportunities for streamlining services and use of automation tools.

The County Administrator's Office is recommending a net increase of 51.0 FTE positions. This is the net result of 54.25 new FTE positions and deletion of 3.25 FTE positions for approval and the extension of 20.5 limited term positions into the FY2015/16 Recommended Budget.

The recommended 54.25 new FTE positions are in the following departments:

GENERAL GOVERNMENT

1001 – Board of Supervisors – District 1 – Increased workload due to the growing needs in the district

- 0.5 FTE Board Aide (effective 7/5/15)

1002 – Board of Supervisors – District 2 – Increased workload due to the growing needs in the district

- 0.5 FTE Board Aide (effective 7/5/15)

1003 – Board of Supervisors – District 3 – Increased workload due to the growing needs in the district

- 0.5 FTE Board Aide (effective 7/5/15)

1004 – Board of Supervisors – District 4 – Increased workload due to the growing needs in the district

- 0.5 FTE Board Aide (effective 7/5/15)

1200 – Auditor-Controller – Operational changes; offset by charges to departments

- 1.0 FTE Accounting Clerk II (effective 7/5/15)

1300 – Tax Collector – Increased workload

- 0.5 FTE Accounting Clerk II (effective 7/5/15)

1400 – County Counsel – Operational changes; offset by charges to departments

- 0.75 FTE Office Assistant II (C) (effective 7/5/15)

1652 – General Services - Facilities – Increased custodial services for H&SS Health Clinics; operational changes to accommodate increased building footage; and offset by charges to departments

- 1.0 FTE Building Trades Mechanic (effective 8/30/15)
- 2.0 Custodians (effective 8/30/15)

PUBLIC PROTECTION

2830 – Agriculture Commissioner / Sealer of Weights and Measures – Operational changes, primarily offset by State revenue

- 1.0 FTE Deputy Agriculture Commissioner / Sealer Weights and Measures (effective 7/5/15)
- 3.0 FTE Limited-Term Agriculture / Weights and Measures Aides (effective 2/14/16 to 10/31/16)

6500 – District Attorney – Staffing to address increased workload related to the implementation of Proposition 47

Permanent Position Summary
Birgitta E. Corsello, County Administrator

- 1.0 FTE limited-term District Attorney Investigator (effective 7/5/15 to 6/30/16)
- 1.0 FTE limited-term Deputy District Attorney IV (effective 7/5/15 to 6/30/16)

6550 – Sheriff – *Operational changes to open the Stanton Correctional Facility, restore additional areas of the Resident Deputy Program and increase staffing in records and warrants, offset by contracted service and Prop 172 revenue*

- 7.0 FTE Correctional Officers (effective 7/5/15)
- 2.0 FTE Custody Sergeants (effective 7/5/15)
- 1.0 FTE Deputy Sheriff (effective 7/5/15)
- 1.0 FTE Legal Procedures Clerk (effective 7/5/15)
- 1.0 FTE Sergeant-Sheriff (effective 7/5/15)

6650 – Probation – *Operational changes to address increase workload in adult probation, offset by Proposition 172 revenue*

- 1.0 FTE Supervising Deputy Probation Officer (effective 7/5/15)
- 1.0 FTE Legal Procedures Clerk (effective 7/5/15)

6530 – Public Defender – *Staffing to address department workload and the implementation of Proposition 47*

- 1.0 FTE Deputy Public Defender IV (effective 7/5/15)
- 1.0 FTE limited-term Process Server (effective 7/5/15 through 6/30/16)

6540 – Alternate Defender – *Staffing to address department workload*

- 1.0 FTE Deputy Public Defender IV (effective 7/5/15)

2910 – Resource Management – *Operational changes to accommodate workload, offset by permit revenue*

- 1.0 FTE Building Inspector II (effective 8/30/15)

HEALTH AND PUBLIC ASSISTANCE

7501 – H&SS - Administration – *Assistance with complex financial analysis of funding streams, data collection, and statistical analysis focusing on maximizing cost recovery and client outcome analysis*

- 2.0 FTE Accountants (effective 7/5/15)
- 1.0 FTE Research Analyst (TBD) (effective 7/5/15)
- 2.0 FTE Staff Analysts (effective 7/5/15)

7545 – H&SS – Social Services – *Supporting increase caseload of Social Services programs, revenue offset*

- 1.0 FTE Welfare Fraud Investigator II (effective 7/5/15)

7560 – Substance Abuse – *Supporting the CalWORKs program by assisting with barriers to employment, revenue offset*

- 3.0 FTE Mental Health Clinicians Licensed (effective 7/5/15)

7600 – H&SS – Child Welfare Services – *Supporting qualitative case reviews, quality assurance, and continuous improvement*

- 1.0 FTE Social Worker III (effective 7/5/15)

7640 – Older and Disabled Adult Services – *Increase caseload and quality assurance requirements for In-Home Supportive Services and Adult Protective Services*

- 2.0 FTE Social Worker IIs (effective 7/5/15)

Permanent Position Summary

Birgitta E. Corsello, County Administrator

- 1.0 FTE Social Worker III (effective 7/5/15)

7650 – Employment & Eligibility Services – *To support program staff due to increase caseloads, revenue offset*

- 1.0 FTE Clerical Operations Supervisor (effective 7/5/15)

7690 – IHSS Public Authority – *To support increase caseload due to an aging population and greater access to Medi-Cal*

- 1.0 FTE Social Services Worker (effective 7/5/15)

7700 – Mental Health – *To support the low income and homeless population suffering from mental illness*

- 1.0 FTE Mental Health Clinicians Licensed (effective 7/5/15)

7800 – H&SS – Public Health – *To support operations in the Public Health Lab and communicable disease programs*

- 1.0 FTE Courier (effective 7/5/15)
- 1.0 FTE Health Education Specialist (effective 7/5/15)
- 1.0 FTE limited-term Health Education Specialist (effective 7/5/15 through 6/30/18)
- 1.0 FTE Public Health Lab Assistant Director (effective TBD)
- 1.0 FTE Public Health Nurse (effective 7/5/15)

EDUCATION

6300 – Library – *Operational changes*

- 1.0 FTE Librarian (effective 7/5/15)
- 1.0 FTE Library Associate (effective 7/5/15)

The Recommended Budget recommends the deletion of 3.25 FTE regular vacant positions that are either not funded or no longer meet the organizational needs of the County. These deletions do not include the positions deleted throughout FY2014/15 or expiring limited term positions. The positions identified for deletion in the Recommended Budget are as follows:

PUBLIC PROTECTION

6650 – Probation – *Add / delete to address operational changes*

- 1.0 FTE Deputy Probation Officer (effective 7/5/15)

HEALTH AND PUBLIC ASSISTANCE

7800 – H&SS – Public Health – *Operational changes*

- 1.0 FTE Supervising Public Health Microbiologist (effective TBD)

EDUCATION

6300 – Library – *Operational changes funded by Library funds*

- 1.0 FTE Information Technology Specialist II (effective 7/5/15)
- 0.25 Volunteer Coordinator (effective 7/5/15)

The County Administrator's Office is recommending the following limited-term conversions to regular FTE, reclassifications, resulting from departmental operational changes due to increased position responsibilities, and extensions of limited term positions as part of departmental reorganizations for approval in the FY2015/16 Recommended Budget:

GENERAL GOVERNMENT

1500 – Human Resources – *Operational changes, offset by charges to departments*

- Convert 1.0 FTE Senior Human Resources Analyst from limited-term to regular FTE (effective 7/5/15) – to continue support to departments in recruitments and classification.

PUBLIC PROTECTION

2830 – Agriculture Commissioner / Sealer of Weights and Measures – *Operational changes, primarily offset by State revenue*

- Reclassify 1.0 FTE Agriculture Biologist / Weights and Measures Inspector to 1.0 FTE Senior Agriculture Biologist / Weights and Measures Inspector (effective 7/5/15)

6500 – District Attorney – *Office of Traffic Safety (OTS) grant extension, offset by grant revenue*

- Extend 2.0 FTE limited-term District Attorney IVs through 9/30/16 (effective 7/5/15)

6530 – Public Defender – *Workload related to the implementation of Proposition 47*

- Extend 1.0 FTE limited-term Deputy Public Defender IV through 6/30/16 (effective 7/5/15)
- Extend 1.0 FTE limited-term Office Assistant II through 6/30/16 (effective 7/5/15)

6540 – Alternate Defender – *Workload related to the implementation of Proposition 47*

- Extend 1.0 limited-term Deputy Public Defender IV through 6/30/16 (effective 7/5/15)

6650 – Probation – *Office of Traffic Safety (OTS) grant extension, offset by grant revenue*

- Extend 1.0 FTE limited-term Deputy Probation Officer through 9/30/16 (effective 7/5/15)
- Extend 1.0 FTE limited-term Senior Deputy Probation Officer through 9/30/16 (effective 7/5/15)

2910 – Resource Management – *Operational changes to accommodate workload*

- Convert 1.0 FTE Planner Associate from limited-term to regular FTE (effective 7/5/15)

HEALTH AND PUBLIC ASSISTANCE

7501 – H&SS - Administration – *Workload*

- Extend 1.0 FTE limited-term Project Manager through 10/24/16 (effective 7/5/15)
- Extend 0.5 FTE limited-term Psychiatrist through 10/24/16 (effective 7/5/15)

7560 – H&SS – Substance Abuse – *Operational changes and workload, potentially revenue offset*

- Reclassify 2.0 FTE Clinical Services Associates to 2.0 FTE Licensed Mental Health Clinicians (effective 7/5/15)
- Extend 1.0 FTE Licensed Mental Health Clinician through 10/24/16 (effective 7/5/16)

7580 – H&SS – Family Health – *Operational changes and workload*

- Extend 1.0 FTE limited-term Project Manager through 10/24/16 (effective 7/5/15)
- Extend 0.5 FTE limited-term Psychiatrist through 10/24/16 (effective 7/5/15)

7598 – H&SS – Behavioral Health – *Operational changes and workload*

- Extend 5.0 FTE limited-term Licensed Mental Health Clinicians through 10/24/16 (effective 7/5/15)
- Extend 1.0 FTE limited-term Mental Health Specialist II through 10/24/16 (effective 7/5/15)
- Extend 0.5 FTE limited-term Office Assistant II through 10/24/16 (effective 7/5/15)
- Extend 1.0 FTE limited-term Mental Health Clinical Supervisors through 10/24/16 (effective 7/5/15)
- Extend 1.0 FTE limited-term Patient Benefits Specialist through 10/24/16 (effective 7/5/15)

7700 – H&SS - Mental Health – *Operational changes and workload*

- Extend 1.0 FTE limited-term Mental Health Clinical Supervisor through 10/24/16 (effective 7/5/15)

Permanent Position Summary
Birgitta E. Corsello, County Administrator

7800 – H&SS - Public Health – Reclassify based on Human Resources assessment and determination

- Reclassify 1.0 FTE Office Assistant II to 1.0 FTE Medical Records Technician (effective 7/5/15)
- Reclassify 1.0 FTE Office Assistant III to 1.0 FTE Senior Medical Records Technician (effective 7/5/15)
- Reclassify 1.0 Office Assistant III to 1.0 FTE Communicable Disease Investigator (effective 7/5/15)

INTERNAL SERVICE FUNDS

1870 – Information Technology – Operational changes; offset by user department charges

- Reclassify 1.0 FTE Information Technology Specialist II to 1.0 FTE Senior Information Technology Specialist (effective 7/5/15)

A net of 2,877.45 position allocations with effective dates as of May 10, 2015 were approved by the Board for FY2014/15.

The following table summarizes the position allocation changes requested since FY2014/15 Adopted Budget.

Summary of Positions

Net of Prior Actions by Board and Human Resources during FY2014/15 and effective as of 5/10/15	61.70
Added in Recommended Budget	54.25
Deleted in Recommended Budget	(3.25)
Expiring Limited Term	(2.00)
Net Added Positions	110.70

Position Allocation List

Allocated Positions in FY2014/15 Adopted Budget	2,815.75
Net Added Positions	110.70
Allocated Positions Recommended in FY2015/16 Budget	2,926.45

The *Permanent Position Summary* on the following pages is a digest of changes for each department from FY2010/11 through the Recommended Budget, including identifying changes occurring during FY2014/15.

Permanent Position Summary
Birgitta E. Corsello, County Administrator

PERMANENT POSITION SUMMARY

FY2010/11 Adopted Budget	FY2011/12 Adopted Budget	FY2012/13 Adopted Budget	FY2013/14 Adopted Budget	FY2014/15 Adopted Budget	FY2014/15 Adjusted as of 5/10/15	FY2015/16 Rec'md. Budget	Difference Rec'md. vs Adopted
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GENERAL GOVERNMENT

1000	Board of Supervisors	10.000	10.000	10.000	10.000	11.500	11.500	13.500	2.000
1100	County Administrator	18.000	16.000	16.000	16.000	16.000	16.000	16.000	0.000
1103	Employment Development & Training	1.000	2.000	2.000	2.000	2.000	2.000	2.000	0.000
1117	General Services	86.000	76.000	78.000	80.000	81.000	81.000	84.000	3.000
1150	Assessor	40.000	36.000	34.000	35.000	38.000	38.000	38.000	0.000
1200	Auditor/Controller	31.000	29.000	31.000	33.000	33.000	33.000	34.000	1.000
1300	Tax Collector/County Clerk	11.000	10.000	10.000	10.500	10.500	10.500	11.000	0.500
1350	Treasurer	3.000	3.000	3.000	3.000	3.000	3.000	3.000	0.000
1400	County Counsel	17.750	16.550	17.550	17.550	17.800	17.800	18.550	0.750
1451	Delta Water Activities	1.000	1.000	1.000	1.000	1.000	1.000	1.000	0.000
1500	Human Resources	17.500	17.000	17.000	17.000	17.000	18.000	18.000	1.000
1550	Registrar of Voters	12.000	10.000	10.000	10.000	10.000	9.000	9.000	(1.000)
1642	Property Management	2.000	2.000	1.000	1.000	1.000	1.000	1.000	0.000
Total General Government		250.250	228.550	230.550	236.050	241.800	241.800	249.050	7.250

PUBLIC PROTECTION

6500	District Attorney	123.000	110.000	108.500	117.250	120.000	122.500	123.500	3.500
2480	Department of Child Support Services	107.000	105.000	106.000	107.000	105.000	103.000	103.000	(2.000)
6530	Public Defender	56.000	52.000	54.000	57.500	58.500	60.000	62.000	3.500
6540	Public Defender - Alternate	18.000	17.000	17.500	20.000	19.500	20.500	21.500	2.000
6550	Sheriff	406.500	409.000	432.000	454.000	474.000	494.000	506.000	32.000
6650	Probation	185.000	169.500	198.500	215.500	214.500	215.500	216.500	2.000
5500	Office of Family Violence Prevention	3.000	5.000	5.000	5.000	5.000	5.000	5.000	0.000
6901	County Local Revenue Fund	0.000	0.000	0.000	1.000	1.000	1.000	0.000	(1.000)
2830	Agricultural Commissioner (1)	20.000	17.500	17.500	18.000	22.000	22.000	26.000	4.000
2850	Animal Care Services	16.000	16.000	16.000	21.000	22.000	25.000	25.000	3.000
2909	Recorder	13.000	13.000	14.000	13.000	13.000	13.000	13.000	0.000
2910	Resource Management	47.000	45.000	44.000	43.000	44.000	45.000	46.000	2.000
3250	CAL-MMET	2.000	1.000	1.000	0.000	0.000	0.000	0.000	0.000
Total Public Protection		996.500	960.000	1014.000	1072.250	1098.500	1126.500	1147.500	49.000

PUBLIC WAYS

3010	Public Works	63.500	61.500	61.000	61.000	64.000	64.000	64.000	0.000
Total Public Ways		63.500	61.500	61.000	61.000	64.000	64.000	64.000	0.000

HEALTH SERVICES

7690	In-Home Supportive Services	4.000	3.750	3.750	5.000	5.000	5.000	6.000	1.000
7780	Behavioral Health	220.050	185.150	161.000	165.500	182.000	208.700	212.700	30.700
7880	Health Services	227.800	232.800	291.550	318.900	307.700	281.700	285.700	(22.000)
Total Health Services		451.850	421.700	456.300	489.400	494.700	495.400	504.400	9.700

**Permanent Position Summary
Birgitta E. Corsello, County Administrator**

FY2010/11 Adopted Budget	FY2011/12 Adopted Budget	FY2012/13 Adopted Budget	FY2013/14 Adopted Budget	FY2014/15 Adopted Budget	FY2014/15 Adjusted as of 5/10/15	FY2015/16 Rec'md. Budget	Difference Rec'md. vs Adopted
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PUBLIC ASSISTANCE

1530	First 5 Solano Children and Families	9.000	8.000	7.000	7.000	7.000	7.000	7.000	0.000
5800	Veterans Services	5.000	4.000	4.000	4.000	4.000	5.000	5.000	1.000
7501	H&SS Administration	81.000	74.500	70.000	78.500	83.500	84.500	89.500	6.000
7680	Social Services	557.000	535.800	560.650	605.750	640.650	664.650	670.650	30.000
Total Public Assistance		652.000	622.300	641.650	695.250	735.150	761.150	772.150	37.000

EDUCATION

6300	Library	132.000	116.500	111.500	108.500	108.000	109.000	109.750	1.750
6200	Cooperative Education	2.725	2.725	2.000	2.000	0.000	0.000	0.000	0.000
Total Education		134.725	119.225	113.500	110.500	108.000	109.000	109.750	1.750

RECREATION

7000	Parks and Recreation	5.000	5.000	5.000	5.600	8.000	7.000	7.000	(1.000)
Total Recreation		5.000	5.000	5.000	5.600	8.000	7.000	7.000	(1.000)

OTHER FUNDS

1830	Risk Management	8.000	7.000	6.000	8.000	7.000	7.000	7.000	0.000
1870	Department of Information Technology	45.000	42.000	42.000	43.000	46.000	53.000	53.000	7.000
1901	Reprographics	2.500	0.000	0.000	0.000	0.000	0.000	0.000	0.000
2801	Fouts Springs Youth Facility (2)	29.000	19.000	0.600	0.600	0.600	0.600	0.600	0.000
3100	Fleet Management	9.000	8.000	8.000	9.000	9.000	9.000	9.000	0.000
9000	Airport	4.000	3.000	3.000	3.000	3.000	3.000	3.000	0.000
Total Other Funds		97.500	79.000	59.600	63.600	65.600	72.600	72.600	7.000

TOTAL COUNTY ALLOCATION	2651.325	2497.275	2581.600	2733.650	2815.750	2877.450	2926.450	110.700
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- (1) Department's FY2015/16 allocation reflects overlap of 3 limited-term FTEs used February-October each calendar year.
- (2) Program ended October 2011.

SOLANO COUNTY STATISTICAL PROFILE

The County of Solano is strategically located along Interstate 80 between San Francisco and Sacramento. As one of California’s original 27 counties, Solano County is rich in history and offers many resources to the general public and the business community. In addition to the unincorporated area, the County serves seven cities: Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville and Vallejo.

The County provides the following services:

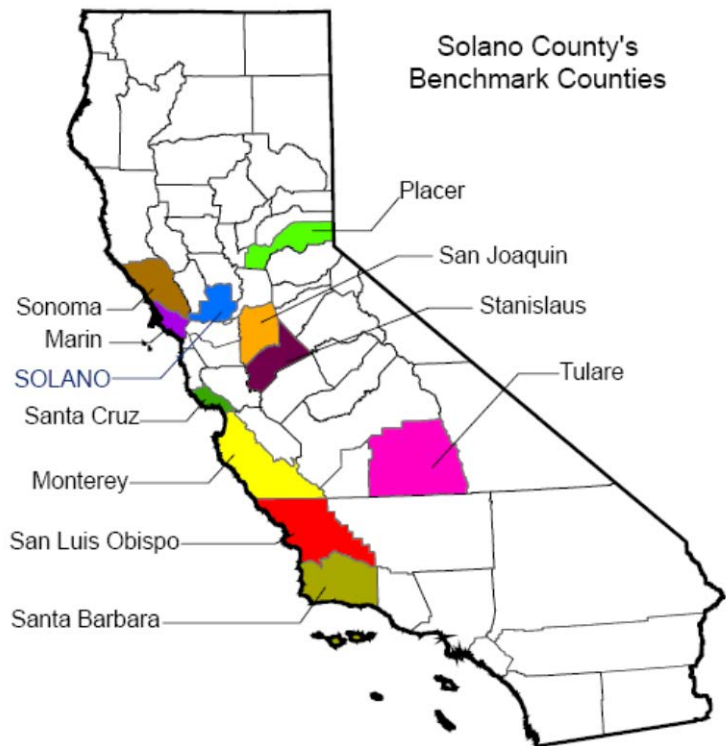
- Libraries (as contract services for cities)
- Jails and Juvenile Facilities
- Probationary Supervision
- District Attorney
- Public Defender and Alternative Defense
- Grand Jury
- Coroner and Forensic Services
- Airport
- Family Support Collection
- Public and Mental Health Services
- Indigent Medical Services
- Child Protection and Social Services
- Public Assistance
- Environmental Health
- Parks
- Veterans Services
- Agricultural Commissioner
- Weights and Measures
- U.C. Cooperative Extension Services
- Oversight and Permitting of Landfills and Solid Waste Disposal and Collection
- Elections and Voter Registration
- Clerk-Recorder
- Tax Assessment and Collection
- Emergency Medical Services
- Animal Care Services
- Building and Safety (unincorporated county only)
- Maintenance of County Roads and Bridges
- Law Enforcement (primarily unincorporated county)
- Land Use Issues (unincorporated county only)

BENCHMARK COUNTIES

The following pages provide a graphical summary of statistical, employment and demographic information about Solano County. When reviewing Solano County’s economic health, the County government’s financial capacity, and the County’s delivery of services to residents in unincorporated areas, the County inevitably compares itself from the current year to past years.

Additionally, the question of how Solano County compares with other counties is often asked. This leads to the question: Which counties should be used for comparison purposes?

A group of ten counties have been selected to be used for comparison in seven of the following charts. Solano County has the following characteristics in common with each of these counties:



Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

- They are the ten counties closest to Solano in population – six with higher population and four with lower population.
- A total population of more than 250,000 but less than 750,000.
- All include both suburban and rural environments.
- None contain a city with more than 300,000 in population.
- Six are coastal or Bay Area counties.
- Most have the same urban growth versus rural preservation challenges facing Solano County.

POPULATION

The California Department of Finance's January 1, 2015 estimate of the population of Solano County is 429,552, increasing 4,383 residents or 1.0% over 2014. Of California's 58 counties, Solano County ranks 39th in terms of population size. Among the cities, two cities grew faster than the overall county growth rate between 2014 and 2015: Rio Vista at 3.1% and Fairfield at 1.5%.

California's population estimate was 38.71 million as of January 2015, according to the State Department of Finance. California, the nation's most populous state, represents 12% of the nation's population, or one out of every eight persons. Solano County's population represents 1.1% of the state population.

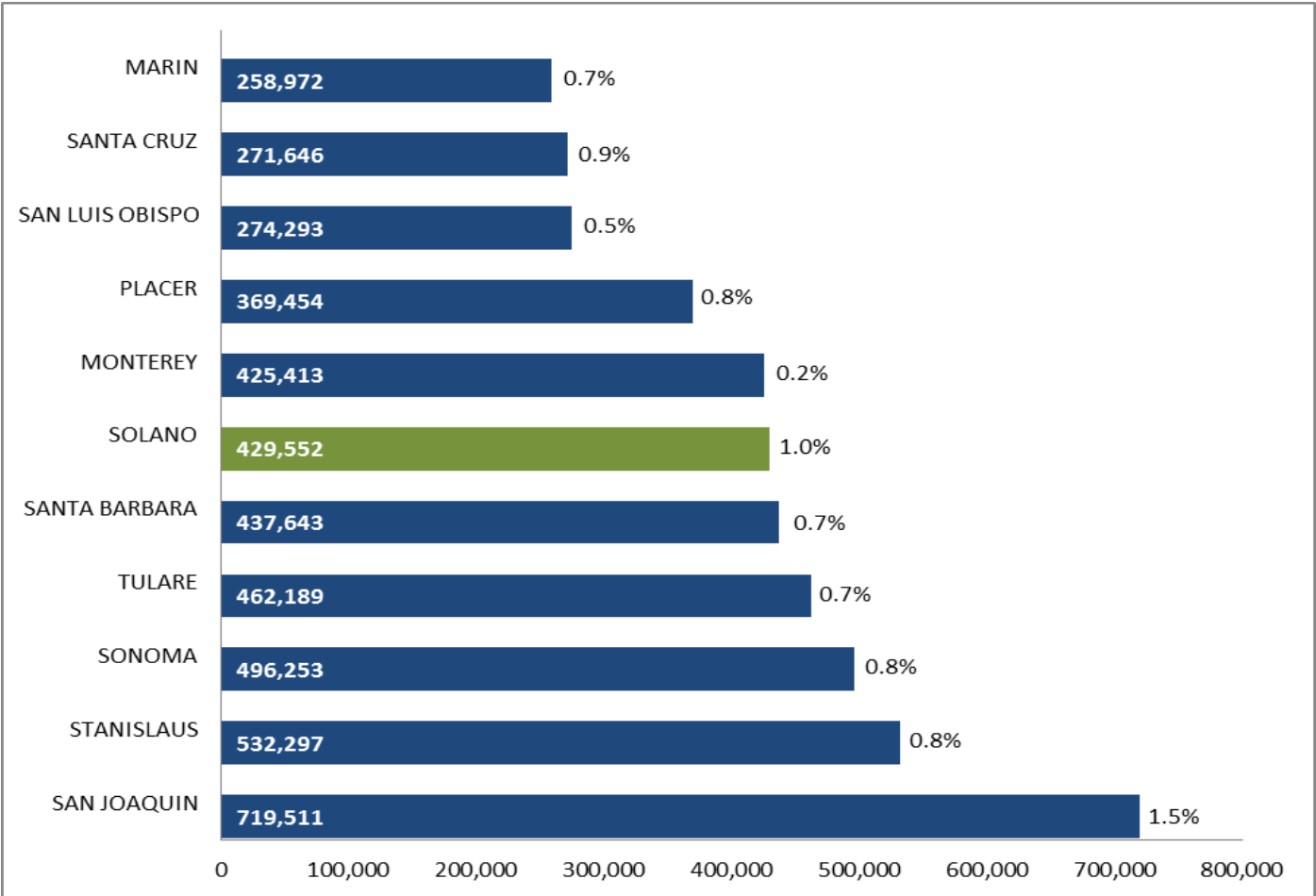
When you look at the county population since 2000, the rate of growth has tapered off to small annual increments. Between 2000 and 2010, the County grew by 18,802, or 4.8%, which is significantly less than the 54,121, or 15.9%, gains of the previous decade. Between 2010 and 2015, the county grew by 16,208 residents, or 3.9%.

Solano County Population Change from 1990 to 2015

	1990	1990 to 2000		2000	2000 to 2010		2010	2010 to 2014		2014
Benicia	24,437	2,428	9.9%	26,865	132	0.5%	26,997	692	2.6%	27,689
Dixon	10,401	5,702	54.8%	16,103	2,248	14.0%	18,351	807	4.4%	19,158
Fairfield	77,211	18,967	24.6%	96,178	9,143	9.5%	105,321	6,570	6.2%	111,891
Rio Vista	3,316	1,255	37.8%	4,571	2,789	61.0%	7,360	833	11.3%	8,193
Suisun City	22,686	3,432	15.1%	26,118	1,993	7.6%	28,111	777	2.8%	28,888
Vacaville	71,479	17,146	24.0%	88,625	3,803	4.3%	92,428	2,274	2.5%	94,702
Vallejo	109,199	7,561	6.9%	116,760	(818)	-0.7%	115,942	3,741	3.2%	119,683
Unincorporated	21,692	(2,370)	-10.9%	19,322	(488)	-2.5%	18,834	514	2.7%	19,348
Solano County	340,421	54,121	15.9%	394,542	18,802	4.8%	413,344	16,208	3.9%	429,552

Source: U.S. Census Bureau; California Department of Finance, Demographic Research Unit

Population of Benchmark Counties and Population Growth Percentage from 2014



Source: California Department of Finance, Demographic Research Unit, January 2015

Among the comparable counties, Solano County experienced 1% population growth between 2014 and 2015. Only San Joaquin County experienced faster growth rate (1.5%) than Solano County. The remaining counties experienced slower growth rates than Solano County. Growth rates in these counties range from 0.2% to 0.9% growth.

Solano County Statistical Profile
Birgitta E. Corsello, County Administrator

LAND AREA AND POPULATION DISTRIBUTION

According to the California Department of Finance’s “January 2015 City/County Population Estimates,” 83.3% of California residents live in incorporated cities and 16.7% in unincorporated areas. In contrast, 95.5% of residents in Solano County live within the county’s seven cities. This phenomenon is by design. In the early 1980s the residents of the County passed an Orderly Growth Initiative, which was extended in 1994, that focuses most urban growth to the incorporated cities. The voters reaffirmed this measure through the adoption of the 2008 Solano County General Plan, sustaining a commitment to orderly growth through 2028.

In comparison to its benchmark counties, Solano County is one of the smaller counties in terms of square miles of land area. According to the U.S. Census Bureau, Solano County consists of 907 square miles, of which 78 square miles is covered with water. The San Pablo Bay, Suisun Bay, the Carquinez Straits and the Sacramento River provide the county with natural borders to the south and east. Rich agricultural land lies in the northern area of the county while rolling hills are part of the southern area. Approximately 62% of the county land area is comprised of farmland.

This unique mixture of a sizeable urban population and a large rural/agricultural base creates problems and challenges for County government. These include:

- Challenges in the transition zones between urbanized areas and agricultural areas (i.e., land use, pesticide use, dust, noise, odors and vermin).
- Coordination of infrastructure transitions from the urban areas to the rural areas (i.e., reliever routes, upgraded feeder streets/roads, flood control, limited intercity connectivity and public transportation).
- With limited resources and a reliance on property taxes and State/Federal funding, it is a challenge to provide urban-driven needs (as indicated by the high density per square mile) for health, mental health, public assistance and law and justice services.

Comparison of Land Area and Population Density and Distribution in Benchmark Counties

Land & Water Area (Square Miles)			Persons Per Square Mile (Land Area)		Percent Residing in Unincorporated Areas	
Tulare	4,824	15	Santa Cruz	610	Santa Cruz	49.3%
Monterey	3,322	449	Solano	518	San Luis Obispo	43.8%
San Luis Obispo	3,304	311	San Joaquin	514	Tulare	31.9%
Santa Barbara	2,737	1,052	Marin	498	Santa Barbara	31.8%
Sonoma	1,576	192	Stanislaus	356	Placer	30.5%
Stanislaus	1,494	21	Sonoma	315	Sonoma	30.0%
Placer	1,404	98	Placer	263	Marin	26.4%
San Joaquin	1,399	27	Santa Barbara	160	Monterey	24.4%
Solano	829	78	Monterey	128	Stanislaus	21.1%
Marin	520	308	Tulare	96	San Joaquin	20.4%
Santa Cruz	445	162	San Luis Obispo	83	Solano	4.5%

Source: U.S. Census Bureau, California Department of Finance, Demographic Research Unit, January 2015

POPULATION LIVING IN POVERTY

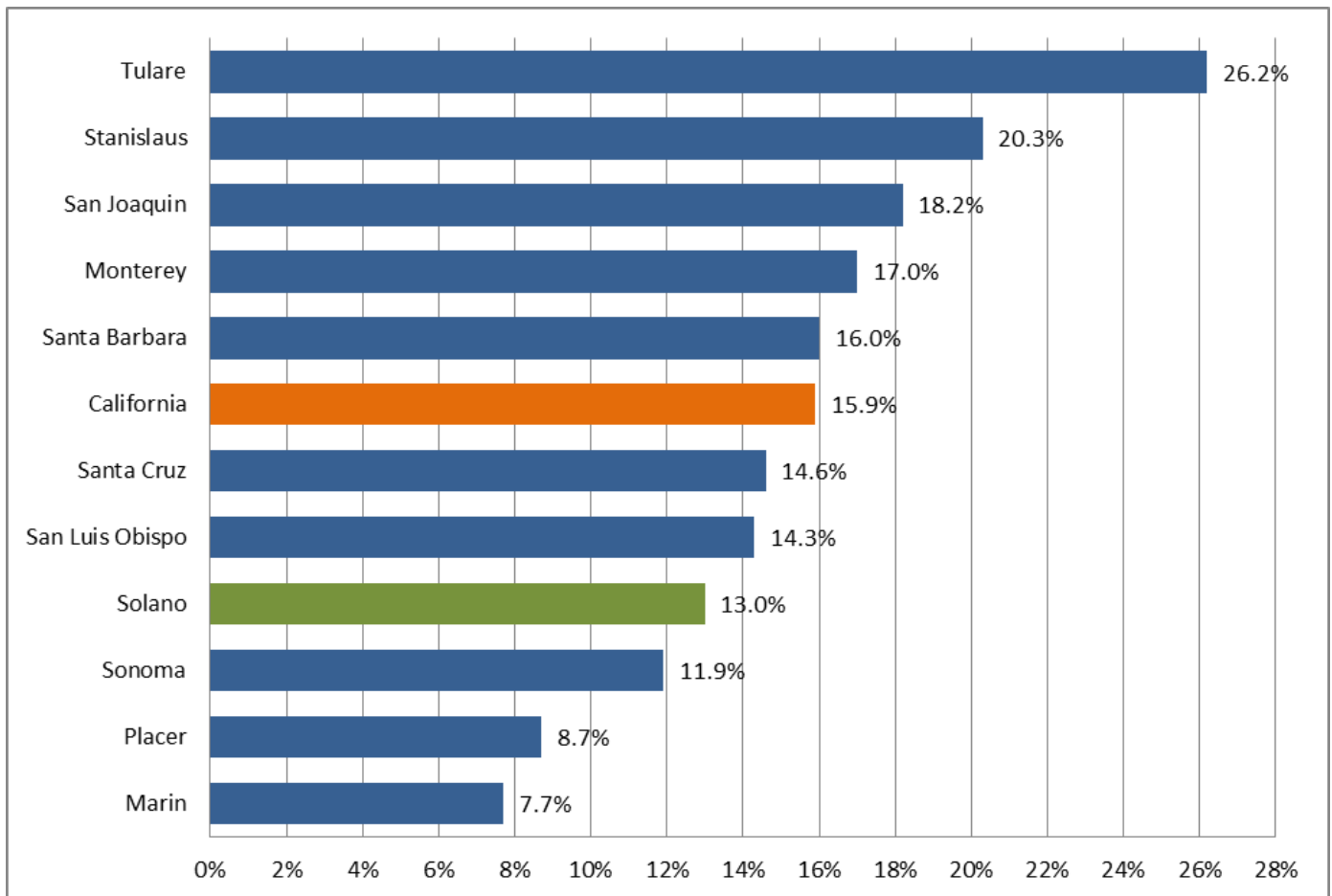
According to the 2009-2013 American Community Survey by the U.S. Census Bureau, 13% of the county population is living at or below the poverty level. The poverty rate in Solano County was 18.8% among residents under age 18 and 25.8% among families with female head of household and no husband present.

The number of residents living at or below the poverty level varies among Solano County’s seven cities: Benicia, 5.7%; Dixon, 11%; Fairfield, 13.6%; Rio Vista, 11.4%; Suisun City, 13.5%; Vacaville, 9.9%, and Vallejo, 17.5%.

The U.S. Census Bureau’s statistics on poverty provide an important measure of economic well-being and are sometimes used to assess the need or eligibility for various types of public assistance. Poverty statistics presented use thresholds prescribed for Federal agencies by the Office of Management and Budget and are estimates. It should be noted that only three of the comparison counties have a lower rate. While the county’s level is not considered desirable, the county’s rate is less than the 15.9% statewide average rate for population living at or below the poverty level.

These statistics reflect the lingering impacts of the Great Recession. In December 2006, a total of 14.7% of the county’s population was receiving public assistance, in the form of Food Stamps, CalWORKs, General Assistance and Medi-Cal. Five years later at the bottom of the recession the percentage of the population receiving public assistance climbed to 21.2%. In December 2014, a total 27.8% of the county’s population was receiving public assistance and has increased to 28.2% as of March 2015. The majority of the increase can be attributed to Medi-Cal eligibility and enrollments into the Affordable Care Act.

Percent of Population in Poverty (All Ages) in Benchmark Counties



Source: U.S. Census Bureau, 2009-2013 American Community Survey

HEALTH CARE AND THE AFFORDABLE CARE ACT

Healthcare outcomes are strongly related to access to healthcare. Poverty has a negative impact, especially for preventive healthcare along with certain behavioral risk factors, such as smoking, poor diet, and a lack of physical activity. The 2010 Federal Patient Protection and Affordable Care Act (ACA) was implemented on January 1, 2014. One of the primary goals of the ACA is to increase affordable healthcare coverage, thereby improving access to healthcare services. In California, this has been accomplished through expansion of Medi-Cal coverage to childless adults with incomes up to 133% of the federal poverty level and through the implementation of Covered California, a health insurance exchange with graduated financial support for those earning between 134% and 400% of the federal poverty limit. In less than two years, the ACA has assisted millions of Californians in obtaining new health insurance and has helped to significantly reduce the number of uninsured in the state. The ACA makes it mandatory for residents to have health insurance and affects which types of employers are required to provide health insurance benefits and.

Solano County Health & Social Services Caseload Activity

	June 2007	June 2010	June 2013	March 2015	Change '13 - '15	% Chg. '13 - '15
Unduplicated Count	61,655	75,689	84,038	120,919	36,881	43.9%
% of Population	14.9%	18.3%	19.9%	28.2%		
CalWORKs	16,676	18,953	16,850	18,077	1,227	7.3%
Welfare-to-Work	4,224	2,955	1,894	2,065	171	9.0%
General Assistance	594	811	470	677	207	44.0%
CalFresh (food stamps)	24,035	36,780	43,505	51,893	8,388	19.3%
Medi-Cal	60,383	70,693	77,600	114,125	36,525	14.1%
CSMP/Path2Health	4,257	4,509	6,384	466	(5,918)	(92.7%)
Foster Care	442	319	391	471	80	20.5%
Adoption Assistance Program	711	845	899	944	45	5.0%
KinGAP	10	43	51	73	22	43.1%

Source: Solano County Health and Social Services

Individuals Below Select Percentages of Poverty Level

	2007	2010	2013
Poverty Level (Individual)	\$10,787	\$11,334	\$12,119
50 percent of poverty level	4.2%	5.2%	7.1%
125 percent of poverty level	12.1%	15.6%	17.1%
150 percent of poverty level	14.0%	19.6%	21.4%
185 percent of poverty level	19.2%	24.8%	27.5%
200 percent of poverty level	22.2%	26.2%	29.1%

Source: American Community Survey, 2007, 2010 and 2013

Another major goal of the ACA is to help shift the focus of healthcare delivery from emergency treatment and chronic disease care to primary care and whole person healthcare, addressing a wide spectrum of physical, mental and behavioral health needs. The U.S. healthcare system spends a disproportionate amount of money on treatment in specialized-care settings and hospitals. Shifting the focus to primary care and to prevention of poor health outcomes will both reduce healthcare costs and, more importantly, improve health and quality of life. A more comprehensive and effective approach to healthcare recognizes the importance of mental, behavioral and physical health on the well-being of an individual. The ACA has emphasized increasing support for mental and behavioral health needs.

Implementation of the ACA has not been without some difficulties. There have been operational challenges in signing up large numbers of new enrollees and in rolling out the new computer systems for expanded Medi-Cal and Covered California. In addition, the ACA has simultaneously increased the number of clients seeking primary care services and the demand for primary healthcare providers throughout the healthcare system. As a result intensified competition for primary care and behavioral health providers in these early years has occurred. The substantial shortage of these providers has been worsened throughout the United States, including in Solano County due to retirements and an upswing in newly insured seeking health services. This has created challenges with respect to access to healthcare for many individuals, particularly for the remaining uninsured and those on Medi-Cal. This has also created challenges with respect to recruitment and retention of primary care providers.

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Since implementation of the Affordable Care Act (ACA) in October 2013, a total of 15,681 Solano residents have enrolled in private health insurance plans through Covered California. During the first open enrollment period (October 1, 2013 through March 31, 2014) 11,180 individuals enrolled; and during the second open enrollment period (November 15, 2014 through February 15, 2015) 4,501 individuals enrolled. In addition, with the expansion of Medi-Cal eligibility to single low-income adults, Medi-Cal enrollment has grown by 47% from 70,693 individuals in June 2013 to 114,125 individuals as of March 2015 in Solano County.

Much of the statistics describing Covered California activities are reported by regions. Solano County is part of the North Bay Region, which includes Solano, Napa, Marin and Sonoma counties. Between October 2013 and February 2014, the total enrollment for the North Bay Region was 52,081. Between November 2014 and February 2015, total enrollment was 17,215. Data on unsubsidized and subsidized participants is not yet available for specific cities or each county separately. Individuals signing up for health insurance coverage under Covered California were able to consider the features most important to them and the total anticipated out-of-pocket expenses when making their selection. The results of those selections by levels of coverage for this period in the North Bay Region was Minimum Coverage, 230 people; Bronze Level, 6,559 people; Silver Level, 8,896 people; Gold Level, 792; and Platinum Level, 747 people.

Health Insurance Coverage by Type in Solano County

By Coverage Type	Number Insured	Percentage Insured
PRIVATE HEALTH INSURANCE	278,000	69.4%
Private health insurance alone	222,401	55.5%
Employment-based health insurance	233,578	58.3%
Employment-based health insurance alone	193,296	48.2%
Direct-purchase health insurance	39,744	9.9%
Direct-purchase health insurance alone	18,727	4.7%
TRICARE/military health coverage	25,761	6.4%
TRICARE/military health coverage alone	10,378	2.6%
PUBLIC COVERAGE	116,795	29.2%
Public coverage alone	63,626	15.9%
Medicare coverage	53,133	13.3%
Medicare coverage alone	10,339	2.6%
Medi-Cal/means-tested public coverage	69,382	17.3%
Medi-Cal/means-tested public coverage alone	52,156	13.0%
VA Health Care	10,177	2.5%
VA Health Care alone	1,131	0.3%
UNINSURED	51,556	12.9%

Source: U.S. Census Bureau, 2013 American Community Survey, 2009-2013

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PUBLIC SAFETY REALIGNMENT

A portion of any community reflects those individuals who have run afoul of the law and are under the supervision of a State or Federal parole officer, County probation officer, or correctional officer in the case of those incarcerated in Federal, State, and local correctional institutions. In response to a 2009 federal court order for the State of California to reduce its prison population, California implemented several pieces of legislation, most notably AB 109 Public Safety Realignment, resulting in a shift of responsibility for specific low-level prisoners and parolees from the California Department of Corrections and Rehabilitation to the counties. This realignment changed the type of offenders who are under the supervision of county probation officers and altered the composition of inmates inside county jails. The State had anticipated the required Federal court order to reduce State jail populations would take 3 years to implement. In 2015, the State indicated it has met the required population reduction. This was achieved through a set of legislative changes which realigned sentencing, supervision, and jail incarceration terms from the State to counties.

Part of that change was a group offenders assigned to Post Release Community Supervision (PRCS). These non-serious, non-violent, non-sex offenders went from supervision by State parole officers to County probation officers. During the first three years of the program the State released 709 offenders to the PRCS program in Solano County, which was approximately 1% of all PRCS offenders released statewide. Solano County's total resident population represents 1% of the population in the state. This shift did not increase the population of offenders in Solano County, only shifted the supervising agency.

Changes in PRCS/Jail Populations in Benchmark Counties

	October 2012 to September 2013			October 2013 to September 2014		
	PRCS Offenders Released	1170 Jail Only Sentences	1170 Split Sentences	PRCS Offenders Released	1170 Jail Only Sentences	1170 Split Sentences
STANISLAUS	472	71	468	430	112	421
SAN JOAQUIN	417	95	324	526	61	229
TULARE	268	128	242	234	185	245
MONTEREY	214	286	36	176	253	95
SOLANO	187	245	52	140	189	116
SANTA BARBARA	158	102	165	140	1	124
SONOMA	122	42	142	103	55	205
PLACER	104	148	11	98	133	43
SAN LUIS OBISPO	88	229	45	98	232	74
SANTA CRUZ	55	46	32	71	42	38
MARIN	23	11	15	9	7	15
CALIFORNIA	18,796	21,178	9,448	17,989	21,131	10,481

Source: California Probation Officers of California

According to March 2015 statistics maintained by the County, there were 288 individuals in the PRCS program and 100 on mandatory supervision (1170h split sentences). The Solano County Courts have gradually increased the use of split sentences from 9% the first year to 18% in the second year, and 38% in the third year, sentencing more 1170h offenders to a term of mandatory supervision after release from County jail.

On November 4, 2014 the Safe Neighborhoods and Schools Act – Proposition 47 ballot initiative was passed by California voters. Proposition 47 reduces certain nonserious and nonviolent property and drug offenses from wobblers or felonies to misdemeanors, reducing penalties the court can give to offenders who have not committed certain severe crimes including murder and certain sex and gun crimes. Proposition 47 may have a significant impact on the realigned public safety population and on split sentences as it is projected that approximately 18% of all individuals under supervision (approximately 3,118) were serving a sentence for a Proposition 47 eligible crime. Further since November the number of Split sentences has been reduced by 50%.

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The demographic profile as of March 2015 of the PRCS group is of predominately male, 95% versus 73% male in the 1170h group, and the dominate ethnicities within these two groups are 41% African-American, 38% White and 15% Hispanic. The average age is 38, and they reside in every community within the county: 33% in Vallejo, 25% in Fairfield, 15% in Vacaville/Elmira, 3% in Suisun City and 24% in all other communities.

In April 2013, two comprehensive service hubs, Centers for Positive Change (CPCs), were opened to provide case-specific services for high-risk clients under the supervision of the County Probation Department were approved, and became fully functional in 2014. The CPCs in Vallejo and Fairfield have collectively served 402 clients, and have celebrated with 49 clients who have completed the center's entire set of programs. Each client's program differs depending on their individual case plan, and can take anywhere from three months to a year, with a majority of clients taking eight to ninth months. The CPCs hope to have another completion ceremony in July 2015, as its overall goal is to have two graduating classes each year.

With the implementation of AB 109 in October 2011, the demographics of the Solano County jail population has changed. As of March 2015, the County jail was housing 62 parole violators (known as 3056 PC), 32 Post Release Community Supervision violators and 94 locally sentenced offenders (known as 1170 offenders) in addition to pre-sentenced AB 109 offenders. A fifth of the 896 average daily population was from realignment. Prior to Public Safety Realignment, the jail population consisted of individuals awaiting trial and inmates serving sentences of less than one year. After realignment, convicted individuals are serving sentences up to 10 years. To address the evolving inmate population as a result of realignment, the County is proceeding on a two-prong approach – increased capacity within the jail system and incorporating training programs into the jail setting to provide offenders with skills to enhance their ability to cope in the outside world following their release back into the community.

The \$89.3 million 365-bed Stanton Correctional Facility, funded primarily with \$61.5 million in State AB 900 local jail construction financing and the balance from the local public facilities fee proceeds began housing inmates May 3, 2015. The facility uses electronic security systems that optimize security while minimizing staffing requirements. The Stanton Correctional Facility offers modern tools to the public, as well as the inmates, through the use of video visitation and modern telecommunication systems. The facility includes medical services, all ancillary support systems, including laundry facilities, an administrative services area, and a secure sally port with an intake and processing area.

The California Board of State and Community Corrections (BSCC) announced in January 2014 that Solano County was also selected for a conditional award of \$23 million to construct vocational/classroom training and rehabilitative services space (including mental health) to serve adult offenders in the custody of the Solano County Sheriff's Office. Construction design is underway for a 10,000 square foot pre-engineered classroom training center, a 30,000 square foot pre-engineered vocational training center and a paved asphalt area envisioned to be used for driver training of buses and commercial vehicles. This project is scheduled for completion in 2018.

Changes in Population under Supervision in Solano County

	State Parole	County Probation			Sheriff - Custody				Total
	Adults	PRCS	1170h PC	Adults	3056 PC	1170h PC	PRCS	Other	
October 2011	1,598	0	0	3,100	31	34	0	707	5,470
March 2013	778	357	34	3,026	136	200	45	556	5,132
March 2014	541	267	77	2,970	71	168	38	690	4,822
March 2015	449	288	100	2,684	62	94	32	708	4,417
Change from 2014	(92)	21	23	(286)	(9)	(74)	(6)	18	(405)
% Change	(11.8%)	5.9%	67.6%	(9.5%)	(6.6%)	(37.0%)	(13.3%)	3.2%	(7.9%)
Change from 2011	(1,149)	288	100	(416)	31	60	32	1	(1,053)
% Change	(71.9%)			(13.4%)	100.0%	176.5%		(0.1%)	(19.3%)

Source: Solano County Community Corrections Partnership and California Department of Corrections and Rehabilitation

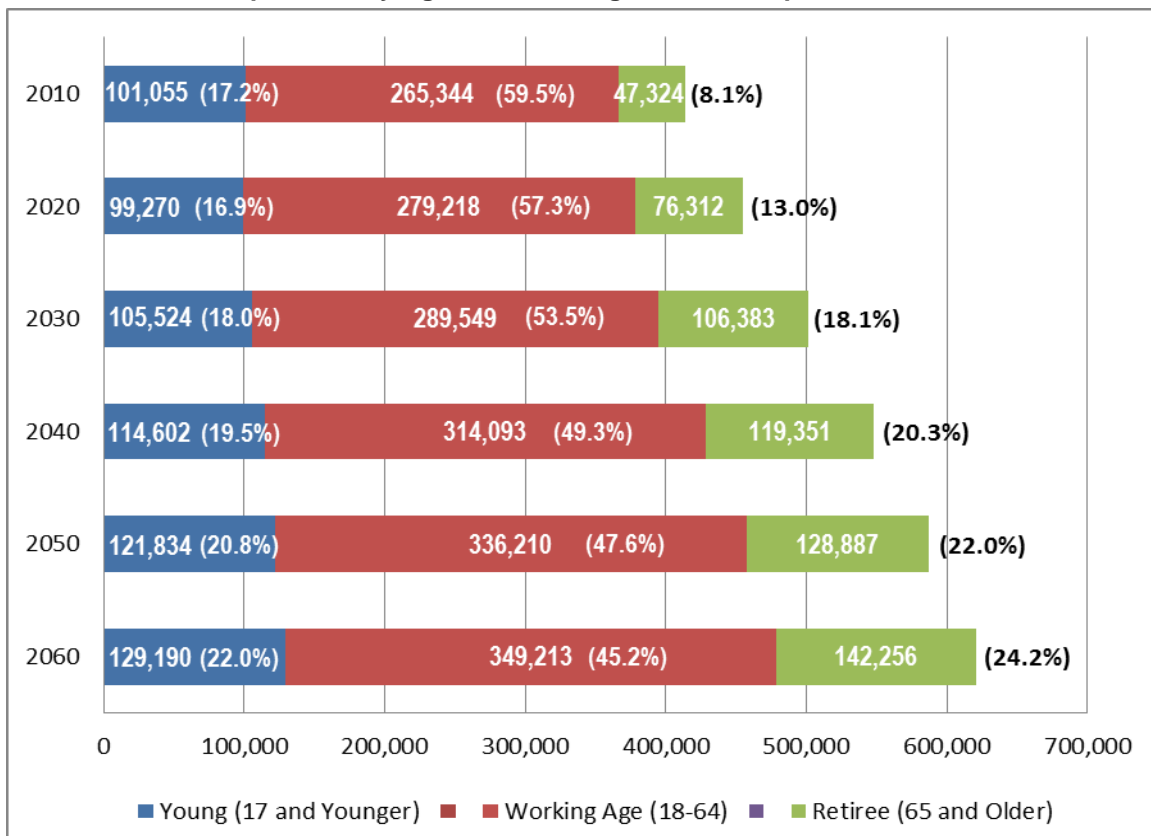
Solano County Statistical Profile
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POPULATION BY AGE

The population of Solano County is projected to grow to 620,659 or 33.3% by 2060, according to projections by the California Department of Finance. The age composition of that population is expected to shift significantly over the decades, with the median age increasing from 37.1 in 2010 to 43.2 in 2060. The aging of the population will affect the types of service demands placed on the County as well as impact statewide and regional planning efforts.

One way to evaluate this population change is to analyze the dependency ratio, which examines the population changes in relationship to the traditional working age population of 18 to 64. In 2010, for every 5.8 people in the Solano County workforce there were 2.2 children and 1.4 retirees. By 2060, the young population (age 17 and younger) is expected to increase 28,135 or 21.8%; the working age population by 83,869 or 24.0%; and retiree population (65 and older) by 94,932 or 66.7%.

Share of Population By Age as Percentage of Total Population, 2010 to 2060



Source: California Department of Finance

Over the next two decades, the Department of Finance projects significantly more people will be entering the retiree population age than those entering the working age population. By 2030, that trend shifts to the working age population becoming the largest population growth segment. At the other end of the age spectrum, declines in school-age children are projected to continue through 2020 before starting to recover.

Estimated Population Change by Decade, 2010 to 2060

	2010	2010 to 2020	2020 to 2030	2030 to 2040	2040 to 2050	2050 to 2060
Base Population	413,723	454,800	501,456	548,046	586,931	620,659
Young (17 and Younger)	101,055	(1,785)	6,254	9,078	7,232	7,356
Working Age (18-64)	265,344	13,874	10,331	24,544	22,117	13,003
Retiree (65 and Older)	47,324	28,988	30,071	12,968	9,536	13,369

EMPLOYMENT AND ECONOMIC GROWTH

According to the California Employment Development Department's preliminary March 2015 estimates, overall employment in California is better than it was a year ago. The Solano County unemployment rate was 6.3% in March 2015, down from 8.4% a year ago. The preliminary March 2015 unemployment rate for the state declined to 6.5%, down from 8.4% a year ago.

Between March 2014 and March 2015, overall employment in Solano County increased by 3,600 jobs while the size of the workforce shrank by 900 people actively seeking employment. This resulted in a net reduction of 4,500 unemployed residents.

Compared to March 2010, the low point of the Great Recession in Solano County, overall employment among county residents in March 2015 was up 15,200; however, the size of the labor force grew by 1,600 during that period. As a result, the number of unemployed residents decreased from 26,300 to 12,700. The unemployment rate in March 2010 was 13.0%.

Unemployment Rates from March 2005 to March 2015 in Benchmark Counties

	2005	2007	2010	2013	2014	2015
Marin	4.0%	3.5%	8.3%	5.4%	4.7%	3.5%
San Luis Obispo	4.5%	4.1%	10.4%	7.0%	6.1%	4.6%
Sonoma	4.8%	4.2%	11.4%	7.6%	6.3%	4.6%
Placer	4.5%	4.7%	12.0%	8.1%	7.0%	5.1%
Santa Barbara	4.8%	4.5%	10.5%	7.7%	6.8%	5.3%
Solano	5.7%	5.0%	13.0%	9.4%	8.4%	6.3%
California	5.8%	5.2%	12.8%	9.4%	8.4%	6.5%
Santa Cruz	8.1%	7.1%	15.9%	12.4%	11.3%	9.2%
San Joaquin	8.8%	8.2%	17.3%	13.5%	12.4%	9.5%
Monterey	10.3%	9.3%	16.6%	13.4%	12.5%	10.2%
Tulare	11.6%	10.4%	19.5%	16.2%	15.9%	13.2%

Source: California Employment Development Department, March 2005 to March 2015

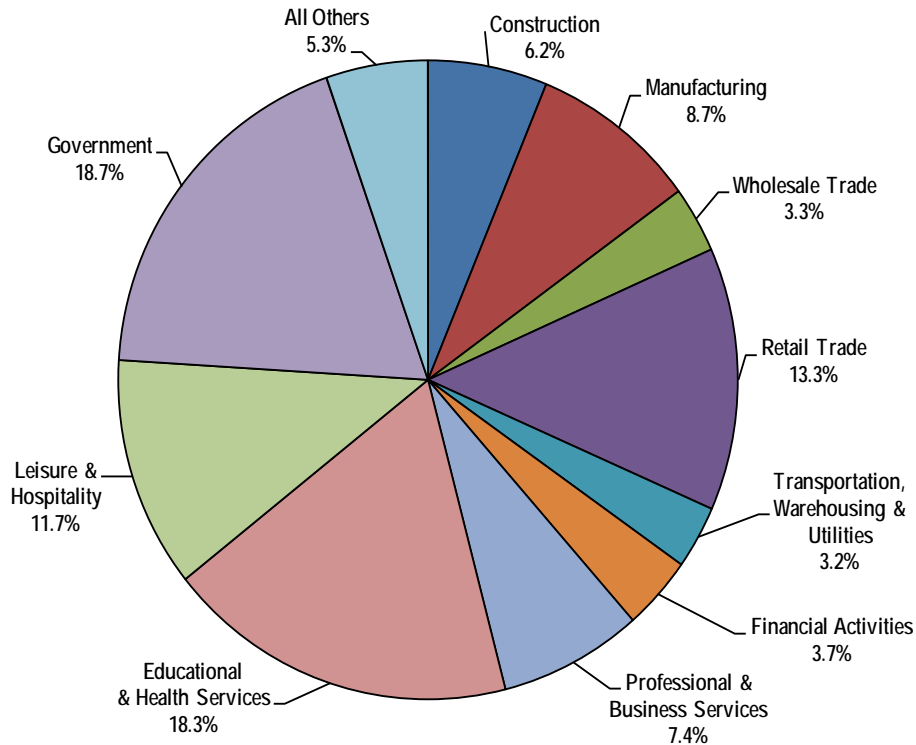
Unemployment Rates from March 2005 to March 2015 in Solano County Cities

	2005	2007	2010	2013	2014	2015
Benicia	3.5%	3.1%	7.4%	6.0%	5.3%	3.9%
Vacaville	4.2%	3.7%	10.5%	7.6%	6.7%	5.0%
Dixon	4.5%	4.0%	11.2%	8.1%	7.2%	5.3%
Suisun City	5.9%	5.2%	11.5%	8.3%	7.3%	5.5%
Fairfield	6.2%	5.6%	11.8%	8.5%	7.6%	5.6%
Vallejo	7.1%	6.3%	17.2%	12.7%	11.3%	8.5%
Rio Vista	4.2%	3.7%	7.7%	18.1%	16.2%	12.4%

Source: California Employment Development Department, March 2005 to March 2015

The traditional unemployment rate calculated by EDD is not a complete picture of the number of residents who are not employed, as it only represents the people who are actively seeking employment. Individuals discouraged by employment prospects and were not actively seeking employment are excluded. The U.S. Bureau of Labor Statistics provides alternative measures of labor underutilization that includes these marginally attached workers. According to these figures, 15.2% of California residents were not fully employed in 2014 compared to the traditional unemployment rate of 8.4% for 2014 as reported by the California Employment Development Department. This represents a continued decline since the bottom of the recession: 17.3% in 2013, 19.3% in 2012, 21.1% in 2011 and 22.1% in 2010. The more comprehensive figure includes the total unemployed residents, plus all marginally attached workers, total employed part-time for economic reasons. Similar statistics are not available at the county level; however, Solano County tends to mirror statewide employment and unemployment trends.

Share of Total Employment by Industries in Solano County – March 2015



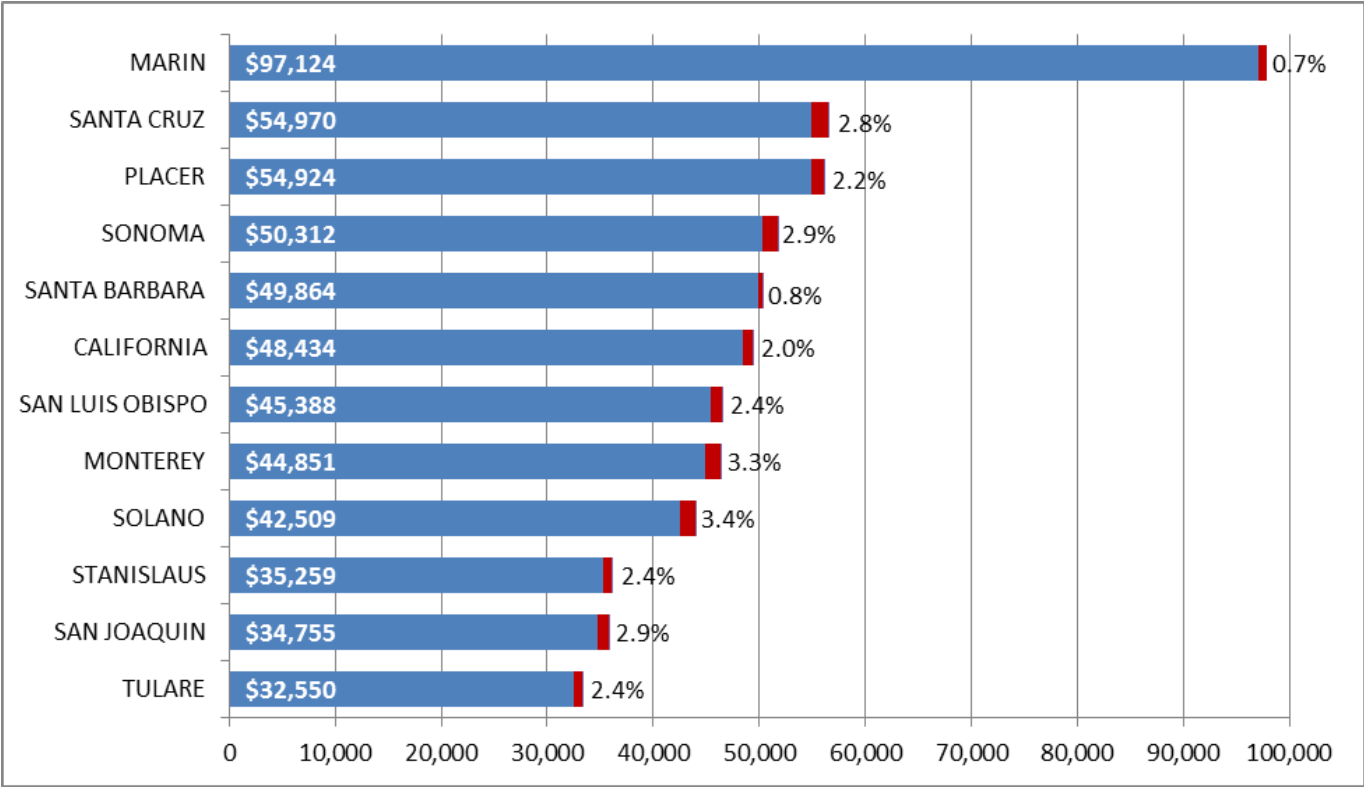
Source: California Employment Development Division. All Others includes Information; Farming; Mining & Logging; and Other Services

Between March 2014 and March 2015, six of the 12 industry sectors in Solano County tracked by the California Employment Development Division showed job growth and six remained unchanged. Overall, civilian employment grew by 1.9%, or 3,600 jobs, between March 2014 and March 2015. Among employers located in Solano County, local industry employment grew by 3.1%, or 3,900 jobs, during the same time period.

Between March 2010 and March 2015, nine of 12 industry sectors showed overall employment growth, while two sectors retracted and one remained unchanged. Overall, civilian employment increased by 8.7%, or 15,200 jobs, between 2010 and 2015. Among employers located in Solano County, local industry employment increased by 10.7%, or 12,700 jobs, during the same time period.

Compared to March 2007, prior to the Great Recession, six local industry sectors showed overall employment growth and account for 8,900 more local industry jobs in those sectors. Those sectors are Farm, 200; Manufacturing, 900; Trade, Transportation & Utilities, 100; Educational and Health Services, 5,500; Leisure & Hospitality, 2,100; and Other Services, 100. Five local industry sectors still lag their pre-recession levels and account for a contraction of 7,900 jobs. Those sectors are Construction, (2,400); Information, (500); Financial Activities, (1,000); Professional & Business Services, (1,900); and Government, (2,100). Overall, civilian employment is down 6,300 jobs and the civilian labor force is down 4,100 in March 2015 compared to March 2007. Among employers located in Solano County, local industry employment increased by 0.8%, or 1,000 jobs, during the same time period.

Change in Per Capita Income in Benchmark Counties



Source: Bureau of Economic Analysis, U.S. Department of Commerce

Personal income is made up of wages and salaries, transfer payments from all levels of government, investment income (dividends, interest, and rents), business income from owning a business (proprietor’s income) and other income sources. The *2014 Index of Economic and Community Progress* reported that since 2009, Solano County has seen a growth in personal income, initially from stock market gains and investment income, and accelerated by wage and salary growth in 2012.

According to the 2013 statistics from the U.S. Bureau of Economic Analysis, Solano County ranks as the fourth lowest in per capita income as compared to benchmark counties. However, Solano County’s growth rate in per capita income in 2013 outpaced the state and benchmark counties, increasing 3.4% between 2012 and 2013. Solano County’s per capita income of \$42,509 in 2013 reflects a \$1,406 increase over 2012. The growth in Solano County’s personal income between 2011 and 2012 was 6.6%, the highest growth rate among comparable counties.

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SOLANO COUNTY COMMUTING

According to the U.S. Census Bureau’s 2011 American Community Survey, approximately 64.5% of working residents in Solano County commuted outside of the county for work. The survey estimated 99,844 residents commuted out of the county for employment – 42.5% to the Bay Area, 9.6% to Sacramento and Yolo counties, and 12.4% for all other locations. At the same time, the survey estimated 56,904 people commuted into Solano County for employment. Nearly 43,000 more people commute out of Solano County for employment than commute in to Solano County for employment.

The 2011 American Community Survey also reported that approximately 77.9% of employed county residents drive alone to work, 13% car pool, 2.1% use public transportation and 7.3% either work at home or use other modes of transportation. Of those who drove alone, 40.3% worked outside of the county. Of those who carpooled, it was split fairly evenly between working inside and outside of the county. Of those who used public transportation, 74.1% worked outside of Solano County.

Solano County residents between the age of 30 and 54 comprised 58% of the people commuting outside of the county for employment and nearly 54% of residents commuting earned more than \$3,333 per month. Approximately 57.4% of the people commuting into Solano County for employment were between the age of 30 and 54 and nearly 51.5% of inbound commuters earned more than \$3,333 per month.

Commute Patterns of Solano County Residents

COMMUTE LOCATIONS BY SOLANO RESIDENTS		PERCENTAGE OF SOLANO RESIDENTS BY COMMUTE TIME		COMMUTE MODE OF SOLANO COUNTY	
Solano	35.5%	Less than 10 minutes	12.8%	Drive Alone	77.9%
Contra Costa	13.2%	10 to 14 minutes	16.0%	Carpool	13.0%
Alameda	8.3%	15 to 19 minutes	14.6%	Public Transportation	2.1%
Sacramento	6.9%	20 to 24 minutes	12.0%	Walk	2.1%
San Francisco	6.4%	25 to 29 minutes	5.1%	Taxi, Motorcycle or Bicycle	1.2%
Napa	5.8%	30 to 34 minutes	11.45	Work at Home	3.8%
Santa Clara	3.3%	35 to 44 minutes	6.3%		
San Mateo	2.8%	45 to 59 minutes	8.1%		
Yolo	2.7%	60 or more minutes	13.7%		
Marin	2.6%	Mean Travel Time to Work	28.2 min.		
All Other Locations	12.4%				

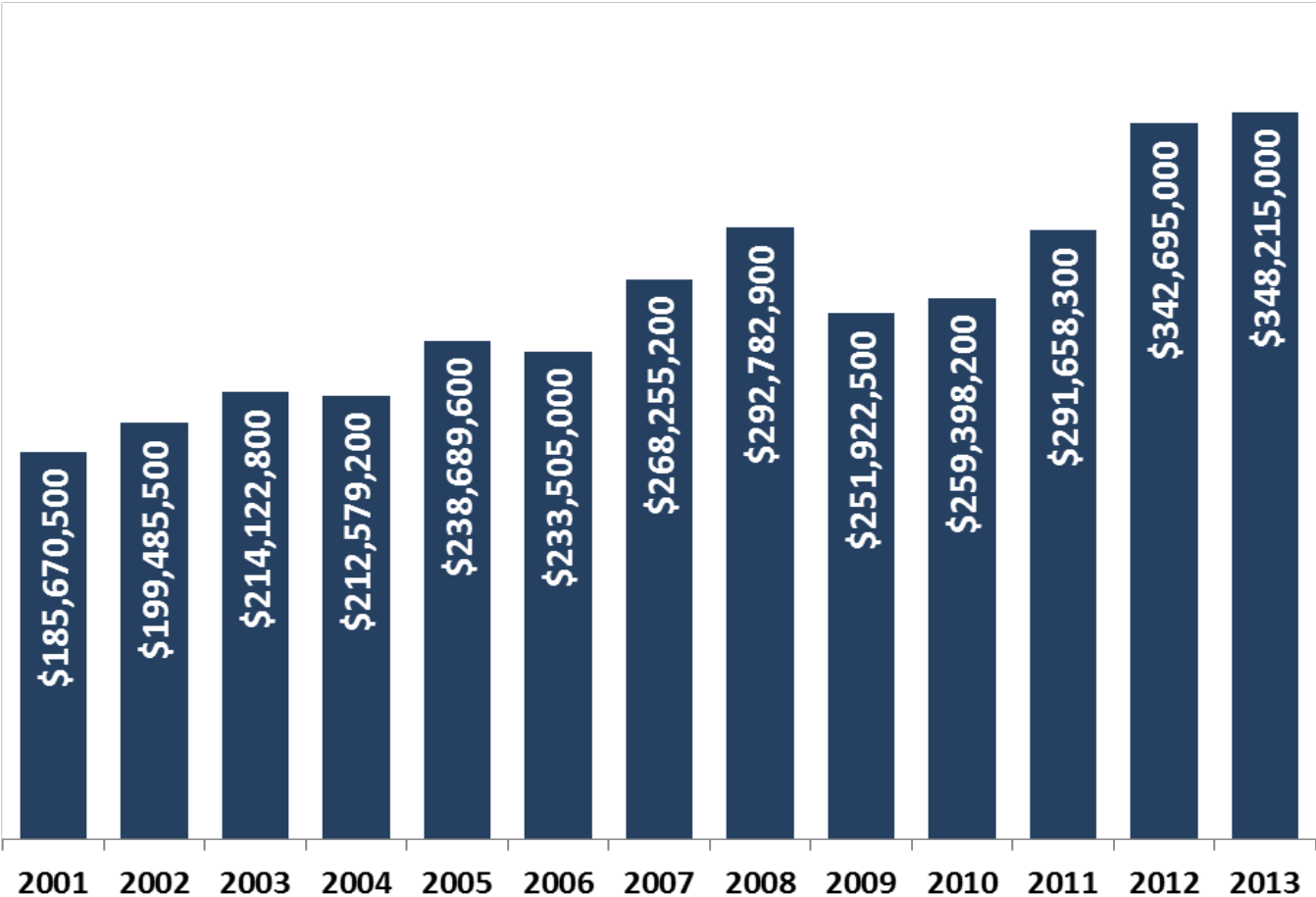
Source: U.S. Census Bureau, 2011 American Community Survey

GROSS AGRICULTURAL CROP AND LIVESTOCK VALUE

The 2013 Solano County's overall agricultural production value increased to \$348.2 million which represents an increase of 1.6% from 2012 value of \$342.7 million and is the highest reported crop value achieved in the reporting history. Walnuts remain the number one crop in 2013 with a total value \$55.4 million, an increase of \$8.6 million when compared to the 2012 values. Cattle and Calves remained second in value at \$35.8 million but showed a loss over 2012 values of just under \$5 million. This is attributable to a return to normal cow-calf operations, after some speculation in feeder calves the previous year. Solano County produces more than 80 different commodities including fruits, nuts, vegetables, grains, seed, nursery stock, livestock, poultry, and apiary.

Agriculture production is part of a larger industry cluster that spans the full spectrum of economic activity from before the crops get into the field to the value-added processing in consumer products. In an analysis of industry clusters in Solano County, the Moving Solano Forward project identified the food chain cluster as supporting nearly 9,500 jobs and \$1.4 billion in economic output in 2012. This cluster represents approximately 9 percent of the county's total economic output.

2013 Gross Agriculture Crop Values for Solano County



Source: County of Solano Agricultural Commissioner 2013 Solano County Crop and Livestock Report to the Board of Supervisors on June 10, 2014

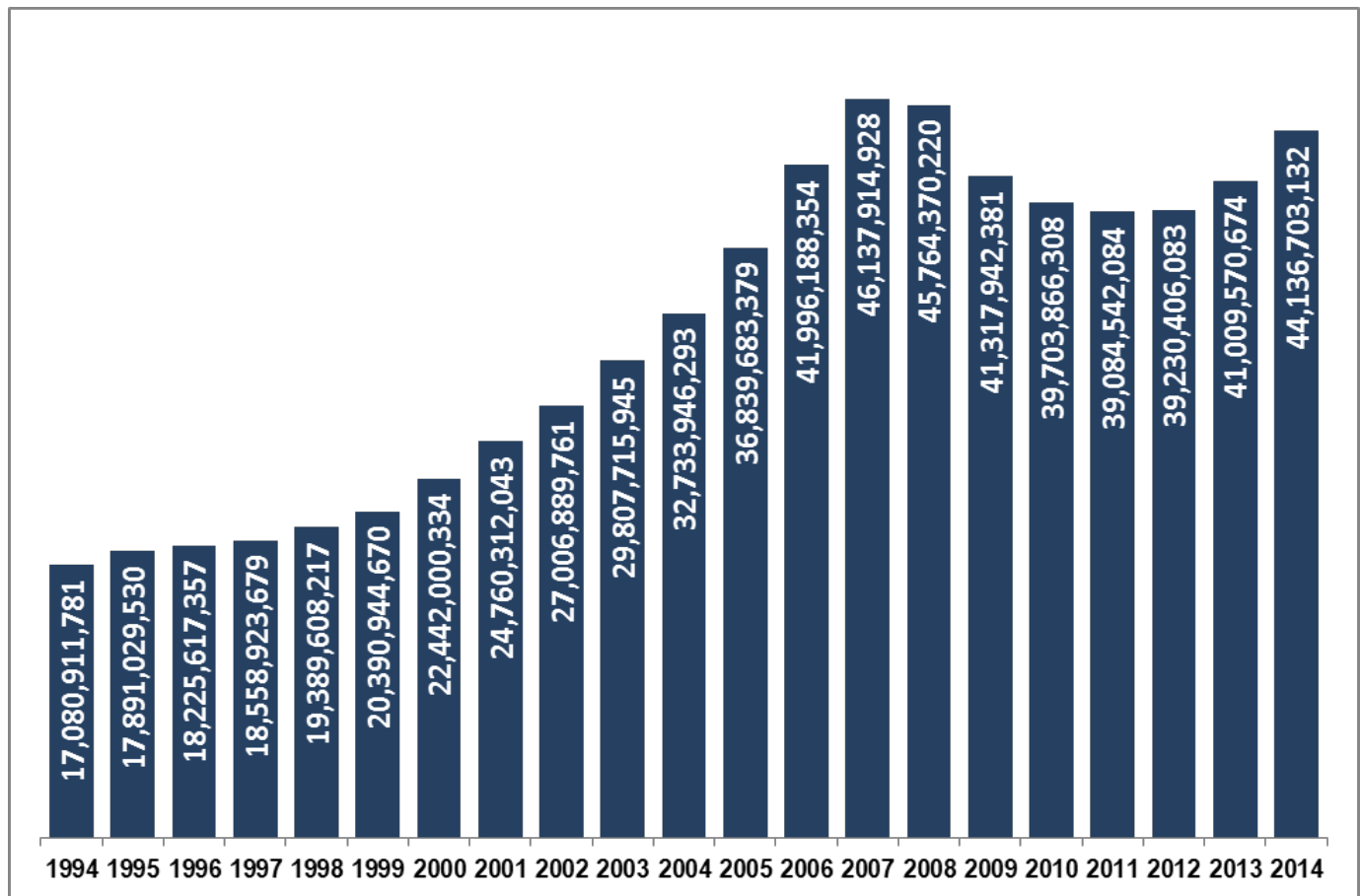
COUNTY ASSESSED VALUES AND GROWTH

Property taxes are a major source of local governmental revenues and are determined by assessed values. The property tax rate throughout the State of California is 1% of assessed values. The 2014 Property Assessment Roll (net of Exemptions) of \$44 billion increased 7.6% from the prior year's roll value and represents property ownership in Solano County as of January 1, 2014. This is the second year of increasing assessed values since the bottom of the market in 2011.

The lingering effect of the Great Recession can still be felt on the assessed values of properties in Solano County, which experienced dramatic drops in median home prices and high numbers of foreclosures. The median home price fell from a high of \$475,755 in 2006 to a low of \$191,453 in 2011. The housing market experienced double digit gains in 2013, but industry experts are reporting expectations of more moderate rate of growth in home prices in 2014. The median price for homes in Solano County was \$321,500 in 2014, up 26% from the \$255,750 in 2013, however \$115,600 below California's median home price of \$437,100 recorded in December 2014.

Since the market peak a significant number of properties in Solano County have had their property values temporarily reduced in accordance with Proposition 8. Proposition 8 requires the Assessor to value property at the lesser of the market value or the factored base year value, also known as the Proposition 13 value. The 2014 property assessment roll reflects 30,612 properties with reduced property value assessments and represents 21% of the residential and non-residential parcels in the county. The number of properties in Proposition 8 status in 2014 declined 44.8% from the nearly 78,000 properties in 2012.

Local Assessed Values for Solano County



Source: County of Solano, Assessor's Office, July 2013

PRINCIPAL PROPERTY TAX PAYERS

COUNTY OF SOLANO			
Principal Taxpayers with over \$50,000,000 in Assessed Value for FY2014/15			
Principal Property Tax Payers	Business Type	Assessed Value (\$)	Tax Obligation (\$) ¹
GENENTECH INC	MANUFACTURING	978,376,669	11,379,349
VALERO REFINING COMPANY	ENERGY	957,468,957	11,606,662
PACIFIC GAS & ELECTRIC CO	UTILITY	574,216,476	8,234,954
SHILOH WIND PROJECT II LLC	ENERGY	259,314,920	2,785,302
ANHEUSER BUSCH INC	MANUFACTURING	256,704,332	2,941,771
SOLANO 3 WIND LLC	ENERGY	244,406,651	2,625,172
ALZA CORPORATION	MANUFACTURING	237,792,006	2,738,436
SHILOH III WIND PROJECT	ENERGY	205,716,183	2,209,598
STAR-WEST SOLANO LLC	REITS & FINANCE	173,699,526	1,966,565
SHILOH IV WIND PROJECT LLC	ENERGY	151,810,590	1,630,598
SHILOH I WIND PROJECT LLC	ENERGY	140,703,532	1,511,297
CALIFORNIA NORTHERN RAILROAD	TRANSPORTATION	126,774,676	1,560,273
ICON OWNER POOL 1 SF N-B P LLC	MANUFACTURING	120,732,249	1,467,043
HIGH WIND LLC	ENERGY	112,793,335	1,211,513
PACIFIC BELL TELEPHONE CO	UTILITY	108,412,893	1,478,043
NETXERA ENERGY	ENERGY	107,368,512	1,153,245
CPG FINANCE II LLC	COMMERCIAL SALES & SERVICE	100,115,583	1,195,549
MEYER COOKWARE INDUSTRIES INC	DISTRIBUTION/MANUFACTURING	90,388,659	1,053,795
NT DUNHILL I LLC	REAL ESTATE	90,308,371	1,237,002
CENTRO WATT PROPERTY OWNER II	COMMERCIAL SALES & SERVICE	76,169,562	925,089
PARK MANAGEMENT CORP	THEME PARK	76,012,183	916,715
NOVARTIS ANIMAL HEALTH US INC	MANUFACTURING	71,184,085	851,134
SFPP L P	ENERGY	69,312,614	877,016
KAISER FOUNDATION HOSPITALS	MEDICAL	67,886,062	829,386
BALL METAL BEVERAGE CONT CORP	MANUFACTURING	62,947,626	679,375
LODI GAS STORAGE LLC	ENERGY	59,060,229	847,042
PRIME ASCOT LP	REAL ESTATE	57,333,294	727,265
WAL-MART REAL ESTATE BUS TRUST	REAL ESTATE	56,907,947	650,734
SEQUOIA EQUITIES-RIVER OAKS	REAL ESTATE	53,886,143	677,633
6801 LEISURE TOWN ROAD APT INV	REAL ESTATE	53,452,502	613,432
N/A ROLLING OAKS-88 LP	REAL ESTATE	53,252,162	613,719
STATE COMPENSATION INSRN FUND	GOVERNMENT	51,197,200	640,337

¹Note: The tax obligation is calculated at 1% plus voter-approved bonds and any special assessments. Rates vary by Tax Area Code.

LLC – Limited Liability Corporation.

LP – Limited Partnership

Source: County of Solano, Tax Collector/County Clerk, March 2015

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Purpose

This segment of the budget document sets forth the Government Code Sections and administrative directives, as issued by the Office of the State Controller, pertaining to the form and content of the Annual County Budget. It describes the format of the Solano County Budget document and includes County ordinances and specific policies adopted relating to the County Budget.

Legal Basis

The Government Code specifies the content of the budget, budget adoption procedures and dates by which actions must be taken. (Government Code §29000-29144)

Forms

The budget document must be on forms prescribed by the State Controller in consultation with the Committee on County Accounting Procedures. (Government Code §29005)

Permission to Deviate

A county may add to the information required, or show it in more detail, providing the financial information and the classifications or items required to be included in the budget are clearly and completely set forth. Any change proposed by a county in the arrangement of the information required on the forms shall be subject to review and approval by the State Controller.

Funds and Accounts

Fund and account titles to be used by counties in the preparation of the budget are those contained in the publication, Accounting Standards and Procedures for Counties, issued by the State Controller. Special districts required to be included in the budget document must use fund and account titles contained in the publication, Uniform Accounting System of Special Districts.

Fund Types

- General Fund - The chief operating fund of a government. The general fund is used to account for all financial resources except those required to be accounted for in another fund.
- Special Revenue Funds - Special revenue funds are used to account for and report the proceeds of specific revenue sources restricted or committed to expenditures for specified purposes other than debt service or capital projects.
- Capital Projects Funds - These funds are used to account for and report financial resources restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.
- Debt Service Funds - These funds are used to account for and report the financial resources restricted, committed, or assigned to expenditures for principal and interest and related administrative charges.
- Enterprise Funds - These funds are used to account for operations financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (i.e., Airport)
- Internal Service Funds - These funds are used to account for the financing of goods or services provided by one department or agency to another department or agency of a government on a cost-reimbursement basis. (i.e., Fleet, Data Processing, Risk Management)

Basis of Accounting/Budgeting

The general operating group of funds (governmental fund types) are budgeted and accounted for using the modified accrual basis of accounting. Governmental fund types include General Fund, Special Revenue Funds, Debt Service Funds and Capital Projects Funds. This group of funds is summarized on Schedule 2 of the budget document.

Internal service and enterprise funds are budgeted and accounted for using the full accrual basis of accounting.

Budget Construction & Legal Requirements

The basis of accounting used in this budget document is required by directive of the State Controller and Governmental Generally Accepted Accounting Principles (GAAP) and prescribed by pronouncements of the Governmental Accounting Standards Board (GASB).

Legal Duties and Deadlines

State Controller (Government Code §29005)

- To promulgate budget rules, regulations and classification and to prescribe forms.

Supervisors (Government Code §29061, 29063, 29064, 29065, 29080, 29081, 29088, 29100, 29101)

- To hold hearings on budget estimates prepared by officials.
- To make revisions, reductions and additions to estimates.
- To formally approve the tabulations, as revised, as the Recommended Budget.
- To make the Recommended Budget available to the general public.
- To publish notice that the budget is available and to announce and conduct public hearings, as prescribed by law.
- To adopt the Budget by resolution for the County and dependent Special Districts.
- To adopt tax rates.
- To levy property taxes.

All County Officials (Government Code §29040)

- To submit itemized requests of estimates for available financing, financing requirements and any other matter required by the Board on or before June 10th of each year.

Auditor or Administrative Officer as Designated by Board (Government Code §29040, 29042, 29045, 29060, 29062)

- To receive budget requests from officials.
- To prescribe and supply budget work sheets.
- To submit budget estimates when the official responsible has not done so.
- To compile budget requests.
- To submit Recommended Budget to the Board.

Auditor (Government Code §29043, 29044, 29083, 29103, 29109, 29093, 29124)

- To provide financial statements or data to officials.
- To attend public hearings on Recommended Budget and provide any financial statements and data required.
- To revise the Recommended Budget to reflect changes made by the Board.
- To calculate property tax rates.
- To forward to the State Controller a statement of all County tax rates, assessed valuations and amount of taxes levied and allocated.
- To file a copy of the Adopted Budget with the Office of the State Controller.
- To approve all payments in accordance with the Adopted Budget.

County Strategic Plan Implementation

The FY2015/16 Recommended Budget supports several of the 2007 County Strategic Plan, Goals and Initiatives. A key priority is financially supporting the Goals, Strategic Objectives and departmental activities consistent with the Plan.

Following is a description of each of the Strategic Plan's Goals:

Goal: Improve the health and well-being of those who live and work here

The County will encourage healthy, active lifestyles by promoting change toward wellness through healthy programs, partnering with schools, hospitals and cities, early intervention with children and families and by encouraging environmentally friendly building and business activities. As a large employer, the County will continue to model the importance of health and wellness throughout its workforce.

Goal: Ensure responsible and sustainable land use

The County, working with the cities, education, workforce training and business leaders, non-profit providers and interested citizens, helps create a high quality of life in Solano County.

The County General Plan was updated and approved by the voters in 2008. The implementation of the various components of the General Plan is still ongoing.

Goal: Maintain a safe community

The County and its partners will offer services, programs and projects that move from incarceration to an integrated approach aimed at eliminating recidivism and reducing the growing need for jail beds. Programs on gang prevention, methamphetamine prevention, juvenile recidivism and positive parenting are parts of the integrated systems approach. Emergency preparedness will continue to play a key role in maintaining a safe community.

Goal: Invest in and for the future

Focused both internally and externally, work efforts involve customer service training, survey and focus groups, succession planning, technology investment and financing of capital projects and renewal efforts.

Budget Goals and Objectives

The County Budget sets forth the foundation for major Board policy actions and provides a fiscal "road map" for the direction of County government to follow, now and in the future. As such, the County Budget represents the single most important document that is prepared, reviewed and approved on an annual basis. It is the document that reflects the County's fiscal commitment to the Strategic Plan, its goals and objectives.

The intent of the Budget document is to:

- Provide a document in a format that is user friendly and readable in order to give the public a clear understanding about County government operations and funding. The County Statistical Profile gives the reader a comprehensive profile of the county.
- Identify the strategic goals and objectives upon which budget allocations are made and to measure the progress of County Departments and operations in fulfilling their departmental goals and objectives as well as the County's overall mission.
- Provide the Board and the public with a clear understanding of revenues and appropriations in the areas of strategic importance to the County, such as Public Safety and Health and Social Services.

While many improvements have been incorporated into the process and the presentation of the Budget over the last several years, the basic principles, goals and objectives of the Board of Supervisors for Solano County have been maintained as the underlying foundation for the Budget. These include:

- The Budget must be balanced with appropriations equaling the combined total of estimated revenues, fund balance and/or reserves.
- Wherever possible, the Budget should be balanced with identified ongoing revenue sources equaling ongoing and reasonably expected appropriations.
- To the extent possible, one-time money should not be used to fund ongoing operations.
- Service levels should be maintained at the highest level possible, within funding constraints.

Budget Construction & Legal Requirements

- Contingencies and Reserves should be increased in good years to guard against future uncertainties.
- Discretionary revenues should be maximized to allow the Board options for the funding of beneficial local programs and services.
- Every effort should be made to ensure accuracy and accountability in estimating and monitoring both revenues and expenditures throughout the fiscal year.
- The Budget should, wherever possible, anticipate and make provisions for uncertain funding for County-operated programs.

In reference to the stated goals and objectives above, several policy guidelines were followed and maintained in developing this Budget:

- Revenues from Property Tax Administration Fees are recognized in the budgets of the departments (Auditor-Controller, the Clerk of the Board, the Assessor, and the Tax Collector) actually incurring the expenditures.
- Proposition 172 funds have been allocated to maximize public safety services to the public.
- 1991 Realignment revenues have been allocated to Health and Social Services.
- 2011 Realignment revenues have been allocated to certain corrections and human services programs, in accordance with Chapter 40, Statutes of 2011 (AB 118, Committee on Budget) and Chapter 35, Statutes of 2011 (SB 89, Committee on Budget and Fiscal Review) and several 2011 trailer bills.
- General Fund Contingencies and Reserves are increased, whenever possible, to safeguard against future uncertainties and are drawn down as directed and/or authorized by the Board when necessary. Consideration will be given during Budget Hearings to increase Committed General Fund Balances, such as the General Fund Balances for Accrued Leave Payoff, CalPERS reserve, and for Deferred Maintenance/Capital Renewal, from available year-end Fund Balance whenever the Balance is in excess of the incoming fiscal year's financing needs.

Budget Policies of the Board of Supervisors

In addition to the legally required duties, there are certain actions to implement the budget process which the Board may take, including:

- Changing the arrangement of information on budget forms, upon approval of the State Controller. (Government Code §29005)
- Inclusion of other data, in addition to presenting the minimum information on available financing and financing requirements as submitted by the departments in their estimates. (Government Code §29006)
- Selection of the method of presenting supporting data for salaries and allocated positions. (Government Code §29007)
- Designation of Auditor or Administrative Officer to receive budget requests. (Government Code §29040, 29042)
- Designation of Auditor or Administrative Officer to submit budget requests in event of non-performance by responsible official. (Government Code §29045)
- Designation of Administrative Officer to prepare recommended budget on prescribed forms. (Government Code §29061, 29062)
- Approval of new positions and capital assets prior to Budget adoption. (Government Code §29124)
- Designation of official to approve transfers and revisions of appropriations within a budget unit. (Government Code §29125)
- Approval of budgetary adjustments. (Government Code §29125, 29126, 29126.1, 29127, 29130)
- Designation of an official to whom Auditor shall submit statements showing conditions of budget appropriations and estimated available financing. (Government Code §29126.2)

Adopted Budget Policy

The FY2015/16 Budget Hearings will commence Monday, June 22, 2015 and continue for a period not to exceed 14 calendar days.

The Board of Supervisors (Board) has designated the County Administrator as the official responsible to carry out all County budgetary responsibilities not specifically reserved to the Board, Auditor or State Controller.

Chapter 2 of the Solano County Ordinance provides additional information on established County policies. Sections 2-40 through 2-47 specifically address the duties of the County Administrator. Section 2-45 delineates the County Administrator's role in budgetary matters. These duties include:

- Develop budget instructions and policies, revenue estimates and departmental budget targets to guide departments in budget preparations.
- Recommend to the Board an annual County operating budget based on revenue projections, budget targets and proposed work programs and projects developed by the various departments.
- Recommend to the Board a capital budget based upon long-range plans for acquiring, constructing or improving buildings, roads and other County facilities.
- Recommend to the Board the acquisition and disposition of real property, except for County roads, easements and rights-of-way, which shall be the responsibility of the Director of Resource Management.
- Establish a control system or systems to ensure the various County departments and other agencies under the jurisdiction of the Board are operating within their respective budgets.
- Recommend requests to the Board for unforeseen and unbudgeted expenditures.
- Approve fund transfers and budget revisions within appropriations.
- Recommend to the Board fund transfer requests requiring Board action under State law.
- Establish policies for acquiring additional or replacement capital assets.
- Keep the Board informed of the financial status of the County and of other matters of major significance to the County.

Budget and Fiscal Policies for FY2015/16

Budget Policy

1. General Fund Emphasis: Pending the outcome of actual Year End Fund Balance, departments' budgets should be prepared with a goal that the FY2015/16 Net County Cost or General Fund (GF) Contribution to programs will not exceed their FY2014/15 Midyear projection and have no new programs or positions unless revenue-offset.
2. Labor Costs: The County continues to negotiate with labor units to mitigate future significant increases in employee health and retirement benefits. The County anticipates continued increases in PERS employer rate effective FY2015/16, with significant increases in the future. In this regard, Departments should continue to pursue lowering labor costs where possible, developing efficiencies in the delivery of services, searching for opportunities to automate, streamline services where feasible, share back office operations, and eliminating vacant non- "Mission Critical" positions. A "Mission Critical" position is defined as "a position that provides essential life, safety and/or public health services to the community, or required to be filled by the County to avoid liability and to limit impairment or disruption to the delivery of mandated services."
3. Contributions to Outside Organizations: The budget should not include contributions to outside organizations not controlled by the Board, such as the State Courts, unless the organization is carrying out a priority of the Board based on the community's needs.
4. Maximize the Board's Discretion: Wherever legally possible, revenues are to be treated as discretionary resources, rather than as dedicated to a particular program or service. The goal is to give the Board as much flexibility as possible in allocating resources to local priorities, including the Goals and Objectives outlined in the County Strategic Plan. To the extent allowed by law, existing programs or activities should be funded with dedicated funding sources. This will free up scarce discretionary resources to fund Board priorities.

Budget Construction & Legal Requirements

5. Pursuit of New Revenues: Pursue additional revenue sources to the fullest extent possible for all services; and, for fee-setting purposes, identify total cost (including indirect costs) to enable full recovery of all costs associated with the service provided when allowed by law and economic/market considerations.
6. Discretionary Programs: Do not recommend new discretionary programs unless the programs are stated Board priorities, are fully funded by non-General Fund sources in FY2015/16, and will continue to be in future years. Where the County has discretion, reduce the level of services or eliminate programs. Seek legislative relief or reform for programs when feasible to facilitate service outcomes over prescribed processes and procedures.
7. Pursue Operational Efficiencies: Explore reducing expenditures and maximizing revenues through automation and moving toward self-help service delivery where feasible, consolidation of functions and streamlining of County operations.
8. County Share: If funding is reduced, there should be no increased County share for programs funded primarily from non-General Fund sources, unless increased County share is mandated or the program is a high priority for the Board of Supervisors, and the amounts are feasible in light of the County's fiscal situation.

Fund Balance Policy

On February 13, 2007, the Board adopted a policy on the General Fund Reserve. On June 14, 2011, the Board approved changes to the General Fund Reserve Policy to conform to Government Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. While the changes primarily affect reporting and not budgeting, changes in terminology are notable.

The General Fund Reserve and Other Designations Policy was updated and renamed Fund Balance Policy. The classifications for governmental funds of designations, reserves and unreserved/undesignated were replaced by the five categories of non-spendable, restricted, committed, assigned and unassigned.

Examples of these five categories of fund balance are:

- a. Non-spendable: Long-term loans
- b. Restricted: Public Facilities Fees
- c. Committed: General Fund Balance for Accrued Leave Payoff
- d. Assigned: General Fund contribution to other funds
- e. Unassigned: Residual net Fund Balance

Key provisions of the Board's updated Fund Balance Policy include:

The General Fund General Reserve will be maintained at a level equal to 10% of the County's total budget excluding inter-fund transfers, with a minimum balance of \$20 million at all times. This level will be maintained to provide the County with sufficient working capital and a comfortable margin to support one-time costs for the following purposes:

- When the County faces economic recession/ depression and the County must take budget action.
- When the County is impacted by a natural disaster or any other emergency.
- When the County experiences unexpected declines in revenues and/or when unpredicted large one-time expenditures arise.

In circumstances where the General Fund General Reserve has fallen below the established level, the County shall replenish the deficiency within five fiscal years or as soon as economic conditions allow from the following revenue sources: year-end surpluses, non-recurring revenues, or if legally permissible and with a defensible rationale, from excess resources in other funds.

Subject to the Board of Supervisors' restrictions, the following will guide how the General Fund General Reserve should be used:

1. Use the General Fund General Reserve to phase into fiscal distress periods gradually, focusing on maintaining the Board's priorities.
2. To the extent possible, use the General Fund General Reserve as the last resort to balance the County Budget.

3. To the extent possible, the spending down of the General Fund General Reserve should not exceed \$6 million a year (Board of Supervisors' policy direction on February 13, 2007).

The General Fund General Reserve should not be used to support recurring operating expenditures. The General Fund General Reserve is subject to restrictions imposed by Government Code §29086, which limits the Board's access to the General Reserve during the annual budget process and requires 4/5 vote by the Board.

General Fund Balance for Accrued Leave Payoff

During Fiscal Year 2005/06 Budget Hearings, the Board established a **Reserve for Accrued Leave Payoffs**. In accordance with GASB 54, this Reserve has been renamed as General Fund Balance for Accrued Leave Payoff. The purpose of this fund balance is to minimize the fiscal impact of employee retirements on County Departments' budgets. These funds are to be used for large employee payoffs upon retirement or employment separation from the County when the respective department has insufficient appropriations during the fiscal year to fund these payoffs. The following criteria and procedures were approved by the Board for managing the General Fund Balance for Accrued Leave Payoff:

1. Minimum General Fund Balance for Accrued Leave Payoff. On an annual basis, the Auditor-Controller shall calculate the projected leave payout requirements for the subsequent five years, net of Federal and State reimbursements, and provide the information to the County Administrator's Office for inclusion in the following year's Recommended Budget. The Board's policy is to maintain General Fund Balance for Accrued Leave Payoff equal to 40% of the five-year projected leave payout requirements net of State and Federal reimbursements, with a minimum of \$2 million balance maintained at all times.
2. Replenishing General Fund Balance for Accrued Leave Payoff. In circumstances where the General Fund Balance for Accrued Leave Payoff has fallen below the established requirement, the County shall replenish the deficiency within three fiscal years or as soon as economic conditions allow from the following revenue sources: year-end surpluses, non-recurring revenues, or if legally permissible and with a defensible rationale, from excess resources in other funds.
3. Anticipated Accrued Leave Payoffs. During the budget process, a General Fund Department or a Department that receives a General Fund contribution should determine the amount needed to cover anticipated accrued leave payoffs for the upcoming year and include the amount in their budget and work with the CAO to determine the funding strategy to include the appropriate amount in the Recommended Budget. Strategies may be:
 - a. If the Department has sufficient appropriations to fund the accrued leave payoff, the Department shall absorb the cost.
 - b. If the Department cannot absorb the cost, the Department must work with the CAO to determine the funding source(s) to offset the increased costs. Funding from the **General Fund Balance for Accrued Leave Payoff** may serve as a resource to provide the affected Department with the General Fund share of the employee payoff.
 - c. The General Fund share of the estimated accrued leave payoff will be appropriated in the General Expenditures budget during the budget process. This appropriation will be funded from the **General Fund Balance for Accrued Leave Payoff**.
 - d. The CAO is authorized to make necessary budget adjustments to the affected Department(s) **without** Board approval up to the amount appropriated in 3. c. above.
4. Unanticipated Accrued Leave Payoffs. During the budget year, Departments may have employees retire/terminate that were not factored in the accrued leave payoff calculation. Departments should consult with the CAO to determine the most appropriate funding strategy.
 - a. General Fund Departments or Departments that receive a General Fund contribution should determine if sufficient appropriations are available in their budget to absorb the payoff, and, if not, work with the CAO to determine the appropriate level of funding from the **General Fund Balance for Accrued Leave Payoff** as indicated above in 3. c. or General Fund Contingency. These actions require a 4/5 vote of the Board.
 - b. Non-General Fund Departments or Departments that do not receive General Fund contributions will need to determine if their respective program has sufficient appropriations or contingencies to support the accrued leave payoff and should adjust their budget accordingly at Mid-Year or Third Quarter, if necessary. If their respective program does not

Budget Construction & Legal Requirements

have sufficient appropriations or contingencies to support the accrued leave payoff, the Department(s) should work with the CAO to determine the appropriate funding strategy.

Contingency Policy

On February 13, 2007, the Board adopted the General Fund Contingency policy to establish a level equal to 10% of the General Fund total budget. The current recommendation from staff for FY 15/16 is to maintain a \$12.7 million contingency amount within the General Fund which is approximately 5.5% of Proposed General Fund Expenditures. Appropriations for Contingencies are legal authorizations granted by the Board of Supervisors to be used for one-time unexpected needs that arise outside of the regular budget planning process. Pursuant to Government Code §29130, access to the Appropriation for Contingency requires a 4/5 vote of the Board of Supervisors.

Investment Policy

The County maintains an Investment Pool managed by the Treasurer-Tax Collector-County Clerk. The Pool acts as a depository for funds from over 80 units of local government, including funds of the county school districts, special districts and other entities.

Amounts deposited in the Investment Pool are invested in accordance with investment policy guidelines established by the County Treasurer and approved by the Board.

The primary objectives of the Policy are:

- Safety - Maintain the security of principal
- Liquidity - Ensure adequate liquidity to meet its cash flow needs for pool participants
- Yield - Generate returns commensurate with the inherent risks being managed

The Policy addresses the soundness of financial institutions in which the County deposits funds, types of investment instruments as permitted by the California Government Code §53601, and the percentage of the portfolio that may be invested in certain instruments with longer maturity.

Debt Policy

The County Administrator's Office maintains a Debt Advisory Committee, consisting of the Assistant County Administrator or Budget Officer, Auditor/Controller, and Treasurer/Tax Collector/County Clerk. The Committee provides analyses and recommendations through the County Administrator for policy implementation and oversight.

The County establishes fund accounts to manage and budget resources for the payment of interest and principal for general long-term debt. The County also incurs debt when prudent to reduce future costs, such as pension obligation bonds.

Conditions for debt issuance are as follows:

- Purpose and Use of Debt - long-term General Fund debt will be incurred based on the County's needs and ability to repay, and where appropriate, methods and sources of funding will be maximized. Long-term debt will be restricted to those capital improvements that cannot be funded from current revenues.
- Types of Debt - includes General Obligation Bonds, Revenue Bonds, Certificates of Participation, Commercial Paper, Lease-Purchase Agreements and other obligations.
- Project Life - debt shall not exceed the useful life of the asset being acquired or constructed.
- Refunding Policies - the County maintains a debt structure that allows for early retirement of debt.

Restrictions on debt issuance include:

- The use of debt to fund operating costs or projects associated with operating costs are prohibited.
- Short-term debt will not be used to finance long-term debt.

Debt service limitations include:

- Debt is a policy decision which requires a financial condition analysis that incorporates economic trends, benchmark studies, and all other forces impacting the future finances of the County.
- Analysis of debt burden is measured, but not limited to, the following ratios:
 - Debt service requirements as a percentage of General Fund Revenue.
 - Debt service as a percentage of Per Capita Income.
 - Debt service as a percentage of General Fund Expenditures.

In addition to the policy above, California Government Code, §29909 states the total amount of bonded indebtedness shall not at any time exceed 5% of the taxable property of the county as shown by the last equalized assessment roll.

Resource Reduction Strategy

In the event reductions in resources in any fiscal year require actions to balance the budget, the County will be guided by the following:

1. General Philosophy

- a. To the extent possible, across-the-board reductions in expenditures will be avoided. Reductions will be made on a case-by-case basis. The emphasis will be on conserving General Fund discretionary resources to finance high priority programs, as set forth in the Solano County Strategic Plan adopted by the Board on December 11, 2007 and as further defined by the Board annually. If necessary, funding for lower priority programs will be reduced or eliminated to ensure appropriations remain in balance with resources;
- b. The County administers a number of costly State programs that are heavily funded by State and Federal dollars. Compared to the State and Federal governments, the County has only limited ability to raise revenues. Recognizing that, in the event of a substantial reduction in resources for these programs, the County's goal, to the extent legally possible, is to avoid back-filling reductions in State and Federal dollars with County discretionary dollars;
- c. Maintaining a highly professional service delivery system is of foremost importance to the County. Thus, if it becomes necessary to make significant service delivery reductions, the goal will be to reduce the quantity of a service provided rather than the quality of service; and
- d. Finally, every effort will be made to continue capital and planning programs geared toward meeting the County's long-term needs.

2. Resource Reduction Priorities

a. Short-Term Actions

The following actions, listed in priority order, will be considered when dealing with the immediate impact of a reduction in resources. The purpose of these actions is to achieve immediate savings and/or better position the County to deal with the impact of longer-term actions once they are implemented.

- i. A Selective Hiring process will be implemented. Funding sources, Board priorities, the nature of the program, the potential for service delivery disruption, and the type of position – is it “Mission Critical?” will be considered by the CAO in implementing the hiring process.
- ii. Implementation of new programs, not fully operational, that are not fully revenue-offset, will be subject to further CAO review and recommendation to the Board.
- iii. Purchase of equipment will be selectively deferred and reviewed annually. Funding source and impact on service delivery will be considered in implementing the deferral.

Budget Construction & Legal Requirements

b. Long-Term Actions

The following actions will be considered when dealing with the longer-term impact of a significant reduction in resources. As appropriate, these reductions will be reflected in the Recommended Budget, and/or Midyear or Third Quarter budget adjustments. The actions are listed in priority order and lower priority actions will be implemented only if higher priority actions are insufficient to deal with the fiscal shortfall:

- i. General Fund discretionary contributions to certain programs that are primarily the State's responsibility will be capped at current levels, to the extent legally possible. Except as required by law, the County will not use General Fund dollars to backfill reductions in State or Federal funding for these programs.
- ii. A moratorium will be placed on implementing new programs or expanding existing programs if the cost of those programs or expansions is not fully revenue-offset and a secure long-term funding source is not identified.
- iii. Moderate service level reductions will be proposed on a case-by-case basis. These service level reductions will focus first on reducing General Fund support for those programs that have not been identified as a high priority by the Board.
- iv. Discretionary resources that have been earmarked by the Board for certain purposes will be proposed for re-allocation to fund on-going programs that are a priority for the Board.
- v. General Fund support to outside agencies not controlled by the Board should be greatly reduced or eliminated. This refers to the use of General Fund to support outside agencies whose programs are not aligned with Board priorities, and/or the County has determined would not be provided directly by the County.
- vi. Major program reductions will be proposed in accordance with the Solano County Strategic Plan and the General Philosophy described above. These reductions will fall into two general categories:
 - Program reductions that will be made in response to significant reductions in State funding for programs that are primarily the State's responsibility. In this case, the County will consider returning responsibility to the State for operating those programs to the extent permitted by law. Where returning responsibility to the State is not legally possible, County General Fund support for these programs will be reduced to the minimum level possible, consistent with State mandate requirements.
 - Program reductions will be proposed in response to a reduction in County discretionary revenue. In this case, reductions will be made first in those programs that are not related to the Board's priorities and goals.

Hiring Policy-Past Actions by the Board of Supervisors

In FY2010/11, a Selective Hiring Freeze process was instituted to help contain costs due to the State's continuing budget shortfall and to help balance the County's Budget. The County Administrative Officer (CAO) was authorized to selectively fill vacant positions based on the affected Department's need and the particular position's function. Authorization to recruit for vacant positions was reviewed in terms of the definition of "Mission Critical" positions presented to the Board on October 4, 2011 and was further defined in June 2013.

Fiscal Year 2015/16

Due to Increasing salary and benefits costs associated for current and new positions authorized to meet mandates and Board approved promotions, the County Administrator recommends to the Board that the County continues a hiring policy that requires the CAO office to deliberately review all permanent, limited term, part-time, and extra-help positions when they become vacant to see if they should be retained and rehired with new employees. Departments will have to demonstrate the critical need in operations and funding strategies to the CAO office for any new additional positions to be added during the fiscal year.

1. Duration

This Policy will be in effect for FY2015/16 and until the State and Federal budgets and fiscal policies and their impacts on the County are known, and a long-term plan to address those impacts is formulated and approved by the Board.

2. Goal of Hiring Process

The goal of this Policy is to contain costs and to provide clear direction for hiring and implementing staffing reductions, if necessary.

3. Hiring Guidelines

The County Administrator's approval is required to fill departmental position requests. In evaluating whether to fill a vacant position, the following is to be considered:

- a. Is the position critical to the operation of an essential public safety activity, such that not filling the position will put the lives, health or safety of residents or other staff at risk? Is the position critical to avoid liability and limit impairment or disruption to the delivery of mandated services? If the answer is yes to both questions, the position can be considered for approval by the CAO.
- b. Is the program that the position supports funded on an on-going basis by a dedicated and assured revenue source? Is the position unique to that program? If the answer is yes to both these questions, then, absent other considerations, the position can be advanced for CAO consideration.
 - i. A position is considered unique to a program when the classification is not located in any other department or program. Examples might be Librarians or Engineers. In this context, an Office Assistant would not be a unique position, because this classification is found in many different programs and, in the event of the potential need to eliminate filled positions, an Office Assistant could be transferred from one program to another within the County organization.
 - ii. Before consideration will be given a position that meets the stated criteria, departments should evaluate whether the resources involved could instead be used to help mitigate the impact on the County of revenue reductions in other areas.
- c. If a position is not filled, is the resulting reduction of services for a program below a legally mandated level? If the answer is yes, the position can be considered, but subject to the following:
 - i. The Department should first explore obtaining a waiver of any service level mandate or the feasibility of ending the program or returning responsibility for the program to the State.
 - ii. To the extent practical, efforts should be made to fill the position using the call-back of a laid-off County employee formerly serving in the same classification, or extra help or through internal recruitment.
- d. If a position is not filled, is the result a diminished service level where, in the department's judgment, the program's effectiveness is seriously compromised? If the answer is yes, the department should further consider the following:
 - i. Is this a high priority program as determined by the Board of Supervisor's Strategic Plan and priorities?
 - ii. A thorough exploration of alternative means of providing adequate services has determined they are not feasible or are more costly.
 - iii. To the extent practical, efforts should be made to fill the vacant position using the call-back of a laid off County employee formerly serving in the same classification, or extra help or through internal recruitment.
- e. Is the position in question a critical and hard-to-fill position, as evidenced by repeated, unsuccessful attempts by the Department to recruit? If the answer is yes, and if the program is a high priority for the Board of Supervisors, then the position can be considered.

The Board approved in February 2008 the following actions in preparation for further reductions that may be required for the future. These actions, reaffirmed by the Board in 2011, are:

If possible, in times of economic uncertainty, to help maintain the County's financial stability:

- Departments are directed to immediately halt the implementation of all new programs without a dedicated funding source and that are not already fully implemented.

Budget Construction & Legal Requirements

- Departments are required to obtain CAO approval for the purchase of all capital assets or any computer-related purchase that has not been previously included in the Refresh Policy. Approval will only be granted if the cost of the equipment is fully revenue-offset or is critical to program operations.
- Departments maybe directed to take whatever steps necessary to end the fiscal year with no increase in County Contribution.

Summary of Designated Responsibilities for Actions

As previously discussed, State laws and County ordinances prescribe the manner and form in which the Budget is presented. Additional responsibilities and the delegation for preparation, review, approval and amending the Budget are also established by statute and ordinance, and by policies coordinated through the Board of Supervisors, the County Administrator and the Auditor-Controller's Office.

Listed below are additional actions requiring a four-fifths vote of the Board of Supervisors:

- Appropriation increases within a fund.
- Appropriations from contingencies.
- Appropriations of unanticipated revenues.
- Transfers between funds.
- Transfers from designated reserves.
- Transfers from equipment replacement reserves.
- Transfers from the General Fund General Reserve (only during budget hearings).

Listed below are additional actions requiring a majority vote of the Board of Supervisors:

- Approval of a capital asset over \$50,000 that does not increase the overall department budget.
- Reduction of appropriations and revenues for funding not realized.
- Approval of contracts and amendments when the aggregate amount of the contract and amendment(s) is equal to or in excess of \$50,000 per fiscal year.
- Approval of petty cash accounts over \$3,000, with the exception of the County Library's petty cash account of \$5,000.
- Transfers between Departments within a Fund.
- Transfers between Capital Projects.
- Transfers equal to or more than \$50,000 from salaries and benefits (accounts 1110 through 1999) within a Department.
- Approval of grant application submissions when the amount of the grant is equal to or more than \$50,000 per fiscal year or when the grant-funded activity has General Fund impacts after the grant funds run out.

Listed below are the actions delegated to the County Administrator:

- Approval of a capital asset up to \$50,000 that does not increase the Department's budget.
- Approval of a type of capital asset in lieu of one already budgeted.
- Approval of appropriation transfers to reclassify capital asset appropriations incorrectly budgeted in the categories of Services and Supplies or Other Charges.
- Transfers between divisions, bureaus and sections within a Department provided the total appropriation of the Department is not changed.
- Approval of appropriation transfers to ensure proper classification in accordance with generally accepted accounting principles.
- Transfers less than \$50,000 from salaries and benefits (accounts 1110 through 1999) to other object categories within a Department.

Budget Construction & Legal Requirements

- Transfers to and from expenditure categories 2000 – Services and Supplies, 3000 – Other Charges, 5000 – Other Financing Uses, and 7000 – Intra-Fund Transfers, provided the total appropriation of the budget is not changed.
- Transfers to and from the following accounts: Salary/Wages-Regular (1110); Other Post-Employment Benefits (1213); Compensation Insurance (1240); Insurance-Property (2050); Liability Insurance (2051); Central Data Processing Services (2266); Countywide Administrative Overhead (3710); Building Use Allowance (3712); and Pension Obligation Bonds (5040), provided the total budget is not changed.
- Approval of contracts and amendments when the aggregate amount of the contract and amendment(s) is less than \$50,000 per fiscal year.
- Approval of appropriation transfers to increase the Fleet Management budget when Departments have received approval from the Board to purchase new vehicles.
- Approval of appropriation transfers for Operating Transfers In when an Operating Transfer Out has already received Board approval.
- Approval of appropriation transfers for Interfund Services provided (subobjects 0009690-0009698) when an Interfund Services used (subobjects 0003690-0003698) has already been budgeted/used and the total budgeted revenue is not increased.
- Approval of modified work weeks and flexible work schedules for County departments provided the County departments can demonstrate a benefit for the County, and if applicable, meet its obligation under the Meyers-Millias-Brown Act (MMBA) with represented employees.
- Approval of grant application submissions when the amount of the grant is less than \$50,000 per fiscal year.
- Authority to release a Department head from accountability of unaccounted capital assets if it has a Fair Market Value of less than \$5,000 or it has been stolen and has a Fair Market Value of less than \$50,000. The Department must provide a copy of the police report, and the CAO must determine no negligence occurred.
- Authority to delete positions that have been vacant for over six months, in accordance with the 2011 Budget Reduction Strategy of eliminating or freezing vacant positions and only filling positions that are “Mission Critical” to the organization, and to direct the Director of Human Resources to make technical changes to the Position Allocation List.

Listed below are actions delegated to the Director of Human Resources:

- Affirm the appropriate jurisdictions are utilized for comparison purposes when determining compensation for County positions.
- Affirm the County's policy of no retroactivity for compensation during negotiation with its bargaining units.
- Affirm that the Director of Human Resources, as provided for in the Employer/Employee Relations Rules and Regulations, may enter into side letter agreements or MOU amendments with represented bargaining units to resolve employee/employer disputes and/or issues.
- Affirm the County's policy that extra help employees are limited to working 999 hours per fiscal year. In the event the employee works over 999 hours per fiscal year, affirm the County's policy of providing CalPERS benefits in the same manner as represented employees and effective FY2015/16, eligible extra help employees will earn paid time off as required by State law.
- Authorize the Director of Human Resources, with the concurrence of the County Administrator's Office, to temporarily increase the number of positions in a Department without further approval of the Board of Supervisors when an employee has announced their retirement/separation from the County and the Department has a compelling reason that the retiree-to-be should train his/her replacement.
- Authorize the Director of Human Resources to review the classifications for unrepresented and at-will employees.
- Affirm that the Director of Human Resources shall implement benefit changes for unrepresented employees in the Executive Management and the Confidential Group consistent with the benefits received by represented employees.

Budget Construction & Legal Requirements

Listed below are additional actions delegated to the Auditor-Controller:

- Deposit prior year SB90 revenues in General Revenues when a Department has a Net County Cost or receives a General Fund Contribution.
- Authorize the Auditor-Controller, in consultation with the County Administrator, to carry forward Board-approved capital project appropriations into subsequent years to facilitate the accounting and management of multi-year capital projects.
- Approve petty cash requests up to \$3,000, with the exception of requests of up to \$5,000 for the County Library's petty cash account.
- Process Appropriation Transfer Requests (ATR) as approved by the Board of Supervisors or County Administrator.
- Authorize the Auditor-Controller, with concurrence from the County Administrator, to reclassify appropriations between the maintenance accounts, interfund services, and capital outlay accounts within the same project budget, so long as total appropriations are not increased.
- Authorize the Auditor-Controller, with concurrence from the County Administrator, to decrease capital outlay appropriations within the respective capital project funds, and to increase appropriations in Public Art Fund to cover costs associated with the public art project to ensure compliance with Solano County Public Art Ordinance, Code Section 5-5.
- Authorize the Auditor-Controller to apply amounts received from Departments for the costs of the PARS Supplementary Retirement Plan to the Pension Debt Service Fund through FY2015/16.
- After the adoption of the Budget for FY2015/16, authorize the Auditor-Controller, with the County Administrator's approval, to:
 - As part of FY2014/15 closeout, transfer County General Fund contribution between Departments within Funds 900 (Public Safety) and 902 (Health & Social Services), provided the total appropriation of the individual Funds are not changed.
 - As may be authorized by the Board of Supervisors following Budget Hearing deliberations:

Increased Deferred Maintenance/Capital Renewal by \$2 million and Employer PERS Rate Increase by \$4 million and General Fund Reserves by \$4.5 million. (Schedule 4)

If the amount of the General Fund's Year-end Fund Balance at June 30, 2015 exceeds the Third Quarter projections for FY2014/15 Then County Administrator is authorized to direct the Auditor-Controller to increase unrestricted fund balance to finance the gap between revenues and expenditures for FY15/16 of any amount and to transfer year end General Fund balances to all or some of the following committed/restricted reserves in the following manner:

 1. Any amount up to \$2 million to the CalPERS Reserves and/or 115 Trust
 2. Any amount up to \$2 million to Deferred Maintenance/Capital Renewal Reserves
 3. Any amount up to \$5 million to General Fund Reserves
 4. Partially or wholly payoff the outstanding principal balance of the General Fund loan for Pension Obligation Bonds

In addition:

- Authorize the Auditor-Controller, with the County Administrator's approval, to increase the General Fund Balance for Accrued Leave Payoff by the amount appropriated in the General Expenditures Budget for Accrued Leave Payoff not used by the end of the fiscal year.
- Authorize the Auditor-Controller to increase General Fund Reserves by repayments from Pension Debt Services Fund and other General Fund Loans.

Listed below is an additional action delegated to Departments:

- Request individual purchase of materials and services under \$5,000 in compliance with County Purchasing policies. Purchase orders will not be required for items under \$5,000.

**State of California Schedule 1
All Funds Summary**

**COUNTY OF SOLANO
SCHEDULE 1
ALL FUNDS SUMMARY
FY2015/16**

FUND NAME	TOTAL FINANCING SOURCES				TOTAL FINANCING USES		
	FUND BALANCE AVAILABLE 06/30/2015 ESTIMATED	DECREASES TO OBLIGATED FUND BALANCES	ADDITIONAL FINANCING SOURCES	TOTAL FINANCING SOURCES	FINANCING USES	INCREASES TO OBLIGATED FUND BALANCES	TOTAL FINANCING USES
GOVERNMENTAL FUNDS							
GENERAL FUND	25,057,010	4,800,000	202,259,171	232,116,181	221,584,049	10,532,132	232,116,181
SPECIAL REVENUE FUNDS	46,259,563	5,035,807	582,620,458	633,915,828	631,473,389	2,442,439	633,915,828
CAPITAL PROJECT FUNDS	(3,423,314)	0	9,693,247	6,269,933	6,269,933	0	6,269,933
DEBT SERVICE FUNDS	(10,857,213)	12,266	30,812,057	19,967,110	19,967,110	0	19,967,110
TOTAL GOVERNMENTAL FUNDS	57,036,046	9,848,073	825,384,933	892,269,052	879,294,481	12,974,571	892,269,052
OTHER FUNDS							
INTERNAL SERVICE FUNDS	0	2,355,141	41,128,156	43,483,297	43,483,297	0	43,483,297
ENTERPRISE FUNDS	672,019	0	5,719,130	6,391,149	6,391,149	0	6,391,149
SPECIAL DISTRICTS AND OTHER AGENCIES	245,692	0	575,091	820,783	820,783	0	820,783
TOTAL OTHER FUNDS	917,711	2,355,141	47,422,377	50,695,229	50,695,229	0	50,695,229
TOTAL ALL FUNDS	57,953,757	12,203,214	872,807,310	942,964,281	929,989,710	12,974,571	942,964,281

**State of California Schedule 2
Governmental Funds Summary**

**COUNTY OF SOLANO
SCHEDULE 2
GOVERNMENTAL FUNDS SUMMARY
FY2015/16**

FUN D	FUND NAME	TOTAL FINANCING SOURCES				TOTAL FINANCING USES		
		FUND BALANCE AVAILABLE 06/30/2015 ESTIMATED	DECREASES TO OBLIGATED FUND BALANCES	ADDITIONAL FINANCING SOURCES	TOTAL FINANCING SOURCES	FINANCING USES	INCREASES TO OBLIGATED FUND BALANCES	TOTAL FINANCING USES
GENERAL FUND								
001	GENERAL FUND	25,057,010	4,800,000	202,259,171	232,116,181	221,584,049	10,532,132	232,116,181
	TOTAL GENERAL FUND	25,057,010	4,800,000	202,259,171	232,116,181	221,584,049	10,532,132	232,116,181
SPECIAL REVENUE FUNDS								
004	COUNTY LIBRARY	10,626,492	0	17,837,402	28,463,894	27,963,894	500,000	28,463,894
012	FISH/WILDLIFE PROPAGATION	26,104	0	1,247	27,351	27,351	0	27,351
016	PARKS AND RECREATION	19,800	0	1,502,217	1,522,017	1,522,017	0	1,522,017
035	JH REC HALL - WARD WELFARE	105,706	0	16,612	122,318	122,318	0	122,318
036	LIBRARY ZONE 1	94,238	0	1,121,682	1,215,920	1,215,920	0	1,215,920
037	LIBRARY ZONE 2	481	0	43,550	44,031	44,031	0	44,031
066	LIBRARY ZONE 6	1,417	0	16,734	18,151	18,151	0	18,151
067	LIBRARY ZONE 7	31,918	0	364,758	396,676	396,676	0	396,676
101	ROAD	7,710,850	0	21,331,255	29,042,105	27,634,164	1,407,941	29,042,105
105	HOUSING REHABILITATION	105,099	0	272	105,371	105,371	0	105,371
110	MICRO-ENTERPRISE BUSINESS	48,228	0	100,120	148,348	148,348	0	148,348
120	HOMEACRES LOAN PROGRAM	1,274,325	0	10,000	1,284,325	1,284,325	0	1,284,325
150	HOUSING & URBAN DEVELOP	0	0	2,300,000	2,300,000	2,300,000	0	2,300,000
151	FIRST 5 FUTURE INITIATIVE	72,459	0	765,289	837,748	837,748	0	837,748
152	IHSS-PUBLIC AUTH	0	0	4,257,181	4,257,181	4,257,181	0	4,257,181
153	FIRST 5 SOLANO	1,699,696	842,018	4,278,213	6,819,927	6,819,927	0	6,819,927
215	RECORDER SPECIAL REVENUE	7,639,674	0	760,000	8,399,674	8,399,674	0	8,399,674
228	LIBRARY - FRIENDS & FOUNDAT	7,438	0	121,400	128,838	128,838	0	128,838
233	DA SPECIAL REV	5,254,314	0	302,000	5,556,314	5,556,314	0	5,556,314
241	CIVIL PROCESSING FEES	252,255	0	195,000	447,255	447,255	0	447,255
253	SHERIFF'S ASSET SEIZURE	139,177	0	11,000	150,177	150,177	0	150,177
256	SHERIFF OES	76,207	0	885,015	961,222	961,222	0	961,222
263	CJ TEMP CONSTRUCTION	520,470	0	225,386	745,856	745,856	0	745,856
264	CRTHSE TEMP CONST	430,337	0	223,274	653,611	653,611	0	653,611
278	PUBLIC WORKS IMPROVEMENT	279,916	0	66,500	346,416	346,416	0	346,416

**State of California Schedule 2
Governmental Funds Summary**

FUN D	FUND NAME	TOTAL FINANCING SOURCES				TOTAL FINANCING USES		
		FUND BALANCE AVAILABLE 06/30/2015 ESTIMATED	DECREASES TO OBLIGATED FUND BALANCES	ADDITIONAL FINANCING SOURCES	TOTAL FINANCING SOURCES	FINANCING USES	INCREASES TO OBLIGATED FUND BALANCES	TOTAL FINANCING USES
281	SURVEY MONUMENT PRESERV	25,980	0	12,140	38,120	38,120	0	38,120
282	COUNTY DISASTER	0	0	5,355,516	5,355,516	5,355,516	0	5,355,516
296	PUBLIC FACILITIES FEES	4,426,297	0	2,765,794	7,192,091	7,192,091	0	7,192,091
301	GEN SVCS SPECIAL REVENUE	478	0	355	833	833	0	833
326	SHERIFF - SPECIAL REVENUE	392,496	0	919,010	1,311,506	1,311,506	0	1,311,506
369	CHILD SUPPORT SERVICES	252,962	0	12,452,960	12,705,922	12,705,922	0	12,705,922
390	TOBACCO PREVENTION & EDUC	56,227	0	199,777	256,004	256,004	0	256,004
900	PUBLIC SAFETY	0	0	172,969,712	172,969,712	172,969,712	0	172,969,712
901	C M F CASES	3,167	0	202,900	206,067	206,067	0	206,067
902	HEALTH & SOCIAL SERVICES	0	4,193,789	310,905,175	315,098,964	315,098,964	0	315,098,964
903	WORKFORCE INVEST BOARD	0	0	4,943,751	4,943,751	4,943,751	0	4,943,751
905	COUNTY LOCAL REV FUND 2011	0	0	213,201	213,201	213,201	0	213,201
906	MHSA	4,685,355	0	14,944,060	19,629,415	19,094,917	534,498	19,629,415
	TOTAL SPECIAL REVENUE FUNDS	46,259,563	5,035,807	582,620,458	633,915,828	631,473,389	2,442,439	633,915,828
	CAPITAL PROJECT FUNDS							
006	CAPITAL OUTLAY	1,267,671	0	2,556,647	3,824,318	3,824,318	0	3,824,318
106	PUBLIC ARTS PROJECTS	226	0	6,381	6,607	6,607	0	6,607
107	FAIRGROUNDS DEVELOP PROJ	(4,890,992)	0	7,014,586	2,123,594	2,123,594	0	2,123,594
249	HSS CAPITAL PROJECTS	199,781	0	115,633	315,414	315,414	0	315,414
	TOTAL CAPITAL PROJECT FUNDS	(3,423,314)	0	9,693,247	6,269,933	6,269,933	0	6,269,933
	DEBT SERVICE FUNDS							
306	PENSION DEBT SERVICE	(10,856,735)	0	20,670,288	9,813,553	9,813,553	0	9,813,553
332	GOVT CENTER DEBT SERVICE	0	0	7,920,192	7,920,192	7,920,192	0	7,920,192
334	H&SS SPH ADMIN/REFINANCE	0	0	1,759,096	1,759,096	1,759,096	0	1,759,096
336	2013 COP ANIMAL CARE PROJECT	(478)	12,266	462,481	474,269	474,269	0	474,269
	TOTAL DEBT SERVICE FUNDS	(10,857,213)	12,266	30,812,057	19,967,110	19,967,110	0	19,967,110
TOTAL GOVERNMENTAL FUNDS		57,036,046	9,848,073	825,384,933	892,269,052	879,294,481	12,974,571	892,269,052

APPROPRIATIONS LIMIT

(2015/16)

APPROPRIATIONS LIMIT	<u>\$566,119,252</u>
APPROPRIATIONS SUBJECT TO LIMIT	<u>\$160,026,972</u>

**State of California Schedule 3
Fund Balance - Governmental Funds**

**COUNTY OF SOLANO
SCHEDULE 3
FUND BALANCE - GOVERNMENTAL FUNDS
FY2015/16**

FUND	FUND NAME	TOTAL FUND BALANCE 06/30/2015 ESTIMATED	LESS: OBLIGATED FUND BALANCE			FUND BALANCE AVAILABLE 06/30/2015 ESTIMATED
			ENCUMBRANCES ESTIMATED	NONSPENDABLE RESTRICTED AND COMMITTED	ASSIGNED	
GENERAL FUND						
001	GENERAL FUND	136,093,293	550,000	110,486,283	0	25,057,010
TOTAL	GENERAL FUND	136,093,293	550,000	110,486,283	0	25,057,010
SPECIAL REVENUE FUND						
004	COUNTY LIBRARY	10,983,900	120,000	237,408	0	10,626,492
012	FISH/WILDLIFE PROPAGATION	31,114	0	5,010	0	26,104
016	PARKS AND RECREATION	20,250	0	450	0	19,800
035	JH REC HALL - WARD WELFARE	105,706	0	0	0	105,706
036	LIBRARY ZONE 1	94,238	0	0	0	94,238
037	LIBRARY ZONE 2	481	0	0	0	481
066	LIBRARY ZONE 6	1,417	0	0	0	1,417
067	LIBRARY ZONE 7	31,918	0	0	0	31,918
101	ROAD	13,180,409	1,500,000	3,969,559	0	7,710,850
105	HOUSING REHABILITATION	1,277,651	0	1,172,552	0	105,099
110	MICRO-ENTERPRISE BUSINESS	48,228	0	0	0	48,228
120	HOMEACRES LOAN PROGRAM	2,014,477	0	740,152	0	1,274,325
151	FIRST 5 FUTURE INITIATIVE	72,459	0	0	0	72,459
153	FIRST 5 SOLANO	8,592,407	0	6,892,711	0	1,699,696
215	RECORDER SPECIAL REVENUE	8,805,236	0	1,165,562	0	7,639,674
228	LIBRARY - FRIENDS & FOUNDATION	212,022	0	204,584	0	7,438
233	DISTRICT ATTORNEY SPECIAL REV	5,254,314	0	0	0	5,254,314
241	CIVIL PROCESSING FEES	940,312	0	688,057	0	252,255
253	SHERIFF'S ASSET SEIZURE	139,177	0	0	0	139,177
256	SHERIFF OES	76,207	0	0	0	76,207
263	CJ TEMP CONSTRUCTION	520,470	0	0	0	520,470
264	CRTHSE TEMP CONST	430,337	0	0	0	430,337
278	PUBLIC WORKS IMPROVEMENT	377,181	0	97,265	0	279,916
281	SURVEY MONUMENT PRESERVATION	25,980	0	0	0	25,980

**State of California Schedule 3
Fund Balance - Governmental Funds**

FUND	FUND NAME	TOTAL FUND BALANCE 06/30/2015 ESTIMATED	LESS: OBLIGATED FUND BALANCE			FUND BALANCE AVAILABLE 06/30/2015 ESTIMATED
			ENCUMBRANCES ESTIMATED	NONSPENDABLE RESTRICTED AND COMMITTED	ASSIGNED	
296	PUBLIC FACILITIES FEES	7,818,372	0	3,392,075	0	4,426,297
301	GEN SVCS SPECIAL REVENUE	478	0	0	0	478
323	COUNTY LOW/MOD HSNG SET ASIDE	1,700,000	0	1,700,000	0	0
326	SHERIFF - SPECIAL REVENUE	392,496	0	0	0	392,496
369	CHILD SUPPORT SERVICES	252,962	0	0	0	252,962
390	TOBACCO PREVENTION & EDUCATION	57,517	0	1,290	0	56,227
900	PUBLIC SAFETY	510,105	500,000	10,105	0	0
901	C M F CASES	3,167	0	0	0	3,167
902	HEALTH & SOCIAL SERVICES	6,665,874	500,000	6,165,874	0	0
903	WORKFORCE INVESTMENT BOARD	620	0	620	0	0
906	MHSA	25,564,817	0	20,879,462	0	4,685,355
TOTAL	SPECIAL REVENUE FUND	96,202,299	2,620,000	47,322,736	0	46,259,563
CAPITAL PROJECT FUND						
006	CAPITAL OUTLAY	5,267,671	4,000,000	0	0	1,267,671
106	PUBLIC ARTS PROJECTS	226	0	0	0	226
107	FAIRGROUNDS DEVELOPMENT PROJ	(4,890,992)	0	0	0	(4,890,992)
249	HSS CAPITAL PROJECTS	199,781	0	0	0	199,781
TOTAL	CAPITAL PROJECT FUND	576,686	4,000,000	0	0	(3,423,314)
DEBT SERVICE FUND						
306	PENSION DEBT SERVICE	(8,954,695)	0	1,902,040	0	(10,856,735)
332	GOVERNMENT CENTER DEBT SERVICE	2,800,000	0	0	2,800,000	0
334	H&SS SPH ADMIN/REFINANCE	1,763,478	0	1,763,478	0	0
336	2013 COP ANIMAL CARE PROJECT	85,425	0	85,903	0	(478)
TOTAL	DEBT SERVICE FUND	(4,305,792)	0	3,751,421	2,800,000	(10,857,213)
<hr/>						
TOTAL GOVERNMENTAL FUNDS		228,566,486	7,170,000	161,560,440	2,800,000	57,036,046

**State of California Schedule 4
Obligated Fund Balances – By Governmental Funds**

**COUNTY OF SOLANO
SCHEDULE 4
OBLIGATED FUND BALANCES - BY GOVERNMENTAL FUNDS
FY2015/16**

FUND	FUND NAME AND FUND BALANCE DESCRIPTIONS	OBLIGATED FUND BALANCES 06/30/2015	DECREASES OR CANCELLATIONS		INCREASES OR NEW OBLIGATED FUND BALANCES		TOTAL OBLIGATED FUND BALANCES FOR THE BUDGET YEAR 2015/16
			RECOMMENDED	ADOPTED	RECOMMENDED	ADOPTED	
001	GENERAL FUND						
	GENERAL						
	General Reserve	49,713,212			4,532,132		54,245,344
	Non-Spendable - LT Receivable	28,412,574					28,412,574
	Non-Spendable - Inventory	1,236					1,236
	Committed - Unfunded Employee Leave Payoff	6,392,704	800,000				5,592,704
	Committed - Capital Renewal Reserve	4,724,197	2,000,000		2,000,000		4,724,197
	Committed - Employer PERS Rate Increase	19,236,415	2,000,000		4,000,000		21,236,415
	Committed - Housing/SB375	2,000,000					2,000,000
	Assigned - Imprest Cash	5,945					5,945
	FUND TOTAL	110,486,283	4,800,000	0	10,532,132	0	116,218,415
	TOTAL GENERAL FUND	110,486,283	4,800,000	0	10,532,132	0	116,218,415
	SPECIAL REVENUE FUNDS						
004	COUNTY LIBRARY						
	General Reserve	234,258			500,000		734,258
	Assigned - Imprest Cash	3,150					3,150
	FUND TOTAL	237,408			500,000		737,408
012	FISH/WILDLIFE PROPAGATION FUND						
	General Reserve	5,010					5,010
016	PARKS AND RECREATION						
	Assigned - Imprest Cash	450					450
101	ROAD						
	General Reserve	3,813,738			1,407,941		5,221,679
	Non-Spendable - Inventory	155,821					155,821
	FUND TOTAL	3,969,559			1,407,941		5,377,500
105	HOME INVESTMENT PARTNERSHIP						
	Non-Spendable - LT Receivable	1,172,552					1,172,552
120	HOMEACRES LOAN PROGRAM						
	Non-Spendable - LT Receivable	740,152					740,152
153	FIRST 5 SOLANO						
	General Reserve	6,892,711	842,018				6,050,693
215	RECORDER SPECIAL REVENUE						
	General Reserve	1,165,562					1,165,562
233	DISTRICT ATTORNEY SPECIAL REV						
	General Reserve	204,584					204,584

State of California Schedule 4
Obligated Fund Balances – By Governmental Funds

FUND	FUND NAME AND FUND BALANCE DESCRIPTIONS	OBLIGATED FUND BALANCES 06/30/2015	DECREASES OR CANCELLATIONS		INCREASES OR NEW OBLIGATED FUND BALANCES		TOTAL OBLIGATED FUND BALANCES FOR THE BUDGET YEAR 2015/16
			RECOMMENDED	ADOPTED	RECOMMENDED	ADOPTED	
241	CIVIL PROCESSING FEES						
	General Reserve	688,057					688,057
278	PUBLIC WORKS IMPROVEMENT						
	General Reserve	97,265					97,265
296	PUBLIC FACILITIES FEES						
	General Reserves	3,392,075					3,392,075
323	COUNTY LOW/MOD HSNG SET ASIDE						
	General Reserves	1,700,000					1,700,000
390	TOBACCO PREVENTION & EDUCATION						
	Assigned - Imprest Account Debit Card	1,290					1,290
900	PUBLIC SAFETY						
	Assigned - Imprest Cash	5,950					5,950
	Assigned - Imprest Account Debit Card	4,155					4,155
	FUND TOTAL	10,105					10,105
902	HEALTH & SOCIAL SERVICES						
	Assigned - Imprest Cash	1,740					1,740
	Assigned - Imprest Account Debit Card	26,299					26,299
	Assigned - IGT Mental Health	6,137,835	4,193,789				1,944,046
	FUND TOTAL	6,165,874	4,193,789				1,972,085
903	WORKFORCE INVESTMENT BOARD						
	Assigned - Imprest Cash	620					620
906	MENTAL HEALTH SERVICES ACT						
	General Reserves	20,879,462			534,498		21,413,960
	TOTAL SPECIAL REVENUE FUNDS	47,322,736	5,035,807	0	2,442,439	0	44,729,368
	DEBT SERVICE FUNDS						
306	PENSION DEBT SERVICE						
	Non-Spendable - LT Receivable	1,902,040					1,902,040
332	GOVERNMENT CENTER DEBT SERVICE						
	Assigned - Debt Requirement	2,800,000					2,800,000
334	H&SS SPH ADMIN/REFINANCE						
	Restricted - Debt Financing	1,763,478					1,763,478
336	2013 COP ANIMAL CARE						
	Restricted - Debt Financing	85,903	12,266				73,637
	TOTAL DEBT SERVICE FUNDS	6,551,421	12,266	0	0	0	6,539,155
	TOTAL GOVERNMENTAL FUNDS	164,360,440	9,848,073	0	12,974,571	0	167,486,938

**State of California Schedule 5
Summary of Additional Financing Sources by Source and Fund**

**COUNTY OF SOLANO
SCHEDULE 5
SUMMARY OF ADDITIONAL FINANCING SOURCES BY SOURCE AND FUND
GOVERNMENTAL FUNDS
FY2015/16**

DESCRIPTION	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
SUMMARIZATION BY SOURCE				
TAXES	141,451,672	143,495,436	157,668,664	10%
LICENSES, PERMITS & FRANCHISE	6,645,852	6,321,761	6,875,954	9%
FINES, FORFEITURES & PENALTY	4,544,687	2,851,515	2,503,285	(12%)
REVENUE FROM USE OF MONEY/PROP	1,998,386	1,738,087	2,086,091	20%
INTERGOVERNMENTAL REVENUES	344,923,637	370,237,779	364,588,532	(2%)
CHARGES FOR SERVICES	74,537,631	86,277,838	92,448,558	7%
MISC REVENUES	13,563,995	10,793,837	10,161,317	(6%)
OTHER FINANCING SOURCES	153,561,170	176,337,788	189,052,532	7%
TOTAL SUMMARIZATION BY SOURCE	741,227,030	798,054,041	825,384,933	3%
SUMMARIZATION BY FUND				
001 GENERAL FUND	182,026,819	184,588,545	202,259,171	10%
004 COUNTY LIBRARY	18,044,004	16,216,077	17,837,402	10%
012 FISH/WILDLIFE PROPAGATION	4,155	2,901	1,247	(57%)
016 PARKS AND RECREATION	1,382,808	1,425,923	1,502,217	5%
035 JH REC HALL - WARD WELFARE	14,272	13,879	16,612	20%
036 LIBRARY ZONE 1	1,135,890	1,007,060	1,121,682	11%
037 LIBRARY ZONE 2	41,978	41,645	43,550	5%
066 LIBRARY ZONE 6	14,790	14,840	16,734	13%
067 LIBRARY ZONE 7	324,485	322,930	364,758	13%
101 ROAD	22,826,140	26,354,437	21,331,255	(19%)
105 HOUSING REHABILITATION	22,181	0	272	0%
110 MICRO-ENTERPRISE BUSINESS	197	277,654	100,120	(64%)
120 HOMEACRES LOAN PROGRAM	28,996	10,000	10,000	0%
150 HOUSING & URBAN DEVELOPMENT	2,720,630	2,300,000	2,300,000	0%
151 FIRST 5 FUTURE INITIATIVE	209,992	797,289	765,289	(4%)
152 IN HOME SUPP SVCS-PUBLIC AUTH	3,564,298	3,776,903	4,257,181	13%
153 FIRST 5 SOLANO	4,290,715	4,118,105	4,278,213	4%
215 RECORDER SPECIAL REVENUE	709,298	780,000	760,000	(3%)
228 LIBRARY - FRIENDS & FOUNDATION	130,031	121,400	121,400	0%

State of California Schedule 5
Summary of Additional Financing Sources by Source and Fund

DESCRIPTION	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
233 DISTRICT ATTORNEY SPECIAL REV	2,388,683	320,975	302,000	(6%)
238 SE VALLEJO REDEVELOPMENT SETT	4	0	0	0%
241 CIVIL PROCESSING FEES	231,236	233,500	195,000	(16%)
253 SHERIFF'S ASSET SEIZURE	17,546	5,000	11,000	120%
256 SHERIFF OES	1,627,835	220,825	885,015	301%
263 CJ TEMP CONSTRUCTION	313,740	261,482	225,386	(14%)
264 CRTHSE TEMP CONST	312,422	260,450	223,274	(14%)
278 PUBLIC WORKS IMPROVEMENT	60,124	46,100	66,500	44%
281 SURVEY MONUMENT PRESERVATION	10,024	12,090	12,140	0%
282 COUNTY DISASTER	0	0	5,355,516	0%
296 PUBLIC FACILITIES FEES	4,007,294	3,216,897	2,765,794	(14%)
301 GEN SVCS SPECIAL REVENUE	668	207	355	71%
325 SHERIFF'S OFFICE GRANTS	19,668	0	0	0%
326 SHERIFF - SPECIAL REVENUE	719,739	957,212	919,010	(4%)
369 CHILD SUPPORT SERVICES	12,177,939	12,560,681	12,452,960	(1%)
390 TOBACCO PREVENTION & EDUCATION	150,325	181,188	199,777	10%
900 PUBLIC SAFETY	148,697,433	164,042,161	172,969,712	5%
901 C M F CASES	222,506	228,923	202,900	(11%)
902 HEALTH & SOCIAL SERVICES	250,662,987	284,895,452	310,905,175	9%
903 WORKFORCE INVESTMENT BOARD	3,815,032	3,847,325	4,943,751	28%
905 COUNTY LOCAL REVENUE FUND 2011	122,068	174,202	213,201	22%
906 MHSA	12,338,318	15,695,117	14,944,060	(5%)
006 CAPITAL OUTLAY	43,566,022	30,248,332	2,556,647	(92%)
106 PUBLIC ARTS PROJECTS	218	150	6,381	4154%
107 FAIRGROUNDS DEVELOPMENT PROJ	0	4,900,001	7,014,586	43%
249 HSS CAPITAL PROJECTS	102,871	20,213	115,633	472%
306 PENSION DEBT SERVICE	11,288,356	22,669,286	20,670,288	(9%)
332 GOVERNMENT CENTER DEBT SERVICE	7,903,988	7,906,320	7,920,192	0%
334 H&SS SPH ADMIN/REFINANCE	2,515,819	2,518,111	1,759,096	(30%)
336 2013 COP ANIMAL CARE PROJECT	462,486	462,253	462,481	0%
TOTAL SUMMARIZATION BY FUND	741,227,030	798,054,041	825,384,933	3%

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

**COUNTY OF SOLANO
SCHEDULE 6
DETAIL OF ADDITIONAL FINANCING SOURCES BY FUND AND ACCOUNT
GOVERNMENTAL FUNDS
FY2015/16**

FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
01	GENERAL FUND				
001	GENERAL FUND				
	9000 TAXES				
	CURRENT SECURED	57,325,334	58,466,105	64,896,000	11%
	CURRENT UNSECURED	3,522,170	3,500,000	4,000,000	14%
	PRIOR UNSECURED	123,234	95,000	95,000	0%
	SUPPLEMENTAL SECURED	1,393,494	1,300,000	1,400,000	8%
	PRIOR SECURED	216,158	200,000	200,000	0%
	PENALTIES	239,873	225,000	230,000	2%
	SALES & USE TAX	1,529,101	1,500,000	1,696,000	13%
	PROPERTY TRANSFER TAX	1,905,669	1,800,000	2,000,000	11%
	SALES & USE TAX-IN LIEU	543,627	500,000	500,000	0%
	PROPERTY TAX-IN LIEU OF VLF	39,619,786	40,412,182	44,200,000	9%
	UNITARY	2,868,707	3,000,000	3,000,000	0%
	ABX1 26 RESIDUAL TAXES	3,026,724	4,600,000	4,274,400	(7%)
	ABX1 26 PASS THROUGH	12,717,805	12,750,000	14,560,000	14%
	LMIHF & OTHER ASSETS	21,088	0	0	0%
	Total 9000 TAXES	125,052,770	128,348,287	141,051,400	10%
	9200 LICENSES, PERMITS & FRANCHISE				
	ANIMAL LICENSES	32,399	32,000	31,966	0%
	BUSINESS LICENSES	87,355	88,230	93,124	6%
	BUILDING PERMITS	460,323	500,000	650,000	30%
	BUILDING PERMITS-ECOMMERCE	3,373	6,000	6,000	0%
	ZONING PERMITS	62,137	57,202	63,460	11%
	SOLID WASTE PERMITS	1,133,389	1,022,867	1,128,460	10%
	SEPTIC CONSTRUCTION PERMITS	188,141	168,056	180,000	7%
	FRANCHISE-PG&E ELECTRIC	338,009	330,000	330,000	0%
	FRANCHISE-PG&E GAS	77,224	70,000	75,000	7%
	FRANCHISE-CATV	96,708	90,000	90,000	0%
	FRANCHISE-GARBAGE	103,316	155,852	160,340	3%
	FRANCHISES - OTHER	25,368	25,000	25,000	0%
	LICENSES & PERMITS-OTHER	354,179	271,936	351,936	29%
	MARRIAGE LICENSES	132,704	143,826	140,000	(3%)
	FOOD PERMITS	1,525,964	1,430,962	1,504,900	5%
	PENALTY FEES	60,482	49,300	47,675	(3%)
	HOUSING PERMITS	103,788	92,848	92,848	0%
	RECREATIONAL HEALTH PERMITS	181,087	150,440	156,440	4%
	WATER PERMITS	6,996	7,665	7,665	0%
	HAZARDOUS MATERIALS PERMITS	1,118,207	1,068,000	1,072,088	0%
	BODY ART ACTIVITIES	14,545	15,008	14,592	(3%)
	Total 9200 LICENSES, PERMITS & FRANCHISE	6,105,695	5,775,192	6,221,494	8%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
9300 FINES, FORFEITURES, & PENALTY					
	VEHICLE CODE FINES	712,114	650,000	650,000	0%
	OTHER COURT FINES	27,353	35,000	35,000	0%
	VEHICLE FINES-DRUNK DRIVING	171,259	150,000	150,000	0%
	WARRANT REVENUE - TRAFFIC	8,112	7,500	7,500	0%
	HEALTH & SAFETY	(3)	0	0	0%
	FORFEITURES & PENALTIES	3,348	5,200	5,000	(4%)
	OTHER ASSESSMENTS	444,156	453,300	378,300	(17%)
	Total 9300 FINES, FORFEITURES, & PENALTY	1,366,339	1,301,000	1,225,800	(6%)
9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME	590,441	500,000	750,000	50%
	BUILDING RENTAL	652,076	602,072	627,778	4%
	CONCESSIONS	22,130	22,336	8,052	(64%)
	VENDING DEVICES	71	100	0	(100%)
	LEASES	121,947	116,101	110,715	(5%)
	ROYALTIES	1,350	2,013	2,010	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	1,388,015	1,242,622	1,498,555	21%
9501 INTERGOVERNMENTAL REV STATE					
	FISH & GAME	3,483	7,000	7,000	0%
	STATE HIGHWAY RENTALS	344	0	0	0%
	MOTOR VEHICLES IN-LIEU	153,037	150,000	150,000	0%
	HOMEOWNERS PROPERTY TAX RELIEF	952,655	952,000	1,000,000	5%
	STATE UNCLAIMED GAS TAX	425,562	355,000	327,000	(8%)
	STATE GLASSY WINGED SHARPSHOOT	143,385	135,000	135,000	0%
	STATE PESTICIDE MILL	357,482	325,000	360,000	11%
	STATE REIMB MANDATED COSTS	19,849	14,350	230,844	1509%
	STATE 4700 P.C.	12,870	9,917	8,244	(17%)
	STATE VETERANS AFFAIRS	200,822	130,000	243,000	87%
	STATE PEST DETECTION	184,010	167,000	135,000	(19%)
	STATE REIMBURSEMENT PUE	5,858	5,858	5,858	0%
	ST SALES TX 1991 REALIGNMNT-SS	351,000	351,000	351,000	0%
	STATE OTHER	1,365,107	1,456,502	1,257,589	(14%)
	Total 9501 INTERGOVERNMENTAL REV STATE	4,175,464	4,058,627	4,210,535	4%
9502 INTERGOVERNMENTAL REV FEDERAL					
	GRANT REVENUE	723,768	162,157	344,527	112%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	723,768	162,157	344,527	112%
9503 INTERGOVERNMENTAL REV OTHER					
	OTHER GOVERNMENTAL AGENCIES	1,999,510	1,866,063	1,819,555	(2%)
	Total 9503 INTERGOVERNMENTAL REV OTHER	1,999,510	1,866,063	1,819,555	(2%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
9600 CHARGES FOR SERVICES						
		PHOTO/MICROFICHE COPIES	268,343	319,045	270,490	(15%)
		CONTRACT SERVICES	7,050	4,000	527,508	13088%
		FILING FEES	31,121	0	15,000	0%
		CIVIL PROCESS FEES	3,582	3,500	3,500	0%
		RECORDING FEES	1,546,876	1,575,000	1,555,000	(1%)
		COURT FEES	8,324	8,500	4,534	(47%)
		PHYTOSANI FIELD INSP FEE	167,465	165,000	165,000	0%
		CERTIFIED SEED INSP FEE	1,955	1,800	2,050	14%
		ADMIN SERVICES FEES	15,918	15,656	15,656	0%
		ASSMT & TAX COLLECTION FEES	3,441,657	3,613,514	3,433,630	(5%)
		AUDITING & ACCOUNTING FEES	1,289,747	1,391,275	1,394,608	0%
		LEGAL FEES	232,006	230,000	225,000	(2%)
		ELECTION SERVICES	499,346	820,000	28,000	(97%)
		ENGINEERING SERVICES	30,999	18,000	31,000	72%
		PLANNING SERVICES	249,186	246,073	256,887	4%
		LAND DIVISION FEES	21,924	20,125	26,768	33%
		REDEMPTION FEES	22,110	25,000	25,000	0%
		OTHER PROFESSIONAL SERVICES	327,218	430,069	451,957	5%
		33% PROOF OF CORRECTION	46,808	45,000	50,000	11%
		\$24 TRAFFIC SCHOOL FEES	1,248,530	1,150,000	1,150,000	0%
		CLERK'S FEES	162,791	155,000	166,600	7%
		ADMINISTRATION OVERHEAD	13,554,305	14,077,397	18,772,773	33%
		HUMANE SERVICES	163,628	253,500	401,475	58%
		DEPARTMENTAL ADMIN OVERHEAD	417,341	429,938	431,604	0%
		SB 813 COLLECTION FEES	341,682	184,040	270,000	47%
		DISPOSAL FEES	4,132,234	3,900,000	4,100,000	5%
		WATER WELL PERMITS	167,815	113,050	96,438	(15%)
		OTHER CHARGES FOR SERVICES	873,322	1,814,866	1,702,088	(6%)
		INTERFUND SVCES PROVIDE-COUNTY	572,104	191,195	205,256	7%
		INTERFUND SVCES-ACCTNG & AUDIT	110,318	205,383	142,323	(31%)
		INTERFUND SVCES-LEGAL SRVCS	17,283	493,500	551,000	12%
		INTERFUND SVCES-PRO SVCES	2,076,791	2,452,191	2,515,496	3%
		INTERFUND SVCES-MAINT/MATERIAL	55,297	6,000	8,000	33%
		INTERFUND SVCES-SMALL PROJECTS	222,607	18,568	17,450	(6%)
		INTERFUND SVCES-POSTAGE	391,459	477,705	454,448	(5%)
		INTERFUND SVCES-MAINT/LABOR	83,820	10,100	15,300	51%
		Total 9600 CHARGES FOR SERVICES	32,802,961	34,863,990	39,481,839	13%
9700 MISC REVENUE						
		MISC SALES - TAXABLE	3,048	2,900	3,300	14%
		CASH OVERAGE	4,578	4,000	3,500	(13%)
		OTHER REVENUE	836,342	757,462	1,103,824	46%
		DONATIONS AND CONTRIBUTIONS	2,551	500	3,000	500%
		INSURANCE PROCEEDS	37,012	62,000	0	(100%)
		MISCELLANEOUS SALES-OTHER	67,734	8,145	67,220	725%
		EXCESS TAX LOSSES RESERVE	7,000,000	6,000,000	5,000,000	(17%)
		.33 HORSE RACING REVENUES	45,129	50,000	50,000	0%
		Total 9700 MISC REVENUE	7,996,394	6,885,007	6,230,844	(10%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
9800 OTHER FINANCING SOURCES					
	SALE OF NONTAXABLE FIXED ASSET	333,134	16,050	16,050	0%
	OPERATING TRANSFERS IN	0	0	84,795	0%
	TRANSFER FUND BALANCE	5,950	0	0	0%
	SALE OF TAXABLE FIXED ASSETS	76,820	69,550	73,777	6%
	Total 9800 OTHER FINANCING SOURCES	415,903	85,600	174,622	104%
TOTAL	GENERAL FUND FINANCING SOURCES	182,026,819	184,588,545	202,259,171	10%
02	SPECIAL REVENUE FUNDS				
004	COUNTY LIBRARY				
9000 TAXES					
	CURRENT SECURED	4,630,095	4,677,748	5,277,897	13%
	CURRENT UNSECURED	317,302	322,083	322,083	0%
	PRIOR UNSECURED	9,196	6,661	0	(100%)
	SUPPLEMENTAL SECURED	62,084	35,812	113,501	217%
	PRIOR SECURED	27,220	0	0	0%
	LIBRARY SALES TAX - MEASURE B UNITARY	4,587,612	3,865,869	4,165,869	8%
	ABX1 26 RESIDUAL TAXES	124,393	127,655	125,855	(1%)
	ABX1 26 PASS THROUGH	393,517	305,748	322,000	5%
	ABX1 26 PASS THROUGH	516,693	371,020	569,000	53%
	LMIHF & OTHER ASSETS	2,390	0	0	0%
	Total 9000 TAXES	10,670,502	9,712,596	10,896,205	12%
9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME	31,384	32,449	45,096	39%
	BUILDING RENTAL	6,791	5,440	5,616	3%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	38,175	37,889	50,712	34%
9501 INTERGOVERNMENTAL REV STATE					
	STATE HIGHWAY RENTALS	22	0	0	0%
	HOMEOWNERS PROPERTY TAX RELIEF	67,021	68,361	68,361	0%
	STATE OTHER	39,345	39,345	39,345	0%
	Total 9501 INTERGOVERNMENTAL REV STATE	106,388	107,706	107,706	0%
9503 INTERGOVERNMENTAL REV OTHER					
	OTHER GOVERNMENTAL AGENCIES	508,289	561,864	525,557	(6%)
	Total 9503 INTERGOVERNMENTAL REV OTHER	508,289	561,864	525,557	(6%)
9600 CHARGES FOR SERVICES					
	PHOTO/MICROFICHE COPIES	41,417	30,785	32,200	5%
	LIBRARY FINES	279,490	252,061	261,099	4%
	OTHER PROFESSIONAL SERVICES	3,521,920	3,698,779	4,194,713	13%
	Total 9600 CHARGES FOR SERVICES	3,842,827	3,981,625	4,488,012	13%

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
	9700 MISC REVENUE				
	CASH OVERAGE	63	0	0	0%
	OTHER REVENUE	7,952	0	0	0%
	DONATIONS AND CONTRIBUTIONS	8,029	0	0	0%
	Total 9700 MISC REVENUE	16,044	0	0	0%
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	2,622,632	1,562,768	1,516,171	(3%)
	Total 9800 OTHER FINANCING SOURCES	2,622,632	1,562,768	1,516,171	(3%)
	9801 GENERAL FUND CONTRIBUTION				
	TRANSFER IN-COUNTY CONTRIB	239,148	251,629	253,039	1%
	Total 9801 GENERAL FUND CONTRIBUTION	239,148	251,629	253,039	1%
TOTAL	COUNTY LIBRARY FINANCING SOURCES	18,044,004	16,216,077	17,837,402	10%
012	FISH/WILDLIFE PROPAGATION				
	9300 FINES, FORFEITURES, & PENALTY				
	VEHICLE CODE FINES	1,615	800	800	0%
	Total 9300 FINES, FORFEITURES, & PENALTY	1,615	800	800	0%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	860	300	300	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	860	300	300	0%
	9600 CHARGES FOR SERVICES				
	ADMINISTRATION OVERHEAD	1,680	1,801	147	(92%)
	Total 9600 CHARGES FOR SERVICES	1,680	1,801	147	(92%)
TOTAL	FISH/WILDLIFE PROPAGATION FINANCING SOURCES	4,155	2,901	1,247	(57%)
016	PARKS AND RECREATION				
	9000 TAXES				
	CURRENT SECURED	381,759	379,085	432,304	14%
	CURRENT UNSECURED	27,667	27,611	28,501	3%
	PRIOR UNSECURED	823	591	591	0%
	SUPPLEMENTAL SECURED	5,848	1,765	10,592	500%
	PRIOR SECURED	1,226	788	788	0%
	UNITARY	15,961	8,020	15,163	89%
	ABX1 26 RESIDUAL TAXES	26,886	17,330	34,991	102%
	ABX1 26 PASS THROUGH	73,235	73,498	81,950	11%
	LMIHF & OTHER ASSETS	137	0	0	0%
	Total 9000 TAXES	533,541	508,688	604,880	19%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
9200 LICENSES, PERMITS & FRANCHISE					
9300 FINES, FORFEITURES, & PENALTY					
	OTHER COURT FINES	2,101	0	800	0%
Total 9300 FINES, FORFEITURES, & PENALTY		2,101	0	800	0%
9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME	679	200	200	0%
	BUILDING RENTAL	200	500	500	0%
	CONCESSIONS	10,789	9,600	9,600	0%
	LEASES	1,998	2,000	2,000	0%
Total 9400 REVENUE FROM USE OF MONEY/PROP		13,666	12,300	12,300	0%
9501 INTERGOVERNMENTAL REV STATE					
	STATE HIGHWAY RENTALS	2	5	5	0%
	HOMEOWNERS PROPERTY TAX RELIEF	6,287	6,311	6,181	(2%)
	STATE OFF-HIGHWAY MOTOR VEHICL	2,286	1,200	1,200	0%
	STATE OTHER	37,632	60,000	0	(100%)
Total 9501 INTERGOVERNMENTAL REV STATE		46,208	67,516	7,386	(89%)
9502 INTERGOVERNMENTAL REV FEDERAL					
	GRANT REVENUE	23,158	54,530	35,000	(36%)
	FED OTHER	0	93,487	87,487	(6%)
Total 9502 INTERGOVERNMENTAL REV FEDERAL		23,158	148,017	122,487	(17%)
9600 CHARGES FOR SERVICES					
	RECREATION SERVICES	505,874	456,440	460,900	1%
	ADMINISTRATION OVERHEAD	122,550	59,075	0	(100%)
	INTERFUND SVCES PROVIDE-COUNTY	3,447	2,000	2,000	0%
Total 9600 CHARGES FOR SERVICES		631,870	517,515	462,900	(11%)
9700 MISC REVENUE					
	MISC SALES - TAXABLE	2,798	2,500	2,500	0%
	CASH OVERAGE	0	175	175	0%
	DONATIONS AND CONTRIBUTIONS	3,000	3,000	3,000	0%
	INSURANCE PROCEEDS	34,381	0	0	0%
Total 9700 MISC REVENUE		40,179	5,675	5,675	0%
9801 GENERAL FUND CONTRIBUTION					
	TRANSFER IN-COUNTY CONTRIB	92,085	166,212	285,789	72%
Total 9801 GENERAL FUND CONTRIBUTION		92,085	166,212	285,789	72%
TOTAL	PARKS AND RECREATION FINANCING SOURCES	1,382,808	1,425,923	1,502,217	5%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
035	JH REC HALL - WARD WELFARE				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	410	600	600	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	410	600	600	0%
	9600 CHARGES FOR SERVICES				
	ADMINISTRATION OVERHEAD	0	279	254	(9%)
	Total 9600 CHARGES FOR SERVICES	0	279	254	(9%)
	9700 MISC REVENUE				
	OTHER REVENUE	13,862	13,000	15,758	21%
	Total 9700 MISC REVENUE	13,862	13,000	15,758	21%
TOTAL	JH REC HALL - WARD WELFARE FINANCING SOURCES	14,272	13,879	16,612	20%
036	LIBRARY ZONE 1				
	9000 TAXES				
	CURRENT SECURED	690,817	703,595	795,205	13%
	CURRENT UNSECURED	43,246	43,865	43,865	0%
	PRIOR UNSECURED	1,424	0	0	0%
	SUPPLEMENTAL SECURED	7,620	0	8,787	0%
	PRIOR SECURED	29,918	0	0	0%
	UNITARY	14,608	15,021	14,772	(2%)
	ABX1 26 RESIDUAL TAXES	124,690	78,434	113,015	44%
	ABX1 26 PASS THROUGH	205,660	149,253	130,368	(13%)
	LMIHF & OTHER ASSETS	854	0	0	0%
	Total 9000 TAXES	1,118,838	990,168	1,106,012	12%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	2,959	2,523	1,539	(39%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP	2,959	2,523	1,539	(39%)
	9501 INTERGOVERNMENTAL REV STATE				
	STATE HIGHWAY RENTALS	6	0	0	0%
	HOMEOWNERS PROPERTY TAX RELIEF	14,087	14,369	14,132	(2%)
	Total 9501 INTERGOVERNMENTAL REV STATE	14,093	14,369	14,132	(2%)
TOTAL	LIBRARY ZONE 1 FINANCING SOURCES	1,135,890	1,007,060	1,121,682	11%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
037	LIBRARY ZONE 2				
	9000 TAXES				
	CURRENT SECURED	36,240	37,007	38,446	4%
	CURRENT UNSECURED	2,456	2,441	2,441	0%
	PRIOR UNSECURED	72	0	0	0%
	SUPPLEMENTAL SECURED	535	0	427	0%
	PRIOR SECURED	20	0	0	0%
	UNITARY	939	963	952	(1%)
	ABX1 26 RESIDUAL TAXES	82	75	64	(15%)
	ABX1 26 PASS THROUGH	1,109	644	754	17%
	Total 9000 TAXES	41,454	41,130	43,084	5%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	96	78	67	(14%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP	96	78	67	(14%)
	9501 INTERGOVERNMENTAL REV STATE				
	HOMEOWNERS PROPERTY TAX RELIEF	428	437	399	(9%)
	Total 9501 INTERGOVERNMENTAL REV STATE	428	437	399	(9%)
TOTAL	LIBRARY ZONE 2 FINANCING SOURCES	41,978	41,645	43,550	5%
066	LIBRARY ZONE 6				
	9000 TAXES				
	CURRENT SECURED	12,868	13,137	14,880	13%
	CURRENT UNSECURED	966	959	974	2%
	PRIOR UNSECURED	30	0	0	0%
	SUPPLEMENTAL SECURED	185	0	161	0%
	PRIOR SECURED	8	0	0	0%
	UNITARY	551	564	557	(1%)
	Total 9000 TAXES	14,608	14,660	16,572	13%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	39	34	17	(50%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP	39	34	17	(50%)
	9501 INTERGOVERNMENTAL REV STATE				
	HOMEOWNERS PROPERTY TAX RELIEF	143	146	145	(1%)
	Total 9501 INTERGOVERNMENTAL REV STATE	143	146	145	(1%)
TOTAL	LIBRARY ZONE 6 FINANCING SOURCES	14,790	14,840	16,734	13%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
067	LIBRARY ZONE 7				
	9000 TAXES				
	CURRENT SECURED	283,005	288,963	327,837	13%
	CURRENT UNSECURED	17,082	16,950	17,063	1%
	PRIOR UNSECURED	740	0	0	0%
	SUPPLEMENTAL SECURED	4,321	0	2,629	0%
	PRIOR SECURED	232	0	0	0%
	UNITARY	7,928	8,138	8,019	(1%)
	ABX1 26 RESIDUAL TAXES	3,835	2,857	2,842	(1%)
	ABX1 26 PASS THROUGH	3,088	1,827	2,590	42%
	Total 9000 TAXES	320,230	318,735	360,980	13%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	721	591	206	(65%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP	721	591	206	(65%)
	9501 INTERGOVERNMENTAL REV STATE				
	STATE HIGHWAY RENTALS	2	0	0	0%
	HOMEOWNERS PROPERTY TAX RELIEF	3,533	3,604	3,572	(1%)
	Total 9501 INTERGOVERNMENTAL REV STATE	3,535	3,604	3,572	(1%)
TOTAL	LIBRARY ZONE 7 FINANCING SOURCES	324,485	322,930	364,758	13%
101	ROAD				
	9000 TAXES				
	CURRENT SECURED	837,061	850,000	926,828	9%
	CURRENT UNSECURED	62,942	65,000	123,886	91%
	PRIOR UNSECURED	1,788	1,200	1,915	60%
	SUPPLEMENTAL SECURED	11,879	4,700	12,300	162%
	PRIOR SECURED	489	100	625	525%
	TRANSPORTATION TAX	596,045	455,000	0	(100%)
	UNITARY	62,203	64,000	66,976	5%
	Total 9000 TAXES	1,572,407	1,440,000	1,132,530	(21%)
	9200 LICENSES, PERMITS & FRANCHISE				
	BUILDING PERMITS	9,658	7,000	7,000	0%
	ZONING PERMITS	1,780	1,800	2,000	11%
	ROAD PERMITS	3,193	1,000	2,000	100%
	ENCROACHMENT PERMITS	217,484	103,000	95,000	(8%)
	TRANSPORTATION PERMIT	11,460	12,000	13,000	8%
	GRADING PERMITS	69,946	50,000	40,000	(20%)
	LICENSES & PERMITS-OTHER	4,748	4,500	5,000	11%
	Total 9200 LICENSES, PERMITS & FRANCHISE	318,270	179,300	164,000	(9%)

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
9400 REVENUE FROM USE OF MONEY/PROP					
	INTEREST INCOME	51,078	47,000	68,000	45%
	BUILDING RENTAL	47,616	49,000	49,000	0%
Total 9400 REVENUE FROM USE OF MONEY/PROP		98,694	96,000	117,000	22%
9501 INTERGOVERNMENTAL REV STATE					
	HIGHWAY USERS TAX	10,910,840	9,822,637	8,035,967	(18%)
	STATE HIGHWAY RENTALS	4	4	4	0%
	HOMEOWNERS PROPERTY TAX RELIEF	9,367	9,400	9,400	0%
	STATE CONSTRUCTION	100,371	100,000	100,000	0%
	STATE OTHER	5,772	0	0	0%
Total 9501 INTERGOVERNMENTAL REV STATE		11,026,354	9,932,041	8,145,371	(18%)
9502 INTERGOVERNMENTAL REV FEDERAL					
	FED CONSTRUCTION	7,562,920	13,137,900	10,299,000	(22%)
	GRANT REVENUE	(390,000)	0	0	0%
	FED OTHER	47,627	0	0	0%
Total 9502 INTERGOVERNMENTAL REV FEDERAL		7,220,547	13,137,900	10,299,000	(22%)
9503 INTERGOVERNMENTAL REV OTHER					
	OTHER GOVERNMENTAL AGENCIES	169,424	628,000	666,000	6%
Total 9503 INTERGOVERNMENTAL REV OTHER		169,424	628,000	666,000	6%
9600 CHARGES FOR SERVICES					
	PHOTO/MICROFICHE COPIES	55	12	0	(100%)
	ENGINEERING SERVICES	16,950	20,000	24,000	20%
	LAND DIVISION FEES	835	5,000	600	(88%)
	ROAD MAINTENANCE SERVICE	464	500	500	0%
	DEPARTMENTAL ADMIN OVERHEAD	89,136	90,456	93,669	4%
	OTHER CHARGES FOR SERVICES	4,524	5,050	5,000	(1%)
	ROAD SVCS ON COUNTY ROADS	14,177	50,000	10,000	(80%)
	NON-ROAD SVCS - COUNTY	514,316	554,500	426,000	(23%)
	NON-ROAD SVCS - NON-COUNTY	23,532	1,000	4,500	350%
	INTERFUND SVCS PROVIDE-COUNTY	105,332	98,700	96,000	(3%)
	INTERFUND SVCS-PERSONNEL	8,860	0	10,000	0%
	INTERFUND SVCS-PRO SVCS	76,829	25,000	25,000	0%
Total 9600 CHARGES FOR SERVICES		855,010	850,218	695,269	(18%)
9700 MISC REVENUE					
	OTHER REVENUE	15,809	900	1,085	21%
	MISCELLANEOUS SALES-OTHER	2,125	1,000	1,000	0%
Total 9700 MISC REVENUE		17,934	1,900	2,085	10%
9800 OTHER FINANCING SOURCES					
	SALE OF NONTAXABLE FIXED ASSET	47,500	50,000	50,000	0%
	LONG-TERM DEBT PROCEEDS	0	30,000	10,000	(67%)

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
	OPERATING TRANSFERS IN	1,500,000	9,078	50,000	451%
	Total 9800 OTHER FINANCING SOURCES	1,547,500	89,078	110,000	23%
TOTAL	ROAD FINANCING SOURCES	22,826,140	26,354,437	21,331,255	(19%)
105	HOUSING REHABILITATION				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	12,444	0	0	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	12,444	0	0	0%
	9501 INTERGOVERNMENTAL REV STATE				
	STATE OTHER	9,737	0	0	0%
	Total 9501 INTERGOVERNMENTAL REV STATE	9,737	0	0	0%
	9600 CHARGES FOR SERVICES				
	ADMINISTRATION OVERHEAD	0	0	272	0%
	Total 9600 CHARGES FOR SERVICES	0	0	272	0%
TOTAL	HOUSING REHABILITATION FINANCING SOURCES	22,181	0	272	0%
110	MICRO-ENTERPRISE BUSINESS				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	197	250	250	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	197	250	250	0%
	9501 INTERGOVERNMENTAL REV STATE				
	STATE OTHER	0	277,404	98,675	(64%)
	Total 9501 INTERGOVERNMENTAL REV STATE	0	277,404	98,675	(64%)
	9600 CHARGES FOR SERVICES				
	ADMINISTRATION OVERHEAD	0	0	1,195	0%
	Total 9600 CHARGES FOR SERVICES	0	0	1,195	0%
TOTAL	MICRO-ENTERPRISE BUSINESS FINANCING SOURCES	197	277,654	100,120	(64%)
120	HOMEACRES LOAN PROGRAM				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	28,996	10,000	10,000	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	28,996	10,000	10,000	0%
TOTAL	HOMEACRES LOAN PROGRAM FINANCING SOURCES	28,996	10,000	10,000	0%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
150	HOUSING & URBAN DEVELOPMENT				
	9502 INTERGOVERNMENTAL REV FEDERAL				
	FED OTHER	2,720,630	2,300,000	2,300,000	0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	2,720,630	2,300,000	2,300,000	0%
TOTAL	HOUSING & URBAN DEVELOPMENT FINANCING SOURCES	2,720,630	2,300,000	2,300,000	0%
151	FIRST 5 FUTURE INITIATIVE				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	570	0	0	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	570	0	0	0%
	9600 CHARGES FOR SERVICES				
	INTERFUND SVCES-PRO SVCES	16,332	126,632	94,632	(25%)
	Total 9600 CHARGES FOR SERVICES	16,332	126,632	94,632	(25%)
	9700 MISC REVENUE				
	OTHER REVENUE	0	25,000	25,000	0%
	Total 9700 MISC REVENUE	0	25,000	25,000	0%
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	78,613	0	0	0%
	Total 9800 OTHER FINANCING SOURCES	78,613	0	0	0%
	9801 GENERAL FUND CONTRIBUTION				
	TRANSFER IN-COUNTY CONTRIB	114,477	645,657	645,657	0%
	Total 9801 GENERAL FUND CONTRIBUTION	114,477	645,657	645,657	0%
TOTAL	FIRST 5 FUTURE INITIATIVE FINANCING SOURCES	209,992	797,289	765,289	(4%)
152	IN HOME SUPP SVCS-PUBLIC AUTH				
	9501 INTERGOVERNMENTAL REV STATE				
	ST ADM IHSS	1,435,518	1,454,896	1,714,716	18%
	Total 9501 INTERGOVERNMENTAL REV STATE	1,435,518	1,454,896	1,714,716	18%
	9502 INTERGOVERNMENTAL REV FEDERAL				
	FED ADM HEALTH RELATED SVS	1,637,915	1,768,466	2,030,103	15%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	1,637,915	1,768,466	2,030,103	15%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
	9801 GENERAL FUND CONTRIBUTION				
	TRANSFER IN-COUNTY CONTRIB	490,864	553,541	512,362	(7%)
	Total 9801 GENERAL FUND CONTRIBUTION	490,864	553,541	512,362	(7%)
TOTAL	IHSS-PUBLIC AUTH FINANCING SOURCES	3,564,298	3,776,903	4,257,181	13%
153	FIRST 5 SOLANO				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	44,867	24,849	32,060	29%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	44,867	24,849	32,060	29%
	9501 INTERGOVERNMENTAL REV STATE				
	STATE OTHER	3,506,426	3,246,085	3,311,173	2%
	Total 9501 INTERGOVERNMENTAL REV STATE	3,506,426	3,246,085	3,311,173	2%
	9502 INTERGOVERNMENTAL REV FEDERAL				
	GRANT REVENUE	243,267	241,313	241,313	0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	243,267	241,313	241,313	0%
	9600 CHARGES FOR SERVICES				
	ADMINISTRATION OVERHEAD	0	5,858	0	(100%)
	INTERFUND SVCES PROVIDE-COUNTY	357,472	600,000	73,667	(88%)
	INTERFUND SVCES-PRO SVCES	114,000	0	600,000	0%
	Total 9600 CHARGES FOR SERVICES	471,472	605,858	673,667	11%
	9700 MISC REVENUE				
	OTHER REVENUE	24,682	0	20,000	0%
	Total 9700 MISC REVENUE	24,682	0	20,000	0%
TOTAL	FIRST 5 SOLANO FINANCING SOURCES	4,290,715	4,118,105	4,278,213	4%
215	RECORDER SPECIAL REVENUE				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	24,976	34,000	38,000	12%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	24,976	34,000	38,000	12%
	9600 CHARGES FOR SERVICES				
	RECORDING FEES	520,773	542,000	540,000	(0%)
	AUTOMATION-MICROGRAPHICS FEE	135,787	129,000	113,000	(12%)
	ADMIN SERVICES FEES	27,762	75,000	69,000	(8%)
	Total 9600 CHARGES FOR SERVICES	684,322	746,000	722,000	(3%)
TOTAL	RECORDER SPECIAL REVENUE FINANCING SOURCES	709,298	780,000	760,000	(3%)

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
228	LIBRARY - FRIENDS & FOUNDATION				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	473	739	763	3%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	473	739	763	3%
	9503 INTERGOVERNMENTAL REV OTHER				
	OTHER GOVERNMENTAL AGENCIES	0	0	4,000	0%
	Total 9503 INTERGOVERNMENTAL REV OTHER	0	0	4,000	0%
	9700 MISC REVENUE				
	OTHER REVENUE	2,000	0	0	0%
	DONATIONS AND CONTRIBUTIONS	127,559	120,661	116,637	(3%)
	Total 9700 MISC REVENUE	129,559	120,661	116,637	(3%)
TOTAL	LIBRARY - FRIENDS & FOUND FINANCING SOURCES	130,031	121,400	121,400	0%
233	DISTRICT ATTORNEY SPECIAL REV				
	9300 FINES, FORFEITURES, & PENALTY				
	FORFEITURES & PENALTIES	2,104,002	320,975	302,000	(6%)
	Total 9300 FINES, FORFEITURES, & PENALTY	2,104,002	320,975	302,000	(6%)
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	13,282	0	0	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	13,282	0	0	0%
	9501 INTERGOVERNMENTAL REV STATE				
	STATE OTHER	267,044	0	0	0%
	Total 9501 INTERGOVERNMENTAL REV STATE	267,044	0	0	0%
	9502 INTERGOVERNMENTAL REV FEDERAL				
	FED OTHER	4,356	0	0	0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	4,356	0	0	0%
TOTAL	DA SPECIAL REV FINANCING SOURCES	2,388,683	320,975	302,000	(6%)
238	SE VALLEJO REDEVELOPMENT SETT				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	4	0	0	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	4	0	0	0%
TOTAL	SE VALLEJO REDEVELOP SETT FINANCING SOURCES	4	0	0	0%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
241	CIVIL PROCESSING FEES				
	9300 FINES, FORFEITURES, & PENALTY				
	CIVIL ASSESSMENT	123,556	125,000	110,000	(12%)
	OTHER ASSESSMENTS	6,503	6,500	5,500	(15%)
	Total 9300 FINES, FORFEITURES, & PENALTY	130,059	131,500	115,500	(12%)
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	3,905	4,000	4,500	13%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	3,905	4,000	4,500	13%
	9600 CHARGES FOR SERVICES				
	CIVIL PROCESS FEES	97,272	98,000	75,000	(23%)
	Total 9600 CHARGES FOR SERVICES	97,272	98,000	75,000	(23%)
TOTAL	CIVIL PROCESSING FEES FINANCING SOURCES	231,236	233,500	195,000	(16%)
253	SHERIFF'S ASSET SEIZURE				
	9300 FINES, FORFEITURES, & PENALTY				
	FORFEITURES & PENALTIES	10,984	4,000	10,000	150%
	Total 9300 FINES, FORFEITURES, & PENALTY	10,984	4,000	10,000	150%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	727	1,000	1,000	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	727	1,000	1,000	0%
	9700 MISC REVENUE				
	OTHER REVENUE	5,835	0	0	0%
	Total 9700 MISC REVENUE	5,835	0	0	0%
TOTAL	SHERIFF'S ASSET SEIZURE FINANCING SOURCES	17,546	5,000	11,000	120%
256	SHERIFF OES				
	9502 INTERGOVERNMENTAL REV FEDERAL				
	GRANT REVENUE	1,614,575	220,825	885,015	301%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	1,614,575	220,825	885,015	301%
	9700 MISC REVENUE				
	OTHER REVENUE	1,763	0	0	0%
	Total 9700 MISC REVENUE	1,763	0	0	0%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	11,496	0	0	0%
	Total 9800 OTHER FINANCING SOURCES	11,496	0	0	0%
TOTAL	SHERIFF OES FINANCING SOURCES	1,627,835	220,825	885,015	301%
263	CJ TEMP CONSTRUCTION				
	9300 FINES, FORFEITURES, & PENALTY				
	VEHICLE CODE FINES	22,209	19,674	18,125	(8%)
	Total 9300 FINES, FORFEITURES, & PENALTY	22,209	19,674	18,125	(8%)
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	1,601	2,475	1,981	(20%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP	1,601	2,475	1,981	(20%)
	9600 CHARGES FOR SERVICES				
	COURT FEES	287,981	239,333	205,280	(14%)
	ADMINISTRATION OVERHEAD	1,949	0	0	0%
	Total 9600 CHARGES FOR SERVICES	289,930	239,333	205,280	(14%)
TOTAL	CJ TEMP CONSTRUCTION FINANCING SOURCES	313,740	261,482	225,386	(14%)
264	CRTHSE TEMP CONST				
	9300 FINES, FORFEITURES, & PENALTY				
	VEHICLE CODE FINES	22,230	19,673	17,167	(13%)
	Total 9300 FINES, FORFEITURES, & PENALTY	22,230	19,673	17,167	(13%)
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	1,936	1,202	737	(39%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP	1,936	1,202	737	(39%)
	9600 CHARGES FOR SERVICES				
	COURT FEES	288,257	239,575	205,370	(14%)
	Total 9600 CHARGES FOR SERVICES	288,257	239,575	205,370	(14%)
TOTAL	CRTHSE TEMP CONST FINANCING SOURCES	312,422	260,450	223,274	(14%)
278	PUBLIC WORKS IMPROVEMENT				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	1,082	1,100	1,500	36%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	1,082	1,100	1,500	36%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
	9700 MISC REVENUE				
	OTHER REVENUE	59,042	45,000	65,000	44%
	Total 9700 MISC REVENUE	59,042	45,000	65,000	44%
TOTAL	PUBLIC WORKS IMPROVEMENT FINANCING SOURCES	60,124	46,100	66,500	44%
281	SURVEY MONUMENT PRESERVATION				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	94	90	140	56%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	94	90	140	56%
	9600 CHARGES FOR SERVICES				
	RECORDING FEES	9,930	12,000	12,000	0%
	Total 9600 CHARGES FOR SERVICES	9,930	12,000	12,000	0%
TOTAL	SURVEY MONUMENT PRESERVATION FINANCING SOURCES	10,024	12,090	12,140	0%
282	COUNTY DISASTER				
	9800 OTHER FINANCING SOURCES				
	LONG-TERM DEBT PROCEEDS	0	0	5,114,046	0%
	OPERATING TRANSFERS IN	0	0	241,470	0%
	Total 9800 OTHER FINANCING SOURCES	0	0	5,355,516	0%
TOTAL	COUNTY DISASTER FINANCING SOURCES	0	0	5,355,516	0%
296	PUBLIC FACILITIES FEES				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	30,483	21,900	15,800	(28%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP	30,483	21,900	15,800	(28%)
	9600 CHARGES FOR SERVICES				
	CAPITAL FACILITIES FEES	3,946,470	3,194,997	2,749,994	(14%)
	CONTRACT SERVICES	75	0	0	0%
	ADMINISTRATION OVERHEAD	30,266	0	0	0%
	Total 9600 CHARGES FOR SERVICES	3,976,811	3,194,997	2,749,994	(14%)
TOTAL	PUBLIC FACILITIES FEES FINANCING SOURCES	4,007,294	3,216,897	2,765,794	(14%)
301	GEN SVCS SPECIAL REVENUE				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	15	7	5	(29%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP	15	7	5	(29%)

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
	9600 CHARGES FOR SERVICES				
	PHOTO/MICROFICHE COPIES	221	200	50	(75%)
	Total 9600 CHARGES FOR SERVICES	221	200	50	(75%)
	9700 MISC REVENUE				
	DONATIONS AND CONTRIBUTIONS	433	0	300	0%
	Total 9700 MISC REVENUE	433	0	300	0%
TOTAL	GEN SVCS SPECIAL REVENUE FINANCING SOURCES	668	207	355	71%
325	SHERIFF'S OFFICE GRANTS				
	9502 INTERGOVERNMENTAL REV FEDERAL				
	GRANT REVENUE	7,555	0	0	0%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	7,555	0	0	0%
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	12,113	0	0	0%
	Total 9800 OTHER FINANCING SOURCES	12,113	0	0	0%
TOTAL	SHERIFF'S OFFICE GRANTS FINANCING SOURCES	19,668	0	0	0%
326	SHERIFF - SPECIAL REVENUE				
	9200 LICENSES, PERMITS & FRANCHISE				
	LICENSES & PERMITS-OTHER	177,659	332,529	435,510	31%
	Total 9200 LICENSES, PERMITS & FRANCHISE	177,659	332,529	435,510	31%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	1,567	1,400	1,500	7%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	1,567	1,400	1,500	7%
	9502 INTERGOVERNMENTAL REV FEDERAL				
	GRANT REVENUE	133,517	188,283	30,000	(84%)
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	133,517	188,283	30,000	(84%)
	9600 CHARGES FOR SERVICES				
	COURT FEES	73,573	65,000	60,000	(8%)
	Total 9600 CHARGES FOR SERVICES	73,573	65,000	60,000	(8%)
	9700 MISC REVENUE				
	OTHER REVENUE	333,423	370,000	392,000	6%
	Total 9700 MISC REVENUE	333,423	370,000	392,000	6%
TOTAL	SHERIFF - SPECIAL REVENUE FINANCING SOURCES	719,739	957,212	919,010	(4%)

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
369	CHILD SUPPORT SERVICES				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	4,122	6,000	6,000	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	4,122	6,000	6,000	0%
	9501 INTERGOVERNMENTAL REV STATE				
	STATE SUPPORT ENFORCEMENT INC	4,083,089	4,214,077	4,170,289	(1%)
	Total 9501 INTERGOVERNMENTAL REV STATE	4,083,089	4,214,077	4,170,289	(1%)
	9502 INTERGOVERNMENTAL REV FEDERAL				
	FED CHILD SUPPORT	7,925,993	8,180,268	8,095,267	(1%)
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	7,925,993	8,180,268	8,095,267	(1%)
	9600 CHARGES FOR SERVICES				
	INTERFUND SVCS PROVIDE-COUNTY	158,593	160,336	181,404	13%
	Total 9600 CHARGES FOR SERVICES	158,593	160,336	181,404	13%
	9700 MISC REVENUE				
	OTHER REVENUE	6,141	0	0	0%
	Total 9700 MISC REVENUE	6,141	0	0	0%
TOTAL	CHILD SUPPORT SERVICES FINANCING SOURCES	12,177,939	12,560,681	12,452,960	(1%)
390	TOBACCO PREVENTION & EDUCATION				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	300	300	300	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	300	300	300	0%
	9501 INTERGOVERNMENTAL REV STATE				
	STATE OTHER	150,000	180,161	199,477	11%
	Total 9501 INTERGOVERNMENTAL REV STATE	150,000	180,161	199,477	11%
	9600 CHARGES FOR SERVICES				
	ADMINISTRATION OVERHEAD	0	727	0	(100%)
	Total 9600 CHARGES FOR SERVICES	0	727	0	(100%)
	9700 MISC REVENUE				
	OTHER REVENUE	25	0	0	0%
	Total 9700 MISC REVENUE	25	0	0	0%
TOTAL	TOBACCO PREVENTION & EDUCA FINANCING SOURCES	150,325	181,188	199,777	10%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
900	PUBLIC SAFETY				
	9200 LICENSES, PERMITS & FRANCHISE				
	LICENSES & PERMITS-OTHER	26,412	20,000	37,200	86%
	Total 9200 LICENSES, PERMITS & FRANCHISE	26,412	20,000	37,200	86%
	9300 FINES, FORFEITURES, & PENALTY				
	VEHICLE CODE FINES	3,283	4,272	4,272	0%
	OTHER COURT FINES	618	2,100	2,100	0%
	VEHICLE FINES-DRUNK DRIVING	9,727	8,400	8,400	0%
	SB 1127 CONVICTIONS	34,679	40,000	40,000	0%
	HEALTH & SAFETY	347	100	100	0%
	FORFEITURES & PENALTIES	228,855	243,033	222,000	(9%)
	WORK FURLOUGH FEES	0	0	1,800	0%
	WORK RELEASE FEES	39,321	42,000	30,000	(29%)
	ELECTRONIC MONITOR DAILY FEES	213,706	210,000	170,000	(19%)
	ASP Other Fees	2,605	2,500	3,650	46%
	Total 9300 FINES, FORFEITURES, & PENALTY	533,141	552,405	482,322	(13%)
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	5,911	200	0	(100%)
	HANGAR & OFFICE RENTALS	108	0	0	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	6,019	200	0	(100%)
	9501 INTERGOVERNMENTAL REV STATE				
	STATE REIMB MANDATED COSTS	0	240,544	2,000	(99%)
	STATE 4700 P.C.	1,255,801	1,187,000	1,112,000	(6%)
	STATE VLF REALIGNMENT - SS	37,756	35,567	34,402	(3%)
	STATE REIMB POLICE OFF TRAININ	53,387	20,000	36,118	81%
	STATE AID PUBLIC SAFETY SVCES	31,926,899	31,999,999	33,856,416	6%
	STATE - 2011 REALIGNMENT	12,389,984	17,455,708	18,416,338	6%
	ST SALES TX 1991 REALIGNMNT-SS	770,939	792,609	851,933	7%
	STATE OTHER	2,095,273	2,704,250	1,943,796	(28%)
	2011 REALIGNMENT REVOCATION	531,840	768,681	786,586	2%
	2011 REALIGNMENT FCARE ASSIST	576,544	324,000	252,000	(22%)
	2011 REALIGNMENT-CWS	53,125	0	53,000	0%
	Total 9501 INTERGOVERNMENTAL REV STATE	49,691,548	55,528,358	57,344,589	3%
	9502 INTERGOVERNMENTAL REV FEDERAL				
	FEDERAL AID	250,914	288,000	462,000	60%
	FED ADM CWS SERVICES IVE	261,192	480,000	320,000	(33%)
	GRANT REVENUE	396,326	204,045	287,114	41%
	FED OTHER	486,694	428,281	505,791	18%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	1,395,126	1,400,326	1,574,905	12%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
9600 CHARGES FOR SERVICES					
	PHOTO/MICROFICHE COPIES	1,089	1,000	600	(40%)
	CONTRACT SERVICES	5,793,104	7,704,459	6,649,999	(14%)
	CIVIL PROCESS FEES	245,228	245,000	235,000	(4%)
	RECORDING FEES	6,382	5,500	6,800	24%
	COURT FEES	230	250	200	(20%)
	ADMIN SERVICES FEES	4,736	5,900	5,900	0%
	LEGAL FEES	147,182	141,085	116,055	(18%)
	OTHER PROFESSIONAL SERVICES	34,233	25,000	33,150	33%
	MEDICAL CARE-OTHER	1,645,514	1,105,000	6,000	(99%)
	INSTITUTIONAL CARE	111,874	77,000	3,289,000	4171%
	DEPARTMENTAL ADMIN OVERHEAD	58,911	102,647	89,954	(12%)
	LAW ENFORCEMENT SERVICES	390,295	12,500	998,069	7885%
	OTHER CHARGES FOR SERVICES	937,103	806,645	834,820	3%
	WORK FURLOUGH APPLICATION FEES	264	0	775	0%
	WORK RELEASE APPLICATION FEES	49,898	47,000	40,000	(15%)
	ELECTRONIC MONITOR APPL FEES	41,457	37,000	36,400	(2%)
	INTERFUND SVCES PROVIDE-COUNTY	274,200	852,107	4,345	(99%)
	INTERFUND SVCES-LEGAL SRVCS	170,907	175,000	175,000	0%
	INTERFUND SVCES-PERSONNEL	3,684	0	0	0%
	INTERFUND SVCES-PRO SVCES	222,304	102,867	1,077,300	947%
	Total 9600 CHARGES FOR SERVICES	10,138,594	11,445,960	13,599,367	19%
9700 MISC REVENUE					
	CASH OVERAGE	158	0	700	0%
	OTHER REVENUE	1,770,975	1,085,886	913,167	(16%)
	INSURANCE PROCEEDS	715,086	446,000	347,500	(22%)
	Total 9700 MISC REVENUE	2,486,219	1,531,886	1,261,367	(18%)
9800 OTHER FINANCING SOURCES					
	SALE OF NONTAXABLE FIXED ASSET	3,900	0	0	0%
	OPERATING TRANSFERS IN	1,607,101	1,979,890	1,892,360	(4%)
	Total 9800 OTHER FINANCING SOURCES	1,611,001	1,979,890	1,892,360	(4%)
9801 GENERAL FUND CONTRIBUTION					
	TRANSFER IN-COUNTY CONTRIB	82,809,374	91,583,136	96,777,602	6%
	Total 9801 GENERAL FUND CONTRIBUTION	82,809,374	91,583,136	96,777,602	6%
TOTAL	PUBLIC SAFETY FINANCING SOURCES	148,697,433	164,042,161	172,969,712	5%
901	C M F CASES				
	9501 INTERGOVERNMENTAL REV STATE				
	STATE 4700 P.C.	222,506	228,923	202,900	(11%)
	Total 9501 INTERGOVERNMENTAL REV STATE	222,506	228,923	202,900	(11%)

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
TOTAL	C M F CASES FINANCING SOURCES	222,506	228,923	202,900	(11%)
902	HEALTH & SOCIAL SERVICES				
	9200 LICENSES, PERMITS & FRANCHISE				
	LICENSES & PERMITS-OTHER	8,507	6,412	7,750	21%
	BURIAL PERMITS	9,314	8,328	10,000	20%
	Total 9200 LICENSES, PERMITS & FRANCHISE	17,821	14,740	17,750	20%
	9300 FINES, FORFEITURES, & PENALTY				
	FORFEITURES & PENALTIES	352,007	501,488	330,771	(34%)
	Total 9300 FINES, FORFEITURES, & PENALTY	352,007	501,488	330,771	(34%)
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	107,315	89,620	112,829	26%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	107,315	89,620	112,829	26%
	9501 INTERGOVERNMENTAL REV STATE				
	STATE CIGARETTE TAX	0	46,572	0	(100%)
	STATE VLF 1991 REALIGNMNT - PH	12,228,493	11,243,282	11,640,434	4%
	ST ADM FOOD STAMPS	5,053,434	7,060,332	7,185,790	2%
	STATE CALWORK SINGLE	5,557,311	3,603,558	5,468,473	52%
	ST ADM IHSS	2,351,201	1,962,648	3,351,908	71%
	STATE CATEGORICAL AID	11,736,369	10,681,598	9,393,596	(12%)
	STATE S/D MEDICAL	9,336,678	13,476,253	18,757,598	39%
	ST ADM MEDI-CAL	19,484,286	20,157,847	24,597,427	22%
	SHORT DOYLE QUALITY ASSURANCE	1,611,775	1,511,776	1,492,869	(1%)
	ST ADM COUNTY SVS BLOCK GRANT	4,583	0	0	0%
	STATE DRUG ABUSE	226,870	0	0	0%
	ST ADM MEDICAL SVS	1,884,693	711,443	16,082	(98%)
	STATE VLF REALIGNMENT - SS	436,369	587,709	589,164	0%
	STATE VLF 1991 REALIGNMNT-MH	80,270	100,000	224,113	124%
	STATE - 2011 REALIGNMENT	1,149,165	1,935,959	1,620,614	(16%)
	ST SALES TX 1991 REALIGNMNT-SS	11,098,672	14,584,307	11,074,345	(24%)
	ST SALES TX 1991 REALIGNMNT-MH	11,626,155	11,531,367	11,803,266	2%
	ST SALES TX 1991 REALIGNMNT-PH	4,665,574	4,151,855	5,138,970	24%
	STATE KINGAP	0	6,878	0	(100%)
	STATE OTHER	3,861,223	4,002,809	2,742,704	(31%)
	IGT REVENUES	0	0	1,000,000	0%
	FEDERAL NON CWS ALLOCATION	218,243	370,343	346,891	(6%)
	FEDERAL KINGAP	9,493	102,747	10,671	(90%)
	1991 REALIGNMENT CALWORKS MOE	10,891,606	11,188,426	11,188,426	0%
	2011 REALIGNMENT AAP	2,521,772	2,372,661	2,770,060	17%
	2011 REALIGNMENT SA-DMC	777,596	958,910	867,077	(10%)
	2011 REALIGNMENT SA-NON DMC	667,415	617,186	856,144	39%
	2011 REALIGNMENT FCARE ASSIST	2,748,553	2,479,106	4,378,817	77%
	2011 REALIGNMENT FCARE ADMIN	211,456	253,600	448,029	77%

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
	2011 REALIGNMENT ADOPTIONS	129,289	314,246	452,465	44%
	2011 REALIGNMENT-DRUG COURT	181,157	186,592	216,035	16%
	2011 REALIGNMENT-CHILD ABUSE	58,465	141,639	141,639	0%
	2011 REALIGNMENT-CWS	3,575,098	5,652,522	7,350,743	30%
	2011 REALIGNMENT-APS	687,024	538,938	1,060,608	97%
	2011 REALIGNMENT-MANAGED CARE	3,703,052	3,980,738	3,915,121	(2%)
	2011 REALIGNMENT-EPSTD	5,024,241	5,488,796	6,038,847	10%
	CALWORKS MOE-FAMILY SUPPORT	0	0	1,985,832	0%
	Total 9501 INTERGOVERNMENTAL REV STATE	133,797,581	142,002,643	158,124,758	11%
	9502 INTERGOVERNMENTAL REV FEDERAL				
	FED ADM ILP IV-E	153,683	153,402	147,471	(4%)
	FED ADM CWS TANF	1,762,317	1,633,515	1,633,515	0%
	FED ADM FOSTER CARE IV-E	245,820	502,004	583,938	16%
	FEDERAL AID	23,894,644	25,905,661	27,292,367	5%
	FED ADM ADOPTIONS IV-E	171,698	223,662	310,484	39%
	FED ADM PSSF IV-B	219,692	282,387	285,895	1%
	FEDERAL TITLE XX-CWS	0	0	356,385	0%
	FED CALWORKS TANF	9,920,813	18,338,106	21,695,925	18%
	FEDERAL TITLE XX-CALWORKS	2,646,279	686,112	329,727	(52%)
	FED ADM FOOD STAMPS	5,677,171	8,357,025	7,225,562	(14%)
	FED ADM REFUGEE	316	7,100	8,279	17%
	FED ADM HEALTH RELATED SVS	5,402,753	6,808,241	6,870,699	1%
	FEDERAL ALCOHOL & DRUG-SAPT	2,187,356	2,335,119	2,485,724	6%
	FED ADM CWS IV-B	71,989	162,819	172,902	6%
	FED ADM CWS SERVICES IVE	3,465,445	4,062,543	3,526,725	(13%)
	GRANT REVENUE	422,993	589,706	808,857	37%
	FED OTHER	1,695,887	1,888,933	2,893,101	53%
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	57,938,856	71,936,335	76,627,556	7%
	9503 INTERGOVERNMENTAL REV OTHER				
	OTHER GOVERNMENTAL AGENCIES	1,314,786	1,320,840	910,444	(31%)
	Total 9503 INTERGOVERNMENTAL REV OTHER	1,314,786	1,320,840	910,444	(31%)
	9600 CHARGES FOR SERVICES				
	PHOTO/MICROFICHE COPIES	24,650	22,024	24,938	13%
	CONTRACT SERVICES	482,394	610,791	632,423	4%
	ESTATE & PUBLIC ADMIN FEES	220,327	192,154	195,000	1%
	RECORDING FEES	303,749	260,781	326,632	25%
	ADMIN SERVICES FEES	870,901	979,184	1,025,878	5%
	MENTAL HEALTH SERVICES	39,063	0	0	0%
	OTHER PROFESSIONAL SERVICES	476,190	671,866	642,702	(4%)
	MENTAL HEALTH INDIGENT PAY	63,109	148,000	61,225	(59%)
	PRIVATE PAY PATIENT	411,662	501,478	295,812	(41%)
	ADMINISTRATION OVERHEAD	117,969	10,042	201,962	1911%
	INSURANCE PAYMENTS	73,721	115,898	70,562	(39%)
	MEDI-CAL SERVICES	10,115,874	17,534,561	18,477,673	5%
	MEDICARE SERVICES	337,955	1,284,584	364,272	(72%)
	CMSP SERVICES	1,588,874	1,663,878	0	(100%)

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FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
	OTHER CHARGES FOR SERVICES	122,701	107,913	122,000	13%
	MANAGED CARE SERVICES	2,239,272	1,810,000	3,031,440	67%
	INTERFUND SVCES-PRO SVCES	1,071,652	1,514,161	1,516,011	0%
	INTERFUND SVCES-MAINT/LABOR	(64)	0	0	0%
	Total 9600 CHARGES FOR SERVICES	18,559,998	27,427,315	26,988,530	(2%)
	9700 MISC REVENUE				
	CASH OVERAGE	57	0	0	0%
	OTHER REVENUE	1,625,183	1,130,115	1,280,000	13%
	Total 9700 MISC REVENUE	1,625,240	1,130,115	1,280,000	13%
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	2,838,864	3,078,665	3,187,031	4%
	TRANSFERS IN - MHSA	13,111,546	16,712,242	19,094,484	14%
	Total 9800 OTHER FINANCING SOURCES	15,950,410	19,790,907	22,281,515	13%
	9801 GENERAL FUND CONTRIBUTION				
	TRANSFER IN-COUNTY CONTRIB	20,998,974	20,681,449	24,231,022	17%
	Total 9801 GENERAL FUND CONTRIBUTION	20,998,974	20,681,449	24,231,022	17%
TOTAL	HEALTH & SOCIAL SERVICES FINANCING SOURCES	250,662,987	284,895,452	310,905,175	9%
903	WORKFORCE INVESTMENT BOARD				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	1,179	0	0	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	1,179	0	0	0%
	9502 INTERGOVERNMENTAL REV FEDERAL				
	GRANT REVENUE	3,775,462	3,847,325	0	(100%)
	Total 9502 INTERGOVERNMENTAL REV FEDERAL	3,775,462	3,847,325	0	(100%)
	9503 INTERGOVERNMENTAL REV OTHER				
	OTHER GOVERNMENTAL AGENCIES	35,191	0	4,943,751	0%
	Total 9503 INTERGOVERNMENTAL REV OTHER	35,191	0	4,943,751	0%
	9700 MISC REVENUE				
	OTHER REVENUE	160	0	0	0%
	DONATIONS AND CONTRIBUTIONS	3,040	0	0	0%
	Total 9700 MISC REVENUE	3,200	0	0	0%
TOTAL	WORKFORCE INVESTMENT BRD FINANCING SOURCES	3,815,032	3,847,325	4,943,751	28%

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
905	COUNTY LOCAL REVENUE FUND 2011				
	9501 INTERGOVERNMENTAL REV STATE				
	STATE - 2011 REALIGNMENT	122,068	174,202	213,201	22%
	Total 9501 INTERGOVERNMENTAL REV STATE	122,068	174,202	213,201	22%
TOTAL	COUNTY LOCAL REV FUND 2011 FINANCING SOURCES	122,068	174,202	213,201	22%
906	MHSA				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	82,132	85,888	85,888	0%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	82,132	85,888	85,888	0%
	9501 INTERGOVERNMENTAL REV STATE				
	STATE OTHER	12,256,186	15,609,229	14,858,172	(5%)
	Total 9501 INTERGOVERNMENTAL REV STATE	12,256,186	15,609,229	14,858,172	(5%)
TOTAL	MHSA FINANCING SOURCES	12,338,318	15,695,117	14,944,060	(5%)
TOTAL	SPECIAL REVENUE FUNDS FINANCING SOURCES	493,360,457	544,740,830	582,620,458	7%
03	CAPITAL PROJECT FUNDS				
006	CAPITAL OUTLAY				
	9000 TAXES				
	CURRENT SECURED	1,521,248	1,540,789	1,730,248	12%
	CURRENT UNSECURED	110,249	118,419	113,571	(4%)
	PRIOR UNSECURED	3,282	2,356	2,356	0%
	SUPPLEMENTAL SECURED	23,302	13,887	42,210	204%
	PRIOR SECURED	4,890	3,143	3,143	0%
	UNITARY	63,546	63,440	64,353	1%
	ABX1 26 RESIDUAL TAXES	106,516	84,841	146,592	73%
	ABX1 26 PASS THROUGH	293,744	294,297	339,541	15%
	LMIHF & OTHER ASSETS	546	0	14,988	0%
	Total 9000 TAXES	2,127,322	2,121,172	2,457,002	16%
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	68,154	50,000	75,000	50%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	68,154	50,000	75,000	50%

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
	9501 INTERGOVERNMENTAL REV STATE				
	STATE HIGHWAY RENTALS	9	12	12	0%
	HOMEOWNERS PROPERTY TAX RELIEF	25,055	25,148	24,633	(2%)
	STATE CONSTRUCTION	32,728,135	24,787,000	0	(100%)
	STATE - 2011 REALIGNMENT	1,446,985	0	0	0%
	Total 9501 INTERGOVERNMENTAL REV STATE	34,200,184	24,812,160	24,645	(100%)
	9700 MISC REVENUE				
	OTHER REVENUE	31	0	0	0%
	Total 9700 MISC REVENUE	31	0	0	0%
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	7,170,330	3,265,000	0	(100%)
	Total 9800 OTHER FINANCING SOURCES	7,170,330	3,265,000	0	(100%)
TOTAL	CAPITAL OUTLAY FINANCING SOURCES	43,566,022	30,248,332	2,556,647	(92%)
106	PUBLIC ARTS PROJECTS				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	218	150	275	83%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	218	150	275	83%
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	0	0	6,106	0%
	Total 9800 OTHER FINANCING SOURCES	0	0	6,106	0%
TOTAL	PUBLIC ARTS PROJECTS FINANCING SOURCES	218	150	6,381	4154%
107	FAIRGROUNDS DEVELOPMENT PROJECT				
	9600 CHARGES FOR SERVICES				
	ADMINISTRATION OVERHEAD	0	8,885	0	(100%)
	Total 9600 CHARGES FOR SERVICES	0	8,885	0	(100%)
	9800 OTHER FINANCING SOURCES				
	LONG-TERM DEBT PROCEEDS	0	4,891,116	7,014,586	43%
	Total 9800 OTHER FINANCING SOURCES	0	4,891,116	7,014,586	43%
TOTAL	FAIRGROUNDS DEVELOP PROJ FINANCING SOURCES	0	4,900,001	7,014,586	43%

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
249	HSS CAPITAL PROJECTS				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	2,802	1,000	2,055	106%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	2,802	1,000	2,055	106%
	9600 CHARGES FOR SERVICES				
	ADMINISTRATION OVERHEAD	0	19,213	113,578	491%
	Total 9600 CHARGES FOR SERVICES	0	19,213	113,578	491%
	9700 MISC REVENUE				
	OTHER REVENUE	69	0	0	0%
	Total 9700 MISC REVENUE	69	0	0	0%
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	100,000	0	0	0%
	Total 9800 OTHER FINANCING SOURCES	100,000	0	0	0%
TOTAL	HSS CAPITAL PROJECTS FINANCING SOURCES	102,871	20,213	115,633	472%
TOTAL	CAPITAL PROJECT FUNDS FINANCING SOURCES	43,669,110	35,168,696	9,693,247	(72%)
04	DEBT SERVICE FUNDS				
306	PENSION DEBT SERVICE				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	2,349	3,000	2,500	(17%)
	Total 9400 REVENUE FROM USE OF MONEY/PROP	2,349	3,000	2,500	(17%)
	9700 MISC REVENUE				
	OTHER REVENUE	803,921	665,593	746,651	12%
	Total 9700 MISC REVENUE	803,921	665,593	746,651	12%
	9800 OTHER FINANCING SOURCES				
	LONG-TERM DEBT PROCEEDS	0	9,918,257	8,016,229	(19%)
	OPERATING TRANSFERS IN	10,482,086	12,082,436	11,904,908	(1%)
	Total 9800 OTHER FINANCING SOURCES	10,482,086	22,000,693	19,921,137	(9%)
TOTAL	PENSION DEBT SERVICE FINANCING SOURCES	11,288,356	22,669,286	20,670,288	(9%)

State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account

FUND NAME	FINANCING SOURCE CATEGORY FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
332	GOVERNMENT CENTER DEBT SERVICE				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	12,415	5,740	11,208	95%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	12,415	5,740	11,208	95%
	9600 CHARGES FOR SERVICES				
	ADMINISTRATION OVERHEAD	6,493	0	0	0%
	BUILDING USE FEES-CAC	1,608,177	1,672,379	1,637,798	(2%)
	Total 9600 CHARGES FOR SERVICES	1,614,670	1,672,379	1,637,798	(2%)
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	6,276,903	6,228,201	6,271,186	1%
	Total 9800 OTHER FINANCING SOURCES	6,276,903	6,228,201	6,271,186	1%
TOTAL	GOVERNMENT CTR DEBT SERV FINANCING SOURCES	7,903,988	7,906,320	7,920,192	0%
334	H&SS SPH ADMIN/REFINANCE				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	220	170	204	20%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	220	170	204	20%
	9600 CHARGES FOR SERVICES				
	ADMINISTRATION OVERHEAD	23,310	0	0	0%
	Total 9600 CHARGES FOR SERVICES	23,310	0	0	0%
	9800 OTHER FINANCING SOURCES				
	OPERATING TRANSFERS IN	2,492,289	2,517,941	1,758,892	(30%)
	Total 9800 OTHER FINANCING SOURCES	2,492,289	2,517,941	1,758,892	(30%)
TOTAL	H&SS SPH ADMIN/REFINANCE FINANCING SOURCES	2,515,819	2,518,111	1,759,096	(30%)
336	2013 COP ANIMAL CARE PROJECT				
	9400 REVENUE FROM USE OF MONEY/PROP				
	INTEREST INCOME	305	70	300	329%
	Total 9400 REVENUE FROM USE OF MONEY/PROP	305	70	300	329%
	9503 INTERGOVERNMENTAL REV OTHER				
	OTHER GOVERNMENTAL AGENCIES	417,211	417,213	417,211	(0%)
	Total 9503 INTERGOVERNMENTAL REV OTHER	417,211	417,213	417,211	(0%)

**State of California Schedule 6
Detail of Additional Financing Sources by Fund and Account**

FUND NAME	FINANCING SOURCE CATEGORY	FUNDING SOURCE ACCOUNT	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
	9801 GENERAL FUND CONTRIBUTION					
		TRANSFER IN-COUNTY CONTRIB	44,970	44,970	44,970	0%
	Total 9801 GENERAL FUND CONTRIBUTION		44,970	44,970	44,970	0%
TOTAL	2013 COP ANIMAL CARE PROJ FINANCING SOURCES		462,486	462,253	462,481	0%
TOTAL	DEBT SERVICE FUNDS FINANCING SOURCES		22,170,649	33,555,970	30,812,057	(8%)
TOTAL ALL FUNDS			741,227,030	798,054,041	825,384,933	3%

State of California Schedule 7
Summary of Financing Uses by Function and Fund

COUNTY OF SOLANO
SCHEDULE 7
SUMMARY OF FINANCING USES BY FUNCTION AND FUND
GOVERNMENTAL FUNDS
FISCAL YEAR 2015/16

DESCRIPTION	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
SUMMARIZATION BY FUNCTION				
GENERAL GOVERNMENT	222,356,254	212,432,753	194,073,668	(9%)
PUBLIC PROTECTION	184,778,758	202,218,138	212,695,698	5%
PUBLIC WAYS & FAC	18,737,318	31,195,240	27,635,164	(11%)
HEALTH & SANITATION	132,539,315	158,412,691	176,116,259	11%
PUBLIC ASSISTANCE	148,082,442	164,768,925	180,963,159	10%
EDUCATION	18,717,946	20,103,010	21,002,538	4%
REC & CULTURAL SERVICES	1,345,418	1,425,923	1,522,017	7%
DEBT SERVICE	21,549,612	20,180,087	19,967,110	(1%)
TOTAL FINANCING USES BY FUNCTION	748,107,063	810,736,767	833,975,613	3%
APPROPRIATIONS FOR CONTINGENCIES				
001 GENERAL FUND	0	9,000,000	12,700,000	41%
004 COUNTY LIBRARY	0	9,375,036	8,891,485	(5%)
012 FISH/WILDLIFE PROPAGATION	0	21,617	9,991	(54%)
016 PARKS AND RECREATION	0	125,833	0	(100%)
035 JH REC HALL - WARD WELFARE	0	106,585	106,118	(0%)
036 LIBRARY ZONE 1	0	0	94,238	0%
037 LIBRARY ZONE 2	0	0	481	0%
066 LIBRARY ZONE 6	0	0	1,417	0%
067 LIBRARY ZONE 7	0	0	31,918	0%
101 ROAD	0	4,940,101	0	(100%)
105 HOUSING REHABILITATION	0	104,708	105,371	1%
110 MICRO-ENTERPRISE BUSINESS	0	48,228	48,228	0%
120 HOMEACRES LOAN PROGRAM	0	1,272,397	1,283,309	1%
151 FIRST 5 FUTURE INITIATIVE	0	44,374	72,382	63%
153 FIRST 5 SOLANO	0	1,157,814	0	(100%)
215 RECORDER SPECIAL REVENUE	0	7,511,150	7,859,008	5%
228 LIBRARY - FRIENDS & FOUNDATION	0	154,039	7,438	(95%)

**State of California Schedule 7
Summary of Financing Uses by Function and Fund**

DESCRIPTION	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
233 DISTRICT ATTORNEY SPECIAL REV	0	3,028,096	4,252,020	40%
238 SE VALLEJO REDEVELOPMENT SETT	0	1,050	0	(100%)
241 CIVIL PROCESSING FEES	0	245,204	213,633	(13%)
253 SHERIFF'S ASSET SEIZURE	0	179,991	120,047	(33%)
256 SHERIFF OES	0	8,221	73,114	789%
263 CJ TEMP CONSTRUCTION	0	520,468	745,046	43%
264 CRTHSE TEMP CONST	0	430,339	256,418	(40%)
278 PUBLIC WORKS IMPROVEMENT	0	254,516	345,416	36%
281 SURVEY MONUMENT PRESERVATION	0	27,930	22,230	(20%)
296 PUBLIC FACILITIES FEES	0	4,818,555	5,503,628	14%
326 SHERIFF - SPECIAL REVENUE	0	422,262	516,391	22%
390 TOBACCO PREVENTION & EDUCATION	0	56,227	56,227	0%
006 CAPITAL OUTLAY	0	1,649,028	1,748,919	6%
106 PUBLIC ARTS PROJECTS	0	118	0	(100%)
249 HSS CAPITAL PROJECTS	0	2,294	254,395	10990%
TOTAL APPROPRIATIONS FOR CONTINGENCIES	0	45,506,181	45,318,868	(0%)
SUBTOTAL FINANCING USES	748,107,063	856,242,948	879,294,481	3%
PROVISIONS FOR OBLIGATED FUND BALANCES				
001 GENERAL FUND	0	11,549,120	10,532,132	(9%)
004 COUNTY LIBRARY	0	0	500,000	0%
101 ROAD	0	0	1,407,941	0%
906 MHSA	0	2,339,557	534,498	(77%)
336 2013 COP ANIMAL CARE PROJECT	0	85,903	0	(100%)
TOTAL OBLIGATED FUND BALANCES	0	13,974,580	12,974,571	(7%)
TOTAL FINANCING USES	748,107,063	870,217,528	892,269,052	3%
SUMMARIZATION BY FUND				
001 GENERAL FUND	180,841,086	218,445,708	232,116,181	6%
004 COUNTY LIBRARY	16,455,795	27,496,271	28,463,894	4%
012 FISH/WILDLIFE PROPAGATION	343,432	38,977	27,351	(30%)
016 PARKS AND RECREATION	1,345,418	1,551,756	1,522,017	(2%)
035 JH REC HALL - WARD WELFARE	8,707	119,585	122,318	2%

State of California Schedule 7
Summary of Financing Uses by Function and Fund

DESCRIPTION	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
036 LIBRARY ZONE 1	1,445,046	1,204,932	1,215,920	1%
037 LIBRARY ZONE 2	46,702	51,141	44,031	(14%)
066 LIBRARY ZONE 6	18,963	16,574	18,151	10%
067 LIBRARY ZONE 7	419,249	329,619	396,676	20%
101 ROAD	18,736,318	36,134,341	29,042,105	(20%)
105 HOUSING REHABILITATION	416	104,749	105,371	1%
110 MICRO-ENTERPRISE BUSINESS	3,155	325,882	148,348	(54%)
120 HOMEACRES LOAN PROGRAM	775	1,273,318	1,284,325	1%
150 HOUSING & URBAN DEVELOPMENT	2,720,630	2,300,000	2,300,000	0%
151 FIRST 5 FUTURE INITIATIVE	213,054	841,663	837,748	(0%)
152 IN HOME SUPP SVCS-PUBLIC AUTH	3,564,298	3,776,903	4,257,181	13%
153 FIRST 5 SOLANO	5,387,902	7,943,396	6,819,927	(14%)
215 RECORDER SPECIAL REVENUE	430,514	8,123,714	8,399,674	3%
228 LIBRARY - FRIENDS & FOUNDATION	101,589	275,439	128,838	(53%)
233 DISTRICT ATTORNEY SPECIAL REV	930,001	4,284,787	5,556,314	30%
238 SE VALLEJO REDEVELOPMENT SETT	0	1,050	0	(100%)
241 CIVIL PROCESSING FEES	205,273	520,940	447,255	(14%)
253 SHERIFF'S ASSET SEIZURE	324	195,411	150,177	(23%)
256 SHERIFF OES	1,764,661	383,846	961,222	150%
263 CJ TEMP CONSTRUCTION	250,000	680,686	745,856	10%
264 CRTHSE TEMP CONST	398,991	829,008	653,611	(21%)
278 PUBLIC WORKS IMPROVEMENT	1,000	255,516	346,416	36%
281 SURVEY MONUMENT PRESERVATION	7,289	38,873	38,120	(2%)
282 COUNTY DISASTER	16,505	0	5,355,516	0%
296 PUBLIC FACILITIES FEES	6,883,109	7,192,246	7,192,091	(0%)
301 GEN SVCS SPECIAL REVENUE	3,295	2,052	833	(59%)
325 SHERIFF'S OFFICE GRANTS	14,065	0	0	0%
326 SHERIFF - SPECIAL REVENUE	642,197	1,433,024	1,311,506	(8%)
340 LOCAL LAW ENFORCE BLOCK GRANT	16	0	0	0%
369 CHILD SUPPORT SERVICES	12,175,491	12,810,702	12,705,922	(1%)
390 TOBACCO PREVENTION & EDUCATION	135,422	237,415	256,004	8%
900 PUBLIC SAFETY	149,085,874	164,042,161	172,969,712	5%
901 C M F CASES	223,629	219,392	206,067	(6%)
902 HEALTH & SOCIAL SERVICES	253,817,920	290,605,386	315,098,964	8%
903 WORKFORCE INVESTMENT BOARD	3,840,910	3,847,761	4,943,751	28%
905 COUNTY LOCAL REVENUE FUND 2011	97,568	188,701	213,201	13%
906 MHSA	13,111,546	19,063,292	19,629,415	3%
006 CAPITAL OUTLAY	50,549,147	31,691,046	3,824,318	(88%)
106 PUBLIC ARTS PROJECTS	281	54,255	6,607	(88%)
107 FAIRGROUNDS DEVELOPMENT PROJ	172,294	649,169	2,123,594	227%
249 HSS CAPITAL PROJECTS	147,595	370,851	315,414	(15%)

**State of California Schedule 7
Summary of Financing Uses by Function and Fund**

DESCRIPTION	2013/14 ACTUAL	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
306 PENSION DEBT SERVICE	10,766,081	9,276,681	9,813,553	6%
332 GOVERNMENT CENTER DEBT SERVICE	7,904,532	7,909,580	7,920,192	0%
334 H&SS SPH ADMIN/REFINANCE	2,514,502	2,519,486	1,759,096	(30%)
336 2013 COP ANIMAL CARE PROJECT	364,496	560,243	474,269	(15%)
TOTAL FINANCING USES	748,107,063	870,217,528	892,269,052	3%

State of California Schedule 8
Detail of Financing Uses by Function, Activity, and Budget Unit

COUNTY OF SOLANO
SCHEDULE 8
DETAIL OF FINANCING USES BY FUNCTION, ACTIVITY AND BUDGET UNIT
GOVERNMENTAL FUNDS
FY2015/16

FUNCTION, ACTIVITY AND BUDGET UNIT	2013/14 ACTUALS	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
GENERAL GOVERNMENT				
LEGISLATIVE & ADMIN				
1001 BOS-DISTRICT 1	327,925	383,266	459,287	20%
1002 BOS-DISTRICT 2	325,126	383,411	458,772	20%
1003 BOS-DISTRICT 3	336,824	354,179	404,592	14%
1004 BOS-DISTRICT 4	339,913	406,379	487,489	20%
1005 BOS-DISTRICT 5	304,635	321,628	328,726	2%
1008 BOS-ADMINISTRATION	142,736	217,297	230,188	6%
1100 ADMINISTRATION	2,955,813	3,427,206	3,491,456	2%
1101 GENERAL REVENUE	486,869	485,000	485,000	0%
1103 EMPLOYEE DEVELOP & RECOGNITION	378,269	413,545	536,991	30%
1450 DELTA WATER ACTIVITIES	375,854	499,899	657,802	32%
Total LEGISLATIVE & ADMIN	5,973,965	6,891,810	7,540,303	9%
FINANCE				
1150 ASSESSOR	5,932,504	6,682,685	6,682,282	(0%)
1200 AUDITOR-CONTROLLER	4,304,764	4,474,620	4,485,698	0%
1300 TAX COLLECTOR/COUNTY CLERK	2,209,506	2,212,437	2,093,260	(5%)
1350 TREASURER	930,190	998,609	993,033	(1%)
Total FINANCE	13,376,964	14,368,351	14,254,273	(1%)
COUNSEL				
1400 COUNTY COUNSEL	3,392,521	3,557,301	3,786,628	6%
Total COUNSEL	3,392,521	3,557,301	3,786,628	6%
PERSONNEL				
1500 HUMAN RESOURCES	2,615,679	2,958,747	3,399,487	15%
Total PERSONNEL	2,615,679	2,958,747	3,399,487	15%
ELECTIONS				
1550 REGISTRAR OF VOTERS	3,071,909	3,499,769	4,048,624	16%
Total ELECTIONS	3,071,909	3,499,769	4,048,624	16%
PROPERTY MANAGEMENT				
1640 REAL ESTATE SERVICES	198,510	604,275	645,380	7%
3001 GEN SVCS SPECIAL REVENUE FUND	3,295	2,052	833	(59%)
Total PROPERTY MANAGEMENT	201,805	606,327	646,213	7%

**State of California Schedule 8
Detail of Financing Uses by Function, Activity, and Budget Unit**

FUNCTION, ACTIVITY AND BUDGET UNIT	2013/14 ACTUALS	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
PLANT ACQUISITION				
1700 CAPITAL PROJECTS	50,549,147	30,042,018	2,075,399	(93%)
1630 PUBLIC ART	281	54,137	6,607	(88%)
1815 FAIRGROUNDS DEVELOPMENT PROJ	172,294	649,169	2,123,594	227%
2490 HSS CAPITAL PROJECTS	147,595	368,557	61,019	(83%)
1760 PUBLIC FACILITIES FEES	6,883,109	2,373,691	1,688,463	(29%)
Total PLANT ACQUISITION	57,752,425	33,487,572	5,955,082	(82%)
PROMOTION				
1750 PROMOTION	397,144	176,185	176,450	0%
Total PROMOTION	397,144	176,185	176,450	0%
OTHER GENERAL				
1117 GENERAL SERVICES	14,212,583	16,362,484	16,756,607	2%
1903 GENERAL EXPENDITURES	120,021,084	129,944,593	137,441,838	6%
1904 SURVEYOR/ENGINEER	62,239	50,728	65,871	30%
1905 A87 - OFFSET	(1,562,766)	(2,270,554)	(3,047,024)	34%
1906 GENERAL FUND-OTHER	2,833,413	2,788,496	3,033,426	9%
1950 SURVEY MONUMENT	7,289	10,943	15,890	45%
Total OTHER GENERAL	135,573,842	146,886,690	154,266,608	5%
Total GENERAL GOVERNMENT	222,356,254	212,432,752	194,073,668	(9%)
PUBLIC PROTECTION				
JUDICIAL				
2400 GRAND JURY	125,566	132,338	138,342	5%
4100 DA SPECIAL REVENUE	930,001	1,256,691	1,304,294	4%
2480 DEPT OF CHILD SUPPORT SERVICES	12,175,491	12,810,702	12,705,922	(1%)
6500 DISTRICT ATTORNEY	18,513,454	20,058,934	21,155,084	5%
6530 PUBLIC DEFENDER	9,884,362	10,464,654	11,451,322	9%
6540 ALTERNATE PUBLIC DEFENDER	3,164,927	3,346,859	3,740,745	12%
6730 OTHER PUBLIC DEFENSE	1,841,989	2,046,938	2,481,974	21%
6800 C M F CASES	223,629	219,392	206,067	(6%)
Total JUDICIAL	46,859,419	50,336,508	53,183,750	6%
POLICE PROTECTION				
4110 CIVIL PROCESSING FEES	205,273	275,736	233,622	(15%)
4120 SHERIFF ASSET SEIZURE	324	15,420	30,130	95%
2550 EMPG GRANTS	35,047	0	0	0%
2560 SHERIFF OES	894,801	90,120	589,289	554%
2570 VALERO SETTLEMENT-SCRIP	152,950	154,800	3,093	(98%)
2590 HOMELAND SECURITY GRANT	681,861	130,705	295,726	126%
3250 SHERIFF'S OFFICE GRANTS	14,065	0	0	0%
4050 SHERIFF SPECIAL REVENUE	642,197	1,010,762	795,115	(21%)
3440 LLEBG	16	0	0	0%
6550 SHERIFF	83,925,159	91,322,674	95,708,797	5%
Total POLICE PROTECTION	86,551,695	93,000,217	97,655,772	5%

State of California Schedule 8
Detail of Financing Uses by Function, Activity, and Budget Unit

FUNCTION, ACTIVITY AND BUDGET UNIT	2013/14 ACTUALS	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
DETENTION & CORRECT				
8035 JH REC HALL - WARD WELFARE	8,707	13,000	16,200	25%
4130 CJ FAC TEMP CONST FUND	250,000	160,218	810	(99%)
4140 CRTHSE TEMP CONST FUND	398,991	398,669	397,193	(0%)
6650 PROBATION	31,755,983	36,802,102	38,431,790	4%
6901 ADMINISTRATION	97,568	188,701	213,201	13%
Total DETENTION & CORRECT	32,511,248	37,562,690	39,059,194	4%
PROTECTION & INSPECT				
2830 AGRICULTURAL COMMISSIONER	2,636,557	2,951,474	3,087,160	5%
2850 ANIMAL CARE SERVICES	1,994,535	2,773,669	3,818,764	38%
Total PROTECTION & INSPECT	4,631,092	5,725,143	6,905,924	21%
OTHER PROTECTION				
2909 RECORDER	1,541,641	1,637,289	1,641,759	0%
2910 RESOURCE MANAGEMENT	8,268,738	9,895,940	10,234,998	3%
5500 OFFICE OF FAMILY VIOLENCE PREV	916,003	851,811	1,055,139	24%
2950 FISH & WILDLIFE PROPAGATION	343,432	17,360	17,360	0%
8217 2010 HOME	416	41	0	(100%)
2110 MICRO-ENTERPRISE BUSINESS ACCT	3,155	277,654	100,120	(64%)
8220 HOMEACRES LOAN PROGRAM	775	921	1,016	10%
1510 HOUSING & URBAN DEVELOPMENT	2,720,630	2,300,000	2,300,000	0%
4000 RECORDER SPECIAL REVENUE	430,514	612,564	540,666	(12%)
Total OTHER PROTECTION	14,225,303	15,593,581	15,891,058	2%
Total PUBLIC PROTECTION	184,778,758	202,218,138	212,695,698	5%
PUBLIC WAYS & FAC				
PUBLIC WAYS				
3010 TRANSPORTATION DEPARTMENT	18,725,234	31,155,162	27,624,164	(11%)
3030 REGIONAL TRANSPORTATION PROJ	11,084	39,078	10,000	(74%)
3020 PUBLIC WORKS IMPROVEMENT	1,000	1,000	1,000	0%
Total PUBLIC WAYS	18,737,318	31,195,240	27,635,164	(11%)
Total PUBLIC WAYS & FAC	18,737,318	31,195,240	27,635,164	(11%)
HEALTH & SANITATION				
HEALTH				
1520 IN HOME SUPP SVCS-PUBLIC AUTH	3,564,298	3,776,903	4,257,181	13%
1530 FIRST 5 SOLANO	5,387,902	6,785,582	6,819,927	1%
7950 TOBACCO PREVENTION & EDUCATION	135,422	181,188	199,777	10%
7690 IN-HOME SUPPORTIVE SERVICES PA	1,105,774	1,235,775	1,352,465	9%
7780 BEHAVIORAL HEALTH	58,636,975	69,936,196	81,939,257	17%
7880 HEALTH SERVICES	50,597,398	59,773,312	62,452,735	4%
9600 MHSA	13,111,546	16,723,735	19,094,917	14%
Total HEALTH	132,539,315	158,412,691	176,116,259	11%
Total HEALTH & SANITATION	132,539,315	158,412,691	176,116,259	11%

**State of California Schedule 8
Detail of Financing Uses by Function, Activity, and Budget Unit**

FUNCTION, ACTIVITY AND BUDGET UNIT	2013/14 ACTUALS	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
PUBLIC ASSISTANCE				
ADMINISTRATION				
1570 GRANTS/PROGRAMS ADMIN	213,054	797,289	765,366	(4%)
7501 ADMINISTRATION DIVISION	4,622,371	5,471,378	5,020,345	(8%)
7680 SOCIAL SERVICES DEPARTMENT	80,187,544	94,185,815	103,054,057	9%
7900 ASSISTANCE PROGRAMS	58,667,857	60,002,910	61,280,105	2%
Total ADMINISTRATION	143,690,826	160,457,392	170,119,873	6%
GENERAL RELIEF				
5460 IND BURIAL VETS CEM CARE	28,038	23,093	23,605	2%
Total GENERAL RELIEF	28,038	23,093	23,605	2%
VETERANS SERVICES				
5800 VETERANS SERVICE	506,163	440,679	520,414	18%
Total VETERANS SERVICES	506,163	440,679	520,414	18%
OTHER ASSISTANCE				
5908 COUNTY DISASTER	16,505	0	5,355,516	0%
7200 WORKFORCE INVESTMENT BOARD	3,840,910	3,847,761	4,943,751	28%
Total OTHER ASSISTANCE	3,857,415	3,847,761	10,299,267	168%
Total PUBLIC ASSISTANCE	148,082,442	164,768,925	180,963,159	10%
EDUCATION				
LIBRARY SERVICES				
6300 LIBRARY	16,455,795	18,121,235	19,072,409	5%
6150 LIBRARY ZONE 1	1,445,046	1,204,932	1,121,682	(7%)
6180 LIBRARY ZONE 2	46,702	51,141	43,550	(15%)
6166 LIBRARY ZONE 6	18,963	16,574	16,734	1%
6167 LIBRARY ZONE 7	419,249	329,619	364,758	11%
2280 LIBRARY - FRIENDS & FOUNDATION	101,589	121,400	121,400	0%
Total LIBRARY SERVICES	18,487,344	19,844,901	20,740,533	5%
AGRICULTURAL EDUCATION				
6200 COOPERATIVE EXT SVCE	230,602	258,109	262,005	2%
Total AGRICULTURAL EDUCATION	230,602	258,109	262,005	2%
Total EDUCATION	18,717,946	20,103,010	21,002,538	4%

State of California Schedule 8
Detail of Financing Uses by Function, Activity, and Budget Unit

FUNCTION, ACTIVITY AND BUDGET UNIT	2013/14 ACTUALS	2014/15 ADOPTED	2015/16 RECOMMENDED	PERCENT CHANGE
REC & CULTURAL SERVICES				
RECREATION FACILITY				
7000 PARKS & RECREATION	1,345,418	1,425,923	1,522,017	7%
Total RECREATION FACILITY	1,345,418	1,425,923	1,522,017	7%
Total REC & CULTURAL SERVICES	1,345,418	1,425,923	1,522,017	7%
DEBT SERVICE				
RETIRE-LONG TERM DEBT				
8006 PENSION DEBT SERVICE	10,766,081	9,276,681	9,813,553	6%
8037 2007 CERTIFICATES OF PARTICIPA	7,904,532	7,909,580	7,920,192	0%
8034 HSS ADMIN/REFINANCE SPHF	2,514,503	2,519,486	1,759,096	(30%)
8036 2013 COP ANIMAL CARE PROJECT	364,496	474,340	474,269	(0%)
Total RETIRE-LONG TERM DEBT	21,549,612	20,180,087	19,967,110	(1%)
Total DEBT SERVICE	21,549,612	20,180,087	19,967,110	(1%)
GRAND TOTAL FINANCING USES BY FUNCTION	748,107,063	810,736,767	833,975,613	3%

**State of California
General Fund Financing Sources and Uses**

**COUNTY OF SOLANO
STATE OF CALIFORNIA
GENERAL FUND FINANCING SOURCES AND USES
FISCAL YEAR 2015-2016**

FINANCING SOURCES AND USES CLASSIFICATIONS	2014/15 ADOPTED	2015/16 RECOMMENDED	DIFFERENCE	PERCENTAGE CHANGE
FINANCING SOURCES				
TAXES	128,348,287	141,051,400	12,703,113	9.9%
LICENSES, PERMITS & FRANCHISE	5,775,192	6,221,494	446,302	7.7%
FINES, FORFEITURES, & PENALTY	1,301,000	1,225,800	(75,200)	(5.8%)
REVENUE FROM USE OF MONEY/PROP	1,242,622	1,498,555	255,933	20.6%
INTERGOVERNMENTAL REV STATE	4,058,627	4,210,535	151,908	3.7%
INTERGOVERNMENTAL REV FEDERAL	162,157	344,527	182,370	112.5%
INTERGOVERNMENTAL REV OTHER	1,866,063	1,819,555	(46,508)	(2.5%)
CHARGES FOR SERVICES	34,863,990	39,481,839	4,617,849	13.2%
MISC REVENUE	6,885,007	6,230,844	(654,163)	(9.5%)
OTHER FINANCING SOURCES	85,600	174,622	89,022	104.%
FROM RESERVE	6,065,000	4,800,000	(1,265,000)	(20.9%)
TOTAL FINANCING SOURCES	\$190,653,545	\$207,059,171	\$16,405,626	8.6%
FINANCING USES				
SALARIES AND EMPLOYEE BENEFITS	41,346,861	44,281,224	2,934,363	7.1%
SERVICES AND SUPPLIES	21,534,825	21,472,895	(61,930)	(.3%)
OTHER CHARGES	11,548,775	13,411,132	1,862,357	16.1%
F/A EQUIPMENT	127,901	499,821	371,920	290.8%
OTHER FINANCING USES	123,337,525	129,218,977	5,881,452	4.8%
INTRA-FUND TRANSFERS	700	0	(700)	(100.%)
CONTINGENCIES AND RESERVES	20,549,120	23,232,132	2,683,012	13.1%
TOTAL FINANCING USES	\$218,445,708	\$232,116,181	\$13,670,473	6.3%
NET COUNTY COST	\$27,792,163	\$25,057,010	(\$2,735,153)	(9.8%)

State of California
Governmental Funds Financing Sources and Uses

COUNTY OF SOLANO
STATE OF CALIFORNIA
GOVERNMENTAL FUNDS FINANCING SOURCES AND USES
FOR THE FISCAL YEAR 2015-2016

FINANCING SOURCES AND USES CLASSIFICATIONS	2014/15 ADOPTED	2015/16 RECOMMENDED	DIFFERENCE	PERCENTAGE CHANGE
FINANCING SOURCES				
TAXES	143,495,436	157,668,664	14,173,228	9.9%
LICENSES, PERMITS & FRANCHISE	6,321,761	6,875,954	554,193	8.8%
FINES, FORFEITURES, & PENALTY	2,851,515	2,503,285	(348,230)	(12.2%)
REVENUE FROM USE OF MONEY/PROP	1,738,087	2,086,091	348,004	20.%
INTERGOVERNMENTAL REV STATE	261,912,584	252,751,841	(9,160,743)	(3.5%)
INTERGOVERNMENTAL REV FEDERAL	103,531,215	102,550,173	(981,042)	(.9%)
INTERGOVERNMENTAL REV OTHER	4,793,980	9,286,518	4,492,538	93.7%
CHARGES FOR SERVICES	86,277,838	92,448,558	6,170,720	7.2%
MISC REVENUE	10,793,837	10,161,317	(632,520)	(5.9%)
OTHER FINANCING SOURCES	62,411,194	66,302,091	3,890,897	6.2%
GENERAL FUND CONTRIBUTION	113,926,594	122,750,441	8,823,847	7.7%
FROM RESERVE	18,371,274	9,848,073	(8,523,201)	(46.4%)
TOTAL FINANCING SOURCES	\$816,425,315	\$835,233,006	\$18,807,691	2.3%
FINANCING USES				
SALARIES AND EMPLOYEE BENEFITS	309,744,080	328,714,972	18,970,892	6.1%
SERVICES AND SUPPLIES	103,866,700	114,994,755	11,128,055	10.7%
OTHER CHARGES	187,989,640	205,547,820	17,558,180	9.3%
F/A LAND	2,835,000	2,775,000	(60,000)	(2.1%)
F/A BLDGS AND IMPRMTS	42,724,120	10,843,220	(31,880,900)	(74.6%)
F/A EQUIPMENT	2,148,669	1,899,635	(249,034)	(11.6%)
F/A - INTANGIBLES	161,834	486,101	324,267	200.4%
OTHER FINANCING USES	161,259,590	168,714,110	7,454,520	4.6%
INTRA-FUND TRANSFERS	7,132	0	(7,132)	(100.%)
CONTINGENCIES AND RESERVES	59,480,761	58,293,439	(1,187,322)	(2.%)
TOTAL FINANCING USES	\$870,217,527	\$892,269,052	\$22,051,525	2.5%
NET COUNTY COST	\$53,792,213	\$57,036,046	\$3,243,833	6.0%

**County of Solano
Operating Transfers Out/In**

**COUNTY OF SOLANO
OPERATING TRANSFERS OUT/IN
FY2015/16
RECOMMENDED BUDGET**

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
001 - GENERAL FUND		
1001 - BOS-DISTRICT 1	12,894	0
1002 - BOS-DISTRICT 2	12,895	0
1003 - BOS-DISTRICT 3	11,565	0
1004 - BOS-DISTRICT 4	13,250	0
1005 - BOS-DISTRICT 5	3,845	0
1100 - ADMINISTRATION	99,585	0
1103 - EMPLOYEE DEVELOP & RECOGNITION	8,706	0
1117 - GENERAL SERVICES	289,344	0
1150 - ASSESSOR	152,955	0
1200 - AUDITOR-CONTROLLER	136,315	0
1300 - TAX COLLECTOR/COUNTY CLERK	39,632	0
1350 - TREASURER	14,819	0
1400 - COUNTY COUNSEL	132,255	0
1450 - DELTA WATER ACTIVITIES	5,074	0
1500 - HUMAN RESOURCES	84,126	0
1550 - REGISTRAR OF VOTERS	36,418	0
1640 - REAL ESTATE SERVICES	5,667	0
1903 - GENERAL EXPENDITURES	124,643,694	0
1906 - GENERAL FUND-OTHER	3,033,426	0
2830 - AGRICULTURAL COMMISSIONER	79,486	0
2850 - ANIMAL CARE SERVICES	112,549	84,795
2909 - RECORDER	39,774	0
2910 - RESOURCE MANAGEMENT	214,673	0
5500 - OFFICE OF FAMILY VIOLENCE PREV	20,364	0
5800 - VETERANS SERVICE	15,666	0
FUND TOTAL	129,218,977	84,795
004 - COUNTY LIBRARY		
6300 - LIBRARY	896,789	1,769,210
FUND TOTAL	896,789	1,769,210
006 - CAPITAL OUTLAY		
1700 - CAPITAL PROJECTS	1,147,576	0
FUND TOTAL	1,147,576	0
016 - PARKS AND RECREATION		
7000 - PARKS & RECREATION	25,209	285,789
FUND TOTAL	25,209	285,789

County of Solano
Operating Transfers Out/In

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
031 - FOUTS SPRINGS YOUTH FACILITY		
2801 - FOUTS SPRINGS RANCH	2,656	194,388
FUND TOTAL	2,656	194,388
034 - FLEET MANAGEMENT		
3100 - FLEET MANAGEMENT	33,603	115,000
FUND TOTAL	33,603	115,000
036 - LIBRARY ZONE 1		
6150 - LIBRARY ZONE 1	1,102,942	0
FUND TOTAL	1,102,942	0
037 - LIBRARY ZONE 2		
6180 - LIBRARY ZONE 2	42,066	0
FUND TOTAL	42,066	0
047 - AIRPORT ENTERPRISE		
9000 - AIRPORT	12,802	10,000
FUND TOTAL	12,802	10,000
060 - RISK MANAGEMENT		
1830 - RISK MANAGEMENT	33,610	0
FUND TOTAL	33,610	0
066 - LIBRARY ZONE 6		
6166 - LIBRARY ZONE 6	16,060	0
FUND TOTAL	16,060	0
067 - LIBRARY ZONE 7		
6167 - LIBRARY ZONE 7	355,102	0
FUND TOTAL	355,102	0
101 - ROAD		
3010 - TRANSPORTATION DEPARTMENT	410,430	50,000
FUND TOTAL	410,430	50,000
106 - PUBLIC ARTS PROJECTS		
1630 - PUBLIC ART	0	6,106
FUND TOTAL	0	6,106
151 - FIRST 5 FUTURE INITIATIVE		
1570 - GRANTS/PROGRAMS ADMIN	0	645,657
FUND TOTAL	0	645,657

County of Solano
Operating Transfers Out/In

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
152 - IN HOME SUPP SVCS-PUBLIC AUTH		
1520 - IN HOME SUPP SVCS-PUBLIC AUTH	1,352,465	512,362
FUND TOTAL	1,352,465	512,362
153 - FIRST 5 SOLANO		
1530 - FIRST 5 SOLANO	32,796	0
FUND TOTAL	32,796	0
233 - DISTRICT ATTORNEY SPECIAL REV		
4100 - DA SPECIAL REVENUE	1,277,095	0
FUND TOTAL	1,277,095	0
241 - CIVIL PROCESSING FEES		
4110 - CIVIL PROCESSING FEES	233,622	0
FUND TOTAL	233,622	0
253 - SHERIFF'S ASSET SEIZURE		
4120 - SHERIFF ASSET SEIZURE	29,950	0
FUND TOTAL	29,950	0
256 - SHERIFF OES		
2570 - VALERO SETTLEMENT-SCRIP	3,093	0
FUND TOTAL	3,093	0
264 - CRTHSE TEMP CONST		
4140 - CRTHSE TEMP CONST FUND	396,686	0
FUND TOTAL	396,686	0
282 - COUNTY DISASTER		
5908 - COUNTY DISASTER	0	241,470
FUND TOTAL	0	241,470
296 - PUBLIC FACILITIES FEES		
1760 - PUBLIC FACILITIES FEES	1,459,224	0
FUND TOTAL	1,459,224	0
306 - PENSION DEBT SERVICE		
8006 - PENSION DEBT SERVICE	0	11,904,908
FUND TOTAL	0	11,904,908
310 - SPECIAL AVIATION		
9050 - SPECIAL AVIATION DEPT	10,000	0
FUND TOTAL	10,000	0

County of Solano
Operating Transfers Out/In

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
326 - SHERIFF - SPECIAL REVENUE		
4050 - SHERIFF SPECIAL REVENUE	359,576	0
FUND TOTAL	359,576	0
332 - GOVERNMENT CENTER DEBT SERVICE		
8037 - 2007 CERTIFICATES OF PARTICIPA	0	6,271,186
FUND TOTAL	0	6,271,186
334 - H&SS SPH ADMIN/REFINANCE		
8034 - HSS ADMIN/REFINANCE SPHF	0	1,758,892
FUND TOTAL	0	1,758,892
336 - 2013 COP ANIMAL CARE PROJECT		
8036 - 2013 COP ANIMAL CARE PROJECT	0	44,970
FUND TOTAL	0	44,970
369 - CHILD SUPPORT SERVICES		
2480 - DEPT OF CHILD SUPPORT SERVICES	358,243	0
FUND TOTAL	358,243	0
370 - DEPARTMENT OF INFO TECHNOLOGY		
1870 - DEPARTMENT OF INFO TECHNOLOGY	270,451	0
FUND TOTAL	270,451	0
390 - TOBACCO PREVENTION & EDUCATION		
7950 - TOBACCO PREVENTION & EDUCATION	141,447	0
FUND TOTAL	141,447	0
900 - PUBLIC SAFETY		
6500 - DISTRICT ATTORNEY	617,596	12,266,784
6530 - PUBLIC DEFENDER	343,078	10,546,826
6540 - ALTERNATE PUBLIC DEFENDER	112,002	3,614,311
6550 - SHERIFF	2,370,660	48,328,723
6650 - PROBATION	868,286	21,431,344
6730 - OTHER PUBLIC DEFENSE	0	2,481,974
FUND TOTAL	4,311,622	98,669,962
902 - HEALTH & SOCIAL SERVICES		
7501 - ADMINISTRATION DIVISION	1,619,419	2,997,915
7680 - SOCIAL SERVICES DEPARTMENT	2,500,824	4,691,898
7690 - IN-HOME SUPPORTIVE SERVICES PA	24,533	1,352,465
7780 - BEHAVIORAL HEALTH	1,098,747	25,548,158
7880 - HEALTH SERVICES	1,205,132	3,342,628
7900 - ASSISTANCE PROGRAMS	0	8,579,473
FUND TOTAL	6,448,655	46,512,537

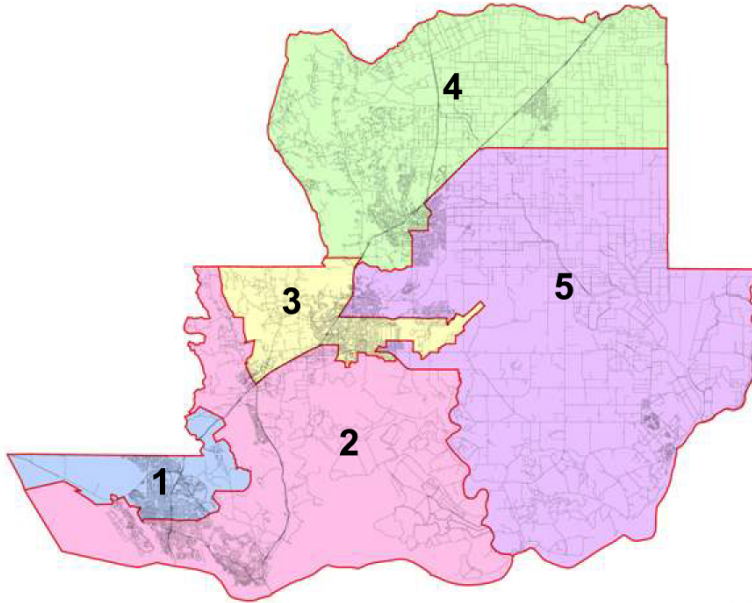
County of Solano
Operating Transfers Out/In

FUND AND DEPARTMENT	OPERATING TRANSFERS OUT	OPERATING TRANSFERS IN
906 - MHSA		
9600 - MHSA	19,094,484	0
FUND TOTAL	19,094,484	0
TOTAL	\$ 169,077,232	\$ 169,077,232

Board of Supervisors



County of Solano



1000 – Fund 001-Board of Supervisors

**Erin Hannigan, Chairwoman
Legislative & Administration**

STATEMENT OF PURPOSE

Solano County is a political subdivision of the State of California, established pursuant to Article XI of the State Constitution and vested with the powers necessary to provide for the health and welfare of the people within its borders.

The Board of Supervisors (Board) serves as the County's Governing Body and sets policies for County Government, subject to changing demands and expectations.

The Board approves and sets priorities for a yearly balanced budget for operations of County government, including general government, public protection, public assistance, health and sanitation, as well as education and recreation. To provide these service needs, the County's budget is linked to the State and Federal budgets as well as the nation's economy.

Since the Fall of 2008, the Board's primary focus was to meet the County's operational requirements with a declining, but still balanced budget. With the economy stabilizing, in FY2015/16, the Board will continue to manage persistent operational funding challenges lingering from the Great Recession, while providing for essential services and operational needs of the citizens of the county. The Supervisors are committed to remaining fiscally prudent while working to develop policies and programs that will help to restore the Solano economy.

The Board's responsibilities include:

- Approve a balanced County budget for all operations of County government, including general government, public protection, public assistance, health and sanitation, and education and recreation.
- Enact ordinances and resolutions which may apply to the entire county or only to unincorporated areas (not under the jurisdiction of a city or town).
- Determine land use zoning and policy for the unincorporated area of the county through the preparation and implementation of a voter-approved General Plan and enabling ordinances.
- Establish salary and benefits for employees.
- Approve additions/deletions to the County's position allocation list.
- Direct and control litigation.
- Approve contracts and appropriate funds.
- Acquire and sell property.
- Act as the final arbiter of decisions made by commissions and committees appointed by and serving the Board.
- Represent the County on other county, regional and state boards and commissions.

Budget Summary:	
FY2014/15 Third Quarter Projection:	387,133
FY2015/16 Recommended:	459,287
County General Fund Contribution:	459,287
Percent County General Fund Supported:	100%
Total Employees (FTEs):	3

FUNCTION AND RESPONSIBILITIES

The District 1 Supervisor represents citizens residing within the northern half of the City of Vallejo, and maintains an office at the County Government Center at 675 Texas Street in Fairfield, and holds office hours on a regular basis at the Florence Douglas Senior Center in the City of Vallejo.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Hannigan represents the Board on more than 18 County, Regional and State boards and commissions as a member or an alternate; including the Association of Bay Area Governments and its Hazardous Waste Management Facility Allocation Committee as well as its Regional Planning Committee, as the alternate to the California State Association of Counties, the Solano County Blue Ribbon Commission on Children in Foster Care, the Mental Health Advisory Board, the In-Home Supportive Services Public Authority, an alternate to the Solano Transportation Authority, the Solano County Water Agency Board , the Napa Valley Vine Trail Board, Solano Open Space, First 5 Solano, the Children’s Alliance, Solano Economic Development Corporation, the Vallejo Interagency Committee, as a Trustee to the Vallejo Sanitation & Flood Control District and as Chair the Board’s Legislation Committee as well as the Solano 360 Implementation Committee. Supervisor Hannigan is also the Chair of the Oversight Board for the Successor Agency to the Vallejo Redevelopment Agency and a board member of the Vallejo Education Business Alliance.

Supervisor Hannigan convened an Ad Hoc Homeless Committee jointly with Vallejo Councilmembers and the Director of the Vallejo Housing Authority to collaboratively address the immediate and long-term needs of the homeless in Vallejo. In recognition of the serious health and environment effects of tobacco and tobacco related products have on our residents the Supervisor spear-headed the Board Committee and efforts to establish a Solano County Smoke-Free Facility Ordinance and Policy, which became effective in February 2015 and implements smoke-free County campuses. In line with her concern for the health of the environment, Supervisor Hannigan continues to support and advocate for the elimination of one-time use plastic bags at the point of purchase.

Goals and Objectives

- Work to strengthen relations, communications and collaboration between the County and the City of Vallejo.
- Engage residents of Supervisorial District 1 in the operations of the County.
- Invigorate all of Solano County in advancing the county’s vision, mission, core values and goals.
- Lead collaboratively and energetically with each member of the Board of Supervisors.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall increase of \$76,021 or 19.8% in appropriations when compared to the FY2014/15 Adopted Budget. Factors related to budget changes are the result of the proposed increase in employee staffing of 0.5 FTE Board of Supervisors Aide.

**Erin Hannigan, Chairwoman
Legislative & Administration**

DEPARTMENT COMMENTS

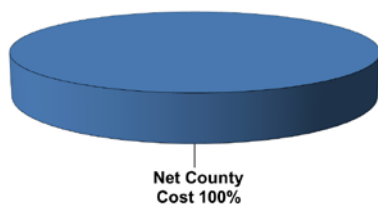
As the Solano County District 1 Supervisor, Erin Hannigan brings her experience of balancing budgets, improving the quality of life and protecting the environment. As a mother, Erin understands the importance of the health and well-being of the family. She is seeking solutions to connecting essential services to those in our communities who need them the most.

Since being sworn into office in January of 2013, Supervisor Hannigan has been working diligently to connect the services and operations of the County to the citizens of District 1. Issues related to public safety and the Center for Positive Change, homelessness and sex trafficking, health care including mental health services and the environment have been significant areas of connecting County services to the citizens. Supervisor Hannigan has been and continues to be working to help Vallejoans who have been affected by the recent earthquake through the Vallejo Earthquake Recovery Group (VERG). With the addition of the County contract for Animal Control Services in Vallejo there has been an increase in constituent services that are directed to this office.

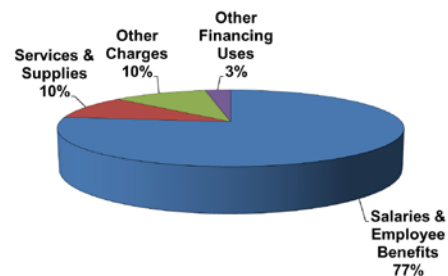
Supervisor Hannigan and her staff continue to be significantly involved in legislative issues at all levels of government: City, County, State and Federal. Supervisor Hannigan works to ensure that the County’s interests are included in discussions of legislation in the City of Vallejo, the State of California and at our Nation’s Capitol. While this takes additional staff time, the governmental connection has proven to be quite valuable. One recent example is Supervisor Hannigan’s direct advocacy to our Congressional Representatives for the re-appropriation of funding to support the Home Visiting Program which is a successful resource to new mothers and their babies in our County.

Supervisor Hannigan is happy to serve as Chairwoman of the Board of Supervisors. With the assistance of her staff, she is able to serve as a strong conduit between the Board of Supervisors and the County Administration. Chairwoman Hannigan enjoys representing the County and Board of Supervisors not only in District 1, but alongside the other Supervisors throughout the County of Solano.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	238,551	289,147	353,144	63,997	22.1%
SERVICES AND SUPPLIES	33,689	39,833	45,541	5,708	14.3%
OTHER CHARGES	46,167	42,672	47,608	4,936	11.6%
OTHER FINANCING USES	9,475	11,514	12,894	1,380	12.0%
INTRA-FUND TRANSFERS	43	100	100	0	0.0%
TOTAL APPROPRIATIONS	327,925	383,266	459,287	76,021	19.8%
NET COUNTY COST	327,925	383,266	459,287	76,021	19.8%

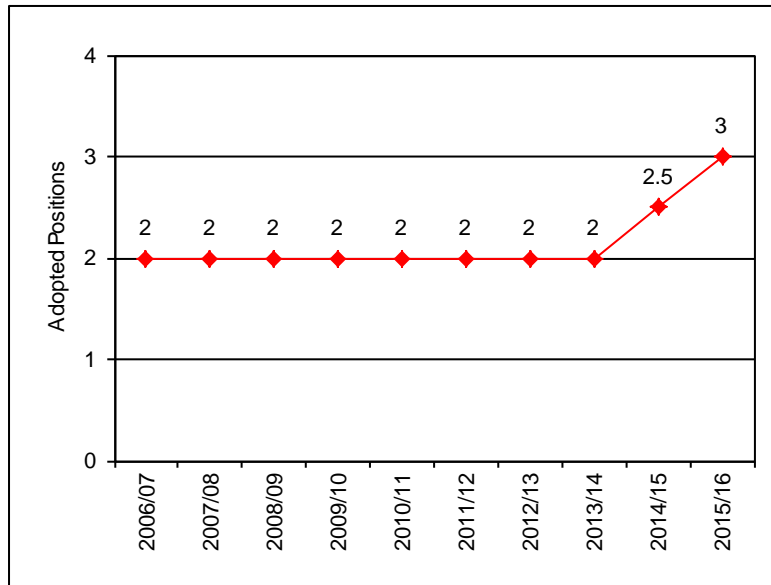
SUMMARY OF SIGNIFICANT ADJUSTMENTS

The increase in this Budget is due in large part to the request for an additional 0.5 FTE Board of Supervisors Aide. Having two full time staff members will allow District 1 to meet the growing needs and increased responsibilities of the office.

SUMMARY OF POSITION CHANGES

In the FY2014/15 Adopted Budget one additional 0.5 FTE Board of Supervisors Aide was approved. This Recommended Budget reflects a request to change that position to 1.0 FTE. The resulting budget total includes salary and benefits for the Supervisor and 2.0 FTE staff members.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

To meet the growing needs and increasing responsibilities of District 1, the funding includes increased staffing allocation up to 2.0 FTE Board of Supervisor Aides.

The FY2015/16 Recommended Budget for Supervisorial District 1 includes a \$2,500 in funding for the contributions to non-County agencies consistent with Board adopted policy. In FY2014/15, the Board approved a one-time increase to \$5,000. The CAO recommends the Board consider affirming a funding level for FY2015/16 for contributions to non-County agencies.

District 1 expressed a desire to hold office hours at the Florence Douglas Senior Center, for which the increase in non-county contributions could serve as a donation to the facility.

Linda J. Seifert
 Legislative & Administration

Budget Summary:	
FY2014/15 Third Quarter Projection:	370,454
FY2015/16 Recommended:	458,772
County General Fund Contribution:	458,772
Percent County General Fund Supported:	100%
Total Employees (FTEs):	3

FUNCTION AND RESPONSIBILITIES

The District 2 Supervisor represents citizens residing within the City of Benicia, a portion of the Cities of Vallejo and Fairfield, the unincorporated areas of Home Acres, Cordelia, Green Valley, and the Suisun Marsh. The District maintains an office at the County Government Center at 675 Texas Street in Fairfield and schedules special office hours in Vallejo and Benicia.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Seifert represented the Board of Supervisors on more than 19 County and regional boards and commissions, including the California State Association of Counties [CSAC] Board of Directors and Executive Committee, CSAC Agriculture and National Resources Committee, Yolo-Solano Air Quality Management District, Association of Bay Area Governments, Solano Land Trust [President], the Solid Waste Independent Hearing Panel [Chair], City-County Coordinating Council [Chair], and Travis Community Consortium [Vice-Chair].

Supervisor Seifert's priorities include:

- Serving district constituents by investigating and responding to their concerns concerning the county, meeting with them on request and reaching out to them through community meetings and forums.
- Supporting and initiating efforts that will enhance the lives of the residents of Solano County through collaboration with county stakeholders, state and federal legislators, business community, military active and veteran's community, non-profit organizations, and the faith community.

Several FY2014/15 highlights include:

- Concluded a third consecutive year as Chair of the Board in January 2015 and represented the Board of Supervisors in the community.
- Sponsored a Community Conversation on Rail Safety, on the transport of hazardous materials, including crude oil that are moved by rail, and to assess our preparedness in case of accidents and to address public concerns.
- Hosted a Veterans Town Hall event in Benicia where over 60 people attended and were able to visit over 20 different resource tables with information on veterans' services, education, employment, and more.
- Worked on special events sponsored by the County, including an annual booth at the Solano County Fair Ag Day, which introduced over 3,000 third graders countywide to the County's number one industry-- Agriculture.
- Continued a bi-monthly newsletter and a monthly cable channel program (called "Inside Solano") to keep citizens informed of current issues and County services. The program airs on local cable channels in Fairfield, Benicia and Vallejo.
- Served on the Public/Public Public/Private (P4) Travis Air Force base working group to enhance base services and reduce base costs.
- Chaired the "Water Policy Committee" of the Solano County Water Agency to coordinate activities between various water agencies and interested groups on state and federal water policy.

- Active in efforts to develop and implement solutions on California water issues (North-South Water Canals, Delta watershed protection and various proposed water bonds) by chairing the CSAC Agriculture, Natural Resources and Environment Committee and serving on its Board of Directors and Executive Committee.
- Continued work with community partners regarding water supply to the Green Valley Area, park funding for our State Parks in Benicia, and on a study for the Home Acres area.
- Addressed constituent concerns on a variety of issues including code enforcement, land use planning, and assistance with various state agencies.

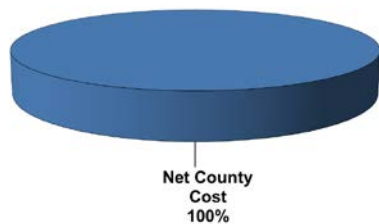
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall increase of \$ 75,361 or 19.7% in appropriations when compared to the FY2014/15 Adopted Budget. Factors related to budget change are the result of the increase of employee staffing due to the addition of 0.5 FTE Board of Supervisors Aide.

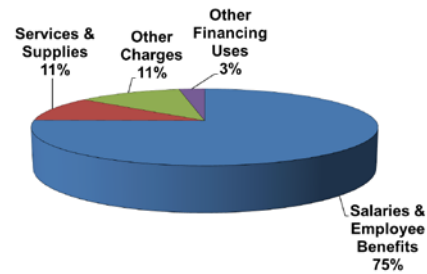
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	224,295	278,256	345,285	67,029	24.1%
SERVICES AND SUPPLIES	49,074	45,653	48,042	2,389	5.2%
OTHER CHARGES	42,131	47,988	52,550	4,562	9.5%
OTHER FINANCING USES	9,430	11,514	12,895	1,381	12.0%
INTRA-FUND TRANSFERS	197	0	0	0	0.0%
TOTAL APPROPRIATIONS	325,126	383,411	458,772	75,361	19.7%
NET COUNTY COST	325,126	383,411	458,772	75,361	19.7%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The increase in this budget is due in large part to the requested additional 0.5 FTE Board of Supervisors Aide to ensure more timely assistance and representation in the District. District 2 has a diverse constituency that includes three cities and populated areas of the unincorporated County. The District stretches from Vallejo to Fairfield and includes the Suisun Marsh. Due to distance it is often a balancing act to serve the District constituency or attend monthly meetings, often prolonging resolution to issues. Addressing the issues of this diverse District and handling weekly constituent inquiries generally requires the presence

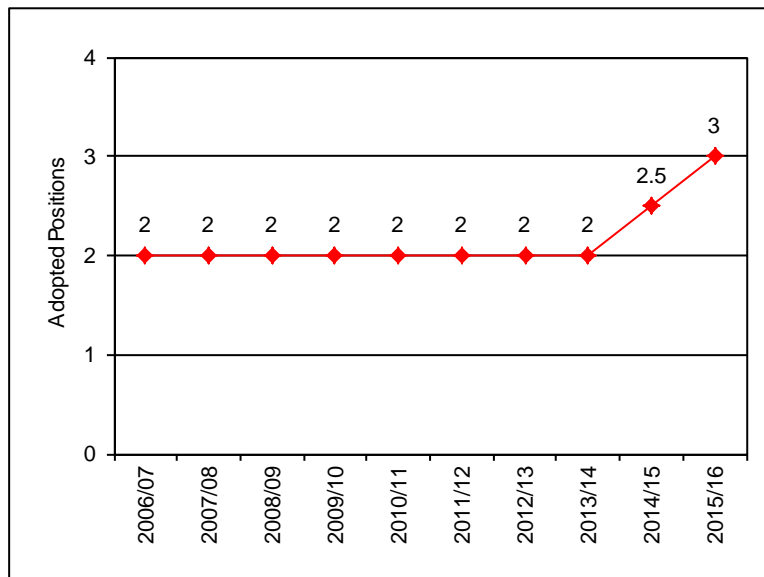
Linda J. Seifert
 Legislative & Administration

of a Board Aide at the Supervisor's office in Fairfield, leaving only 0.5 FTE Board of Supervisors Aide to assist the Supervisor in attending meetings or events. Adding a 0.5 FTE Board of Supervisors Aide will allow for a more consistent presence in the communities the Supervisor serves, and more timely response to the constituency of District 2.

SUMMARY OF POSITION CHANGES

In the FY2014/15 Adopted Budget one additional 0.5 FTE Board of Supervisors Aide was approved. This Recommended Budget reflects a request to change that position to 1.0 FTE. The resulting budget total includes salary and benefits for the Supervisor and 2.0 FTE staff members.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

To meet the growing needs and increasing responsibilities of District 2, the funding includes increased staffing allocation up to 2.0 FTE Board of Supervisor Aides.

The FY2015/16 Recommended Budget for Supervisorial District 2 includes a \$2,500 in funding for the contributions to non-County agencies consistent with Board adopted policy. In FY2014/15, the Board approved a one-time increase to \$5,000. The CAO recommends the Board consider affirming a funding level for FY2015/16 for contributions to non-County agencies.

Budget Summary:	
FY2014/15 Third Quarter Projection:	350,198
FY2015/16 Recommended:	404,592
County General Fund Contribution:	404,592
Percent County General Fund Supported:	100%
Total Employees (FTEs):	2.5

FUNCTION AND RESPONSIBILITIES

The District 3 Supervisor represents citizens residing within the City of Fairfield (excluding the section north of Air Base Parkway), portions of Suisun City and of Travis Air Force Base, Suisun Valley and parts of Green Valley, and maintains an office at the County Government Center at 675 Texas Street in Fairfield.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Spering serves on more than 20 County, and regional boards and commissions, including the Bay Area Air Quality Management District, the Local Agency Formation Commission, Solano Transportation Authority, Solano County Water Agency, and the Transportation Land Use Committee.

Supervisor Spering’s priorities include: providing leadership, formulating new ideas and building partnerships and consensus on programs and projects benefiting District 3 and Solano County. He also places a high priority on being a conduit between constituents and County government.

District 3 FY2014/15 highlights:

- Hosted two Senior Poverty-focused Summits. The first summit was to identify the struggles seniors living in poverty are facing and analyze the factors that contributed to their situation. Summit III looked at some short term, low cost solutions as well as longer term solutions. He is chairing ongoing meetings with members of the Senior Poverty Summit Working Group to develop a community network that maximizes use of existing agencies and resources. In discussion is how to tap into the reservoir of community volunteers interested in assisting seniors.
- Actively participates on the Solano 360 Implementation Committee, which is facilitating the plans for soliciting bids from companies to develop the Solano County fairgrounds.
- Continues to chair a consortium of transit stakeholders who work to address transportation issues for seniors, people with disabilities and low-income residents. Under his direction, consortium members identified mobility gaps, and corresponding strategies to address the gaps. The Solano County Mobility Management Program was approved in April 9, 2014 and various parts of it were implemented during the year, including the Mobility Call Center.
- Balances the diverse needs of Travis Air Force Base, Solano agriculture and the renewable energy sources in Solano County: Initiated efforts by staff to look into potential threats to Travis Air Force Base operations from the cumulative impact of wind turbine projects, as well as new proposals for projects north of Highway 12. Participated in discussions between the County and Travis AFB, stakeholders and experts, in conjunction with staff updating the TAFB Land Use and Compatibility Plan.
- Involved in the Plan Bay Area – a long range integrated transportation and land-use/housing strategy through 2040 for the nine counties of the San Francisco Bay Area. His focus is protecting business and agriculture interests while ensuring adequate transportation to foster a vibrant economy that creates new jobs for Solano County residents.
- Serves as a member of the City of Fairfield and City Suisun Oversight committees, which provide fiscal oversight of both cities in the aftermath of not having redevelopment agencies.
- Actively involved in the fund raising arm of the Family Justice Center Foundation to help the Center achieve operational self-sufficiency within the three-year pilot program.

James P. Spring
Legislative & Administration

- Has been instrumental in acquiring funding for Phase 1 of replacing the Green Valley Overpass and improving access to Highway 12 and I-80 from the Green Valley Road. Continues to explore funding strategies for relocating the westbound truck scales.

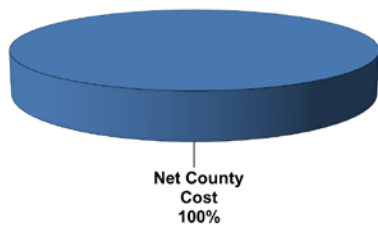
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$50,413 or 14.2% in appropriations when compared to the FY2014/15 Adopted Budget due to the addition of 0.5 FTE Board of Supervisor Aide, and a small increase in travel and education costs, increases in County insurance charges, and administrative overhead costs.

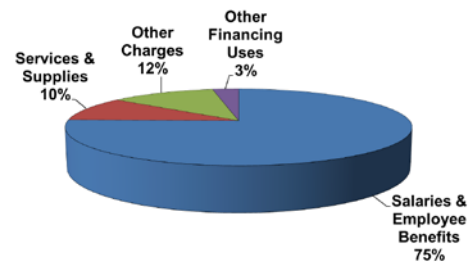
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	246,567	258,493	304,596	46,103	17.8%
SERVICES AND SUPPLIES	33,342	38,199	41,097	2,898	7.6%
OTHER CHARGES	46,471	46,431	46,734	303	0.7%
OTHER FINANCING USES	10,078	10,456	11,565	1,109	10.6%
INTRA-FUND TRANSFERS	366	600	600	0	0.0%
TOTAL APPROPRIATIONS	336,824	354,179	404,592	50,413	14.2%
NET COUNTY COST	336,824	354,179	404,592	50,413	14.2%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

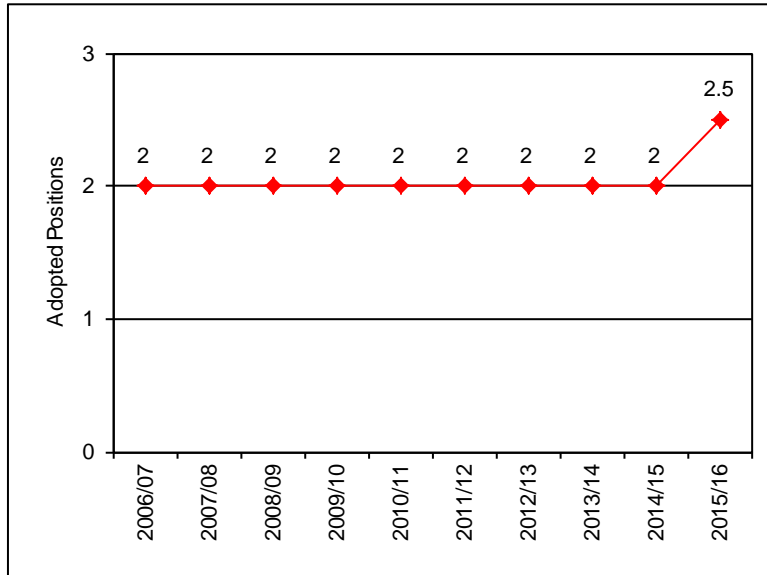
Salaries and Employee Benefits reflect a net increase of \$46,103 due to the addition of a 0.5 FTE Board of Supervisor Aide. The increased staffing is needed to provide additional support for the County Supervisor to address the district's priorities.

Services and Supplies reflect a net increase of \$2,898. Services and Supplies net increase is attributed to increases in County central data processing services and insurance – risk management due to the increased workload and staff of District 3. Services and Supplies net increase also includes an additional \$1,500 for travel expenses and \$1,000 for education and training over the next year for County and legislative conferences.

SUMMARY OF POSITION CHANGES

The FY2015/16 Recommended Budget reflects the funding of the addition of 0.5 FTE Board of Supervisor Aide position to 1.5 FTE. The resulting budget total includes salary and benefits for the Supervisor and 1.5 FTE staff members.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

To meet the growing needs and increasing responsibilities of District 3, the funding includes increased staffing allocation up to 1.5 FTE Board of Supervisor Aides.

The FY2015/16 Recommended Budget for Supervisorial District 3 includes a \$2,500 in funding for the contributions to non-County agencies consistent with Board adopted policy. In FY2014/15, the Board approved a one-time increase to \$5,000. The CAO recommends the Board consider affirming a funding level for FY2015/16 for contributions to non-County agencies but District 3 elected to remain at the \$2.500 level at that point.

John M. Vasquez
Legislative & Administration

Budget Summary:	
FY2014/15 Third Quarter Projection:	409,522
FY2015/16 Recommended:	487,489
County General Fund Contribution:	484,989
Percent County General Fund Supported:	99.5%
Total Employees (FTEs):	3

FUNCTION AND RESPONSIBILITIES

The District 4 Supervisor represents the citizens of Vacaville from the city limits in the south, west of Peabody Road, north of Marshall Road and west of Nut Tree Road up the north side of I-80 to encompass all of the City of Dixon together with the agricultural areas of Lagoon Valley, Pleasants Valley, Winters and the Dixon Ridge.

As the elected representative for District 4, Supervisor Vasquez is available to meet or speak with his constituents to assist them in resolving issues that arise. The District 4 office is maintained at the County Government Center at 675 Texas Street in Fairfield.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Vasquez's Accomplishments in FY2014/15:

- Held public workshops and discussions in the areas of poverty including women living in poverty and on water related concerns.
- Worked in conjunction with City of Vacaville and local non-profits toward the establishment of the Rocky Hill Trail.
- Collaborated with Delta Counties Coalition, Senator Lois Wolk, Assemblymember Jim Frazier, and the Water Fix Group to ensure a viable water bond could pass both houses of the State Legislature before it went before the people of California as Proposition 1.
- Diligently contributed to the collective effort of bringing ICON Aircraft to Vacaville by working with City of Vacaville on land use and property issues, bringing new jobs to the area.
- A commitment to his constituents, together with his staff, to continue to work to find solutions to the issues that are brought before them.

Supervisor Vasquez's goals and commitments in the coming year:

- Continue to build upon the collaborative efforts of the many public and private agencies in the County to develop a cohesive approach to collectively serve the constituency.
- Work with the Yolo Solano Farmbudsman to nourish our agricultural industry while working directly with farmers, both established and prospective, to increase the recognition and distribution of the agricultural bounty of Solano County. Supervisor Vasquez will work to support the innovation and advancement of food science and agricultural research conducted by UC Davis and their partners.
- Water is a crucial resource to our survival and agricultural livelihood. Supervisor Vasquez is committed to preserving our natural water resources while working with Solano County Water Agency and Solano Irrigation District to provide conservation measures for residents and agriculture. Supervisor Vasquez will continue to work with the Delta counties while ensuring that Solano County's interests are protected.
- Last year Supervisor Vasquez organized a Discussion on Women in Poverty in Solano County. The Supervisor and District 4 staff will keep this discussion going. The issue of poverty is a collaborative effort; many agencies are working to serve those in need. Supervisor Vasquez will facilitate these efforts while identifying ways to use the available resources

efficiently and effectively while pinpointing the deficits that exist. Supervisor Vasquez is currently working with the City of Dixon to address the gaps in services provided by the County to better serve the needs of that community.

- In the spirit of collaboration, Supervisor Vasquez will stay connected to public agencies around the bay area, learning from their achievements and hardships to better assess progress in Solano County and to remain progressive in his approach to solving the issues at hand.
- Supervisor Vasquez is planning several events and workshops in the coming year for the public benefit of Solano County, a workshop on broadband internet and a 10-year look back on Childhood Obesity are planned. The staff of District 4 will revisit the discussion on poverty and affordable housing and are working to coordinate a Multi-County Agriculture Summit. To tackle the big issues everyone must come to the table to build a common foundation of knowledge in order to move toward progress and have the greatest positive impact on the community. With a bit of passion and a solid foundation of knowledge Solano County will continue to be the best place to live, work, play, learn and age.

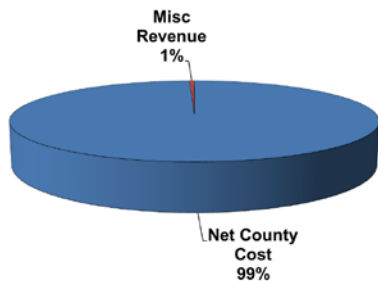
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a net increase of \$81,110 or 20% in appropriations when compared to the FY2014/15 Adopted Budget. Increases include an increase of 0.5 FTE to 2.0 FTE Board of Supervisor Aide, together with an increase in Countywide Administrative Overhead and increased Data Processing Fees. There was a request to increase the Non-County Agency Contribution to \$5,000 but was not reflected in the budget.

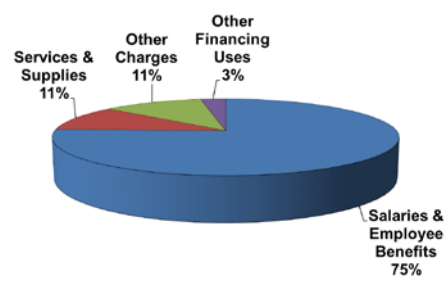
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
MISC REVENUE	0	0	2,500	2,500	0.0%
TOTAL REVENUES	0	0	2,500	2,500	0.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	247,985	306,131	366,669	60,538	19.8%
SERVICES AND SUPPLIES	34,475	40,404	51,891	11,487	28.4%
OTHER CHARGES	45,855	46,967	53,429	6,462	13.8%
OTHER FINANCING USES	9,825	11,628	13,250	1,622	14.0%
INTRA-FUND TRANSFERS	1,774	1,250	2,250	1,000	80.0%
TOTAL APPROPRIATIONS	339,913	406,379	487,489	81,110	20.0%
NET COUNTY COST	339,913	406,379	484,989	78,610	19.3%

John M. Vasquez
Legislative & Administration

SUMMARY OF SIGNIFICANT ADJUSTMENTS

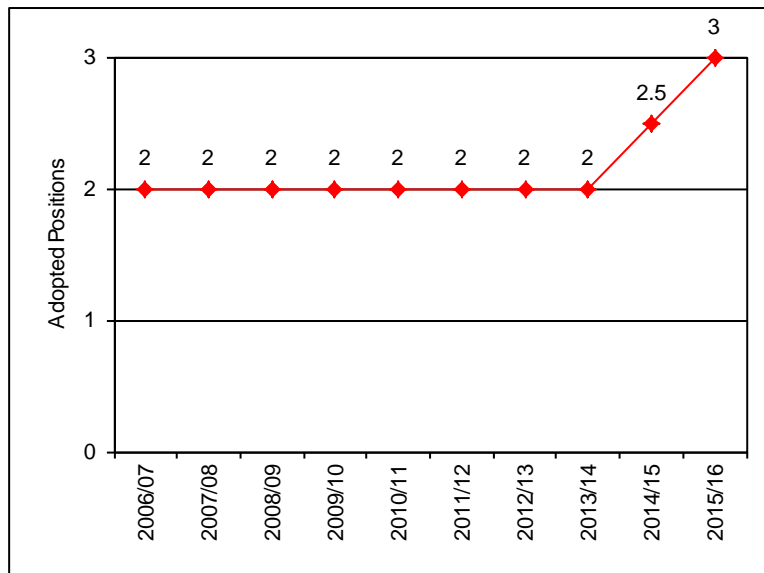
Salaries and Employee Benefits reflect a net increase of \$60,538 wherein 90% of which is for the addition of 0.5 FTE Board of Supervisor Aide and the remaining 10% is the result of an increase in the benefits of the existing FTE Board of Supervisor Aide. The addition of a 0.5 FTE Board of Supervisor Aide will provide additional support for the County Supervisor to address the goal of providing quality, integrated, sustainable and innovative public services. Adding 0.5 FTE Board of Supervisor Aide will allow the 4th District to continue addressing the growing demands and issues of the region while staying connected with the many commissions and local agencies who work to resolve issues of public concern in Solano County. Adding a 0.5 FTE Board of Supervisor Aide would allow for a greater connection to the community and a greater opportunity to positively impact the lives of the constituency. Without the addition of this position it would be difficult for the 4th District to address the growing duties of the Board of Supervisors due to the increased level of obligations and responsibilities Solano County presents.

Services and Supplies reflect a net increase of \$11,487. Services and Supplies net increase is attributed to increases in County central data processing services, operational costs for phone and voicemail services, cellphone allowance, duplicating services, and postage due to the increased workload and staff of District 4. Services and Supplies net increase includes an additional \$1,500 for travel expenses over the next year for County and legislative conferences.

SUMMARY OF POSITION CHANGES

In the FY2014/15 Adopted Budget one additional 0.5 FTE Board of Supervisors Aide was approved. This Recommended Budget reflects a request to change that position to 1.0 FTE. The resulting budget total includes salary and benefits for the Supervisor and 2.0 FTE staff members.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

To meet the growing needs and increasing responsibilities of District 4, the funding includes increased staffing allocation up to 2.0 FTE Board of Supervisor Aides.

The FY2015/16 Recommended Budget for Supervisorial District 4 includes a \$2,500 in funding for the contributions to non-County agencies consistent with Board adopted policy. In FY2014/15, the Board approved a one-time increase to \$5,000. The CAO recommends the Board consider affirming a funding level for FY2015/16 for contributions to non-County agencies.

Budget Summary:	
FY2014/15 Third Quarter Projection:	334,618
FY2015/16 Recommended:	328,726
County General Fund Contribution:	328,726
Percent County General Fund Supported:	100%
Total Employees (FTEs):	2

FUNCTION AND RESPONSIBILITIES

The District 5 Supervisor represents residents living in the City of Rio Vista, parts of the cities of Vacaville, Fairfield and Suisun City, and the unincorporated areas of Elmira and Collinsville, Birds Landing and Ryer Island. The Supervisor maintains an office at the County Government Center at 675 Texas Street Suite 6500.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Supervisor Thomson represents the Board on more than 15 county, regional and State boards and commissions (and their subcommittees); including the Delta Counties Coalition, the Solano County Water Agency, and the Yolo-Solano Air Quality Board.

Supervisor Thomson:

- Defends the County’s water interests by working with leading stakeholders on finding alternatives to the Bay Delta Conservation Plan.
- Enhances services for members of the armed forces by providing up-to-date information on developments that impact military personnel through the Military and Veterans Affairs Committee.
- Advocates for Solano County employees by actively listening to their needs and by engaging with Union representatives.
- Defends the Travis Air Force base by proposing and voting in favor of ordinances that protect the base from encroachment and potentially harmful development projects.

Supervisor Thomson’s Goals and Objectives include:

- Continue to strengthen the welfare of the County’s General Fund by implementing cost-saving reductions while maintaining a high-level of services for County residents.
- Work to secure the safety and welfare of the Delta community by advocating for an alternative to the Bay Delta Conversation Plan (BDCP) that benefits rather than harms our community.
- Ensure that Board decisions concerning County contracts and labor agreements are fair, equitable, fiscally responsible and sustainable.
- Implement human resources policies that help improve the quality of Solano County’s labor pool by instituting an internship program that enables students and recent graduates to gain experience and secure positions with the County.

Achievements

- Improved the state of the Rio Vista Veterans Hall by working collaboratively with County staff and by identifying resources to perform physical repairs and improvements to the Hall.
- Successfully advocated and helped State representatives secure payment in lieu of taxes monies owed by the State of California to Solano County resulting in the addition of thousands of dollars to the County’s General Fund.
- Successfully challenged the BDCP and was part of a collaboration of stakeholders whose efforts resulted in the Plan’s revision and delay.

**Skip Thomson
Legislative & Administration**

- Initiated the County’s Vehicle Theft Recovery program which has already recovered 120 vehicles valued at more than \$1,000,000 while helping prevent additional crime from being committed.
- Provided resources to Collinsville residents after a tragic fire and organized an effort with County staff to improve the administration of the community and its Levee District.

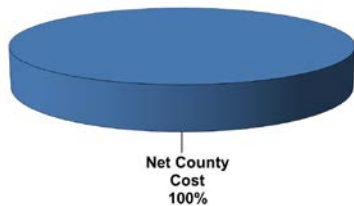
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall increase of \$7,098 or 2.2% in appropriations, when compared to the FY2014/15 Adopted Budget. The majority of this increase stems from increased District contributions to staff retirement and health insurance premiums and to countywide admin overhead.

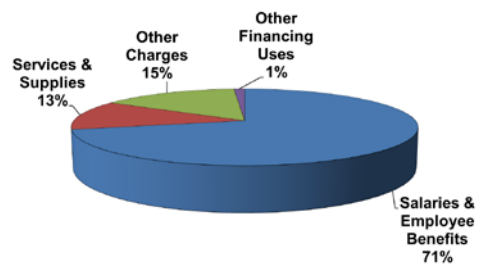
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	227,312	231,262	234,525	3,263	1.4%
SERVICES AND SUPPLIES	30,858	40,328	40,823	495	1.2%
OTHER CHARGES	42,211	45,973	49,533	3,560	7.7%
OTHER FINANCING USES	3,947	4,064	3,845	(219)	(5.4%)
INTRA-FUND TRANSFERS	307	0	0	0	0.0%
TOTAL APPROPRIATIONS	304,635	321,628	328,726	7,098	2.2%
NET COUNTY COST	304,635	321,628	328,726	7,098	2.2%

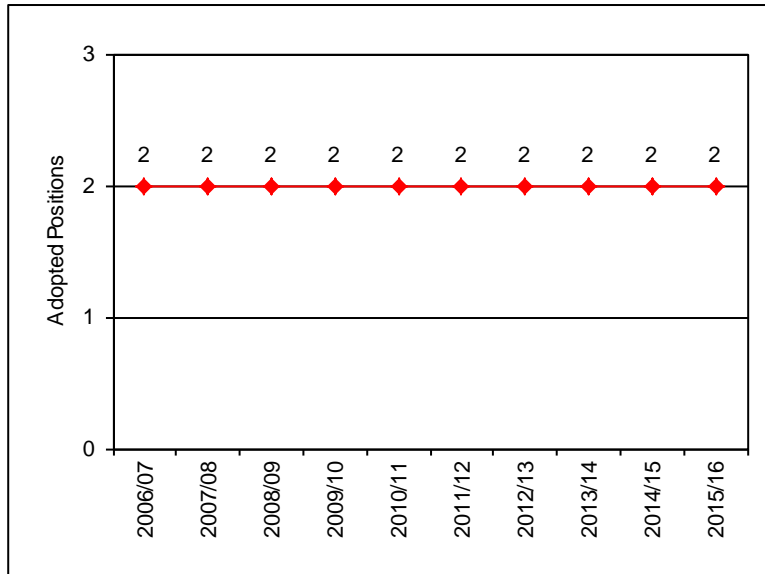
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation for FY2015/16.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The FY2015/16 Recommended Budget for Supervisorial District 5 includes a \$2,500 in funding for the contributions to non-County agencies consistent with Board adopted policy. In FY2014/15, the Board approved a one-time increase to \$5,000. The CAO recommends the Board consider affirming a funding level for FY2015/16 for contributions to non-County agencies.

Erin Hannigan, Chairwoman
Legislative & Administration

Budget Summary:	
FY2014/15 Third Quarter Projection:	181,185
FY2015/16 Recommended:	230,188
County General Fund Contribution:	230,188
Percent County General Fund Supported:	100%
Total Employees (FTEs):	0

FUNCTION AND RESPONSIBILITIES

This budget unit reflects the administrative costs of the Board of Supervisors' operations which are not unique to an individual Board Member's District. Appropriations include shared services and supplies; memberships in the Association of Bay Area Governments (ABAG) and National Association of Counties (NACo); and County contributions to non-County agencies.

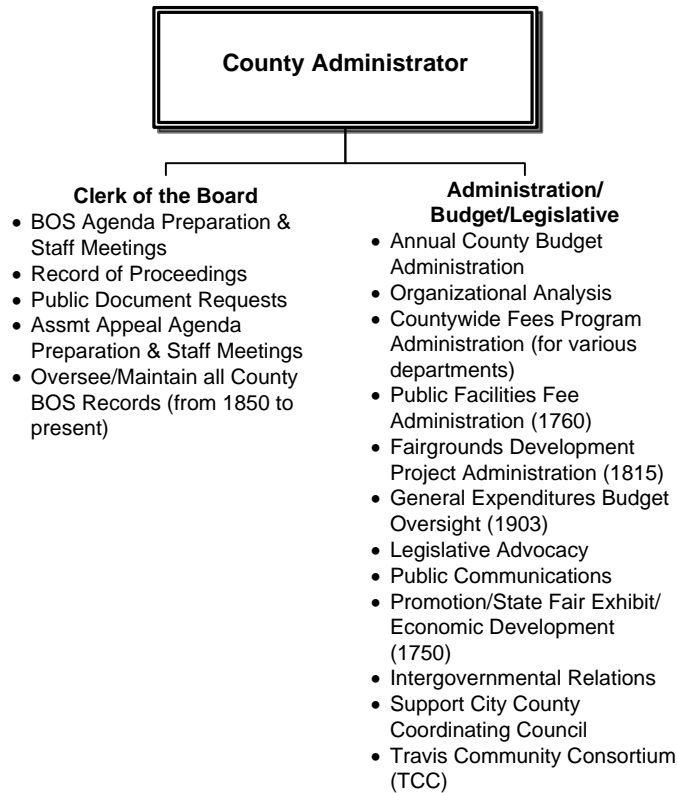
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$8,370 or 100% in revenues and an increase of \$12,891 or 5.9% in appropriations when compared to the FY2014/15 Adopted Budget. The decrease in revenue is from Administrative Overhead and the increase in appropriations is primarily due to increased costs of \$10,693 for Liability Insurance. Services and Supplies includes costs for recording, editing and copying of the Board of Supervisors meetings, usage and maintenance of phone lines, liability insurance, equipment maintenance, memberships, office expenses, managed print services, consulting services, lease for copiers, travel expenses for the Board of Supervisors Chair, meals and refreshments for the Board of Supervisors Closed Sessions and contributions to Non-County agencies.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	0	8,370	0	(8,370)	(100.0%)
TOTAL REVENUES	0	8,370	0	(8,370)	(100.0%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	117,459	191,263	204,404	13,141	6.9%
OTHER CHARGES	25,000	25,500	25,500	0	0.0%
INTRA-FUND TRANSFERS	277	534	284	(250)	(46.8%)
TOTAL APPROPRIATIONS	142,736	217,297	230,188	12,891	5.9%
NET COUNTY COST	142,736	208,927	230,188	21,261	10.2%

PENDING ISSUES AND POLICY CONSIDERATIONS

The FY2015/16 Budget includes the continued appropriation of \$25,500 in contributions to non-County agencies for Travis Community Consortium (TCC) and the rebudgeting of \$5,200 in consulting services. The CAO recommends the Board affirm the non-County agency contribution for FY2015/16.



DEPARTMENTAL PURPOSE

The County Administrator is the Chief Administrative Officer of the County and is responsible to the Board of Supervisors for the proper and efficient administration of all County offices, Departments, Institutions and Special Districts under the jurisdiction of the Board of Supervisors.

Budget Summary:	
FY2014/15 Third Quarter Projection:	3,037,879
FY2015/16 Recommended:	3,491,456
County General Fund Contribution:	1,058,256
Percent County General Fund Supported:	30.3%
Total Employees (FTEs):	16

FUNCTION AND RESPONSIBILITIES

Responsibilities of the County Administrator are:

- Plan, monitor and oversee County operations to ensure Board policies are carried out in the most efficient, cost-effective and service-oriented manner.
- Formulate short- and long-range plans through strategic planning and the annual budget.
- Review and monitor County structure, programs, services and budgets, and make recommendations to the Board regarding reorganizations, funding and positions necessary to conduct departmental functions.
- As Clerk of the Board of Supervisors, prepare and coordinate Board agendas and minutes.
- Implement the County's Legislative Advocacy Program; review impacts of Federal/State legislation; initiate legislative proposals and prepare position recommendations.
- Supervise appointed Department Heads.

-
- Meet with Board Members individually or in committees to discuss Board policies and interpretations; participate in Board Committees including Legislation, Delta County Coalition and Water and Land Use and Transportation.
 - Represent the Board in the County's intergovernmental relations and perform general administrative duties and provide staff support to the City-County Coordinating Council.
 - Provide administrative and fiscal oversight to First 5 Solano.
 - Oversee the contracts for the Administrative Entity services with the Workforce Investment Board and the Solano County Fair.

The County Administrator is responsible for the preparation of and overseeing the County budget, which is mandated under the California Government Code (GC §29000 et. seq.). Additionally, the County Administrator serves as the Clerk to the Board of Supervisors, which under the California Government Code (GC §25101 et. seq.) is subject to a number of legal requirements regarding the Board meetings, minutes, maintenance of records and files.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Worked with the Solano360 partners – the County, the City of Vallejo and the Solano County Fair Association – to continue moving the project forward, including working with the Army Corps of Engineers to finalize environmental review components. After a comprehensive Request for Qualification process, the Board of Supervisors approved entering into exclusive negotiations with Solano Community Development LLC (effective May 1, 2015) to develop the Fairgrounds property in Vallejo based on the Solano360 Specific Plan.
- Provided leadership and support to the emergency disaster response to a magnitude-6.0 South Napa earthquake that rattled Northern California on August 24. The earthquake caused more than \$5 million in damage to County facilities throughout the County. An estimated more than \$18 million in damages occurred to buildings in Vallejo and over \$300 million in damages in Napa County.
- Engaged in the Public Public Private Partnership (P-4) with Travis Air Force Base with the goal of enhancing capacity of the base while reducing ongoing operational costs.
- Worked closely with the Debt Advisory Committee to develop and implement strategies to address escalating retirement costs. The Board approved in February 2015 the establishment of a Post-Employment Benefits Trust program.
- Provided leadership and Support on development of recommendation for the delivery and planning of various technology solutions.
- Provided leadership and support for the AB 900 Steering Committee for the 362-bed adult detention facility under construction adjacent to the existing detention facility on Clay Bank Road in Fairfield.
- Continued to provide guidance on the implementation of the 2011 Public Safety Realignment which has altered and will continue to alter how the County manages the offender population in the criminal justice system. Implementing these changes have required significant staff time involved in community engagement and education efforts, the review and analysis of program and operational changes, and aligning of various funding streams to the distinct program efforts.
- Continued to provide guidance and support to the Delta Counties Coalition.
- Provided Leadership and support in the successful application of SB1022 Adult Local Criminal Justice Facilities Construction Financing Program proposal, which will provide \$23 million in State funding to construct a new vocation and education facility for delivery of in-custody programming at the Claybank campus.
- Continued to guide the implementation of the Affordable Care Act, a key Federal legislative bill that expanded Medi-Cal and will continue to impact Medi-Cal enrollments. Implementing these changes has required increased funding and significant changes to staffing levels to meet State and federal implementation deadlines.
- Coordinated the annual Counties Care Holiday Food Drive and the friendly competition with the employees of Contra Costa County, which resulted in \$30,813 donated by Solano County employees toward the 2014 campaign and a grand total of \$258,533 donated by Solano County employees since 2004.

WORKLOAD INDICATORS

During FY2014/15, it is anticipated the County Administrator/Clerk of the Board will have:

- Participated and provided assistance at 30 meetings of various Board of Supervisors meetings.
- Processed 385 Agenda Submittals and developed/published Minutes for 31 Board of Supervisors' Regular Meetings, 11 Assessment Appeal Hearings, 2 City Selection Committee meetings and 373 Public Comment Cards from the public present at the Board meetings.
- Recorded 12 Ordinances and 225 Resolutions adopted by the Board.
- Processed 303 Assessment Appeals applications (individual application for multiple parcels counted as one).
- Provided staff support to the City-County Coordinating Committee.
- Received 10 requests for information under the California Public Records Act (GC §6250).
- Filed 91 California Environmental Quality Act (CEQA) documents.
- Processed 54 claims against the County and 2 lawsuits.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CLERK OF THE BOARD	49,292	47,009	47,009	0	0.0%
ADMINISTRATIVE OFFICE	<u>2,121,823</u>	<u>2,019,484</u>	<u>2,386,191</u>	<u>366,707</u>	<u>18.2%</u>
TOTAL REVENUES	2,171,115	2,066,493	2,433,200	366,707	17.7%
APPROPRIATIONS					
CLERK OF THE BOARD	397,008	455,522	461,295	5,773	1.3%
ADMINISTRATIVE OFFICE	<u>2,558,805</u>	<u>2,971,684</u>	<u>3,030,161</u>	<u>58,477</u>	<u>2.0%</u>
TOTAL APPROPRIATIONS	2,955,813	3,427,206	3,491,456	64,250	1.9%
NET COUNTY COST					
CLERK OF THE BOARD	347,716	408,513	414,286	5,773	1.4%
ADMINISTRATIVE OFFICE	<u>436,982</u>	<u>952,200</u>	<u>643,970</u>	<u>(308,230)</u>	<u>(32.4%)</u>
NET COUNTY COST	784,698	1,360,713	1,058,256	(302,457)	(22.2%)

STAFFING					
CLERK OF THE BOARD	2	2	2	0	0.0 %
ADMINISTRATIVE OFFICE	<u>14</u>	<u>14</u>	<u>14</u>	<u>0</u>	<u>0.0 %</u>
TOTAL STAFFING	16	16	16	0	0.0 %

DEPARTMENTAL BUDGET SUMMARY

The County Administrator's primary cost centers are BU 1115 – Administration and BU 1114 – Clerk of the Board. The County Administrator also administers ten other budgets, discussed in the following pages under the heading of Summary of Other Administered Budgets.

1115 - Administration:

The Recommended Budget represents an increase of \$366,707 or 18.2% in revenues and an increase of \$58,477 or 2% in appropriations when compared to the FY2014/15 Adopted Budget. The Net County Cost for the Administration budget decreased by \$308,230 or 32.4%.

The principal factor leading to the decrease in the Net County Cost for the Administration budget the net impact of an increase in employee benefit costs, an overall decrease in services and supplies, which includes decreased training, travel, consulting, and

communications costs offset by an increase in contracted services. In addition, Countywide Administration Overhead (A-87) revenue increased by \$364,407 or 18.1%. The A-87 revenues are estimated, based on Administration's expenditures incurred in FY2013/14 and allocated to departments who receive services from the CAO in that year.

Functional Area Summary

**1100 – Fund 001-County Administrator
Birgitta E. Corsello, County Administrator
Legislative & Administration**

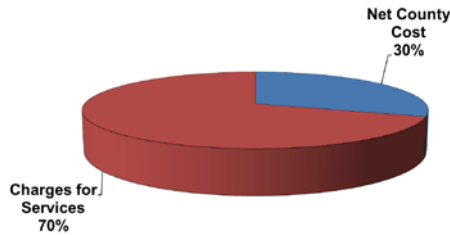
1114 - Clerk of the Board:

The Recommended Budget represents an increase of \$5,773 or 1.3% in appropriations and no change to anticipated revenues when compared to the FY2014/15 Adopted Budget. The Net County Cost for the Clerk of the Board’s budget increased by \$5,773 or 1.4%. The principal factors leading to the increase in appropriations are an increase in employee benefit costs and an increase in services and supplies costs resulting from required Notary commission training/testing and increased Central Data Processing Service costs.

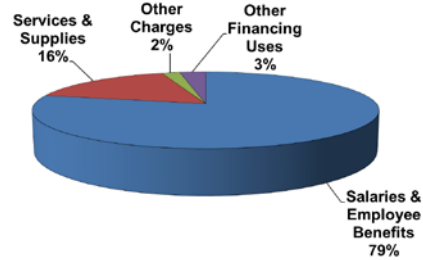
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS

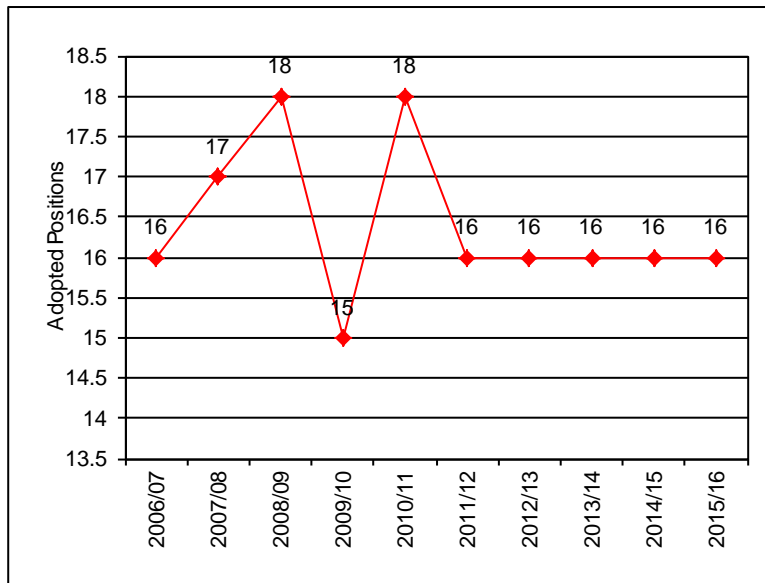


DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	2,156,069	2,066,448	2,433,155	366,707	17.7%
MISC REVENUE	15,045	45	45	0	0.0%
TOTAL REVENUES	2,171,114	2,066,493	2,433,200	366,707	17.7%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	2,363,845	2,657,803	2,744,515	86,712	3.3%
SERVICES AND SUPPLIES	427,857	591,843	577,254	(14,589)	(2.5%)
OTHER CHARGES	69,741	69,252	68,894	(358)	(0.5%)
OTHER FINANCING USES	93,216	106,906	99,585	(7,321)	(6.8%)
INTRA-FUND TRANSFERS	1,154	1,403	1,208	(195)	(13.9%)
TOTAL APPROPRIATIONS	2,955,813	3,427,206	3,491,456	64,249	1.9%
NET COUNTY COST	784,698	1,360,713	1,058,256	(302,458)	(22.2%)

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets

**1100 – Fund 001-County Administrator
Birgitta E. Corsello, County Administrator
Legislative & Administration**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1750 PROMOTION	271,708	44	8,419	8,375	19034.1%
1903 GENERAL EXPENDITURES	2,687,162	2,530,661	2,420,500	(110,161)	(4.4%)
1905 A87 - OFFSET	(1,562,766)	(2,270,554)	(3,047,024)	(776,470)	34.2%
2110 MICRO-ENTERPRISE BUSINESS ACCT	197	277,654	100,120	(177,534)	(63.9%)
2380 SE VALLEJO REDEVELOPMENT SETT	4	0	0	0	0.0%
2390 TOBACCO SETTLEMENT	0	0	0	0	0.0%
6730 OTHER PUBLIC DEFENSE	1,841,989	2,046,938	2,481,974	435,036	21.3%
6800 C M F CASES	222,506	228,923	202,900	(26,023)	(11.4%)
6901 ADMINISTRATION	122,068	174,202	213,201	38,999	22.4%
APPROPRIATIONS					
1750 PROMOTION	397,144	176,185	176,450	265	0.2%
1903 GENERAL EXPENDITURES	120,021,084	129,944,593	137,441,838	7,497,245	5.8%
1905 A87 - OFFSET	(1,562,766)	(2,270,554)	(3,047,024)	(776,470)	34.2%
1906 GENERAL FUND-OTHER	2,833,413	2,788,496	3,033,426	244,930	8.8%
2110 MICRO-ENTERPRISE BUSINESS ACCT	3,155	277,654	100,120	(177,534)	(63.9%)
2400 GRAND JURY	125,566	132,338	138,342	6,004	4.5%
6730 OTHER PUBLIC DEFENSE	1,841,989	2,046,938	2,481,974	435,036	21.3%
6800 C M F CASES	223,629	219,392	206,067	(13,325)	(6.1%)
6901 ADMINISTRATION	97,568	188,701	213,201	24,500	13.0%
NET CHANGE					
1750 PROMOTION	(125,437)	(176,141)	(168,031)	8,110	(4.6%)
1903 GENERAL EXPENDITURES	(117,333,923)	(127,413,932)	(135,021,338)	(7,607,406)	6.0%
1906 GENERAL FUND-OTHER	(2,833,413)	(2,788,496)	(3,033,426)	(244,930)	8.8%
2110 MICRO-ENTERPRISE BUSINESS ACCT	(2,958)	0	0	0	0.0%
2380 SE VALLEJO REDEVELOPMENT SETT	4	0	0	0	0.0%
2390 TOBACCO SETTLEMENT	0	0	0	0	0.0%
2400 GRAND JURY	(125,566)	(132,338)	(138,342)	(6,004)	4.5%
6730 OTHER PUBLIC DEFENSE	0	0	0	0	0.0%
6800 C M F CASES	(1,123)	9,531	(3,167)	(12,698)	(133.2%)
6901 ADMINISTRATION	24,500	(14,499)	0	14,499	(100.0%)

A summary of the budgets administered by the County Administrator's Office is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

The purpose of the Promotions budget is to provide County contributions to various entities supported by the Board of Supervisors. At the direction of the Board, contributions to this budget are designated to serve a variety of social needs and public purposes that are considered in the best interests of the County and the general public. The Promotions budget finances County marketing and promotional efforts, the State Fair exhibit, and economic development and tourism initiatives.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- On January 15, 2013, the Board approved a joint operating agreement among the County of Solano, the County of Yolo and the Solano College Small Business Development Center to establish a Farmbudsman program that serves both counties by assisting farmers, ranchers and agriculture-related businesses with various permitting processes, including assistance with agricultural permitting and standards as required by regulatory agencies. The program’s objective is to facilitate and expedite the development of promising value-added agricultural projects and was a key opportunity identified in the Solano and Yolo Counties Joint Economic Summit in November 2011. During FY2014/15, the Farmbudsman worked with several agriculture-related businesses (existing and potential startups) on a variety of subjects including permitting, financing and processing.
- Published the *2014 Index of Economic and Community Progress* in March 2015 that addressed the changing Solano County economy, focusing on job, housing and population trends. The *Index* was prepared Economic Forensics and Analytics as a project of the County Administrator’s Office in partnership with the Solano Economic Development Corporation.
- The 2014 Exhibit at the California State Fair received a Gold Award. The exhibit puts forth a positive image of the county as well as exposes fairgoers to Solano Grown products, services and destinations.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$8,375 or 19034.1% in revenues and an increase of \$265 or 0.2% in appropriations when compared to the FY2014/15 Adopted Budget. As a result, the Net County Cost decreased by \$8,110 or 4.6%.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	270,317	0	0	0	0.0%
CHARGES FOR SERVICES	1,391	44	8,419	8,375	19034.1%
TOTAL REVENUES	271,708	44	8,419	8,375	19034.1%
APPROPRIATIONS					
SERVICES AND SUPPLIES	395,479	176,100	176,400	300	0.2%
OTHER CHARGES	1,353	35	0	(35)	(100.0%)
INTRA-FUND TRANSFERS	313	50	50	0	0.0%
TOTAL APPROPRIATIONS	397,144	176,185	176,450	265	0.2%
NET COUNTY COST	125,437	176,141	168,031	(8,110)	(4.6%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Significant projects supported by the Promotions budget include:

- \$40,000 for a comprehensive contract to design, construct and staff a Solano County exhibit at the 2016 California State Fair which will then be displayed at the Solano County Fair as well.
- \$37,500 for the County’s annual membership with the Solano Economic Development Corporation.
- \$65,000 for economic development studies, including \$25,000 to produce the *2015 Index of Economic and Community Progress* and \$40,000 to address study needs being identified as part of the economic diversification study project.

- \$27,000 as the County's share of the Farmbudsman position.

PENDING ISSUES AND POLICY CONSIDERATIONS

The County will continue to work with its city partners and Solano EDC as strategies to retain existing businesses and attract new companies are developed and implemented.

The Board had expressed an interest in considering the expansion of the Farmbudsman Program available hours early in FY2014/15. The Recommended Budget reflects a status quo. The County staff will provide additional options for Board consideration during budget hearings.

FUNCTION AND RESPONSIBILITIES

The General Expenditures budget exists to reflect the financing of programs outside of the General Fund such as Public Safety, Health and Social Services, In-Home Support Services, Parks and Recreation, and the Library Director's position. This budget also contains funding to the Courts as County obligation under agreements for Maintenance of Efforts (MOE) with the State. Other expenditures budgeted in this Budget Unit cover costs not readily allocated to departmental budgets.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	1,360,340	1,292,500	1,217,500	(75,000)	(5.8%)
CHARGES FOR SERVICES	1,326,822	1,238,161	1,203,000	(35,161)	(2.8%)
TOTAL REVENUES	2,687,162	2,530,661	2,420,500	(110,161)	(4.4%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	0	800,000	800,000	0	0.0%
SERVICES AND SUPPLIES	388,440	597,492	577,500	(19,992)	(3.3%)
OTHER CHARGES	9,617,219	9,523,407	11,445,644	1,922,237	20.2%
OTHER FINANCING USES	109,867,425	119,023,694	124,643,694	5,620,000	4.7%
INTRA-FUND TRANSFERS	148,000	0	(25,000)	(25,000)	0.0%
TOTAL APPROPRIATIONS	120,021,084	129,944,593	137,441,838	7,497,245	5.8%
NET COUNTY COST	117,333,923	127,413,932	135,021,338	7,607,406	6.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget represents a decrease of \$110,161 or 4.4% in revenues and an increase of \$7,497,245 or 5.8% in appropriations when compared to the FY2014/15 Adopted Budget. The Net County Cost for the General Expenditures budget is thus increased by \$7,607,406.

The decrease in revenues is primarily due to the continued reduction in the collection and receipt of court revenues including vehicle code fines, other assessments, and traffic school fees due to lower collections. The County Administrator's Office continues to work closely with the Courts.

The General Expenditures appropriations of \$137,441,838 reflect an increase in appropriations of \$7,497,245 which is primarily the net result of changes in Services and Supplies (\$19,992 decrease), Other Charges (\$1,922,237 increase) and Other Financing Uses (\$5,620,000 increase). The General Expenditures appropriations include the following:

Accrued Leave Payoff of \$800,000, which is the same amount, budgeted in FY2014/15 Adopted Budget. This appropriation is funded by the General Fund Reserve for Accrued Leave Payoff to cover payoffs to employees retiring or separating from County service and is used when a department's operating budget is unable to absorb the payoff.

Services and Supplies include the following appropriations:

- \$190,200 for technology automation projects to fund automation projects in County departments that promote efficiency.
- \$177,000 for the County's share of LAFCO's costs per the MOU with LAFCO.
- \$180,000 for contracted services to cover costs of management reviews and organizational studies that would be required to identify opportunities for efficiencies in departments.
- \$30,000 for contracted services related to the implementation of the Smoke-Free Facilities Policy, including smoking cessation classes for employees.

Other Charges includes payments to the Trial Courts in accordance with the Maintenance of Effort (MOE) agreement and contributions to non-County agencies and includes the following appropriations:

- \$10,174,426 for the required Maintenance of Effort (MOE) to the Trial Court.

-
- \$1,054,115 for the County Facility Payment MOE to the Trial Court.
 - Appropriations of \$297,103 for GF contribution to non-County agencies include the following:
 - \$76,500 for the Court-Appointed Special Advocates (CASA) of Solano County. CASA advocates for the best interest of children within the court system.
 - \$125,000 as a County match for a fund-raiser held annually by the Solano Coalition for Better Health for Children's Health Insurance.
 - \$15,603 for the General Fund's share of cost for a half-time case manager for the Veterans Treatment Court.
 - \$80,000 for the Senior Coalition staffing support.

Other Financing Uses reflects the General Fund (GF) Contributions to other non-general fund County Departments totaling \$124,643,694 an increase of \$5,620,000 when compared to the FY2014/15 Adopted Budget as noted below:

Public Safety Fund

The GF Contribution to the Public Safety Departments increased by \$5,194,466 or 5.7% from \$91,583,136 to \$96,777,602. The \$5,194,466 increase is the net result of the following:

- The GF Contribution and changes to the amounts to the Public Safety departments are:
 - Sheriff's Office: \$47,713,458 GF Contribution which represents a \$1,419,493 increase primarily the result of increases in countywide administrative overhead of \$1,175,983 and Central Data Processing charges of \$199,382 and increases in other costs associated with the new 362-bed new Stanton Correctional Facility, offset by anticipated increase in Proposition 172 and other revenue.
 - Probation: \$21,431,344 GF Contribution which represents a \$945,231 increase which is primarily the result of increased labor costs and other costs such as placement for juvenile offenders and foster care and group home placements and Central Data Processing Services, offset in part by an anticipated increase in Proposition 172 revenues.
 - District Attorney: \$10,989,689 GF Contribution which represents a \$1,035,451 increase to the District Attorney, primarily due to increases in labor costs resulting from approved collective bargaining agreements that were not included as part of the FY2014/15 Adopted Budget and additional staffing to address the implementation of Proposition 47, and increases in countywide administrative overhead of \$172,424.
 - Public Defender: \$10,546,826 GF Contribution which represents a \$957,671 increase. The increased need for GF support is attributable to increased labor costs resulting from approved collective bargaining agreements that were not included as part of the FY2014/15 Adopted Budget and additional staffing to address the implementation of Proposition 47 and increasing workload.
 - Alternate Public Defender: \$3,614,311 GF Contribution which represents a \$401,584 increase. The Alternate Public Defender does not receive other revenues. The increased need for GF support is primarily the result of increased labor costs resulting from approved collective bargaining agreements that were not included as part of the FY2014/15 Adopted Budget and additional staffing to address the implementation of Proposition 47 and increasing workload.
 - Other Public Defense: \$2,481,974 in GF Contribution which represents an increase of \$435,036 due to an anticipated increase in the number of capital cases and an increase in costs resulting from the recent update to the fee tables approved by the Board in FY2014/15.

An estimated total increase of \$1.9 million in projected Proposition 172 funding for FY2015/16 when compared to the FY2014/15 Adopted Budget was utilized to defray some public safety department cost increases in the operating budgets thereby offsetting a portion of the cost increases and the GF Contribution for FY2015/16, and \$2.2 million increase in AB109 Realignment funding was utilized (for more detail see Public Safety section of the Budget).

Health & Social Services Fund

The GF Contribution to Fund 902, Health & Social Services of \$24,231,022 reflects a \$3,549,573 increase when compared to the FY2014/15 Adopted Budget. The increase is due to the following:

- H&SS Programs: increased by \$3,944,348 from \$11,707,201 to \$15,651,549, an increase of 33.7%. The increase can be attributed to changes in non-claimable costs (administrative overhead) and increased Institute for Mental Disease (IMD) costs in the Behavioral Health Division for mandated care not eligible under Medi-Cal.
- Assistance Programs, which include General Assistance, Foster Care and IHSS wages, of \$8,579,473 reflects a decrease of \$187,932 in GF Contribution from the FY2014/15 Adopted Budget in part because of County General Fund efforts in family stabilization and reunification.
- Included in the transfer to H&SS - Public Health of \$1,613,835 GF contribution is a contribution to Non-County agencies to fund various contracts – Detail for Board consideration as part of the annual budget will be provided in the Supplemental Budget document.

Transfers Out to Other County Departments/Funds include the following:

- \$253,039 to Fund 004 (BU 6300) – Library for the Library Director’s salary and benefits in accordance with Education Code §19147.
- \$285,789 to Fund 016 (BU 7000) - Parks & Recreation which reflects an increase of \$119,577 from FY2014/15 Adopted Budget and is the result of Board authorized increase in hour of operation supported by the General Fund.
- \$512,362 to pay for the County’s share of: (1) the IHSS Public Authority’s administrative costs, and (2) insurance costs for IHSS service providers.
- \$645,657 to Fund 151 (BU 1570) - First 5 for contract services \$50,000, Children’s Alliance \$118,750, the Family Resource Center Contracts \$439,407, Baby Coach \$25,000, and Local Child Care Planning Councils \$12,500.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets 1905 – Fund 001-Countywide Cost Allocation Plan
Birgitta E. Corsello, County Administrator
Other General

FUNCTION AND RESPONSIBILITIES

This budget is a “contra” budget. It is used to offset the operating expenditures allocated to all General Fund User Departments for Administrative Overhead Costs, and the revenues received by the General Fund Central Services Departments for the same. There are five Central Services Departments: County Administrator, County Counsel, Human Resources, Auditor-Controller and General Services. The allocated costs and revenues are shown on the Countywide Cost Allocation Plan, calculated yearly by the Auditor-Controller’s Office, and approved by the State Controller’s Office.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$776,470 or 34.2% in revenues and appropriations when compared to the FY2014/15 Adopted Budget, which is a net offset of \$3,047,024. The offset can vary from year to year depending on the level and cost of the services provided between General Fund departments.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	(1,562,766)	(2,270,554)	(3,047,024)	(776,470)	34.2%
TOTAL REVENUES	(1,562,766)	(2,270,554)	(3,047,024)	(776,470)	34.2%
APPROPRIATIONS					
OTHER CHARGES	(1,562,766)	(2,270,554)	(3,047,024)	(776,470)	34.2%
TOTAL APPROPRIATIONS	(1,562,766)	(2,270,554)	(3,047,024)	(776,470)	34.2%
NET COUNTY COST	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets 1906 – Fund 001-General Fund Other – Debt Service
Birgitta E. Corsello, County Administrator
Other General

FUNCTION AND RESPONSIBILITIES

This budget is used as a General Fund conduit to finance the 2007 and 2013 Certificates of Participation (COP). The 2007 COPs were issued to refinance the 2002 COPs at a lower interest rate. The 2002 COPs were issued for the construction of the 6-story Government Center, 5-story parking structure, Probation Facility and improvement to the Central Utility Plant and the Library, all located in Fairfield. As of November 1, 2012, the 2002 COPs were fully redeemed.

Departments using the Government Center and the Probation Facility are allocated their corresponding share of the Debt Service due on the 2007 COPs based on their building space usage and a share of the parking structure. Any vacant office space is assigned to the General Fund for purpose of allocating the costs of the 2007 COP debt service payments.

The 2013 COPs were issued to finance the Animal Care Expansion Project at 2510 Clay Bank Road in Fairfield. The Animal Care Expansion Project includes the installation of a new pre-engineered kennel (12,500 square feet), and the renovation of the 2,600 square-foot portion of the existing 13,000 square-foot Animal Shelter Building. In accordance with a Memorandum of Understanding, the County and the seven cities in the county agreed to share in the annual debt service requirements of the 2013 COPs. The County General Fund's share is approximately 10% of the annual debt service requirements.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents the General Fund's share of the principal and interest payments on the 2007 COPs (\$2,988,456) and the 2013 COPs (\$44,970). This represents an increase of \$244,930 or 8.8% when compared to the FY2014/15 Adopted Budget. This increase reflects an increase in the General Fund's share of cost since the Assessor-Recorder's obligation of the 2007 COPs was met and final payment was made in FY2014/15.

(See related BU 8032, BU 8036 and BU 8037 under the Auditor-Controller)

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
OTHER FINANCING USES	2,833,413	2,788,496	3,033,426	244,930	8.8%
TOTAL APPROPRIATIONS	2,833,413	2,788,496	3,033,426	244,930	8.8%
NET COUNTY COST	2,833,413	2,788,496	3,033,426	244,930	8.8%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

To avoid increases in the General Fund's share of the 2007 COP debt service payments, the General Services Director is working on a Countywide Space Consolidation Program to reduce facility-related costs and effectively use County-owned facilities. One of the goals of the program would include moving more non-General Fund units/divisions into the Government Center so that these non-General Fund work units/divisions can contribute towards future debt service payments.

DEPARTMENTAL PURPOSE

The Grand Jury is organized under the State constitution. It examines all aspects of local government (the County and cities and special districts within the County) to ensure the best interests of the residents of Solano County are served.

FUNCTION AND RESPONSIBILITIES

The Grand Jury is an independent institution that monitors the legislative and administrative departments that make up county, city, and special district government. Composed of 19 citizens, the Grand Jury examines the performance of local government and makes recommendations on the appropriation of public funds and service delivery. The Grand Jury is required by state law to investigate and report on the conditions of the seven "public prisons" in Solano County. It may also investigate citizen complaints and allegations of misconduct, and examine fiscal and management practices within local governments. Grand Jury members are selected annually by the Superior Court of California. State law requires the Grand Jury to publish an annual report of its findings and recommendations.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

During the 2014-15 term, the Solano County Grand Jury published three (3) reports in the area of Public Safety. Two (2) of the three reports pertained to Solano County operations.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$6,004 or 4.5% in appropriations when compared to the FY2014/15 Adopted Budget. The major increase in the FY2015/16 budget is a result of an increased County Admin Overhead costs.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
SERVICES AND SUPPLIES	115,161	108,903	109,812	909	0.8%
OTHER CHARGES	10,234	22,185	27,780	5,595	25.2%
INTRA-FUND TRANSFERS	171	1,250	750	(500)	(40.0%)
TOTAL APPROPRIATIONS	125,566	132,338	138,342	6,004	4.5%
NET COUNTY COST	125,566	132,338	138,342	6,004	4.5%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

The rising cost of mileage reimbursement, which is set by the Internal Revenue Service, impacts the budget if the total allocated funds remain static. On-going expenses in the form of per diem and mileage reimbursement for active jurors varies from year to year depending on where the jurors are located and whether or not they choose to submit claims for their reimbursable expenses. This creates budget forecast challenges because the Grand Jury is selected after the recommended budget is completed.

DEPARTMENTAL PURPOSE

This budget unit funds the cost of indigent defense in cases where a conflict is present with the County-staffed Public Defender or Alternate Public Defender Offices, and the services of Court-appointed counsel are arranged. The United States Supreme Court decisions *Gideon v. Wainright* and *Argersinger v. Hamlin* provide that no accused may be deprived of liberty as the result of any criminal prosecution in which they were denied the assistance of counsel.

FUNCTION AND RESPONSIBILITIES

California Penal Code Section 987.2 (a) (3) provides that in any case in which a person desires but is unable to employ counsel, and in which the public defender has properly refused to represent the accused, counsel is assigned by the Superior Court and shall receive a reasonable sum for compensation and necessary expenses, paid out of the General Fund of the County.

While the County Administrator is responsible for management of this budget, the Court has historically served as its *ad hoc* administrator by appointing private attorneys subject to Court screening, and by providing initial processing of claims for services rendered.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

None.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$435,036, or 21.3% in both revenue and appropriations when compared to FY2014/15 Adopted Budget. The increase in Net County Cost is due to a rise in capital cases and higher rates for Court-appointed private attorney services as a result of updated fee tables approved by the Board on March 24, 2015.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP GENERAL FUND CONTRIBUTION	5,908 1,836,081	0 2,046,938	0 2,481,974	0 435,036	0.0% 21.3%
TOTAL REVENUES	1,841,989	2,046,938	2,481,974	435,036	21.3%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS SERVICES AND SUPPLIES OTHER CHARGES	104,394 1,732,884 4,711	150,217 1,880,783 15,938	163,896 2,295,750 22,328	13,679 414,967 6,390	9.1% 22.1% 40.1%
TOTAL APPROPRIATIONS	1,841,989	2,046,938	2,481,974	435,036	21.3%
NET CHANGE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

General Fund costs in this department are a Constitutional responsibility. The County's General Fund exposure, represented by the Court's appointment of private attorneys is driven by two factors: the availability of Public Defender and/or Alternate Public Defender staff to provide representation where appropriate, and the number of hours required by private attorney/investigator/special witness/psychiatric evaluations/court reporter to properly represent indigent defendants. Cost exposures related to the number of private defense hours and, by implication, the incidence of criminal activity and arrest rates, are beyond the County's control.

Summary of Other Administered Budgets 6800 – Fund 901-California Med. Fac. (CMF) Cases
Birgitta E. Corsello, County Administrator
Judicial

DEPARTMENTAL PURPOSE

This budget unit provides for the payment of County costs on adjudicating crimes committed on the grounds of the California Medical Facility and Solano State Prison in Vacaville.

FUNCTION AND RESPONSIBILITIES

The California Department of Corrections and Rehabilitation operates two institutions within Solano County, the California Medical Facility and Solano State Prison, which together house more than 5,000 inmates. The District Attorney prosecutes crimes committed on the grounds of the facilities, while the County is also responsible for assuring the accused's defense.

The Superior Court, serving as lead agency in this matter, has entered into agreements with private attorneys to provide defense services to inmates for payment by the County. The agreements also include the provision of investigative, psychological and transcription services in connection with the assigned case when required. Pursuant to California Penal Code Section 4750, these costs are, in turn, eligible for almost full reimbursement by the State. Countywide Administrative Overhead, interest expense and certain treatment costs covered under PC §2970 are not reimbursed by the State.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$26,023 or 11.4% in revenues and a decrease of \$13,325 or 6.1% in appropriations when compared to FY2014/15 Adopted Budget. Most expenditure in this budget unit is offset by State reimbursement. Additionally, the State does not reimburse the County on a timely basis, and thus some revenues anticipated for FY2014/15 may not be received until FY2015/16.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	222,506	228,923	202,900	(26,023)	(11.4%)
TOTAL REVENUES	222,506	228,923	202,900	(26,023)	(11.4%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	218,889	215,869	202,900	(12,969)	(6.0%)
OTHER CHARGES	4,740	3,523	3,167	(356)	(10.1%)
TOTAL APPROPRIATIONS	223,629	219,392	206,067	(13,325)	(6.1%)
CHANGE IN FUND BALANCE	1,123	(9,531)	3,167	12,698	(133.2%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

6901 – Fund 905-2011 Realignment-Administration Summary of Other Administered Budgets

**Birgitta E. Corsello, County Administrator
Judicial**

FUNCTION AND RESPONSIBILITIES

In April 2011, the State enacted legislation intended to ease prison overcrowding and bring its penal system into compliance with the Supreme Court’s decision in *Brown v. Plata*. Collectively known as the 2011 Public Safety Realignment (Realignment), the legislation, which included AB 109, AB 117, AB 118, AB 116, ABX1 16 and ABX 1 17, took effect on October 1, 2011. Realignment is intended to reduce state prison overcrowding, save the State money and reduce recidivism by expanding local responsibility for custody and control of specified offenders and their treatment and rehabilitation.

The legislation provided funding to counties and required the development of a local plan for the implementation of Realignment. The Implementation Plan was to be developed by a body created under AB 109 and modified by AB 117 known as the Community Corrections Partnerships (CCP) Executive Committee. On November 1, 2011, the Board of Supervisors approved the County of Solano 2011 Public Safety Realignment Act Implementation Plan.

To enable counties to plan for the implementation of Realignment, the State provided two separate “buckets” of one-time funds. The first is for planning and/or technical assistance for the County’s CCP Executive Committee to develop the local Implementation Plan, and second “bucket is to cover County departments’ implementation start-up costs. This budget was created to track the expenditure of these one-time funds. Additionally this budget will be used to track ongoing general administration expenditures related to the actions of the County’s CCP.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$38,999 or 22.4% in revenues and an increase of \$24,500 or 13% in appropriations when compared to the FY2014/15 Adopted Budget. The increases are primarily the result of planned technical assistance in implementing various components of the Board approved 2011 Local Realignment Implementation Plan funded by additional allocation one-time funds from the State in FY2015/16.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	122,068	174,202	213,201	38,999	22.4%
TOTAL REVENUES	122,068	174,202	213,201	38,999	22.4%
APPROPRIATIONS					
SERVICES AND SUPPLIES	14,819	73,896	98,396	24,500	33.2%
OTHER CHARGES	82,748	114,805	114,805	0	0.0%
TOTAL APPROPRIATIONS	97,568	188,701	213,201	24,500	13.0%
NET CHANGE	(24,500)	14,499	0	(14,499)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The State’s Proposed Budget includes additional funds in FY2015/16 for planning and/or technical assistance for the County’s CCP Executive Committee to further develop the local Realignment Implementation Plan or to provide for additional start-up costs. Thus the FY2015/16 Recommended Budget includes the use of these one-time funds and the re-budget of estimated unspent F2014/15 planning funds. The start-up costs were spent in FY2012/13.

The FY2015/16 Recommended Budget also includes \$94,202 which will be provided to the Superior Court of California County of Solano to fund the Court’s Collaborative Court Manager and \$15,603 for partial funding of the Veterans Court Case Manager.

SUMMARY OF POSITION CHANGES

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

Adjustments may have to be made to this budget in FY2015/16 based on actual figures at year-end and what the State’s final budget provides in funding.

FUNCTION AND RESPONSIBILITIES

This budget was established as a “holding account” to track revenues from the City of Vallejo to the County, resulting from the FY2000/01 Southeast Vallejo Redevelopment Agreement between the County and the City of Vallejo.

This budget accounts for Southeast Vallejo Redevelopment Agreement settlement funds from prior year settlement with the City of Vallejo and disburses funds to the Department of Resource Management-Public Works Division for eligible redevelopment projects.

DEPARTMENTAL BUDGET SUMMARY

All funds were distributed in FY2012/13. Therefore, there is no Recommended Budget for FY2015/16. This budget is closed.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	4	0	0	0	0.0%
TOTAL REVENUES	4	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

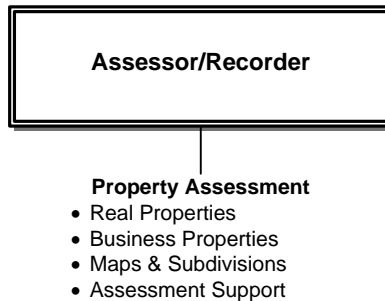
None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.



DEPARTMENTAL PURPOSE

As mandated by the California Constitution, the County Assessor, an elected official, is governed by the California Constitution, the laws passed by the Legislature, and the rules adopted by the State Board of Equalization. The primary purpose of the County Assessor is to determine annually the full value of all taxable property within the county. In accordance with specific mandates by State, County and local jurisdictions, the County Assessor is responsible for identifying property and its ownership, and placing value on all taxable property within the county. This information is compiled into the Annual Assessment Roll and is reported to the State, the County Administrator's

Office, Treasurer/Tax Collector/County Clerk, Auditor-Controller, other public agencies and to the public. In Solano County, the elected office of the County Assessor is combined with the County Recorder as a single Countywide elected position.

Budget Summary:	
FY2014/15 Third Quarter Projection:	6,048,508
FY2015/16 Recommended:	6,682,282
County General Fund Contribution:	4,197,282
Percent County General Fund Supported:	62.8%
Total Employees (FTEs):	38

FUNCTION AND RESPONSIBILITIES

The County Assessor annually identifies, locates, inspects, analyzes and estimates the assessed value of approximately 143,479 parcels, 6,700 business properties, 7,000 boats, 1,200 manufactured homes, and 154 aircraft located in the county. Additionally, the County Assessor reviews approximately 25,000 parcels from recorded documents, with full or partial ownership changes, analyzes legal descriptions, and verifies accurate ownership; performs annually approximately 62 mandatory audits; 600 Possessory Interest properties, 122 government-owned properties, and 2,300 California Land Conservation (Williamson) Act properties; responds to written appeals from property owners contesting the taxable value of their property; receives, examines and processes applications from taxpayers requesting property tax exemptions (homeowners, disabled veterans and non-profits); maintains a complete set of assessment maps geographically identifying all real property within the county.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Continue to address the workload volume associated with the recovering real estate market. The close of property tax year ending June 30, 2014 saw approximately 22,883 properties removed from Proposition 8 status (45% decrease over last year), which brings the estimated remaining on Proposition 8 status to 30,612 properties whose values remain temporarily reduced due to the decline of the real estate market. Proposition 8 requires the Assessor to value property at the lesser of market value or factored base year value, also known as Proposition 13 value.
- Continued success using the automated valuation model (AVM) software program to assist in the review of 115,000 residential properties for adjustments to current assessed values.
- Implemented an automated residential software valuation module to assist appraisal staff with the valuation of Change in Ownership on single family homes.
- Addressed 1,000 Proposition 8 review requests on all types of properties, both new and second reviews.
- Completed 12,147 changes in ownership and new construction valuations, and 463 assessment appeals settled.

WORKLOAD INDICATORS

- Perform annual reviews of 115,000 residential parcels and approximately 3,500 non-residential property types for Proposition 8 valuation purposes.
- Process an estimated 1,000 Proposition 8 review requests comprised of new and second reviews on all types of property.
- Perform 13,000 changes in ownership and new construction reassessments and valuations.
- Review, analyze and defend enrolled assessed values of 660 residential and non-residential properties under appeal by property owners.
- Continued high volume of customer inquiries due to increases in market values as the real estate market recovers.
- Review and process 6,500 business property statements to determine unsecured assessments, assess 7,000 boats and 154 aircraft and conduct approximately 62 required business audits.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
PROPERTY ASSESSMENT	2,672,821	2,522,380	2,485,000	(37,380)	(1.5%)
TOTAL REVENUES	2,672,821	2,522,380	2,485,000	(37,380)	(1.5%)
APPROPRIATIONS					
PROPERTY ASSESSMENT	5,932,504	6,682,685	6,682,282	(403)	0.0%
TOTAL APPROPRIATIONS	5,932,504	6,682,685	6,682,282	(403)	0.0%
NET COUNTY COST					
PROPERTY ASSESSMENT	3,259,684	4,160,305	4,197,282	36,977	0.9%
NET COUNTY COST	3,259,684	4,160,305	4,197,282	36,977	0.9%
STAFFING					
PROPERTY ASSESSMENT	35	38	38	0	0.0%
TOTAL STAFFING	35	38	38	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents decreases of \$37,380 or 1.5% in revenues and \$403 in appropriations when compared to FY2014/15 Adopted Budget. As a result the Net County Cost increased by \$36,977 or 0.9%.

The primary funding source for the department is Assessment and Tax Collection Fees of \$2,100,000, which are estimated to decrease by \$115,340 or 5.2% from the prior fiscal year adopted budget. These revenues are primarily comprised of the department’s proportional share of property tax administration fees charged to cities and agencies (excluding schools) for the administration of property tax assessment, collection and allocation.

Another revenue source for the Department is SB813 Collection Fees, which represents the Assessor's share of 5% of supplemental tax billing receipts for the administration of the supplemental tax process. This revenue is shared with the Tax Collector and the Auditor-Controller. The projected revenue of \$230,000 is an increase of \$80,960 or 54.3%, indicating an anticipated growth in supplemental tax billings for FY2015/16.

Significant changes in the cost categories include:

- Salaries and Employee Benefits costs of \$4,260,757 are projected to increase by \$116,890 or 2.8%. This is the net result of longevity and merit increases of \$77,620 or 2.8% in Salary/Wages Regular and increases in retirement costs of \$48,066 or 12.2%. This is partially offset by a \$15,000 reduction in Salary/Wages Overtime/Call Back.
- Services and Supplies reflect a net decrease of \$183,513 or 8.2%. The primary driver of the decrease is an \$184,455

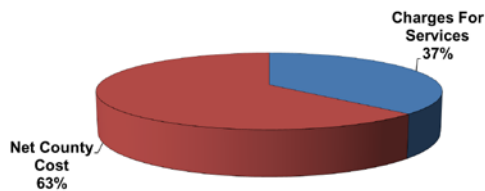
reduction in the department's share of Solano County Integrated Property System (SCIPS) charges.

- Other Charges reflects an increase of \$78,253, primarily due to an increase of \$78,701 in Countywide Administrative Overhead.
- Contracted Services are projected to decrease by \$21,729 to \$554,271. Contracted services are used by the department to mitigate the need for full time staff to meet its needs for specialized skills or short-term needs. These funds are also used to address the "at risk" assessed value exposure through assessment appeals. For FY2015/16, the following contracted services are proposed:
 - \$130,000 for mineral rights appraisals and appeals defense.
 - \$424,271 for consulting services to assist with assessment appeals defense.
 - The Budget reflects the rebudget of an appropriation for technical assistance with assessment appeals from FY2014/18 to FY2015/16.

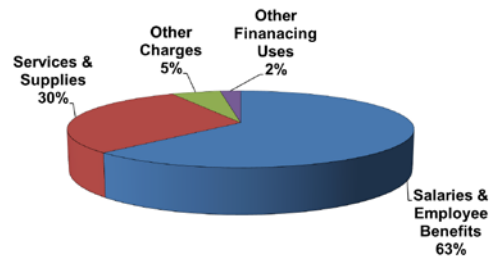
DEPARTMENT COMMENTS

The recovering real estate market impacts the assessor workload in a variety of ways including changes in number of properties on Proposition 8 which declined while the numbers of new maps filed and building permits issued has increased. The volume of customer inquiries remains high as the department continues to educate the public on property value increases and restoration of Proposition 13 base values (i.e. removed from Proposition 8 temporary decline in value status).

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	2,672,821	2,522,380	2,485,000	(37,380)	(1.5%)
TOTAL REVENUES	2,672,821	2,522,380	2,485,000	(37,380)	(1.5%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	3,637,140	4,143,867	4,260,757	116,890	2.8%
SERVICES AND SUPPLIES	1,816,428	2,227,734	2,044,221	(183,513)	(8.2%)
OTHER CHARGES	255,664	288,759	367,012	78,253	27.1%
F/A - INTANGIBLES	202,500	0	0	0	0.0%
OTHER FINANCING USES	142,228	158,172	152,955	(5,217)	(3.3%)
INTRA-FUND TRANSFERS	(121,455)	(135,847)	(142,663)	(6,816)	5.0%
TOTAL APPROPRIATIONS	5,932,504	6,682,685	6,682,282	(403)	0.0%
NET COUNTY COST	3,259,684	4,160,305	4,197,282	36,977	0.9%

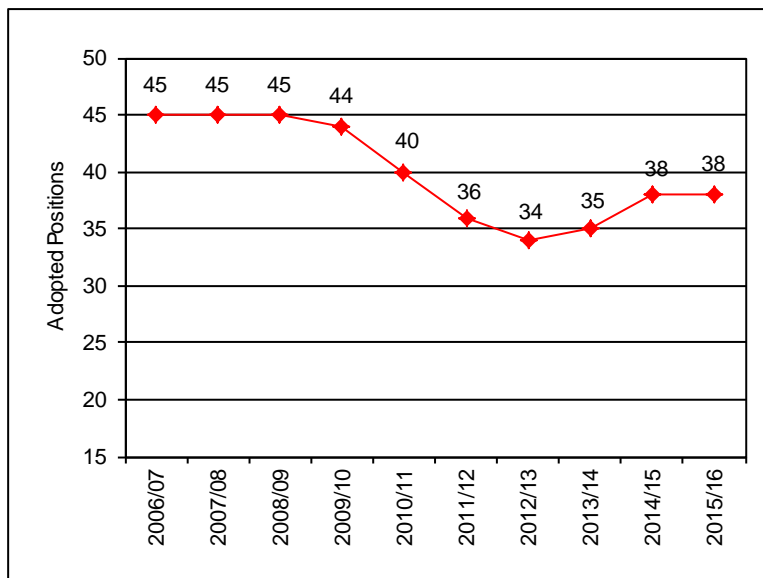
SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Assessor's share of property tax administration fees were first recognized in the departmental budget in FY2011/12. Property tax administration fees are charged to cities and agencies to reimburse the County Assessor, Tax Collector, and Auditor for their costs related to the administration of property tax assessment, collection and allocation. The projected revenues from property tax administration fees represent the 52% recoverable costs of property tax administration. The portion of the property tax administration costs that is not recovered is attributed to the General Fund at 23% and the school districts at 25%. School districts are exempted by law from paying property tax administration fees.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

STAFFING TREND

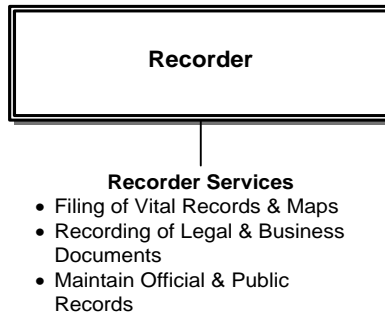


PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
2909 RECORDER	1,560,081	1,570,200	1,501,300	(68,900)	(4.4%)
4000 RECORDER SPECIAL REVENUE	709,298	780,000	760,000	(20,000)	(2.6%)
APPROPRIATIONS					
2909 RECORDER	1,541,641	1,637,289	1,641,759	4,470	0.3%
4000 RECORDER SPECIAL REVENUE	430,514	612,564	540,666	(71,898)	(11.7%)
NET CHANGE					
2909 RECORDER	18,440	(67,089)	(140,459)	(73,370)	109.4%
4000 RECORDER SPECIAL REVENUE	278,784	167,436	219,334	51,898	31.0%

A summary of the budgets administered by the Assessor/Recorder's Office is provided on the following pages.



DEPARTMENTAL PURPOSE

The County Recorder is an elected official who acts as the perpetual guardian of land, birth, death and marriage records that have been entrusted to his safety and care. All functions of the Recorder are conducted under and adhere to the provisions of the State Constitution, State Codes and County Codes. In Solano County, the elected office of the County Recorder is combined with the County Assessor as a single countywide elected position.

Budget Summary:	
FY2014/15 Third Quarter Projection:	1,578,771
FY2015/16 Recommended:	1,641,759
County General Fund Contribution:	140,459
Percent County General Fund Supported:	8.6%
Total Employees (FTEs):	13

FUNCTION AND RESPONSIBILITIES

Under the Recorder's Office, four units work together to securely handle a variety of documents on behalf of the public and state.

- The Examining Unit receives, examines and records land title documents, military records, maps and construction contracts. It also provides certified copies of documents and assists the general public.
- The Indexing/Verifying Unit indexes all land title and vital records to create a searchable database so all records are easily retrievable. To ensure accuracy of the recorded documents index, every document is quality-control checked by the unit's staff.
- The Scanning Unit images all records, filed and registered, that are accepted by the Recorder's Office. To ensure accuracy and reproducibility, every document is quality-control checked by the unit's staff. In addition, microfilm copies of records are produced for archival storage in compliance with law.
- The Vital Records Unit, by statute, provides search, retrieval and certified record services where the public can obtain legal copies of birth, death and marriage documents.

In accordance with the California Revenue and Taxation Code, a tax is imposed on each recorded document in which real property is sold; a tax on deeds transferring, granting, assigning or otherwise conveying title of property within the county. The Recorder's Office collects and distributes these Documentary Transfer Taxes on behalf of the County and cities.

The Recorder's Office also acts as the central collector of additional mandated fees associated with the recording of documents and distributes that revenue to the benefiting agencies. On a daily basis the Recorder collects and disburses special fees and surcharges over and above actual recording fees for these agencies. Presently, the Recorder's Office collects funds for Trial Court Funding, family violence prevention, local spousal and child abuse programs, the Assessor, the District Attorney, Resource Management's Public Works Division, State Department of Health, and all cities in Solano County.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The Recorder's Office indirectly supports health and public safety programs by collecting revenues on their behalf. In 2014, the Recorder's Office collected \$12,400 for the State of California's Family Law Trust Fund, \$34,500 for the County's Office of Family Violence Prevention and \$73,000 for the County's Children's Trust, which funds child neglect and abuse prevention and intervention programs. Also collected was \$259,000 for the Trial Court Fund to help State court operating costs and \$536,000

for the District Attorney's Real Estate Fraud Prosecution Fund. The Recorder's Office collected Property Transfer Tax fees on behalf of the County and its cities in the amount of \$4.4 million.

The Recorder's Office continues to aid the District Attorney in the expansion of the Real Estate Fraud Prosecution Fund. Pursuant to Government Code 27388, State Bill 1342 the County Board of Supervisors approved the District Attorney's increase of the Real Estate Fraud Fee to \$10.00 effective January 1, 2014, which applied to 58 types of documents. The Recorder's Office examines each document to determine the qualifications and distributes the fee to the District Attorney's Office. In 2014, the fee was applied to 60,000 of the over 100,000 official documents recorded. In collaboration with the District Attorney's Office, a visual monitoring system has been connected in the Recorder's lobby area to aid in the identification of individuals filing fraudulent real estate documents.

In 2007, the Governor signed into law Assembly Bill 1168 which requires county recorders to establish a social security number truncation program. Under the program any social security number contained in the public record dating back to January 1, 1980 was to be truncated by redacting the first five digits of the number. In 2014 a total of 1,798 social security numbers were redacted from current official documents.

The Recorder's Office began the process of upgrading and replacing its existing public access and records management system software with Xerox AgileFlow Records Manager software. The upgrade includes the conversion of the current obsolete legacy system software to a web-based system that provides staff and the public easy access to information, search modules using an intuitive screen layout, and provides greater security capabilities. Phase 1 of the upgrade, which includes hardware/software configuration and the upgrade of the Public Search Module, is set to be completed by the end of FY2014/15. Phase II, which includes upgrading recording application software, onsite training and parallel testing with the old system will begin in FY2015/16.

WORKLOAD INDICATORS

- In 2014, the department examined recorded, indexed, verified and mailed back to customers over 100,000 documents.
- In the same period close to 17,300 official birth, death, and marriage certificates were issued as well as over 5,500 certified copies of official records.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$68,900 or 4.4% in revenues and an increase of \$4,470 or 0.3% in appropriations when compared to FY2014/15 Adopted Budget. As a result the Net County Cost is increased by \$73,370.

- The primary funding source for the Recorder's Office is Recording Fees of \$1,230,000 for the recording of official documents. For FY2015/16, the Recorder's Office estimates a decrease of \$20,000 over the previous fiscal year due to an expected decrease in the number of documents recorded as recordings are trending down. Photo/Microfiche Copy fees, which are charged for the issuance of official records and vital statistics such as marriage and birth certificates, are estimated to decrease by \$50,000 to \$250,000, resulting from a decrease in demand for vital records.
- Salaries and Benefits of \$1,141,291 reflect an increase of \$13,327 or 1.2% due to increases in retirement costs and salary adjustments. A portion of the salaries and benefits for the Department Head, Assistant Department Head and Office Coordinator are reflected as an intra-fund transfer of \$169,663.
- Services and Supplies are anticipated to decrease \$8,750 or 6.0%, primarily due to reductions of \$7,114 in central data processing services and \$5,000 from the elimination of leased office equipment. The savings is partially offset by increases of \$1,900 in Liability Insurance and \$3,000 for Managed Print Services.
- Other Charges increased \$10,722 due to increases in Countywide Administration Overhead. This is offset by a reduction of \$10,000 in Intra Fund Postage.

Summary of Other Administered Budgets

**2909 – Fund 001-Recorder
 Marc Tonnesen, Assessor/Recorder
 Other Protection**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	1,536,853	1,550,000	1,480,000	(70,000)	(4.5%)
MISC REVENUE	<u>23,228</u>	<u>20,200</u>	<u>21,300</u>	<u>1,100</u>	<u>5.4%</u>
TOTAL REVENUES	1,560,081	1,570,200	1,501,300	(68,900)	(4.4%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,105,175	1,127,964	1,141,291	13,327	1.2%
SERVICES AND SUPPLIES	139,292	145,427	136,677	(8,750)	(6.0%)
OTHER CHARGES	48,396	88,481	99,203	10,722	12.1%
OTHER FINANCING USES	41,640	42,028	39,774	(2,254)	(5.4%)
INTRA-FUND TRANSFERS	<u>207,138</u>	<u>233,389</u>	<u>224,814</u>	<u>(8,575)</u>	<u>(3.7%)</u>
TOTAL APPROPRIATIONS	1,541,641	1,637,289	1,641,759	4,470	0.3%
NET COUNTY COST	(18,440)	67,089	140,459	73,370	109.4%
STAFFING					
RECORDER	<u>13</u>	<u>13</u>	<u>13</u>	<u>0</u>	<u>0.0%</u>
TOTAL STAFFING	13	13	13	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The purpose of this special revenue fund is to recognize and account for the restricted use of fees collected as part of the Recorder's Office Micrographic, Modernization, Social Security Number (SSN) Truncation Program and Recorder Fraud Administration funds, which are collected on behalf of the District Attorney's Office (DA). Under the authority of Government Codes 27361.4, 27361(c), 27361(d) and 27388 these funds allow for public reporting and provide the appropriate safeguards for taxpayer investments. Each fund's budget unit (BU) and use is described below.

- BU 4001: The **Micrographics** fund defrays the cost of converting the Recorder's document storage system to micrographics. These funds are used only for the process of converting images to microfilm for archival purposes. Government Code 27361.4
- BU 4002: The **Modernization** fund is available solely to support, maintain, improve and provide for the full operation for modernized creation, retention and retrieval of information in the Recorder's system for recorded documents. Examples in the use of this fund is to enhance and maintain the document management system, upgrade computers used by staff and the general public, and for the purpose of training staff on the system. Government Code 27361 (c)
- BU 4003: The **SSN Truncation Program** fund is used for the creation and maintenance of the Recorder's SSN Truncation Program. This program protects Solano County citizens and the public from identity theft. Funds from this program are strictly dedicated to create and maintain a dual records system, containing two separate yet similar data bases, one for "Official Records" which contain Social Security Numbers but are exempt from the Public Records Act (except pursuant to a subpoena or Court Order), and the other for "Public Records" that are an exact copy of the "Official Records" except for a truncated Social Security Number. Government Code 27361 (d)
- BU 4004: The **Recorder Fraud Administration (DA)** fund will be used in the administration of the Real Estate Fraud Prosecution Trust Fund. Pursuant to Government Code 27388 and State Bill 1342, the Board of Supervisors approved on January 1, 2014 increasing the fee on the recording of real estate documents from \$3 to \$10 to fund the investigation and prosecution of real estate fraud by the District Attorney. Establishing this Real Estate Fraud Fee also expanded the type of documents for which the fee applies to, from 18 to 58 document types. The Recorder's Office has updated and maintains its recording system to ensure the collection and distribution of the fee for which the Recorder receives 10% of the Real Estate Fraud Fee for its cost incurred in collecting the fee. The Real Estate Fraud Fee increase sunsets on December 21, 2015.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

None.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget of represents a decrease of \$20,000 or 2.6% in revenues and a decrease of \$71,898 or 11.7% in appropriations when compared to FY2014/15 Adopted Budget. As a result Fund Balance is increased by \$51,898 or 31.0%.

See related Budget Unit 9115- Fund 215 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

None.

Summary of Other Administered Budgets

4000 – Fund 215-Recorder/Micrographic

**Marc Tonnesen, Assessor/Recorder
Other Protection**

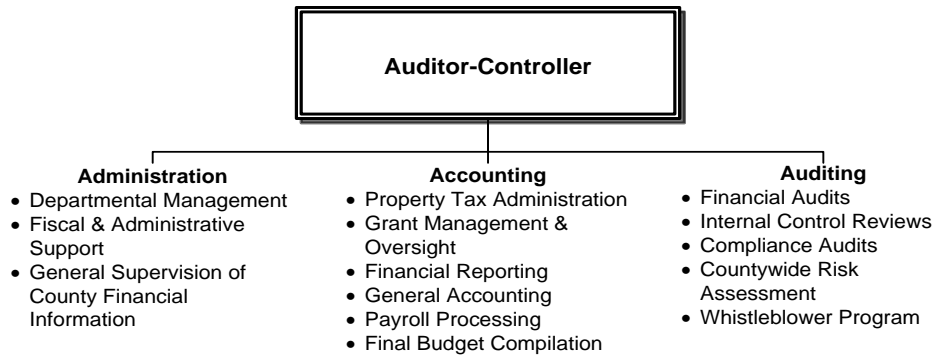
DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	24,976	34,000	38,000	4,000	11.8%
CHARGES FOR SERVICES	684,322	746,000	722,000	(24,000)	(3.2%)
TOTAL REVENUES	709,298	780,000	760,000	(20,000)	(2.6%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	214,416	391,250	529,950	138,700	35.5%
OTHER CHARGES	12,217	18,216	10,716	(7,500)	(41.2%)
OTHER FINANCING USES	203,881	203,098	0	(203,098)	(100.0%)
TOTAL APPROPRIATIONS	430,514	612,564	540,666	(71,898)	(11.7%)
CHANGE IN FUND BALANCE	(278,784)	(167,436)	(219,334)	(51,898)	31.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- Due to an estimated decrease in the number of documents recorded, the Recorders Special Revenue Fund fees of \$722,000 are projected to decrease by \$24,000 or 3.2%. These fees are split between four programs: \$113,000 for Micrographics (BU 4001), \$440,000 for Modernization (BU 4002), \$100,000 for Social Security Number Truncation (BU 4003) and \$69,000 for Recorder Fraud Administration (DA). The net decrease in fee revenue is attributed to \$16,000 in Micrographics, \$7,000 in Social Security Truncation and \$6,000 in Recorder Fraud Administration (DA). This is slightly offset by a projected \$5,000 increase in Modernization attributed to an increase in the number of pages per document recorded for which the fee is applied.
- Interest revenue garnered from these funds is expected to increase by \$4,000 or 11.8%.
- Service and Supplies are projected to increase by \$138,700 or 35.5%. Phase II of the upgrade and replacement of the existing public access and records management system software in the Recorder’s Office to Xerox AgileFlow Records Manager software (AgileFlow) is the primary driver of this increase. Phase I was implemented in FY2014/15. The upgrade includes conversion of the current system to a web-based system that provides easy access to information, search modules using the intuitive screen layout and standard Microsoft Windows features and provides greater security capabilities. The AgileFlow upgrade will be funded through the Recorder’s Modernization Fund, \$75,000 for Software Maintenance and Support and \$65,000 for SCIPS Support Services.
- Other Financing Uses is reduced by \$203,098. Per an MOU dated May 6, 2005, the Recorder’s Office agreed to pay \$203,881 per year beginning July 1, 2005 for an equity interest in its space in the County Administration Center. The final payment was made in FY2014/15.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.



DEPARTMENTAL PURPOSE

The elected Auditor-Controller performs the duties of the office under the legal authority provided within Government Code Sections 26880 and 26900. The Auditor-Controller is the principal financial and accounting officer of the County.

Budget Summary:	
FY2014/15 Third Quarter Projection:	4,224,728
FY2015/16 Recommended:	4,485,698
County General Fund Contribution:	0
Percent County General Fund Supported:	0.0%
Total Employees (FTEs):	34

FUNCTION AND RESPONSIBILITIES

The Auditor-Controller exercises general supervision of the financial information and accounts of all departments, districts and agencies under the control of the Board of Supervisors. The Auditor-Controller exercises this authority through its Administrative, Accounting and Auditing functions. The Auditor-Controller develops and enforces accounting policies and procedures; enforces budgetary controls and other administrative policies; ensures financial reporting in accordance with County policies, State and Federal laws, and Governmental Accounting Standards; processes payroll and related transactions for over 2,800 employees; calculates and processes all State Disability Insurance (SDI) integration for employees on disability leave; manages the debt service funds for all long-term debt of the County; manages the Countywide Financial Information System, the PeopleSoft System (for payroll-related functions) and IntelliTime countywide time keeping system; administers the property tax apportionment system of the County; monitors all Federal and State assistance; prepares the Countywide Cost Allocation Plan; performs audits, internal control reviews; administers the County's Whistleblower Program and promotes internal controls.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Completed the implementation of IntelliTime, a countywide time and attendance system, to increase accountability, improve accuracy and efficiency in managing employee leave and time reporting. The rules by bargaining unit are incorporated into this system, thereby improving consistency and accuracy in time reporting.
- Recipient of two awards for excellence in financial reporting from the Government Finance Officers Association and the State Controller's Office. Continues to receive unqualified (clean) audit opinions on the County's Comprehensive Annual Financial Report.
- Since FY2013/14, the department has struggled with staff vacancies. The department had three significant retirements, several staff on medical leave, and staff turnover requiring the department to shift resources between the various divisions and to use extra help and overtime to address the workload. The vacancies are now filled resulting in seven new staff out of 33 total positions.
- Worked with the Department of Information Technology (DoIT) to complete the upgrade of the PeopleSoft Payroll system to remain current on the latest technology.

WORKLOAD INDICATORS

During FY2014/15, the Department:

- Processed over 67,000 vendor claims, deposit permits, journal entries, contract encumbrances, encumbrance adjustments, appropriation transfers, and wire/electronic fund transfers in the financial system.
- Converted over 67,000 forms and supporting documentation into an electronic format for countywide department access.
- Processed over 90,000 payroll transactions, payroll and benefit adjustments, direct deposit changes, tax withholding changes, garnishments, disability integration adjustments, provider payments, accrued leave payoffs, and COBRA payments.
- Administered over 1,000 tax rate areas generating over \$505 million in property taxes, which were calculated, allocated and paid to 75 taxing entities. Administered over 210,000 special assessments levied by cities, agencies and special districts totaling \$57 million. Researched, calculated, and issued over 2,100 property tax refunds.
- Administered redevelopment dissolution. Distributed over \$19.6 million to taxing entities pursuant to redevelopment pass-through agreements, \$20.6 million to the five successor agencies for payment of recognized obligations and \$36.1 million in residual balances to the taxing entities.
- Employed over 3,800 hours to perform financial/compliance audits, process reviews, and reviews of internal controls. The audit hours were allocated as follow:
 - 345 hours assigned to Health and Social Services
 - 490 hours assigned to Mandated Financial Audits
 - 2,225 hours assigned to Special Districts and Other Financial Audits
 - 760 hours assigned to Countywide Reviews and Other Activities
- Employed over 3,300 hours on the IntelliTime Time and Attendance Project.
- Employed over 2,455 hours on Redevelopment Dissolution Act (ABX1 26).

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ACO-ADMINISTRATION	825,054	742,034	3,038,206	2,296,172	309.4%
ACO-ACCOUNTING	2,290,781	2,631,170	1,241,002	(1,390,168)	(52.8%)
ACO-AUDITING	396,826	541,194	329,421	(211,773)	(39.1%)
TOTAL REVENUES	3,512,661	3,914,398	4,608,629	694,231	17.7%
APPROPRIATIONS					
ACO-ADMINISTRATION	764,801	885,412	888,380	2,968	0.3%
ACO-ACCOUNTING	3,125,707	3,108,026	3,039,431	(68,595)	(2.2%)
ACO-AUDITING	414,255	481,182	557,887	76,705	15.9%
TOTAL APPROPRIATIONS	4,304,763	4,474,620	4,485,698	11,078	0.2%
NET COUNTY COST					
ACO-ADMINISTRATION	(60,252)	143,378	(2,149,826)	(2,293,204)	(1599.4%)
ACO-ACCOUNTING	834,927	476,856	1,798,429	1,321,573	277.1%
ACO-AUDITING	17,429	(60,012)	228,466	288,478	(480.7%)
NET COUNTY COST	792,104	560,222	(122,931)	(683,153)	(121.9%)

STAFFING					
ACO-ADMINISTRATION	3	3	3	0	0.0%
ACO-ACCOUNTING	25	26	26	0	0.0%
ACO-AUDITING	<u>5</u>	<u>4</u>	<u>5</u>	<u>1</u>	<u>25.0%</u>
TOTAL STAFFING	33	33	34	1	3.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall increase of \$694,231 or 17.7% in revenues and an increase of \$11,078 or 0.2% in appropriations when compared to FY2014/15 Adopted Budget. As a result, the Net County Cost decreased \$683,153 or 121.9% from FY2014/15 Adopted Budget.

The primary funding sources for the Auditor-Controller’s Office are as follows:

- County administrative overhead (A87) revenues of \$3,016,706 reflect an increase of \$763,379 or 33.9% from prior year due to an increase in Central Service Departments’ functional costs and positive roll-forward. A87 revenues are received from County departments for their allocated share of costs for accounting, financial and/or audit services provided by the Auditor-Controller’s Office.
- Assessment and tax collection fees of \$625,000 reflect a projected increase of \$25,000 or 4.2% from prior year. These revenues are for financial and accounting services provided to other funds, taxing entities and special districts and include the Property Tax Administration Fees (PTAF) charged to the local taxing entities. The Auditor-Controller recovers direct costs related to the Redevelopment Agencies (RDA) dissolution from the successor agencies of the former redevelopment agencies rather than through PTAF. See related decrease in Other Charges for Services revenues below.
- Auditing and accounting fees of \$403,475 reflect a projected increase of \$5,075. These are fees for services to special districts and other governmental agencies.
- Other Charges for Services revenues of \$237,100 reflect a projected decrease of \$43,541 or 15.5%. The decrease is due to an anticipated decrease in the administrative time charged to the successor agencies for administrative support costs. This is the fourth year of the dissolution and the administrative requirements have been established and additional reporting requirements are not expected.
- Revenues from Inter-fund Services of \$130,323 reflect a projected decrease of \$66,960 or 33.9%. These are revenues from non-General Fund departments, such as Health and Social Services, First 5 Solano, Sheriff, Public Facilities Fee and East Vallejo Fire Protection District, for accounting and auditing services. Prior year revenues included audit fees for a one-time audit of the Stanton Facility construction costs.
- Revenues from Intra-fund Services – Accounting and Audit of \$176,000 reflect a projected increase of \$1,881 or 1.1%. These revenues are from charges to the Treasury for accounting and financial services. The increase is primarily due to an increase in the rates due to increases in salary and benefit costs.

The primary costs for the Auditor-Controller’s Office are salary and benefits and central data processing (CDP) charges.

- Appropriations for salaries and benefits for FY2015/16 total \$3,853,759, a net increase of \$56,347 or 1.5%, from the FY2014/15 Adopted Budget. The net increase is the result of the following:
 - Salaries/Wages are expected to increase by \$14,384 and reflects the addition of one Accounting Clerk in the General Accounting Division. The increase in salaries/benefits due to the new position is offset by decreases in salaries/benefits for newer staff hired at a lower step than their predecessors.
 - Health insurance costs are projected to increase by \$15,864 due primarily to the new Accounting Clerk position.
 - Retirement costs are expected to increase \$34,974 due to an increase in the contribution rate and the addition of the new Accounting Clerk position.
- Data processing and Solano County Integrated Property System (SCIPS) charges of \$188,240 and \$154,988, respectively, are expected to decrease by \$57,019 or 14.3% over prior year. The rates are determined by the Department of Information Technology (DoIT) based on departmental costs to provide, maintain and support computer hardware, software and systems for the IFAS, PeopleSoft (key central automated systems) and SCIPS.

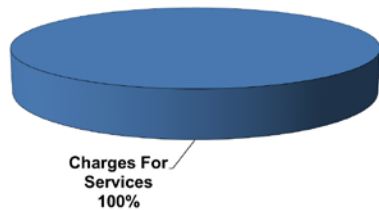
- The Recommended Budget also includes accounting and financial contract services totaling \$113,700 of which \$105,000 is for Vavrinek, Trine, Day & Co., LLP, an independent firm of Certified Public Accountants (CPA), to perform the countywide audit of the County’s Comprehensive Annual Financial Report and Single Audit; \$2,200 to Romeo Blanquera, CPA, for the Transportation Development Act (TDA) Audit, and \$6,500 to Wells Fargo Bank for direct deposit services.

DEPARTMENT COMMENTS

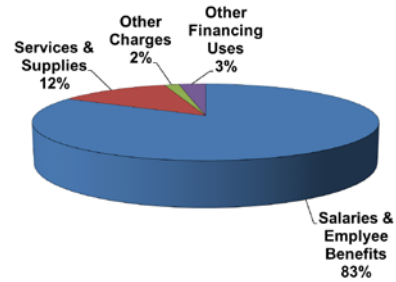
The Auditor-Controller performs countywide functions and oversees the County budget, which was over \$923 million as reflected in the FY2014/15 Adopted Budget. The department continues to work with DoIT to complete the implementation of countywide technology solutions to improve efficiency and provide countywide automated solutions to current manual processes as follows:

- Begin the next phase of the IntelliTime System to address time study and specialized reporting requirements.
- Complete the countywide upgrade of the Integrated Fund Accounting Solution (IFAS) to the IFAS ONE Solution. This upgrade will provide additional reporting functionality as well as maintain current with the latest technology.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	12,870	9,917	8,244	(1,673)	(16.9%)
CHARGES FOR SERVICES	3,499,498	3,904,481	4,600,065	695,584	17.8%
MISC REVENUE	292	0	320	320	0.0%
TOTAL REVENUES	3,512,660	3,914,398	4,608,629	694,231	17.7%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	3,603,769	3,797,412	3,853,759	56,347	1.5%
SERVICES AND SUPPLIES	632,607	609,940	574,243	(35,697)	(5.9%)
OTHER CHARGES	75,148	74,586	74,153	(433)	(0.6%)
OTHER FINANCING USES	129,152	143,735	136,315	(7,420)	(5.2%)
INTRA-FUND TRANSFERS	(135,913)	(151,053)	(152,772)	(1,719)	1.1%
TOTAL APPROPRIATIONS	4,304,764	4,474,620	4,485,698	11,078	0.2%
NET COUNTY COST	792,104	560,222	(122,931)	(683,153)	(121.9%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

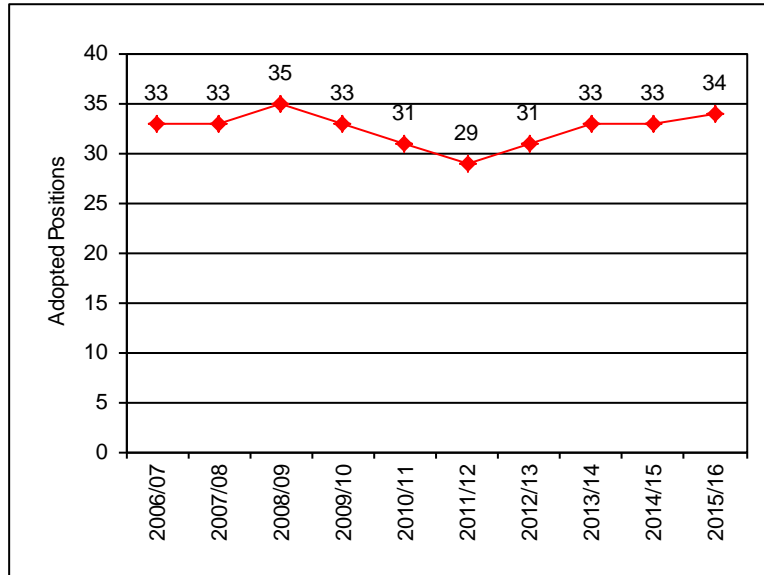
None.

SUMMARY OF POSITION CHANGES

The Recommended Budget includes the following position allocation change:

- Add 1.0 FTE Accounting Clerk II in the General Accounting Division to participate in the countywide implementation of electronic bill paying and electronic vendor claim processing, and to reduce the need for extra-help staff that is currently being utilized for scanning and filing.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Summary of Other Administered Budgets

**1200 – Fund 001-Auditor-Controller
 Simona Padilla-Scholtens, Auditor-Controller
 Finance**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1101 GENERAL REVENUE	139,799,475	141,025,287	153,316,400	12,291,113	8.7%
8006 PENSION DEBT SERVICE	11,288,356	22,669,286	20,670,288	(1,998,998)	(8.8%)
8032 2002 CERTIFICATES OF PARTICIPA	45	0	0	0	0.0%
8034 HSS ADMIN/REFINANCE SPHF	2,515,819	2,518,111	1,759,092	(759,019)	(30.1%)
8036 2013 COP ANIMAL CARE PROJECT	462,486	462,253	462,481	228	0.0%
8037 2007 CERTIFICATES OF PARTICIPA	7,903,944	7,906,320	7,918,984	12,664	0.2%
APPROPRIATIONS					
1101 GENERAL REVENUE	486,869	485,000	485,000	0	0.0%
8006 PENSION DEBT SERVICE	10,766,081	9,276,681	9,813,553	536,872	5.8%
8034 HSS ADMIN/REFINANCE SPHF	2,514,502	2,519,486	1,759,096	(760,390)	(30.2%)
8036 2013 COP ANIMAL CARE PROJECT	364,496	474,340	474,269	(71)	(0.0%)
8037 2007 CERTIFICATES OF PARTICIPA	7,904,532	7,909,580	7,920,192	10,612	0.1%
NET CHANGE					
1101 GENERAL REVENUE	139,312,606	140,540,287	152,831,400	12,291,113	8.7%
8006 PENSION DEBT SERVICE	522,275	13,392,605	10,856,735	(2,535,870)	(18.9%)
8032 2002 CERTIFICATES OF PARTICIPA	45	0	0	0	0.0%
8034 HSS ADMIN/REFINANCE SPHF	1,316	(1,375)	(4)	1,371	(99.7%)
8036 2013 COP ANIMAL CARE PROJECT	97,990	(12,087)	(11,788)	299	(2.5%)
8037 2007 CERTIFICATES OF PARTICIPA	(589)	(3,260)	(1,208)	2,052	(62.9%)

A summary of the budgets administered by the Auditor-Controller's Office is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

The General Revenue budget accounts for revenues not attributable to a specific County service or department. These revenues are the source of funding to support the County's general-purpose appropriations including mandated Maintenance of Effort contributions, mandated minimum levels of program service, general government programs and services, as well as other Board priorities. The types of revenues included are property tax, property transfer tax, sales tax, property tax in-lieu of vehicle license fees, interest earnings, redevelopment revenues including pass through and successor agency business license tax disposal fees.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a net increase of \$12,291,113 or 8.7% in revenues and no increase in appropriations when compared to the FY2014/15 Adopted Budget. Appropriations reflect \$35,000 for professional services for sales tax financial services, \$400,000 for the General Fund's share of property tax refunds on prior year charges, and \$50,000 for general accounting and auditing services for the Solano County Fair.

Significant changes to the revenues include:

Increases of:

- \$6,429,895 in Current Secured Property Taxes due to an estimated increase of 4% in assessed values from the FY2014/15 corrected assessment roll.
- \$500,000 in Current Unsecured Property Taxes due to an increase in business property values from the wind farms.
- \$100,000 increase in Supplemental Taxes due to an increase in supplemental billings as the current real estate market recovers from the economic downturn over the past several years.
- \$196,000 in Sales & Use Tax due to the improving economy.
- \$200,000 in Property Transfer Tax due to the improving real estate market.
- \$3,787,818 in Property Tax in Lieu revenues due to an estimated increase of 4% in assessed values.
- \$1,810,000 increase in ABX1 26 Pass-Through due to an estimated increase of 4% in assessed values.
- \$250,000 in Interest Income due to expected increase in cash flow of the General Fund.
- \$200,000 in Disposal Fees due to an expected increase in the rate and tonnages at both landfills as the economy improves.

Decreases of:

- \$325,600 in ABX1 26 Residual Taxes due to an overestimate in the FY2014/15 Adopted Budget.
- \$1.0 million decrease in Excess Tax Losses Reserve due to a decrease in collections from penalties and interest on delinquent property tax.

Summary of Other Administered Budgets

1101 – Fund 001-General Revenue
Simona Padilla-Scholtens, Auditor-Controller
Legislative & Administration

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	124,971,020	128,273,287	140,981,400	12,708,113	9.9%
LICENSES, PERMITS & FRANCHISE	616,611	515,000	600,000	85,000	16.5%
REVENUE FROM USE OF MONEY/PROP	591,779	502,000	752,000	250,000	49.8%
INTERGOVERNMENTAL REV STATE	1,460,519	1,460,000	1,508,000	48,000	3.3%
INTERGOVERNMENTAL REV OTHER	62,000	0	0	0	0.0%
CHARGES FOR SERVICES	4,390,108	4,225,000	4,425,000	200,000	4.7%
MISC REVENUE	7,383,088	6,050,000	5,050,000	(1,000,000)	(16.5%)
OTHER FINANCING SOURCES	324,350	0	0	0	0.0%
TOTAL REVENUES	139,799,475	141,025,287	153,316,400	12,291,113	8.7%
APPROPRIATIONS					
SERVICES AND SUPPLIES	9,115	35,000	35,000	0	0.0%
OTHER CHARGES	477,754	450,000	450,000	0	0.0%
TOTAL APPROPRIATIONS	486,869	485,000	485,000	0	0.0%
NET COUNTY COST	(139,312,606)	(140,540,287)	(152,831,400)	(12,291,113)	8.7%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are several pending Redevelopment-related lawsuits filed by Cities against the State Department of Finance which could impact the General Fund's share of the ABX1 26 residual balance depending on Court rulings in these cases.

FUNCTION AND RESPONSIBILITY

To provide a separate budget unit to account for the payment of County costs associated with disasters.

On August 24, 2014, a 6.0 magnitude earthquake occurred at 3:20 a.m. in south Napa, California. Due to the scale of the event, the conditions creating and/or impacts of the emergency became such that the local resources could no longer cope with the effects of the emergency. The County Administrator proclaimed a local emergency pursuant to Government Code section 8630 and a resolution was adopted by the Board on August 26, 2014. Governor Brown also issued an emergency proclamation proclaiming a state of emergency in relation to the South Napa earthquake and on September 11, 2014 President Obama declared California a major disaster, allowing for the provision of Federal aid to assist with recovery efforts. On September 23, 2014, based on the estimated cost of damages incurred to County Facilities, the Board authorized the use of up to \$2.0 million in General Fund Contingency to pay for damages on an interim basis until qualifying reimbursements from the State or the Federal Emergency Agency (FEMA). Since that time, costs related to earthquake damage to County facilities has reached \$5.9 million.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$5,355,516 in both revenues and appropriations when compared to the FY2014/15 Adopted Budget. Appropriations represent costs carried forward from FY2014/15 and additional estimated costs of \$3,863,516 (for total estimated cost of \$5,863,516). The County's share of cost for these expenses is 6.25%, or \$366,470. Of this amount, \$125,000 was transferred to the County Disaster Fund in FY2014/15 from the General Fund. Revenues represent the remaining County's share of cost as an Operating Transfer In from the Accumulated Capital Outlay Fund (\$241,470) as well as a loan from the General Fund until qualifying reimbursements are received in the amount of \$5,114,046.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
OTHER FINANCING SOURCES	0	0	5,355,516	5,355,516	0.0%
TOTAL REVENUES	0	0	5,355,516	5,355,516	0.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	1,728	0	5,355,516	5,355,516	0.0%
OTHER CHARGES	8,828	0	0	0	0.0%
OTHER FINANCING USES	5,950	0	0	0	0.0%
TOTAL APPROPRIATIONS	16,505	0	5,355,516	5,355,516	0.0%
NET CHANGE	16,505	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

Debt Service Overview
Simona Padilla-Scholtens, Auditor-Controller
Debt

Long-term Financial Obligations

The County has no outstanding general obligation bonds. The County's outstanding long-term debts as of June 30, 2015 are as follows:

<u>Type</u>	<u>Total</u>
Notes payable	\$ 1,031,823
Certificates of Participation	103,845,000
Pension obligation bonds	47,810,000
Total	<u>\$ 152,686,823</u>

Notes payable

The County entered into a note payable agreement with the former Suisun Redevelopment Agency to finance the County's share of the construction costs of the Suisun City Library. Due to the dissolution of redevelopment agencies under ABX1 26, effective February 1, 2012 this note was transferred to the Suisun City Successor Agency. In addition, the County entered into a note payable agreement with Key Government Financials to finance the acquisition of voice-over-internet-protocol equipment.

Certificates of Participation

The County issued Certificates of Participation (COP) for the acquisition and construction of major capital facilities. The proceeds of the COP were used for the construction of the Health and Social Services Administration Building, the County Administration Center in downtown Fairfield, the Probation Facility, the improvements to the Central Utility Plant, the Library in Fairfield (2007 COPs: \$6,271,186) and the Animal Shelter (2013 COPs: \$44,970).

Taxable Pension Obligation Bonds

On June 16, 2004, the County issued \$96.6 million of Taxable Pension Obligation Bonds (POB) to prepay a partial obligation under its contract with CalPERS for the County's Unfunded Accrued Actuarial Liability (UAAL). On November 1, 2005, the County issued an additional \$42.3 million of Taxable Pension Obligation Bonds for an additional pre-payment to CalPERS, thus reducing its UAAL.

Credit Rating

Standard & Poor's rated the County AA- for pension obligation debt and certificates of participation. Moody's recently affirmed the County's Aa2 Issuer Rating and A1 rating on the County's outstanding certificates of participation; and A1 rating on the County's pension obligation bonds. The affirmation of the County's Issuer Rating and rating on the County's certificates of participation reflect the County's large tax base, solid financial and liquidity position, recovering but sound long-term economic fundamentals, and slightly above average socioeconomic profile compared to that of similarly rated counties nationally.

The Solano County Investment Pool is rated AA+/S1 by Standard & Poor's, the second highest rating available from them. The rating is reflective of the portfolio's structural diversification and extremely strong position in government-guaranteed debt obligations. The rating also reflects on the prudence and judgment of the portfolio managers. The "S1" volatility rating signifies that the Pool's net asset value possesses a low sensitivity to changing market conditions.

Debt Service Overview
Simona Padilla-Scholtens, Auditor-Controller
Debt

COUNTY OF SOLANO, CALIFORNIA
Legal Debt Margin Information
Last Ten Fiscal Years

Fiscal Year	(1) Assessed Value of Property	(2) Debt Limit, 5% of Assessed Value	(3) Debt Applicable to the Limit	(4) Legal Debt Margin	Total net debt applicable to the limit as a percentage of debt limit
2013-14	\$43,722,958,674	\$2,186,147,934	\$53,945,000	\$2,132,202,934	0.00%
2012-13	40,593,049,481	2,029,652,474	61,285,000	2,029,652,474	0.00%
2011-12	38,799,632,098	1,939,981,605	69,630,000	1,939,981,605	0.00%
2010-11	38,644,020,806	1,932,201,040	77,805,000	1,932,201,040	0.00%
2009-10	39,256,945,402	1,962,847,270	81,105,000	1,962,847,270	0.00%
2008-09	40,873,042,919	2,043,652,146	88,830,000	2,043,652,146	0.00%
2007-08	45,318,102,865	2,265,905,143	121,020,000	2,265,905,143	0.00%
2006-07	45,688,693,224	2,284,434,661	127,805,000	2,284,434,661	0.00%
2005-06	41,544,353,287	2,077,217,664	133,195,000	2,077,217,664	0.00%
2004-05	36,386,372,123	1,819,318,606	96,665,000	1,819,318,606	0.00%

Notes:

- (1) Assessed property value data can be found in Schedule "Assessed Value of Taxable Property and Actual Value of Property."
- (2) California Government Code, Section 29909, states the total amount of bonded indebtedness shall not at any time exceed 5 percent of the taxable property of the county as shown by the last equalized assessment roll.
- (3) Bonded debt financed with general governmental resources which include Pension Obligation Bonds.
- (4) The legal debt margin is the County's available borrowing authority under state finance statutes and is calculated by subtracting the debt applicable to the legal debt limit from the legal debt limit.

FUNCTION AND RESPONSIBILITIES

This budget unit is the conduit for the principal and interest payments for the Pension Obligation Bonds (POB) Series 2004 and Series 2005. The proceeds from the Pension Obligation Bonds were used to reduce the County’s obligation with the California Public Employees’ Retirement System (CalPERS) for the Unfunded Accrued Actuarial Liability for retirement benefits.

The POBs were issued to reduce the future interest rate risk and to stabilize retirement contribution rates through defined fixed rates and fixed maturity terms, thereby allowing the County to predict trends and manage the retirement program. Funding for this debt is collected through regular bi-weekly deductions from all County departments and the Solano County Fair.

In FY2008/09, the County redeemed \$30 million of pension bonds partially funded by a loan from the General Fund. The General Fund loan will be repaid through charges from the departments. The outstanding loan balance as of June 30, 2015 will be \$13,500,000.

In addition, this fund is used to account for the prepayment of \$5.8 million to the Public Agency Retirement System (PARS), the plan administrator, for the County’s supplemental retirement program offered in FY2010/11. The funding for this prepayment will be recovered through charges from the departments whose staff participated in the program.

The Auditor-Controller is responsible for administering the debt service of the POBs through the dates of redemption: January 15, 2018, for Series 2004 and; January 15, 2025, for Series 2005.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represent a decrease of \$1,998,998 or 8.8% in revenues and an increase of \$536,872 or 5.8% in appropriations when compared to the FY2014/15 Adopted Budget.

The primary factors contributing to the significant changes are:

Revenues:

- \$177,528 decrease in Operating Transfers In primarily due to lower rate subject to pension rate contribution.
- \$1,902,028 decrease in Long-term Debt Proceeds. This is only a budgetary entry necessary to account for the deficit fund balance created from the early redemption of the Pension Obligation Bonds. The budget deficit is being addressed through future rate recovery charges from the County departments.
- \$81,058 increase in Other Revenue due to a higher projected contribution rate and higher projected wages for the Superior Court Staff.

Appropriations:

- \$536,872 net increase in Other Charges as a result of the increase of \$865,000 in Bond Redemption offset by a decrease in interest charges.

8006 – Fund 306-Pension Debt Service Fund
Simona Padilla-Scholtens, Auditor-Controller
Debt

Summary of Other Administered Budgets

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	2,349	3,000	2,500	(500)	(16.7%)
MISC REVENUE	803,921	665,593	746,651	81,058	12.2%
OTHER FINANCING SOURCES	<u>10,482,086</u>	<u>22,000,693</u>	<u>19,921,137</u>	<u>(2,079,556)</u>	<u>(9.5%)</u>
TOTAL REVENUES	11,288,356	22,669,286	20,670,288	(1,998,998)	(8.8%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	668	0	750	750	0.0%
SERVICES AND SUPPLIES	7,553	8,200	6,500	(1,700)	(20.7%)
OTHER CHARGES	<u>10,757,860</u>	<u>9,268,481</u>	<u>9,806,303</u>	<u>537,822</u>	<u>5.8%</u>
TOTAL APPROPRIATIONS	10,766,081	9,276,681	9,813,553	536,872	5.8%
CHANGE IN FUND BALANCE	(522,275)	(13,392,605)	(10,856,735)	2,535,870	(18.9%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

FUNCTION AND RESPONSIBILITIES

This budget unit served as the conduit for the principal and interest payments for the 2002 Certificates of Participation (COP). The 2002 Certificates of Participation were issued for the construction of the County Administration Center, the Probation Facility, improvements to the Central Utility Plant, and the Library in Fairfield.

In February 2007, a portion (85.2%) of the 2002 COP's was refinanced due to lower interest rates. However, due to the prepayment restrictions, the proceeds from the refinancing were held in an escrow account until the 2002 COP's were refunded on November 1, 2012, the call date.

The Auditor-Controller was responsible for administering the debt service on the 2002 Certificates through the date of redemption, November 1, 2012.

DEPARTMENTAL BUDGET SUMMARY

The 2002 COPs were redeemed on November 1, 2012. This budget has been closed out, therefore there is no Recommended Budget for 2002 COPs in FY2013/14, FY2014/15 and FY2015/16.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	45	0	0	0	0.0%
TOTAL REVENUES	45	0	0	0	0.0%
CHANGE IN FUND BALANCE	45	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

FUNCTION AND RESPONSIBILITIES

This budget unit is the conduit for the principal and interest payments for the 2007 Certificates of Participation (COP).

The 2007 COP were issued to refund the 2002 COP at a lower rate of interest, resulting in interest savings to the County of about \$2.9 million in present value dollars over the term of the bonds. The 2002 Certificates of Participation were issued to finance the construction of the County Administration Center, the Probation Facility, improvements to the Central Utility Plant and the Library in Fairfield. The 2002 COP were redeemed in their entirety on November 1, 2012.

The Auditor-Controller is responsible for administering the debt service on the 2007 COP through the date of redemption on November 1, 2032. Debt service payments are financed through Operating Transfers In from Public Facilities Fees, the Accumulated Capital Outlay Fund, the General Fund, the Library Fund, the Road Fund, the Courthouse Temporary Construction Fund, and the 2% Building Use Allowance charged to the departments with offices and staff in the County Administration Center and the Probation buildings.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$13,872 or 0.2% in revenues and an increase of \$10,612 or 0.1% in appropriations when compared to the FY2014/15 Adopted Budget.

The revenue sources consist of the following:

- \$6,271,186 in Operating Transfers In as follows:
 - \$506,819 from the Library Fund.
 - \$170,000 from the Road Fund.
 - \$727,777 from the Public Facilities Fees – Public Protection.
 - \$581,448 from the Public Facilities Fees – General Government.
 - \$396,686 from the Courthouse Temporary Construction Fund.
 - \$900,000 from the Accumulated Capital Outlay Fund.
 - \$2,988,456 from the General Fund.
- \$1,637,798 from a 2% Building Use Allowance allocated to departments residing in the County Administration Center and the Probation buildings.

Appropriations reflect the principal and interest payments, accounting and financial services, and Countywide Administrative Overhead charges due in FY2015/16.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	12,371	5,740	11,208	5,468	95.3%
CHARGES FOR SERVICES	1,614,670	1,672,379	1,637,798	(34,581)	(2.1%)
OTHER FINANCING SOURCES	6,276,903	6,228,201	6,271,186	42,985	0.7%
TOTAL REVENUES	7,903,944	7,906,320	7,920,192	13,872	0.2%
APPROPRIATIONS					
SERVICES AND SUPPLIES	2,426	3,750	2,700	(1,050)	(28.0%)
OTHER CHARGES	7,902,106	7,905,830	7,917,492	11,662	0.1%
TOTAL APPROPRIATIONS	7,904,532	7,909,580	7,920,192	10,612	0.1%
CHANGE IN FUND BALANCE	589	3,260	0	(3,260)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

FUNCTION AND RESPONSIBILITY

This budget unit serves as the conduit for the principal and interest payments for the 2009 Refunding Certificates of Participation. The proceeds of the 2009 Certificates of Participation (COP) were used to redeem the 1999 Refunding Certificates of Participation.

The 1999 Certificates of Participation (COP) were used to acquire a 4.89-acre parcel of undeveloped land to construct the Health and Social Services Administration Building adjacent to the Solano Park Health Facility and to defease the 1994 Certificates of Participation.

The Auditor-Controller is responsible for administering the debt service on the 2009 Certificates through maturity on November 15, 2019. Debt service payments are financed through Operating Transfers In from Health and Social Services and Public Facilities Fees.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$759,015 or 30.1% in revenues and a decrease of \$760,390 or 30.2% in appropriations when compared to the FY2014/15 Adopted Budget.

Revenues consist of an operating transfer in for Health and Social Services in the amount of \$1,758,892.

The appropriations reflect the principal payment of \$1,435,000 and interest payment of \$310,744, and accounting and financial services, and fees and permits due in FY2015/16 of \$3,735.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	220	170	204	34	20.0%
CHARGES FOR SERVICES	23,310	0	0	0	0.0%
OTHER FINANCING SOURCES	<u>2,492,289</u>	<u>2,517,941</u>	<u>1,758,892</u>	<u>(759,049)</u>	<u>(30.1%)</u>
TOTAL REVENUES	2,515,819	2,518,111	1,759,096	(759,015)	(30.1%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	2,415	9,610	3,735	(5,875)	(61.1%)
OTHER CHARGES	<u>2,512,088</u>	<u>2,509,876</u>	<u>1,755,361</u>	<u>(754,515)</u>	<u>(30.1%)</u>
TOTAL APPROPRIATIONS	2,514,503	2,519,486	1,759,096	(760,390)	(30.2%)
CHANGE IN FUND BALANCE	(1,316)	1,375	0	(1,375)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The decrease in debt service costs is based on the loan amortization schedule.

FUNCTION AND RESPONSIBILITY

This budget unit is the conduit for the principal and interest payments for the 2013 Certificates of Participation (COP). The 2013 Certificates of Participation were issued in Spring 2013 for the Animal Care Expansion Project at 2510 Clay Bank Road in Fairfield. The Animal Care Expansion Project includes the installation of a new pre-engineered kennel (12,500 square feet), and the renovation of the 2,600 square-foot portion of the existing 13,000 square-foot Animal Shelter Building.

The source of funding for the debt is the General Fund and the seven cities within the County. The County has entered into a memorandum of understanding (MOU) with all the cities in the County in which each city agrees to pay its share of debt service based on the level of animal care services provided to each jurisdiction.

The Auditor-Controller is responsible for administering the debt service on the 2013 COP through their maturity on November 15, 2027.

DEPARTMENTAL BUDGET SUMMARY

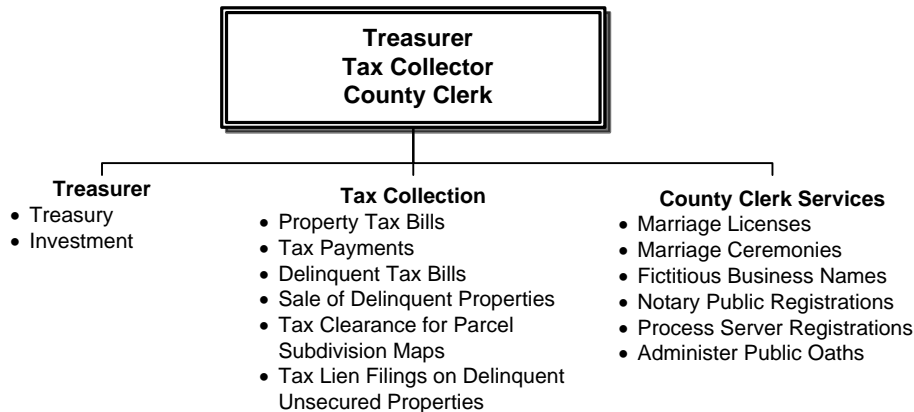
The Recommended Budget represents an increase of \$228 or 0.0% in revenues and a decrease of \$71 or 0.0% in appropriations when compared to the FY2014/15 Adopted Budget. The appropriations reflect the principal and interest payments, and accounting and professional fees due in FY2015/16.

The revenue sources consist of the operating transfer in from the County General Fund and intergovernmental revenues from the seven cities according to the MOU.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	305	70	300	230	328.6%
INTERGOVERNMENTAL REV OTHER	417,211	417,213	417,211	(2)	0.0%
GENERAL FUND CONTRIBUTION	44,970	44,970	44,970	0	0.0%
TOTAL REVENUES	462,486	462,253	462,481	228	0.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	2,227	4,000	3,500	(500)	(12.5%)
OTHER CHARGES	362,269	470,340	470,769	429	0.1%
TOTAL APPROPRIATIONS	364,496	474,340	474,269	(71)	0.0%
CHANGE IN FUND BALANCE	(97,990)	12,087	11,788	(299)	(2.5%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.



DEPARTMENTAL PURPOSE

Headed by an elected official, the Divisions of the Tax Collector and of the County Clerk are mandated by Sections 24000 and 24009 of the California Government Code. The duties and responsibilities of the Divisions are further mandated by sections 274000 - 27401 and 268001 - 26863 of the California Government Code. In Solano County, the Divisions of the Tax Collector, County Clerk and Treasurer are a combined countywide elected position.

The Tax Collector collects real and personal property taxes on behalf of various tax-levying entities in Solano County. This revenue is then distributed to the tax-levying agencies as funding they can use to provide essential services to the residents of Solano County.

The County Clerk has a four-fold mission:

- Issue a variety of official public records, including marriage licenses and fictitious business names;

- Register all professional photocopiers, process servers, unlawful detainer assistants and legal document assistants;
- Administer public notary oaths of office and deputy oaths of office; and
- File, maintain and verify a variety of documents, schedules and official reports for public view.

In addition, the County Clerk conducts wedding ceremonies.

Budget Summary:	
FY2014/15 Third Quarter Projection:	2,168,644
FY2015/16 Recommended:	2,093,260
County General Fund Contribution:	1,002,419
Percent County General Fund Supported:	47.9%
Total Employees (FTEs):	11

FUNCTION AND RESPONSIBILITIES

The Tax Collector is responsible for billing and collecting more than 140,000 secured, supplemental and unsecured tax bills. The Division carries out these responsibilities through its tax bill issuance and collection process, a process which provides all taxing agencies fully or partially within Solano County one of their primary sources of discretionary revenues. The Division’s activities are funded primarily through property tax administration fees paid by the local taxing agencies for tax collection.

The County Clerk is responsible for issuing marriage licenses and other official documents. The Division carries out these responsibilities primarily through its official documents customer service counter.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Improved customer service levels by deploying two kiosks in the Tax Collector lobby. These terminals allow for the acceptance of credit cards for the payment of property taxes by allowing for the imposition of a convenience fee by a third party vendor.
- Expanded public use to include online electronic payments in the form of credit cards and electronic checks.
- Expanded the use of the Documentum™ electronic imaging system to reduce physical record storage requirements.

- Conducted a successful tax sale for 105 defaulted properties that resulted in the collection of more than \$2.7 million in delinquent taxes.
- Completed the installation process for the Southtech Suite of County Clerk applications. These applications allow for a greatly expanded level of service for the County Clerk, including the collection of data via web portal with no staff involvement.

WORKLOAD INDICATORS

- In FY2014/15, the Tax Collector – County Clerk issued and processed payments and collections on 168,000 property tax bills; the Division estimates handling around 170,000 in FY2015/16.
- During the same period, the Tax Collector – County Clerk estimates that 1,650 marriage licenses and 1,950 fictitious business name statements, with expectations to issue approximately 1,700 marriage licenses and 2,000 fictitious business names in FY2015/16.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAX COLLECTOR	839,103	938,585	859,241	(79,344)	(8.5%)
COUNTY CLERK	223,142	223,826	231,600	7,774	3.5%
TOTAL REVENUES	1,062,245	1,162,411	1,090,841	(71,570)	(6.2%)
APPROPRIATIONS					
TAX COLLECTOR	1,875,122	1,988,611	1,871,405	(117,206)	(5.9%)
COUNTY CLERK	334,384	223,826	221,855	(1,971)	(0.9%)
TOTAL APPROPRIATIONS	2,209,506	2,212,437	2,093,260	(119,177)	(5.4%)
NET COUNTY COST					
TAX COLLECTOR	1,036,019	1,050,026	1,012,164	(37,862)	(3.6%)
COUNTY CLERK	111,243	0	(9,745)	(9,745)	0.0%
NET COUNTY COST	1,147,262	1,050,026	1,002,419	(47,607)	(4.5%)

STAFFING					
TAX COLLECTOR	8.5	8.5	9	0.5	5.9%
COUNTY CLERK	2	2	2	0	0.0%
TOTAL STAFFING	10.5	10.5	11	0.5	4.8%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$71,570 or 6.2% in revenues and a decrease of \$119,177 or 5.4% in appropriations when compared to FY2014/15 Adopted Budget. As a result, Net County Cost is decreased by \$47,607 or 4.5%.

The department has two major functions, Tax Collection and County Clerk Services. Some changes of note follow:

Tax Collection

- Assessment and Tax Collection Fees of \$682,541 represents a decrease of \$89,544 in revenues from Property Tax Administration Fees (PTAF) when compared to the FY2014/15 Adopted Budget. PTAF is directly related to the cost of collecting property taxes and is paid by recipient agencies via the property tax apportionment process. All agencies pay their share of costs with the exception of the County and school districts, which are specifically exempted by section 41000 of the California Education Code.
- Revenues from Penalties of \$70,000 reflects a decrease of \$5,000, resulting from the anticipated transitioning of a number of delinquent tax payers to either impound accounts imposed upon them by their mortgage company, or by the mortgage company completing the foreclosure process and assuming responsibility for the timely payment of property taxes. Due to

the economic downturn and its impact on the housing market, revenues from Penalties have continued to drop from \$189,170 in FY2007/08 to the anticipated \$70,000 in FY2015/16. As economic conditions continue to improve, these collections should continue to fall.

County Clerk Services

- Clerk’s Revenues (Marriage Licenses and Clerk’s Fees) of \$231,600 reflects a slight increase of \$7,774 primarily due to an anticipated increase in Fictitious Business Name filings and the conducting of marriage ceremonies.

The department has two primary cost drivers, labor costs and central data processing service charges as outlined below:

- Total salary and benefit expenses of \$1,104,798 reflects an increase of \$38,123 or 3.6% from the FY2014/15 Adopted Budget resulting from increasing a part-time Account Clerk II position to full-time, increased retirement and health benefit costs, and offset by a reduction in extra-help.
- Charges from the Department of Information Technology (DoIT) for central data processing services and SCIPS of \$75,581 and \$309,975, respectively, are determined based on the department’s share of DoIT’s costs to maintain, provide and support the department’s data processing services and SCIPS. These charges are \$155,983 or 28.8% less than the FY2014/15 Adopted Budget amounts primarily due to a decrease in SCIPS costs.

In addition, credit card processing fees reflect an increase of \$21,200 resulting from the growing use of credit cards as a form of tax payment and countywide administration overhead (A87) reflects an increase of \$14,445. This is offset by a reduction of \$16,666 in Intrafund Services-Small Projects as the lobby remodel has been completed.

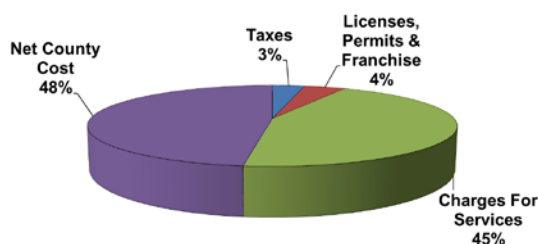
Included in the costs for Tax Collector operations is \$50,000 for contracted services with Infosend™ for the printing and mailing of property tax bills. This function is mandated by statute and was outsourced in 2003 as a cost-saving measure. The division estimates it would require at least one FTE position and \$25,000 in one-time costs to bring the function in-house. The division also outsources the processing of payments via a lockbox service. This service is estimated to cost \$42,400 per year, and is offset by cost savings in overtime and extra help. The Department receives an additional savings by avoiding the purchase and maintenance of payment processing equipment. In addition to the tangible cost savings, lockbox services allow staff to focus on improved customer service during peak processing times.

DEPARTMENT COMMENTS

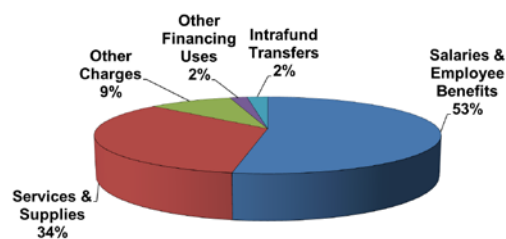
The Tax Collector – County Clerk plans to explore and implement additional operational efficiencies and technology initiatives to reduce operating costs and/or improve customer service. These include changes to the Solano County Integrated Property System (SCIPS) to improve internal controls, reduce data entry and streamline functions. The division also anticipates redesigning online payment portals to modernize the process and improve the end user experience. Implementation of mobile payments solutions and multiple language options is also under development.

In addition to these efforts, the Tax Collector is working with the SCIPS team to provide additional payment history to the public via the online portal. These should reduce staff workload and provide an improved customer service experience.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	81,750	75,000	70,000	(5,000)	(6.7%)
LICENSES, PERMITS & FRANCHISE CHARGES FOR SERVICES	87,728	93,826	90,000	(3,826)	(4.1%)
	<u>892,767</u>	<u>993,585</u>	<u>930,841</u>	<u>(62,744)</u>	<u>(6.3%)</u>
TOTAL REVENUES	1,062,245	1,162,411	1,090,841	(71,570)	(6.2%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	964,793	1,066,675	1,104,798	38,123	3.6%
SERVICES AND SUPPLIES	984,249	860,664	709,317	(151,347)	(17.6%)
OTHER CHARGES	189,047	178,037	192,276	14,239	8.0%
OTHER FINANCING USES	38,093	40,895	39,632	(1,263)	(3.1%)
INTRA-FUND TRANSFERS	33,324	66,166	47,237	(18,929)	(28.6%)
	<u>2,209,506</u>	<u>2,212,437</u>	<u>2,093,260</u>	<u>(119,177)</u>	<u>(5.4%)</u>
TOTAL APPROPRIATIONS	2,209,506	2,212,437	2,093,260	(119,177)	(5.4%)
NET COUNTY COST	1,147,261	1,050,026	1,002,419	(47,607)	(4.5%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

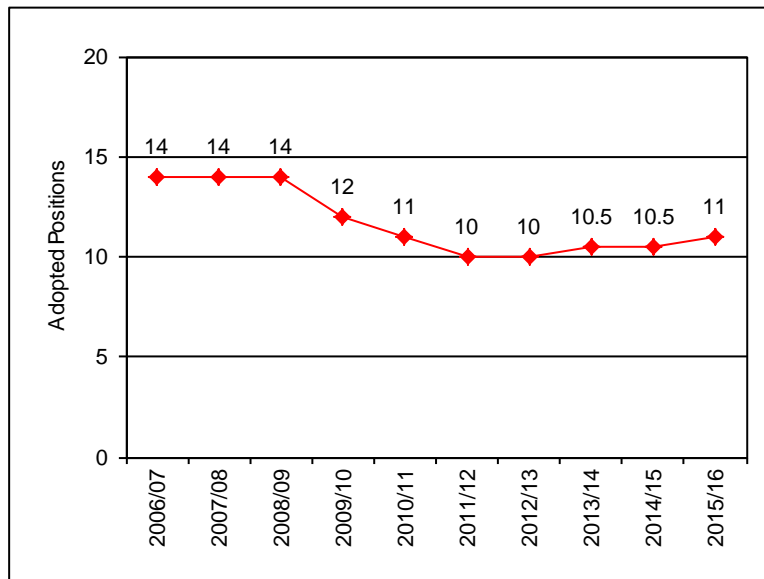
None.

SUMMARY OF POSITION CHANGES

The FY2015/16 Recommend Budget includes the following proposed position change:

- Increase a 0.5 FTE Account Clerk II to 1.0 FTE to meet increased customer service demands.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

**1300 – Fund 001-Tax Collector/County Clerk
Charles Lomeli, Tax Collector/County Clerk
Finance**

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1350 TREASURER	930,190	998,609	993,033	(5,576)	(0.6%)
APPROPRIATIONS					
1350 TREASURER	930,190	998,609	993,033	(5,576)	(0.6%)

A summary of the budgets administered by the Tax Collector/County Clerk's Office is provided on the following pages.

DEPARTMENTAL PURPOSE

Headed by the elected Treasurer as prescribed in Government Code §27000, the Division of the Treasurer is responsible for safekeeping all money belonging to the County and all other money directed by law to be paid to the Treasurer. The duties and responsibilities are further mandated by sections 27000 - 27137 of the Code. In Solano County, the County Treasurer function is combined with the County Tax Collector-County Clerk as one countywide elected position.

FUNCTION AND RESPONSIBILITIES

The Treasurer is responsible for receiving and safely investing all funds belonging to the County, school districts, and special districts within the county and all other monies directed by law to be paid out of the Treasury. The Treasurer is also designated as the County’s fiduciary expert in the area of debt issuance. The Division manages more than \$800 million in funds not immediately needed for use by County, local school districts and other local agencies. These funds are invested collectively in an investment structure similar to a fixed income mutual fund, and known as the Treasury Pool.

The Treasurer serves on the County’s Debt Advisory Committee and Pension Oversight Committee, and provides fund management on all debt proceeds.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Maintained a rating of AA+ by Standard and Poor’s, a nationally recognized statistical rating organization that conducts a thorough analysis of the Treasury Pool on a monthly basis to measure and disclose risks.
- Audited by the County Auditor-Controller’s Office on a quarterly basis with no significant findings.
- Worked with Tax Division in the establishment of secure lockbox banking services that automates manual payment and remittance processes.
- Working in conjunction with the Solano County Office of Education and the Solano Community College, coordinated the arrangement of \$50 million in bridge loan financing that allowed local education to continue uninterrupted.
- Anticipate arranging \$75 million of Treasury loans to schools in the upcoming fiscal year.
- Continued to diversify and actively invest the Treasury portfolio to maximize returns within established and acceptable risk parameters.
- Issued a Request for Qualifications (RFQ) for electronic payment processing to determine the most efficient and secure methods of collecting electronic payments was being utilized by Solano County.
- Working in conjunction with Auditor-Controller’s Office, streamlined the interest apportionment process to eliminate unnecessary processes.
- Implemented perfect receivables banking service that will allow County departments to track incoming funds on a division or grant level basis at their discretion. Expectations are that this functionality will greatly improve the reconciliation of incoming electronic payments.

WORKLOAD INDICATORS

During FY2014/15, the Treasurer anticipates processing 8,800 deposit permits, and expects to process around 8,900 in FY2015/16.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall decrease of \$5,576 or 0.6% in revenues and \$5,576 or 0.6% in appropriations when compared to the FY2014/15 Adopted Budget. In accordance with Government Code 27013, the Treasurer’s Division is funded by a portion of the interest earnings from funds under management, and therefore has no Net County Cost.

Salary expenses are projected to increase by \$3,898 or 0.9%. However, Services and Supplies reflect a net decrease of \$10,865 which reflects reductions of \$12,000 in software costs, \$12,865 in other miscellaneous costs, and offset by an increase of \$10,000 for accounting and financial services. Banking costs of \$235,000 are determined by usage in terms of the number and amount of items passing through the Treasury bank accounts. Countywide administrative overhead reflects an increase of

\$8,461, and Intrafund Services-Small Projects reflects a reduction of \$8,333 as the department’s lobby remodel has been completed.

Contracts include Wells Fargo banking services for \$195,000, an increase of \$48,500 resulting from increased volumes, \$63,000 for investment services, and \$40,000 for other accounting and financial services.

DEPARTMENT COMMENTS

The Treasurer plans to explore and implement additional operational efficiencies and technology initiatives to reduce operating costs and/or improve customer service. Many of these developments will need to be made in conjunction with individual departments as the Treasury works to direct County departments to the implementation of more electronic payment services...

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	926,730	995,609	990,533	(5,076)	(0.5%)
MISC REVENUE	3,460	3,000	2,500	(500)	(16.7%)
TOTAL REVENUES	930,190	998,609	993,033	(5,576)	(0.6%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	389,341	414,153	418,051	3,898	0.9%
SERVICES AND SUPPLIES	333,302	378,072	367,207	(10,865)	(2.9%)
OTHER CHARGES	34,626	8,510	16,922	8,412	98.8%
OTHER FINANCING USES	15,199	15,422	14,819	(603)	(3.9%)
INTRA-FUND TRANSFERS	157,721	182,452	176,034	(6,418)	(3.5%)
TOTAL APPROPRIATIONS	930,190	998,609	993,033	(5,576)	(0.6%)
NET CHANGE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.



Legal Services

- General Government
- Public Protection
- Health & Human Services
- Land Use, Transportation & Public Works
- Direct Billings – Special Districts, Outside Agencies & Special Projects

DEPARTMENTAL PURPOSE

The Office of County Counsel was created by statute under Government Code sections 26526, 26529 and 27640. The Office provides both discretionary and mandated legal services to more than 150 separate areas of County responsibility, including all of its elected and appointed officials, officers, departments, boards, commissions and committees. It also serves most special districts and agencies within the County, including the Rural North Vacaville Water District, the Solano Transportation Authority, Solano County Transit (SolTrans), the Fairfield Suisun Sewer District, the Solano County Office of Education and several school districts.

Budget Summary:	
FY2014/15 Third Quarter Projection:	3,572,833
FY2015/16 Recommended:	3,786,628
County General Fund Contribution:	269,589
Percent County General Fund Supported:	7.1%
Total Employees (FTEs):	18.55

FUNCTION AND RESPONSIBILITIES

The broad scope of the Office of County Counsel affects matters of great importance to the operation of County government in areas relating to labor and employment issues, real estate development contracts, purchasing contracts, public works projects, law enforcement policies and procedures, planning and environmental matters, public finance, tax assessment and collection, child protection, public health and safety, civil litigation, and other matters of great interest to the citizens of Solano County.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The Office won a favorable decision for the County in *Solano Probation Peace Officers' Association v. County of Solano* (2014) PERB Decision No. 2402-M. In 2011, after the parties did not reach mutual agreement on a labor contract, the County unilaterally imposed terms of employment. The union then filed this case with the Public Employment Relations Board (PERB) alleging that the County had engaged in unfair labor practices and "bad faith bargaining" in violation of the Meyers-Milias-Brown Act. The union asked PERB to retroactively restore the terms that existed before the County imposed, a remedy which would have entailed substantial back-payments, reversing County savings relating to health benefits, floating holidays, and employees having picked up the full employee public employees retirement system (PERS) retirement contribution. Instead, the ruling obtained from PERB determined that the County had engaged in "permissible hard-bargaining."

WORKLOAD INDICATORS

In FY2013/14, the Office's 14 attorneys billed a total of 31,188 hours for legal services; FY2014/15 estimated billable hours are expected to match or exceed previous year's totals.

- The generated annual billable hours for legal services exceeds the annual productive hour standard of 1,720 hours per attorney by 29%. The Auditor-Controller establishes the standard for annual productive hours.

Dennis Bunting, County Counsel
General Counsel

- Within Solano County Departments there were 21 County code accounts with increased billable hours greater than 50% from the previous year. Sixteen of these more than doubled the number of attorney hours from FY2012/13. In addition, the billable hours for four external direct bill customers increased significantly with four of them more than doubling their billable hours as well as the current year.
- In addition to providing legal services, the Office provided several training and workshops to include Child Protective Services procedures, purchasing policy and contract law, personnel policies and procedures, Introduction to Public Sector Employment Law, Brown Act and parliamentary procedures, Health Information, Portability and Accountability Act requirements and records and subpoenas. Training audiences include County personnel and appointed and elected members of various boards, commissions, committees and the Board of Supervisors.

Since FY2008/09, the support staff has been reduced by 33% (from six to four support staff, consisting of three legal secretaries and one office supervisor). In order to support increased Child Protective Services' (CPS) caseload, two legal secretaries are assigned to support the CPS attorneys. In addition to CPS duties, they continue to support different attorneys in other legal areas. One legal secretary is dedicated primarily to maintaining 150 LPS Conservatorship and Probate cases. With the assistance of the office supervisor, most of the attorney support requirements have been met; however, it is becoming increasingly difficult in maintaining training levels, staff flexibility and completing basic housekeeping tasks. The Office has reached the saturation point of its allocated staff. The current level of support coupled with the expectation of future record maintenance requirements (Documentum) justifies the request for a part-time confidential Office Assistant II.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LEGAL SERVICES	2,486,862	2,600,789	3,517,039	916,250	35.2%
TOTAL REVENUES	2,486,862	2,600,789	3,517,039	916,250	35.2%
APPROPRIATIONS					
LEGAL SERVICES	3,392,521	3,557,301	3,786,628	229,327	6.4%
TOTAL APPROPRIATIONS	3,392,521	3,557,301	3,786,628	229,327	6.4%
NET COUNTY COST					
LEGAL SERVICES	905,658	956,512	269,589	(686,923)	(71.8%)
NET COUNTY COST	905,658	956,512	269,589	(686,923)	(71.8%)
STAFFING					
LEGAL SERVICES	17.55	17.80	18.55	0.75	4.2%
TOTAL STAFFING	17.55	17.80	18.55	0.75	4.2%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$916,250 or 35.2% in revenues and an increase of \$229,327 or 6.4% in appropriations when compared to FY2014/15 Adopted Budget. As a result, Net County Cost decreased by \$686,923 or 71.8%.

The primary funding sources for County Counsel are charges for legal services provided to County departments that are reimbursed through the Countywide Cost Allocation Plan (A87), and fees direct-billed to outside agencies and certain non-General Fund County departments. Expenditures that are not offset by revenues become General Fund costs.

The Office projects A87 revenues of \$2,724,239, which reflects an increase of \$863,750 or 46.4% from the FY2014/15 Adopted Budget. Although County Counsel, as a central service department, recovers net operating costs from user departments through the Countywide Cost Allocation Plan, there are certain legal services provided to County departments, such as the Board of Supervisors, that are non-reimbursable under the provisions of 2 CFR Part 225 (formerly OMB Circular A-87). These unreimbursed expenditures remain General Fund costs.

Functional Area Summary

1400 – Fund 001-County Counsel Dennis Bunting, County Counsel General Counsel

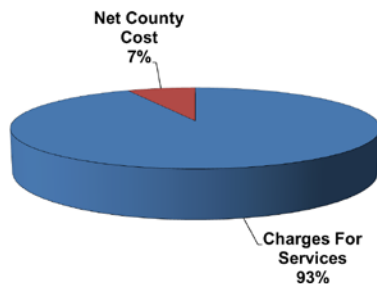
The primary outlays for County Counsel are for labor costs. Appropriations for salaries and benefits for FY2015/16 are projected at \$3,347,218, an increase of \$223,154 or 7.1% from the FY2014/15 Adopted Budget. The increase reflects the addition of part-time clerical staff, attorney promotions, and merit and longevity increases.

DEPARTMENT COMMENTS

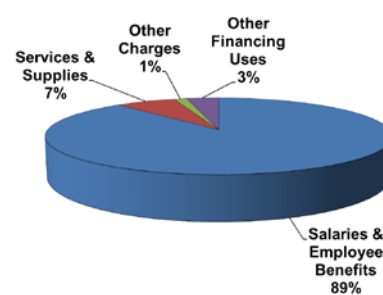
To offset the declining demand for legal services from internal County departments, the Office continues to offer its expertise and legal services to outside governmental agencies. The Office provides legal representation to the Rural North Vacaville Water District, the Solano Transportation Authority, SolTrans and the Fairfield Suisun Sewer District, and legal services to the United States Air Force by acting as mental health hearing officers, conducting certification hearings at Travis Air Force Base, and providing certification trainings for base mental health personnel. These legal service agreements represent meaningful independent revenues for the Office.

While the overall demand for legal services remains high, mainly due to additional contracts with outside agencies, the Office voluntarily reduced its secretarial staff allocations in the past several years to meet budgetary constraints created by the County's on-going fiscal challenges. While the attorney staffing level is only 7% below the FY2008/09 levels, the support staff remains at 33% below FY2008/09 levels. This has significantly impacted the support staff's ability to fully provide adequate attention to assigned attorneys. In addition, it has affected the staff's ability to properly maintain basic housekeeping functions such as file maintenance, storage requirements and program functions. The current level of support coupled with the expectation of future record maintenance requirements (Documentum) will require a planned increase in support personnel allocation.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	2,486,666	2,600,789	3,517,039	916,250	35.2%
MISC REVENUE	196	0	0	0	0.0%
TOTAL REVENUES	2,486,862	2,600,789	3,517,039	916,250	35.2%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	2,954,785	3,124,064	3,347,218	223,154	7.1%
SERVICES AND SUPPLIES	249,196	241,620	248,167	6,547	2.7%
OTHER CHARGES	54,176	53,603	53,213	(390)	(0.7%)
OTHER FINANCING USES	124,818	129,804	132,255	2,451	1.9%
INTRA-FUND TRANSFERS	9,545	8,210	5,775	(2,435)	(29.7%)
TOTAL APPROPRIATIONS	3,392,521	3,557,301	3,786,628	229,327	6.4%
NET COUNTY COST	905,658	956,512	269,589	(686,923)	(71.8%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The most significant change from the FY2014/15 Adopted Budget is the increase in A87 revenues from prior year due to an increase in Central Service Departments’ functional costs and positive roll-forward. A87 revenues are received from County departments for their allocated share of costs for legal services provided by County Counsel.

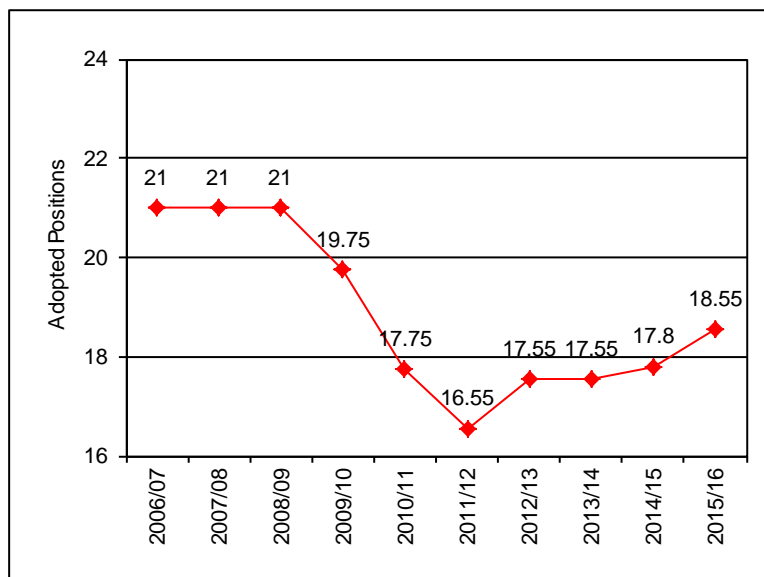
SUMMARY OF POSITION CHANGES

As part of the FY2014/15 Third Quarter report, the department’s organizational structure was modified and 2.0 FTE Deputy County Counsel V positions were restored that had been eliminated following vacancies in the economic downturn. This action results in no net increase in the number of attorneys.

The Recommended Budget includes the proposed position change:

- Add 0.75 FTE Office Assistant II (confidential) to provide clerical support resulting from overall demand for legal services. The position is partially offset by A87 revenue and revenue received from direct billings.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The overall demand for legal services remains high, especially with the securing of outside public agency contracts that generate significant non-general fund revenue.

The amount of reported billable hours (31,334 for FY2012/13, 31,169 for FY2013/14, and an estimated 31,928 for FY2014/15) has consistently exceeded the productive hours standard of 1,720 hours per attorney for several years by 21% to 30%. This consistent excess of hours suggests a need to consider hiring a minimum of two more attorneys and two support staff in upcoming budgets. That will be resolved in FY2015/16.



DEPARTMENTAL PURPOSE

The Department provides centralized administrative support services to assist County departments in addressing the Board’s priorities in relation to the County’s workforce.

Budget Summary:	
FY2014/15 Third Quarter Projection:	2,996,263
FY2015/16 Recommended:	3,399,487
County General Fund Contribution:	175,872
Percent County General Fund Supported:	5.2%
Total Employees (FTEs):	18

FUNCTION AND RESPONSIBILITIES

The Human Resources Department’s mission is to be a strategic partner who provides our customers with high quality services and fosters an environment where a well-qualified and trained workforce succeeds. The department aims to be a trusted and credible partner, providing quality human resources programs and services which meet ever-changing needs of the County and its employees. The department has three principal units.

Human Resources provides centralized human resources services in all areas including personnel and civil service administration, recruitment and selection, equal employment opportunities, employee and labor relations, and benefits administration.

Employee Development and Training (BU 1103) provides skill development and supervisory training, funds the County’s tuition reimbursement program, and provides recognition to employees for exceptional service contributions to the County.

Risk Management (BU 1830) administers loss control insurance, workers’ compensation and safety programs, and manages the disability and disabled employee leave programs.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

During FY2014/15:

- Developed capacity to create written exams in-house.
- Completed the Merit Systems Audit with a finding that the County is in full compliance with the six federal merit principles.
- Adopted Affordable Care Act Administrative Policy and Guidelines.
- Presented to Managers a Competency Based Interviewing program module for interviewing candidates for job-related competencies, and an overview of the process/training supervisors and managers will need in order to conduct competency based Interviews.
- Implemented the use of technology to enhance recruitment efforts and selection processes.

- Amended the department’s mission statement, which the Board approved on April 7, 2015, to encompass the department’s role in the recruitment and selection of a well-qualified workforce, the development of future leaders and supervisors, and the maintenance of a safe, productive workforce as follows:
 - The Human Resources Department is a strategic partner who provides our customers with high quality services and fosters an environment where a well-qualified and trained workforce succeeds.
- Updated the department’s website to include amended mission statement and the functionality and responsibilities for the divisions of Employee Development and Training and Civil Service Commission.

WORKLOAD INDICATORS

During the period July 1, 2014 – February 28, 2015:

- Reviewed 8,020 job applications compared to 10,612 during that same period in FY2013/14.
- Opened 130 recruitments compared to 108 in FY2013/14.
- Processed 511 requisitions to fill vacancies compared to 441 during the same period in FY2013/14.
- Conducted and responded to 14 formal discrimination complaints compared to 6 during the same period in FY2013/14.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
HUMAN RESOURCES SERVICES	2,502,034	2,491,873	3,223,615	731,742	29.4%
TOTAL REVENUES	2,502,034	2,491,873	3,223,615	731,742	29.4%
APPROPRIATIONS					
HUMAN RESOURCES SERVICES	2,615,679	2,958,747	3,399,487	440,740	14.9%
TOTAL APPROPRIATIONS	2,615,679	2,958,747	3,399,487	440,740	14.9%
NET COUNTY COST					
HUMAN RESOURCES SERVICES	113,645	466,874	175,872	(291,002)	(62.3%)
NET COUNTY COST	113,645	466,874	175,872	(291,002)	(62.3%)
STAFFING					
HUMAN RESOURCES SERVICES	17	17	18	1	5.9%
TOTAL STAFFING	17	17	18	1	5.9%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$731,742 or 29.4% in revenues and an increase of \$440,740 or 14.9% in appropriations when compared to the FY2014/15 Adopted Budget. As a result, Net County Cost decreased by \$291,002 or 62.3%.

The primary funding source for the Department of Human Resources (HR) is administration overhead (A87) of \$3,108,215 for reimbursements from County departments for their allocated share of costs for recruiting, classification, benefits administration and other HR functions provided by the department.

In addition, HR receives departmental administration revenue for the HR Director’s time spent in Risk Management. Estimated revenues for these services are \$65,000 in departmental administration overhead.

Primary costs for the department are:

- Salary and benefits of \$2,380,343 are projected to increase by \$268,696 or 12.7%. This is primarily due to increases resulting from merit and longevity increases, insurance increases and retirement costs for existing positions, the addition of

Functional Area Summary

**1500 – Fund 001-Human Resources
 Marc Fox, Director of Human Resources
 Personnel**

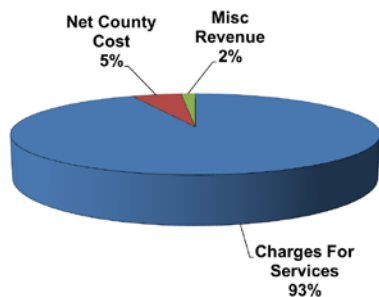
a 1.0 FTE Human Resources Analyst that was added during FY2014/15 and conversion of a 1.0 FTE Principal Analyst to an Employment Relations Manager during FY2014/15.

- Liability Insurance charges of \$48,523 increased by \$9,553.
- Managed Print Services cost per copy fees are budgeted at \$15,000 which is an increase of \$8,000.
- Other Professional Services of \$511,000 are projected to increase by \$131,750 or 34.7%. These appropriations cover the estimated FY2015/16 contract costs as follows:
 - \$108,000 for CalPERS health administration fees.
 - \$35,000 for third party administration fees for the flexible spending accounts and PARS Retirement Enhancement Plan.
 - \$8,000 for annual PARS actuarial study.
 - \$15,000 for an update on the County’s CalPERS rates.
 - \$4,000 for court reporter fees for Civil Service Commission appeal hearings.
 - \$71,000 for EEO investigation services.
 - \$75,000 for recruitment testing services provided by Cooperative Personnel Services and bilingual testing through Language People.
 - \$15,000 for market studies resulting from new MOU’s.
 - \$150,000 for labor relations services.
 - \$30,000 for document imaging fees and special projects.
- Software Maintenance and Support is projected to increase by \$5,000 for licensing costs for the JobAps Applicant Tracking system and the DDI competency-based selection system.
- Central Data Processing (CDP) charges of \$139,012 are projected to increase by \$30,145.
- Rents/Leases – Equipment are decreasing by \$10,000 as a result of returning a leased photocopier that was replaced by a Managed Print Services device.

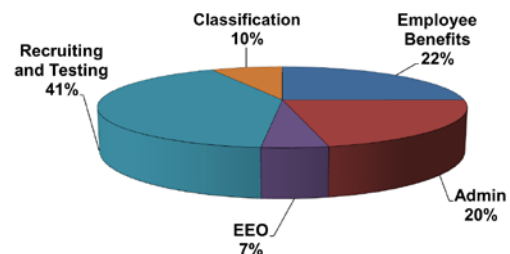
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	2,450,819	2,441,473	3,173,215	731,742	30.0%
MISC REVENUE	51,215	50,400	50,400	0	0.0%
TOTAL REVENUES	2,502,034	2,491,873	3,223,615	731,742	29.4%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,889,497	2,111,647	2,380,343	268,696	12.7%
SERVICES AND SUPPLIES	620,287	703,842	868,797	164,955	23.4%
OTHER CHARGES	83,180	61,097	61,071	(26)	0.0%
OTHER FINANCING USES	71,146	82,161	84,126	1,965	2.4%
INTRA-FUND TRANSFERS	(48,432)	0	5,150	5,150	0.0%
TOTAL APPROPRIATIONS	2,615,679	2,958,747	3,399,487	440,740	14.9%
NET COUNTY COST	113,645	466,874	175,872	(291,002)	(62.3%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Countywide administrative overhead (A87) revenues of \$3,108,215 reflect an increase of \$731,742 or 30.8% from prior fiscal year due to an increase in Central Service Departments' functional costs and positive roll-forward. A87 revenues are received from County departments for their allocated share of costs for recruiting, classification, benefits administration and other HR functions provided by the department.

SUMMARY OF POSITION CHANGES

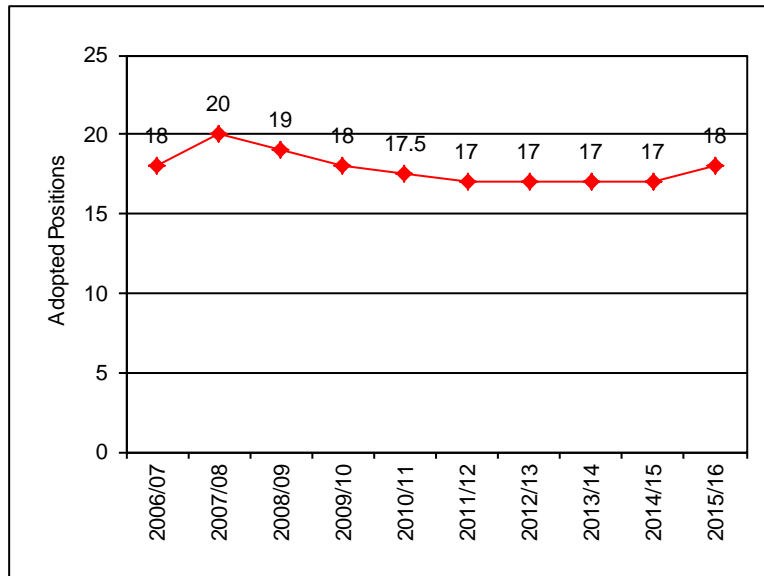
On September 23, 2014, the Board approved the following position changes:

- Deleted 1.0 FTE Human Resources Analyst (Principal)
- Added 1.0 FTE Employment Relations Manager
- Added 1.0 FTE Human Resources Analyst limited-term through June 30, 2017

The Recommended Budget includes the following position change:

- Convert 1.0 FTE Human Resources Analyst limited-term to regular, full-time effective 7/5/15.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The Affordable Care Act (ACA) mandates employer-paid health insurance for all employees working an average of 30 hours or more per week. There are potential, financial exposures to provide health benefits to extra help employees; financial penalties for non-compliance with ACA provisions; and possible departmental operational changes necessary to fulfill ACA requirements. On February 10, 2014, the Department of Treasury and Internal Revenue Service issued final regulations on the ACA employer shared responsibility provisions. To avoid paying substantial penalties, the regulations require employers to offer medical coverage to 95 percent of their full-time employees and dependents beginning January 1, 2015. These regulations retain that requirement for 2016 and beyond, but reduced the requirement for the 2015 calendar year to 70 percent of full-time employees and their dependents. During this time, employers may still be subject to penalties for failure to offer affordable coverage.

The County has implemented the ACA for all Act-eligible employees. Remaining issues are the Internal Revenue Service reporting requirements of employers at 2015 calendar year-end, with most reporting to be done by the Auditor-Controller's Office, and the 2018 excise tax. The federal government, as of March 2, 2015, has not issued final regulations either on the Internal Revenue Service reporting requirements or the 2018 excise tax.

HR is implementing competency-based interviewing. However, the project implementation is taking longer than originally anticipated due to department vacancies and competing work priorities.

The department has observed an increase of employees released during the probationary period, and who claim their dismissal was based on discriminatory employer conduct. Such complaints necessitate an investigation by HR staff and may result in a higher volume of Civil Service Commission hearings.

Finally, HR is/will be negotiating successor collective bargaining agreements between the County and its 19 full-time, represented employee units. Two units' agreements expire in July 2015 and the remaining 17 units' agreements expire in September 2015. Negotiations preparations and/or negotiations have begun.

1500 – Fund 001-Human Resources
Marc Fox, Director of Human Resources
Personnel

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1103 EMPLOYEE DEVELOP & RECOGNITION	331,575	317,500	426,121	108,621	34.2%
1830 RISK MANAGEMENT	13,052,486	14,553,796	15,438,667	884,871	6.1%
APPROPRIATIONS					
1103 EMPLOYEE DEVELOP & RECOGNITION	378,269	413,545	536,991	123,446	29.9%
1830 RISK MANAGEMENT	13,683,354	15,546,265	16,850,793	1,304,528	8.4%
NET CHANGE					
1103 EMPLOYEE DEVELOP & RECOGNITION	(46,694)	(96,045)	(110,870)	(14,825)	15.4%
1830 RISK MANAGEMENT	(630,869)	(992,469)	(1,412,126)	(419,657)	42.3%

A summary of the budgets administered by the Human Resources Department is provided on the following pages.

Summary of Other Administered Budgets 1103 – Fund 001-Employee Development & Training

**Marc Fox, Director of Human Resources
Legislative & Administration**

FUNCTION AND RESPONSIBILITIES

The Employee Development and Recognition Program provides skill development and supervisory training, funds the County's tuition reimbursement program, and provides recognition to employees for exceptional service contributions to the County.

Budget Summary:	
FY2014/15 Third Quarter Projection:	417,787
FY2015/16 Recommended:	536,991
County General Fund Contribution:	110,870
Percent County General Fund Supported:	20.7%
Total Employees (FTEs):	2

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Conducted countywide Training Needs Assessment.
- Developed and implemented training for employees on soft skills, competencies, and leadership development through Skillsoft Online Learning Management System.

WORKLOAD INDICATORS

- 4,041 employees attended County training sessions from July 1, 2014 through February 28, 2015 compared to 3,659 employees during that same period in FY2013/14.
- Offered 75 professional development/training classes, excluding County-mandated sessions, to all County employees compared to 61 classes last fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$108,621 or 34.2% in revenues and an increase of \$123,446 or 29.9% in appropriations when compared to the FY2014/15 Adopted Budget. As a result, Net County Cost increased by \$14,825 or 15.4% for FY2015/16.

The primary funding source for this division is countywide administration overhead (A87) of \$421,121, for reimbursements from County departments for their allocated share of costs for training services provided by the Employee Development and Recognition Division. These revenues are estimated to increase by \$110,121 or 35.4% from the previous fiscal year.

Primary costs for the Employee Development and Recognition Division are:

- Salary and benefits of \$242,720 are projected to increase by \$6,333 or 2.7% primarily resulting from merit and retirement cost increases.
- Maintenance Improvements include one-time costs of \$15,000 for the relocation of the Computer Training Room to a larger room that will accommodate eight additional training stations, including associated cabling and reconfiguration costs, and \$6,000 for conference room set-up charges for training sessions and the Future Leader's Program meetings.
- Equipment under \$1,500 and Computer Components reflect an increase of \$14,280 for the purchase of two chairs, two tables, and eight PC's for the new and expanded Training Room.
- Other Professional Services of \$52,972 reflect an increase of \$48,972 for clerical services from Risk Management. This is offset by a reduction of \$25,458 in Interfund Services due to reclassifying charges for clerical services to Other Professional Services.
- Education and Training of \$103,500 reflects an increase of \$52,250 or 102%, primarily due to inclusion of the Future Leader's Program which is being offered every other fiscal year. Included in the department's budget are costs of the following training programs:
 - \$45,500 for a Leadership Development Program.
 - \$16,500 for SkillSoft online/e-learning training.
 - \$13,500 contract to provide Microsoft Office 2010 training.
 - \$6,750 for Harassment Prevention Training.

1103 – Fund 001-Employee Development & Training Summary of Other Administered Budgets
Marc Fox, Director of Human Resources
Legislative & Administration

- \$6,000 for Executive Leadership Development courses.
 - \$5,000 for guest speakers/trainers at Quarterly Manager’s Meetings.
 - \$5,000 for Liebert Cassidy Whitmore Training Consortium.
 - \$3,200 for Managed Health Network employee development classes.
 - \$1,050 for six (6) ICMA supervisory/management webinars.
 - \$1,000 for Organizational Development/Training Officer training.
- Meals/Refreshments of \$4,000 reflect an increase of \$1,500 for Quarterly Managers’ Meetings and new employee orientation meetings.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	331,575	317,500	426,121	108,621	34.2%
TOTAL REVENUES	331,575	317,500	426,121	108,621	34.2%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	221,950	236,387	242,720	6,333	2.7%
SERVICES AND SUPPLIES	140,138	134,629	278,011	143,382	106.5%
OTHER CHARGES	4,322	33,498	7,554	(25,944)	(77.4%)
OTHER FINANCING USES	8,695	9,031	8,706	(325)	(3.6%)
INTRA-FUND TRANSFERS	3,164	0	0	0	0.0%
TOTAL APPROPRIATIONS	378,269	413,545	536,991	123,446	29.9%
NET COUNTY COST	46,694	96,045	110,870	14,825	15.4%
STAFFING					
EMPLOYEE DEV. & TRAINING	2	2	2	0	0.0%
TOTAL STAFFING	2	2	2	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

The County of Solano continues to face a demographic change of an aging workforce. It remains forecasted that senior and executive managers will be retiring from the workforce, leaving a gap in the County’s talent pipeline. The County reinstated the Future Leaders training program in FY2013/14 to help address succession planning and leadership development and this program will continue to be offered every other fiscal year, with funding included in the Recommended Budget. The County needs to identify strategies to recruit and retain the younger generation (millennials) that will be entering the workforce.

FUNCTION AND RESPONSIBILITIES

The Risk Management administers loss control insurance, workers’ compensation and safety programs, and manages the disability and disabled employee leave programs.

Budget Summary:	
FY2014/15 Third Quarter Projection:	14,761,917
FY2015/16 Recommended:	16,850,793
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	7

1821 Administration

This program oversees and directs the administration and management of the Liability and Workers’ Compensation Programs; directs the administration and management of the Occupational Health Program; coordinates employee wellness programs, pre-appointment physical examinations, ADA accommodations and disability leave management; purchases commercial property insurance for County-owned and/or leased buildings, and purchases other insurance for specific risks associated with operations of various departments.

1822 Liability

This program administers the County’s Liability Insurance programs; monitors and directs administration of the program through the California State Association of Counties - Excess Insurance Authority (CSAC-EIA) Primary General Liability Insurance Program, Excess Liability Insurance Program, Medical Malpractice Insurance Program; and Cyber Liability Program; works collaboratively with County Counsel on civil lawsuits; and manages County risks.

1823 Workers’ Compensation and Safety

This program monitors and directs administration of the Workers’ Compensation program through the County’s self-insurance program; provides disability management services; implements Cal-OSHA mandated loss prevention and safety programs; administers the County’s Occupational Health and Safety Program; and administers the County’s Employee Wellness Program.

1824 Property

This program ensures that all County property is covered by adequate property casualty, boiler and machinery, and earthquake insurance policies, and works on behalf of departments and with departments to recover losses from the County’s insurer.

1825 Unemployment

This Division provides unemployment insurance coverage for all County employees on a self-insured basis.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Reconvened the countywide Health/Safety Committee, chaired by the County Administrator and comprised of all County department directors. This committee meets on a quarterly basis to review and discuss workplace health and safety concerns, providing direction to the Risk Management Division, as needed.
- Hosted the Worker Occupational Safety and Health (WOSH) Training and Education Program administered by the Commission on Health and Safety and Workers’ Compensation in the California Department of Industrial Relations. WOSH is a statewide initiative aimed at reducing job-related injuries and illnesses among California workers by promoting health and safety on the job, and 25 County employees have completed WOSH training during the past 2 years.
- Awarded the American Heart Association’s (AHA) “Fit Friendly Worksite” recognition for 2015 at the Gold-Level. The County has demonstrated a strong commitment to providing a healthy workplace by meeting specific milestones of the AHA’s My Heart, My Life Initiative.
- The CalPERS’ Solano County Wellness Program five-year grant funded by Kaiser Permanente expired December 31, 2014, requiring the County to utilize existing resources or provide additional funding to sustain the program.

WORKLOAD INDICATORS

During the period July 1, 2014 – February 28, 2015:

- The number of reported workers' compensation claims was 156 compared to 171 during the same period in FY2013/14.
- Processed 964 FMLA/discretionary letters compared to 982 in FY2013/14.
- Completed 136 ergonomic evaluations compared to 105 in FY2013/14.
- Five fitness club discounts for employees and families were updated and re-negotiated at no cost to the County.
- Amended the Vending Machine Policy to include at least 50% healthy food selections.
- Updated the County's Injury, Illness, and Prevention Plan and the Emergency Action Plan and implemented them countywide.
- Successfully conducted an eight-week "HealthTrails" wellness challenge with 427 participants and 45 teams.
- Completed 145 ADA interactive meetings compared to 124 in last fiscal year.
- 1,030 vaccines administered for the Aerosol Transmissible Disease and Blood-Borne Pathogen CalOSHA standard vaccine requirements compared with 1,091.
- Coordinated 174 pre-appointment physicals compared to 166 in the prior fiscal year.
- Coordinated 85 pre-appointment drug screens compared to 114 in last fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$884,871 or 6.1% in revenues and an increase of \$1,304,528 or 8.4% in appropriations when compared to the FY2014/15 Adopted Budget. As a result, Fund Balance is decreased by \$419,657 or 42.3% when compared to FY2014/15 Adopted Budget.

1821 Administration

The Administration Division is funded through intra-fund transfers of \$1,014,326 to the Risk Management operating divisions. These charges are estimated to decrease by \$279,676 when compared to FY2014/15 Adopted Budget.

The primary costs for the administration division are:

- Salary and benefits of \$526,492 which are projected to decrease by \$127,524 primarily due to transferring the Compliance Program to Health and Social Services, including 2.0 FTE Compliance Officers, offset by the addition of a 1.0 Risk Analyst during the FY2014/15 Budget Hearings as part of the supplemental budget.
- \$60,000 in Memberships, which are decreased by \$1,650 compared to last fiscal year, covers the cost of the County's membership with CSAC as well as other risk management-related professional organizations.
- Other Professional Services of \$30,000 is primarily for legislative advocacy and representation.
- Software Maintenance and Support of \$22,400 is for an anticipated purchase of Family Medical Leave Act (FMLA) tracking software to automate current labor intensive processes.
- Other charges include countywide administrative overhead, which reflects a decrease of \$128,229, and departmental administrative overhead from the Department of Human Resources for the Director's time.

1822 Liability

The primary funding source for the Liability Division is \$4,250,808 from charges to user departments for their allocated share of liability insurance costs. These revenues are estimated to increase by \$123,934 when compared to last fiscal year. For FY2015/16, the department will use \$800,000 in Fund Balance to offset the cost of liability insurance for departments as a one-time savings to departments.

Other Revenue of \$187,000 is received from the Department of Health and Social Services as reimbursement for malpractice insurance payments paid on its behalf. It reflects a \$17,000 decrease due to an anticipated decrease in malpractice insurance costs.

The primary costs for liability are:

- Insurance – Other of \$3,686,119 reflects an increase of \$697,119 due to an increase in the preliminary insurance rates received from CSAC Excess Insurance Authority which primarily include:
 - Primary Liability Insurance of \$943,000
 - Excess Liability Insurance of \$2,647,000
 - Pollution Program Insurance of \$21,500
 - Cyber Liability of \$5,100
 - Special Liability Insurance Program of \$4,500
- Insurance Claims of \$400,000 for primary liability insurance payments under the \$10,000 deductible limit is \$41,210 lower than last fiscal year.
- Malpractice Insurance of \$187,000 reflects a decrease of \$17,000 due to lower anticipated insurance rates.
- Non-Covered Liability Claims of \$250,000, for claims that are not covered by the Primary General Liability Program, remain the same as last fiscal year.

1823 Workers' Compensation and Safety

The primary funding source for the Workers' Compensation Division is from charges to user departments for their allocated share of workers' compensation insurance. These revenues are estimated to increase by \$745,197 when compared to last fiscal year for a total recovery in FY2015/16 of \$9,459,972.

Primary costs are:

- Insurance – Other of \$2,981,000 which reflects an increase of \$494,000 due to higher rates. Included are:
 - Excess Workers' Compensation Insurance of \$2,831,000
 - Department of Industrial Relations of \$150,000
- Insurance Claims of \$4,692,125 reflect an increase of \$206,208 due to higher anticipated payouts for self-insured workers' compensation insurance claims.
- Other Professional Services of \$1,007,870 reflect a decrease of \$60,136 for the following contracts:
 - Workers' Compensation Third Party Administration Fees of \$460,000
 - Occu-Med contract of \$75,000
 - Reimbursement to the Department of Health and Social Services for Occupational Health Program costs of \$447,870
 - Ergonomic evaluations of \$25,000
- Psychological Evaluation Service of \$120,000 to cover the costs of the countywide Employee Assistance Program is increased by \$10,000 compared to last fiscal year.

1824 Property

The primary funding source for the Property Insurance Division is \$1,322,681 from charges to user departments for their allocated share of property insurance expenses. These revenues are estimated to increase by \$147,292 when compared to last fiscal year. For FY2015/16, the department will use \$400,000 in Fund Balance to offset the cost of property insurance for departments as a one-time savings to departments.

Primary costs are:

- Insurance – Other of \$1,524,964 reflects an increase of \$320,975 due to projected higher insurance rates, as follows:
 - Property Insurance of \$1,121,000
 - Additional Earthquake Insurance of \$377,263
 - Bond Insurance of \$14,000
 - Airport Liability Insurance of \$4,000
 - Watercraft Insurance of \$2,200
- Insurance Claims of \$150,000 to reimburse Fleet Management for the costs of repairing County-owned vehicles damaged in accidents or vandalism and to reimburse County departments for deductibles for property insurance claims.

1825 Unemployment

The primary funding source for the Unemployment Insurance Division is cost recovery from departments through rates allocated based on a percentage of payroll. These revenues from charges to user departments are estimated to decrease by \$114,252 as a result of a reduction in unemployment reimbursable claims and one-time use of \$212,126 in available Fund Balance.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	64,342	61,300	60,700	(600)	(1.0%)
CHARGES FOR SERVICES	12,352,749	14,288,496	15,190,967	902,471	6.3%
MISC REVENUE	635,395	204,000	187,000	(17,000)	(8.3%)
TOTAL REVENUES	13,052,486	14,553,796	15,438,667	884,871	6.1%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	752,370	1,016,011	945,265	(70,746)	(7.0%)
SERVICES AND SUPPLIES	12,465,712	13,828,394	15,336,510	1,508,116	10.9%
OTHER CHARGES	436,179	663,467	535,408	(128,059)	(19.3%)
OTHER FINANCING USES	29,093	38,393	33,610	(4,783)	(12.5%)
TOTAL APPROPRIATIONS	13,683,354	15,546,265	16,850,793	1,304,528	8.4%
NET GAIN(LOSS)	(630,869)	(992,469)	(1,412,126)	(419,657)	42.3%

STAFFING					
RISK MANAGEMENT	8	7	7	0	0.0%
TOTAL STAFFING	8	7	7	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

On May 12, 2015, the Board considered and approved the inclusion of a 0.70 FTE Wellness Coordinator position, effective 7/5/2015, for the FY2015/16 Budget. The position will be included in the supplemental budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.



Elections

- Voter Registration
- Election Administration
- Redistricting Coordination
- Voter Information
- Candidate Information
- Campaign Disclosures
- Economic Interest
- Initiatives / Petitions

DEPARTMENTAL PURPOSE

The Registrar of Voters (ROV) is a Division of the Department of Information Technology charged with conducting fair and impartial federal, state, local and school elections as mandated by the Constitutions of the United States and the State of California, the State of California Elections Code, Government Code, Education Code, Health & Safety Code, and the Water Code.

Budget Summary:	
FY2014/15 Third Quarter Projection:	3,220,070
FY2015/16 Recommended:	4,048,624
County General Fund Contribution:	3,780,130
Percent County General Fund Supported:	93.4%
Total Employees (FTEs):	9

FUNCTION AND RESPONSIBILITIES

There are six established election dates over a two-year election cycle. Elections are scheduled in Solano County in November every year, June in even years. Additional elections may be scheduled in April in even years, and March in odd years. Mail ballot elections may be conducted in May and August of each year as well as in March of even-numbered years. Special, initiative, referendum, recall, and school bond elections are not limited to the regular election dates.

Costs for federal, state, and county elections are borne by the County, while the other jurisdictions (cities, schools and special districts) reimburse the County for the cost of conducting their elections. State special elections may be reimbursed at the discretion of the Legislature and Governor.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Implemented and deployed electronic-rosters countywide. In addition to creating staff efficiencies, and being a leader in the state, the electronic-rosters reduced provisional ballots, and allows for the County to create future opportunities for voting.
- Received grant funding from the Secretary of State to work on evaluating and providing polling places for accessibility.
- Continue to evaluate changes in election processes to increase efficiencies in vote-by-mail (VBM) processing. For the November 2014 General Election, received over 25% of all VBM ballots on election night.
- Continue to work closely with the Secretary of State on the statewide voter registration system known as "VoteCal." The project is scheduled for implementation in 2015. Solano County is playing a lead role in the deployment both by being one of five pilot counties and by chairing the VoteCal Business Process Committee helping to better align business process of all 58 counties, while helping the VoteCal system to be designed to meet the existing business processes where possible.
- Continued along with 12 other California counties to utilize federal grant money to better serve the county's active duty military, overseas voters and family members by sending ballots electronically during the VBM period.
- Provided voter services applications or "apps" for smartphones at no cost to the County. Voters can find voting information including ballot information, polling places, and ballot drop-off locations from their smart-phone or tablet.

- Expanded the student poll worker program to help mitigate normal issues with the recruitment and placement of poll workers. Of the 777 poll workers used in the November 2014 election, 160 were students.

WORKLOAD INDICATORS

- ROV staff processed a total of 31,131 voter file transactions in the 2014 calendar year. Voter registration decreased slightly, from 208,020 in 2013 to 201,377 in 2014. ROV maintains significant efficiencies through the online voter registration system. More than half of all voter registration transactions are now handled via automated processing versus manual entry. Additional efficiencies will be gained with the VoteCal system. Voters who re-register through the system would be matched with a high-confidence threshold and automatically processed by the system versus the current manual process.
- Consistent with previous years, VBM turnout continues at a high level and comprises a significant portion of the work for the ROV office. Approximately 57% of all voters are permanent VBM voters, and typically 70% return their ballots each election. In addition, 25% of VBM voters return their ballots at the polls or in the ROV office on Election Day. The ROV has researched new equipment to process these late arriving VBM ballots so that they may be included in the count on election night.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ELECTIONS	541,814	829,000	268,494	(560,506)	(67.6%)
TOTAL REVENUES	541,814	829,000	268,494	(560,506)	(67.6%)
APPROPRIATIONS					
ELECTIONS	3,071,909	3,499,769	4,048,624	548,855	15.7%
TOTAL APPROPRIATIONS	3,071,909	3,499,769	4,048,624	548,855	15.7%
NET COUNTY COST					
ELECTIONS	2,530,095	2,670,769	3,780,130	1,109,361	41.5%
NET COUNTY COST	2,530,095	2,670,769	3,780,130	1,109,361	41.5%
STAFFING					
ELECTIONS	10	10	9	(1)	(10.0) %
TOTAL STAFFING	10	10	9	(1)	(10.0) %

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$560,506 or 67.6% in revenues and an increase of \$548,855 or 15.7% in appropriations when compared to FY2014/15 Adopted Budget. As a result, the Net County Cost increased by \$1,109,361 or 41.5%.

ROV primarily depends on the General Fund. To the greatest extent permitted by law, ROV costs are billed to the entities participating in a given election. Generally, federal and state election costs are borne by the County. FY2015/16 has one scheduled election, the June 2016 Statewide Direct Primary Election. Costs for this election will be partially offset by revenue from participating districts. For the 2016 Primary Election, the budget reflects and \$43,000 in election service revenue and \$1,094,823 in appropriations.

Revenue for election services includes:

- \$15,000 for filing fees for the 2016 June Primary Election
- \$8,000 for candidate statement fees
- \$20,000 for billable election costs for the Sacramento County Board of Education

Other non-election related revenue for ROV includes:

- \$2,000 for maps, copies and reports
- \$4,000 for the State quarterly postage reimbursement
- \$800 for State ballot reimbursement
- \$40,000 in Help America Vote Act (HAVA) section 301 grant
- \$178,694 in HAVA section 231 grant

Significant changes to ROV's appropriations include:

- Labor costs reflect a decrease of \$6,784. The decrease is the net result of the deletion of a vacant Election Technician (Lead) position and is offset by an increase of \$50,000 for extra-help.
- Services and Supplies reflect an increase of \$180,477 primarily due to anticipation of needs for the 2016 Primary Election, as follows:
 - \$112,699 increase for computer equipment of which \$25,795 is for 13 computer refreshes and ten new additional computers for the signature verification stations needed for the Elevate Sorter, and \$86,904 for 114 additional e-rosters as all precincts must be connected to ROV's main office to be able to determine voter eligibility and to ensure that the voter is provided with their specific ballot type needed to operate vote centers discussed further below.
 - \$33,730 increase in Other Professional Services includes \$35,280 for an online poll worker training and management application system for smart phones and tablets.
 - \$39,581 decrease in central data processing charges.
 - \$14,607 increase in building rental resulting from the inclusion of vote centers and additional polling places.
 - \$49,129 increase in Special Department Expense to prepare for the 2016 June Primary Election which includes increases as follows:
 - \$40,000 for miscellaneous ballot and sample booklet supplies
 - \$36,100 for VBM and provisional envelopes
 - \$18,749 for miscellaneous election supplies, signs, printing, security and van rental
 - \$9,000 for poll workers, rovers and standby workers
 - \$5,000 in mail voter party-crossover cards
- These increases are offset by the following reductions:
 - \$52,300 in VBM and provisional and official ballot costs
 - \$7,420 in miscellaneous printing costs
- Other Charges reflect a decrease of \$38,773 primarily due to a reduction in countywide administration overhead.
- Fixed Assets reflect an increase of \$435,388 for new business automation projects (discussed further below) which include the following:
 - \$372,388 for Elevate Sorter to improve VBM ballot processing on election night.
 - \$63,000 for four ballot-on-demand (BOD) printers to be utilized in the vote centers.
- Contract for services include:
 - \$53,086 with Election Administrators for maintenance on e-rosters.

- \$851,401 in various agreements with the following contractors to provide election related services: Asset Shadow, Data Information Management Systems (DIMS), Election Systems and Software (ES&S), Integra Business, Marin and Chapman Company, Pitney Bowes, SouthTech, Transcend, and Valley Relocation.

DEPARTMENT COMMENTS

The ROV's FY2015/16 budget includes an increase in anticipated extra-help, services and supplies and fixed assets. The department continues to review business process improvements to further streamline services and reduce costs.

Specifically, the department's budget includes the implementation of the following automation/process improvement projects to help increase efficiencies while increasing service/options to voters:

- \$129,325 to expand early voting opportunities through the implementation of early-voting and Election Day vote centers. By definition, a vote center allows any registered voter to vote at that location. Vote centers are also available 14-days prior to Election Day, including Election Day and at least one Saturday and Sunday. Vote centers provide for additional options for voters which are projected to increase turnout, reduce pressure on Election Day polling places contributing to long lines, and reduce the number of provisional ballots cast.

This service is recommended as an addition to traditional poll places throughout the county. This new model of voting will also be a step to help prepare the ROV office to process election-day-voter-registrations without increasing the number of provisional ballots, which take longer to process and verify. The State of California has mandated, beginning in 2017, that election offices perform same-day registration as part of the election process. The department proposes to provide two vote centers for the 2016 June Primary Election. In addition to preparing the department for future mandated changes, vote centers will provide more options to voters than currently available. Additional benefits include reducing the potential turnout at polls on election day as ROV expects overall higher turnouts in all 2016 elections; greater reduction in provisional ballots, which reduces the canvass time/work load; and potentially increased overall voter turnout.

With vote centers, all e-roster tablets must be connected to the main office to be able to determine voter eligibility and to ensure they are provided with their specific ballot type. The current e-roster tablets meet this requirement. This will also help ROV to centralize voter turnout lists, and produce information to the public and media on election turnout throughout the day. It is anticipated with future legislation that California will switch to a statewide voter center model. By implementing a pilot program in 2016, the ROV, poll workers and voters will be better prepared to switch countywide in future years.

- \$411,928 to upgrade the VBM sorter system with a new system (Elevate Sorter) that provides more functionality. The current process for handling VBM ballots requires multiple stages of manual ballot processing, each station handling a single function. The current system allows for processing roughly 1,000 ballots per hour. The new Elevate Sorter will allow the ROV to process VBM returned ballots at a rate of 5,000 ballots per hour, by combing processes into a one-time handling system. The Elevate Sorter will perform the following: privacy tab removal (to expose the signature), double envelope detection, automated signature verification, opening the 'approved' envelope and sorting based on ROV needs. With this new system the ROV anticipates processing all VBM ballots received on Election Day prior to the final release of results on election night. This project will be offset by federal HAVA grant funds totaling \$218,694 that are currently available. However, these funds are currently expected to sunset in 2017.

The 2016 November Presidential Election is projected to be a high voter turnout, and the Elevate Sorter will improve efficiencies. Having the new sorter in place before the 2016 June Primary Election will also allow sufficient training and process improvements in time for 2016 November Presidential Election. ROV staff is currently working with the Department of General Services to locate permanent space within the County Administration Center to allow ROV the space necessary to perform these functions.

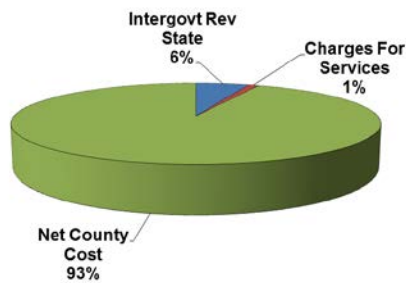
- \$35,280 for an online poll worker training and management application. Recruiting, training and maintaining approximately 900 poll workers will be streamlined with the use of election specific software. Beginning with the application process, the poll worker will be able to submit their information, track their approval process and then view their poll/precinct assignment online. Once assigned, the poll worker will be given the opportunity to take online tutorials and graded assessments that will guide them through different areas of the Election Day process. For the experienced poll worker, it may also eliminate their need to physically attend a training session. Once the poll worker completes their volunteer service with the County, the

application will allow for them to track their payroll activity and submit Election Day feedback. This application will reduce staff time for processing poll worker applications, mailing notices, and reduce in-person training needs.

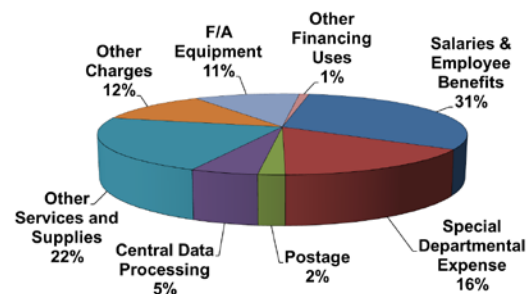
The department also continues to evaluate opportunities to reduce direct operational costs. In addition to evaluating print vendors, annual maintenance contracts, and taking advantage of State provided services, ROV will also evaluate “low performing” polling places and utilization of County owned facilities for future polling places where possible.

The Department will be meeting with each of the City Councils and providing a presentation on the changing face of the election process and how these changes may impact their costs and citizens. Information will be discussed to review new legislative directions, impacts of the new statewide voter registration system, changes in VBM processing, and implementation of vote centers.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	8,868	7,000	223,494	216,494	3092.8%
CHARGES FOR SERVICES	532,778	822,000	45,000	(777,000)	(94.5%)
MISC REVENUE	167	0	0	0	0.0%
TOTAL REVENUES	541,814	829,000	268,494	(560,506)	(67.6%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,093,643	1,281,285	1,274,501	(6,784)	(0.5%)
SERVICES AND SUPPLIES	1,619,565	1,625,257	1,805,734	180,477	11.1%
OTHER CHARGES	291,470	505,591	466,818	(38,773)	(7.7%)
F/A EQUIPMENT	0	0	435,388	435,388	0.0%
OTHER FINANCING USES	35,698	40,902	36,418	(4,484)	(11.0%)
INTRA-FUND TRANSFERS	31,532	46,734	29,765	(16,969)	(36.3%)
TOTAL APPROPRIATIONS	3,071,909	3,499,769	4,048,624	548,855	15.7%
NET COUNTY COST	2,530,095	2,670,769	3,780,130	1,109,361	41.5%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

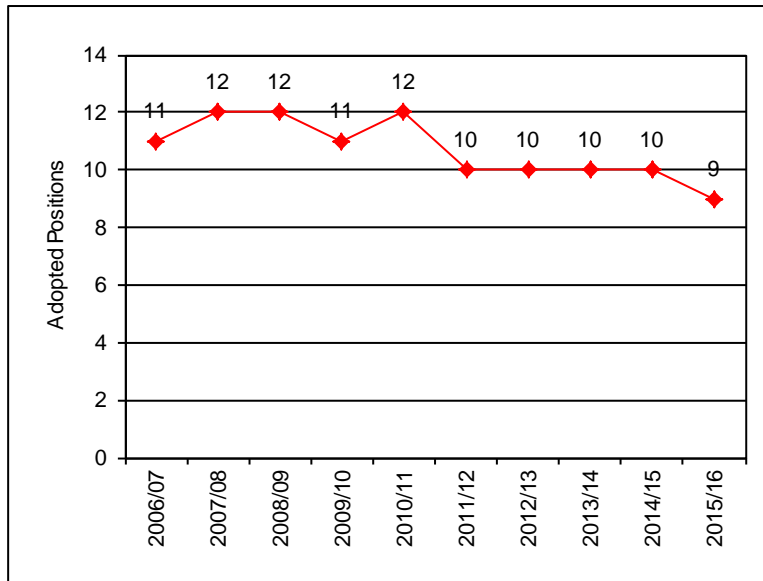
There is a \$1,109,361 increase in Net County Cost when compared to the FY2014/15 Adopted Budget. Having one election in the fiscal year, the June 2016 Statewide Direct Primary Election, results in a decrease of \$560,506 in revenues as federal and state election cost are primarily borne by the County, and an increase in business automation projects of \$576,533 make up the significant changes to the ROV budget.

SUMMARY OF POSITION CHANGES

In February 2015, as part of the Midyear Report, the following position allocation change was approved:

- 1.0 FTE vacant Lead Elections Technician was deleted as there has been a significant reduction in ongoing workload due to the State’s implementation of online voter registration.

STAFFING TREND



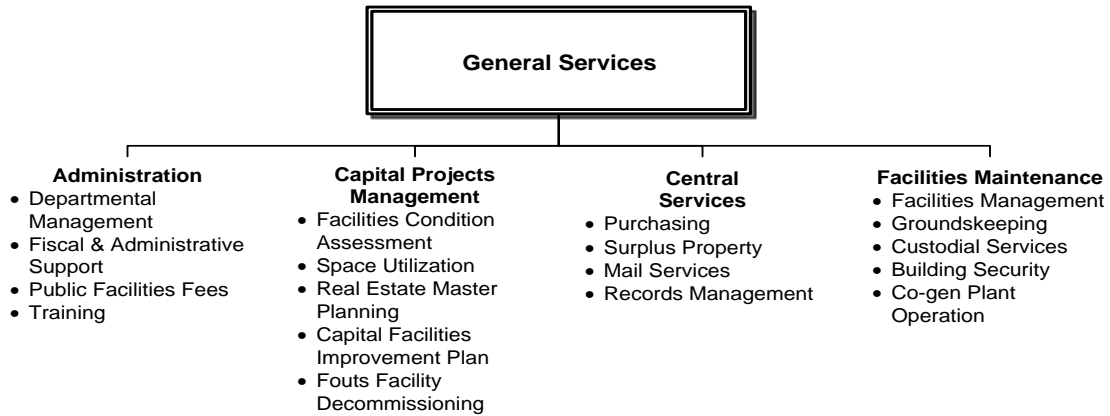
PENDING ISSUES AND POLICY CONSIDERATIONS

The ROV continues to monitor several election bills that increase costs associated with VBM ballots. Bills are circulating that requires VBM postage to be paid on all VBM ballots and for all registered voters to receive a VBM ballot. While these bills would provide more convenience to voters, additional costs would be incurred by the ROV to implement either of these programs.

The ROV is involved with studying the impact and implementation of Election Day registration, also known as conditional voter registration. This new model is currently required to be implemented in elections in 2017 with the completion of the statewide voter registration database (VoteCal). The ROV is anticipating the possibility that this may be required in 2016 elections. To accommodate this, the ROV will provide for real-time connection of all polling place roster lists. The e-roster currently in use will handle this need. The ROV is also evaluating other additional costs seen in high turnout elections, such as, canvass costs, poll worker expenses, additional polling locations and materials costs.

Bills at both the State and federal level are requesting jurisdictions to look into increasing early voting opportunities. This may include satellite locations and extensions of time to include Saturdays and possibly Sundays. The ROV’s pilot program to implement vote centers in the Primary election will help pave the way in the event this is required for November elections. Expanding this to every city in the county will increase facility cost, staff cost, and potentially technology costs to provide ballots in all styles at remote locations. The ROV is working with the Secretary of State’s office to discuss further reduction in polling places if more vote centers are implemented.

With the implementation of the Affordable Care Act (ACA), the ROV will be required to change its practices with extra-help staffing. Additional crews will be required to help with the heavy workload around the election, and additional time training staff will be required. This has been accounted for in the ROV’s appropriation for extra-help.



DEPARTMENTAL PURPOSE

To provide our customers with a variety of reliable, quality, innovative services that promote a clean, safe and healthy place to live, learn, work and play.

Budget Summary:	
FY2014/15 Third Quarter Projection:	15,596,438
FY2015/16 Recommended:	16,756,607
County General Fund Contribution:	1,355,773
Percent County General Fund Supported:	8.1%
Total Employees (FTEs):	84

FUNCTION AND RESPONSIBILITIES

Administration

Sets departmental policies and procedures and monitors for compliance, provides financial administration and fiscal control, manages personnel and payroll, coordinates department training, provides department clerical support and office reception, responsible for the operations of the County Events Center, and administers the County’s capital projects and departmental budgets.

Capital Project Management

Leads capital improvement planning and development and facility renewal of new and existing County facilities by providing architectural, engineering, and project management services. This Division was formed in FY2014/15 centralizing capital and major maintenance and replaces one former County Architect office.

Central Services

Provides support services to County departments, including purchasing, surplus property disposal, mail and courier services, and records management services.

Facilities Operations

- **Facilities Maintenance**
 Provides comprehensive facilities management services; assists with Facilities project development and implementation; maintains HVAC systems; roofing, plumbing, electrical, keying, signage, masonry and carpentry services. In addition, Facilities Operations oversees the County’s energy management functions, monitors utility usage, delivers conservation and renewable energy projects, and operates the County’s Cogeneration Plant.
- **Grounds Maintenance**
 Maintains turf areas, shrubs, trees, and other landscaping for County-owned property and provides litter removal for County parking lots in Fairfield, Vacaville and Vallejo.
- **Custodial Services**

Provides custodial services for County-owned/occupied buildings including assisting with recycling.

See separate budget write-ups for other General Services Division and programs including – Fleet Management Airport Operations, Capital Projects, and Fouts Facility Decommissioning.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSAccomplishments

- Implemented Uniform Construction Cost Accounting for delivering construction projects up to \$175,000 by informal bidding procedures, and established a list of 157 qualified contractors including 21 contractors in Solano County. (*Capital Projects Management*)
- Secured a competitively bid contract with a records management vendor to manage over 20,000 boxed records for County Departments, thereby eliminating the need to lease warehouse space and save approximately \$40,000 in FY2015/16. Savings are anticipated to increase as the County transitions from paper document storage to electronic document storage as part of the Records and Information Management Program. (*Central Services*)
- Advanced the Managed Print Services (MPS) program with the goal of reducing the quantity of print output devices and fax telephone lines. In calendar year 2014, total MPS savings was approximately \$243,000 compared to print cost before MPS program implementation. (*Central Services*)
- The Surplus Personal Property operation began accepting credit and debit cards for payment of goods to improve service and increase revenue. (*Central Services*)
- Advanced the Records and Information Management Program to reduce the need to print documents and support electronic storage of records. (*Central Services*)
- Increased maintenance operations to support an additional 127,800 square feet of new jail facilities for the Stanton Correctional Facility in 2015 and 12,600 square feet of additional space for the new Animal Shelter Expansion in 2015. (*Facilities Operations*)
- Completed comprehensive Cogeneration Plant Automated Controls Upgrade, which enables adjustments of electrical load and heating/cooling for better building environmental control. The new operational efficiency and reduced energy use will result in improved energy management and savings. The Cogeneration Plant services 11 County buildings, including the newly renovated Court occupied Old Courthouse on Texas Street. (*Facilities Operations*)
- Established new classification/position of Industrial Engine Mechanic to provide daily maintenance and perform minor/major overhauls of Cogeneration Plant engines and associated generators. The new position will improve operational support of essential County equipment at reduced cost. (*Facilities Operations*)
- Completed Grounds and Custodial productivity analysis to assess service levels and identify areas for operational improvement. Implemented weekly safety and accident prevention training to help reduce incidents of employee injury. (*Facilities Operations*)
- Drafted a Smoke-Free Facilities Policy that was approved by the Board of Supervisors and began its implementation. Solano is the first County in California to have adopted such a comprehensive policy that includes buildings, grounds, and sidewalks. The Smoke-Free Facilities Policy will create a smoke-free environment for County owned and occupied facilities. Smoking cessation support is being offered to all County employees and to members of the public who frequent County facilities that desire to quit smoking. (*Administration*)
- Implemented water conservation practices that have reduced County water use since March 2014. These water conservation measures include installation of low-flow plumbing fixtures and a water management system in the existing correctional facilities. In addition, the County Administration Center Plaza recirculated water fountain operating hours have been reduced by 53%, or 42 operating hours per week. Grounds staff have installed more efficient drip irrigation systems, sprinkler heads, and automated sprinkler control systems to reduce watering durations in landscaped areas including a new Central Irrigation Control that received a "Solano Smart Irrigation Program Award" for reducing water use from the Solano County water agency. Water audit(s) and sprinkler flow rates will be used to identify additional areas for possible savings. (*Facilities Operations*)

WORKLOAD INDICATORS

Administration

- Responsible for the oversight and fiscal management of 14 General Services budgets, totaling approximately \$84 million. These 14 departmental budgets include 112 program and project budgets requiring direct oversight and fiscal management.
- Processed over 9,500 invoices totaling over \$65 million in payments for 127 County-wide utility accounts (53 Gas/Electric, 15 Garbage & 59 Water).
- Managed cost accounting and financial reporting associated with 59 capital projects in FY2014/15 with a value of approximately \$100 million.
- In FY2013/14, staff coordinated 1,009 conference room reservations for the County Administration Center and County Events Center.

Capital Projects Management

- Initiated 33 contracts for construction related services and completed 15 projects using the Uniform Construction Cost Accounting Program.
- Provided project management services for 59 new construction, renovation, and facility renewal projects with a total budget of over \$100 million in FY2014/15.
- Performed professional design services for four projects including code analyses, construction documentation, and permit drawings.
- Maintained space utilization database for 2,412,683 square feet of County facilities.

Central Services

- Processed 1,651 purchase orders and 71 bids and RFPs from July 1, 2014 through February 2015.
- Maintained 21,154 boxes of official County records in the records warehouse.
- Completed 378 County surplus property moves.
- In FY2013/14, 3,013 surplus items were sold returning \$102,204 to the County General Fund. In addition, sale of scrap metal (damaged file cabinets, metal system furniture panels) and recycled toner cartridges generated \$10,228. Recycled 1,163 surplus items back into County use eliminating the need to purchase new equipment, furniture, and supplies.
- Surplus donations in FY2013/14 included:
 - 40 desktop computers, monitors, and keyboards to local school districts.
 - 77 pieces of office furniture to local schools, Vacaville Boys & Girls Club, UC Cooperative Extension, and non-profit organizations.
 - 6 pallets of e-waste were donated to the Fairfield High School Scarlet Brigade Boosters.
- Administers the County Procurement Card Program.

Facilities Operations

- Completed 9,360 work orders for the maintenance and improvements of County facilities for the period of February 2014 through February 2015.
- Produced over 10,930,000 kilowatt hours of electricity from the County's Cogeneration Plant and 4 Photovoltaic Facilities located at major County campuses. The newest solar power generating system is located at Stanton Correctional Facility, which is estimated to save \$1,311,600 in annual energy costs.
- Completed 26 remodel/construction projects and 625 furniture install and reconfiguration projects for County departments for the period of February 2014 through February 2015.
- Processed over 2,100 invoices totaling over \$1.4 million in payments for facilities related services, supplies, and equipment.

Functional Area Summary

**1117 – Fund 001-General Services
Michael J. Lango, Director of General Services
Other General**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	475,212	634,060	1,058,907	424,847	67.0%
CAPITAL PROJECTS MGMT ADMIN	711,216	915,186	1,363,040	447,854	48.9%
CENTRAL SERVICES	1,373,104	1,885,489	2,056,768	171,279	9.1%
FACILITIES MAINTENANCE	<u>7,928,801</u>	<u>8,941,319</u>	<u>10,922,119</u>	<u>1,980,800</u>	<u>22.2%</u>
TOTAL REVENUES	10,488,333	12,376,054	15,400,834	3,024,780	24.4%
APPROPRIATIONS					
ADMINISTRATION	1,356,855	1,397,192	1,468,157	70,965	5.1%
CAPITAL PROJECTS MGMT ADMIN	660,809	1,018,345	1,668,632	650,287	63.9%
CENTRAL SERVICES	1,832,189	2,252,174	2,035,569	(216,605)	(9.6%)
FACILITIES MAINTENANCE	<u>10,362,729</u>	<u>11,694,773</u>	<u>11,584,249</u>	<u>(110,524)</u>	<u>(0.9%)</u>
TOTAL APPROPRIATIONS	14,212,582	16,362,484	16,756,607	394,123	2.4%
NET COUNTY COST					
ADMINISTRATION	881,643	763,132	409,250	(353,882)	(46.4%)
CAPITAL PROJECTS MGMT ADMIN	(50,406)	103,159	305,592	202,433	196.2%
CENTRAL SERVICES	459,085	366,685	(21,199)	(387,884)	(105.8%)
FACILITIES MAINTENANCE	<u>2,433,928</u>	<u>2,753,454</u>	<u>662,130</u>	<u>(2,091,324)</u>	<u>(76.0%)</u>
NET COUNTY COST	3,724,250	3,986,430	1,355,773	(2,630,657)	(66.0%)

STAFFING					
ADMINISTRATION	9	9	9	0	0.0%
CAPITAL PROJECTS MGMT ADMIN	5	5	5	0	0.0%
CENTRAL SERVICES	10	10	10	0	0.0%
FACILITIES MAINTENANCE	<u>56</u>	<u>57</u>	<u>60</u>	<u>3</u>	<u>5.3%</u>
TOTAL STAFFING	80	81	84	3	3.7%

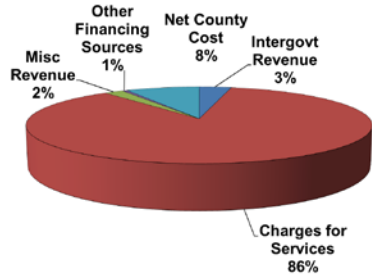
DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$3,024,780 or 24.4% in revenues and an increase of \$394,123 or 2.4% in appropriations when compared to the FY2014/15 Adopted Budget. As a result, Net County Cost decreased by \$2,630,657 or 66.0%.

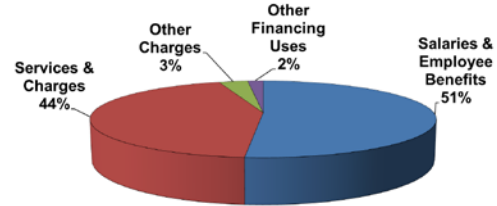
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	22,201	22,436	8,052	(14,384)	(64.1%)
INTERGOVERNMENTAL REV STATE	638,311	590,000	590,000	0	0.0%
INTERGOVERNMENTAL REV OTHER	34,799	34,799	0	(34,799)	(100.0%)
CHARGES FOR SERVICES	9,539,759	11,541,966	14,364,630	2,822,664	24.5%
MISC REVENUE	161,709	101,253	348,325	247,072	244.0%
OTHER FINANCING SOURCES	91,553	85,600	89,827	4,227	4.9%
TOTAL REVENUES	10,488,332	12,376,054	15,400,834	3,024,780	24.4%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	7,343,228	8,246,647	8,760,548	513,901	6.2%
SERVICES AND SUPPLIES	6,811,853	7,766,909	7,440,351	(326,558)	(4.2%)
OTHER CHARGES	166,334	380,453	539,915	159,462	41.9%
F/A EQUIPMENT	36,222	57,901	26,288	(31,613)	(54.6%)
OTHER FINANCING USES	270,762	297,852	289,344	(8,508)	(2.9%)
INTRA-FUND TRANSFERS	(415,817)	(387,278)	(299,839)	87,439	(22.6%)
TOTAL APPROPRIATIONS	14,212,583	16,362,484	16,756,607	394,123	2.4%
NET COUNTY COST	3,724,250	3,986,430	1,355,773	(2,630,657)	(66.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The increase in revenue of \$3,024,780 is primarily due to an increase in Countywide Administrative Overhead charges related to increased facilities maintenance charges for the William J. Carroll Government Center and the Stanton Correctional Facility. Increased miscellaneous increased reimbursements for material costs based on anticipated project activity performed for non-General Fund County departments combined with increased revenues for services and supplies provided to outside agencies such as the Solano Transportation Authority, the courts, and the school district.

The increase in appropriations of \$394,123 is primarily the net result of the following:

A \$513,901 increase in Salaries and Employee Benefits is due to increases in employee wages, retirement, and workers' compensation insurance costs. In addition, the Department is recommending the addition of 2.0 FTE Custodian positions to increase service levels at the Health & Social Services' clinics and 1.0 FTE Building Trades Mechanic to address maintenance demands related to increased County owned or leased facilities.

A \$326,558 decrease in Services and Supplies is primarily the net result of:

- Decreased utilities primarily due to lower costs for natural gas (\$550,079) offset by increased water costs related to rate increases (\$32,469).

- Decreased Purchases for Resale for supplies and materials purchased on behalf of other departments (\$128,363).
- Increased contractual and professional services costs for smoke-free facility signage, window washing, carpet cleaning, and for costs related to the expansion of the Records and Information Management Program (\$360,629).
- Increased maintenance and building improvement costs to perform audio and visual upgrades in the multi-purpose rooms at the County Administration Center and to replace Uninterruptible Power System (UPS) batteries at three County facilities (\$65,000).
- Decreased rents and leases – building costs due to less space needed for records storage (\$61,265).

An increase of \$159,462 in Interfund Transfers to fund additional security services at the Fairfield campus and an increase in Countywide Administrative Overhead costs.

An increase of \$87,439 in Intrafund Transfers to reflect anticipated charges for services, postage and maintenance materials provided to General Fund departments based on prior year activity and departmental project requests.

\$26,288 is included in Fixed Assets to purchase a chipper (\$20,985) and a battery operated propress (\$5,303).

SUMMARY OF POSITION CHANGES

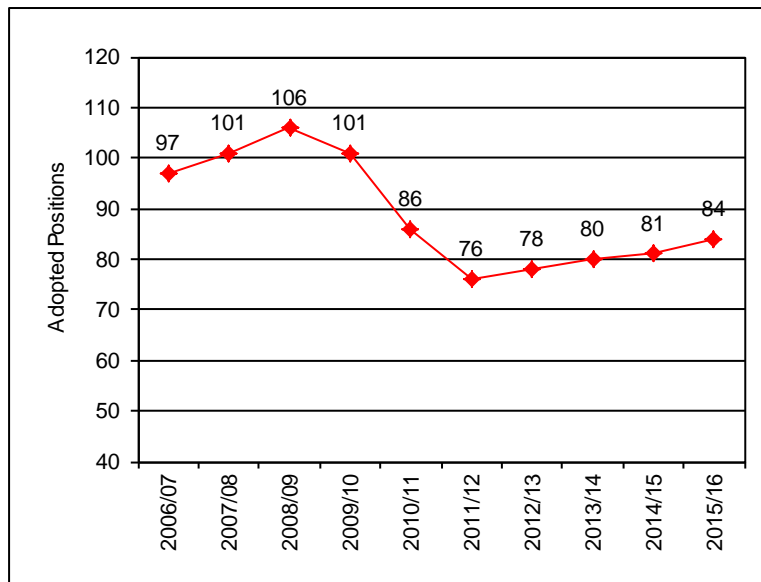
Changes in the Department’s position allocations since the adoption of the FY2014/15 Budget are provided below:

- Deleted 1.0 FTE County Architect and Added 1.0 Capital Projects Coordinator
- Retitled Small Projects Coordinator to Capital Projects Coordinator

The Department recommends adding the following position effective August 30, 2015 to address increased facilities maintenance needs:

- 2.0 FTE Custodians
- 1.0 FTE Building Trades Mechanic

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Given recent statewide mandatory urban conservation rules, the Department will continue to explore water conservation efforts at County facilities.

1117 – Fund 001-General Services
Michael J. Lango, Director of General Services
Other General

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1640 REAL ESTATE SERVICES	985,425	923,285	985,017	61,732	6.7%
2801 FOUTS SPRINGS RANCH	282,565	189,500	196,388	6,888	3.6%
3001 GEN SVCS SPECIAL REVENUE FUND	668	207	355	148	71.5%
3100 FLEET MANAGEMENT	4,371,329	4,646,038	4,631,389	(14,649)	(0.3%)
9000 AIRPORT	1,891,525	1,859,869	1,893,647	33,778	1.8%
9010 AIRPORT PROJECT	281,304	1,378,370	870,412	(507,958)	(36.9%)
APPROPRIATIONS					
1640 REAL ESTATE SERVICES	198,510	604,275	645,380	41,105	6.8%
2801 FOUTS SPRINGS RANCH	197,155	1,739,736	1,764,259	24,523	1.4%
3001 GEN SVCS SPECIAL REVENUE FUND	3,295	2,052	2,181	129	6.3%
3100 FLEET MANAGEMENT	6,427,658	4,905,367	4,826,435	(78,932)	(1.6%)
9000 AIRPORT	2,050,020	1,595,117	1,611,166	16,049	1.0%
9010 AIRPORT PROJECT	210,725	1,382,782	145,087	(1,237,695)	(89.5%)
NET CHANGE					
1640 REAL ESTATE SERVICES	786,915	319,010	339,637	20,627	6.5%
2801 FOUTS SPRINGS RANCH	85,410	(1,550,236)	(1,567,871)	(17,635)	1.1%
3001 GEN SVCS SPECIAL REVENUE FUND	(2,627)	(1,845)	(1,826)	19	(1.0%)
3100 FLEET MANAGEMENT	(2,056,329)	(259,329)	(195,046)	64,283	(24.8%)
9000 AIRPORT	(158,495)	264,752	282,481	17,729	6.7%
9010 AIRPORT PROJECT	70,579	(4,412)	725,325	729,737	(16539.8%)

A summary of the budgets administered by the General Services Department is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

Real Estate Services provides real estate and property management services in support of the County’s operational and asset management needs. Real Estate Services negotiates transactions and manages the County’s portfolio of real estate assets to ensure appropriate maintenance levels, minimizes operating expenses and maximizes revenues from administered leases, and evaluates disposition and development potential. Real Estate Services is responsible for administering agreements with the local Veterans groups and the franchise agreements with service providers for the collection of garbage, recyclables, and yard waste in the unincorporated areas of the County. In addition, Real Estate Services is responsible for the management of the County Events Center and the County Administration Center common conference rooms.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	103,316	155,852	160,340	4,488	2.9%
REVENUE FROM USE OF MONEY/PROP	774,035	718,186	738,503	20,317	2.8%
CHARGES FOR SERVICES	85,061	39,247	76,174	36,927	94.1%
MISC REVENUE	23,013	10,000	10,000	0	0.0%
TOTAL REVENUES	985,425	923,285	985,017	61,732	6.7%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	144,726	151,878	158,560	6,682	4.4%
SERVICES AND SUPPLIES	64,571	127,875	127,450	(425)	(0.3%)
OTHER CHARGES	2,111	250,169	365,795	115,626	46.2%
OTHER FINANCING USES	5,669	5,622	5,667	45	0.8%
INTRA-FUND TRANSFERS	(18,567)	68,731	(12,092)	(80,823)	(117.6%)
TOTAL APPROPRIATIONS	198,510	604,275	645,380	41,105	6.8%
NET COUNTY COST	(786,915)	(319,010)	(339,637)	(20,627)	6.5%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Real Estate Division’s Net County Costs reflects a decrease of \$20,627 when compared to the FY2014/15 Adopted Budget. This is primarily due an increase in Countywide Cost Allocation Plan costs offset by an increase in Intrafund Professional Services provided for managing County Event Center reservations. An increase in garbage franchise revenues in the amount of \$4,488 reflects small increases in rates. Building rental revenue is anticipated to increase by \$25,706 due to the addition of two new leases including Barb’s Courthouse Deli and LAFCO which relocated to County Administration Center in FY2014/15.

The following significant events occurred in FY2014/15:

- Sold one surplus real property located in Vacaville to ICON Aircraft, Inc. for approximately \$2.1 million with structured financing resulting in additional monthly revenue of \$7,875 in interest payments to the General Fund until the remaining balance of the sale price is paid by October 2017 (\$210,000 down payment and \$63,000 in interest payments received in FY2014/15).
- Negotiated one new revenue license agreement for County-owned property in Vacaville with AT&T – New Cingular Wireless, which increased one-time revenues of \$12,793 and annual revenues of approximately \$700 to the Airport Enterprise fund.
- Negotiated 10-year extensions to three existing agreements and one new 10-year agreement for garbage, recycling, and green waste collection services in the unincorporated county area that provide customers with additional/enhanced services with measurable benchmarks and performance metrics to assist the County with attaining its goal of reaching a 75% diversion rate by 2020.
- Received approximately \$18,000 in one-time General Fund revenues from ten private rental events held at the County Events Center.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

Summary of Other Administered Budget 3001 – Fund 301-General Services Special Rev. Fund
Michael J. Lango, Director of General Services
Other General/Property Management

FUNCTION AND RESPONSIBILITIES

The General Services Special Revenue Fund accounts for the expenditure of revenues collected or contributed to the Solano County Historical Records Commission for the maintenance of historical records on loan to the Commission for indexing and public access. The General Services Special Revenue Fund is a function of the Administrative Division of the General Services Department.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	15	7	5	(2)	(28.6%)
CHARGES FOR SERVICES	221	200	50	(150)	(75.0%)
MISC REVENUE	433	0	300	300	0.0%
TOTAL REVENUES	668	207	355	148	71.5%
APPROPRIATIONS					
SERVICES AND SUPPLIES	3,253	1,746	800	(946)	(54.2%)
OTHER CHARGES	42	306	33	(273)	(89.2%)
TOTAL APPROPRIATIONS	3,295	2,052	833	(1,219)	(59.4%)
CHANGE IN FUND BALANCE	2,627	1,845	478	(1,367)	(74.1%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget represents an increase of \$148 or 71.5% in revenues and a decrease of \$1,219 or 59.4% in appropriations when compared to the FY2014/15 Adopted Budget. This budget is financed primarily by the available fund balance. It is anticipated that available fund balance will be exhausted in FY2015/16, and therefore, appropriations reflect partial year expenses for office expenses and postage. Revenues reflect user photocopy charges and donations. If revenues do not materialize, and the fund balance is depleted, a General Fund contribution to support the Solano County Historical Records may be needed in the second half of FY2015/16.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

On December 9, 2014, the Board received a report on the Solano County Historical Records future options. At that time, the Board directed staff to hire a consultant to evaluate the Records and develop policies/procedures for managing the records. Staff worked with the Board committee and representatives from the commission on the qualifications and then solicited Requests for Proposals in January, 2015 and received no suitable submittals. County staff, in coordination with the Historical Records Commission, continues to work to identify a qualified consultant to perform the evaluation. Once a consultant is identified, Staff will return to the Board with a proposed contract and next steps and a proposal for funding the necessary work.

DEPARTMENTAL PURPOSE

Fleet Management is responsible for providing comprehensive services for all vehicle equipment needs for County Departments, three cities and four special districts within Solano County.

FUNCTION AND RESPONSIBILITIES

Fleet Management is responsible for providing the following services: monthly and daily vehicle rentals, equipment maintenance and repair, management of five fuel sites, and acquisition and disposal of vehicles and equipment. Fleet Management is a Division of the General Services Department.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Maintained the low level of mobile-source air pollution from Solano County operations with 90% of fleet vehicles qualified as certified low emission. Certified low emission vehicles emit less than 50% of the pollutants of the average vehicle of that model year.
- Increased the percentage of hybrid and electric vehicles from 8% to 11% of the light equipment fleet (50 of 454 vehicles) with the addition of 12 hybrid vehicles in FY2014/15. Hybrid vehicles now comprise 50% of the approximately 100 possible applications where hybrid vehicles could be used in the County fleet.
- Increased the number of light equipment vehicles in the fleet that are capable of operating on E85 alternative fuel from 38% to 40% (180 of 454 total vehicles).

WORKLOAD INDICATORS

- Maintains and services 454 County vehicles including 73 vehicles leased to outside agencies.
- Maintains and services over 125 Department owned vehicles including road graders, loaders, and other public works heavy equipment.
- Maintains and services 12 emergency building generators at County owned properties.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$14,649 or 0.3% in revenues and a decrease of \$78,932 or 1.6% in appropriations when compared to the FY2014/15 Adopted Budget.

The primary funding source for the Fleet Management Division is Charges for Services. Revenues of \$4,631,389 represent a decrease of \$14,649 when compared to the FY2014/15 Adopted Budget. This revenue is primarily comprised of Vehicle Rental Fees, Other Charges for Services, and Fuel and Oil delivery.

The decrease in appropriations represents is the primarily due to a decrease in equipment and vehicle acquisitions offset by an increase in Salaries and Employee Benefits and vehicle and equipment maintenance costs.

The primary costs for the Division are:

- Salaries and Employee Benefits, which reflects an increase of \$32,698. This increase represents general increases in salaries, retirement benefits and workers' compensation costs.
- Services and Supplies, which is estimated to increase by \$55,675 largely due to increases in vehicle, equipment, and building maintenance costs.
- Other Charges, which is estimated to increase by \$18,605 due to increased Countywide Administrative Overhead costs.
- Equipment, which is expected to decrease by \$184,255 due to less vehicles requiring replacement in FY2015/16 based on the replacement schedule.
- Other Financing Uses of \$33,603 represents the Division's Pension Obligation Bond payment.

DEPARTMENT COMMENTS

Revenue decreases have resulted from County departments and contracted outside agencies reducing the number of vehicle

Summary of Other Administered Budgets

3100 – Fund 034-Fleet Management
Michael J. Lango, Director of General Services
Other General

leases and usage of fleet vehicles. Countywide budgetary constraints have resulted in a total fleet size reduction of 59 vehicles (11%), from a high of 513 vehicles in FY2008/09 to the current 454 vehicles. The turn-in of vehicles on monthly leases has resulted in related savings in operations to departments and decreases in offsetting reimbursements for Fleet operations.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	11,381	10,000	10,500	500	5.0%
CHARGES FOR SERVICES	4,214,674	4,442,624	4,350,889	(91,735)	(2.1%)
MISC REVENUE	26,824	68,707	69,500	793	1.2%
OTHER FINANCING SOURCES	118,450	124,707	200,500	75,793	60.8%
TOTAL REVENUES	4,371,329	4,646,038	4,631,389	(14,649)	(0.3%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,020,125	1,000,590	1,033,288	32,698	3.3%
SERVICES AND SUPPLIES	2,006,307	2,053,418	2,109,093	55,675	2.7%
OTHER CHARGES	245,334	274,801	293,406	18,605	6.8%
F/A EQUIPMENT	1,611,444	1,541,300	1,357,045	(184,255)	(12.0%)
OTHER FINANCING USES	384,216	35,258	33,603	(1,655)	(4.7%)
TOTAL APPROPRIATIONS	5,267,427	4,905,367	4,826,435	(78,932)	(1.6%)
NET GAIN(LOSS)	(896,098)	(259,329)	(195,046)	64,283	(24.8%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DEPARTMENTAL PURPOSE

The General Services Department is responsible for providing a safe, convenient, well-maintained regional airport facility for general aviation and business aviation use.

FUNCTION AND RESPONSIBILITIES

The Nut Tree Airport is located in Vacaville and serves both businesses and residents of Solano County and the surrounding region by providing a safe and well-maintained airport which includes a runway, taxiways, tie down areas, helicopter parking, County-owned hangars, ground lease space for privately-owned hangars, and office space for airport customers, businesses and events. The Airport Manager is responsible for planning and implementing airport capital projects funded primarily by State and Federal grants in addition to administering day-to-day maintenance and operation of the Airport.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- All office and hangar spaces at the Airport are at 100% occupancy. The Airport actively leases any temporary vacant spaces and is working extensively on the ICON Aircraft proposed Water Operating Area and Through-the-Fence Access to the Nut Tree Airport. The Airport is also working with Solano Community College and the Jimmy Doolittle Education Foundation for development of a joint use aviation campus and a Center of Patriotism adjacent to the Airport.
- Substantially improved fuel sales from the previous fiscal year through marketing and competitive pricing which generates operating revenue for the Airport.
- Completed Phase I of the Runway 2-20 Threshold Shift Project and Taxiway K connecting the Runway with the ICON Aircraft manufacturing facility.
- Updated the Airport Capital Improvement Plan (ACIP) for 2014 – 2019 that outlines Federal Aviation Administration (FAA) funding eligibility of capital projects.
- Hosted the 2014 Mustangs & More event providing adults and children with the opportunity to experience the Airport, take an airplane ride, and to view historic military aircraft.

WORKLOAD INDICATORS

- Plan and implement airport capital projects and obtain federal and state funding.
- Develop an Airport Business Plan to identify and implement business and aviation development opportunities.
- Manage, operate and maintain airport fueling systems, services and retail sales.
- Manage, lease and maintain 69 County hangars and administer 39 private corporate ground leases, seven office space leases, and an average of 45 airplane tie-down rentals.
- Maintain and operate 286 acres of Airport property, infrastructure and airfield systems including runway and taxiway lighting and landing systems; water, sewer and storm drainage systems; storm water pollution prevention; weed control and abatement, and repair of airfield facilities.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$33,778 or 1.8% in revenues and an increase of \$16,049 or 1.0% in appropriations when compared to the FY2014/15 Adopted Budget.

The primary funding sources for the Airport include:

Property Tax revenues in the amount of \$343,917 which reflects an increase of \$31,569 or 10.1% when compared to the FY2014/15 Adopted Budget.

Revenue from leases and rentals in the amount of \$637,040, which reflects an increase of \$103,886 or 19.5% due to the leasing of previously vacant office space and aircraft hangar space.

Charges for Services in the amount of \$852,581, which reflects a decrease of \$125,270 or 12.8% primarily due to a decrease in fuel costs.

Summary of Other Administered Budgets

9000 – Fund 047-Airport
Michael J. Lango, Director of General Services
Public Ways

The primary costs for the Airport include:

Salaries and Employee Benefits of \$357,140, which represents an increase of \$9,075 or 2.6% due to increases in wages and benefits.

Services and Supplies of \$1,007,801, which represents a net decrease of \$46,519 or 4.4% which is primarily due to decreases in fuel costs for purchases for resale and decreases in liability insurance, offset by an increase in controlled assets for the replacement of furniture in the multi-purpose meeting space.

Other Charges of \$128,923, which represents an increase of \$89,732 or 229.0% largely due to an increase in Countywide Overhead costs.

DEPARTMENT COMMENTS

The Airport is planning for the future and is developing a business plan in order to identify and implement the development of short and long-term capital facilities and additional business development and revenue opportunities.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	313,311	312,348	343,917	31,569	10.1%
REVENUE FROM USE OF MONEY/PROP	522,166	533,154	637,040	103,886	19.5%
INTERGOVERNMENTAL REV STATE	13,695	13,709	3,709	(10,000)	(72.9%)
CHARGES FOR SERVICES	1,001,272	977,851	852,581	(125,270)	(12.8%)
MISC REVENUE	41,081	22,807	46,400	23,593	103.4%
OTHER FINANCING SOURCES	0	0	10,000	10,000	0.0%
TOTAL REVENUES	1,891,525	1,859,869	1,893,647	33,778	1.8%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	336,321	348,065	357,140	9,075	2.6%
SERVICES AND SUPPLIES	1,097,044	1,054,320	1,007,801	(46,519)	(4.4%)
OTHER CHARGES	74,301	39,191	128,923	89,732	229.0%
F/A EQUIPMENT	0	16,257	0	(16,257)	(100.0%)
OTHER FINANCING USES	13,139	12,990	12,802	(188)	(1.4%)
INTRA-FUND TRANSFERS	75,936	124,294	104,500	(19,794)	(15.9%)
TOTAL APPROPRIATIONS	1,596,740	1,595,117	1,611,166	16,049	1.0%
NET GAIN(LOSS)	294,785	264,752	282,481	17,729	6.7%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no changes to position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

This budget is used for Airport improvement projects of which a percentage is funded through State and Federal Aviation Administration (FAA) grants.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$507,958 or 36.9% in revenues and a decrease of \$1,237,695 or 89.5% in appropriations when compared to the FY2014/15 Adopted Budget. The decrease in revenues reflects a decrease in Federal Aviation Administration (FAA) reimbursements as over 50% of this revenue was received in FY2014/15 for Phase II of the Runway Shift project, and the balance will be received in FY2015/16 upon completion of the project. The decrease in appropriations represents the completion of Phase I of the Runway Shift project, partial completion of Phase II of the Runway Shift project and the design of the new relocated Automated Weather Observation System (AWOS) project. Construction of the AWOS is expected occur in FY2016/17.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	63,750	0	0	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	0	1,326,851	785,412	(541,439)	(40.8%)
MISC REVENUE	217,554	51,519	85,000	33,481	65.0%
TOTAL REVENUES	281,304	1,378,370	870,412	(507,958)	(36.9%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	286,661	1,504,870	246,500	(1,258,370)	(83.6%)
OTHER CHARGES	0	2,206	3,087	881	39.9%
INTRA-FUND TRANSFERS	(75,936)	(124,294)	(104,500)	19,794	(15.9%)
TOTAL APPROPRIATIONS	210,725	1,382,782	145,087	(1,237,695)	(89.5%)
NET GAIN(LOSS)	70,579	(4,412)	725,325	729,737	(16539.8%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

The Airport will need to continue to generate sufficient revenue in the future to provide for required local matches for State and Federal grants.

The Nut Tree Airport Master Plan currently identifies a shift in the Airport runway thresholds to address an existing runway safety area issue. Phase II of the Runway Threshold Shift is planned for FY2015/16. The Runway Threshold Shift Project is considered a high funding priority by the FAA and a grant agreement with the FAA for 90% funding was secured by the County during FY2014/15.

The Airport has assessed all pavements on the airport during FY2014/15 as part of an Airport Pavement Management Plan. The necessary designs to rehabilitate pavement areas will be prepared during FY2015/16. Design plans will also be prepared for a new relocated Automated Weather Observation System (AWOS) anticipated to be 90% funded by the FAA. Relocation of the AWOS is necessary as the existing weather station is sited within a future hangar development area.

FUNCTION AND RESPONSIBILITIES

This budget is used to record receipt of the annual Caltrans, Division of Aeronautics Grant. This Grant can only be used to fund Nut Tree Airport operations.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$10,000 in new grant revenues and an increase of \$10,000 in appropriations. This Caltrans grant was previously part of the Nut Tree Airport operating budget; however, due to State reporting requirements, this grant must be budgeted in a separate fund and subsequently transferred to the Airport operating fund.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	0	0	10,000	10,000	0.0%
TOTAL REVENUES	0	0	10,000	10,000	0.0%
APPROPRIATIONS					
OTHER FINANCING USES	0	0	10,000	10,000	0.0%
TOTAL APPROPRIATIONS	0	0	10,000	10,000	0.0%
NET GAIN(LOSS)	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Solano County Board of Supervisors approved the closure and termination of operations at the Fouts Springs Youth Facility effective August 2011.

Operational responsibility for the facility and its operating permits along with the budget unit and the allocation for 0.60 FTE part time staff have been transferred to the Department of General Services. The Department of General Services oversees the maintenance and safeguard of the grounds and facilities and is serving as lead in the decommissioning process to terminate the Special Use Permit with the U.S. Department of Agriculture/Forest Service who owns the land. The demolition and site preparation work is anticipated to be completed by March 2017.

DEPARTMENTAL BUDGET SUMMARY

As part of the FY2012/13 Adopted Budget, the Board approved funding in the amount of \$1.5 million to support decommissioning efforts. The original budget for this project was based on partial demolition, of which approximately \$535,000 has been spent on decommissioning efforts, including creating a scope of work. The County has been developing the decommissioning and site restoration plan pursuant to the United States Forest (USFS) requirements, and several key components are now complete or underway including:

- Memorandum of Understanding and Cost Recovery Agreement with the USFS for the decommissioning process
- Bat Roost Survey and Cultural Resources Assessment
- California State Office of Historic Preservation Review
- Phase I Environmental Site Assessment
- Hazardous Materials Survey, Sampling Assessment, and Removal Plan
- Scope of Work for a National Environmental Policy Act (NEPA) Environmental Assessment and Finding of No Significant Impact (FONSI)
- Engineering services for preparation of construction drawings for building demolition and site restoration
- Preliminary Project Budget Estimate
- Preliminary Master Schedule

It is anticipated that demolition and site restoration work will be bid by the end of 2015, at which time a more definitive estimate of the total project cost will be determined. The project is anticipated to be completed in March 2017.

The Recommended Budget represents an increase of \$6,888 or 3.6% in revenues and an increase of \$24,523 or 1.4% in appropriations when compared to the FY2014/15 Adopted Budget.

The appropriations included in the Recommended Budget include decommissioning costs of \$1,567,871, which is rebudgeted from FY2014/15, as well as the costs for maintenance and security of the facility (\$196,388), including a part-time building maintenance staff on site (\$83,992). With the closure of the facility, program revenues, along with State and Federal grants, have stopped. Therefore, all costs associated with this facility are funded by the General Fund.

Summary of Other Administered Budgets

2801 – Fund 031-Fouts Springs Youth Facility

**Michael J. Lango, Director of General Services
Detention and Corrections**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	5,977	2,000	2,000	0	0.0%
MISC REVENUE	89,919	0	0	0	0.0%
OTHER FINANCING SOURCES	<u>186,669</u>	<u>187,500</u>	<u>194,388</u>	<u>6,888</u>	<u>3.7%</u>
TOTAL REVENUES	282,565	189,500	196,388	6,888	3.6%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	83,289	82,684	83,992	1,308	1.6%
SERVICES AND SUPPLIES	111,050	1,653,242	1,676,611	23,369	1.4%
OTHER CHARGES	4	1,000	1,000	0	0.0%
OTHER FINANCING USES	<u>2,813</u>	<u>2,810</u>	<u>2,656</u>	<u>(154)</u>	<u>(5.5%)</u>
TOTAL APPROPRIATIONS	197,155	1,739,736	1,764,259	24,523	1.4%
NET GAIN(LOSS)	85,410	(1,550,236)	(1,567,871)	(17,635)	1.1%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

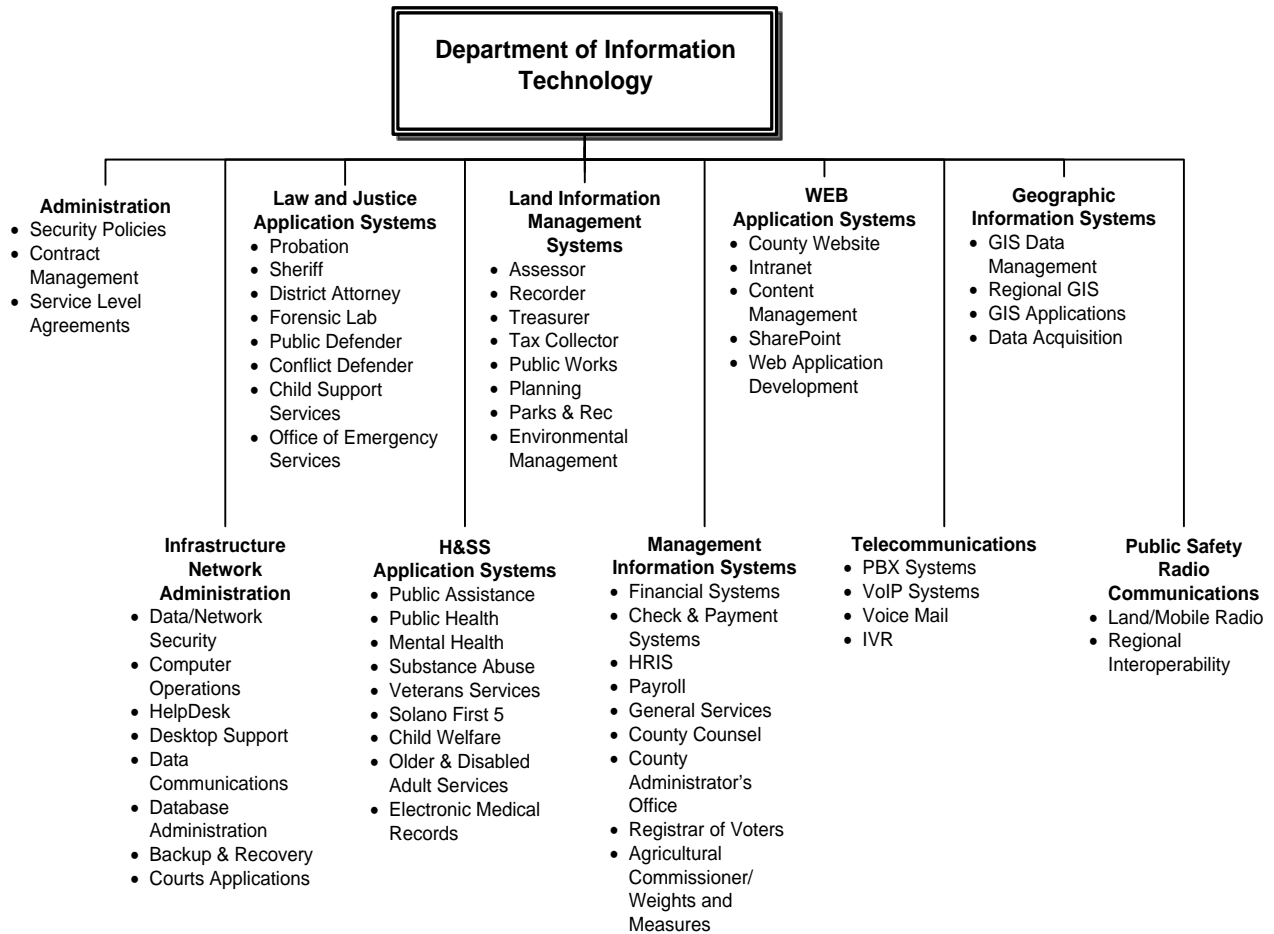
None.

SUMMARY OF POSITION CHANGES

Changes in the Fouts Springs' position allocation from the FY2014/15 Adopted Budget are provided below:

- In May 2015, as part of the Third Quarter Report, the Board of Supervisors approved the extension of the 0.60 FTE limited term Building Trades Mechanic (Lead) which was due to expire on June 30, 2015 to June 30, 2016 to complete the decommissioning process.

Ira Rosenthal, Chief Information Officer
Other General



DEPARTMENTAL PURPOSE

The Department of Information Technology (DoIT) develops, implements and supports computing and communications technologies and provides related technical services in support of the County's business processes. DoIT supports all County departments in automating and improving the delivery of programs and services to the public.

Budget Summary:	
FY2014/15 Third Quarter Projection:	20,846,515
FY2015/16 Recommended:	21,806,069
County General Fund Contribution:	0
Percent County General Fund Supported:	0.0%
Total Employees (FTEs):	53

FUNCTION AND RESPONSIBILITIES

DoIT is responsible for providing information technology and communications infrastructure, software application development, and technology support services to all County departments. It carries out this responsibility through ten divisions. Six divisions, organized by business area, provide application development and management services to departments. Three divisions provide infrastructure support for all computing technologies, telecommunications, and public safety radio communications. The Department also includes one administrative division responsible for fiscal activities, security and operational policies and project coordination.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

DoIT has been addressing the cost, flexibility and resiliency of the County's information technology services through consolidation, implementation of virtualization technologies and, most recently, the leveraging of cloud-based services. At the time IT services were consolidated into a single department in FY2003/04 staff, including Xerox contractor staff, totaled 115 FTEs. With the addition of seven positions within the fiscal year, the DoIT workforce in FY2014/15 now totals 97 FTEs (53 County and 44 Xerox contractors) or a total reduction of 16% from its staffing level prior to the economic downturn.

The County is in need of automation to carry out mandated activities and to implement new productivity-improving tools like mobile technology, new case management applications, Electronic Health Records, and automation for the County jail facilities. Although the DoIT comprises only 2.5% of the total County budget, with the support of its business partners in departments throughout the County, it has been able to make significant progress in improving the technology tools and capabilities available to County users, and in the automation of business processes.

Business Process Automation and Workflow

- Document Management:
 - Continued the deployment and maintenance of over 270 Documentum-based imaging applications to significantly reduce paper storage requirements and minimize search and retrieval of documents in various departments. Continued work on integrating the Documentum Application Programming Interface with Solano County Integrated Property System (SCIPS) to allow viewing of historical assessment documentation. Developed an interface to store and retrieve check images through the Tax Collector's lockbox payment process. Completed Documentum automation projects for Health and Social Services (HSS) administration units.
 - Initiated a Documentum workflow automation project with HSS Older and Disabled Adult Services to provide web-based field collection forms, process workflow, and electronic document storage and retention.
 - Continue participation on the Records Information Management (RIM) initiative. Set-up prototype applications with Retention Management enabled for three departments based on the results of a standardized interview process. DoIT expects to make additional investments in Documentum tools and to deploy many new applications in conjunction with this Countywide Records Management Project.
 - Completed the conversion of Resource Management's CDImage document imaging system to Documentum. This will allow all legacy images supported by CDI to be accessed and managed through Documentum.
- Geographic Information Systems (GIS):
 - Coordinated the first of three aerial image captures under the six year Pictometry contract. Planning is underway to implement Change Finder, a software package used to detect changes in building outlines to aid jurisdictions in enforcing building permit compliance.
 - Procured software and training to facilitate the conversion of the existing Geodatabase into the developing Local Government Information Model standard. This project is on-going and is being coordinated with the regional GIS partners throughout the county.
 - Completed the implementation of Pictometry On-Line (Hosted) which incorporates Electronic Field Study desktop client features into the user's web browser. Moving this service to the cloud relieves staff of maintenance and administration burdens and provides access to a wider audience.
- Worked with the Board of Equalization and the County Administrator's Office to redesign assessment appeal forms for the Solano County Assessment Appeal Board to make them ADA compliant.
- Expanded local Legistar user base throughout the County by 22% and revamped user security profiles in the Legistar application to eliminate excessive permissions given to users when the application was initially implemented. Worked with most County departments to implement this new security scheme. Also, assisted the Clerk of the Board in developing a training plan to be used throughout the County for Legistar training.

Ira Rosenthal, Chief Information Officer

Other General

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- Continued administration and maintenance of the SouthTech suite of applications for the County Clerk's office and worked to stabilize the SouthTech eDisclosure and CampaignDocs applications for the Registrar of Voters. The following modules are currently supported in the County Clerk's Office: eMarriage, eMarriageScheduler, eFBN, eNotary, ProcessServer, LegalDocAssist, PPC, UnlawfulDetainerAssistant.
 - Continued the implementation of Accela Automation suite for Resource Management. Developed Reports and scripts for building permit types (building, planning, public works and environmental health). Completed the implementation of the service request module and consolidated existing online building permit system with Accela Citizen Access Portal. Portal is expected to be available to the public by the end of FY2014/15.
 - Continued implementing software enhancements to Resource Management's CAMS and SWEEPS software programs.
 - Property Systems Division completed the development of the Tax Collector's Lobby Kiosk, a touch screen based system to give customers the ability to lookup property information and the option of paying their property tax bill with a credit or debit card or e-Check.
 - Completed the District Attorney's Real-estate Fraud Notification project. In conjunction with the Assessor/Recorder and District Attorney departments, DoIT worked with the recorder system vendor to develop a process to notify the public when a document was recorded on their property. This notice assists in identifying fraudulent activity earlier in the process, saving time and Court cost.
 - Continued to expand SharePoint to implement workflow efficiencies between Courts, District Attorney (DA), Sheriff Custody, and Probation (Management of Probation 1203.9 Transfer in, and Book and Release).
 - Continued to expand the Solano Law and Justice Technology Work Group with representatives from the Courts, DA, Probation, Sheriff, and each Solano Law Enforcement Agency to formalize a framework for communication and collaborate on technology and data sharing projects across Law and Justice Departments, Courts, and Solano Law Enforcement Agencies.
 - Deploying new data911 vehicle computer/camera systems in all Sheriff Patrol vehicles with a significant increase in the quality of the video. This deployment includes a new backend system for video storage.
 - Deploying over 100 body-worn cameras to all sworn personnel in the Sheriff's Office. This technology will utilize the same storage backend as the vehicle cameras.
 - Implemented upgrade to the Performance Appraisals for Managers to allow process to be completed electronically. The application now allows the appraiser to request a self-evaluation, to view the self-evaluation while completing final evaluation, and includes an electronic signature of both the employee and manager.
 - Implemented a replacement for HSS "Job Opportunities," internal transfer application. The new application, Voluntary Change of Assignment (VCA), implements a workflow process. This allows staff to request reassignment to the open position and routes the request to the current manager and hiring manager.

New System Development and Implementation

- Began testing the implementation of ArcGIS On-Line. Utilizing the ESRI cloud, access to applications and data layers can be easily shared with the public and regional partners through the use of role based security. Currently evaluating the potential cost savings from reducing server administration and maintenance.
- Began the Recorder's system upgrade project. The upgraded system will utilize County standard hardware and software, leveraging the current technical staff and remove obsolete legacy systems.
- PeopleSoft HR and Payroll System:
 - Completed the upgrade of PeopleSoft Human Capital Management (previously called HR and Payroll) to version 9.2 from version 8.8. This entailed the retrofitting of customizations from the previous version (over 1000 customizations), and rewriting hundreds of custom queries. Also, the database was converted to SQL Server from Oracle, as a part of retiring Oracle database systems. The custom application MyPay for viewing paychecks was retired with implementation of PeopleSoft ePay module.

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- Completed email translation of all employees from Active Directory to the PeopleSoft system allowing Human Resources to have an email connection to all employees individually.
 - Completed the upgrade of Electronic Personnel Action Form (ePAF) to be compatible with the PeopleSoft upgraded version level.
 - Completed implementation of reporting and processing of special compensation codes for CalPERS, retropay processes, prior period adjustments and Supplemental Income Plan.
 - Completed reporting process for determining eligibility and affordability of all employees for the Affordable Care Act for medical coverage.
 - Electronic Health Records Systems:
 - Continue planning and implementation for two Health Information Exchange (HIE) systems that will be used to exchange health information. The internal Mirth Connect system will be used to communicate information directly between the Public Health Electronic Health Record System (NextGen), the Mental Health Electronic Health Record System (Avatar) and the Public Health County laboratory system (LIMS). The regional HIE (Solano County HIE) will be developed by the SIMI group and will exchange information between the County's Electronic Health Records (EHRs) and external entities such as other regional clinics, hospitals, immunization registries, radiology departments, and the Public Health syndromic surveillance system. Data will be maintained at the Solano County data center.
 - Continued planning and implementation of the NextGen Patient Portal to allow the Public Health Clinic patients to electronically interact with their providers and clinic staff. Some patient portal features include the ability to send an email to the provider, request an appointment and check lab results. This functionality is a requirement of the federal government's Meaningful Use program.
 - Enhancement and development of NextGen templates to streamline the data input by providers and clinic staff, resulting in better patient care and higher productivity.
 - Development of enhanced NextGen management reports to track productivity, tasks and revenue for HSS management staff.
 - Implement ICD-10 in NextGen to meet coding requirements for billing Medicare and Medi-Cal. Failure to properly implement ICD-10 will result in loss of funding from some payers.
 - Upgrade Avatar EHR system and implement ICD-10 to meet coding requirements for billing Medicare and Medi-Cal. Deadline for upgrade to ICD-10 is October 1, 2015. Failure to meet this deadline could result in loss of funding from some payers.
 - Continue development of enhanced Avatar management reports to track productivity, provider claims, and revenue for HSS management staff.
 - Continue planning and implementation of the Avatar EHR System for HSS Mental Health and Substance Abuse Divisions. Like the NextGen EHR, Avatar automates processes to help provide better services to county residents and puts the County in compliance with federal mandates for electronic health records. The practice management phase of the system went into production on July 1, 2013. The second phase, which includes the clinical modules, data warehousing, scanning, and lab orders will go live by December 31, 2015.
 - Planning and implementation of the Avatar consumer portal to allow the behavioral health clients to electronically interact with their providers. Some consumer portal features include the ability to send a secure email to the provider, request an appointment, and view medications and lab results. This functionality is a requirement of the federal government's Meaningful Use program.
 - Implemented Enlighten Analytics for Avatar. Enlighten Analytics is a powerful user-friendly dashboard tool that captures financial, operational, and clinical data and permits multi-dimensional analysis of key performance data and provides drill-down capabilities as well as benchmarking and longitudinal comparisons.

Ira Rosenthal, Chief Information Officer

Other General

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- Transitioned the Integrated Care Clinics from Family Health Services federally qualified health centers (FQHC) to Mental Health Services Short-Doyle/Medi-Cal. This included configuring the systems involved for the new programs and staff, training staff and physicians, providing end user support, and preparing and cleaning data export from NextGen to Avatar.
 - Migrated CalWIN County Information Server (CIS) and local data marts from Oracle to SQL Server. All local CalWIN reports will need to be modified to account for the change in data source. Discontinued the use of Prenatal Care Guidance (PCG) system; staff will use Persimmony. Employment and Eligibility Services (EES) Work Participation Rate (WPR) system will be reengineered on SQL platform to incorporate recent requested modifications and the current WPR application will be retired. All historical data will be stored on SQL server.
 - Continued expanding the implementation of the County's standardized credit card acceptance and processing solution through the installation of 11 point-of-sale terminals and 11 virtual terminals in Health and Social Services and two point-of-sale terminals and one virtual terminal in the Registrar of Voter's Office allowing departments to accept credit and debit cards and providing a convenient service to the public.
 - Completed the implementation of the Assessor's Office acquisition of an automated valuation module to streamline the valuation and enrollment of property changing ownership.
 - Completed implementation and deployment activities for the IntelliTime system which will improve payroll processing controls, improve productivity, enable time-study enhancements and assist in the scheduling of staff resources.
 - Completed the project to replace the Inmate Management System with a newly selected system at the Stanton Correctional Facility. The system will integrate with the facility's security systems and interface to numerous custody support systems. The new system will allow for more efficient operations due to data sharing across systems (AFIS, Records, Jail, Probation, commissary, etc.) and the ability of custody officers to access data via tablets or other "smart" devices. This project was on an extremely tight timeline as dictated by the construction schedule and the State's funding/reimbursement schedule.
 - Completed the implementation of a Custody Video Visitation system for all County jail facilities. This web-based video visitation system will function as a long-term strategic system for the Sheriff's Office that will increase safety, improve efficiency, reduce costs associated with staffing, transportation of inmates, probation and parole visits, attorney and public visits, and allow inmates to continue relationships with family and friends while incarcerated. Full function of this system depends on an interface to the new jail system.
 - Continued to expand DoIT's collaborative Solano Criminal Justice Information System (CJIS) SharePoint sites in the Solano Public Safety wide area network (WAN) accessible by the law and justice departments (Sheriff, Probation, DA, Public Defender and DCSS) and law enforcement partners from the seven cities located within the county (Vallejo, Fairfield, Vacaville, Suisun, Benicia, Dixon, Rio Vista).
 - Completed development of a local repository of historical non-booking photos and retired the current end-of-life Imagetrak mug shot system. Mug shots have been migrated to the new jail management system.
 - Continue implementation and deployment activities for the new case management system (New Dawn) for the DA. Upon successful completion of the DA's portion of the system, begin planning and implementation of the system for the Public Defender and the Probation Department. The new system will allow for the sharing of case files between the departments as well as outside agencies and attorneys. The new case management system is part of an integrated criminal justice system that will eventually replace the systems currently used by the Public Defender and Probation.
 - Implement the Warrants Module for the Sheriff's Records System. This module captures warrant data and prepopulates California Law Enforcement Telecommunications System (CLETS) screens for the Department of Justice, eliminating duplicate data entry and improving data accuracy.
 - Planned and implemented a Pesticide Use License Registration system for the Agriculture Department. This online tool allows members of the general public to register their State license with Solano County and pay the fee online. It takes advantage of the County's FIS solution for online payments.

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- Implemented a website with a Content Management System (CMS) for the Real Estate Fraud Advisory Team (REFAT). REFAT is a non-County entity that the DA department works with to help educate, prevent, and process Real Estate Fraud. This CMS had to be graphically customized for the REFAT site.
 - Implemented an “In Custody” website application for the Sheriff’s Office. The website allows users to search for a person in County custody. On a successful search it returns information about the inmate including: criminal charges, current location held, facility contact information, facility visiting hours, and access to the new video visitation system.
 - Designed and implemented a mobile application for the Department of General Services. The WinCAMS mobile application is designed to allow staff to update or enter work requests in areas without network connectivity. It stores updates locally and then moves them up to a server when a Network connection becomes available.
 - Continued work on the implementation of SunGard’s OneSolution, the next generation finance and accounting system to replace the County’s current system Integrated Fund Accounting System (IFAS).

Infrastructure Improvements

- Upgraded the Sheriff’s Office server domain to Active Directory 2012 with Federated Identity Services for use with Cal DOJ Smart Justice.
- Replaced the County’s storage area network (SAN) with new technology to enable continued growth in data storage and improved performance. The new SAN will take advantage of solid-state storage technology and automated data tiering to better utilize resources and optimize through-put at reduced costs. Implemented an on premise, secure file sharing pilot using the County’s new SAN and the Syncplicity software application to respond to attorneys’ needs to share data and for Child Welfare Services (CWS) Court noticing.
- Continue to upgrade to the latest versions of Active Directory services and server operating systems and retire all Microsoft 2003 products. Upgrades will maintain integrity of all County systems and business applications. This project also includes repointing / reinstalling critical County systems and applications to new domain controllers, migrating Courts servers to a new Courts domain, retiring an existing domain, implementing additional password policies for the Department of Child Support Services, separating DHCP services from domain controllers, upgrading the primary cache DNS server in the DMZ.
- Continue to implement Office365, a cloud-based hosting solution for Microsoft Exchange, Office, and SharePoint. Office365 will eventually replace a number of security appliances and enhance overall resiliency in a disaster, provide tools for legal discovery, provide extended data storage, and provide additional tools for securing and encrypting data and email. The project also includes replacing the County’s existing IronPort email encryption with Office Message Encryption and ensuring both systems can be used in parallel until all users are migrated to Office365.
- Plan for and implement a redundant internet connection.
- Continue to replace PGP Whole Disk Encryption (WDE) and Endpoint Portable Media Protection with Check Point Full Disk Encryption (FDE) and Portable Media Protection to better meet Solano County’s encryption requirements and help protect against sensitive data loss and data leakage. There are approximately 1,500 computers completed and 550 remaining.
- Continue to pilot technology to enable desktop virtualization. Desktop virtualization will allow users of mobile devices to have access to all of their desktop applications and resolve many interoperability issues between traditional desktop applications and mobile device operating systems. Virtualization will also allow users to “stream” desktops to less expensive “thin” PC devices and enhance security over county/client data. This consists of two projects as follows:
 - Citrix was implemented to securely provision virtual Solano County desktops and applications to users on demand to any device including smart phones, tablets and Solano County desktop computers. This project was completed in September 2014.
 - Three month pilot of 50 cloud virtual desktops via Quest Desktop as a Service (DaaS). Pilot will increase DoIT’s understanding of Virtual Desktop Infrastructure (VDI) and prepare County to go out to bid for a countywide VDI implementation. Additional benefits to Solano County are potential cost savings on desktops, hoteling and disaster recovery options, as well as anytime/anywhere access to Solano County desktops.

Ira Rosenthal, Chief Information Officer

Other General

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- Continue implementation of Mobile Device Management control software to improve security over both County-owned and employee-owned mobile devices. In addition, MobileIron will be used to provision commonly used software to iPads.
 - Continue the phase-out of the Oracle database management software in order to optimize costs and use of technical skills.
 - Plan for and implement a new system center suite of software to consolidate a multitude of technology management tools (some of which are reaching end-of-life), reduce costs, and improve productivity. The software suite includes Service Desk, system provisioning, automated software deployment, server backup, desktop virus prevention, operations scheduling and management.
 - Upgrade to web-based in-vehicle mobile GIS mapping for 170 of Solano's First Responders under a Homeland Security grant obtained by the Office of Emergency Services (OES). This upgrade will relieve the client computers from running a thick client and instead access a "Google Maps-like" web server hosted in the Law and Justice CJIS network.
 - Deployed new cellular broad-band data communications to the Sheriff's patrol vehicles. This project allows the County to comply with the Department of Justice (DOJ) mandate for "2nd Factor Authentication" for all vehicle computers and a Federal Communications Commission (FCC) mandate for narrow banding of the County's data radio frequency. DoIT is testing a trunk-mounted cellular modem that will create a secured "Wi-Fi" zone around the car to connect the vehicle laptop and other smart devices back to the County.
 - Continue to build-out and improve the Solano Public Safety WAN. The network space that previously only hosted the Sheriff's CLETS server, has been developed into a secure network area for hosting regional law enforcement shared resources. This area provides a regional CJIS network including:
 - Upgraded the CJIS Domain to 2012, implemented Global Federated Identity Provider Management (GFIPM), and registered the CJIS Domain with Cal DOJ SmartJustice ID server. This will allow the Solano CJIS network to serve as the identity store for law enforcement access to the SmartJustice web portal.
 - A "virtual server farm" with equipment that can host multiple servers within a robust, redundant environment. Eight servers have been virtualized so far, reducing data center power consumption and heat output. DA and Probation servers have been virtualized and moved into the CJIS VM farm.
 - Plan, design and implement the data network and telecommunication infrastructure needs for the Claybank upgrade project, the Stanton Correctional Facility, the new Animal Care site at Claybank, the Vallejo Animal Control office, and the Probation office at Sullivan Middle School. Complete the data network and telecommunications build-out for these facilities and start infrastructure planning and design activities for the SB 1022 training facility.
 - Complete the infrastructure enhancements needed to support a video courtroom system for the Stanton Correctional Facility that will allow for conferencing with attorneys and the Courts.
 - Implement public safety radio system improvements including connections to Contra Costa County and Sacramento County Sheriff's Offices, as well as, the Bay Loop. These microwave connections will be used to increase interoperability and data sharing between County law enforcement agencies.
 - Plan, design and implement the wireless needs countywide including a wireless control system as well as separate networks for internal County and public wireless. In addition, identify and implement a solution to implement AD authentication to add another layer of security.
 - Implemented the installation of Team Foundation Server (TFS) as source control for DoIT project code. Migrated existing project code from Visual Source Safe (VSS), which is no longer supported by Microsoft.

WORKLOAD INDICATORS

- During the period of March 1, 2014 to February 28, 2015, there were a total of 20,844 work orders and trouble tickets received by the Helpdesk. Of the trouble tickets received there were: 11 Priority 1 Incidents, 26 Priority 2 Incidents, 957 Priority 3 Incidents, and 10,127 Priority 4 Requests reported to the Helpdesk and resolved within published service level targets.

Functional Area Summary

1870 – Fund 370-Department of Information Technology

Ira Rosenthal, Chief Information Officer

Other General

- 410 servers were hosted on 97 physical servers, and over 146 terabytes of data were maintained in operation and exceeded the 99.9% system availability service level threshold.
- Over 4,000 PCs, 3,700 telephones, 1,700 printers, and 720 network devices are supported across 27 wide-area network locations.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
DOIT-ADMINISTRATION	791,408	972,637	920,373	(52,264)	(5.4%)
INFRASTRUCTURE	8,852,209	9,456,580	9,990,479	533,899	5.6%
LAW & JUSTICE APPLICATION SYSTEMS	731,357	1,073,666	1,269,481	195,815	18.2%
H&SS APPLICATION SYSTEMS	1,372,186	1,664,909	1,627,163	(37,746)	(2.3%)
MANAGEMENT INFORMATION SYSTEMS	1,457,771	2,047,492	1,740,862	(306,630)	(15.0%)
LAND INFORMATION MANAGEMENT SYSTEMS	2,210,594	2,122,408	1,760,123	(362,285)	(17.1%)
WEB APPLICATION SYSTEMS	614,902	690,607	700,741	10,134	1.5%
GEOGRAPHIC INFORMATION SYSTEMS	765,731	1,298,669	1,225,153	(73,516)	(5.7%)
TELECOMMUNICATIONS	1,615,223	1,548,271	1,406,145	(142,126)	(9.2%)
PUBLIC SAFETY RADIO COMMUNICATION	363,991	404,994	417,580	12,586	3.1%
TOTAL REVENUES	18,775,372	21,280,233	21,058,100	(222,133)	(1.0%)
APPROPRIATIONS					
DOIT-ADMINISTRATION	758,084	982,056	926,883	(55,173)	(5.6%)
INFRASTRUCTURE	10,367,381	9,767,330	10,684,946	917,616	9.4%
LAW & JUSTICE APPLICATION SYSTEMS	734,915	1,083,386	1,309,349	225,963	20.9%
H&SS APPLICATION SYSTEMS	1,373,813	1,670,073	1,640,858	(29,215)	(1.7%)
MANAGEMENT INFORMATION SYSTEMS	1,552,929	1,799,522	1,499,782	(299,740)	(16.7%)
LAND INFORMATION MANAGEMENT SYSTEMS	2,408,047	1,677,121	1,774,062	96,941	5.8%
WEB APPLICATION SYSTEMS	643,819	695,771	706,052	10,281	1.5%
GEOGRAPHIC INFORMATION SYSTEMS	768,934	1,310,947	1,228,374	(82,573)	(6.3%)
TELECOMMUNICATIONS	1,420,453	1,548,501	1,594,130	45,629	2.9%
PUBLIC SAFETY RADIO COMMUNICATION	470,578	404,996	441,633	36,637	9.0%
TOTAL APPROPRIATIONS	20,498,953	20,939,703	21,806,069	866,366	4.1%
CHANGE IN FUND BALANCE					
DOIT-ADMINISTRATION	(33,324)	9,419	6,510	(2,909)	(30.9%)
INFRASTRUCTURE	1,515,172	310,750	694,467	383,717	123.5%
LAW & JUSTICE APPLICATION SYSTEMS	3,559	9,720	39,868	30,148	310.2%
H&SS APPLICATION SYSTEMS	1,627	5,164	13,695	8,531	165.2%
MANAGEMENT INFORMATION SYSTEMS	95,158	(247,970)	(241,080)	6,890	(2.8%)
LAND INFORMATION MANAGEMENT SYSTEMS	197,453	(445,287)	13,939	459,226	(103.1%)
WEB APPLICATION SYSTEMS	28,917	5,164	5,311	147	2.8%
GEOGRAPHIC INFORMATION SYSTEMS	3,203	12,278	3,221	(9,057)	(73.8%)
TELECOMMUNICATIONS	(194,770)	230	187,985	187,755	81632.6%
PUBLIC SAFETY RADIO COMMUNICATION	106,587	2	24,053	24,051	1202550.0%
NET CHANGE	1,723,582	(340,530)	747,969	1,088,499	(319.6%)

Ira Rosenthal, Chief Information Officer
Other General

	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
STAFFING					
DOIT-ADMINISTRATION	5	5	5	0	0.0%
INFRASTRUCTURE	0	0	5	5	100.0%
LAW & JUSTICE APPLICATION SYSTEM	5	6	8	2	33.3%
H&SS APPLICATION SYSTEMS	10	11	11	0	0.0%
MANAGEMENT INFORMATION SYSTEM	5	5	5	0	0.0%
LAND INFORMATION MANAGEMENT SY	9	10	10	0	0.0%
WEB APPLICATION SYSTEMS	4	4	4	0	0.0%
GEOGRAPHIC INFORMATION SYSTEMS	1	1	1	0	0.0%
TELECOMMUNICATIONS	2	2	2	0	0.0%
PUBLIC SAFETY RADIO COMMUNICATI	2	2	2	0	0.0%
TOTAL STAFFING	43	46	53	7	15.2%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$222,133 or 1% in revenues and an increase of \$866,366 or 4.1% in appropriations when compared to the FY2014/15 Adopted Budget.

The Department is an Internal Service Fund and as such its only funding source is through charges for services to County departments and other agencies. The Department’s cost plan assumes that revenues will equal expenses within the accounting period with an allowance for working capital and with the exception of depreciation of capital assets, which are charged to departments based on standard depreciation schedules. The projected decrease in fund balance of \$747,969 is primarily due to the net, of \$823,943 increase for the five technology management positions added in FY2014/15 that will be responsible for all infrastructure operations as the County moves to leverage managed services and cloud computing platform, \$187,985 cost not recovered for a rate holiday for telephone overhead charges and the increase in countywide administrative overhead (A-87) and building use charges of \$92,012 received after budget instructions were published, and offset by revenue recovered for the completed capital project of \$252,108 for IntelliTime, other capital projects in previous years of \$42,259, and \$37,759 savings in the Xerox contract estimate for the cost-of-living adjustment.

The Department’s primary cost centers include: Infrastructure; Applications Development Management and Support; and, Communications. The recommended budget continues to focus on maintenance and support of current systems with limited development of new systems in order to support high-priority department objectives and State and federal mandates. The recommended budget reflects some increases in expenses for eliminating single points of failure in the County’s infrastructure, enhancing security, and investments in software to improve both IT and end-users productivity.

Infrastructure consists of \$4,740,715 in contract staffing (Xerox-ACS), \$823,943 for County staffing, \$415,635 in County cost allocations for administrative overhead, building use, and property insurance, with \$4,704,653 for software licenses, hardware, and communications services. Infrastructure functions include network administration, data communications, network security, computer operations, help desk, desktop support, database and operating systems administration, data storage management, backup and recovery, and application software for Solano Superior Court.

Major maintenance contracts for Infrastructure include \$735,000 for Microsoft Office Software and Windows Access Licenses, \$90,000 for Symantec backup software, \$324,000 for Oracle database software, \$180,000 for Appthority anti-malware software, \$412,000 for security software, network gateways and firewalls, \$208,000 for Cisco SmartNet and new fixed assets purchases required to refresh equipment to include replacement of network devices and servers, wireless infrastructure, virtual desktop, and Internet redundancy of \$930,000.

Applications Development Management and Support provides software application development and management, contract management, project management, support for production processes, implementations of software patches and upgrades, business systems processes improvement, and public access to information and services. This cost center includes Law and Justice Application Systems, Health and Social Services Applications Systems, Administration, Management Information Systems, Land Information Management Systems, Web Applications, and Geographic Information Systems. Costs consist of \$6,205,777 for staffing, \$741,369 in Contractor (Xerox) cost, \$464,391 in County cost allocations for administrative overhead, building use, insurances, and \$1,673,823 for hardware, software and other third party services.

Major contracts within the Applications Services cost centers include \$112,320 for contract help for Electronic Health Records, \$108,927 for contract help in Child Support Services, \$100,000 for a Gartner Market Price Assessment, \$114,156 in services for an IFAS upgrade, \$30,000 in services for PeopleSoft Upgrade, \$212,000 for PeopleSoft maintenance, \$117,760 for IFAS maintenance, \$53,000 for IntelliTime maintenance, \$50,000 in services for SCIPS platform enhancements, \$117,450 in SCIPS software tools maintenance, \$49,000 for GIS software, \$75,362 for Oracle for geographic information system (GIS), \$290,504 for Pictometry ortho-photography flyover and building footprint change detection, and \$48,863 for Web software maintenance.

Communications cost centers include: Telecommunications, which provides telecommunications installation, programming, and support for phone systems, voice mail, and interactive voice response systems; and, Public Safety Radio Communications, which provides engineering, installation, programming, and support of the public safety radio system. Costs consist of \$529,691 in staffing, \$83,894 in countywide administrative overhead and insurances, \$149,893 for an Xerox VOIP engineer, \$40,000 for cabling contractors, \$760,000 as pass-through telephone usage, voicemail and other charges, and \$472,285 for hardware, software and vendor services. Major contracts within the communications cost centers include \$40,000 for cabling, \$760,000 to AT&T for phone usage, and \$60,399 for Cisco.

DEPARTMENT COMMENTS

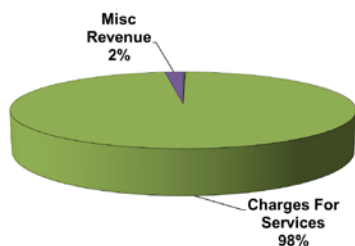
Working with the Performance Improvement Committee, the Department put in place a new automation planning cycle to improve both short-term and long-term technology planning. The planning effort identified a number of projects with countywide applicability including:

- Improvements to “mobility” technologies (Build-out Wi-Fi infrastructure; Provide enabling technologies to field workers; Accelerate adoption of virtual desktop technologies to better enable tablets and other field-oriented devices)
- Move beyond document management to fully integrated document workflows including electronic signatures
- Improve data analysis capabilities by employing “business intelligence” tools and data warehousing
- Redesign/update of County website to improve responsiveness and accessibility

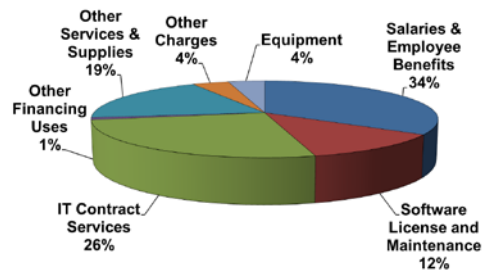
These major efforts are in addition to over thirty additional projects in various states of planning and implementation. At the same time the Department is also working on upgrading Microsoft Active Directory and all Microsoft 2003 server/database products, and other areas where maintenance has been deferred due to financial constraints. Additionally, the Department will be pursuing “cloud” initiatives to improve the resilience of the County’s technology platforms.

The volume of work in addressing deferred maintenance items, the development of new infrastructure capabilities needed to support County needs, and an aggressive work plan for new business applications will require careful priority setting and analysis of trade-offs. Some projects may need to be delayed due to insufficient resources or if work needs to be directed to unplanned activities during FY2015/16.

SOURCE OF FUNDS



USE OF FUNDS



Ira Rosenthal, Chief Information Officer
Other General

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	75,897	71,240	57,058	(14,182)	(19.9%)
INTERGOVERNMENTAL REV OTHER	0	156,311	156,311	0	0.0%
CHARGES FOR SERVICES	18,578,163	20,977,682	20,727,731	(249,951)	(1.2%)
MISC REVENUE	121,312	75,000	117,000	42,000	56.0%
TOTAL REVENUES	18,775,372	21,280,233	21,058,100	(222,133)	(1.0%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	5,401,964	6,064,266	7,319,502	1,255,236	20.7%
SERVICES AND SUPPLIES	10,770,263	12,683,126	12,414,442	(268,684)	(2.1%)
OTHER CHARGES	478,438	759,537	851,549	92,012	12.1%
F/A EQUIPMENT	833,436	1,191,500	950,125	(241,375)	(20.3%)
F/A - INTANGIBLES	126,435	0	0	0	0.0%
OTHER FINANCING USES	220,249	241,274	270,451	29,177	12.1%
TOTAL APPROPRIATIONS	17,830,785	20,939,703	21,806,069	866,366	4.1%
NET GAIN(LOSS)	944,587	340,530	(747,969)	(1,088,499)	(319.6%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Overall, the \$866,366 increase in expenditures is primarily the net result of a \$1,255,236 increase in salaries and benefits resulting from increases in cost for retirement, health insurance, and seven additional staff, and \$268,684 decrease in services and supplies primarily the result of the net of an increase of \$345,669 in software licenses and offset by decreases of \$170,200 in consulting services, \$394,200 in software maintenance, contracted and professional services. In addition, there is a decrease of \$241,375 in computer equipment fixed assets and an \$89,078 increase for A-87 costs.

SUMMARY OF POSITION CHANGES

In February 2015, as part of the Midyear Report, the following position allocation changes to the Law and Justice Support Division were approved:

- 1.0 FTE IT Specialist II was added to provide additional technical support and maintenance of ongoing and planned IT projects at the Sheriff’s Department, including projects related to the new jail system and patrol.
- 1.0 FTE Senior Systems Analyst was added to the Probation Department’s AB109 and Smart Justice project requirements.

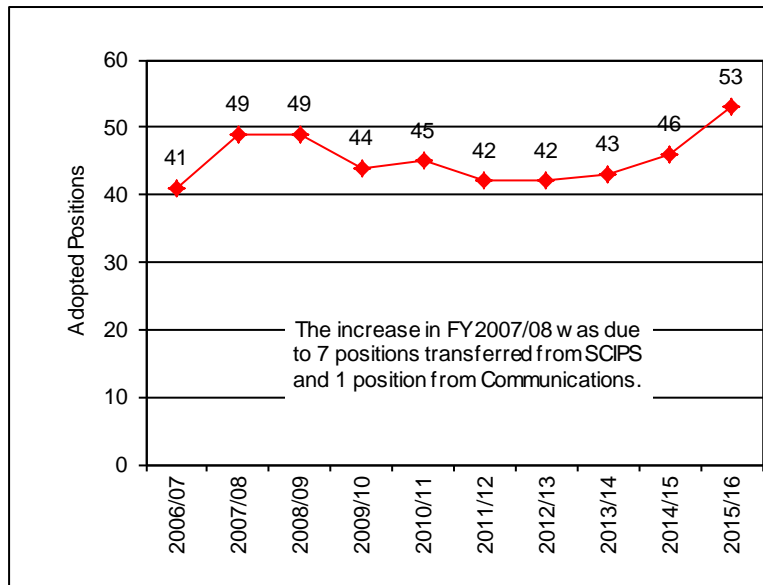
In March 2015, the Board approved a new infrastructure delivery model to strengthen the Department’s capabilities and reduce reliance on contractors, and the following positions allocation changes were approved:

- 1.0 FTE Assistant Director of IT
- 4.0 FTE IT Infrastructure & Operations Managers

The Recommended Budget includes the following position allocation change to the Law and Justice Support Division:

- 1.0 FTE IT Specialist II reclassified to 1.0 FTE IT Specialist (Senior) to reflect the role and responsibility related to new and more complex technology and application system that have recently been implemented.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Upon acceptance of a market price assessment performed by Gartner Inc. at its April 28, 2015 meeting, the Board approved extending the term of the current IT services agreement with Xerox to December 2018. The Department’s appropriation request for this contract assumes current expenditures will increase by the pre-negotiated cost-of-living adjustment. However, the Department will be negotiating for new services consistent with the strategy to leverage cloud services, adopt a “virtual” desktop infrastructure and improve “mobility. The Department may request additional appropriation from the Board as part of the FY2015/16 Midyear report to address contract negotiations.

The Board approved a new infrastructure service delivery strategy and new organizational model for the Department at its March 10, 2015 meeting. The new organizational model includes the addition of an assistant director position as well as four key technical positions to improve the internal capabilities of the Department. Recruiting for these new positions recently got underway. These positions were approved after the issuance of budget instructions and so the cost for these positions has not been included in charge-back rates to departments. While the additional positions will increase total IT costs in the short run, once DoIT has had the opportunity to fully integrate the positions into its service delivery structure and is able to leverage new agreements with providers of managed and/or cloud services, the Department estimates that costs will eventually be reduced. Since the overall cost increase is expected to be temporary, DoIT recommends that the Board allow the Department to use fund balance as the source of funds for these positions in FY2015/16.

A continuing issue has been the County’s chargeback system for telephone usage, due to aging custom software that has become difficult to maintain. New software needs to be purchased or the billing process outsourced to a third-party provider for the Department to be able to continue to correctly pass-through charges to County departments.

In addition, while the County’s property tax system (SCIPS) was re-engineered over five years ago so that it runs on a supported technology platform, the business logic (which is contained in over one million lines of code) in the application was not changed. Maintenance of, and improvements to, the business logic is difficult and the overall structure of the application has many shortcomings. This situation is shared by the majority of counties in California, most of who operate legacy, home-grown systems. A small group of counties are working with Thomson-Reuters to develop a system to meet Revenue and Taxation Code requirements. The County should closely monitor progress on this system and consider implementing the vendor package in the future if it meets our business process requirements.

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DEPARTMENTAL PURPOSE

The Accumulated Capital Outlay (ACO) budget reflects funding used to administer capital projects, acquire real property, plan capital improvements, construction of new facilities, facility renewal, and repairs to existing County facilities

Budget Summary:

FY2014/15 Third Quarter Projection:	58,997,351
FY2015/16 Recommended:	2,075,399
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	0.0

FUNCTION AND RESPONSIBILITIES

Responsibilities include overseeing construction projects, tracking and monitoring of expenditures and revenues associated with the projects, recommending uses of available funds for new capital projects, performing comprehensive planning studies, acquiring real property, and improving existing County facilities. The Department of General Services oversees this budget.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In FY2014/15, the following projects and plans were completed:

- Initial Emergency repairs resulting from the Napa-Solano Earthquake: Repaired/replaced damaged ceilings at 321, 355, and 365 Tuolumne Street in Vallejo; Replaced Chiller at 355 Tuolumne Street and Air Handling Unit at 321 Tuolumne Street; Repaired a portion of Parking Garage at 501 Union Avenue, Fairfield. Note: Some repairs will be completed in FY2015/16 under the Facilities Division.
- New 362-Bed Stanton Correctional Facility at 2450 Claybank Road, Fairfield
- Animal Care Expansion Project Phase I - Kennel Building at 2510 Claybank Road, Fairfield
- Claybank Facility Security Upgrade at 2500 Claybank Road, Fairfield
- Juvenile Detention Campus Security Camera Replacement and Upgrade at 740 Beck Avenue, Fairfield
- Probation Center for Positive Change Remodel and Build-out at 475 Union Avenue, Fairfield
- Automatic Accessible Pay Station and Fish Station at Sandy Beach Park, Rio Vista
- Backup Power Generator Replacement at 2101 Courage Drive, Fairfield
- Office of Emergency Services Backup Power Generator Replacement at 530 Clay Street, Fairfield
- Completion of ADA Parking Stalls at 275 Beck Avenue, Fairfield
- Crisis Stabilization Unit Remodel at 2101 Courage Drive, Fairfield
- Department of Child Support Services Workstation Replacement at 431 & 435 Executive Court North, Fairfield
- ADA Path of Travel and Access Improvements at Lake Solano Park, Winters
- New ADA Parking/Installation of Security Monitoring System at Belden's Landing
- Chiller Replacement at 321 Tuolumne Street, Vallejo
- County Fairgrounds Parking Lot Repaving and Other Improvements at 900 Fairgrounds Drive, Vallejo
- Vallejo Veterans Building Improvements at 420 Admiral Callaghan Lane, Vallejo
- Underground Storage Tank Post-Remediation Monitoring at 701 Texas Street, Fairfield
- Five-Year Capital Facilities Improvement Plan update, FY2014/15 - FY2018/19

Michael J. Lango, Director of General Services

Plant Acquisition

WORKLOAD INDICATORS

In FY2015/16, projects currently approved and funded include:

- Continue design of rehabilitation facilities for adult offenders authorized under Senate Bill 1022 including 10,000 square feet classroom training building and 30,000 square foot Vocational Training Center at the Claybank Detention Site
- Continue decommissioning of Fouts Springs facilities in Colusa County
- Complete renovation of the Animal Care building Phase II and site improvements at 2510 Claybank Road, Fairfield
- Design of the Assessor-Recorder Customer Service Improvements at 675 Texas Street, Fairfield
- Construction of the Claybank Detention Controls Replacement and exterior building resealing at 2500 Claybank Road, Fairfield
- Construction of the Law & Justice Piping Replacement at 530 Union Avenue, Fairfield
- Construction of the Law & Justice Hot Water Generator Replacement at 530 Union Avenue, Fairfield
- Complete modifications to Childcare Center for First 5 Solano Childstart at 275 Beck Avenue, Fairfield
- Complete Juvenile Detention Backup Power Generator & Switch at 740 Beck Avenue, Fairfield
- Complete Roof Replacement at 355 Tuolumne Street, Vallejo
- Continue improvements for Building/Parking ADA at 2101 Courage Drive, Fairfield
- Complete Lake Solano Day Use ADA Improvements
- Complete Cordelia Road Campus improvements/Agriculture Department relocation at 2543 Cordelia Road, Fairfield
- Complete Sheriff’s Office Data Center improvements at 530 Union Avenue, Fairfield
- Complete Fairfield Post Office Fire Alarm Upgrade, Parking Lot Repaving, and HVAC Replacement at 600 Kentucky Street, Fairfield
- Complete Law and Justice Center Fire Alarm Replacement at 530 Union Avenue, Fairfield
- Complete Vallejo Veterans Building path of travel and access improvements at 420 Admiral Callaghan Lane, Vallejo
- Complete Campus reviews and site plan updates for County Campuses in Fairfield
- Complete Family Health Facility Signage plan update at 2101 Courage Drive, Fairfield

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CAPITAL PROJECTS	43,566,022	30,248,332	2,556,647	(27,691,685)	(91.5%)
TOTAL REVENUES	43,566,022	30,248,332	2,556,647	(27,691,685)	(91.5%)
APPROPRIATIONS					
CAPITAL PROJECTS	50,549,147	30,042,018	2,075,399	(27,966,619)	(93.1%)
TOTAL APPROPRIATIONS	50,549,147	30,042,018	2,075,399	(27,966,619)	(93.1%)
CHANGE IN FUND BALANCE					
CAPITAL PROJECTS	6,983,125	(206,314)	(481,248)	(274,934)	133.3%
NET CHANGE	6,983,125	(206,314)	(481,248)	(274,934)	133.3%

DEPARTMENTAL BUDGET SUMMARY

The primary funding sources for capital projects are:

- \$2,457,002 in Taxes, reflecting an increase of 15.8% when compared to the FY2014/15 Adopted Budget due to charges in assessed valuation from improving real estate market.
- \$75,000 in interest income.
- \$24,633 in Homeowner Property Tax Relief revenues.
- Board approved transfers from the Capital Renewal Fund Reserve to fund projects reflected in 5-year Capital Facilities Plan FY2014/15 - FY2018/19 to be presented to the Board on June 2, 2015 – initial Recommended Budget includes no transfer pending Board action on CIP.

The primary costs in the ACO budget are the project budgets. The projects are driven by the need for capital improvements to provide county services, develop facilities, perform major repairs/replacements that add value or preserve real property assets, and create land/master plans to address current and future space needs.

Recommended appropriations of \$2,075,399 represent the ongoing costs to support the County's Capital Improvement Program (CIP) including \$865,997 in Countywide Overhead Costs, \$51,826 for costs related to the development of the CIP (Staff time and printing costs), \$10,000 for refunds on prior year charges, and a transfer out of \$900,000 to cover the ACO Fund obligation for the repayment of the 2002 Certificates of Participation (COP). Also included is a transfer out of \$242,991 to the County Disaster Fund to support the County's share of cost for earthquake related damage to County facilities and a transfer out of \$4,585 to the Public Art Fund to support public art maintenance activities.

The Budget reflects no new capital projects and capital renewal which are pending Board consideration and approval of the 5-year Capital Facilities Plan.

See related Budget Unit 9306 – Fund 006 Contingencies (refer to Contingencies section of the Budget).

DEPARTMENT COMMENTS

On June 2, 2015 the General Services Department will present to the Board the 5-year Capital Facilities Plan FY2014/15 – FY2018/19. Depending on Board actions, the detail of additional approved projects for FY2015/16 are anticipated to be funded from this budget and will be included in the Supplemental Budget document. It is anticipated that several potential projects will require funding from the Capital Renewal Reserve.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	2,127,322	2,121,172	2,457,002	335,830	15.8%
REVENUE FROM USE OF MONEY/PROP	68,154	50,000	75,000	25,000	50.0%
INTERGOVERNMENTAL REV STATE	34,200,184	24,812,160	24,645	(24,787,515)	(99.9%)
MISC REVENUE	31	0	0	0	0.0%
OTHER FINANCING SOURCES	7,170,330	3,265,000	0	(3,265,000)	(100.0%)
TOTAL REVENUES	43,566,022	30,248,332	2,556,647	(27,691,685)	(91.5%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	2,342,309	728,086	30,320	(697,766)	(95.8%)
OTHER CHARGES	1,243,963	361,932	897,503	535,571	148.0%
F/A LAND	793,206	0	0	0	0.0%
F/A BLDGS AND IMPRMTS	44,395,678	27,487,000	0	(27,487,000)	(100.0%)
F/A EQUIPMENT	585,116	565,000	0	(565,000)	(100.0%)
F/A ARTWORK	188,875	0	0	0	0.0%
OTHER FINANCING USES	1,000,000	900,000	1,147,576	247,576	27.5%
TOTAL APPROPRIATIONS	50,549,147	30,042,018	2,075,399	(27,966,619)	(93.1%)
NET CHANGE	6,983,125	(206,314)	(481,248)	(274,934)	133.3%

Michael J. Lango, Director of General Services
Plant Acquisition

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

2013 California Building Code – Intervening Code Adoption Cycle Supplement

In November 2013, the Board of Supervisors adopted an ordinance adopting the 2013 State of California Building Code and local amendments. As part of the 2013 Code, State agencies with authority to develop building codes worked with industry stakeholders to develop the first-in-the-nation statewide green building standards, which resulted in CALGreen. On July 1, 2015, the 2013 Intervening Code Adoption Cycle Supplement will become effective. This Supplement applies to nonresidential additions and alterations; specifically newly constructed buildings, building additions of 1,000 square feet or greater, and/or building alterations with a permit valuation of \$200,000 or above for occupancies within the authority of the California Building Standards Commission. Code sections relevant to additions and alterations apply only to the portions of the building being added or altered within the scope of the permitted work. The Supplement alters requirements for Indoor Water Use, Building Maintenance and Operations, but does not significantly change Outdoor Water Use or Pollution Control requirements. The Supplement also altered portions of code relating to administration of the code pertaining to rulemaking. Since many County projects will be affected by this Supplement, County staff have sought training to understand the new requirements so that the new requirements can be incorporated into County projects submitted for building permit after July 1, 2015. In addition, the Governor issued a series of Executive orders between 2013-2015 calling of various actions statewide to address the Drought in California. The requested actions include a request for additional changes to the Uniform Building Code effective in 2016 that are targeted at reductions in the use of water in appliances, toilets, showers, etc. as well calling for reductions in long-term water usage emphasizing drought tolerant landscaping, use of sprinklers and emitters, and the removal of turf. All these codes changes and mandates will likely impact cost for capital projects as well as capital renewal and major maintenance repairs.

Summary of Other Administered Budgets 1700 – Fund 006-Accumulated Capital Outlay (ACO)
Michael J. Lango, Director of General Services
Plant Acquisition

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1630 PUBLIC ART	218	150	6,381	6,231	4154.0%
1760 PUBLIC FACILITIES FEES	4,007,294	3,216,897	2,765,794	(451,103)	(14.0%)
1815 FAIRGROUNDS DEVELOPMENT PROJ	0	4,900,001	7,014,586	2,114,585	43.2%
2490 HSS CAPITAL PROJECTS	102,871	20,213	115,633	95,420	472.1%
4130 CJ FAC TEMP CONST FUND	313,740	261,482	225,386	(36,096)	(13.8%)
4140 CRTHSE TEMP CONST FUND	312,422	260,450	223,274	(37,176)	(14.3%)
APPROPRIATIONS					
1630 PUBLIC ART	281	54,137	6,607	(47,530)	(87.8%)
1760 PUBLIC FACILITIES FEES	6,883,109	2,373,691	1,688,463	(685,228)	(28.9%)
1815 FAIRGROUNDS DEVELOPMENT PROJ	172,294	649,169	2,123,594	1,474,425	227.1%
2490 HSS CAPITAL PROJECTS	147,595	368,557	61,019	(307,538)	(83.4%)
4130 CJ FAC TEMP CONST FUND	250,000	160,218	810	(159,408)	(99.5%)
4140 CRTHSE TEMP CONST FUND	398,991	398,669	397,193	(1,476)	(0.4%)
NET CHANGE					
1630 PUBLIC ART	(63)	(53,987)	(226)	53,761	(99.6%)
1760 PUBLIC FACILITIES FEES	(2,875,815)	843,206	1,077,331	234,125	27.8%
1815 FAIRGROUNDS DEVELOPMENT PROJ	(172,294)	4,250,832	4,890,992	640,160	15.1%
2490 HSS CAPITAL PROJECTS	(44,724)	(348,344)	54,614	402,958	(115.7%)
4130 CJ FAC TEMP CONST FUND	63,740	101,264	224,576	123,312	121.8%
4140 CRTHSE TEMP CONST FUND	(86,569)	(138,219)	(173,919)	(35,700)	25.8%

A summary of the budgets administered by the Accumulated Capital Outlay (ACO)'s Office is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

The purpose of this budget is to account for the purchase or commission of public art and the maintenance of public art within designated public areas owned by the County (Ordinance No. 1639, Chapter 5, and Section 5.5-5.6). The County budgets for public art in County facilities to promote the arts and culture in Solano County. For every capital construction project in excess of \$1 million, 1.5% of the construction cost at the time of the initial contract award (excluding maintenance projects) is allocated for public art. In addition, 5% of the 1.5% is to be reserved for maintenance of the public art project.

Funds appropriated to this budget will be used for: design services of artists; selection, acquisition, purchase, commissioning, installation, examination and/or display of artworks; maintenance of artworks; education concerning the artwork; and administrative costs of the Art Committee in connection with the Art Program.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$6,231 or 4154.0% in revenues and a decrease of \$47,530 or 87.8% in appropriations when compared to the FY2014/15 Adopted Budget.

There is no funding for new public art projects in FY2015/16. The appropriations represent funding for the maintenance of existing public art pieces, and the revenues reflect estimated interest income and an Operating Transfer In from the Accumulated Capital Outlay Fund to support maintenance costs.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	218	150	275	125	83.3%
OTHER FINANCING SOURCES	0	0	6,106	6,106	0.0%
TOTAL REVENUES	218	150	6,381	6,231	4154.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	0	48,632	0	(48,632)	(100.0%)
OTHER CHARGES	281	5,505	6,607	1,102	20.0%
TOTAL APPROPRIATIONS	281	54,137	6,607	(47,530)	(87.8%)
NET COUNTY COST	63	53,987	226	(53,761)	(99.6%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

Summary of Other Administered Budgets 1815 – Fund 107-Fairgrounds Development Project
Birgitta E. Corsello, County Administrator
Plant Acquisition

FUNCTION AND RESPONSIBILITIES

This budget unit is designed to cover the costs of the redevelopment of the Solano County Fairgrounds, (the “Solano360 Project” or “Project”), that will revitalize and redevelop the 149.1 acre site. It is recommended that this budget unit be used to pay for the initial design permitting process and site preparation in Fiscal Year 2015/16. This multi-year project is a cooperative effort between the County, City of Vallejo, and the Solano County Fair Association (SCFA) that began in 2008.

Background: In FY2008/09, the County entered into a Memorandum of Understanding with the City of Vallejo regarding the redevelopment of the Fairgrounds. The Board initially established an Ad Hoc Fairgrounds Committee and authorized the Auditor-Controller to establish an initial loan of \$2.0 million from the County General Fund for the development of a Vision for the site which became known as the Solano360 Vision.

During FY2009/10, the Board increased the loan for the Project to an amount not to exceed \$4.4 million and, in coordination with the Vallejo City Council, authorized the Project team to proceed with Phase II of the Project. Phase II included the preparation of a Specific Plan for the site with associated studies and reports and the preparation of an environmental document.

The Board approved a Project Budget in February 2010, and in May 2010 authorized the first of several professional service agreements to advance the planning effort. In FY2010/11, the Project team was modified to bring in a new Project Manager to coordinate the Project consultants, and staff from both the County and the City of Vallejo, to focus on the work required for a Specific Plan, Environmental Impact Report (EIR), Development Agreement and Tentative Map for the Project known as the Solano360 Specific Plan.

The Notice of Preparation (NOP) for the EIR was issued on September 9, 2011 and the comment period on the NOP was extended through October 26, 2011. The Draft Specific Plan, Draft EIR, Draft Public Facilities Financing Plan and Draft Fiscal Impact Analysis were released for public review on November 9, 2012 and the comment period on the Draft EIR ended on January 10, 2013.

The Solano360 Committee, which served as the project oversight and consisted of two Board members, three city council members, and three Solano Fair Board members who met periodically to review and take public comment on the consultant work. The Solano360 project was reviewed in 19 public meetings and there have been five presentations before the Vallejo City Council as well as a joint Vallejo City Council-Planning Commission meeting held on January 7, 2013 to receive public input on the project and a public workshop on the financial aspects of the project on February 7, 2013. There have been over 40 Fair Board meetings at which the project was discussed. Staff has also been before this Board 14 times on various project-related issues and has maintained a County website on the project.

The Board conducted a public hearing on the draft Specific Plan, associated studies, and draft EIR/EIS documents at a joint session with the Solano County Fair Board on December 11, 2012. The Vallejo City Council held a joint meeting with its Planning Commission on January 7, 2013 to receive feedback on the documents. Based on concerns raised at that meeting, the City of Vallejo facilitated a community workshop on February 7, 2013 to further discuss the fiscal impact of the Project in Vallejo

On February 26, 2013, the Board certified the Final Environmental Impact Report for the Project and approved the Solano360 Specific Plan and recommended that application be sent to the City of Vallejo for the Development Agreement and Tentative Map. On April 29, 2013, the Vallejo City Planning Commission approved the Tentative Map for the Project and recommended approval of the Specific Plan, Development Agreement, Vallejo General Plan Amendments and Zoning Amendments to the Vallejo City Council. The Vallejo City Council approved the Solano360 Specific Plan, a tentative map, and the development agreement on May 14, 2013.

In FY2013/14, the Project team, after engaging the services of three consultants (MacKay & Soms, ENGEO, and First Carbon Solutions), began the preliminary design of Phase 1A of the Project which included the preparation of the required environmental surveys and wetland delineations, the geotechnical analysis and the preliminary engineering for the Project.

This work continued in FY2014/15 and the County received a Conditional Letter of Map Revision from the Federal Emergency Management Agency which is the first milestone in removing the Phase 1 work from a flood plain.

1815 – Fund 107-Fairgrounds Development Project Summary of Other Administered Budgets
Birgitta E. Corsello, County Administrator
Plant Acquisition

FY2014/15 Activity:

In FY2014/15, the inaugural Solano360 Implementation Committee, which consists of two Board members and two city council members, was convened pursuant to the Project’s Development Agreement. In consultation with this new Committee, a Request for Qualifications for the development of Solano 360 was issued on December 23, 2014 and proposals were submitted on March 13, 2015 and presented to the committee and their recommendation was forwarded to the Board of Supervisors on April 14, 2015. Staff was directed to proceed with negotiating an Exclusive Right to Negotiate (“ERN”) Agreement with the selected proposer. The ERN was executed in May 2015 and is expected to function for nine months.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The Solano360 Specific Plan provides for a revitalized Solano County Fairgrounds, including built and open space venues and parking on 35 acres of the site. It envisions a 144,000 square foot Exposition Hall built in two phases; a creek park and water feature adjacent to the private uses and the Fairgrounds; an Entertainment-Mixed Use retail/restaurant use on 18.8 acres; a major attraction Entertainment Commercial use on 30 acres; parking, transit facilities and public roads and; finally improved drainage channels for the 149.1 acres.

The next phase of the Project is to have staff continue to work with consultants on the initial design and permitting for the public infrastructure for Phase IA of the Project while negotiating an ERN with the selected developer(s). The County Administrator’s Office will also work with the County’s Debt Advisory Committee to review options for financing the demolition and construction of Phase I and the Solano County Fair Manager, and the Fair Board to ensure a County Fair into the future.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$2,114,585 or 43.2% in revenues and an increase of \$1,474,425 or 227.1% in appropriations when compared to the FY2014/15 Adopted Budget. The appropriations will be used for consultant services, permit fees, potential major repair and renovation of existing fair core buildings, design and potential demolition costs for existing facilities. This will increase the General Fund loan for the Solano360 Project to \$7.0 million.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	0	8,885	0	(8,885)	(100.0%)
OTHER FINANCING SOURCES	0	4,891,116	7,014,586	2,123,470	43.4%
TOTAL REVENUES	0	4,900,001	7,014,586	2,114,585	43.2%
APPROPRIATIONS					
SERVICES AND SUPPLIES	147,975	649,169	2,115,000	1,465,831	225.8%
OTHER CHARGES	24,319	0	8,594	8,594	0.0%
TOTAL APPROPRIATIONS	172,294	649,169	2,123,594	1,474,425	227.1%
NET CHANGE	172,294	(4,250,832)	(4,890,992)	(640,160)	15.1%

FUNCTION AND RESPONSIBILITIES

This budget unit supported the renovation of Health and Social Services facilities in Fairfield, Vacaville and Vallejo. These facilities included clinics and laboratories in Vallejo; the Integrated Care Pediatric Clinic with exams and treatment rooms and the Crisis Stabilization Unit (both located in Fairfield) that provides psychiatric services to serve Solano County residents; the Vacaville Dental Clinic; and the William J. Carroll Government Center in Vacaville. Projects were financed by a combination of funding sources including Tobacco Settlement Revenue, Public Facilities Fees, grants funds, and other revenue sources.

All projects mentioned above have been completed. However, Countywide Administrative Overhead credits continue to be a source of revenue in this budget and are placed into contingencies for future use.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$95,420 or 472.1% in revenues and a decrease of \$307,538 or 83.4% in appropriations when compared to the FY2014/15 Adopted Budget. The significant decrease in appropriations can be attributed to the projects no longer needing professional services to assist in the closing out of projects. Recommended appropriations in FY2015/16 represent Countywide Overhead charges. The primary funding sources in this Fund are Interest Income and Countywide Administrative Overhead credits. Any revenue in excess of what is appropriated will be placed into a contingency for future use.

See related Budget Unit 9149 – Fund 249 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	2,802	1,000	2,055	1,055	105.5%
CHARGES FOR SERVICES	0	19,213	113,578	94,365	491.2%
MISC REVENUE	69	0	0	0	0.0%
OTHER FINANCING SOURCES	100,000	0	0	0	0.0%
TOTAL REVENUES	102,871	20,213	115,633	95,420	472.1%
APPROPRIATIONS					
SERVICES AND SUPPLIES	713	287,594	0	(287,594)	(100.0%)
OTHER CHARGES	117,043	80,963	61,019	(19,944)	(24.6%)
F/A BLDGS AND IMPRMTS	29,839	0	0	0	0.0%
TOTAL APPROPRIATIONS	147,595	368,557	61,019	(307,538)	(83.4%)
NET CHANGE	44,724	348,344	(54,614)	(402,958)	(115.7%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Public Facilities Fee (PFF) budget is the conduit for receipt and distribution of public facilities fees collected and used for capital project expenses. The fee is imposed on all new non-exempt construction within all incorporated and unincorporated areas of Solano County. The fee, set under the authority of government Code sections 66000-66009, was implemented through County Ordinance 1466 adopted on February 9, 1993. The purpose of the fee is to provide funding for expansion and/or new construction of County facilities required to accommodate new demands for the development of facilities needed to house government services in the County. Fees collected under the Ordinance provide funding for needs assessments, planning, designing, construction, lease-purchase, acquisition, improvements, fixed assets and furnishings for County services, including: jails, justice services, general administration, public and mental health services, public assistance services, regional transportation, County parks, libraries and animal shelters.

The Department of General Services oversees the PFF program budget and is responsible for administering the disbursement of funds. The County Administrator's Office acts as the liaison between the County and the incorporated cities that collect the fees for the County related to all construction within city limits.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In 2013, the County completed a five-year comprehensive analysis of the PFF, as required by Government Code section 66000 et seq. The Board received the analysis report in December 2013 and adopted revised fees and categories including additional land use categories that became effective February 3, 2014. Solano County collects PFF in six categories: Countywide Public Protection (includes Courts), Health and Social Services, Library, General Government, Regional Transportation Part A and Part B.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$451,103 or 14.0% in revenues and a decrease of \$685,228 or 28.9% in appropriations when compared to the FY2014/15 Adopted Budget. The PFF Fund Balance is projected to increase by \$234,125. The decrease in revenues and appropriations reflects the reclassification of the Regional Transportation Impact Fee (RTIF) Part B as part of the Public Facilities Fee Fund obligated fund balance, and no longer a budgeted category.

Appropriations include:

- \$727,777 transfer out from the PFF Public Protection Division (BU 1761) to COP Debt Service (BU 9803) used to finance the Probation Facility and improvements to the Central Utility Plant.
- \$581,447 transfer out to COP Debt Service (BU 8037) used to finance the County Administration Center (CAC) and improvements to the Central Utility Plant.
- \$172,110 from the PFF Vacaville Library District Division (BU 1764) to the Vacaville Library District for facility expansion and related debt.
- \$150,000 transfer out from the PFF H&SS Division (BU 1763) to H&SS Administration Building/Refunding Solano Park Health Facility (SPHF) Debt Service (BU 8034) used to acquire a 4.89-acre parcel of land to construct the H&SS Administration Building.
- \$29,925 for accounting, auditing, legal and other professional services.
- \$24,492 in Countywide Overhead charges.
- \$2,700 for publications and legal notices, printing costs and consulting services.

See related Budget Unit 9124 – Fund 296 Contingencies (refer to Contingencies section of the Budget).

Summary of Other Administered Budgets

**1760 – Fund 296-Public Facilities Fee
Birgitta E. Corsello, County Administrator
Plant Acquisition**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	30,483	21,900	15,800	(6,100)	(27.9%)
CHARGES FOR SERVICES	<u>3,976,811</u>	<u>3,194,997</u>	<u>2,749,994</u>	<u>(445,003)</u>	<u>(13.9%)</u>
TOTAL REVENUES	4,007,294	3,216,897	2,765,794	(451,103)	(14.0%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	36,917	20,500	2,700	(17,800)	(86.8%)
OTHER CHARGES	1,631,842	884,582	226,539	(658,043)	(74.4%)
OTHER FINANCING USES	<u>5,214,350</u>	<u>1,468,609</u>	<u>1,459,224</u>	<u>(9,385)</u>	<u>(0.6%)</u>
TOTAL APPROPRIATIONS	6,883,109	2,373,691	1,688,463	(685,228)	(28.9%)
NET CHANGE	2,875,815	(843,206)	(1,077,331)	(234,125)	27.8%

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DEPARTMENTAL PURPOSE

This budget unit receives and distributes funds originating in surcharges on fines and vehicle violations, which have been set aside for criminal justice facility needs.

FUNCTION AND RESPONSIBILITIES

The Board of Supervisors established this Fund under Resolution No. 81-256, pursuant to California Government Code Section 76101, authorizing counties to establish a Criminal Justice Facilities Construction Fund to assist in the construction, reconstruction, expansion, improvement, operation or maintenance of county criminal justice and court facilities. Eligible facilities include jails, women's centers, detention facilities, juvenile halls and courtrooms. Government Code penalties on criminal fines and parking violations constitute the proceeds of the Fund, which includes no General Fund support.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$36,096 or 13.8% in revenues and a decrease of \$159,408 or 99.5% in appropriations when compared to the FY2014/15 Adopted Budget. The decrease in appropriations reflects a one-time contribution of \$160,000 to the Administrative Office of the Court for expenses related to the Old Solano Courthouse renovation/reconstruction in FY2014/15. Appropriations in this Fund include Countywide Administrative Overhead charges. The primary funding sources in this Fund are surcharges on fines and vehicle violations.

See related Budget Unit 9119 - Fund 263 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	22,209	19,674	18,125	(1,549)	(7.9%)
REVENUE FROM USE OF MONEY/PROP CHARGES FOR SERVICES	1,601	2,475	1,981	(494)	(20.0%)
	<u>289,930</u>	<u>239,333</u>	<u>205,280</u>	<u>(34,053)</u>	<u>(14.2%)</u>
TOTAL REVENUES	313,740	261,482	225,386	(36,096)	(13.8%)
APPROPRIATIONS					
OTHER CHARGES	0	160,218	810	(159,408)	(99.5%)
OTHER FINANCING USES	<u>250,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
TOTAL APPROPRIATIONS	250,000	160,218	810	(159,408)	(99.5%)
NET CHANGE	(63,740)	(101,264)	(224,576)	(123,312)	121.8%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DEPARTMENTAL PURPOSE

The budget unit receives and distributes revenues received from surcharges on fines and vehicle violations, which have been set aside for facilities necessary to the operation of the courts.

FUNCTION AND RESPONSIBILITIES

The Board of Supervisors established this Fund under Resolution Number 83-266, pursuant to California Government Code Section 76100, authorizing counties to establish a Courthouse Temporary Construction Fund to assist in the acquisition, rehabilitation, construction and financing of facilities necessary or incidental to the operation of the courts or the justice system. Government Code penalties on criminal fines and parking violations constitute the proceeds of the Fund, which includes no General Fund support.

The Department of General Services administers and disburses Fund monies, with concurrence of the Administrative Office of the Courts.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$37,176 or 14.3% in revenues and a decrease of \$1,476 or 0.4% in appropriations when compared to the FY2014/15 Adopted Budget. Appropriations in this Fund include Countywide Administrative Overhead charges and an Operating Transfer Out for a payment toward principal and interest on the 2002 Certificates of Participation issued for, among other purposes, improvements to the Central Utility Plant. The primary funding sources in this Fund are surcharges on fines and vehicle violations. The decrease in revenues represents lower collections for court fees.

See related Budget Unit 9120 - Fund 264 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	22,230	19,673	17,167	(2,506)	(12.7%)
REVENUE FROM USE OF MONEY/PROP	1,936	1,202	737	(465)	(38.7%)
CHARGES FOR SERVICES	288,257	239,575	205,370	(34,205)	(14.3%)
TOTAL REVENUES	312,422	260,450	223,274	(37,176)	(14.3%)
APPROPRIATIONS					
OTHER CHARGES	1,028	1,148	507	(641)	(55.8%)
OTHER FINANCING USES	397,963	397,521	396,686	(835)	(0.2%)
TOTAL APPROPRIATIONS	398,991	398,669	397,193	(1,476)	(0.4%)
NET CHANGE	86,569	138,219	173,919	35,700	25.8%

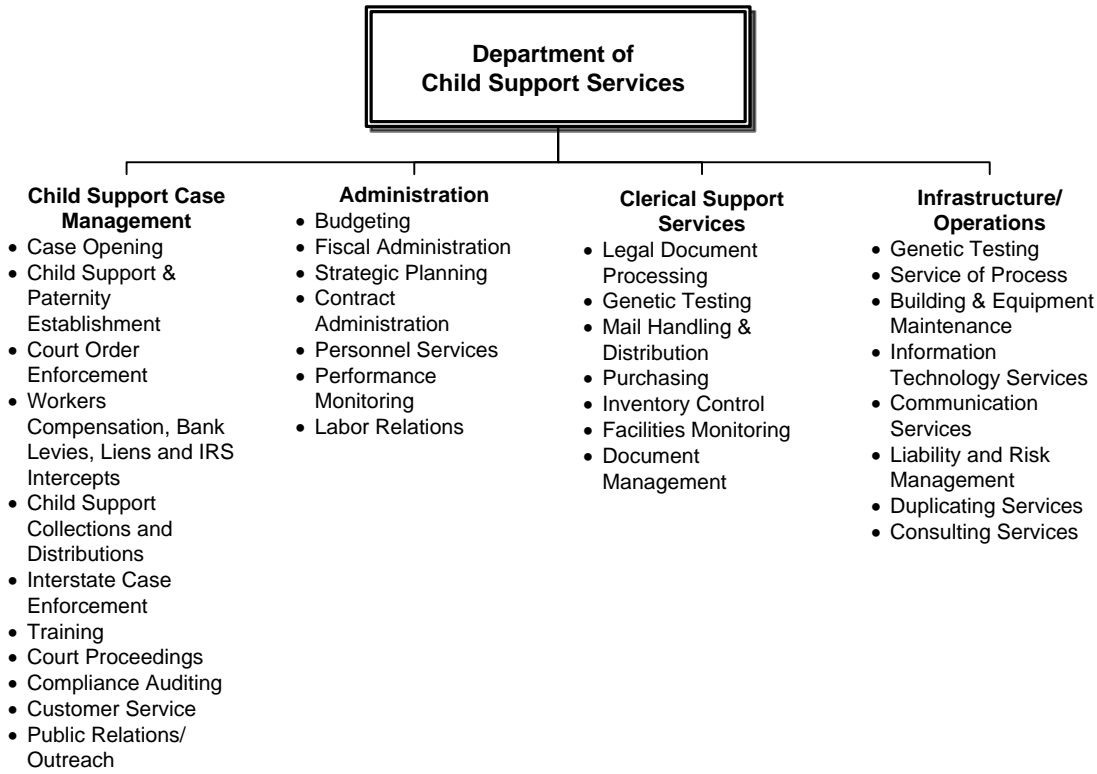
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

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DEPARTMENTAL PURPOSE

Under provisions of Title IV-D of the Federal Social Security Act, the Department of Child Support Services (DCSS) is responsible for providing child support establishment and enforcement services in the county.

Budget Summary:	
FY2014/15 Third Quarter Projection:	12,273,601
FY2015/16 Recommended:	12,705,922
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	103

FUNCTION AND RESPONSIBILITIES

California Family Code §17000 et seq. and State regulations mandate Solano County DCSS to provide a variety of child support related services including: establishing paternity (legal fatherhood), locating parents and their income and assets, requesting child support and medical support orders from the Court, enforcing child support and medical orders utilizing appropriate enforcement tools, modifying child support orders, working with the State Disbursement Unit (SDU) to collect and distribute child support payments, and conducting complaint resolution and formal hearings. The Department also provides a variety of administrative and support services including: strategic planning, budgeting, compliance and performance monitoring, training, managing automated systems, educating the public through outreach events, and administering fiscal and contractual operations.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Significant Challenges:

- Funding from the State and federal government has remained relatively flat for the eleventh consecutive year; the Department does not receive any County General Fund contribution. The challenge to the Department is how to manage the continuous increase in annual labor costs with no additional funding while continuing to meet State and federal compliance mandates and customer service standards. To help alleviate the adverse impacts of flat funding and shrinking staffing levels, the Department continues to explore new and emerging technology and automation innovations to facilitate

and expedite child support business processes. The Department also participates in shared services agreements with other counties to leverage the strengths of each county and provide more efficient services.

- Approximately twenty-two percent (22%) of the Department's current workforce is eligible for retirement, and a considerable number of staff are expected to retire over the next five years and beyond. Projected costs associated with retirement payouts are significant and fluctuate dramatically, making them difficult to predict and making budgeting for these costs problematic. Because the Department receives only State and federal funding, which cannot be carried over from year to year, the Department cannot put aside money to "save" for anticipated future retirement costs. Thus, the Department is at risk of having to continue to reduce staffing levels which may include lay-offs if available State and federal funds are insufficient to cover actual costs. The Department is working with the State DCSS, and the County Administrator's Office and Auditor-Controller's Office, to explore ways to minimize the risk associated with this unfunded future liability.

Significant Accomplishments:

- Exceeded goals established by the California DCSS for four federal performance indicators: paternity establishment, collections on current child support, cases with a support order, and cost effectiveness. The improved performance levels were accomplished despite reduced staffing levels.
- Collected and distributed \$37,258,936 in child support payments.
- Entered into an agreement with the Solano County Superior Court to offer assistance to families at the Solano County Legal Access Center (SLAC) located at the Hall of Justice in the City of Fairfield. A bilingual (English/Spanish) Child Support Specialist is available three mornings per week to help customers open a child support case in a new, convenient location.
- In partnership with Solano Coalition for Better Health (SCBH), provided information about health insurance available through Covered CA to over 5,000 uninsured child support participants. In addition, SCBH staff provided on-site application assistance for Covered CA, Medi-Cal, Healthy Kids, Kaiser Child Health Program and Cal-Fresh at the Child Support office located in the City of Fairfield.
- Provided temporary workspace for approximately half of Napa County DCSS staff displaced due to the August 2014 earthquake. The Department worked with the State DCSS and Solano County DoIT to install computer equipment, communication lines and furniture to house the Napa DCSS staff within 48 hours of the incident. Napa County DCSS used the temporary facilities to provide child support services to their customers for five weeks following the earthquake, after which they were able to secure long term temporary office space in Napa County.
- Transitioned successfully to the County's automated IntelliTime System, an online, web-based time and attendance payroll system.
- Installed 31 new workstations for the financial case management, interstate case management and legal teams. The Department worked closely with staff from the General Services Department to select the most suitable workstation, maximize the work and floor space, and install the furniture with minimum disruption to staff. The new workstations meet the current County standard and replaced workstations that were not standard sizes, no longer serviceable and exceeded their useful life.
- Trained and developed a new team that specializes in collecting child support on long-term delinquent cases.
- Trained and developed a new team that specializes in preparing cases for court including modifications of child support orders due to a change in circumstances.

WORKLOAD INDICATORS

- Opened and administered 2,728 new child support cases through referrals from Solano County Health and Human Services or applications received by the general public requesting services. The Department manages approximately 17,214 child support cases.
- During the period of October 2013 through September 2014 (federal fiscal year), the Department established 1,195 new child support orders, which included financial support and medical support.

Functional Area Summary

2480 – Fund 369-Department of Child Support Services Pamela Posehn, Director of Department of Child Support Services Judicial

- During the same 12-month period, the Department established paternity (legal fatherhood) for 2,044 children, creating an important link between unmarried fathers and their children and allowing children access to social security benefits, medical benefits, and health information.
- Reviewed 1,455 requests to modify court ordered child support obligation due to a change in circumstances. Of those requests, 299 resulted in a change of the monthly child support obligations that better reflected the non-custodial parent's ability to pay.
- With a staff of three Attorneys, attended 1,856 court hearings to establish, modify or enforce child support on behalf of children and families.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
OPERATIONS	12,177,939	12,560,681	12,452,960	(107,721)	(0.9%)
TOTAL REVENUES	12,177,939	12,560,681	12,452,960	(107,721)	(0.9%)
APPROPRIATIONS					
CHILD SUPPORT CASE MANAGEMENT	7,293,295	7,744,527	7,841,052	96,525	1.2%
ADMINISTRATION	433,663	444,707	450,582	5,875	1.3%
CLERICAL SUPPORT SERVICES	2,467,820	2,558,461	2,312,815	(245,646)	(9.6%)
OPERATIONS	1,980,713	2,063,007	2,101,473	38,466	1.9%
TOTAL APPROPRIATIONS	12,175,491	12,810,702	12,705,922	(104,780)	(0.8%)
CHANGE IN FUND BALANCE					
CHILD SUPPORT CASE MANAGEMENT	7,293,295	7,744,527	7,841,052	96,525	1.2%
ADMINISTRATION	433,663	444,707	450,582	5,875	1.3%
CLERICAL SUPPORT SERVICES	2,467,820	2,558,461	2,312,815	(245,646)	(9.6%)
OPERATIONS	(10,197,227)	(10,497,674)	(10,351,487)	146,187	(1.4%)
CHANGE IN FUND BALANCE	(2,449)	250,021	252,962	2,941	1.2%
STAFFING					
CHILD SUPPORT CASE MANAGEMENT	75	75	75	0	0.0%
ADMINISTRATION	2	2	2	0	0.0%
CLERICAL SUPPORT SERVICES	30	28	26	(2)	(7.1%)
INFRASTRUCTURE/OPERATIONS	0	0	0	0	0.0%
TOTAL STAFFING	107	105	103	(2)	(1.9%)

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents overall decrease of \$107,721 or 0.9% in revenues and a decrease of \$104,780 or 0.8% in appropriations when compared to FY2014/15 Adopted Budget. In addition, it is recommended that the Auditor-Controller have authorization to increase appropriations in the Department of Child Support Services Operations Division (BU 2488, subobject 0002312) by the available year-end fund balance.

The Department receives 34% of its funding from the State and 66% from the Federal government, and no contribution from the County General Fund. State and Federal revenues have remained relatively flat for the past eleven years. The Department also receives income from Health and Social Services (H&SS) for subleased office space occupied by the Special Investigations Bureau (SIB).

Salaries and benefits decreased \$115,097 when compared to FY2014/15 Adopted Budget. The decreases are mainly due to the deletion of two vacant positions as part of the FY2014/15 Midyear Report and projected salary savings resulting from employees who leave employment or take maternity, disability or other unpaid leave. Labor costs comprise approximately 81% of the Department's total budget.

Services and supplies increased \$74,116 when compared to the FY2014/15 Adopted Budget. The increase is offset by decreases of \$35,096 in countywide administrative overhead and \$28,718 in pension obligation bonds.

The Department’s budget includes \$121,248 in contracted services for:

- \$16,000 for genetic testing services.
- \$65,000 for service of legal documents to customers.
- \$40,248 for janitorial services.

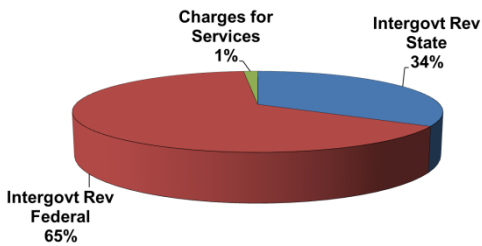
No purchases of fixed assets are included in the Department’s FY2015/16 budget.

DEPARTMENT COMMENTS

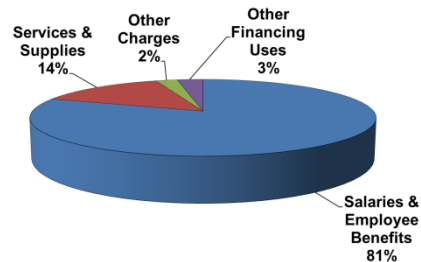
In May 2014, Governor Jerry Brown appointed Alisha Griffin as the new State DCSS Director, replacing the previous Interim Director that held the position since 2011. Ms. Griffin has extensive experience as a leader in the child support industry and held the New Jersey Child Support Director position prior to the appointment by Governor Brown. Consistent with the direction being advanced by the federal Office of Child Support Enforcement (OCSE), Ms. Griffin has a holistic vision of the future of the Child Support Program.

Beginning FFY2014/15, the State DCSS changed from a program relying exclusively on five federal performance measures to measure each County’s child support program effectiveness to a more customer service-oriented, and family-centered approach. The new program measures effectiveness through the establishment of multiple key Practice Indicators linked to operational efficiency and effectiveness.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	4,122	6,000	6,000	0	0.0%
INTERGOVERNMENTAL REV STATE	4,083,089	4,214,077	4,170,289	(43,788)	(1.0%)
INTERGOVERNMENTAL REV FEDERAL	7,925,993	8,180,268	8,095,267	(85,001)	(1.0%)
CHARGES FOR SERVICES	158,593	160,336	181,404	21,068	13.1%
MISC REVENUE	6,141	0	0	0	0.0%
TOTAL REVENUES	12,177,939	12,560,681	12,452,960	(107,721)	(0.9%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	9,819,019	10,360,702	10,245,605	(115,097)	(1.1%)
SERVICES AND SUPPLIES	1,558,056	1,728,648	1,802,764	74,116	4.3%
OTHER CHARGES	291,347	334,391	299,310	(35,081)	(10.5%)
OTHER FINANCING USES	507,069	386,961	358,243	(28,718)	(7.4%)
TOTAL APPROPRIATIONS	12,175,491	12,810,702	12,705,922	(104,780)	(0.8%)
CHANGE IN FUND BALANCE	(2,448)	250,021	252,962	2,941	1.2%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

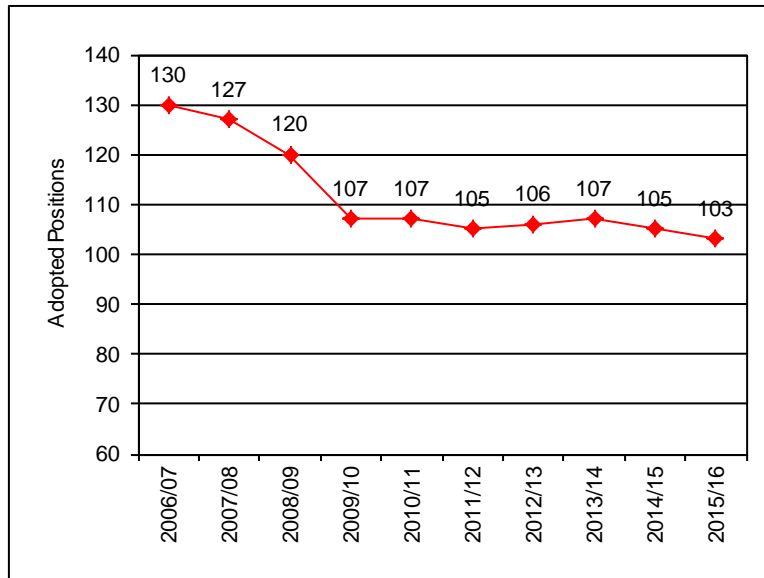
None.

SUMMARY OF POSITION CHANGES

In February 2014, as part of the Midyear Report, 1.0 FTE vacant Accounting Technician and 1.0 FTE vacant Accounting Clerk II position were deleted. Both positions became vacant due to the employees transferring to another County department. In light of the Department’s flat funding and projected labor cost increases, the Department elected to delete these positions. Some of the non-essential work duties were discontinued and the remaining duties were absorbed by existing staff.

On April 7, 2014, the Board approved the extension of 1.0 FTE limited term Office Assistant (OA) II position to June 30, 2016. The volume of clerical work continues to exceed the combined number of hours available to work by existing clerical staff. The limited term OA II position was filled in April 2014 and the incumbent will continue to provide customer service at the reception window, process mail and child support case documents, assist the legal team by scanning and uploading documents into the statewide child support system, and help schedule the DCSS court calendar. The clerical workload is expected to decrease after FY2016/17 as a result of implementing an electronic filing system currently underway with the courts. The system will automate the process for filing legal documents with the courts.

STAFFING TREND

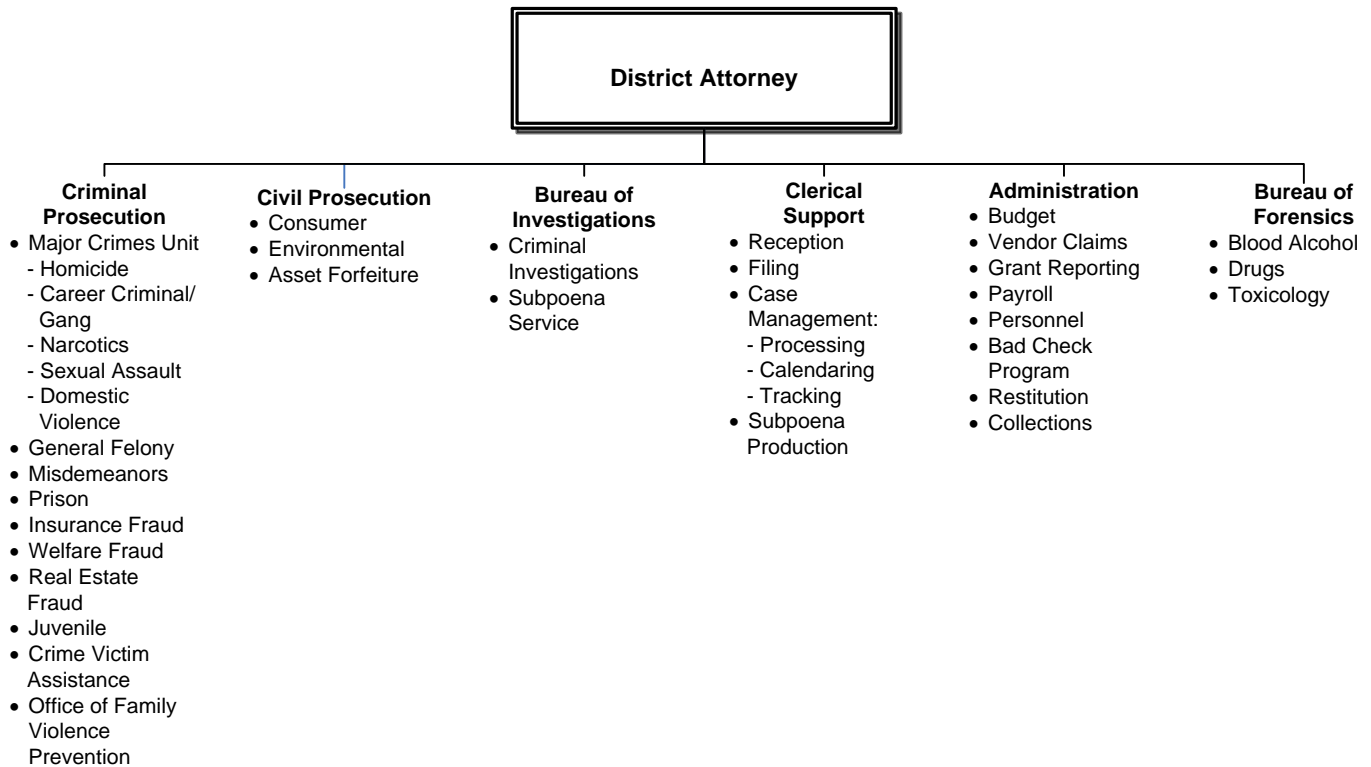


PENDING ISSUES AND POLICY CONSIDERATIONS

H.R. 4980, Preventing Sex Trafficking and Strengthening Families Act of 2014 was signed into law on September 29, 2014. Perhaps of greatest interest is the acknowledgement that increased parental access and visitation not only improves parent-child relationships and outcomes for children, but also have been demonstrated to result in improved child support collections, which creates a double win for children: a more engaged parent and improved financial security. Using existing funding, Congress supports establishing parenting time (visitation) arrangements when obtaining child support orders.

Similarly, the Obama Administration's proposed FFY2015/16 budget includes a mandate that all states implement parenting time (visitation) arrangements by 2021 as part of the child support process, rather than as exclusively a family law matter. States will have the option to implement parenting time arrangements before that date. As proposed in previous budgets, the FFY2015/16 proposed budget also encourages states to pass through current child support collections to families receiving Temporary Assistance for Needy Families (TANF) benefits, rather than retaining payments for cost recovery purposes. And, the administration proposes again to require child support payments made on behalf of foster care children be used to promote the best interests of the child rather than offset state costs.

As directed by President Obama's Executive Order 13563 Improving Regulation and Regulatory Review in November 2014, the Federal Office of Child Support Enforcement issued Notice of Proposed Rulemaking (NPRM) for public comment. The NPRM proposes to make changes to strengthen the Child Support Enforcement program to update current practices in order to increase regular, on-time payments to families, increase the number of noncustodial parents working and supporting their children and reduce the accumulation of unpaid child support arrears. Some of the proposed regulatory provisions would require changes to California State Law.



DEPARTMENTAL PURPOSE

The District Attorney is the County's public prosecutor and chief law enforcement official, initiating and conducting, on behalf of the people, all prosecutions for public offenses.

Budget Summary:	
FY2014/15 Third Quarter Projection:	20,119,708
FY2015/16 Recommended:	21,155,084
County General Fund Contribution:	10,989,689
Percent County General Fund Supported:	52%
Total Employees (FTEs):	123.5

FUNCTION AND RESPONSIBILITIES

Headed by the elected District Attorney, as set forth in both the California Constitution and Government Code Section 26500, the District Attorney's Office is responsible for assisting law enforcement and other public agencies in the prosecution of those cases that can be proven beyond a reasonable doubt. The District Attorney carries out these responsibilities through various bureaus including; major crimes, general felony and misdemeanors, career criminal, narcotics, fraud prosecutions, prison crimes, and civil prosecutions. The Office also provides county law enforcement agencies with forensic laboratory services and evidence collection and storage in support of criminal offense prosecution. Additionally, the District Attorney may sponsor, supervise, or participate in any project or program to improve the administration of justice. Through these efforts the District Attorney's Office pursues its mission to achieve justice for victims and to protect the community.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Accomplishments include:

- In July 2014, Sysco Corporation, the nation's largest food distribution company and among the largest food distributors worldwide, along with its seven California Operating Companies, paid nearly \$20 million dollars in restitution, costs and penalties for the illegal practice of holding perishable foods. Of the \$15 million in penalties Sysco paid, the County of Solano received \$1.5 million. In December 2014, the District Attorney's Consumer and Environmental Crimes Unit joined 28 other District Attorneys and City Attorneys to settle a civil enforcement case against Los Angeles-based 99 Cents Only Stores LLC. The case involved the improper storage, handling, and disposal of hazardous and pharmaceutical waste products into

company trash bins at each of its 251 stores and distribution centers in California. The corporation will pay \$1.8 million in civil penalties, \$105,000 of which will go to Solano County. In February 2015, Safeway Corporation paid \$9.87 million in civil penalties and costs in a multi-jurisdictional settlement for improper disposal of hazardous waste. From that settlement, Solano County received \$485,700 in Unfair Business Practices Civil Penalties; \$139,300 in Health & Safety Code 25515.2 Civil Penalties and \$112,300 in cost reimbursement.

- The District Attorney was awarded five grants in FY2014/15. The first grant award of \$279,334 is from the California Office of Traffic Safety to assist in the vertical prosecution of DUI cases. The second award of \$317,191 is from the California Office of Emergency Services for the District Attorney's Victim Witness Assistance Program. The third grant award of \$169,710 from the California Department of Insurance allows for the continued prosecution of workers' compensation fraud in Solano County. The fourth grant award of \$82,500 from the California Department of Insurance allows for the continued prosecution of auto insurance fraud in Solano County. The fifth grant award of \$2,738 from the California Office of Emergency Services supports the continued education and training of DA Forensic Lab staff.
- In 2014, the laboratory passed the 3000 case mark for cases submitted and continued to maintain an acceptable turnaround time for controlled substance and alcohol cases. The laboratory completed a second surveillance visit from American Society of Crime Laboratory Directors / Laboratory Accreditation Board (ASCLD/LAB) and continues to maintain quality assurance standards and compliance. Under a grant program, new breath alcohol measuring instruments were deployed to agencies in the laboratory service area.

Challenges include:

- The Safe Neighborhoods and Schools Act – Proposition 47 is a ballot initiative passed by California voters on November 4, 2014. Proposition 47 reduces certain non-serious and nonviolent property and drug offenses from wobblers or felonies to misdemeanors. The District Attorney is required to review all petitions for resentencing and applications for the reduction of felony convictions to misdemeanors. Proposition 47 has increased the workload for clerical, attorney, investigations and victim/witness staff and presents a number of challenges. Attorney's face a number of legal issues that need to be researched and argued in court. Pursuant to Marsy's Law, the District Attorney's Office is required to inform victims of criminal proceedings and the release of an offender. Proposition 47 has resulted in an increase in cases where there is a post-conviction reduction to a misdemeanor, impacting the Victim/Witness unit as they are obligated to contact these victims under Marsy's Law. Based on the impacts of Proposition 47 the District Attorney is requesting the addition of 1.0 FTE Limited Term District Attorney I-IV and 1.0 FTE Limited Term District Attorney Investigator in FY2015/16.
- Violent offense cases continue to rise in number, which in turn, have increased the caseloads for the Deputy District Attorneys and General Criminal Investigators, therefore resulting in fewer resources to sufficiently handle the increase due to Proposition 47 cases.

WORKLOAD INDICATORS

- In FY2014/15, the District Attorney's Major Crimes Units handled 67 active homicide cases.
- During the period January 2014 – December 2014, the District Attorney's Office filed 9,614 cases.
- During FY2013/14, the laboratory received the following submissions:

Alcohol:	893 requests for analysis (Increase of 2% over FY12/13)
Controlled Substances:	1720 requests for analysis (Increase of 20% over FY12/13)
Toxicology Screening:	422 requests for analysis (Increase of 13% over FY12/13)
Toxicology Confirmation:	388 requests for confirmations (Increase of 31% over FY12/13)
- Clerical and support staff have increased their caseload work, each handling an average of 543 cases per year, which is an 8.9% increase over FY2014/15.

Functional Area Summary

**6500 – Fund 900-District Attorney
Krishna A. Abrams, District Attorney
Judicial**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
Criminal Prosecution	17,467,033	19,019,186	19,885,125	865,939	4.6%
Civil Prosecution	816,766	800,115	1,050,827	250,712	31.3%
Investigations	0	0	0	0	0.0%
Clerical Support	0	0	0	0	0.0%
Administration	70,861	85,033	65,000	(20,033)	(23.6%)
Bureau of Forensics	133,093	154,600	154,132	(468)	(0.3%)
TOTAL REVENUES	18,487,753	20,058,934	21,155,084	1,096,150	5.5%
APPROPRIATIONS					
Criminal Prosecution	10,776,736	11,829,451	12,354,483	525,032	4.4%
Civil Prosecution	816,938	800,115	1,050,827	250,712	31.3%
Investigations	2,406,749	2,739,756	2,901,500	161,744	5.9%
Clerical Support	2,962,153	2,907,365	3,000,685	93,320	3.2%
Administration	555,404	762,743	725,208	(37,535)	(4.9%)
Bureau of Forensics	995,475	1,019,504	1,122,381	102,877	10.1%
TOTAL APPROPRIATIONS	18,513,454	20,058,934	21,155,084	1,096,150	5.5%
NET CHANGE	25,701	0	0	0	0.0%
STAFFING					
Criminal Prosecution	52.75	53.75	55.75	2.0	3.7%
Civil Prosecution	7.0	7.0	6.00	(1.0)	(14.3%)
Investigations	18.0	18.0	19.50	1.5	8.3%
Clerical Support	29.0	29.0	30.00	1.0	3.4%
Administration	5.8	5.8	5.75	0.0	0.0%
Bureau of Forensics	6.5	6.5	6.50	0.0	0.0%
TOTAL STAFFING	119.00	120.00	123.5	3.50	2.9%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$1,096,150 or 5.5%, in both revenues and appropriations when compared to the FY2014/15 Adopted Budget. The Office's primary funding source is the General Fund, which comprises approximately \$10,989,689, or 52%, of the Recommended Budget. In FY2015/16 the General Fund contribution is increased by \$1,035,451 or 10.4% when compared to the FY2014/15 Adopted Budget.

Other funding sources include the following:

State allocation of \$4,687,165 from the Public Safety Augmentation Fund, which is funded from the public safety-dedicated ½ cent sales tax (Proposition 172), reflects an increase in FY2015/16 of \$257,007, or 5.8% when compared to the FY2014/15 Adopted Budget.

State and Federal funding for the following programs:

Reimbursements of \$1,100,000 for the prosecution of crimes within State Prison, under Penal Code 4700. These revenues are expected to remain in-line with the FY2014/15 Adopted Budget.

\$779,683 in reimbursements for parole revocation, prosecution of cases related to the Post-release to Community Supervision (PRCS), and other program services under AB109, which reflects a decrease of \$1,000 or 0.13% when compared to the FY2014/15 Adopted Budget.

Reimbursements of \$1,096,296 for the prosecution of criminal cases related to:

- Auto Insurance Fraud \$ 82,500
- Worker's Compensation Fraud \$169,710
- Welfare Fraud \$175,000

- DUI Vertical Prosecution \$279,334
- Victim Witness \$317,191
- Victims Compensation Govt. Claims Board \$ 72,561

The Department continues to seek alternative ways to meet mandated service requirements by seeking grants and other funding sources.

The Office's primary cost centers are the Criminal Prosecution Division, Clerical, Investigations, Civil Division, and Bureau of Forensics Services. The Office's expenditures budget includes Salary and Employee Benefits expense of \$16,882,211 or 80% of the total budget. Salaries and Employee Benefits will have a net increase in FY2015/16 of \$1,065,031 or 6.7% due primarily to the addition of new positions and the wage increases for Unit 1, 19S and Executive Management in 2014. Other increases in Salary and Employee Benefits include the cost of positions added during the FY2014/15 and increases in retirement and health benefit costs.

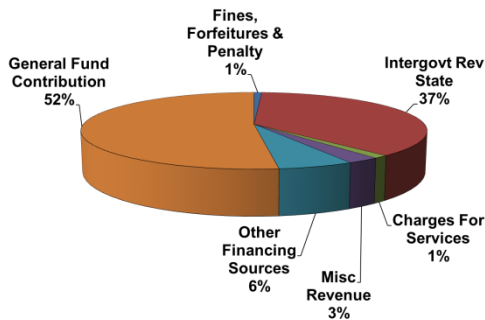
The Office's other major expenses include:

\$782,151 in central data processing charges, which reflect a 6.2% decrease as a result of changes in operating costs in the Department of Information Technology (DOIT).

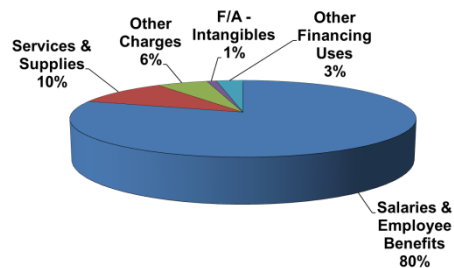
\$187,422 in liability insurance which reflects an increase of \$39,340, or 26.5%, due to an increase in the Departmental contribution required. The department's contribution for liability insurance is determined by Risk Management and is based on several factors including history of losses.

\$202,225 in other professional services which reflect a increase of \$2,235 or 1.1% due to small changes in professional services contracts.

SOURCE OF FUNDS



USE OF FUNDS



Functional Area Summary

**6500 – Fund 900-District Attorney
Krishna A. Abrams, District Attorney
Judicial**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	172,931	201,633	181,600	(20,033)	(9.9%)
INTERGOVERNMENTAL REV STATE	7,391,076	7,675,480	7,897,848	222,368	2.9%
CHARGES FOR SERVICES	258,834	257,000	257,000	0	0.0%
MISC REVENUE	374,984	759,867	551,852	(208,015)	(27.4%)
OTHER FINANCING SOURCES	869,891	1,210,716	1,277,095	66,379	5.5%
GENERAL FUND CONTRIBUTION	9,420,037	9,954,238	10,989,689	1,035,451	10.4%
TOTAL REVENUES	18,487,753	20,058,934	21,155,084	1,096,150	5.5%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	14,945,874	15,817,180	16,882,211	1,065,031	6.7%
SERVICES AND SUPPLIES	1,797,124	2,426,939	2,214,761	(212,178)	(8.7%)
OTHER CHARGES	1,186,120	1,000,232	1,185,581	185,349	18.5%
F/A - INTANGIBLES	0	161,834	221,101	59,267	36.6%
OTHER FINANCING USES	586,168	628,504	617,596	(10,908)	(1.7%)
INTRA-FUND TRANSFERS	(1,832)	24,245	33,834	9,589	39.6%
TOTAL APPROPRIATIONS	18,513,454	20,058,934	21,155,084	1,096,150	5.5%
NET CHANGE	25,701	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Department budget reflects the annualized costs of wage increases for Unit 1, 19S and Executive Management approved by the Board in 2014 and the increase in staff offset by increased revenue. In addition, the Department in coordination with the Auditor-Controller’s Office has shifted costs related to the purchase of the *New Dawn* case management system from Services and Supplies to Fixed Assets in the amount of \$253,600.

SUMMARY OF POSITION CHANGES

Changes in the position allocations since the adoption of the FY2014/15 Budget are provided below:

In August 2014, the following Limited Term Position funded by salary savings was extended to June 30, 2015.

- Extended 0.5 FTE Limited Term Criminalist (Senior)

In September 2014, the following Limited Term positions funded by the California Office of Traffic Safety Grant were approved expiring September 30, 2015:

- Add 0.5 FTE Limited Term Deputy District Attorney I-IV
- Extended 1.5 FTE Limited Term Deputy District Attorney I-IV

On February 2, 2014, as part of the District Attorney Reorganization, the Board approved the following changes to the Department’s position allocations:

- Delete (1.0) FTE Chief Deputy District Attorney
- Delete (1.0) FTE Process Server
- Delete (1.0) FTE Investigative Assistant in BU6502 – Consumer Affairs
- Added 1.5 FTE Deputy District Attorneys I-IV
- Added 1.0 FTE District Attorney Investigator in BU 6502 – Consumer Affairs
- Added 1.0 FTE Investigative Assistant in BU 6513 General Criminal
- Added 1.0 FTE Legal Secretary
- Added 1.0 FTE Victim/Witness Assistant

- Added 0.5 FTE Criminalist

In April 2015, the following Limited Term position expired.

- Expired 1.0 FTE Limited term Legal Secretary

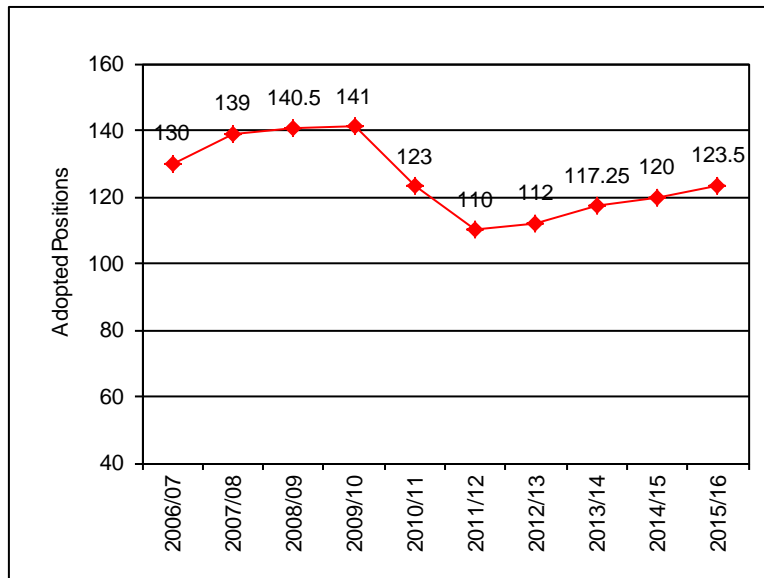
On June 30, 2015 the following Limited term positions will expire:

- Expired 0.5 FTE Limited Term Criminalist (Senior)
- Expired 0.5 FTE Limited term Investigative Assistant

The FY2015/16 Recommended Budget includes the following District Attorney requests:

- Add 1.0 FTE Limited Term Deputy District Attorney I-IV, expiring June 30, 2016 – This position is funded by the General Fund. As law enforcement, and particularly the District Attorney’s Office, we have come to realize the broad effects of the passing of Proposition 47, it is necessary to employ full time staff to address the needs of the community. In FY2014/15, the Department had an extra-help attorney to assist in this growing caseload. However, in order to properly address all of the Proposition 47 cases, the addition of a 1.0 FTE Deputy District Attorney is needed. This added position is offset by the General Fund.
- Add 1.0 FTE Limited Term District Attorney Investigator, expiring June 30, 2016 – This position is funded by the General Fund. In addition to re-establishing a fully staffed investigative unit as it had been prior to FY2009/10, this position is needed to address a growing caseload due to the passing of Proposition 47 and an increase in violent crime, including 67 pending homicide cases. This added position is offset by the General Fund.
- Extension of 2.0 FTE Limited Term Deputy District Attorney, expiring September 30, 2016 funded by the California Office of Traffic Safety Grant.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The FY2015/16 recommended Budget includes the full year funding needed to provide for a continuation of the staffing and other costs previously approved by the Board under the 2011 Solano Public Safety Realignment Act Implementation Plan. These costs are funded by the State AB109 allocation in FY2015/16 and AB109 carry forward funds from prior years unspent allocations. The use of one-time carry forward has been applied to existing, now operational programs, so they may continue, and to address the State AB 109 funding shortfall in FY2015/16. The Department and the County Administrator are continuing to

monitor the State allocation of AB 109 funds as Departments address the mandated changes resulting from the implementation of 2011 Public Safety Realignment.

The Safe Neighborhoods and Schools Act – Proposition 47 is a ballot initiative passed by California voters on November 4, 2014. Proposition 47 reduces certain non-serious and nonviolent property and drug offenses from wobblers or felonies to misdemeanors, reducing penalties to offenders who have not committed certain severe crimes including murder and certain sex and gun crimes. The District Attorney is required to review all petitions for resentencing and applications for the reduction of felony convictions to a misdemeanors filed by the Public / Alternate Defender or Private Defense Council under Proposition 47. The required review is extensive and often involves investigation staff. In addition, the District Attorney's Victim Witness Unit is also required to contact victims and notify them of action regarding the case. The review of petitions and applications under Proposition 47 in the District Attorney's Office, have result in increased legal, investigation and clerical workloads to process and calendar cases with the Courts and an increase in Victim Witness workload to provide notification to victims in Proposition 47 cases. Based on the increase workload required to implement Proposition 47 additional resources are included in the FY2015/16 Recommended Budget. The District Attorney in coordination with County Administrator and the Courts will continue to monitor the workload impacts of Proposition 47.

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
4100 DA SPECIAL REVENUE	2,388,683	320,975	302,000	(18,975)	(5.9%)
5500 OFFICE OF FAMILY VIOLENCE PREV	492,766	323,288	566,436	243,148	75.2%
APPROPRIATIONS					
4100 DA SPECIAL REVENUE	930,001	1,256,691	1,304,294	47,603	3.8%
5500 OFFICE OF FAMILY VIOLENCE PREV	916,003	851,811	1,055,139	203,328	23.9%
NET CHANGE					
4100 DA SPECIAL REVENUE	1,458,683	(935,716)	(1,002,294)	(66,578)	7.1%
5500 OFFICE OF FAMILY VIOLENCE PREV	(423,237)	(528,523)	(488,703)	39,820	(7.5%)

A summary of the budgets administered by the District Attorney's Office is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

This special revenue fund provides a funding source for the investigation, detection and prosecution of crime, including drug use and gang activity, consumer protection and environmental protection.

This budget is under the direction of the District Attorney (DA) and is divided into three principal budgetary divisions:

- Division 4101 – DA Narcotic Asset Forfeiture Fund - Pursuant to the California Health and Safety Code Section 11489, the sources of revenue for this fund are cash and proceeds from the sale of seized property that have been used or obtained through illegal narcotics trafficking, including vehicles, boats and real estate. Asset forfeiture proceeds provide a source of funding for general investigation, training and all aspects involving the prosecution of crimes.
- Division 4102 – DA Consumer Protection Fund – Pursuant to the provisions of the California Business and Professions Code, court-ordered fines and forfeitures accrue to this fund for the support of general investigation and all aspects involving the prosecution of consumer protection cases.
- Division 4103 – DA Environmental Protection Fund – California Health and Safety Code Section 25192 provides that a percentage of fines levied against the commission of environmental offenses be provided to the prosecuting agency bringing the action. The District Attorney has established this division of the DA Special Revenue Fund to provide a funding source in support of general investigation and all aspects involving the investigation and prosecution of environmental crimes. This division reimburses the DA’s operating budget in Fund 900, BU6500.

The fund balance in this Fund is restricted by funding source for each of the applicable divisions above.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$18,975, or 5.9% in revenues and an increase of \$47,603 or 3.8% in appropriations when compared to the FY2014/15 Adopted Budget. Budgeted revenues and appropriations vary from year to year depending on the status and outcomes of the various cases. The difference between the budgeted revenues and appropriations is funded by available fund balance. Any unused fund balance has been appropriated as Contingencies (BU9116).

See related BU 9116 – Fund 233 Contingencies (refer to Contingency section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	2,104,002	320,975	302,000	(18,975)	(5.9%)
REVENUE FROM USE OF MONEY/PROP	13,282	0	0	0	0.0%
INTERGOVERNMENTAL REV STATE	267,044	0	0	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	4,356	0	0	0	0.0%
TOTAL REVENUES	2,388,683	320,975	302,000	(18,975)	(5.9%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	59,532	45,000	25,000	(20,000)	(44.4%)
OTHER CHARGES	578	975	2,199	1,224	125.5%
OTHER FINANCING USES	869,891	1,210,716	1,277,095	66,379	5.5%
TOTAL APPROPRIATIONS	930,001	1,256,691	1,304,294	47,603	3.8%
NET CHANGE	(1,458,683)	935,716	1,002,294	66,578	7.1%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Division 4101 – The District Attorney’s Recommended Budget in the Asset Forfeiture Fund has a \$73,674 or 97.1% decrease in expenditures and \$18,975 or 90.5% decrease in revenues in comparison with the FY2014/15 Adopted Budget. The decrease is the result of a reduction in asset forfeiture cases.

Division 4102 – The FY2015/16 Recommended Budget funds the DA’s Consumer Protection Unit (in BU6500) via an operating transfer of \$1,277,095.

Division 4103 – The District Attorney’s Recommended Budget in the Environmental Protection Fund is in-line with the FY2014/15 Adopted Budget. No significant adjustments are noted.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Office of Family Violence Prevention (OFVP) was established by the Board of Supervisors on June 23, 1998 to reduce family violence in Solano County through collaborative and coordinated activities with County departments, community-based organizations, and nonprofit victim service agencies with a focus on countywide prevention efforts.

This budget unit was established in the General Fund to record funding to administer violence prevention activities on a countywide basis, and enable the Office of Family Violence Prevention to receive and separately account for various Federal, State, and private foundation grants, as mandated by funding agency guidelines. A portion of OFVP's requested appropriations are offset by dedicated revenue sources including Domestic Violence Oversight/Vital Records Fees. The OFVP also serves as a pass-through agency for award of Battered Women's Shelter Fees and Marriage License Fee Surcharge Funding collected pursuant to the California State Domestic Violence Centers Act.

The principal budgetary activities of the OFVP are:

5501 OFVP Administration

Monitoring available funding opportunities, collaborating with county departments and non-profit community partners to write and submit grant applications; providing education/training on the negative effects of family violence on children; providing oversight of AB2405 funding imposed and collected by the Courts upon convictions of crimes of domestic violence California Penal Code Section 1463.27. (Fees are restricted to enhance services for Domestic Violence (DV) victims who are immigrants, refugees and/or rural community members); providing direction and staff support to the Solano Partnership Against Violence, the Board-Appointed DV Coordinating Council and advisory board, in addition to providing program oversight and fiscal support for the below outlined grant or dedicated revenue-funded projects.

5511 Solano Family Justice Center (SFJC) — Grant to Encourage Arrest Policies & Enforcement of Protection Orders Program (GTEAP)

The Solano Family Justice Center Project is a coordinated and collaborative victim service delivery model that co-locates victim services professionals. The goals are to improve victim safety, reduce costs through shared resources, improve offender accountability through increased successful prosecutions, and decrease children's exposure to violence by supporting victims' long-term safety through economic empowerment. The SFJC grant, funded by the US Department of Justice, Office on Violence against Women, was awarded continuation funding of \$300,000 in September 2014, to support the SFJC's Assistant Family Violence Prevention Coordinator through September 2017. The OFVP continues to apply for all available grants to support SFJC staff and has utilized funding from Domestic Violence Oversight Vital Records Fees to retain these key positions during periods when not eligible to apply for refunding.

5512 Solano Safe Haven Supervised Visitation Program (Safe Haven)

This grant is funded by the U.S. Department of Justice, Office on Violence Against Women (OVW) and initially supported the planning and development of a supervised visitation program that takes into consideration the unique safety needs of domestic violence victims and their children. Now fully in the "Implementation Phase" of the award period, this grant primarily funds a contract with Child Haven, Inc. to provide court and non-court ordered supervised visitation for families experiencing domestic violence, that allows children to visit with the non-custodial parent in a setting that maintains safety for both the victim-parent and the children. In September 2014, the OFVP was again awarded the grant by the US Department of Justice for the Safe Harbor for Kids Supervised Visitation Program in the amount of \$450,000 for an additional two years, ending September 30, 2016. The grant also funds an Assistant Family Violence Prevention Coordinator to oversee the Safe Haven program.

5503 OFVP Domestic Violence Oversight—Vital Records Fees (DVO-VRF's)

Solano County's Vital Records Fees were authorized pursuant to state legislation first enacted in 2005 (Assembly Bill 2010) allowing for collection of an extra \$2 on certain vital records requests in order to fund governmental coordination and oversight of domestic violence related services. Subsequent legislation SB154 (Wolk) enacted in 2011 eliminated the sunset date for this legislation ensuring Solano County a continued revenue source dedicated to oversight of domestic violence related services. With enactment, the county was required to report to the Assembly and Senate Judiciary Committees on the fees received and expended by July 1, 2014. The County requested an extension to submit the report by March 31, 2015. To facilitate reporting

5500 – Fund 001-Office of Fam. Violence Prevention Summary of Other Administered Budgets
Krishna A. Abrams, District Attorney
Other Protection

on this revenue, the 5503 OFVP Division was established. DVO-VRF funding was instrumental in the planning, development and launch of the Solano Family Justice Center.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In December 2012, the Board voted unanimously to allow the Department to move forward with a 30-month Pilot Project of expansion and relocation of OFVP's SFJC and Safe Haven programs to a stand-alone facility. The SFJC and Safe Haven programs are able to share the site by offering mutually exclusive hours of operations to clients served, thus maximizing the use of the facility while still ensuring safety for DV victims and their children. On April 1, 2013, the District Attorney's Office of Family Violence Prevention and collaborative partners began providing services at SFJC. The OFVP has completed the second full year in operation successfully delivering collocated services in the SFJC.

On January 7, 2014, the Board of Supervisors authorized the Office of Family Violence Prevention, on behalf of Solano County, to submit two grant applications to the U.S. Department of Justice, Office on Violence Against Women under their Grants to Encourage Arrests and Enforcement of Protection Orders (GTEAP) program and the Justice for Families, formerly the Safe Haven Supervised Visitation, grant program. In September 2014 the County received notice of grant awards for both programs totaling \$750,000. These awards extend the program grant funding for the SFJC for an additional 3 years through September 30, 2017 and for Safe Harbor Visitation Center for an additional 2 years through September 30, 2016.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall increase of \$243,148 or 75.2% in program revenues and an increase of \$203,328, or 23.9% in appropriations when compared to the FY2014/15 Adopted Budget. The result is a decrease of \$39,820 or 7.5% in Net County Cost from the FY2014/15 Adopted Budget. Net County Cost currently represents 46.3% of the OFVP's recommended budget.

The OFVP increase in revenue is primarily resulting from the FY2015/16 Recommended Budget including a full year of grant funding as opposed to the FY2014/15 Adopted Budget which included only a partial year funding as the Solano Family Justice Center Community Defined Solutions to Domestic Violence Against Women grant expired in September 2014 and included only 3 months of funding in the prior year.

The primary costs of the OFVP include:

Salaries and Employee Benefits of \$667,411 represents an increase of \$225,136 or 51% when compared to the FY2014/15 Adopted Budget. The increase is primarily due to the Solano Family Justice Center Community Defined Solutions to Domestic Violence Against Women Program including a full 12 months of funding in FY2015/16 vs. 3 months in the FY2014/15 Adopted Budget.

Services and Supplies of \$253,608 increased by \$11,663 which is primarily due to an increase in contracted services.

Intrafund services of \$101,769 which increased by \$30,217 or 42.2% due to a shift in SFJC costs previously reflected in Services in Supplies in FY2014/15. Interfund services represent SFJC costs, including; utilities costs, grounds keeping and custodial services from the General Services Department.

Summary of Other Administered Budgets 5500 – Fund 001-Office of Fam. Violence Prevention

**Krishna A. Abrams, District Attorney
Other Protection**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	44,976	50,000	50,000	0	0.0%
FINES, FORFEITURES, & PENALTY	2,652	3,500	3,300	(200)	(5.7%)
INTERGOVERNMENTAL REV FEDERAL	426,443	162,157	344,527	182,370	112.5%
MISC REVENUE	18,695	107,631	168,609	60,978	56.7%
TOTAL REVENUES	492,766	323,288	566,436	243,148	75.2%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	472,998	442,275	667,411	225,136	50.9%
SERVICES AND SUPPLIES	241,609	241,945	253,608	11,663	4.8%
OTHER CHARGES	84,376	80,875	11,987	(68,888)	(85.2%)
OTHER FINANCING USES	15,069	15,164	20,364	5,200	34.3%
INTRA-FUND TRANSFERS	101,951	71,552	101,769	30,217	42.2%
TOTAL APPROPRIATIONS	916,003	851,811	1,055,139	203,328	23.9%
NET COUNTY COST	423,237	528,523	488,703	(39,820)	(7.5%)
STAFFING					
OFFICE OF FAMILY VIOLENCE MGMT	5.0	5.0	5.0	0.0	0.0%
TOTAL STAFFING	5.0	5.0	5.0	0.0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

Changes in the position allocations since the adoption of the FY2014/15 Budget are provided below:

In August 2014, the Board approved extending the following Limited Term grant funded positions to December 31, 2014:

- Extend 2.0 FTE Limited-Term SFJC Assistant Family Violence Prevention Coordinator

In October 2014, the Board approved extending the following Limited Term grant funded positions:

- Extend 1.0 FTE Limited-Term SFJC Assistant Family Violence Prevention Coordinator through September 30, 2016
- Extend 1.0 FTE Limited-Term SFJC Assistant Family Violence Prevention Coordinator through September 30, 2017

On May 5, 2015 as part of the Third Quarter Budget Report, the Board approved the extension of the following Limited Term position to June 30, 2016:

- Extend 1.0 FTE Limited-Term SFJC Social Worker III

The FY2015/16 Recommended Budget includes no requests for position changes.

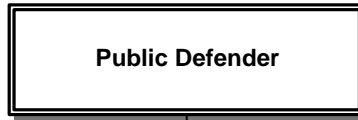
PENDING ISSUES AND POLICY CONSIDERATIONS

The pilot project approved by the Board in December 2012 included a commitment by the (former) District Attorney to establish a nonprofit agency that could raise funds and access resources only available to nonprofit agencies. A nonprofit board of directors was selected and the Solano Family Justice Center Foundation received its nonprofit designation in July 2013. On October 7, 2014, the Solano County Board of Supervisors received a report that the FJC Foundation raised \$29,000 from individual and corporate donors. This amount exceeds the \$13,000 amount included in the Benchmark Matrix which outlined the goal for fundraising in connection with the pilot project. While funds have been raised for the SFJC, the FJC Foundation has not made a contribution to the County as of May 2015. The current District Attorney is working with the Foundation Board to secure the contribution of funds raised for the SFJC as the Board approved pilot envisioned.

The initial Solano Family Justice Center Pilot Project period ends on June 30, 2015. The actual FY2014/15 costs related to the Family Justice Center were in-line with the projected costs at the time the Board of Supervisors approved the Family Justice

5500 – Fund 001-Office of Fam. Violence Prevention Summary of Other Administered Budgets
Krishna A. Abrams, District Attorney
Other Protection

Center. Based on the new grant funding received and accepted by the Board in October 2014, there are resources to continue the mission of the FJC and to provide direct services to victims of crime and action was taken by the Board to extend contracts for services and extend limited term positions assigned to SFJC. Consistent with the intent of the initial pilot authorization the District Attorney will be providing an update before June 30, 2015 on the SFJC and seeking continuance and of the operation with the grant funding secured through 2017.



- Public Defender**
- Felony
 - Misdemeanor Division
 - Juvenile Delinquency
 - Juvenile Dependency
 - Civil
 - Sexually Violent Predators
 - Contempts
 - Investigations
 - Clerical Support
 - Administration

DEPARTMENTAL PURPOSE

The Public Defender’s Office provides legal representation for indigents accused of criminal conduct, or who are in danger of losing a substantial right. In its 1963 decision, *Gideon v. Wainright*, the United States Supreme Court found a Constitutional, Sixth Amendment, right to counsel for criminal defendants unable to afford their own attorney. Subsequent United States Supreme Court cases extended this right to persons in danger of losing a substantial right.

Budget Summary:	
FY2014/15 Third Quarter Projection:	10,564,584
FY2015/16 Recommended:	11,451,322
County General Fund Contribution:	10,546,826
Percent County General Fund Supported:	92.1%
Total Employees (FTEs):	62

FUNCTION AND RESPONSIBILITIES

Like most California counties, Solano County fulfills its Constitutional mandate by means of a Public Defender’s Office, established in 1968, pursuant to Government Code Sections 27700-27712 and Penal Code Section 987.2.

The Public Defender maintains offices in Fairfield and Vallejo, where Superior Court proceedings are held. The scope of representation includes all phases of criminal litigation from arraignment through post-conviction proceedings. As appropriate to each client, legal issues are researched, investigations are conducted, written motions are prepared, and oral presentations are made in all court hearings, including court and jury trials.

Most of the Public Defender’s clients are adults and juveniles accused of criminal offenses ranging from traffic misdemeanors to serious felonies, including capital offenses. Some cases involve representation of clients for family civil contempt or the failure to provide for a child or children. The Civil Unit provides competent legal representation to individuals threatened with conservatorship proceedings.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Represented over 17,500 clients in 2014 including new and ongoing cases.
- Collaborated with the Solano Community Corrections Partnership (CCP) in continued implementation of the County 2011 Public Safety Realignment Act Implementation Plan for (AB 109).
- Began the implementation of a program to handle all cases that are eligible for reduction from felony to misdemeanor pursuant to Proposition 47.
- Collaborated with H&SS and community groups to represent women with children in the Women Reentry Achievement Program (WRAP).

Lesli Caldwell, Public Defender
Judicial

- Collaborated with H&SS to inform the community of services to expunge criminal records.

WORKLOAD INDICATORS

- Relying on a legal team of 35 attorneys, 7.5 investigators and 16 clerical in the year 2014 the Public Defender’s Office opened cases for 3,914 felony clients, 7,210 misdemeanor clients and 358 juvenile clients.
- As a result of the State AB 109 Realignment the Department staffed 1.0 FTE Attorney, 1.0 FTE Legal Secretary, 0.4 FTE Social Worker III and 0.5 FTE Paralegal, throughout FY2014/15 to provide representation services to the increase in clients due to 2011 Public Safety Realignment.
- Caseloads in the Public Defender’s Office are increasing, as is the severity of charges filed, requiring additional staff for representation of clients. To address the increase in ongoing caseload the Public Defender is requesting the addition of 1.0 FTE Deputy Public Defender I-IV in the FY2015/16.
- In November 2014 the State passed Proposition 47, reducing certain non-serious and nonviolent offenses from wobblers or felonies to misdemeanors. The review of petitions and applications under Proposition 47 in the Public Defender’s Office has result in increased legal, investigation and clerical workloads to process and calendar cases with the Courts. Based on the increase workload required to implement Proposition 47 additional resources were allocated in FY2014/15. Based on continued evaluation of the impacts of Proposition 47 the Public Defender is requesting the addition of 1.0 FTE Limited Term Process Server in FY2015/16.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
PUBLIC DEFENDER	9,884,362	10,464,654	11,451,322	986,668	9.4%
TOTAL REVENUES	9,884,362	10,464,654	11,451,322	986,668	9.4%
APPROPRIATIONS					
PUBLIC DEFENDER	9,884,362	10,464,654	11,451,322	986,668	9.4%
TOTAL APPROPRIATIONS	9,884,362	10,464,654	11,451,322	986,668	9.4%
CHANGE IN FUND BALANCE					
PUBLIC DEFENDER	1	0	0	0	0.0%
NET CHANGE	1	0	0	0	0.0%

STAFFING	2013/14	2014/15	2015/16	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
PUBLIC DEFENDER	57.5	58.5	62.0	3.5	6.0%
TOTAL STAFFING	57.5	58.5	62.0	3.5	6.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall increase of \$986,668 or 9.4% in both revenues and appropriations when compared to the FY2014/15 Adopted Budget. The FY2015/16 General Fund contribution increased by \$957,671 or 10%. The increase in the General Fund support is primarily the result of an increase in salary and employee benefits due to the addition of staff to address the impacts of Proposition 47, approved by the voters in November 2014, and a Unit 1 wage increase authorized by the Board in September 2014 which is not reflected in the FY2014/15 Adopted Budget.

The Department’s primary funding source is the General Fund. To minimize the impact on the General Fund the Public Defender has aggressively sought grants and other sources of funding; however, very few grants and other sources of funding for the Department to enhance its revenues exist for criminal defense work.

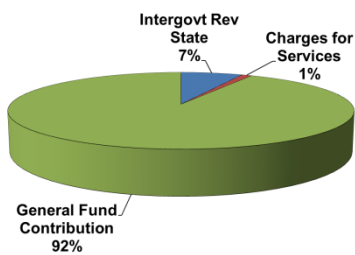
The Department’s other funding sources include: 2011 Public Safety Realignment (AB 109) for representation of clients affected

by the State’s 2011 Realignment of the criminal justice system, in particular, the rising number of persons charged with violating their Post Release Community Supervision, State sales tax related to 1991 Realignment, a continuation of funding from the Administrative Office of the Courts through December 31, 2015 for representation of parents in Dependency Court and legal fees charged to clients.

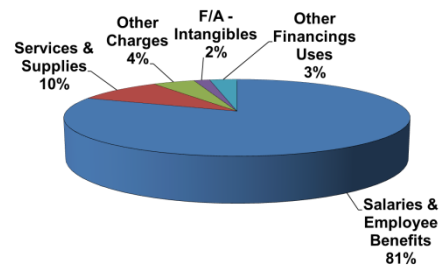
DEPARTMENT COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	592,281	725,604	776,528	50,924	7.0%
CHARGES FOR SERVICES	259,009	149,895	127,968	(21,927)	(14.6%)
GENERAL FUND CONTRIBUTION	9,033,071	9,589,155	10,546,826	957,671	10.0%
TOTAL REVENUES	9,884,362	10,464,654	11,451,322	986,668	9.4%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	8,050,992	8,528,058	9,260,491	732,433	8.6%
SERVICES AND SUPPLIES	999,378	1,100,459	1,100,584	125	0.0%
OTHER CHARGES	506,698	477,914	528,416	50,502	10.6%
F/A - INTANGIBLES	0	0	199,000	199,000	0.0%
OTHER FINANCING USES	324,942	341,980	343,078	1,098	0.3%
INTRA-FUND TRANSFERS	2,352	16,243	19,753	3,510	21.6%
TOTAL APPROPRIATIONS	9,884,362	10,464,654	11,451,322	986,668	9.4%
NET CHANGE	1	0	0	0	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Intergovernmental Revenues will increase by \$50,924 due to an increase in 2011 Public Safety Realignment (AB 109) and State sales tax related to 1991 Realignment. Revenues from collection of Legal Fees charged to Public Defender clients that are determined by the Court to be able to pay will decrease \$21,927 due to reduced collections by the Probation Department.

Salaries and Employee Benefits increased by \$732,433 as a result of a Unit 1 wage increase authorized by the Board in September 2014 which is not reflected in the FY2014/15 Adopted Budget, and an increase in staffing to address workload increases and the impacts of Proposition 47. The increase to Salaries and Employee Benefits includes the cost of adding 1.0 FTE Deputy Public Defender I-IV to address workload, 1.0 FTE Limited Term Process Server to address Proposition 47 and the extension of 1.0 FTE Limited Term Deputy Public Defender I-IV and 1.0 FTE Limited Term Office Assistant II related to Proposition 47 through July 2016.

Lesli Caldwell, Public Defender
Judicial

Services and Supplies, Other Charges and Fixed Assets will increase by \$249,627, primarily for the purchase of the New Dawn, case management system. This system will be compatible with the Solano County District Attorney and eventually Solano County Probation, and will allow for the move toward a paperless system.

SUMMARY OF POSITION CHANGES

Changes in the position allocations since the adoption of the FY2014/15 Budget are provided below:

On November 25, 2014 the Board approved the extension of the following Limited Term position funded by the Administrative Office of the Courts to December 31, 2015:

- 1.0 FTE Limited Term Deputy Public Defender I-IV

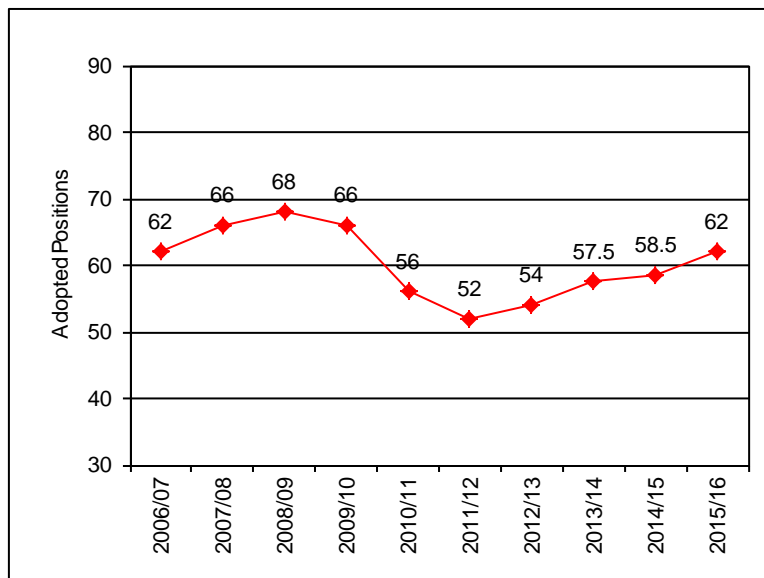
On February 10, 2014, as part of the Midyear Budget Report, the Board approved the following changes to the Department’s position allocations to begin addressing Proposition 47:

- Added 1.0 FTE Limited Term Deputy Public Defender I-IV, expiring December 31, 2015
- Added 0.5 FTE Limited Term Office Assistant II, expiring December 31, 2015

The FY2015/16 Recommended Budget includes the following Public Defender requests:

- Add 1.0 FTE Deputy Public Defender I-IV – This position is requested to address the increased caseload experienced in the Public Defender’s Office.
- Add 1.0 FTE Limited Term Process Server, expiring June 30, 2016 – to address the increased workload related to Proposition 47.
- Extension of 1.0 FTE Limited-Term Deputy Public Defender I-IV, expiring June 30, 2016 to continue addressing the increased workload for Proposition 47.
- Extension of 0.5 FTE Limited-Term Office Assistant II, expiring June 30, 2016 to continue addressing the increased workload for Proposition 47.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The FY2015/16 recommended Budget includes the full year funding needed to provide for a continuation of the staffing and other costs previously approved by the Board under the 2011 Solano Public Safety Realignment Act Implementation Plan. These costs are funded by the State AB109 allocation in FY2015/16 and AB109 carry forward funds from prior year's unspent allocations. The use of one-time carry forward has been applied to existing, now operational programs, so they may continue, and to address the State AB 109 funding shortfall in FY2015/16. The Department and the County Administrator are continuing to monitor the State allocation of AB 109 funds as Departments address the mandated changes resulting from the implementation of 2011 Public Safety Realignment.

The Safe Neighborhoods and Schools Act – Proposition 47 is a ballot initiative passed by California voters on November 4, 2014. Proposition 47 reduces certain non-serious and nonviolent property and drug offenses from wobblers or felonies to misdemeanors, reducing penalties to offenders who have not committed certain severe crimes including murder and certain sex and gun crimes. The Public Defender's Office is required to review cases on behalf of current and past clients to determine Proposition 47 eligibility. The actual number of cases impacted by Proposition 47 in Solano County is still being determined. However, preliminary estimates by the Public Defender indicate at least 10,000 individual cases would need to be reviewed for eligibility under Proposition 47. The review of petitions and applications under Proposition 47 in the Public Defender's Office has result in increased legal, investigation and clerical workloads to process and calendar cases with the Courts. Based on the increase workload required to implement Proposition 47 additional resources have been allocated by your Board. The County Administrator in coordination with County Departments and the Courts will continue to monitor the workload impacts of Proposition 47.

6530 – Fund 900-Public Defender
Lesli Caldwell, Public Defender
Judicial

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
6540 ALTERNATE PUBLIC DEFENDER	3,164,927	3,346,859	3,740,745	393,886	11.8%
APPROPRIATIONS					
6540 ALTERNATE PUBLIC DEFENDER	3,164,927	3,346,859	3,740,745	393,886	11.8%
NET CHANGE					
6540 ALTERNATE PUBLIC DEFENDER	1	0	0	0	0.0%

A summary of the budgets administered by the Public Defender’s Office is provided on the following pages.

DEPARTMENTAL PURPOSE

The Alternate Public Defender provides Court-appointed legal representation to indigents for whom the Public Defender is unable to represent due to a conflict of interest or unavailability.

Budget Summary:	
FY2014/15 Third Quarter Projection:	3,379,626
FY2015/16 Recommended:	3,740,745
County General Fund Contribution:	3,614,311
Percent County General Fund Supported:	96.6%
Total Employees (FTEs):	21.5

FUNCTION AND RESPONSIBILITIES

The Constitutions of both the State of California and the United States of America extend the right of appointed legal representation to indigents accused of criminal conduct or in danger of losing a substantial right. Most counties in California, including Solano County, fulfill their Constitutional duty by establishment of a Public Defender’s Office. In certain cases, however, the Public Defender may have a conflict of interest, commonly occurring when a single case involves multiple indigent defendants, or some prior relationship exists with a party to the case. In these instances, the Public Defender must decline appointment, and the County’s obligations to provide counsel are met by the Alternate Public Defender’s Office, unless a conflict of interest exists there as well. If both the Public Defender and the Alternate Defender are unable to provide representation, the case would be assigned to private counsel under Other Public Defense (BU 6730).

The Office of the Alternate Public Defender maintains separate offices in Fairfield and Vallejo, where the Superior Courts hear cases. The Office provides representation at all phases of criminal litigation, from arraignment through post-conviction proceedings. As appropriate to each client, legal issues are researched, investigations are conducted, written motions are prepared, and oral presentations are made in all court hearings, including court and jury trials.

Since approximately June 2000, the Alternate Public Defender’s Office has operated under the administrative authority of the Public Defender. The Office’s duties and characteristics are similar to those of the main Public Defender’s Office (BU 6530). However, pursuant to California Penal Code Section 987.2, the Alternate Public Defender’s Office is organized as a separate division of the Public Defender’s Office, under the direct supervision of a Chief Deputy Public Defender.

The majority of the clients represented by the Office are adults and juveniles accused of criminal offenses. The offenses range from traffic misdemeanors to serious felonies, including capital offenses. A small portion of the cases involve advising witnesses, whose testimony could be incriminating and conservatorships.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Represented over 4,500 clients in 2014 including new and ongoing cases.
- Collaborated with the Community Corrections Partnership to continue implementation of the County’s 2011 Public Safety Realignment Act Implementation Plan.
- Collaborated with H&SS and community groups to represent women with children in the Women Reentry Achievement Program (WRAP).
- Collaborated with H&SS to inform the community of services to expunge criminal records.

WORKLOAD INDICATORS

Relying on a legal team of 13 attorneys, 2 investigators, .5 process server and 5 clerical the Alternate Public Defender’s Office represented over 4,500 clients. During 2014 the Alternate Public Defender opened new cases for 1,397 felony clients, 1,249 misdemeanor clients and 131 juvenile delinquency clients.

DEPARTMENTAL BUDGET SUMMARY

The Requested Budget represents overall increases of \$393,886 or 11.8% in revenues and appropriations when compared to the FY2014/15 Adopted Budget. The FY2015/16 General Fund Contribution is increased by \$401,584 or 12.5%. The increase in the General Fund contribution is primarily the result of an increase in salary and employee benefits due to the addition of staff

Lesli Caldwell, Public Defender
Judicial

to address the impacts of Proposition 47, approved by the voters in November 2014, and a Unit 1 wage increase authorized by the Board in September 2014 which is not reflected in the FY2014/15 Adopted Budget.

The Department's primary funding source is the General Fund. In an effort to minimize costs, the Office has eliminated services and programs that are not constitutionally mandated, and aggressively sought grants and other sources of funding to enhance revenues. It should be noted that there are very few grant opportunities available to criminal defense work.

The Alternate Public Defender's other funding sources include: 2011 Public Safety Realignment (AB 109) for representation of clients affected by the State's 2011 Realignment of the criminal justice system from the State on Counties, a continuation of funding from the Administrative Office of the Courts through December 31, 2015 for representation of parents in Dependency Court, and legal fees charged to clients.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	12,929	40,715	36,121	(4,594)	(11.3%)
CHARGES FOR SERVICES	194,745	93,417	90,313	(3,104)	(3.3%)
GENERAL FUND CONTRIBUTION	2,957,253	3,212,727	3,614,311	401,584	12.5%
TOTAL REVENUES	3,164,927	3,346,859	3,740,745	393,886	11.8%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	2,574,983	2,725,259	3,053,769	328,510	12.1%
SERVICES AND SUPPLIES	271,119	322,607	321,061	(1,546)	(0.5%)
OTHER CHARGES	213,846	183,950	180,745	(3,205)	(1.7%)
F/A - INTANGIBLES	0	0	66,000	66,000	0.0%
OTHER FINANCING USES	104,180	109,149	112,002	2,853	2.6%
INTRA-FUND TRANSFERS	799	5,894	7,168	1,274	21.6%
TOTAL APPROPRIATIONS	3,164,927	3,346,859	3,740,745	393,886	11.8%
NET CHANGE	(1)	0	0	0	0.0%
STAFFING					
Conflict Defender	20.0	19.5	21.5	2.0	10.3%
TOTAL STAFFING	20.0	19.5	21.5	2.0	10.3%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2015/16 Recommended Budget includes appropriation for purchasing the *New Dawn*, case management system. This system will be compatible with the Solano County District Attorney and eventually Solano County Probation, and will allow for the move toward a paperless system.

SUMMARY OF POSITION CHANGES

Changes in position allocations since the adoption of the FY2014/15 Budget are provided below:

On November 25, 2014 the Board approved the extension of the following Limited Term position funded by the Administrative Office of the Courts to December 31, 2015:

- 1.0 FTE Limited Term Deputy Public Defender I-IV

On February 10, 2015, as part of the Midyear Budget Report, the Board approved the following changes to the Department's position allocations:

- Added 1.0 FTE Limited Term Deputy Public Defender I-IV, expiring December 31, 2015
- Added 1.0 FTE Legal Secretary

-
- Added 1.0 FTE Clerical Operations Supervisor
 - Deleted 1.0 FTE Office Assistant II
 - Deleted 1.0 FTE Office Supervisor

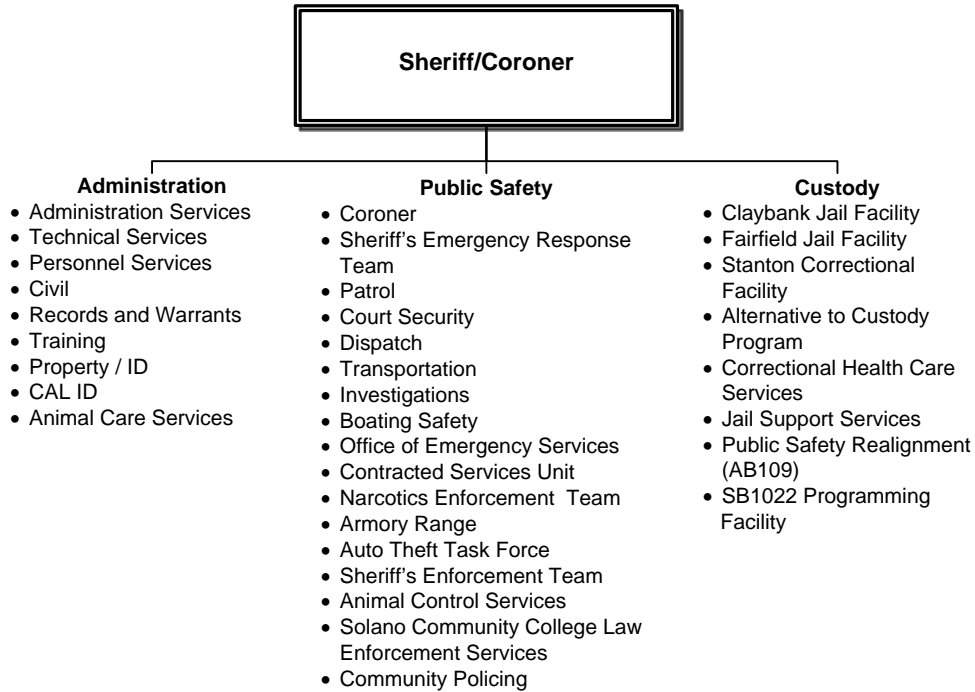
The FY2015/16 Recommended Budget includes the Alternate Public Defender's request of:

- 1.0 FTE Deputy Public Defender I–IV – This position is requested to address the increased caseload experienced in the Alternate Defenders Office.
- Extension of 1.0 FTE Limited-Term Deputy Public Defender, expiring July 31, 2016 to continue addressing the increased workload for Proposition 47.

PENDING ISSUES AND POLICY CONSIDERATIONS

The FY2015/16 recommended Budget includes the full year funding needed to provide for a continuation of the staffing and other costs previously approved by the Board under the 2011 Solano Public Safety Realignment Act Implementation Plan. These costs are funded by the State AB109 allocation in FY2015/16 and AB109 carry forward funds from prior years unspent allocations. The use of one-time carry forward has been applied to existing, now operational programs, so they may continue, and to address the State AB 109 allocation funding shortfall in FY2015/16. The Department and the County Administrator are continuing to monitor the State allocation of AB 109 funds as Departments address the mandated changes resulting from the implementation of 2011 Public Safety Realignment.

The Safe Neighborhoods and Schools Act – Proposition 47 is a ballot initiative passed by California voters on November 4, 2014. Proposition 47 reduces certain nonserious and nonviolent property and drug offenses from wobblers or felonies to misdemeanors, reducing penalties to offenders who have not committed certain severe crimes including murder and certain sex and gun crimes. The Alternate Public Defender's Office is required to review cases on behalf of current and past clients to determine Proposition 47 eligibility. The actual number of cases impacted by Proposition 47 in Solano County is still being determined. However, preliminary estimates by the Public Defender indicate at least 10,000 individual cases would need to be reviewed for eligibility under Proposition 47. The review of petitions and applications under Proposition 47 in the Alternate Public Defender's Office, has result in increased legal, investigation and clerical workloads to process and calendar cases with the Courts. Based on the increase workload required to implement Proposition 47 additional resources have been allocated by your Board. The County Administrator in coordination with County Departments and the Courts will continue to monitor the workload impacts of Proposition 47.



DEPARTMENTAL PURPOSE

Headed by the elected Sheriff as prescribed in Government Code §24000(b), the Sheriff's Office is responsible for providing public safety services in the county, including patrol, investigations and custody of adult offenders, and overseeing the Coroner's Office and the Office of Emergency Services (OES). The Sheriff's Office also provides a variety of support services including dispatch of public safety personnel and maintenance of criminal records.

Budget Summary:	
FY2014/15 Third Quarter Projection:	89,629,801
FY2015/16 Recommended:	95,708,797
County General Fund Contribution:	47,713,458
Percent County General Fund Supported:	49.9%
Total Employees (FTEs):	504

FUNCTION AND RESPONSIBILITIES

The Sheriff's Office:

- Prevents and detects criminal activity in the county through the following divisions: Patrol, Investigations, Custody, Court Services, Marine Patrol, Narcotics Enforcement, Alternatives to Custody and Transportation.
- Provides a variety of support services including dispatch of public safety personnel, maintenance of criminal records, evidence collection and storage, crime reporting, overseeing employees' training and standards, strategic planning, fiscal administration, implementation of operational standards, financing and implementation of its automated systems.
- Provides services as the County Coroner including death investigations, autopsies, and indigent burial.
- Oversees the Office of Emergency Services, which is the central coordinating agency in all county disaster events, establishing and managing an emergency operational plan, providing direction to first responders, and enlisting aid from various local and State agencies, and Federal when necessary.
- At the direction of the County Administrator and approval of the Board of Supervisors, is responsible for the operation and management of the County's Animal Care shelter and provides animal control services to the unincorporated areas, and City of Vallejo under a contract for services.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

ACCOMPLISHMENTS

New Stanton Correctional Facility Project Completion

The Stanton Correctional Facility, Solano County's new \$89 million, 362-bed, maximum security jail opened May 3, 2015. The facility consists of podular maximum security housing units operated by a central control. The facility utilizes electronic security systems that optimize security while minimizing staffing requirements. The Stanton Correctional Facility offers more convenience to the public, as well as the inmates, through the use of video visitation and modern telecommunication systems.

Senate Bill 1022 – Adult Local Criminal Justice Facility Construction Program

In January 2014, Solano County was selected to receive a conditional award of \$23 million dollars to construct a 10,000 square foot pre-engineered classroom training center, a 30,000 square foot pre-engineered vocational training center and a paved asphalt area used for driver training of buses and commercial vehicles. The preliminary plan or schematic design has been completed and currently design development is under way. The project is scheduled for completion in May of 2018.

Increased Medical, Mental Health and Dental Services for the Incarcerated Population

The Sheriff's Office successfully negotiated expanded medical, mental health and dental services during the recent Request for Proposal process which resulted in an increase of 4.5 FTE in health care positions. California Forensic Medical Group (CFMG) has added 0.2 FTE Psychiatrist, 0.4 FTE Psych Registered Nurse and 2.0 FTE Licensed Clinical Social Workers to assist with providing mental health services. The additional positions are necessary to maintain and expand mental health services to an increased inmate population with a higher severity of mental health issues. CFMG also added 0.5 FTE Dentist/Dental Hygienist and 0.7 FTE Dental Assistant. The additional positions are necessary to maintain dental services to an increased inmate population and expand services. CFMG further added 0.4 FTE Physician's Assistant/Family Nurse Practitioner and 0.3 FTE Registered Nurse. The additional positions are necessary to maintain medical services to an increased inmate population with a higher acuity of medical issues.

Video Visitation

In November 2014, a total of 68 video visitation stations were installed throughout the Stanton Correctional Facility, the Justice Center Detention Facility, and the Claybank Detention Facility for inmate use. Additionally, another 15 video visitation stations were installed in the lobby area of the Stanton Correctional Facility for public use. As the main hub for video visitation, the Stanton Correctional Facility's lobby area has been open to the public for on-site video visitation only. During the first 100 days, the system logged 2,714 remote visits and 1,452 on-site visits. With the opening of the Stanton Correctional Facility and as more people become aware of the opportunity and the convenience, the Sheriff's Office anticipates visits will increase exponentially.

Contracting Jail Bed Space

In the aftermath of the August 24, 2014 South Napa Earthquake, the Napa County Department of Corrections' detention facilities sustained significant damage and parts of the facilities have been determined to be uninhabitable. The Solano County Sheriff and the County Administrator entered into an Emergency Memorandum of Agreement with Napa County Corrections to temporarily house Napa County adult inmates in Solano County Adult Detention Facilities. After an assessment of the damage and available options, Napa County has chosen to repair and/or rebuild the damaged areas of their facilities. The repairs are anticipated to be completed within three years. Napa County has entered into a new three-year Professional Services Agreement with Solano County to provide for housing of Napa County adult inmates in Solano County Adult Detention Facilities, which replaces the emergency agreement. The agreement has resulted in a mutually beneficial partnership between our agencies bringing in over \$1.2 million in FY2014/15 in revenue contributing to a favorable net reduction in County Contribution.

Reducing the presence of illegal drugs in Solano County

The Solano County Sheriff's Office California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET) and the Solano County Narcotics Enforcement Team (Sol-NET) made 133 arrests and recovered 34 guns during the 2014 calendar year. The unit confiscated a variety of drugs with a street value in excess of \$23 million, including 574 pounds of processed

marijuana. In Spring of 2015, one new narcotics canine was added to the Sol-NET and one new narcotics canine was added to Patrol.

Accountability for Sex Offenders

Using grant funds obtained through the Sexual Assault Felony Enforcement (SAFE) program and the Child Sexual Predator Program, the Sheriff's Investigations Bureau continued its successful enforcement efforts in the area of tracking sex offenders. The bureau organized or participated in 9 felony sexual assault offender sweeps in which over 165 registered sex offenders living in Solano County were contacted, resulting in 25 arrests for violations of their probation or parole release terms or new charges.

Sheriff's Enforcement Team

The Sheriff's Enforcement Team, funded by the 2011 Public Safety Realignment program, reports another successful and productive year. The team, in collaboration with municipal enforcement stakeholders, made 401 arrests, including 37 new criminal cases filed with the District Attorney's Office and 2 persons wanted for homicide in neighboring counties. The team recovered 2 stolen vehicles, 16 firearms and over 256 grams of illegal narcotics with a street value of approximately \$12,000. In addition, during the 2014 calendar year, SET conducted 23 sweeps, resulting in 264 individual Post-Release Community Supervision (PRCS) or Alternative to Custody (ATC) checks.

Sheriff's Emergency Response Team

Multi-agency Emergency Response Teams, led by Sheriff personnel, respond to critical incidents outside the scope of routine law enforcement operations. During the 2014 calendar year, the Special Weapons and Tactics team responded to 9 callouts, the Hostage Negotiations Team responded to 5 callouts, and the Mobile Field Force responded to 5 callouts. In January 2015, the Mobile Field Force was deployed to the cities of Berkeley and Oakland to assist in keeping the peace during protests over the officer-involved shooting of Michael Brown in Ferguson, MO.

Community Policing

The resident deputy program was reinstated with three resident deputies serving the greater Fairfield, Rio Vista, and North County communities to resolve longstanding and recurring crime issues. Patrol personnel are restricted in their time and resources since they must be available to respond to the next critical incident. The resident deputy program allows our deputies to often respond to the incident as it is occurring; but more importantly, to look at the root causes of those incident and find solutions that are long lasting more comprehensive. This program is a critical element in the Sheriff's overall goal of providing top quality and comprehensive service to our community. The resident deputies participated in more than 30 community meetings in an effort to begin establishing or reestablishing neighborhood watch and farm watch groups. Recently, the Rio Vista Resident Deputy investigated thefts of agricultural items such as walnuts.

Environmental Crimes Investigations

Resource Management continues to fund one deputy to serve as an environmental crimes investigator. During the 2014 calendar year, 238 illegal dumping cases were investigated, an increase of 86% over the prior year. As a result of the investigations, 30 cases were resolved and 3 cases were referred to the District Attorney's Office. As part of a regional task force, the Sheriff's Office assisted in the investigation of local and national businesses whereby large fines were levied.

Computer Investigative Services

The Northern California Computer Crimes Task Force grant program continues to fund one deputy to serve as an internet crimes investigator and assist in the collection of electronic evidence from computers, cell phones, and other electronic devices. Most modern day crimes involve the perpetrators using some element of technology. Whether criminals are stealing personal identifications via the Internet, or hiding illicit pictures on easily concealable storage media; investigating those crimes correctly require specific knowledge and skills. During the 2014 calendar year, 12 sex offender sweeps were conducted and 24 internet cases were investigated.

Surrendered and Abandoned Watercraft

During the 2014 calendar year, 12 owners surrendered their vessels to County for removal and disposal under the Vessel Turn-In Program. Additionally, 7 derelict vessels were removed and destroyed and 1 partially submerged object which posed a navigational and/or environmental hazard was removed under the Abandoned Watercraft Abatement Fund program.

Law Enforcement Services for Solano Community College

The transition from Solano Community College District campus police services to the Sheriff's law enforcement services has been extremely successful. The District is pleased with the services provided. In the first year of service, the Sheriff's Office responded to 240 9-1-1 calls, including 8 instances of violent crimes and 40 medical calls; and investigated 22 thefts, 13 traffic collisions, and 5 acts of vandalism. Additionally, more than 4,300 parking citations were issued.

Patrol In-Car Video Systems Upgrade

In Spring of 2015, the new Data911 in-car-video system upgrade was completed for all 22 patrol vehicles, replacing the obsolete camera systems that were becoming incompatible with our new fleet vehicle installations.

Body-Worn Camera Systems

In response to increasing officer-involved incidents and the proactive wish for transparency, the Sheriff's Office purchased more than 60 body-worn camera systems to outfit deputies in Patrol, Marine Patrol, Investigations, and certain specialty programs. By December 2015 all Deputy Sheriffs and Sergeant Sheriffs will have been issued a body-worn camera.

911 System Upgrade

The 911 hardware and software system upgrade was completed in November 2014. The upgrade moved the current E911 system to a NG9-1-1 platform. The upgrade is National Emergency Number Association (NENA)-compliant with an IETF standards-based IP-centric call management suite, and feature-rich intelligent telephony solution that supports mission-critical calls. More importantly, this is the crucial first step on the path toward integrated, multimedia public safety communications and provides investment protection during this time of rapid technological change. Ultimately this solution will enable dispatchers to manage telephone calls more efficiently and one day receive request for service via SMS text messaging. The upgrade was funded with State funds received under the State Emergency Telephone Number Account program.

Improving Operational Efficiency

As of February 1, 2015, all inmates' medical files have been established in the Electronic Medical Records system provided by California Forensic Medical Group, our medical treatment provider. Records are now electronically available to staff and other authorized individuals.

The Sheriff's Office purchased 135 Mobile Fingerprint ID Devices with Homeland Security Grant Funds and distributed 115 of the devices to local law enforcement agencies. These devices will allow for field identification of persons of interest.

The Coroner's Office purchased a CDI Fingerprint ID Device that interfaces with the Department of Justice and Federal Bureau of Investigations' records to assist in the identification of decedents.

The Coroner's Office has moved to store Coroner files in Documentum. Records are now electronically available to staff and others regardless of where they are.

With the operational move of one Lieutenant to oversee Personnel, Standards & Ethics, Personnel has increased collaboration with Human Resources which has resulted in a more efficient hiring process that positively impacted the recent hiring of 78 new employees.

CHALLENGES

Inmate Programming

As a result of Public Safety Realignment/AB109, many inmates who would have formerly been sentenced to state prison now remain in custody at the local level. Additionally, recent changes in the criminal Justice system including the implementation of Proposition 47 have resulted in a continued shift in the inmate population to individuals who remain in county custody for longer

periods of time. The Sheriff’s Office is currently working to adjust existing inmate programing to meet the needs of this ever changing offender population.

Aging of County facilities and need for continued maintenance

The Sheriff’s Office downtown campus was built in 1989 and the Claybank campus in 1979, both campuses and auxiliary buildings are in need of infrastructure renewal. The Sheriff’s Office is currently working with the County Administrator and the General Services Department on efforts to plan, fund, schedule, and efficiently complete the necessary work. As part of this effort the Sheriff’s Office will be working to incorporate new technology to better position the County’s Detention Facilities to adapt to the changing needs of future Solano County Inmates.

Data Storage

Data storage capacity in the Sheriff’s Office is pending upgrades to meet the future demands to store newer, higher resolution video and images including needs to address data storage for video data from newer Data911 in-vehicle cameras placed in the Patrol and Non-Patrol vehicles, and body-worn cameras.

WORKLOAD INDICATORS

Civil, Records & Warrant, Property and CAL ID	2010	2011	2012	2013	2014
Total annual civil papers received for processing	12,045	11,929	9,251	9,282	9,259
Number of restraining orders processed	2,160	2,249	3,075	2,177	2,122
Number of call-outs to crime scenes	26	25	22	20	27
Number of suspect fingerprints analyzed	132	90	194	279	510

Custody	2009/10	2010/11	2011/12	2012/13	2013/14
Bookings	16,323	14,767	15,863	14,758	15,484
Felonies	9,019	8,380	8,078	7,962	8,696
Misdemeanors	7,269	6,387	6,650	6,616	6,788
Average daily population	888	809	818	922	971
Average stay (Days)	20.0	20.0	20.5	22.9	22.1

Functional Area Summary

**6550 – Fund 900-Sheriff/Coroner
Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	66,065,033	71,274,420	74,062,968	2,788,548	3.9%
PUBLIC SAFETY	9,196,585	11,544,848	11,225,161	(319,687)	(2.8%)
CUSTODY	8,468,946	8,503,406	10,420,668	1,917,262	22.5%
TOTAL REVENUES	83,730,564	91,322,674	95,708,797	4,386,123	4.8%
APPROPRIATIONS					
ADMINISTRATION	17,023,831	19,002,358	21,887,425	2,885,067	15.2%
PUBLIC SAFETY	23,866,443	27,185,607	27,058,814	(126,793)	(0.5%)
CUSTODY	43,034,885	45,134,709	46,762,558	1,627,849	3.6%
TOTAL APPROPRIATIONS	83,925,159	91,322,674	95,708,797	4,386,123	4.8%
NET CHANGE	194,596	0	0	0	0.0%
STAFFING					
ADMINISTRATION	50	53	58	5	9.4%
PUBLIC SAFETY	145	160	170	10	6.3%
CUSTODY	259	259	276	17	6.6%
TOTAL STAFFING	454	472	504	32	6.8%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$4,386,123, or 4.8% in revenues and appropriations when compared to the FY2014/15 Adopted Budget. As a result, the Net County Cost/General Fund Contribution is increased by \$1,419,494 or 3%. The increase is largely attributed to salaries and benefits, insurance, and A87 Administrative Overhead increases.

The primary funding source for the Sheriff’s Office is County General Fund Contribution of \$47,713,458 or 49.9% of the Recommended Budget. The primary source of non-County revenue is Proposition 172 Public Safety Tax; \$25,097,886 or 26.2% of total revenues. The Public Safety Tax is tied to State sales tax revenue and is directly impacted by the State’s economy. The Sheriff’s Office is projecting an increase of \$1,376,169 or 5.8% in Proposition 172 tax revenues over the current year Adopted Budget as California’s economy continues to recover as supported by continued upward sales trends. Other principal funding sources include: state payments for providing court security services, \$6,478,000 or 6.8% of total revenues; and state allocations under Public Safety Realignment (a.k.a. AB109), \$6,445,000 or 6.7% of total revenues. In addition the Recommended Budget includes increased funding related to contracted services for the housing of Napa County Inmates and expanded security services provided by the Sheriff.

The Sheriff’s Office’s budget includes 492 positions (excluding Animal Care and the Auto Theft Task Force) with a request for 12.0 new FTE positions, for a total of 504.0 FTE positions. The 12 new positions requested are 1 new Deputy Sheriff, 1 new Sergeant Sheriff, 1 new Legal Procedure Clerk, 7 new Correctional Officers, and 2 new Custody Sergeants. The 2 Public Safety positions and the 1 Administration position are revenue offset by anticipated increase to Prop 172. The 9 Custody positions are revenue offset with contracted bed revenue.

The Sheriff’s Office is organized in three distinct functions: Administration, Public Safety and Custody. The tables and graphs that follow illustrate the distribution of revenues and appropriations for the three functions.

ADMINISTRATION

The primary programs for Administration are Administrative Services, Training, and Technical Services. Other programs include Records and Warrants, Personnel Services, Civil, and Property & Identification.

The Recommended Budget for Administration is \$74,095,608 in revenues and \$21,887,425 in appropriations. These represent an increase of \$2,821,188, or 3.9%, in revenues and an increase of \$2,885,067, or 15.1%, in appropriations when compared to the FY2014/15 Adopted Budget.

The Sheriff's Office records all revenues and expenditures that are not directly related to a specific program or function in the Administration Function. The revenues include General Fund contribution and Proposition 172 revenues totaling \$72,811,344. Appropriations include Countywide Administrative Overhead (A-87), liability and risk insurance, workers compensation, communications costs, and central data processing services for the Sheriff's Office totaling \$12,376,519.

The Administration Recommended Budget funds 58.0 FTE positions.

PUBLIC SAFETY

The primary programs for Public Safety are Patrol, Court Services, the Coroner, Dispatch, and the Office of Emergency Services. Other programs include Marine Patrol, Resident Deputy, Transportation, Investigations, Armory, Security Services, the Sheriff's Emergency Response Team, and the Narcotics Enforcement Team.

The Recommended Budget for Public Safety is \$11,225,161 in revenues and \$27,058,814 in appropriations. This represents a decrease of \$319,687, or -2.7%, in revenues and a decrease of \$126,793, or -0.4%, in appropriations when compared to the FY2014/15 Adopted Budget. The decrease in revenues is primarily due to a decrease in Charges for Services associated with providing law enforcement and security services to other agencies including the Solano Community College, Solano County Libraries, Probation Department and the Solano County Superior Courts. Public Safety's Recommended Budget assumes State Supplemental Law Enforcement Services Fund (SLESF) monies will continue to support warrant service activities, Cal-MMET funding will continue to support a sergeant and deputy assigned to the Narcotics Unit, and 2011 Public Safety Realignment funding will continue to support the Sheriff's Enforcement Team.

The 2011 Public Safety Realignment program budget allocation is \$1,199,900 in FY2015/16. The Realignment funding pays for the salary and benefits costs for 5.0 FTE positions: 1 Sergeant-Sheriff and 4 Deputy Sheriffs; certain operating costs associated with these positions, such as county garage service, fuel, communications, and office expense; and reimburses other law enforcement agencies for personnel participation in PRCS compliance checks. This program was established in response to and in compliance with the California Public Safety Realignment legislation as outlined in Assembly Bills 109, 111, 117, and 118.

The Recommended Public Safety budget funds 170.0 FTE positions.

CUSTODY

The primary programs for Custody are the Justice Center Detention Facility, the Clay Bank Detention facility, and the Stanton Correctional Facility. Other programs include Health Care, Inmate Programming, and Alternative to Custody.

The Recommended Budget for Custody is \$10,420,668 in revenues and \$46,762,558 in appropriations. This represents an increase of \$1,917,262, or 22.5%, in revenues and an increase of \$1,627,849, or 3.6%, in appropriations when compared to the FY2014/15 Adopted Budget. The increase in revenues is primarily due to the housing of Napa County inmates resulting from the August 2014 Napa-Solano Earthquake. The increase in expenditures is largely due to the addition of the Correctional Officers and the Custody Sergeant positions added in FY2014/15 and included in the FY2015/16 Recommended Budget.

The 2011 Public Safety Realignment funding is \$5,245,386 for FY2015/16. These funds help to offset the cost of housing Public Safety Realignment (AB109) inmates, such as, staff salaries and benefits, operational costs, including medical and food costs, and programming costs.

The Recommended Custody Budget funds 276.0 FTE positions.

CONTRACT SERVICES

Contract services (excluding software maintenance and support) represent a significant portion of the services and supplies section of the budget with a total of \$13.0 million. Ten individual contracts with significant appropriations are listed below. Several contracts are revenue-offset.

- Medical, dental & mental health care to inmates: \$ 9,571,000
- Food service to inmates: \$ 1,664,000
- Case management service to inmates: \$ 465,000
- Forensic pathology services: \$ 350,000
- Security for Superior Court of Solano County: \$ 240,000
- Substance abuse treatment service to inmates: \$ 175,000
- Evidence-based assessment tool for inmates: \$ 100,000
- Electronic monitoring for ATC program: \$ 65,000
- Body removal and transportation services: \$ 60,000
- Decedent toxicology services: \$ 58,000

FIXED ASSETS

The FY2015/16 Recommended Budget includes \$92,403 in fixed assets as follows:

- \$69,000 for 11 new portable laptops and related accessories plus mounting brackets to be installed in remaining public safety vehicles;
- \$8,000 for a SmartBoard for Personnel, Standards & Ethics;
- \$9,000 for a forensic evidence drying cabinet; and
- \$6,000 for a replacement refrigerator to store property and evidence.

DEPARTMENT COMMENTS

Public Safety Realignment

Since the start of Public Safety Realignment in October 2011, the percentage of Public Safety Realignment inmates to total inmate population has fluctuated between 20 and 45 percent. The 2014 calendar year average daily population was 254 inmates. Using the 2014 ADP and the FY2015/16 Board-approved daily bed rate of \$154.00, approximately \$14.3 million of costs may be attributed to Public Safety Realignment inmates. Although the Sheriff’s Office anticipates receiving \$5.3 million of the County’s share of Public Safety Realignment for custody operations, the revenue is decidedly insufficient to cover the true program costs. County General Fund dollars must then make up the difference.

Stanton Correctional Facility Opening

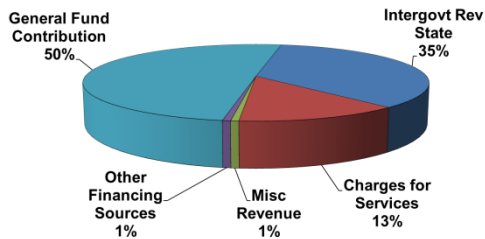
In May 2015 the Sheriff’s Office opened the Stanton Correctional Facility (SCF). The Sheriff, in compliance with the terms and conditions under AB900 State funding guidelines, intends to initially operate the facility with a limited number of inmates. Additional sections of the facility would be opened should the need arise due to increased average daily population, maintenance needs for the Justice Center Detention Facility or the Claybank Detention Facility, and/or training needs. Staffing requirements for opening the first section is 32.0 FTE Correctional Officers and 2.0 FTE Custody Sergeants. This includes 5.0 FTE relief Correctional Officer positions. Given the 25.0 FTE Correctional Officers already allocated to SCF, 7.0 FTE Correctional Officer positions are needed to fully staff the SCF. The FY2015/16 Recommended Budget includes the request for 7.0 FTE Correctional Officers.

Custody Staffing

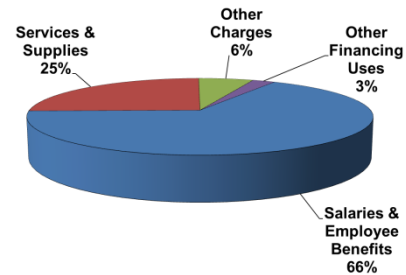
The number of Custody allocated positions is insufficient to cover open shifts resulting from, but not limited to, vacation, sick,

and comp leave replacement; training replacement; and extended leave replacement. Currently, these open shifts are often covered using overtime hours. It is estimated that more than 20 additional Correctional Officers are needed to provide relief and reduce overtime based on 1.0 FTE relief Correctional Officer for every 5.2 FTE Correctional Officers. In consideration of the current inmate average daily population and opening of the Stanton Correctional Facility (SCF), the Sheriff is looking at available options to address this issue.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	26,412	20,000	37,200	17,200	86.0%
FINES, FORFEITURES, & PENALTY	346,235	337,500	287,450	(50,050)	(14.8%)
REVENUE FROM USE OF MONEY/PROP	3	200	0	(200)	(100.0%)
INTERGOVERNMENTAL REV STATE	30,044,810	32,542,246	33,593,213	1,050,967	3.2%
INTERGOVERNMENTAL REV FEDERAL	598,341	277,713	265,800	(11,913)	(4.3%)
CHARGES FOR SERVICES	8,871,104	10,408,220	12,590,959	2,182,739	21.0%
MISC REVENUE	1,957,597	673,656	605,452	(68,204)	(10.1%)
OTHER FINANCING SOURCES	741,110	769,174	615,265	(153,909)	(20.0%)
GENERAL FUND CONTRIBUTION	41,144,950	46,293,965	47,713,458	1,419,494	3.1%
TOTAL REVENUES	83,730,564	91,322,674	95,708,797	4,386,123	4.8%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	55,894,129	60,716,998	63,824,209	3,107,211	5.1%
SERVICES AND SUPPLIES	21,823,032	23,821,416	24,157,557	336,141	1.4%
OTHER CHARGES	3,928,630	4,627,190	5,783,774	1,156,584	25.0%
F/A EQUIPMENT	570,036	319,488	92,403	(227,085)	(71.1%)
OTHER FINANCING USES	1,969,222	2,267,901	2,370,660	102,759	4.5%
INTRA-FUND TRANSFERS	(259,890)	(430,319)	(519,806)	(89,487)	20.8%
TOTAL APPROPRIATIONS	83,925,159	91,322,674	95,708,797	4,386,123	4.8%
NET CHANGE	194,596	0	0	0	100.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget includes the following significant adjustments:

- \$6,455,000 of Public Safety Realignment funds.
- \$3,666,000 for costs associated with opening the new Stanton Correctional Facility.
- \$2,395,000 in salary and benefits for 12 new positions for FY2015/16 and the 18 new positions approved by the Board in FY2014/15, offset by increased funding from contracted services and Proposition 172 revenue.

-
- \$1,069,000 increase for contracted inmate medical, mental health and dental services due to the move to the new full-risk inmate medical care model with California Forensic Medical Group. This increase is partially offset by a net \$150,000 decrease in medical/dental services and a \$352,000 decrease in catastrophic medical insurance.
 - \$340,000 in one time overtime costs to complete the training for more than 350 employees for the new Stanton Correctional Facility and the new jail management system.
 - \$300,000 increase for the continued expansion of contracted inmate programming services to include the implementation of the LSCMI assessment tool.
 - \$239,000 decrease in fixed assets equipment reflects the one-time funding in FY2014/15 for the 9-1-1 Upgrade Project
 - \$155,000 increase for training primarily to support the 23 new positions requested and reinstating the Custody Response Team program.
 - \$127,000 for FY2015/16 refresh desktop computers and laptops.
 - \$84,795 increase to transfer out funds to Animal Control to offset the salary and benefit cost of the new Sergeant-Sheriff providing supervision. Currently, the position is partially funded by the service contract with the City of Vallejo.
 - \$79,000 increase for copier, print and supplies costs reflects the move to Managed Print Services and the cost recovery method built into the print price per page. The increase is offset entirely by decreases to equipment rental and office expense.
 - \$75,000 increase to transfer out funds to County Fleet to purchase new vehicles for the new Sergeant-Sheriff and the new Resident Deputy requested in FY2015/16 Recommended Budget, offset by Proposition 172 revenue.
 - \$74,000 decrease for inmate food costs due to the lower anticipated inmate population resulting from Prop 47.
 - \$70,000 to replace obsolete in-vehicle camera system in public safety vehicles.

Increases in allocated Share of County Costs:

- \$1,197,000 for countywide administrative overhead.
- \$199,000 increase in central data processing to include new DoIT IT Specialist to provide overall operations assistance to the Custody Division.
- \$169,000 for county approved COLA's that are based on new bargaining agreements.
- \$136,000 for property and liability insurance costs.
- \$29,000 for workers compensation insurance.

SUMMARY OF POSITION CHANGES

Changes in the position allocations since the adoption of the FY2014/15 Budget are provided below:

In August 2014 the following Limited Term position expired:

In November 2014, the following positions were added:

- 2.0 FTE Sheriff Security Officer positions were added to expand law enforcement services to the Solano Community College District's satellite campuses; funded by a Memorandum of Agreement;
- 1.0 FTE Limited-term Forensic Technician to for medical backfill; funded by salary savings.

In February 2015 (Mid-Year), the following positions were added:

- 1.0 FTE Lieutenant-Sheriff to provide supervision and oversight for the Court Security Services and Inmate Transportation; fifty percent (50%) funded with State Trial Court Security funds.
- 1.0 FTE Deputy Sheriff to expand the Resident Deputy Program to cover the Fairfield-Green Valley community; funded by an increase in Prop 172 revenues.

-
- 1.0 FTE Legal Procedures Clerk to provide support services to the Sheriff's Public Safety Division and other local public safety agencies through its Records & Warrants Unit; funded by an increase in Prop 172 revenues.
 - 1.0 FTE Limited-term Public Safety Dispatcher for medical backfill.

In April 2015, the following positions were added:

- 10.0 FTE Correctional Officers to accommodate the increased Napa County inmate population, funded by contract revenue.
- 1.0 FTE Custody Sergeant to accommodate the increased Napa County inmate population, funded by contract revenue.

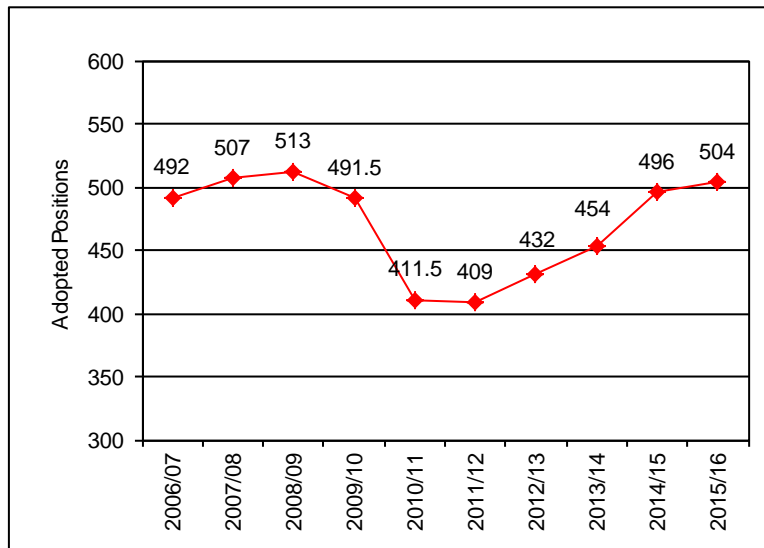
In May 2015 (3rd Qtr), the following position changes were approved by the Board:

- 2.0 FTE Sheriff Security Officers added to provide expanded staffing necessary to meet contracted security service needs, funded by contract revenue.
- 3.0 FTE Limited-term Sheriff Security Officers converted from limited term to regular full time to continue providing security services to the Superior Court; funded with State Trial Court Security funds.
- 1.0 FTE Limited-term Office Aide converted from limited term to regular full time to continue providing general support services to the Custody Division.
- 1.0 FTE Limited-term Forensic Technician extended to 6/30/16 for medical backfill funded with salary savings.
- 1.0 FTE Limited-term Public Safety Dispatcher extended to 6/30/16 for medical backfill funded with salary savings.

The FY2015/16 Recommended Budget includes the request for the following position allocation additions:

- 7.0 FTE Correctional Officers for the opening of the Stanton Correctional Facility.
- 2.0 FTE Custody Sergeants for the opening of the Stanton Correctional Facility and the mitigation of span of control issues associated with jail operations.
- 1.0 FTE Deputy Sheriff to expand the Resident Deputy Program to continue to work towards program coverage across the entire County including Vallejo; funded by an increase in Prop 172 revenues.
- 1.0 FTE Sergeant Sheriff to provide supervision and oversight of contracted security services; funded by the contracted agencies.
- 1.0 FTE Legal Procedures Clerk for the increased workload and hours of operation in the Records and Warrants Program; funded by an increase in Prop 172 revenues. This position allows for the return to 24/7 operations; thereby relieving Dispatch of the added responsibility during the graveyard shift.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The FY2015/16 recommended Budget includes the full year funding needed to provide for a continuation of the staffing and other costs previously approved by the Board under the 2011 Solano Public Safety Realignment Act Implementation Plan. These costs are funded by the State AB109 allocation in FY2015/16 and AB109 carry forward funds from prior years unspent allocations. The use of one-time carry forward has been applied to existing, now operational programs, so they may continue, and to address the State AB 109 funding shortfall in FY2015/16. The Department and the County Administrator are continuing to monitor the State allocation of AB 109 funds as Departments address the mandated changes resulting from the implementation of 2011 Public Safety Realignment.

The Safe Neighborhoods and Schools Act – Proposition 47 is a ballot initiative passed by California voters on November 4, 2014. Proposition 47 reduces certain nonserious and nonviolent property and drug offenses from wobblers or felonies to misdemeanors, reducing penalties to offenders who have not committed certain severe crimes including murder and certain sex and gun crimes. Beginning November 5, 2014, many offenders were now charged with a misdemeanor and will serve little or no jail time. Additionally, State and County inmates convicted of these crimes prior to November 5, 2014, are eligible to have their sentence reduced based on the reclassification of their conviction. The Sheriff continues to take necessary action to implement sentence reductions and/or the potential release of these inmates from custody. As of March 10, 2015, 108 inmates were released back into the community. It is too early to predict the full impact Prop 47 will have on the State of California; whether crime will increase due to elevating the threshold for felony offenses, the diminished threat of incarceration, and/or re-offenses committed by the released inmates.

The Sheriff’s Office continues to explore opportunities to offset operational costs associated with the opening of the Stanton Correctional Facility through the contracting of jail bed capacity with other agencies such as neighboring counties and/or the United States Marshal Service. Procuring contracts for empty jail bed space can provide the County with a viable mechanism to offset operational costs associated with running three correctional facilities simultaneously.

6550 – Fund 900-Sheriff/Coroner
Thomas A. Ferrara, Sheriff/Coroner
Public Protection

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
2550 EMPG GRANTS	37,509	0	0	0	0.0%
2560 SHERIFF OES	419,308	90,120	589,289	499,169	553.9%
2590 HOMELAND SECURITY GRANT	890,350	130,705	295,726	165,021	126.3%
2850 ANIMAL CARE SERVICES	2,091,343	2,367,982	2,917,088	549,106	23.2%
3250 SHERIFF'S OFFICE GRANTS	19,668	0	0	0	0.0%
3440 LLEBG	1	0	0	0	0.0%
4050 SHERIFF SPECIAL REVENUE	719,739	957,212	919,010	(38,202)	(4.0%)
4110 CIVIL PROCESSING FEES	231,236	233,500	195,000	(38,500)	(16.5%)
4120 SHERIFF ASSET SEIZURE	17,546	5,000	11,000	6,000	120.0%
5460 IND BURIAL VETS CEM CARE	6,987	6,500	6,600	100	1.5%
APPROPRIATIONS					
2550 EMPG GRANTS	35,047	0	0	0	0.0%
2560 SHERIFF OES	684,547	90,120	589,289	499,169	553.9%
2570 VALERO SETTLEMENT-SCRIP	152,950	154,800	3,093	(151,707)	(98.0%)
2590 HOMELAND SECURITY GRANT	681,861	130,705	295,726	165,021	126.3%
2850 ANIMAL CARE SERVICES	1,994,535	2,773,669	3,818,764	1,045,095	37.7%
3250 SHERIFF'S OFFICE GRANTS	14,065	0	0	0	0.0%
3440 LLEBG	16	0	0	0	0.0%
4050 SHERIFF SPECIAL REVENUE	642,197	1,010,762	795,115	(215,647)	(21.3%)
4110 CIVIL PROCESSING FEES	205,273	275,736	233,622	(42,114)	(15.3%)
4120 SHERIFF ASSET SEIZURE	324	15,420	30,130	14,710	95.4%
5460 IND BURIAL VETS CEM CARE	28,038	23,093	23,605	512	2.2%
NET CHANGE					
2550 EMPG GRANTS	2,461	0	0	0	0.0%
2560 SHERIFF OES	(265,239)	0	0	0	0.0%
2570 VALERO SETTLEMENT-SCRIP	(152,950)	(154,800)	(3,093)	151,707	(98.0%)
2590 HOMELAND SECURITY GRANT	208,489	0	0	0	0.0%
2850 ANIMAL CARE SERVICES	96,808	(405,687)	(901,676)	(495,989)	122.3%
3250 SHERIFF'S OFFICE GRANTS	5,603	0	0	0	0.0%
3440 LLEBG	(15)	0	0	0	0.0%
4050 SHERIFF SPECIAL REVENUE	77,542	(53,550)	123,895	177,445	(331.4%)
4110 CIVIL PROCESSING FEES	25,963	(42,236)	(38,622)	3,614	(8.6%)
4120 SHERIFF ASSET SEIZURE	17,222	(10,420)	(19,130)	(8,710)	83.6%
5460 IND BURIAL VETS CEM CARE	(21,051)	(16,593)	(17,005)	(412)	2.5%

A summary of the budgets administered by the Sheriff's Office is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

Under authority of Government Code sections 26720 et seq., the Sheriff collects certain fees related to services provided through the Department’s Civil Bureau (i.e., service of process, etc.). The specific code sections cited below provide for portions of fees collected to be deposited into a special fund to be used for specified purposes.

Recommended Budget revenues are driven by Government Codes (GC) 26731 (Portion of Civil Fees Collected) and 26746 (Debtor Processing Assessment Fee):

- GC 26731 – \$15 of any fee collected by the Sheriff’s Civil Division is deposited into a special fund. Ninety-five percent (95%) of revenue in this special fund supplements costs for the implementation, maintenance and purchase of auxiliary equipment and furnishings for automated systems or other non-automated operational equipment and furnishings necessary for the Sheriff’s Civil Division. The remaining five percent (5%) of revenue in the special fund supplements expenses of the Sheriff’s Civil Division in administering the funds.
- GC 26746 – A \$12 processing fee is assessed for certain specified disbursements. Monies collected and deposited pursuant to this section supplement the cost for vehicle fleet replacement, equipment maintenance, and civil process operations.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$38,500 or 16.5% in revenues and a decrease of \$42,114 or 15.3% in appropriations when compared to the FY2014/15 Adopted Budget. Other Financing Uses includes an operating transfer to the Sheriff’s operating budget BU6550 Fund 900 to offset costs within the Civil program.

See related Budget Unit 9117 – Fund 241 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	130,059	131,500	115,500	(16,000)	(12.2%)
REVENUE FROM USE OF MONEY/PROP	3,905	4,000	4,500	500	12.5%
CHARGES FOR SERVICES	<u>97,272</u>	<u>98,000</u>	<u>75,000</u>	<u>(23,000)</u>	<u>(23.5%)</u>
TOTAL REVENUES	231,236	233,500	195,000	(38,500)	(16.5%)
APPROPRIATIONS					
OTHER FINANCING USES	<u>205,273</u>	<u>275,736</u>	<u>233,622</u>	<u>(42,114)</u>	<u>(15.3%)</u>
TOTAL APPROPRIATIONS	205,273	275,736	233,622	(42,114)	(15.3%)
CHANGE IN FUND BALANCE	(25,963)	42,236	38,622	(3,614)	(8.6%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Thomas A. Ferrara, Sheriff/Coroner
Public Protection

FUNCTION AND RESPONSIBILITIES

The Sheriff’s Office, in its role as a law enforcement agency, arrests and assists other local law enforcement agencies with the arrests of suspected drug dealers. Often personal property associated with illegal drug activity is seized by the arresting agencies, declared “forfeited” by a court order, and then sold. The Sheriff’s Office portion of any applicable sale proceeds is deposited in a special revenue fund and expended to support programs in the Sheriff’s operating budget for the investigation, detection, and prosecution of criminal activities, and to combat drug abuse and gang activity.

Health and Safety Code Section 11489 authorizes the distribution of net sale proceeds from the sale of forfeited property seized from illegal drug activity. Sixty-five percent of the net sale proceeds are distributed to the agencies that participated in the seizure, on a proportionate contribution basis, with 15% of the 65% distributed into a special fund administered by the County District Attorney for the sole purpose of funding programs designed to combat drug abuse and divert gang activity, and shall wherever possible involve educators, parents, community-based organizations and local businesses, and uniformed law enforcement officers. Further distributions include 24% to the State of California General Fund; 10% to the County District Attorney for reimbursement of the costs of publication and agreed upon deposition costs. The remaining 1% is distributed to the State Asset Forfeiture Distribution Fund.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$6,000 or 120% in revenue and an increase of \$14,710 or 95.4% in appropriations when compared to the FY2014/15 Adopted Budget, resulting in a decrease in the available fund balance by \$19,130.

See related Budget Unit 9118 – Fund 253 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY REVENUE FROM USE OF MONEY/PROP	10,984	4,000	10,000	6,000	150.0%
MISC REVENUE	727	1,000	1,000	0	0.0%
	5,835	0	0	0	0.0%
TOTAL REVENUES	17,546	5,000	11,000	6,000	120.0%
APPROPRIATIONS					
OTHER CHARGES	324	420	180	(240)	(57.1%)
OTHER FINANCING USES	0	15,000	29,950	14,950	99.7%
TOTAL APPROPRIATIONS	324	15,420	30,130	14,710	95.4%
CHANGE IN FUND BALANCE	(17,222)	10,420	19,130	8,710	83.6%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

In the FY2015/16 Recommended Budget asset seizure funds will be used to help cover the cost of the canine program including the care of the canines assigned to the narcotics program. The FY2015/16 cost of the canine program in the Sheriff’s operating budget is \$30,000.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Sheriff's Office of Emergency Services (OES) Grant Funds budget is used to track grant dollars received by the Office of Emergency Services and/or the Sheriff's Office that support capital purchases. The Sheriff's Office of Emergency Services coordinates countywide efforts to enhance catastrophic incident planning, preparedness, response and recovery and strengthen public safety communication capabilities. The Office of Emergency Services participates with other members of the Solano County Operational Area Working Group, consisting of representatives from local fire, health and law enforcement agencies (i.e., city fire departments, fire districts, city police departments, and County Health & Social Services) to apply for Emergency Service Grant program funds. The collective grant funds received are administered by the Office of Emergency Services and/or the Sheriff's Office and expended in accordance with an agreed upon expenditure plan.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$499,169, or 553.9%, in both grant revenue and appropriations when compared to the FY2014/15 Adopted Budget. The increase in revenues and appropriations are the result of the addition of the:

- Department of Homeland Security Urban Area Security Initiative to support the purchase of a large stock trailer capable of rescuing and moving supplies and large agriculture animals to safety, and to purchase molecular testing equipment to enhance Public Health's capability to detect agents of bioterrorism and disease; and the,
- Natural Resources Agency, Department of Water Resources, Flood Emergency Response Projects – Delta Grant to ensure comprehensive preparations for flood emergencies and to de-conflict evacuation plans.

No County General Fund is included in these budgets.

See related Budget Unit 9256 – Fund 256 Contingencies (refer to Contingencies section of the Budget)

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	688,480	90,120	589,289	499,169	553.9%
OTHER FINANCING SOURCES	11,496	0	0	0	0.0%
TOTAL REVENUES	699,976	90,120	589,289	499,169	553.9%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	22,647	0	0	0	0.0%
SERVICES AND SUPPLIES	97,019	0	450,000	450,000	0.0%
OTHER CHARGES	5,500	0	0	0	0.0%
F/A BLDGS AND IMPRMTS	594,208	90,120	90,120	0	0.0%
F/A EQUIPMENT	175,428	0	49,169	49,169	0.0%
TOTAL APPROPRIATIONS	894,801	90,120	589,289	499,169	553.9%
CHANGE IN FUND BALANCE	194,825	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget includes the following significant events and its impact:

- Local Flood Emergency Response: Local flood emergency response includes two grants, a 2012 Delta Communication Grant and a 2013 Delta Planning Grant. The 2012 Delta Communication Grant's FY2015/16 Recommended Budget is \$90,120 which represents the balance of the grant. The 2013 Delta Planning Grant's FY2015/16 Recommended Budget is \$450,000 which represents the balance of the grant. These grants address emergency operations for the 5-County delta area. To date, the Delta Communication Grant has funded the purchase of a mobile radio site vehicle with a satellite uplink and network interface, plus new 800 MHz portable radios to improve the radio communications capabilities in the delta region. The Delta Planning Grant will be used to develop flood safety emergency responses.
- 2014 Urban Area Security Initiative (UASI) Grant Award. Grant awarded in FY2014/15, with an initial award of \$133,781 for the purchase of a stock trailer and molecular testing equipment for Public Health. The FY2015/16 Recommended Budget is

\$49,169 which represents the balance of FY2014/15 appropriations and revenue that will be re-budgeted in FY2015/16. An additional \$16,666 was awarded to the County to upgrade the Sheriff's community emergency notification system. The stock trailer is to be used for large animal rescue/movement during a disaster, the molecular testing equipment will aid in determining agents of possible bioterrorism, and the emergency notification system upgrade will ensure that in times of disaster/critical incidents, the citizens w/in the Solano County Operational Area can receive the latest information/instructions as it becomes available.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

Valero Refining Company in Benicia contributed to the County of Solano the sum of \$1 million, payable in four successive, equal installments. The first payment was made on December 10, 2008, with the fourth annual payment issued on December 10, 2011.

The donation was made to assist the County and the Cities of Solano County in establishing a state-of-the-art communications system that would improve radio interoperability and facilitate communication among County and City public safety agencies in the event of countywide public safety emergencies or disasters.

County officials determined the best use of the funding was to support an Emergency Services Coordinator (ESC) position to coordinate and facilitate the implementation of radio interoperability countywide. The FY2015/16 Recommended Budget represents the remaining funds in the Valero Settlement, which will partially offset the Emergency Services Coordinator position in the Sheriff’s operating budget. No County General Fund is included in this budget.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget includes no revenue and a decrease of \$151,707 or 98% in appropriations, when compared to the FY2014/15 Adopted Budget. The decrease in appropriations is the result of the Sheriff exhausting the remaining Valero Settlement funds in FY2015/16. Fund balance at the completion of FY2015/16 is expected to be \$0. The appropriations in the prior year represent an operating transfer out to the Sheriff’s operating budget to fund the Emergency Services Coordinator (ESC) position. In FY2015/16 the remaining Valero Settlement will provide only partial funding for the ESC, with the Sheriff’s operating budget absorbing the unfunded cost.

See related Budget Unit 9256 – Fund 256 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS					
OTHER FINANCING USES	152,950	154,800	3,093	(151,707)	(98.0%)
TOTAL APPROPRIATIONS	152,950	154,800	3,093	(151,707)	(98.0%)
CHANGE IN FUND BALANCE	152,950	154,800	3,093	(151,707)	(98.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

Thomas A. Ferrara, Sheriff/Coroner
Public Protection

FUNCTION AND RESPONSIBILITIES

The Homeland Security Grant (HSGP) budget is used to track grant dollars received from the U.S. Department of Homeland Security via the California Governor’s Office of Emergency Services that supports countywide homeland security activities. The Sheriff’s Office of Emergency Services coordinates countywide efforts to enhance catastrophic incident planning, preparedness, response and recovery and strengthen public safety communication capabilities. The Office of Emergency Services participates with other members of the Solano County Operational Approval Authority, consisting of representatives from local fire, health and law enforcement agencies (i.e., city fire departments, fire districts, city police departments, and County Health & Social Services) to apply for federal Homeland Security Grant program funds. The collective grant funds received are administered by the Office of Emergency Services and used in accordance with an agreed upon expenditure plan.

BUDGET SUMMARY

The Recommended Budget represents an increase of \$165,021 or 126.3%, in both revenues and appropriations when compared to the FY2014/15 Adopted Budget. In FY2015/16 the increase in revenue and the increase in appropriations is the result of the addition of the 2014 HSGP. The grant supported the purchase of a Mobile Field Force trailer, mobile identification scanners, mobile mapping software for first responders, and Mobile Field Force equipment. Additionally, training and equipment support for the Dive Rescue Team, Urban Search and Rescue Team, Mobile Field Force Teams, Hazardous Materials Team, and Community Emergency Response Teams were also funded. No County General Fund dollars are included in this budget.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	890,339	130,705	295,726	165,021	126.3%
MISC REVENUE	11	0	0	0	0.0%
TOTAL REVENUES	890,350	130,705	295,726	165,021	126.3%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	2,497	0	0	0	0.0%
SERVICES AND SUPPLIES	127,424	1,400	56,682	55,282	3948.7%
OTHER CHARGES	502,587	129,305	183,044	53,739	41.6%
F/A BLDGS AND IMPRMTS	3,000	0	56,000	56,000	0.0%
F/A EQUIPMENT	46,354	0	0	0	0.0%
TOTAL APPROPRIATIONS	681,861	130,705	295,726	165,021	126.3%
CHANGE IN FUND BALANCE	(208,489)	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

\$295,726 in grant funds is expected to be expended in FY2015/16 for the purchase of equipment and provide training to operational area first responders, including the Hazardous Materials Team and the Urban Search and Rescue Team. The grant’s performance period ends on May 31, 2016, at which time all projects are anticipated to be completed.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Sheriff’s Office Grant Funds budget was established to encompass a collection of grants within the Sheriff’s Office. This budget unit enables the Sheriff’s Office to receive and separately account for various Federal and State grants, as required by the respective grant’s guidelines.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no change in revenues or appropriations when compared to the FY2014/15 Adopted Budget because these grants were fully expended in prior years.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	7,555	0	0	0	0.0%
OTHER FINANCING SOURCES	12,113	0	0	0	0.0%
TOTAL REVENUES	19,668	0	0	0	0.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	344	0	0	0	0.0%
SERVICES AND SUPPLIES	13,721	0	0	0	0.0%
TOTAL APPROPRIATIONS	14,065	0	0	0	0.0%
CHANGE IN FUND BALANCE	(5,603)	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Sheriff's Special Revenue Fund and associated budgets were established to enable accounting for receipt of various Federal and State criminal justice grant funds and special revenues accruing from fees levied by the Courts that have restricted uses. Each division within the budget unit maintains its own dedicated fund balance. The principal budgetary activities are:

Automated Fingerprint Fees (BU4051)

Under the authority of Government Code Section 76102 and California Vehicle Code 9250.19f, this division includes the County Automated Fingerprint Identification Fund, which is intended to assist a County in the implementation of an Automated Fingerprint Identification System (AFIS), including the purchase, lease, operation, maintenance or replacement of automated fingerprint equipment. The source of revenue is assessments on criminal and traffic fines collected by the Court, and a fee of \$1 tied to the vehicle registration fee. Expenditures from this division are approved by a seven-member Remote Access Network (RAN) Board as required by the California Penal Code.

Vehicle Theft Allocation (BU4052)

The division accrues funds from vehicle registration fee assessment for the enhancement of programs to investigate and prosecute vehicle theft crimes. The Auto Theft Task Force is composed of two investigators that conduct surveillance, track, search and arrest offenders.

Cal-ID Auto Fees Fingerprint (BU4055)

The California Identification System (Cal-ID), as described in Section 11112.2 of the Penal Code, is the automated system maintained by the State Department of Justice for retaining fingerprint files and identifying latent fingerprints. This division funds the conduct of automated fingerprint searches and fingerprint identification services for Solano County and the surrounding allied law enforcement agencies.

Community Oriented Policing (COPS) Grant (BU4054)

This is multi-year grant awarded by the U.S. Department of Justice, Office of Community Oriented Policing Services that supports the County's Narcotics Enforcement Team. The team is composed of five Sheriff's detectives and three detectives from local law enforcement agencies. COPS Methamphetamine Initiative Grants enhance targeted methamphetamine enforcement and allow the unit to develop and foster partnerships in communities. The grant funds detective overtime, participation in local and national trainings, specialized surveillance equipment and community outreach.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSAccomplishments***Auto Theft Task Force***

The Auto Theft Task Force is a proactive investigative unit consisting of undercover detectives from the Sheriff's Office and the California Highway Patrol. Detectives devote their full efforts to combat and reduce auto thefts. To achieve its goal of reducing vehicle theft in Solano County, the task force conducts surveillance in high theft areas, seeks out possible "chop shop" operations, and conducts probation and parole searches on persons previously convicted of vehicle theft.

In 2014, the task force recovered 94 stolen vehicles and made 8 arrests during the course of their investigations.

Challenges***Auto Theft Task Force***

On June 10, 2014, the Board approved to increase the vehicle registration add-on fee from \$1 to \$2 and from \$2 to \$4 for commercial vehicles. Resolution 14-0435 was sent to the California Department of Motor Vehicles (DMV) for processing. Due to the DMV's backlog, the vehicle registration increase is not anticipated to take effect until October 2015, thirteen months later than the Sheriff Office's assumption for the FY2014/15 Adopted Budget. Consequently, the Sheriff's Office decreased the revenue estimate and appropriations with FY2014/15 Mid-Year Budget. Certain purchases of equipment such as the license plate reader and a mobile computer had to be deferred until FY2015/16. Moreover, available fund balance was needed to cover excess expenditures.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$38,202 or 4.0% in revenues and a decrease of \$215,647 or 21.3% in appropriations when compared to the FY2014/15 Adopted Budget, resulting in an increase in fund balance of \$123,895.

See related Budget Unit 9125 – Fund 326 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	177,659	332,529	435,510	102,981	31.0%
REVENUE FROM USE OF MONEY/PROP	1,567	1,400	1,500	100	7.1%
INTERGOVERNMENTAL REV FEDERAL	133,517	188,283	30,000	(158,283)	(84.1%)
CHARGES FOR SERVICES	73,573	65,000	60,000	(5,000)	(7.7%)
MISC REVENUE	333,423	370,000	392,000	22,000	5.9%
TOTAL REVENUES	719,739	957,212	919,010	(38,202)	(4.0%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	194,516	463,717	322,802	(140,915)	(30.4%)
SERVICES AND SUPPLIES	43,667	88,177	78,919	(9,258)	(10.5%)
OTHER CHARGES	2,249	12,134	9,818	(2,316)	(19.1%)
F/A EQUIPMENT	20,524	85,486	24,000	(61,486)	(71.9%)
OTHER FINANCING USES	381,241	361,248	359,576	(1,672)	(0.5%)
TOTAL APPROPRIATIONS	642,197	1,010,762	795,115	(215,647)	(21.3%)
CHANGE IN FUND BALANCE	(77,542)	53,550	(123,895)	(177,445)	(331.4%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget includes the following significant adjustments:

- \$103,000 increase in vehicle registration fees in the FY2015/16 Recommended Budget reflects that the fee increase is in effect from October 2015. However, this increase is offset by an estimated one-time DMV processing fee of \$20,000.
- \$168,000 decrease in the 2009 COPS grant revenue as the grant period will expire September 30, 2015. The decrease is entirely offset by lower grant expenditures primarily for overtime and equipment.

SUMMARY OF POSITION CHANGES

None.

PENDING ISSUES AND POLICY CONSIDERATIONS

Previous legislation California Senate Bill 720 (1997) originally authorized the imposition of a \$1 fee, \$2 for commercial vehicles, to be added to vehicle registration fees for the automation of fingerprinting systems under the fingerprint identification program (Cal-ID). On December 9, 1997, the Board approved this initial fee with Resolution 97-300. Chapter 292, Statutes of 2014, authorizes a county that has adopted a resolution to impose the \$1 vehicle registration fee, to increase that fee to \$2 in the same manner that it imposed the initial \$1 fee. However, it has been called into question whether the imposition would actually be considered a tax and therefore requires a two-thirds vote of the County voters. The Sheriff in coordination with County Counsel is continuing to monitor this issue and will provide further updates when available. Should the increase be approved, the funds will be used for the future replacement of AFIS equipment.

3440 – Fund 340-Local Law Enf. Block Grant (LLEBG) Summary of Other Administered Budgets

Thomas A. Ferrara, Sheriff/Coroner
Public Protection

FUNCTION AND RESPONSIBILITIES

The Local Law Enforcement Block Grant (LLEBG) Budget serves as a clearing house for the distribution of the Local Law Enforcement Block Grant funds awarded by the U.S. Department of Justice, Bureau of Justice Assistance (BJA) to Solano County and local agencies for specific purposes, such as hiring additional law enforcement officers, enhancing security measures, establishing and supporting drug courts, procuring technology, etc. Through adoption of the 2005 Omnibus Appropriations Package, Congress streamlined the award of justice grants by combining the LLEBG and Byrne Formula Grants into one Justice Assistance Grant Program, or JAG. Participation in the JAG funding requires the County and listed Cities to reach an agreement on a joint expenditure plan and successfully apply with the BJA.

The Fairfield Police Department is currently the lead agency and coordinates the grant application and distribution of BJA awards among the participating agencies.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget is \$0 as there are no grant activities anticipated. There is no change in revenues or appropriations when compared to the FY2014/15 Adopted Budget as no grants are identified. All previous grants under this program were fully expended in prior years.

This budget is expected to close out in FY2014/15.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	1	0	0	0	0.0%
TOTAL REVENUES	1	0	0	0	0.0%
APPROPRIATIONS					
OTHER CHARGES	16	0	0	0	0.0%
TOTAL APPROPRIATIONS	16	0	0	0	0.0%
CHANGE IN FUND BALANCE	15	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DEPARTMENTAL PURPOSE

Animal Care and Animal Control are responsible for providing animal control services throughout the unincorporated county area and shelter services for the entire county, including the seven cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo.

FUNCTION AND RESPONSIBILITIES

The Sheriff’s Office oversees the operation and management of the Animal Shelter and Animal Control, each serving as a division within the budget unit.

Animal Care

Under the authority of chapter 4 of the Solano County Ordinances, Animal Care is responsible for providing animal care services through the following activities: care, shelter and placement of stray and/or abandoned animals; spay and neutering of adoptable animals; disposing of ill or deceased animals; and countywide dog licensing. Moreover, Animal Care provides the public with low cost spay/neuter and low-cost vaccination services.

Animal Control

Under the authority of chapter 4 of the Solano County Ordinances, Animal Control is responsible for providing animal control services through the following activities: patrolling the unincorporated areas; investigating complaints of nuisances and dangerous animals; enforcement of codes and regulations; investigating charges of animal abuse; and licensing kennels. Animal Control also provides rabies control services and quarantine services for the entire county, which is mandated by the California Code of Regulations, Title 17 (Public Health), and CCR 2606 (Rabies, Animal) and associated state regulations.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Accomplishments

- The new 12,500 square foot, pre-engineered shelter building expansion is targeted to open in the early summer of 2015. The expansion provides for additional kennels and includes a cattery and dog kennel showcase area to promote animal adoptions. The expansion also features a public, low-cost spay/neuter and vaccination clinic.
- Animal Care held 22 off-site community adoption events and 7 on-site adoption awareness and low cost vaccination clinics that helped to increase the live release rate to 60%.
- Animal Care in partnership with the University of California at Davis, has successfully spayed and neutered more than 100 animals and provided critical medical treatment to 12 other animals for an estimated savings of more than \$18,000. This partnership improves the quality of life for the animals involved and provides UC Davis students with valuable veterinarian training.
- Animal Care purchased with grant funding a 24 foot custom trailer that is used for adoption events, disaster evacuation, mobile vaccination clinics and/or mobile spay/neuter clinics. This trailer, with its 48 cage capacity, is not only able to provide temporary shelter to animals awaiting their owners, but can be used to transport and if necessary assist in evacuations of pets from a disaster area to another shelter and/or even assist in evacuating animal shelters affected by a local disaster. Our first event with our new animal trailer was on September 27, 2014 at the Florence Douglas Senior Center in Vallejo and was a success with 5 adoptions.
- Animal Control entered into an agreement with the City of Vallejo, effective February 1, 2015, to provide animal control services within the city limits.

Challenges

- The primary challenge for Animal Care continues to be maintaining adequate levels of staffing. Employees on extended leave have impacted the shelter’s ability to provide excellent customer service. Moreover, vacancies, along with the hiring and training of staff, remain a constant challenge due to recent staff changes.
- The Animal Shelter has been receiving an increasing number of livestock animals such as horses, goats, sheep, pigs, roosters and chickens. The Animal Shelter is not staffed or equipped to house and care for these livestock animals on a

long-term basis.

- With the designation of one Animal Control Officer to the Animal Shelter per the agreement with the Cities, the Animal Control Unit must cover the rural unincorporated areas of the County with only two Animal Control Officers.

WORKLOAD INDICATORS

During the period July 1, 2013 – June 30, 2014

- Animal Care Services received 8,759 animals through the County shelter as strays, owner surrenders, confiscated or deceased.
- Animal Control Officers responded to 867 animal bite reports and carried out the associated rabies quarantines on the biting animals.
- The shelter adopted 1,184 animals, returned 922 animals to their owners and coordinated the transfer of 1,408 animals to rescue organizations.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$549,106 or 23.2% in revenue and an increase of \$1,045,095 or 37.7% in appropriations when compared to the FY2014/15 Adopted Budget. As a result, the Net County Cost/General Fund Contribution is increased by \$495,989, or 122.3%.

Revenue sources include:

- Other Governmental Agencies: Estimated at \$1,785,555, or 61.2%, of total revenues. This revenue represents a projection of the annual payments from the seven Solano County Cities for their proportionate share of costs for the operation of the animal shelter for the prior year in accordance with the prevailing Memorandum of Understanding.
- General Fund Contribution: Budgeted at \$901,676, an increase of \$495,989, or 122.3%; primarily represents the County's share of costs for the operation of the animal shelter. The Memorandum of Understanding (MOU) for shelter services with the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville and Vallejo requires the cities to cover the prior year net shelter costs based on the percentages of animals received from each city to the total animals received by the shelter. This recovery method does not match revenue to expenses, often resulting in a fluctuation of General Fund Contribution.
- Other Charges for Services: Estimated at \$927,883, represents an increase of \$483,665, or 108.9%. The estimated revenue includes \$520,508 from City of Vallejo for contracted animal control services and \$373,575 generated from spay/neuter and vaccination clinics. Other revenue is generated from fees received for animal impounds and boarding; disposal of dead animals; owner surrender, redemption, requested euthanasia; animal pick-up; rabies quarantine and a payment of approximately \$5,000 from the Resource Management Department's Division of Public Works as reimbursement for picking up dead animals on county roads.
- Other Financing Sources includes an \$84,795 increase reflecting a transfer of funds from the Sheriff's main operating budget to Animal Control to offset a portion of the salary and benefit cost of the new Sergeant-Sheriff providing supervision. Currently, the position is partially funded by the service contract with the City of Vallejo.

Appropriations include:

- Salaries and Benefits: Budgeted at \$2,529,744, an increase of \$711,111 or 39.1%, primarily due to increased costs associated with the addition of new positions approved by the Board in FY2014/15 funded by the Vallejo contract for animal control services and with filling vacancies within Animal Care and Animal Control.
- Services and Supplies: the total of \$931,661 is an increase of \$77,328, or 9%, when compared to the FY2014/15 Adopted Budget. The change is primarily due to an increase required for expanded spay/neuter and vaccination clinics costs and increase costs funded by the Vallejo contract for animal control services.
- Other Charges: Appropriated at \$204,665, which represents an increase of \$174,665, or 582%, when compared to the FY2014/15 Adopted Budget. The increase is primarily due to \$172,665 charge for Countywide Administrative Overhead (A-87).

Summary of Other Administered Budgets

2850 – Fund 001-Animal Care Services

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection/Protection & Inspect**

- Other Financing Uses: Budgeted at \$112,549, which represents an increase of \$47,586 or 73.3%, when compared to the FY2014/15 Adopted Budget. The increase is the primarily the result of a \$40,000 increase to transfer out funds to County Fleet to purchase a new vehicle for the Sergeant-Sheriff providing supervision to Animal Control.

CONTRACT SERVICES

Contract services total \$140,000. Individual contracts with significant appropriations are listed below.

- \$85,000 with PetData for the management of animal licensing, including purchase of animal licenses and replacement tags.
- \$21,650 with HLP, Inc. for software expanded maintenance and support related to the Chameleon Case Management System.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	40,114	42,000	40,930	(1,070)	(2.5%)
INTERGOVERNMENTAL REV OTHER	1,801,514	1,797,264	1,785,555	(11,709)	(0.7%)
CHARGES FOR SERVICES	168,095	444,218	927,883	483,665	108.9%
MISC REVENUE	81,619	84,500	77,925	(6,575)	(7.8%)
OTHER FINANCING SOURCES	0	0	84,795	84,795	0.0%
TOTAL REVENUES	2,091,343	2,367,982	2,917,088	549,106	23.2%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,237,046	1,818,633	2,529,744	711,111	39.1%
SERVICES AND SUPPLIES	641,637	854,333	931,661	77,328	9.1%
OTHER CHARGES	75,016	30,000	204,665	174,665	582.2%
F/A EQUIPMENT	0	0	38,145	38,145	0.0%
OTHER FINANCING USES	36,140	64,963	112,549	47,586	73.3%
INTRA-FUND TRANSFERS	4,696	5,740	2,000	(3,740)	(65.2%)
TOTAL APPROPRIATIONS	1,994,535	2,773,669	3,818,764	1,045,095	37.7%
NET COUNTY COST	(96,808)	405,687	901,676	495,989	122.3%
STAFFING					
ANIMAL CARE SERVICES	21.0	22.0	25.0	3.0	0.1%
TOTAL STAFFING	21.0	22.0	25.0	3.0	0.1%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget includes the following significant adjustments:

- \$357,000 net increase in Countywide Administrative Overhead (A-87). In the FY2014/15 Adopted Budget the A-87 calculation resulted in revenue of \$184,218 to the Animal Care budget and no expenditure. In the FY2015/16 Recommended Budget the A-87 charges resulted in an expenditure of \$172,665 as reflected in Other Charges herein and no revenue.
- \$150,000 increase in operating expenses such as food, household expense, veterinary supplies, vaccines, communications, telephone service, equipment, advertising, and office expense related to the new expansion kennel and spay/neuter and vaccination clinic . The increase is offset with a corresponding revenue increase of \$148,000.
- \$260,000 increase in extra-help primarily reflects the reclassification of contracted veterinarians' costs from an Other Professional Services expenditure to an extra-help contract employee expenditure and the costs of one additional veterinarian due to the opening of the new spay/neuter and vaccination clinic.

SUMMARY OF POSITION CHANGES

Changes in the position allocations since the adoption of the FY2014/15 Budget are provided below:

In August 2014, the 1.0 FTE Limited Term Animal Care Specialist position, previously added as a medical backfill in January 2014, was inactivated as the employee on extended leave returned to work.

In January 2015, the following positions were added:

- 3.0 FTE Animal Control Officers were added to expand animal control services to the City of Vallejo; funded by a Memorandum of Agreement;
- 1.0 FTE Sergeant Sheriff was added to supervise the Animal Control Unit; partially funded by a Memorandum of Agreement, the Sheriff's Office funds the remaining costs out of the Sheriff's main operating budget.

In February 2015 (Mid-Year), the following position changes occurred:

- 1.0 FTE Animal Care Specialist (Lead) was deleted and replaced with 1.0 FTE Animal Care Specialist due to operational needs.

In May 2015 (3rd Qtr), the following Limited term position was extended to 6/30/16:

- 1.0 FTE Limited-term Custody Lieutenant

PENDING ISSUES AND POLICY CONSIDERATIONS

Phase 1 of the Animal Shelter construction and remodel project is complete. Phase II which includes construction of the new 12,500 square foot, pre-engineered expansion is targeted to open in the early summer of 2015. The expansion provides for additional kennels and includes a cattery and dog kennel showcase area to promote animal adoptions. The expansion also features a public, low-cost spay/neuter and vaccination clinic. Phase III, which is the final phase includes the remodel of the existing Shelter building and is in the early stages with expected completion targeted for late in FY2015/16.

The Sheriff's Office has been approached by the cities of Fairfield, Vacaville, Rio Vista and Benicia to provide contracted animal control services. Procuring contracts for animal control services within the County is a viable mechanism to create greater efficiencies at a reduced rate for our neighboring agencies as well as a means to offset operational costs.

DISTRICT PURPOSE

This budget is administered by the Sheriff/Coroner and provides for the cost of indigent burials. According to Government Code 27462, if the value of the estate of a deceased person is insufficient to cover the costs of burial, the expenses are a legal charge against the County.

FUNCTION AND RESPONSIBILITIES

This budget provides for the cost of indigent burials. According to Health and Safety Code Section 103680, \$2.00 of the fee for the issuance of a permit for the disposition of human remains shall be paid to the County treasury for indigent burial. Additionally, per Government Code Section 27462, if the value of the estate of a deceased person is insufficient to cover the costs of burial, the expenses are a legal charge of the County.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$100 or 1.5% in revenue and an increase of \$512 or 2.2% in appropriations, when compared to the FY2014/15 Adopted Budget resulting in an increase of \$412 or 2.5% in General Fund support for the State mandated function.

DEPARTMENT COMMENTS

None.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
MISC REVENUE	6,987	6,500	6,600	100	1.5%
TOTAL REVENUES	6,987	6,500	6,600	100	1.5%
APPROPRIATIONS					
OTHER CHARGES	28,038	23,093	23,605	512	2.2%
TOTAL APPROPRIATIONS	28,038	23,093	23,605	512	2.2%
NET COUNTY COST	21,051	16,593	17,005	412	2.5%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

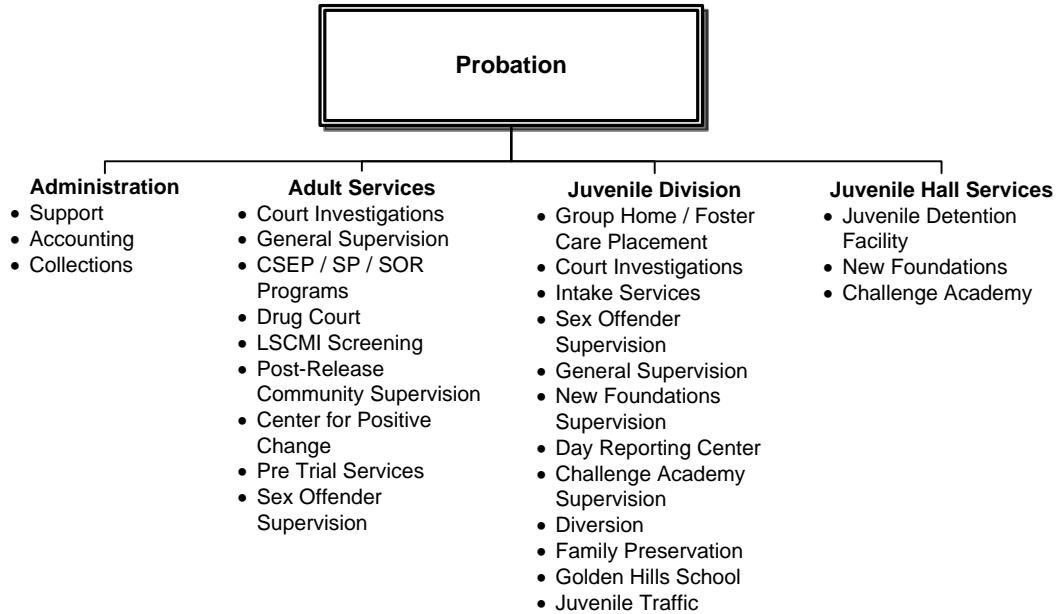
SUMMARY OF POSITION CHANGES

There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

**Christopher Hansen, Chief Probation Officer
Public Protection/Detention & Corrections**



DEPARTMENTAL PURPOSE

Under the direction of the Chief Probation Officer as prescribed in Section 270 of the California Welfare and Institutions Code and Sections 1203.5 and 1203.6 of the California Penal Code (PC), the Department provides community protection through interventions with adult and juvenile offenders. Welfare and Institutions Code Section 850 establishes the requirement for a Juvenile Hall, and Welfare and Institutions Code Section 854 places the appointment of the staff assigned to a Juvenile Hall under the direction of the Chief Probation Officer.

Budget Summary:	
FY2014/15 Third Quarter Projection:	35,322,422
FY2015/16 Recommended:	38,431,790
County General Fund Contribution:	21,431,344
Percent County General Fund Supported:	55.8%
Total Employees (FTEs):	216.5

FUNCTION AND RESPONSIBILITIES

The Probation Department is responsible for providing safe and secure juvenile detention and treatment programs, conducting investigations for the Court, holding offenders accountable, enforcing Court orders, facilitating rehabilitation of offenders, and supporting victim restoration efforts. The Department consists of four (4) divisions which include Administration/Support, Juvenile Field Services, Adult Field Services, and the Juvenile Detention Facility (JDF). The Department strives to rehabilitate offenders by reducing recidivism through effecting positive behavior change. The Department also provides a variety of support services including the maintenance of criminal records, maintenance of employees' training records, fiscal administration, grant administration, collection of fines, fees, victim restitution, and the implementation and oversight of several automated systems designed to track offenders. In October 2011, the Department assumed responsibility for supervising offenders released from the California Department of Corrections and Rehabilitation (CDCR) as a result of Public Safety Realignment. Since that time, the Department has implemented an array of services and programs to address the needs of offenders who are moderate to high-risk to reoffend, which will continue in FY2015/16.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSAccomplishments

- The Adult Division implemented a number of Cognitive Behavior Therapy Groups (CBT), which are short term groups designed to change unhealthy thinking and behavior. The Adult Division offered several CBT groups to include: Women's Trauma Group, Men's Trauma Group, Matrix, Treating Alcohol Dependence (TAD), Reasoning and Rehabilitation II (R&RII), and Thinking for a Change (T4C). These groups focus on teaching skills and addressing issues to include resiliency, problem solving, cognitive self-change, and substance abuse.
- The supervision staff in the Adult Division were trained in a new supervision technique, Effective Practices in Correctional Settings-II (EPICS-II), which is based on existing behavioral change strategies found to be effective with the probation population. These skills assist the officers in building rapport with the offender and developing a relapse prevention plan with them. These techniques compliment the Adult Division Client Case Classification and Supervision Policy (P-100), which is the procedure for assessment, classification, and supervision of the offender to support law-abiding behavior and decrease recidivism.
- The Probation Department's Center for Positive Change (CPC) celebrated a winter completion ceremony to honor 37 high risk offenders who successfully completed the CPC program. The ceremony was held on January 21, 2015, at the County Event Center in Fairfield. Designed as a one-stop-shop, the CPC provides comprehensive rehabilitation services designed to reduce recidivism. The goal of the CPC is to assist and provide services to offenders returning from the California Department of Corrections and Rehabilitation (CDCR), and moderate to high risk offenders who are under the jurisdiction of the Probation Department.
- The Juvenile Division implemented several CBT groups to address the needs of the youth under supervision, which include Diabolic Behavior Therapy (DBT), Forward Thinking, Matrix, Aggression Replacement Training (ART) and Crossroads. These groups are designed to provide strategies and techniques in an individual or group setting to change harmful thinking patterns, value systems, and encourage responsible and pro social behavior.
- The Juvenile Division implemented the SOARING 2 curriculum, which was developed by The Center for Advancing Correctional Excellence (ACE) at George Mason University. SOARING 2 is designed to strengthen engagement techniques, motivational interviewing skills, case management practices, while teaching offenders problem solving skills, all of which promote offender desistance from crime. SOARING 2 is web-based and the probation officers receive support from identified staff who serves as coaches and provide guidance and modeling for future skill use.
- The Challenge Academy celebrated its first graduation on December 18, 2014. Four (4) youth successfully completed the program and were reunified with their families. Challenge Academy provides youth with treatment services to include academic instruction and employability skills through the Solano County Office of Education (SCOE), and CBT groups. The youth also complete community service hours and participate in pro social activities through the Kroc Center. The program is for males age 15 ½ to 18 and is approximately nine (9) months in length.
- The Department continued partnerships with the Fairfield and Vallejo School Districts to provide early intervention and treatment services to youth in the school setting in an effort to reduce the number of youth entering the juvenile justice system. The Department has also continued to partner with contract agencies, HealthRIGHT360 and Leaders in Community Alternatives (LCA), to provide services on-site to include substance abuse and vocational and employability skills. LCA also operates the Day Reporting Centers (DRC) for youth under probation supervision in Fairfield and Vallejo.

Challenges

- The challenges facing the Probation Department currently and in the upcoming fiscal year include providing services to an increasing number of moderate and high risk offenders with a statistical likelihood to reoffend. Supervision services are provided based on risk and as such, it is important that resources are available to address the needs of this unique population.
- The implementation of Proposition 47 will continue to impact department operations. The passage of Proposition 47 changed the status of certain drug and non-violent property crimes from felonies to misdemeanors. With the implementation of Proposition 47, Probation had a number of cases terminated from supervision. Grant types which were terminated included those that were under juvenile supervision, formal probation supervision, Mandatory Supervision

**Christopher Hansen, Chief Probation Officer
Public Protection/Detention & Corrections**

pursuant to 1170 (h)(5) PC, and Post Release Community Supervision (PRCS). At this time, the department will continue to monitor the impact by reviewing referrals received from the Court for reports, the type of cases referred for supervision and the number of cases receiving supervision services.

WORKLOAD INDICATORS

During the period of July 1, 2014 through June 30, 2015, the Probation Department received 2,635 adult cases for supervision and terminated 1,593. For the same time period 1,294 juvenile cases were referred to the Department and 295 terminated. Overall, the Department provided supervision services to 6,025 adults and 511 juveniles in FY2014/15.

- During FY2014/15, 231 adults received services at the Centers for Positive Change (CPC) or through the embedded staff from H&SS assigned to the Probation Department.
- During FY2014/15, 16 CBT groups were held in the Adult Division and 5 CBT groups in the Juvenile Division.
- During FY2014/15, approximately 720 CBT group sessions were conducted in the JDF including the Challenge and New Foundations programs.
- During FY2014/15, staff facilitated 8 substance abuse groups and HealthRIGHT360 conducted 282 substance abuse group sessions in the Adult Division.
- During FY2014/15, 120 adults were provided employment services.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	18,129,135	20,659,442	21,614,773	955,331	4.6%
ADULT SERVICES	3,247,263	5,891,896	6,120,373	228,477	3.9%
JUVENILE DIVISION	5,665,895	6,182,289	6,443,212	260,923	4.2%
JUVENILE HALL SERVICES	4,545,546	4,068,475	4,253,432	184,957	4.5%
TOTAL REVENUES	31,587,839	36,802,102	38,431,790	1,629,688	4.4%
APPROPRIATIONS					
ADMINISTRATION	6,226,604	6,737,130	6,856,433	119,303	1.8%
ADULT SERVICES	7,402,922	10,547,450	11,521,703	974,253	9.2%
JUVENILE DIVISION	7,807,258	8,569,973	8,926,808	356,835	4.2%
JUVENILE HALL SERVICES	10,319,199	10,947,549	11,126,846	179,297	1.6%
TOTAL APPROPRIATIONS	31,755,983	36,802,102	38,431,790	1,629,688	4.4%
NET CHANGE	168,144	0	0	0	0.0%

STAFFING					
ADMINISTRATION	18.0	18.0	19.0	1	5.6%
ADULT SERVICES	76.0	78.0	81.0	3	3.8%
JUVENILE DIVISION	48.5	46.5	45.5	(1)	(2.2%)
JUVENILE HALL SERVICES	73.0	72.0	71.0	(1)	(1.4%)
TOTAL STAFFING	215.5	214.5	216.5	2	0.9%

DEPARTMENTAL BUDGET SUMMARY

The Department's Recommended Budget represents an overall increase of \$1,629,688 or 4.4% in revenues and appropriations when compared to the FY2014/15 Adopted Budget. The General Fund contribution to the Department is increased by \$945,231 or 4.6% over FY2014/15.

Probation's primary funding source is the General Fund which represents approximately 56% or \$21,431,344 of the estimated revenues in the Recommended Budget.

Other funding sources include:

\$9,936,707 in "2011 Public Safety Realignment" – These revenues fund the implementation of Post-Release Community Supervision (PRCS) and the Center for Positive Change (CPC) programs under AB109, the Juvenile Justice Crime Prevention Act (JJCPA), the Juvenile Probation and Camps Funds (JPCF), and the Youthful Offender Block Grant (YOBG).

\$4,071,365 in the State allocation from the Local Public Safety Augmentation Fund which comes from the public safety-dedicated ½ cent sales tax (Prop 172). This revenue stream is projected to grow by \$223,241 or 5.8%, as a result of improving consumer confidence that is anticipated to stimulate increased sales activity in the State.

\$320,000 in the "Title IVE Grant" – These revenues pay for services provided by the Department to "at risk" minors for foster home care placements. The Department's requested budget for FY2015/16 was reduced by \$160,000 due to changes in federal regulations narrowing the scope of identifiable candidates and eligibility for Title IVE activities.

\$331,522 in "State Sales Tax 1991 Realignment" – These revenues are allocated to the Department through the 1991 Realignment Sales Tax receipts to fund Social Services. These funds allocated to Probation are used to offset juvenile programs.

\$382,898 in "State-Other Revenues" – These revenues include reimbursements for the Department's cost of peace officers mandated training, electronic monitoring of juvenile offenders, youth breakfast/lunch programs at the Juvenile Detention Facility, and efforts to reduce prison overcrowding and enhance public safety under Senate Bill 678 (SB678).

\$462,000 in "Federal Aid" – These revenues support the Federal share of youth placement costs in foster care and/or group home placements.

\$323,791 in "Federal Other" – These revenues are the Federal share of the State Nutrition Program, which provides breakfast and lunch for youth detained at the JDF, and funding for the Office of Traffic and Safety grant.

\$252,000 in 2011 "Realignment Foster Care Assistance" – These revenues support the State share of youth placement costs in foster care and/or group home placements.

\$104,063 in Miscellaneous Revenue includes the collection of Public Defender's fees, and restitution rebates from the State.

The Department's primary costs are:

\$23,483,231 in salaries and benefits reflects an increase of \$401,183 or 1.7% due to approved labor cost increases and the increase in workers compensation insurance.

Services and Supplies of \$8,151,685 reflect an increase of \$614,586 or 8.2%. The major appropriations in Services and Supplies include:

- \$1,710,274 for Central Data Processing (CDP) services which is an increase of \$181,233 or 11.9% from the FY2014/15 Adopted Budget. The increase in appropriations includes the cost to fund a new Senior System Analyst position to provide IT support to the Department. This position was approved in the FY2014/15 Mid-year budget. The cost for this position is offset with grant funds.
- \$3,598,638 in Contracted Services to cover the following contracts:
- \$1,597,204 with CA Forensic Medical Group for mental health, medical, and dental services
- \$579,140 with Leaders in Community Alternatives (LCA) for job readiness, vocational training and operational services of the Juvenile Day Reporting Centers (revenue offset)
- \$514,343 with Aramark Correctional Services for food services
- \$435,000 with Aldea for juvenile counseling and intervention services
- \$200,000 with Phamatech for drug testing services

**Christopher Hansen, Chief Probation Officer
Public Protection/Detention & Corrections**

- \$100,000 from the Board of State and Community Corrections (BSCC) for community recidivism and crime reduction services to be distributed to local providers (revenue offset)

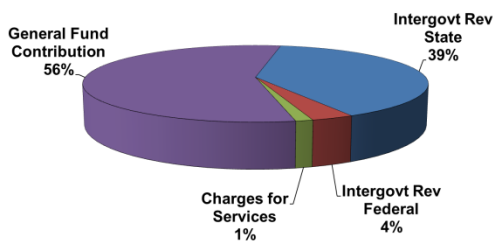
Other Charges of \$5,431,701 which reflect an increase of \$550,796 or 11.3% is primarily due to an increase in the County Administrative Overhead costs and costs of placement for juvenile offenders. The major appropriations in this category include:

- \$2,101,500 in Support/Care of Persons to cover the costs of foster care/group home placements
- \$1,781,130 in Countywide Admin Overhead (A87) to cover the costs of central services support
- \$645,000 in employment and vocational services delivered through the Centers for Positive Change (revenue offset)

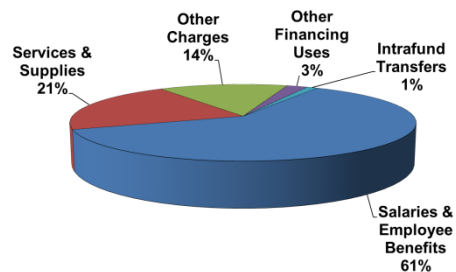
DEPARTMENT COMMENTS

The Probation Department continues to collaborate with the Solano County Courts, Health and Social Services, Sheriff’s Office and local law enforcement to implement programs and services for offenders. The Department has participated in collaborative grants and currently partners with the Superior Court in two (2) specialty courts (Drug Court and Veterans Court). In addition, the Department continues to provide substance abuse treatment along with mental health and employment services on site in Fairfield and Vallejo.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	13,975	13,272	13,272	0	0.0%
REVENUE FROM USE OF MONEY/PROP	108	0	0	0	0.0%
INTERGOVERNMENTAL REV STATE	11,650,452	14,544,313	15,040,879	496,566	3.4%
INTERGOVERNMENTAL REV FEDERAL	796,785	1,122,613	1,309,105	186,492	16.6%
CHARGES FOR SERVICES	554,900	537,428	533,127	(4,301)	(0.8%)
MISC REVENUE	153,638	98,363	104,063	5,700	5.8%
GENERAL FUND CONTRIBUTION	18,417,982	20,486,113	21,431,344	945,231	4.6%
TOTAL REVENUES	31,587,839	36,802,102	38,431,790	1,629,688	4.4%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	20,224,038	23,082,048	23,483,231	401,183	1.7%
SERVICES AND SUPPLIES	5,894,760	7,537,099	8,151,685	614,586	8.2%
OTHER CHARGES	4,107,462	4,880,905	5,431,701	550,796	11.3%
F/A EQUIPMENT	0	0	37,836	37,836	0.0%
OTHER FINANCING USES	1,271,153	911,681	868,286	(43,395)	(4.8%)
INTRA-FUND TRANSFERS	258,571	390,369	459,051	68,682	17.6%
TOTAL APPROPRIATIONS	31,755,983	36,802,102	38,431,790	1,629,688	4.4%
NET CHANGE	168,144	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Significant Adjustments are discussed in the Departmental Budget Summary herein.

SUMMARY OF POSITION CHANGES

Changes in the position allocation since the adoption of the FY2014/15 Budget are provided below:

In August 2014, the following Limited Term positions funded by the California Office of Traffic Safety Grant were approved expiring September 30, 2015:

- Add 1.0 FTE Limited Term Deputy Probation Officer
- Extended 1.0 FTE Limited Term Deputy Probation Officer (Senior)

On September 1, 2014 the following Limited Term position expires:

- 1.0 FTE Limited Term Group Counselor

On February 10, 2015, with the Midyear report the Board approved the following:

- Add 1.0 FTE Criminal Justice Researcher (TBD) (revenue offset)
- Add 1.0 FTE Group Counselor (Supervising)
- Delete 1.0 FTE Group Counselor

On May 5, 2015, with the Third Quarter report the Board approved the extension of the following Limited Term positions to June 30, 2016:

- 2.0 FTE Limited Term Deputy Probation Officer (Senior)
- 1.0 FTE Limited Term Deputy Probation Officer (Supervising)
- 1.0 FTE Limited Term Deputy Probation Officer
- 2.0 FTE Limited Term Group Counselor

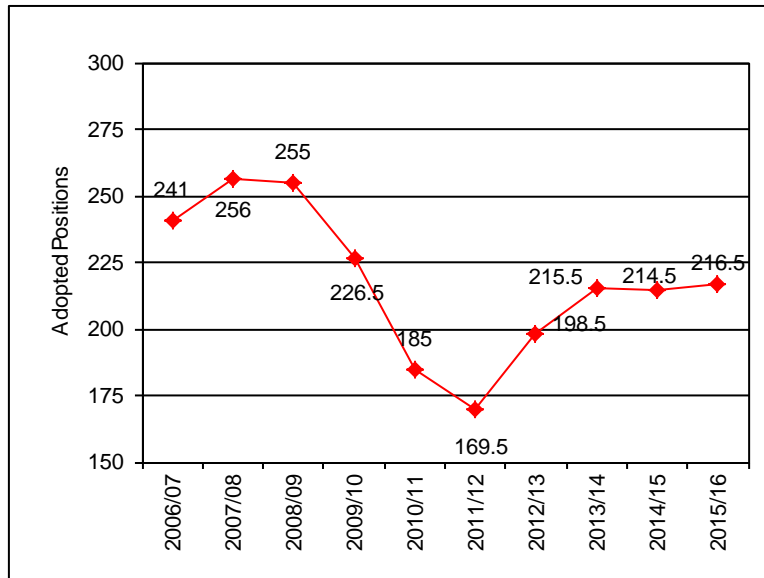
The FY2015/16 Recommended Budget includes the Probation Department’s request for the following changes in the position allocation:

- Add 1.0 FTE Supervising Deputy Probation Officer (SDPO) - The SDPO will be assigned to the Center for Positive Change (CPC) in Fairfield to supervise staff and will be responsible for the day to day operation of the CPC in Fairfield. This position is essential to ensure that the Center is providing relevant services and treatment necessary to positively change the lives of the clients that participate in the program (revenue offset).
- Delete 1.0 FTE Deputy Probation Officer (Adult)
- Add 1.0 FTE Legal Procedures Clerk (LPC) - The increasing demands for clerical support necessitated the request for an additional LPC. Some of the demands stem from an increase in the requirements for more data entry of information in case management systems such as the Department of Justice (DOJ), SharePoint, and the Department’s case management system (CASE). In addition, the implementation of the Pre-Trial program will require a dedicated clerical staff to complete data entry and other duties to support the program.

Extension of the following Limited Term positions funded by the Office of Traffic Safety grant program through September 30, 2016:

- 1.0 FTE Deputy Probation Officer (Senior)
- 1.0 FTE Deputy Probation Officer

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Title IVE of the Social Security Act administered through the Department of Health and Human Services provides Federal funding for administrative services and activities for Probation which reduce or eliminate the need to remove an at-risk child from his/her home and thereby reducing cost of placement to foster care. As part of an ongoing review of the Title IVE claiming process for counties, the California Department of Social Services (CDSS) has recently refined the definition of a minor who is “at imminent risk of entering foster care.” As a result, the Probation Department is uncertain how this will affect the overall Title IVE revenue, budgeted at \$320,000 in FY2015/16. The Probation Department will continue to monitor changes in the claiming process, funding for Title IVE and the potential impacts for Solano County.

The FY2015/16 recommended Budget includes the full year funding needed to provide for a continuation of the staffing and other costs previously approved by the Board under the 2011 Solano Public Safety Realignment Act Implementation Plan. These costs are funded by the State AB109 allocation in FY2015/16 and AB109 carry forward funds from prior years unspent allocations. The use of one-time carry forward has been applied to existing, now operational programs, so they may continue, and to address the State AB 109 funding shortfall in FY2015/16. The Department and the County Administrator are continuing to monitor the State allocation of AB 109 funds as Departments address the mandated changes resulting from the implementation of 2011 Public Safety Realignment.

The enactment of AB109 allows the probation officer to initiate flash incarceration (up to 10 days in county jail) for offenders under Post Release Community Supervision (PRCS) to address non-compliant behavior. However, this option is not available for offenders sentenced to probation or a split sentence under 1170(h) PC. This creates some challenges in holding these offenders accountable and being able to address non-compliance immediately. Discussions continue targeted at changing this.

The Prison Rape Elimination Act (PREA) which became effective on August 20, 2012 outlines a phased implementation that calls for changes to the Juvenile minimum staffing ratios in secure juvenile facilities effective October 1, 2017. The Department is monitoring staging ratios and depending on the Juvenile Detention Facility population PREA could result in the need to change staffing patterns from 1 staff per 10 youth to 1 staff per 8 youth. Once implemented, this could add additional costs related to increasing staffing at the facility.

Funding allocations from the State effect programs and services that are offered to adult and juvenile offenders. Money received through Vehicle License Fees (VLF) is used to support programs under the Juvenile Justice Crime Prevention Act (JJCPA), Youthful Offender Block Grant (YOBG), Juvenile Accountability Block Grant (JBAG), and AB109. The final allocation of these dollars will ultimately dictate the level and types of programs that are offered in the future.

SB678 (Community Corrections Performance Incentive Act) is State funding based on improved probation outcomes. The amount appropriated for distribution to counties is based on costs avoided by the California Department of Corrections and Rehabilitation (CDCR) because of a reduction in the percentage of probationers sent to prison or county jail. This funding has been targeted by the State for reduction annually for several years, making the funding uncertain. The Department projected a reduction in SB678 revenues of \$621,600 in the FY2015/16 Recommended Budget when compared to the FY2014/15 Adopted Budget. As this revenue supports key programming vital to Probation's success in achieving favorable outcomes, such as substance abuse programs, the loss in funding from SB678 is recommended to be backfilled with AB109 funds in FY2015/16.

The Safe Neighborhoods and Schools Act – Proposition 47 is a ballot initiative passed by California voters on November 4, 2014. Proposition 47 reduces certain nonserious and nonviolent property and drug offenses from wobblers or felonies to misdemeanors, reducing penalties to offenders who have not committed certain severe crimes including murder and certain sex and gun crimes. The Department is assisting the Public/Alternate Defender and the District Attorney in reviewing the terms and conditions for probation, in addition to evaluating reports provided to the Courts. Probation will also be conducting risk assessments using existing tools to determine the individual risk scores and making necessary recommendations for summary or formal probation. Although the Department provides supervision based on risk to reoffend, the reduction of felonies to misdemeanors for certain crimes reduce the time that the offender is under jurisdiction. As a result, it may be difficult to provide treatment services if resources are not immediately available. The Department in coordination with County Administrator and the Courts will continue to monitor the impacts of Proposition 47 and the deployment of resources for treatment of those on supervision.

6650 – Fund 900-Probation
Christopher Hansen, Chief Probation Officer
Public Protection/Detention & Corrections

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
8035 JH REC HALL - WARD WELFARE	14,272	13,879	16,612	2,733	19.7%
APPROPRIATIONS					
8035 JH REC HALL - WARD WELFARE	8,707	13,000	16,200	3,200	24.6%
NET CHANGE					
8035 JH REC HALL - WARD WELFARE	5,566	879	412	(467)	(53.1%)

A summary of the budgets administered by the Probation Department is provided on the following pages.

Summary of Other Administered Budgets 8035 – Fund 035-Juv. Hall Rec.-Ward Welfare Fund
Christopher Hansen, Chief Probation Officer
Detention & Corrections

FUNCTION AND RESPONSIBILITIES

Pursuant to Welfare and Institutions Code Section 873, the source of revenue for this fund is from the telephone company that facilitates collections attributable to collect calls made by wards confined at the Juvenile Detention Facility or New Foundations.

The money deposited in the Ward Welfare Fund must be expended by the Probation Department for the benefit, education, and welfare of the wards confined within the Juvenile Detention Facility or other juvenile facilities.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$2,733 or 19.7% in revenue and an increase of \$3,200 or 24.6% in appropriations when compared to the FY2014/15 Adopted Budget. The increase is the result of an increased population in the Juvenile Detention Facility. The primary funding source for the Department is telephone commission income received from a third-party vendor (Global Tel*Link), which is tied to the population levels at the Juvenile Detention Facility and New Foundations.

See related Budget Unit 9151 – Fund 035 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	410	600	600	0	0.0%
CHARGES FOR SERVICES	0	279	254	(25)	(9.0%)
MISC REVENUE	13,862	13,000	15,758	2,758	21.2%
TOTAL REVENUES	14,272	13,879	16,612	2,733	19.7%
APPROPRIATIONS					
SERVICES AND SUPPLIES	8,291	13,000	16,200	3,200	24.6%
OTHER CHARGES	416	0	0	0	0.0%
TOTAL APPROPRIATIONS	8,707	13,000	16,200	3,200	24.6%
CHANGE IN FUND BALANCE	(5,566)	(879)	(412)	467	(53.1%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Solano County currently contracts for inmate calling services in the Solano County Detention Facilities, including the Juvenile Hall. Under the contracts inmates or wards are charged a fee to make collect phone calls and a portion of the revenues are deposited in the County Inmate Welfare Fund and or the Ward Welfare Fund in accordance with Penal Code 4025. These funds are used for the benefit, education and welfare of the inmates or wards. In September 2013, the Federal Communications Commission (FCC) released a *Report and Order and Further Notice of Proposed Rulemaking* on inmate calling services. This action proposes limiting inmate long-distance calling rates from correctional facilities. In October 2014 the Commission released a *Second Further Notice of Proposed Rulemaking*, which seeks comment on a potential ban of inmate telephone commissions and potential impacts of implementation timelines. Data collection efforts by the FCC continue, and while a final ruling has not been issued by the FCC, revised rules could result in significant reduction or elimination of the revenue to the Juvenile Hall Recreation-Ward Welfare Fund.

**Agricultural Commissioner
and
Sealer of Weights and Measures**

- Pesticide Use Enforcement
- Weights and Measures
- Pest Detection
- Pest Exclusion
- Pest Management
- Nursery
- Ag Commodity Export Certification

DEPARTMENTAL PURPOSE

The Department of Agriculture combines the functions of the County Agricultural Commissioner and County Sealer of Weights and Measures into a consolidated unit. The Ag Commissioner/Sealer of Weights and Measures is licensed by the Secretary of the California Department of Food and Agriculture (CDFA) and is appointed by the Board of Supervisors. Specific duties and responsibilities of the Department are enumerated in the provisions of the Food and Agricultural Code and the Business and Professions Code. The Department is responsible for the implementation

and enforcement of specified State laws and regulations at the local level as well as other duties as assigned or directed by the Board of Supervisors.

Budget Summary:	
FY2014/15 Third Quarter Projection:	2,974,437
FY2015/16 Recommended:	3,087,160
County General Fund Contribution:	1,531,802
Percent County General Fund Supported:	49.6%
Total Employees (FTEs):	26

FUNCTION AND RESPONSIBILITIES

The Agricultural Commissioner's Office is responsible for protecting and promoting agriculture in the county. This is accomplished through its Pest Prevention, Pesticide Use Enforcement, Export Certification and Inspection Services programs.

The Sealer of Weights and Measures verifies equity in commercial transactions. It carries out this responsibility through its Device Inspections, Weighmaster Inspections, Petroleum Product Inspections, Quantity Control and point-of-sale (price scanner) inspections.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- In July of 2014, Peach Fruit Fly was declared eradicated in Solano County. This pest of over 40 crops including tomatoes and other crops of economic significance to Solano County was found in Fairfield in June 2013. As a result of the detection of six flies, an eradication program was undertaken to avert a widespread quarantine in the communities of Fairfield, Suisun, Cordelia and portions of Suisun Valley.
- Two new pieces of specialized equipment were purchased for the Weights and Measures division of the Department of Agriculture. The provers are used for testing fuel meters of propane and petroleum products. They replaced equipment that was originally purchased in the 1960's that had reached the end of its useful service life.
- A training course was provided to seed industry representatives on field phytosanitary requirements. The training provided an opportunity for a dialog between inspection staff and producers on inspection practices and the requirements for seed export.
- A grower outreach field worker training was held to provide instruction to field workers on pesticide safety practices in treated fields. The training was given in Spanish to 50 attendees and will now be offered as a yearly event.
- The final European Grape Vine Moth (EGVM) quarantine requirement was lifted for Solano County in February 2015. Although the quarantine was removed from Solano County in 2014, an EGVM find in Napa County continued the quarantine requirements for upper Suisun Valley. Monitoring for the pest will continue in the grape growing regions of Solano County. This monitoring has moved from State detection staff to department staffing.

Functional Area Summary 2830 – Fund 001-Agricultural Commissioner/Weights & Measures
Jim Allan, Agricultural Commissioner/Sealer of Weights & Measures
Protection & Inspect

- The department will be relocating to Cordelia in FY2015/16. The move will allow the consolidation of the Weights and Measure’s labs and equipment with the Agricultural programs. The department is working closely with the department of General Services to accomplish the remodeling of the existing facility and looks forward to offering a new service center to the public.
- The online payment and registration project for pesticide operators was completed for pilots and pest control advisors. This online system for accepting payment and registration documents will be expanded in FY2015/16 to include pest control business, farm labor contractor and structural registrations.

WORKLOAD INDICATORS

- During the period of January 1, 2014 through December 31, 2014, the Agriculture Unit reviewed and issued 506 pesticide permits, made 552 phytosanitary field inspections for seed, inspected 2,517 traps and verified 3,820 field site identification numbers. There were 14 Light Brown Apple Moth (LBAM) and 35 EGVM compliance agreements for growers and shippers in furtherance of quarantines.
- During the same 12-month period, Weights and Measures sealed 7,523 devices to verify their accuracy.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
AGRICULTURE COMMISSIONER/WEIGHTS & MEASURE	<u>1,836,067</u>	<u>1,584,508</u>	<u>1,555,358</u>	<u>(29,150)</u>	<u>(1.8%)</u>
TOTAL REVENUES	1,836,067	1,584,508	1,555,358	(29,150)	(1.8%)
APPROPRIATIONS					
AGRICULTURE COMMISSIONER/WEIGHTS & MEASURE	<u>2,636,557</u>	<u>2,951,474</u>	<u>3,087,160</u>	<u>135,686</u>	<u>4.6%</u>
TOTAL APPROPRIATIONS	2,636,557	2,951,474	3,087,160	135,686	4.6%
NET COUNTY COST					
AGRICULTURE COMMISSIONER/WEIGHTS & MEASURE	<u>800,490</u>	<u>1,366,966</u>	<u>1,531,802</u>	<u>164,836</u>	<u>12.1%</u>
NET COUNTY COST	800,490	1,366,966	1,531,802	164,836	12.1%
STAFFING					
AGRICULTURE COMMISSIONER/WEIGHTS & MEASURE	<u>18.0</u>	<u>22.0</u>	<u>26.0</u>	<u>4.0</u>	<u>18.2%</u>
TOTAL STAFFING	18.0	22.0	26.0	4.0	18.2%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$29,150 or 1.8% in revenue and an increase of \$135,686 or 4.6% in appropriations when compared to the FY2014/15 Adopted Budget. As a result, Net County Cost increased by \$164,836 or 12.1%.

The primary funding source for the department is Intergovernmental Revenues, projected at \$1,072,308, a decrease of \$29,900 or 2.7% when compared to FY2014/15 Adopted Budget. Intergovernmental Revenues are mainly received from the State, and are associated with various contracted agricultural inspection services and other mandated and subvented agricultural activities such as pesticide use enforcement. These contract revenues are driven by available workloads and staffing. Projected for FY2015/16 are decreases in revenues of \$28,000 in State unclaimed gas tax and \$32,000 in State pest detection; and offset by an increase of \$35,000 in State pesticide mill revenue.

The department’s other significant funding sources are: (1) Licenses, Permits and Franchise, estimated at \$295,000 and received in the form of user fees for device registration and other inspections and certifications provided by the Department, and (2) Charges for Services, anticipated at \$182,050, most of which is received for field inspections carried out by staff.

The primary outlays for the Agricultural Commissioner/Sealer are labor costs, which at \$2,399,226, account for 77.7% of the overall departmental budget. In addition, with the upcoming relocation of the department to the Cordelia site, the budget includes \$27,135 for new chairs and mats, keyboard trays, refrigerator, and work area equipment all beyond their useful life.

2830 – Fund 001-Agricultural Commissioner/Weights & Measures Functional Area Summary
Jim Allan, Agricultural Commissioner/Sealer of Weights & Measures
Protection & Inspect

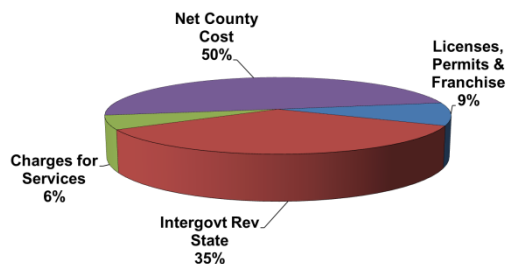
The department's budget includes as part of the USDA Trapping Program, a \$74,016 State Wildlife Trapper contract for animal pest control. No fixed assets are included in the department's budget.

DEPARTMENT COMMENTS

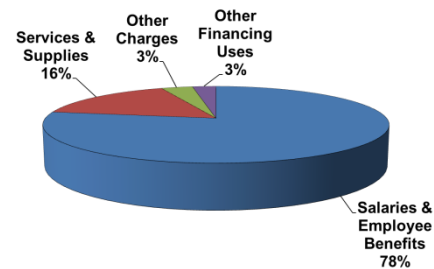
To ensure continuity and address current workloads, the department is proposing adjustments that will address operational needs with a minimum of staffing additions. As a result of the staffing changes, State unrefunded gas tax revenue is anticipated to increase in FY2016/17.

The department is adapting to the loss of emergency project revenue streams as various quarantine pest outbreaks achieve eradication status. Concurrently, large increases in permanent crop plantings such as almonds, walnuts and grapes are increasing workloads for pesticide permitting and monitoring. Other regulatory workloads have been trending up for several years including farmers market programs, seed export field inspections and Phytosanitary certificates.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	303,902	295,500	295,000	(500)	(0.2%)
FINES, FORFEITURES, & PENALTY	3,328	5,000	5,000	0	0.0%
INTERGOVERNMENTAL REV STATE	1,307,770	1,102,208	1,072,308	(29,900)	(2.7%)
INTERGOVERNMENTAL REV FEDERAL	27,009	0	0	0	0.0%
CHARGES FOR SERVICES	189,094	181,800	182,050	250	0.1%
MISC REVENUE	4,964	0	1,000	1,000	0.0%
TOTAL REVENUES	1,836,067	1,584,508	1,555,358	(29,150)	(1.8%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	1,941,014	2,217,436	2,399,226	181,790	8.2%
SERVICES AND SUPPLIES	475,590	490,523	501,576	11,053	2.3%
OTHER CHARGES	104,802	90,337	106,872	16,535	18.3%
F/A EQUIPMENT	0	70,000	0	(70,000)	(100.0%)
OTHER FINANCING USES	111,618	83,178	79,486	(3,692)	(4.4%)
INTRA-FUND TRANSFERS	3,532	0	0	0	0.0%
TOTAL APPROPRIATIONS	2,636,557	2,951,474	3,087,160	135,686	4.6%
NET COUNTY COST	800,490	1,366,966	1,531,802	164,836	12.1%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

As part of the Third Quarter Report presented to the Board in May 2015, 1.0 FTE vacant Office Assistant II was converted to 1.0 FTE Office Assistant II (confidential) as the position maintains payroll and personnel files.

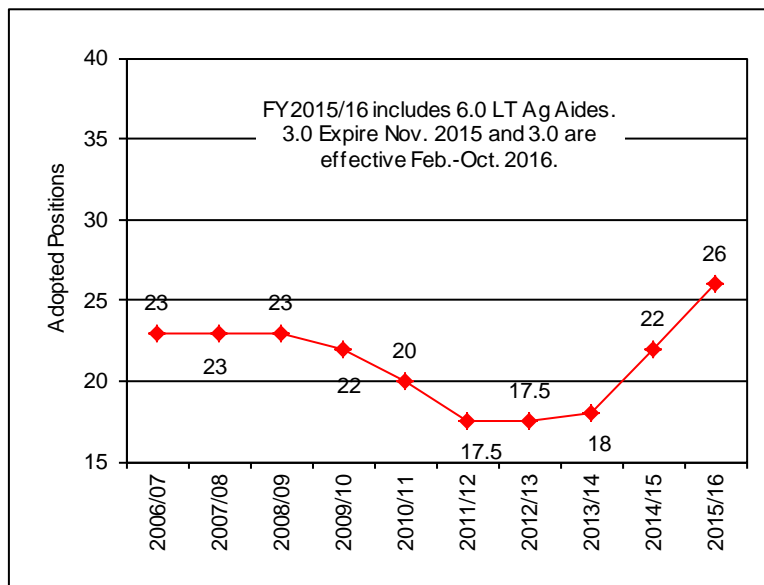
Functional Area Summary 2830 – Fund 001-Agricultural Commissioner/Weights & Measures
Jim Allan, Agricultural Commissioner/Sealer of Weights & Measures
Protection & Inspect

The Recommended Budget includes the following position changes:

- Delete 1.0 FTE Agricultural Biologist/Weights and Measures Inspector and add 1.0 FTE Agricultural Biologist/Weights and Measures Inspector (Senior). The position is currently filled and should have been allocated at the senior level as it is a flexibly staffed job classification that allows non-competitive promotions as staff complete various licensing requirements.
- Restore 1.0 FTE Deputy Agricultural Commissioner/Weights and Measures that was deleted in FY2008/09. The position is needed to support and provide adequate line supervision, and restores management of pesticide related activities at the program level. The position is offset by State pesticide mill subvention funding.
- Add 3.0 FTE limited term Agricultural/Weights and Measures Aides, effective February 14, 2016 through October 31, 2016. Additionally, 3.0 FTE Limited Term Agricultural/Weights & Measures Aides will expire in November 2015 at the conclusion of pest detection season. These positions support State contractual pest inspection obligation programs and are revenue offset.

The Recommended Budget also includes five part-time extra help Agricultural/Weights and Measures Aides that will work six months from May to October to assist in pest detection activities. These positions are also offset through State revenue contracts.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The department is preparing to consolidate departmental operations at the County’s Cordelia site during FY2015/16. The move entails logistical and infrastructure changes and the department is working closely with the Department of General Services to minimize impacts to departmental services during the transition.

Timely hiring of staff for detection programs is an ongoing need due to contractual requirements to begin those activities when the insects are biologically active in the county’s climate area.

In 2014, Egyptian Broomrape, an invasive weed species, was found in a processing tomato field in Dixon. This was the first North American find of this plant species. The weed, which is parasitic and derives its nutrition from the plant host can spread easily by seed. The seed which is the size of pepper flakes can remain viable in the soil for up to 25 years. The United States Department of Food and Agriculture and the California Department of Food and Agriculture are working jointly with the grower and Solano County Department of Agriculture on an eradication project to eliminate the pest.

2830 – Fund 001-Agricultural Commissioner/Weights & Measures Functional Area Summary
Jim Allan, Agricultural Commissioner/Sealer of Weights & Measures
Protection & Inspect

The Agriculture Department has followed BOS policy and cut the High Risk Pest Exclusion program in proportion to State funding cuts since FY2008/09. The High Risk Pest Exclusion program is funded by a continuous appropriation from the State legislature. The program had fully funded County inspections at parcel terminals, specialty markets and shipments forwarded from the state border inspection program for the purpose of interdicting pests. In FY2008/09, the continuous appropriation was reduced by half. Since then, CDFA has annually reduced funding to support other State agricultural activities. As the program funding sent to counties has dwindled, a committee of state and county staff and industry officials has set performance measures used to determine the distribution of the now very limited funding. Nearly one-third of California counties have completely lost cost share for this program. Today the Solano County Agriculture Department receives \$16,233 in High Risk funding. The reduction in funding for the program has led to staff inspections of only 2 ½ months per year versus inspections throughout the year. With the funding decreases, staff resources that were used for the High Risk program were reassigned to other program areas, such as export certification and pesticide use enforcement. Consequences of the reduced inspection could allow for the introduction of exotic pests such as fruit flies and noxious weeds through the parcel terminal pathway during the times of the year when no inspector is assigned to inspect FedEx and UPS. Additionally, fewer inspections yield lower performance measures, threatening the limited and reduced funding amounts.

Agricultural Commissioner Jim Allan, continues to serve on the Executive Board of the California Agricultural Commissioners and Sealers Association. The organization which includes representatives from Counties statewide, works to promote and protect local agricultural. In May of 2015, Commissioner Allan will assume the presidency of this organization for a one-year term.



DEPARTMENTAL PURPOSE

The Department of Resource Management consists of six organizational divisions. These divisions receive general direction from the Office of the Director and provide a variety of legally mandated and non-mandated programs and services summarized below.

Budget Summary:	
FY2014/15 Third Quarter Projection:	9,037,313
FY2015/16 Recommended:	10,234,998
County General Fund Contribution:	2,934,727
Percent County General Fund Supported:	28.7%
Total Employees (FTEs):	46

FUNCTION AND RESPONSIBILITIES

Planning Services Division

Planning Services has administrative authority over land use within the unincorporated areas of the county. Its primary responsibilities are to:

- Oversee the County's General Plan for land use; implement policy planning activities including General Plan amendments and updates; prepare specific plans and neighborhood plans; and provide staff support to special projects and functions as County liaison to other planning efforts and organizations.
- Implement the functions associated with land use planning, including the application of zoning regulations, processing of subdivision maps, conducting environmental review of proposed projects, and facilitating the public review process.
- Provide technical support for various long-range and regional planning-related projects, including: the Housing Element, Solano Transportation Authority (STA) projects, the Decennial Census, and Association of Bay Area Government's (ABAG) Regional Housing Needs Allocation and FOCUS programs.
- Support the Board of Supervisors and Planning Commission in developing land use policy and assisting in the decision-making process on land use matters.
- Provide technical and staff support to the Solano County Airport Land Use Commission and Tri City - County Cooperative Planning Group.
- The Integrated Waste Management Program Prepares, maintains, administers, and implements the Countywide Integrated Waste Management Plan (CIWMP) subject to the California Integrated Waste Management Act of 1989 (AB 939), as amended.

Building and Safety Services Division

Building and Safety Services has administrative authority over the unincorporated areas of the county and County-owned buildings within the various cities. Its primary responsibilities are to:

-
- Administer State and Federal codes and County ordinances related to all functions of construction, including the California codes for building, plumbing, electrical, mechanical, fire prevention, accessibility, energy and addressing.
 - Implement the functions associated with the responsibility of being the County Flood Plain Administrator for construction and development.
 - Administer the County's Code Enforcement program in the areas of zoning, grading, construction, inoperable / abandoned vehicles and business licenses.

Environmental Health Services Division

Environmental Health Services Division protects public health and the environment by ensuring compliance with laws and regulations pertaining to various environmental health programs within three broad areas:

- Consumer Protection Programs, which are operated and administered to protect public health by ensuring compliance with Health and Safety codes for: public pools, housing, vector management, body art, and retail food handling and processing facilities; and assisting Public Health Nursing in abating lead hazards for children.
- Water Protection and Waste Management Programs, which include implementing land development standards for sewage disposal, landfill operations and refuse disposal, land application of biosolids, state small public water systems, water wells, and large confined animal facilities.
- Hazardous Materials programs, which ensure the safe handling and storage of hazardous materials and hazardous waste, treatment of hazardous wastes, operation of underground and aboveground petroleum storage tanks, removal of leaking underground storage tanks, mitigation of contaminated sites, and provide technical assistance and oversight of the cleanup of hazardous materials spills.

Administrative Support Division

- Provides administrative support to all Department divisions.
- Supports the Department by handling incoming phone calls and inquiries; maintaining and assisting with recordkeeping for inspections; inventories; fees and permits; imaging processing and retention schedules; and data processing information system operations.
- Administers the County Business License Program.

Public Works Division

- The Public Works Division is described under the narrative for Budget Unit 3010 because it is not part of the General Fund.

Parks and Recreation Division

- The Parks & Recreation Division is described under the narrative for Budget Unit 7000 because it is not part of the General Fund.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Completed, and the Board of Supervisors adopted, the Middle Green Valley Specific Plan and Revised Recirculated Draft Environmental Impact Report.
- Prepared, and the Board adopted, a General Plan Amendment consistent with the action of the Airport Land Use Commission amending the 2002 Travis Plan.
- Made significant progress towards completion of the Travis Airport Land Use Compatibility Plan update.
- Prepared, and the Board adopted, a one-year time extension of the urgency ordinance prohibiting commercial scale wind and solar energy projects throughout the County.
- Completed, and the Planning Commission adopted, the Lake Herman Quarry Expansion project and Recirculated Draft Environmental Impact Report.

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- Completed an extensive collaborative effort with the Dixon, Vacaville, Suisun, Cordelia and Montezuma Fire Protection Districts to develop a consensus ordinance amending the Fire Code with standard local amendments within each district. This effort also involved discussions with the Agricultural Advisory Committee and Farm Bureau to obtain their approval. Each of the fire districts has adopted the consensus ordinance into their fire code, and the Board of Supervisors ratified the consensus ordinance on March 3, 2015.
 - Completed zoning text amendments and an update of the County's Housing Element.
 - Implemented the use of tablet computers and inspection software to perform field inspections within the Building and Safety Division. This allows real time access to files and update of inspection results, which has streamlined the inspection process and improved customer service.
 - Continued to provide permit assistance to local residents on three local emergencies, Collinsville Fire, Cordelia Fire and Napa Earthquake.
 - Performed damage assessment of buildings and structures from the Napa earthquake that affected Solano County, and assisted neighboring jurisdictions in damage assessment from the Napa earthquake. To assist with disaster response in the future, the Department worked with the California Office of Emergency Services to provide structural assessment training at the County Administrative Center on February 27, 2015 for building inspectors, building officials, architects and engineers throughout the region.
 - Streamlined permits for residential roof top solar installations, completing plan review and issuing 95% of these permits over the counter. Solano County has implemented the state suggested solar permit fee and is now among jurisdictions with the lowest permit fees for residential roof top solar.
 - Performed 450 inspections at restaurants during September 2014 as part of National Food Safety Education Month and Clean Hands Week. This educational campaign focused on hand washing practices at food facilities with a higher potential for bare hand to food contact as a result of their food preparation activities. This activity provided an opportunity to educate operators on the importance and practice of safe hand washing techniques for public health protection. The outreach received Board of Supervisors support with a resolution, a press release to the newspapers, and a letter sent to food operators.
 - Provided technical assistance in discussions on the "crude by rail" concepts under review by the State of California.
 - Began work with Solano County Water Agency, Solano Irrigation District and other county partners to evaluate how new Groundwater Legislation will be implemented in our county.

WORKLOAD INDICATORS

During the period of July 1, 2013 and June 30, 2014:

- The Planning Division processed three Use Permit applications; three Minor Use Permit applications; one Administrative Permit application; three Lot Line Adjustment applications and three Minor Subdivision applications. This is the same level of activity for zoning related permit processing as FY2012/13. This consistent level of activity is attributed in part to the recent changes to the zoning regulations to streamline the permitting process and reduce the number of actions requiring discretionary approval.
- The Building Division conducted 4,207 types of building permit inspections associated with 814 building permits compared to 3,045 inspections for 801 permits for FY2012/13, which is a 38% increase in the number of required inspections. Permits included 12 for new primary single family dwelling units, the same as last year, five for new secondary dwelling units, the same as last year, and 118 for photo-voltaic (Solar) units compared to 65 from the previous year. The type of construction work being performed and phasing of construction by contractors is leading to the increased inspection demand per permit, which is anticipated to continue.
- Code Compliance received 284 complaints regarding land use violations, vehicle abatement and building code violations compared 266 from FY2012/13, which is a 7% increase in complaints. The complaints received were for the following issues:
 - 120 complaints for building without a permit compared to 134 from FY2012/13.

2910 – Fund 001-Resource Management
Bill Emlen, Director of Resource Management
Other Protection

Functional Area Summary

- 62 complaints for junk and debris on premises compared to 47 from FY2012/13.
- 27 complaints for land use violations compared to 24 from FY2012/13.
- 26 complaints for vehicle abatement compared to 24 from FY2012/13. Many of the vehicle abatement complaints were abated by the property owner.
- 14 complaints for substandard structures or buildings compared to 23 from FY2012/13.
- 17 complaints for unlicensed businesses compared to 14 from FY2012/13.
- 18 complaints for occupancy violations.
- Environmental Health completed 2,858 routine inspections at 1,459 retail food establishments throughout Solano County to ensure safe food handling practices were being used. This is an increase of 12% in the number of inspections at retail food establishments and a 5.1% increase in the number of retail food establishment compared to FY2012/13.
- Performed 315 routine inspections at business that generate or haul waste tires to ensure proper storage and disposal of waste tires funded through a grant from the California Department of Recycling and Recovery.
- Implemented a contract with the Fairfield Suisun Sewer District and performed storm water inspections at 275 retail food establishments to ensure grease traps were being maintained and 135 businesses handling reportable quantities of hazardous materials ensure hazardous chemicals were not discharged within the district's boundaries

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION	391,233	404,114	405,780	1,666	0.4%
PLANNING SERVICES	530,876	660,888	701,148	40,260	6.1%
CODE ENFORCEMENT	13,809	10,635	12,550	1,915	18.0%
BUILDING & SAFETY SERVICES	639,408	731,500	871,000	139,500	19.1%
ENVIRONMENTAL HEALTH SERVICES	3,183,742	2,914,543	3,136,941	222,398	7.6%
HAZARDOUS MATERIALS PROGRAM	1,460,083	1,492,739	1,511,206	18,467	1.2%
ENVIRONMENTAL HEALTH-UST OVERSIGHT	391,260	346,746	319,020	(27,726)	(8.0%)
INTEGRATED WASTE MANAGEMENT	244,687	523,302	342,626	(180,676)	(34.5%)
TOTAL REVENUES	6,855,098	7,084,467	7,300,271	215,804	3.0%
APPROPRIATIONS					
ADMINISTRATION	2,139,352	2,335,787	2,248,722	(87,065)	(3.7%)
PLANNING SERVICES	1,632,880	2,244,177	2,465,514	221,337	9.9%
CODE ENFORCEMENT	183,760	256,964	268,802	11,838	4.6%
BUILDING & SAFETY SERVICES	700,831	727,500	846,251	118,751	16.3%
ENVIRONMENTAL HEALTH SERVICES	2,108,779	2,370,567	2,599,094	228,527	9.6%
HAZARDOUS MATERIALS PROGRAM	961,076	1,149,327	1,165,087	15,760	1.4%
ENVIRONMENTAL HEALTH-UST OVERSIGHT	297,320	289,008	244,902	(44,106)	(15.3%)
INTEGRATED WASTE MANAGEMENT	244,739	522,610	396,626	(125,984)	(24.1%)
TOTAL APPROPRIATIONS	8,268,737	9,895,940	10,234,998	339,058	3.4%
NET COUNTY COST					
ADMINISTRATION	1,748,119	1,931,673	1,842,942	(88,731)	(4.6%)
PLANNING SERVICES	1,102,005	1,583,289	1,764,366	181,077	11.4%
CODE ENFORCEMENT	169,950	246,329	256,252	9,923	4.0%
BUILDING & SAFETY SERVICES	61,422	(4,000)	(24,749)	(20,749)	518.7%
ENVIRONMENTAL HEALTH SERVICES	(1,074,962)	(543,976)	(537,847)	6,129	(1.1%)
HAZARDOUS MATERIALS PROGRAM	(499,007)	(343,412)	(346,119)	(2,707)	0.8%
ENVIRONMENTAL HEALTH-UST OVERSIGHT	(93,940)	(57,738)	(74,118)	(16,380)	28.4%
INTEGRATED WASTE MANAGEMENT	52	(692)	54,000	54,692	(7903.5%)
NET COUNTY COST	1,413,639	2,811,473	2,934,727	123,254	4.4%

Functional Area Summary

**2910 – Fund 001-Resource Management
Bill Emlen, Director of Resource Management
Other Protection**

	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
STAFFING					
ADMINISTRATION	7	7	7	0	0.0%
PLANNING SERVICES	7	8	8	0	0.0%
CODE ENFORCEMENT	1	1	1	0	0.0%
BUILDING & SAFETY SERVICES	5	6	6	0	0.0%
ENVIRONMENTAL HEALTH SERVICES	14	14	15	1	7.1%
HAZARDOUS MATERIALS PROGRAM	6	6	6	0	0.0%
ENVIRONMENTAL HEALTH-UST OVERSIGHT	2	2	2	0	0.0%
INTEGRATED WASTE MANAGEMENT	1	1	1	0	0.0%
TOTAL STAFFING	43	45	46	1	2.2%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall increase of \$215,804 or 3.0% in revenues and an increase of \$339,058 or 3.4% in appropriations when compared to the FY2014/15 Adopted Budget. As a result, the Net County Cost is increased by \$123,254 or 4.4%.

Significant factors contributing to significant budget changes are:

- An improved economy has contributed to increased construction and food permitting activity.
- There is a projected increase in tonnage disposed at the local landfill. This results in a projected revenue increase of \$105,593 from the FY2014/15 Adopted Budget.
- Appropriations and corresponding revenues to support the completion of the Travis Air Force Base Land Use Compatibility Plan (Travis ALUCP), the Joint Land Use Study (JLUS) and the Rio Vista Airport Land Use Compatibility Plan Study have been rebudgeted to FY2015/16.

The primary funding source for the Department are permits issued and fees charged for services, with the remaining funding from grants and the General Fund. Significant changes in revenue are:

- Permit revenue reflects a net increase of \$362,210. The primary reasons for the increase are increases in solid waste revenue, food facility permits and permits relating to construction activity.
- Intergovernmental revenues decreased by \$194,013 primarily due to the completion of the majority of the CalRecycle Used Waste Oil Competitive Grant activities in FY2014/15.
- Revenues from Charges for Services reflect a net increase of \$8,265. This net increase is primarily due to increases in planning services, land division and other professional services fees resulting from increased review of environmental documents and land use entitlements.
- Miscellaneous Revenue has an increase of \$39,342 primarily the result of reimbursable expenses from the Biosolids Trust Fund for a biosolids research project.

Significant changes in the cost categories are:

- A net increase of \$58,233 in Salaries and Employee Benefits is attributed to the overall increase in retirement costs, salary adjustments and costs for positions added in FY2014/15. In addition, the Department is recommending the addition of 1.0 FTE Building Inspector II to address increased inspection activity (78% revenue offset).
- Changes in Services and Supplies reflect an overall increase of \$40,572 when compared to the FY2014/15 Adopted Budget. This increase is primarily due to an increase in Central Data Processing Charges to support departmental automation efforts.
- Contracted and Other Professional Services costs of \$1,259,186 include \$118,250 to complete preparation of the Travis ALUCP, \$237,600 for the JLUS for the area around Travis Air Force Base, \$144,000 to complete preparation of the Rio Vista Airport Land Use Compatibility Plan Study, \$139,663 for hazardous materials response, education and reporting services, \$113,470 for professional services to perform used oil grant, cleanup day, and storm water education activities,

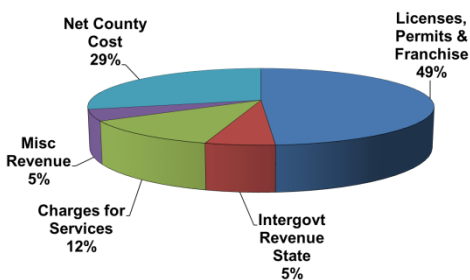
and \$100,000 for grant funded research services on land application of biosolids. Other smaller contracts include professional services to assist in the development of a noise ordinance, a study exploring the feasibility of a regional park system, and other planning projects including General Plan implementation measures and strategic planning effort for the Pleasants Valley Area.

- Other Charges reflect a net increase of \$195,248 primarily due to an increase in Countywide Administration Overhead and Building Use charges.
- The net decrease of \$51,823 in Intrafund Transfers is primarily due to a decrease in professional charges to General Services to assist with the administration of the various garbage franchise agreements in the unincorporated areas of the County.

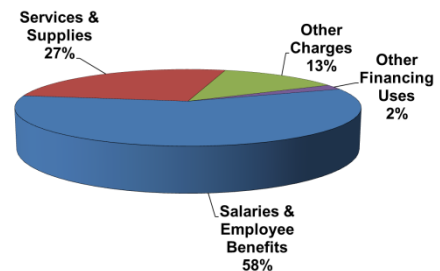
DEPARTMENT COMMENTS

Budget Unit 2910 is driven largely by permit activity, special projects to address Board directives, and work to meet state requirements. With the improvement in the economy, permits and request for services are increasing, creating the need to consider restoring previously deleted positions to meet demand. During FY2015/16, the Department will be involved in a number of ongoing and new projects at the request of the Board or in response to new state laws. These include the Travis ALUCP and the Travis Joint Land Use Study, as well the Rio Vista ALUC. The Department will also be evaluating the development of a noise ordinance and exploring the feasibility of a regional park system. Water quality and quantity protection are also driving this budget as the Department will be involved with other local agencies and groups to develop a local groundwater management strategy to meet new state requirements for sustainability, and must also submit a Local Agency Management Program to the state to retain or local onsite sewage disposal standards. Amendments to the water well, onsite sewage disposal, and biosolids ordinance may be required during FY2015/16 to respond to State requirements and local needs.

SOURCE OF FUNDS



USE OF FUNDS



Functional Area Summary

**2910 – Fund 001-Resource Management
Bill Emlen, Director of Resource Management
Other Protection**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	4,909,047	4,623,014	4,985,224	362,210	7.8%
FINES, FORFEITURES, & PENALTY	20	0	0	0	0.0%
INTERGOVERNMENTAL REV STATE	546,303	759,502	565,489	(194,013)	(25.5%)
INTERGOVERNMENTAL REV OTHER	34,822	34,000	34,000	0	0.0%
CHARGES FOR SERVICES	1,144,342	1,218,473	1,226,738	8,265	0.7%
MISC REVENUE	220,564	449,478	488,820	39,342	8.8%
TOTAL REVENUES	6,855,099	7,084,467	7,300,271	215,804	3.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	5,434,816	5,862,185	5,920,418	58,233	1.0%
SERVICES AND SUPPLIES	1,682,822	2,686,718	2,727,290	40,572	1.5%
OTHER CHARGES	928,865	1,157,893	1,353,141	195,248	16.9%
OTHER FINANCING USES	210,042	221,491	214,673	(6,818)	(3.1%)
INTRA-FUND TRANSFERS	12,193	(32,347)	19,476	51,823	(160.2%)
TOTAL APPROPRIATIONS	8,268,738	9,895,940	10,234,998	339,058	3.4%
NET COUNTY COST	1,413,639	2,811,473	2,934,727	123,254	4.4%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- The Planning Division continues to explore options to further streamline the land use application process and, along with the Department as a whole, will utilize technology, such as the recently installed Accela Automation system, and other enhancements to reduce the application process.
- The Environmental Health Services Division proposes to continue the use of an extra help entry level Hazardous Materials Specialist to assist the division in helping businesses with questions on using the new California Electronic Reporting System to report their hazardous materials inventory and site plans.

SUMMARY OF POSITION CHANGES

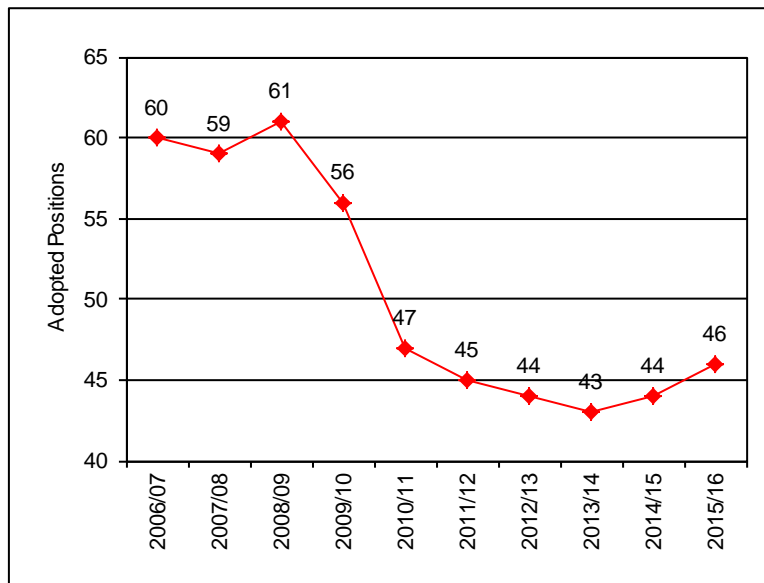
Changes in the position allocations since the FY2014/15 Adopted Budget include:

- 1.0 FTE Environmental Health Specialist – Journey was added at Third Quarter effective February 15, 2015.

Resource Management recommends the following:

- Converting 1.0 FTE Limited Term Planner Associate to permanent status effective July 5, 2015.
- Adding 1.0 FTE Building Inspector II effective August 30, 2015.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The State Water Resources Control Board's statewide onsite wastewater treatment system policy became effective on May 13, 2013. This policy creates several tiers of management and oversight for onsite systems, depending on the potential impact to public health and the environment by their operation. The state policy will require Solano County to have a Local Agency Management Program approved by the Regional Water Quality Control Board by May 13, 2018 to continue the implementation of a local program for most onsite systems. A proposed local program must be submitted to the Central Valley Regional Water Board by May 13, 2016 in order to meet this timeline. Existing Solano County Code regulating septic systems and water wells should meet the requirements for a Local Agency Management Program with minor amendments to strengthen countywide monitoring and reporting of water quality and septic system operation. Failure to obtain a Local Agency Management Program will result in the requirement for owners of new and replaced onsite sewage disposal systems, or owners of existing onsite systems in sensitive areas already impacted by septic systems, to meet prescriptive standards or to obtain individual waste discharge requirements from the state in order to operate their system.

The Sustainable Groundwater Management Act (SGMA) became effective on January 1, 2015. This law establishes a new structure for managing groundwater at a local level and requires the formation of a local Groundwater Sustainability Agency (GSA) by June 30, 2017. If no GSA is developed, then the County is responsible unless the County defers to the state to assume this role. The GSA must develop sustainability plans by January 31, 2020 in groundwater basins and sub basins designated by the Department of Water Resources as high priority or by January 31, 2020 for those designated medium priority. Both high and medium priority groundwater basins exist within Solano County. The Department began working collaboratively with the Solano County Water Agency, Solano Irrigation District and other agencies to discuss implementation of the SGMA and formation of a GSA beginning in March 2015. This work, along with outreach to other agencies and groups, will continue into FY2015/16 and beyond. Solano County Code, Chapter 13.4 regulating groundwater well construction may also require amendment to include measures for protection against subsidence, overdraft and saltwater intrusion, and to better integrate with any sustainability plan finally approved by the GSA.

Amendments to Solano County Code, Chapter 25 regulating the land application of biosolids are required to allow the practical application of a liquid, Class A biosolids soil supplement that is directly injected into the soil. Currently, the ordinance is written for surface application of a solid "cake" biosolids and may not be conducive for direct injection. Lystek Inc. (A Canadian Company) is proposing to construct biosolids processing facility at the Fairfield-Suisun Sewer District treatment plant that can produce a liquefied, Class A biosolids material for use in Solano County.

The Department's Planning Services and Parks Divisions will be evaluating options for formation of a regional park system within Solano County. The Department will be providing the Board with various options after completion of this evaluation, which will include input from the public and advisory committees.

Agricultural sustainability will be a focus of several processes underway, both in Planning and in Delta Water. This includes protection of agricultural lands potentially affected by planned habitat restoration efforts by federal and state agencies in eastern Solano County, as well as protecting agricultural lands from conversion pressures from commercial scale solar developments.

Recology Hay Road landfill may receive additional tonnage of solid waste over a fifteen year period if an agreement with the City and County of San Francisco (City) is approved by the City. The City's current agreement with the Altamont Landfill in Alameda County expires in early 2016, and the City is pursuing other options for the long term disposal of their municipal solid waste. A Preliminary Negative Declaration released on March 4, 2015 by the City's Planning Department states that the agreement will result in Recology Hay Road's daily disposal of municipal solid waste increasing from 651 tons per day to 1,851 tons per day. The Department will continue to monitor this proposal and will update the Board as additional information is received.

Several General Plan implementation measures are addressed in this budget, including the initial preparation of a noise ordinance, and initiation of a strategic planning effort for the Pleasants Valley Area.

2910 – Fund 001-Resource Management
Bill Emlen, Director of Resource Management
Other Protection

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1450 DELTA WATER ACTIVITIES	66,375	0	0	0	0.0%
1510 HOUSING & URBAN DEVELOPMENT	2,720,630	2,300,000	2,300,000	0	0.0%
1904 SURVEYOR/ENGINEER	33,630	25,000	36,500	11,500	46.0%
1950 SURVEY MONUMENT	10,024	12,090	12,140	50	0.4%
2110 MICROENTERPRISE BUSINESS	197	277,654	100,120	(177,534)	(63.9%)
2950 FISH & WILDLIFE PROPAGATION	4,155	2,901	1,247	(1,654)	(57.0%)
7000 PARKS & RECREATION	1,382,808	1,425,923	1,502,217	76,294	5.4%
8217 2010 HOME	9,807	0	272	272	0.0%
8220 HOMEACRES LOAN PROGRAM	28,996	10,000	10,000	0	0.0%
APPROPRIATIONS					
1450 DELTA WATER ACTIVITIES	375,854	499,899	657,802	157,903	31.6%
1510 HOUSING & URBAN DEVELOPMENT	2,720,630	2,300,000	2,300,000	0	0.0%
1904 SURVEYOR/ENGINEER	62,239	50,728	65,871	15,143	29.9%
1950 SURVEY MONUMENT	7,289	10,943	15,890	4,947	45.2%
2110 MICROENTERPRISE BUSINESS	3,155	277,654	100,120	(177,534)	(63.9%)
2950 FISH & WILDLIFE PROPAGATION	343,432	17,360	17,360	0	0.0%
7000 PARKS & RECREATION	1,345,418	1,425,923	1,522,017	96,094	6.7%
8217 2010 HOME	416	41	0	(41)	(100.0%)
8220 HOMEACRES LOAN PROGRAM	775	921	1,016	95	10.3%
NET CHANGE					
1450 DELTA WATER ACTIVITIES	(309,479)	(499,899)	(657,802)	(157,903)	31.6%
1510 HOUSING & URBAN DEVELOPMENT	0	0	0	0	0.0%
1904 SURVEYOR/ENGINEER	(28,609)	(25,728)	(29,371)	(3,643)	14.2%
1950 SURVEY MONUMENT	2,735	1,147	(3,750)	(4,897)	(426.9%)
2110 MICROENTERPRISE BUSINESS	0	0	0	0	0.0%
2950 FISH & WILDLIFE PROPAGATION	(339,276)	(14,459)	(16,113)	(1,654)	11.4%
7000 PARKS & RECREATION	37,390	0	(19,800)	(19,800)	0.0%
8217 2010 HOME	9,390	(41)	272	313	(763.4%)
8220 HOMEACRES LOAN PROGRAM	28,221	9,079	8,984	(95)	(1.0%)

A summary of the budgets administered by the Department of Resource Management is provided on the following pages.

DEPARTMENTAL PURPOSE

The Delta Water Activities budget funds actions taken by the County to ensure proactive response to the multitude of water plans, programs and projects initiated at the federal, state and local levels that have potential to impact the County. It provides support to Board members, the Board’s Legislative Committee and County departments in evaluating water-related legislation, regulations, other plans and projects and bond initiatives.

FUNCTION AND RESPONSIBILITIES

This budget unit was created in October 2007 as part of a staffing strategy to address the Delta Vision process and the host of other emerging State water-related planning proposals with impacts to Solano County. As a result of the Comprehensive Water Package, established by SB X7 1 et sec. and signed by the Governor in November 2009, the Delta Stewardship Council (DSC) and Delta Conservancy were established, and the Delta Protection Commission (DPC) was reconstituted, among other actions. Since that time, the Delta Stewardship Council developed and has begun implementation of the Delta Plan. The state and federal governments have initiated a proposed Bay Delta Conservation Plan (BDCP) to develop additional water supply infrastructure and related ecosystem restoration mitigation. Landmark groundwater management legislation has been signed by the Governor, and a California Water Action Plan (a new look at water management for the state) has been developed. All of these plans and programs have potential to affect Solano County, some significantly. The Delta Water Activities budget contains appropriations for evaluating these and other proposals that impact Solano County, and for advocating for County interests to ensure public awareness is raised concerning actions that could have detrimental impacts.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

SB X7 1 et sec. reformed state policies, programs and governance for the Delta, and the Delta Reform Act portion of the legislation created the Delta Stewardship Council to provide state oversight. Among other things, in the past fiscal year the DSC established an Interagency Implementation Committee to implement the completed Delta Plan, which furthers mandated coequal goals of providing a more reliable water supply for California, restoring the Delta ecosystem and protecting the Delta as an evolving place. The Implementation Committee, consisting of state agencies, is considering how best to integrate and coordinate water supply, ecosystem, flood, and other components (such as conservation, reuse, etc.) in accordance with the coequal goals to better manage water in the state. The Delta Plan was anticipated to be incorporated into the Bay Delta Conservation Plan (BDCP). The County issued an extensive comment letter in July of 2014 outlining concerns with the BDCP and associated environmental documents. The State received similar comment letters from many other agencies, entities and individuals. The extent of comments encompassed thousands of pages.

On April 29, 2015 Governor Brown and staff from the California Natural Resources Agency announced plans for changes to the BDCP process – changing it into two separate directions – CA Water Fix and Eco Restore. The most significant change will be elimination of the Habitat Conservation Plan (HCP) and Natural Communities Conservation Plan (NCCP) components of the overall plan. Instead, the State is planning to accelerate but reduce total amount of ecosystem restoration proposed with the project. CA Delta Fix will focus on the two tunnel proposal for the Delta and have a capacity of 9000 cfs and each are approximately 40 feet in diameter.

With the passage of Proposition 1 in 2014, the Water Bond, the Delta Conservancy, the CA Department of Fish and Wildlife and the CA Department of Water Resources have \$432 Million in funds for habitat restoration and levee improvement projects. The CA Water Commission is responsible for allocating \$2.7 Billion on storage projects and possibly other funding opportunities related to groundwater cleanup, drinking water quality and regional water management.

The significance of California’s ongoing drought emergency is evidenced by the CA Department of Water Resources (DWR) approved of a recent environmental document and the installation of the first of three temporary barriers in areas of the Delta promoting increased freshwater flow into the Delta (and potentially impacting water users in the County). The State Water Project and federal Central Valley Project have acted to maximize use of flow generated by rain events and have petitioned the State Water Resources Control Board (SWRCB) for a Temporary Urgency Change Permit to provide more operational flexibility and relaxation of water quality standards under prescribed circumstances. The 2009 legislation also created a SWRCB Watermaster, engaged in evaluation of water use and illegal diversions in the Delta. The SWRCB is currently requiring senior water rights holders in the Delta to provide proof of their water rights. The SWRCB has been involved in an ongoing, phased review and update to the Bay-Delta Water Quality Control Plan, which considers water quality and flow for all beneficial uses. It

is anticipated the State will request a permit from the SWRCB for an additional point of diversion in the north Delta in FY2014/15 and the process will extend into FY2015/16.

The County is a member of the Delta Counties Coalition (DCC), established to advocate for local involvement in these processes as well as specific positions on the issues. The DCC is comprised of elected officials from each of the five Delta counties, Solano, Yolo, Sacramento, San Joaquin and Contra Costa, with staff support. Most recently the DCC has engaged state and federal agencies and other elected officials on issues such as the proposed BDCP project and its planning and implementation, governance, drought issues and invasive species concerns, among other topics.

During the past fiscal year staff has been engaged in all of the plans and processes to varying degrees:

- Staff monitors and comments where appropriate on Delta Stewardship Council activities, including the Delta Plan, Science Program and Implementation Committee activities. Staff will continue to remain engaged with Council activities, including monitoring of the levee prioritization work in the coming year, particularly as it relates to activities within our jurisdiction, as there may be a large degree of overlap relative to the Yolo Bypass/ Cache Slough area.
- The Bay Delta Conservation Plan (BDCP) proposal to build a water conveyance system for more reliable water supply from the Delta to the Central Valley and Southern California, and develop habitat mitigation projects is ongoing. During the past fiscal year staff has participated in numerous meetings and has commented on a number of BDCP documents. In December 2013, public draft documents were released, totaling some 40 thousand pages. The County provided extensive comments on the draft Plan, Environmental Impact Report/Statement, and Rulemaking documents in FY 2014/15, and anticipates engaging in another round of comments in the upcoming fiscal year with proposed Recirculated Draft documents. It will be important for Solano County to continue to have technical expertise available to provide advice on how best to address land use/habitat, water quality, water supply and fisheries issues while protecting County priorities. County staff continues to participate with federal agencies when invited as a Cooperating Agency pursuant to the County MOU with the U.S. Fish and Wildlife Service, ostensibly to enable participation in BDCP development.
- The County's interests are potentially threatened by the various State and Federal water projects and related habitat mitigation projects currently being planned. Key potential negative impacts include the loss of local regulatory control, the outright loss of prime County farmlands to aquatic habitat restoration efforts and possible fragmentation of remaining ag lands. Habitat mitigation activities would primarily entail the direct conversion of agricultural lands, as well as seasonal inundation and/or easements to water related habitat for endangered fish in the Delta. Discussions with State and Federal agencies to determine if habitat projects can be implemented in a way that avoids/minimizes impacts to agriculture and the provision of financial support where impacts has continued.
- State Water Resources Control Board efforts are ongoing relative to hearings on Drought and scientific work to modify water quality objectives in the Delta for all beneficial uses. The new objectives will be key to decisions to be made on how much water is needed for fish (i.e. flow) and other uses and how much water may be exported.
- The Central Valley Flood Protection Plan, the Regional Flood Protection Plan and the subsequent Framework document recently adopted by the County Board, other Solano Partners and other partners in the region, will culminate in the preparation of a Management Plan for the Yolo Bypass/Cache Slough Complex in the coming Fiscal Year. The County has recently appointed an elected official and has staff support as part of this process. The Complex Plan is envisioned to move the County in a direction that may ultimately diminish expected unfavorable impacts to the County in this region. Key elements include a locally preferred vision for improving flood management, to help direct habitat conservation and the preservation and support of agriculture. This process gained much momentum in FY2014/15 and is expected to gain additional attention into the FY2015/16. Staff maintains a presence on this Committee as well as on relevant subcommittees. Working with other County agencies to ensure inclusion and priority to rural levee projects and those projects within the County are included.
- The County has an appointed representative on the Delta Conservancy, and staff monitors activities of the Conservancy and its subcommittees and stakeholder meetings. Many Conservancy habitat actions would directly impact the County, and the Conservancy is poised to begin distribution of Water Bond funds in the coming Fiscal year. The County will need to be actively engaged in these efforts.

- Continue to support Senator Dianne Feinstein and Congressman John Garamendi's National Heritage Area (NHA) legislation, reintroduced in early 2015.
- Continue to request assistance and support from Legislators in Washington, D.C. for Delta County water-related priorities, such as the drought legislation, and maintained contact with business and environmental stakeholders to identify areas of mutual agreement to respond to threats against the Delta.

DEPARTMENTAL BUDGET SUMMARY

The Department's Recommended Budget of \$657,718 represents no overall increase or decrease, or 0%, in revenues and a \$157,819, or 31.57%, increase in expenditures when compared to FY2014/15 Adopted Budget. As a result, the Net County Cost is increased by \$157,819, or 31.57%. Primary factors contributing to significant budget changes are the net result of:

Revenues

- No revenues are anticipated for this fund.

Salaries and Benefits:

Reflect a net increase of \$126,318 resulting from payments for a regular 1.0 FTE position and an extra help contract employee. In FY2014/15, a 1.0 limited term FTE Staff Analyst (Senior) was allocated, but the position was not filled, and the duties were covered through use of an extra help contract employee. This level of response is no longer adequate to allow full representation of Solano County interests or to stay current with all the Delta related activity, which is expected to continue and expand. Therefore, at Third Quarter FY2014/15 the allocated limited term Staff Analyst (senior) position was converted to a regular 1.0 FTE position. The need for continued use of the extra help employee will be reevaluated prior to the end of FY2015/16.

Services and Supplies:

Services and Supplies had an overall net increase of \$28,615 when compared to the FY2014/15 Adopted Budget. This increase results primarily from moving \$24,000 in expense from Contributions to Non-County Agencies into Contracted Services to properly categorize the contract with Reclamation District 2068. Contracted Services now includes the following contracts:

- \$35,000 for the County's share of the Delta Counties Coalition Coordination. Because of the level of expertise necessary to effectively negotiate the political and technical environment of Delta issues, there is funding of shared resources between Contra Costa, Sacramento, San Joaquin and Yolo Counties.
- \$37,620 for Shaw/Yoder, Inc. to provide legislative and regulatory advocacy services specific to Delta water issues.
- \$55,000 for outside assistance to review BDCP documents and other Delta related proposals by the State.
- \$24,000 for services provided by Reclamation District 2068 to provide policy and technical assistance on a variety of Delta water issues including flood control and levee consulting services. This was formerly budgeted incorrectly in the line item for contribution to a non-county agency, and now is accurately reflected as a contracted service.

Staffing with a regular 1.0 FTE, while continuing to use contracted extra help, increases expenses by \$4,050 to pay for telephone, travel and training.

Other Charges

Other Charges has a net increase in expense of \$6,821 resulting from an increase of \$70,821 in Countywide Administrative Overhead offset by reductions of (\$40,000) paid to the Road Fund for staffing assistance and moving (\$24,000) to Services and Supplies to cover the Reclamation District 2068 contract.

Other Financing Uses:

Transfer Out-POBS reflects a (\$169) decrease from the FY2014/15 Adopted Budget.

Intra Fund Transfers:

Is decreased by (\$3,766) for Departmental Administrative support for Delta related activities.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV OTHER	66,375	0	0	0	0.0%
TOTAL REVENUES	66,375	0	0	0	0.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	120,547	138,269	264,587	126,318	91.4%
SERVICES AND SUPPLIES	178,632	240,936	269,551	28,615	11.9%
OTHER CHARGES	64,800	102,387	109,486	7,099	6.9%
OTHER FINANCING USES	0	5,243	5,074	(169)	(3.2%)
INTRA-FUND TRANSFERS	11,876	13,064	9,104	(3,960)	(30.3%)
TOTAL APPROPRIATIONS	375,854	499,899	657,802	157,903	31.6%
NET COUNTY COST	309,479	499,899	657,802	157,903	31.6%

SUMMARY OF POSITION CHANGES

- At FY2014/15 Third Quarter, the 1.0 FTE limited term Staff Analyst (Senior) was converted to a 1.0 FTE regular position.
- One Extra Help contract employee continues to be retained.

PENDING ISSUES AND POLICY CONSIDERATIONS

As of this writing, staff is monitoring several bills that may impact the Delta ecosystem, water quality and water supply, including federal drought legislation that will be re-introduced. Furthermore, with the announced proposed BDCP changes, and plans to release revised environmental documents, another round of monitoring and comments on the Delta tunnels project will be necessary. In addition, the implementation of groundwater legislation may require significant staff time to coordinate county responsibilities. Flood control and ecosystem restoration will also demand more staff attention given the state's emphasis on integrated water management planning.

Overall, we anticipate that this will require an increase in staff time commitment. To meet this workload, the new regular 1.0 FTE position will be filled, in addition to retaining the existing contract employee for the entire fiscal year. There may be a need to grow/evolve regarding the commitment of resources to focus on water related matters and state activities and regulations in the coming months.

FUNCTION AND RESPONSIBILITIES

The Surveyor/Engineer Budget exists to fund non-road-related surveying and engineering services provided to the public. Funding includes map checking for parcel maps, subdivision maps and records of survey; reproduction of maps on file; parcel map indexing for records of survey; map amendment correction and survey filing; and filing of corner records. Map checking services are performed for the cities of Benicia, Dixon, and Suisun City on a reimbursable basis. In addition, the Division maintains a central repository and source of information on non-road surveying and engineering matters, and responds to public requests for information and service. The work is performed by Public Works Engineering Division on a reimbursable basis.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$11,500 or 46.0% in revenues and an increase of \$15,143 or 29.9% in appropriations when compared to the FY2014/15 Adopted Budget based on higher anticipated map sales and an increase land development activity.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	31,479	23,000	34,000	11,000	47.8%
MISC REVENUE	2,151	2,000	2,500	500	25.0%
TOTAL REVENUES	33,630	25,000	36,500	11,500	46.0%
APPROPRIATIONS					
OTHER CHARGES	62,239	50,728	65,871	15,143	29.9%
TOTAL APPROPRIATIONS	62,239	50,728	65,871	15,143	29.9%
NET COUNTY COST	28,609	25,728	29,371	3,643	14.2%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Survey Monument Preservation Budget exists to fund the establishment of Survey Monuments at critical points in the county, including within the cities. Survey Monuments are markers of known location and elevation set at key points throughout the county for use as reference points when entities survey property for land development and public works construction projects. The work is funded by a small fee imposed on recorded deeds, and is performed by the Public Works Engineering Survey staff on a reimbursable basis.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$50 or 0.4% in revenues, due to a small increase in Interest Income and an increase of \$4,947 or 45.2% in appropriations based on an anticipated increase in monument preservation work when compared to the FY2014/15 Adopted Budget.

See related Budget Unit 9123 - Fund 281 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP CHARGES FOR SERVICES	94 9,930	90 12,000	140 12,000	50 0	55.6% 0.0%
TOTAL REVENUES	10,024	12,090	12,140	50	0.4%
APPROPRIATIONS					
SERVICES AND SUPPLIES OTHER CHARGES	4,995 2,294	5,000 5,943	10,000 5,890	5,000 (53)	100.0% (0.9%)
TOTAL APPROPRIATIONS	7,289	10,943	15,890	4,947	45.2%
CHANGE IN FUND BALANCE	(2,735)	(1,147)	3,750	4,897	(426.9%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

HOME 2010 reflects a \$600,000 grant from the State Housing and Community Development in 2010. The joint purpose of this grant program was to provide low-interest loans to income-qualified homeowners for housing rehabilitation on substandard structures and for the operation of a First Time Homebuyer Program, which would provide gap financing for target income first time homebuyers. This program was closed out in 2013. The program is inactive, though future program income may become available to loan out as part of a revolving loan fund.

This budget unit is part of Fund 105, which includes past housing rehabilitation programs funded under Community Development Block Grants (CDBG) or the State Housing and Community Development (HOME) that provided low-interest loans to income-qualified homeowners to conduct housing rehabilitation work to address health and safety problems and bring the structure up to current building codes. These grants have closed (budget unit 8215 – CDBG 1999, budget unit 8216 – CDBG 2000, and budget unit 8225 – HOME 2006), but funding returns to the County as program income when property owners sell or refinance their homes. Each budget unit maintains its own dedicated fund balance. The program income from the repayment of loans is made available to loan out to other qualified homeowners based on the lending guidelines of the originating grant program as part of a revolving loan fund. Fund 105 represents approximately \$1.17 million in loans from these four programs with repayment schedules primarily linked to the sale or refinancing of the residence.

See related Budget Unit 9165 – Fund 105 Contingencies (see Contingencies section in the Budget), which reflects funds available for qualified low-interest loans to income-qualified homeowners.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	70	0	0	0	0.0%
INTERGOVERNMENTAL REV STATE	9,737	0	0	0	0.0%
CHARGES FOR SERVICES	0	0	272	272	0.0%
TOTAL REVENUES	9,807	0	272	272	0.0%
APPROPRIATIONS					
OTHER CHARGES	416	41	0	(41)	(100.0%)
TOTAL APPROPRIATIONS	416	41	0	(41)	(100.0%)
CHANGE IN FUND BALANCE	(9,390)	41	(272)	(313)	(763.4%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The only anticipated revenue is from County Administration Overhead. No program income is anticipated in FY2015/16.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

The Homeacres Loan Program is funded by the housing set-aside funds from the former Southeast Vallejo Redevelopment Project, interest earned over time on those set-aside funds, and from interest payments and loan balance payoffs made by loan recipients on existing loans. The services offered by this program, initially established in 1995, has included housing rehabilitation/reconstruction loans, housing equity maintenance grants, relocation grants and exterior lead-based paint abatement grants.

Under the program, income-qualified homeowners, specifically within the Homeacres area of unincorporated Vallejo, may apply for low-interest loans to rehabilitate their homes for the purposes of abating health and safety deficiencies and bring the structure up to current building code standards. Fund 120 represents approximately \$742,653 in existing loans to income-qualified homeowners and approximately \$1.27 million in funds are available for loans. Recent promotional activity of available homeowner assistance programs did not generate interested homeowners who qualified under the program guidelines. The Department will continue working with the Homeacres community to avail homeowners of this and other assistance programs.

See related Budget Unit 9129 – Fund 120 Contingencies (see Contingencies section in the Budget), which reflects funds available for qualified low-interest loans to income-qualified homeowners.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	28,996	10,000	10,000	0	0.0%
TOTAL REVENUES	28,996	10,000	10,000	0	0.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	612	612	612	0	0.0%
OTHER CHARGES	163	309	404	95	30.7%
TOTAL APPROPRIATIONS	775	921	1,016	95	10.3%
CHANGE IN FUND BALANCE	(28,221)	(9,079)	(8,984)	95	(1.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The only anticipated revenue is from Interest earnings and/or loan payoffs, which fluctuates from year to year. Appropriations in this Fund include Countywide Administrative Overhead and accounting and financial service charges.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

This budget was established to encompass programs funded directly from the U.S. Department of Housing and Urban Development (HUD), and where other public agencies are tasked with the administration of programs through contracts or agreements. For these programs, funds are passed through the County to the administration agencies. Each Division within the budget unit maintains its own dedicated fund balance. The principal budgetary activities are:

1517 Housing Authority

The Solano County Housing Authority (SCHA), under an agreement with the U.S. Department of Housing and Urban Development (HUD), provides housing assistance through the Section 8 Housing Assistance Program for the unincorporated areas of Solano County and the cities of Dixon and Rio Vista. Since the program began in 1978, the SCHA has contracted for the day-to-day administration and financial management of the Section 8 Housing Assistance Program and the Family Self-Sufficiency Program. In July 2002, the County of Solano Housing Authority entered into a contractual agreement with the City of Vacaville Housing Authority (VHA) to take over the administration and financial management of the Section 8 Housing Assistance Program and the Family Self-Sufficiency Program.

The Board of Supervisors serves as the SCHA Board. The Department of Resource Management, as staff to the SCHA, is responsible for the administration of the contracts with HUD and the contractual agreements for the housing program administration with the City of Vacaville.

1518 Neighborhood Stabilization Program 3

The Neighborhood Stabilization Program 3 (NSP3) is a grant program in which grant funds are provided to Solano County to address the rehabilitation and sale of foreclosed and abandoned homes in target neighborhoods within the County. Specifically, the funds are directed to the Homeacres community of unincorporated Vallejo and to a designated community within the City of Fairfield. In February, 2011, the Board approved a Subrecipient Agreement with the City of Fairfield to administer the program on behalf of the County. This grant program, which had a total budget of \$1,622,757, was closed out in March, 2014; however, the program will continue as funds derived from program income can be utilized for ongoing assistance in the two targeted neighborhoods.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents no changes when compared to the FY2014/15 Adopted Budget. The Housing Authority budget tracks the pass-through of the \$2.3 million for Section 8 housing programs for the unincorporated areas of Solano County and the cities of Rio Vista and Dixon. No NSP3 program income is anticipated in FY2015/16.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV FEDERAL	2,720,630	2,300,000	2,300,000	0	0.0%
TOTAL REVENUES	2,720,630	2,300,000	2,300,000	0	0.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	2,720,630	2,300,000	2,300,000	0	0.0%
TOTAL APPROPRIATIONS	2,720,630	2,300,000	2,300,000	0	0.0%
CHANGE IN FUND BALANCE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

The Housing Authority is staffed by the City of Vacaville Housing Authority, and the NSP3 program is staffed by the City of Fairfield, both through approved agreements. General program oversight is conducted by Department of Resource Management staff.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

FUNCTION AND RESPONSIBILITIES

This budget serves as a conduit for a \$400,000 Community Development Block Grant from the California Department of Housing and Community Development to continue a grant-funded program to offer technical assistance to microenterprise businesses and an associated revolving loan fund. The program is administered with assistance of a sub-recipient agreement with the Solano College Small Business Development Center. The grant expires September 30, 2017.

Under the Microenterprise Technical Assistance Program microenterprise businesses, existing and potential, can receive training and counseling to grow their business. By definition, microenterprise means the business consists of 5 or fewer people. Technical assistance services are available to microenterprise businesses located in the unincorporated area of the county and the non-entitled communities of Benicia, Dixon, Rio Vista and Suisun City. The Microenterprise Loan Program provides businesses located in the unincorporated area of Solano County (and non-entitlement cities) with working capital to enhance the viability of their business. The program targets businesses that are either owned by or employ residents who earn 80% or less of the median family income in Solano County.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Over the past year, the Department of Resource Management has discovered that the loans under this program are not suited for businesses typically located in the unincorporated area, and that they are more geared to city “store front” businesses and designed to bring economic development into a specific, defined area. In addition, the current loan rates are not always better than what businesses can find in the open marketplace. This has resulted in an underutilization of this program in FY2014/15. The Department is in discussions with Housing and Community Development to determine if the revenue allocated for loans can be used for technical assistance.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents decreases of \$177,534 or 63.9% in revenues and appropriations when compared to the FY2014/15 Adopted Budget and reflects the anticipated program activity to deliver technical assistance and loan assistance to microenterprise businesses.

See related Budget Unit 9315- Fund 110 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	197	250	250	0	0.0%
INTERGOVERNMENTAL REV STATE	0	277,404	98,675	(178,729)	(64.4%)
CHARGES FOR SERVICES	0	0	1,195	1,195	0.0%
TOTAL REVENUES	197	277,654	100,120	(177,534)	(63.9%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	1,800	160,906	100,120	(60,786)	(37.8%)
OTHER CHARGES	1,355	116,748	0	(116,748)	(100.0%)
TOTAL APPROPRIATIONS	3,155	277,654	100,120	(177,534)	(63.9%)
CHANGE IN FUND BALANCE	2,958	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

2950 – Fund 012-Fish/Wildlife Propagation Program Summary of Other Administered Budgets
Bill Emlen, Director of Resource Management
Other Protection

FUNCTION AND RESPONSIBILITIES

The program is responsible for distributing fine monies collected within the county from violation of Fish and Game laws and mitigation funds from the 2005 Kinder Morgan Settlement Agreement. Fish and Game fine revenues are distributed as grants to local applicant organizations and agencies for the improvement of wildlife habitat and propagation, environmental education and wildlife rescue. Grant awards are distributed via the Fish and Wildlife Propagation Fund (FWPF) Grant Program and Suisun Marsh Specific Fund (SMSF) Grant Program, which are administered by the General Services Department, Parks and Recreation Division. The Division solicits and receives grant applications, and forwards them to the Solano County Park and Recreation Commission for evaluation. After evaluation, the Commission recommends grant awards to the Board for approval.

The 2005 Kinder Morgan mitigation funds are distributed each fiscal year in accordance to the grant cycle schedule adopted in the Kinder Morgan Guidelines (approved by the Board of Supervisors on March 2, 2010).

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget for this program is adjusted annually depending upon the anticipated amount of grant funding to be distributed. In FY2012/13 the County completed the disbursement of grant awards from funds derived from the Kinder Morgan Settlement Agreement.

The Recommended Budget represents a decrease of \$1,654 or 57% in revenues and no changes in appropriations when compared to the FY2014/15 Adopted Budget. The decrease in revenues is primarily due to a decrease in Countywide Administrative Overhead. The FY2015/16 appropriations include \$15,000 in FWPF grant disbursements derived from Fish and Game fines and fund interest, and administrative costs for the grant program.

See related Budget Unit 9312 - Fund 012 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	1,615	800	800	0	0.0%
REVENUE FROM USE OF MONEY/PROP CHARGES FOR SERVICES	860	300	300	0	0.0%
	<u>1,680</u>	<u>1,801</u>	<u>147</u>	<u>(1,654)</u>	<u>(91.8%)</u>
TOTAL REVENUES	4,155	2,901	1,247	(1,654)	(57.0%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	525	750	750	0	0.0%
OTHER CHARGES	<u>342,906</u>	<u>16,610</u>	<u>16,610</u>	<u>0</u>	<u>0.0%</u>
TOTAL APPROPRIATIONS	343,432	17,360	17,360	0	0.0%
CHANGE IN FUND BALANCE	339,276	14,459	16,113	1,654	11.4%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DEPARTMENTAL PURPOSE

The Parks and Recreation Division is responsible for providing park services to the public at Solano County’s four parks: Sandy Beach County Park, Lake Solano County Park, Belden’s Landing Water Access Facility and Lynch Canyon Open Space Park.

FUNCTION AND RESPONSIBILITIES

The functions of the Parks and Recreation Division (Division) include ensuring customer service and safety for its park patrons, park revenue fee collection, and park maintenance and repairs. The Division is responsible for operations and maintenance of three campgrounds, two picnic areas, one sand beach, two motorized boat launches and one small craft boat launch, two fishing piers, and the Lake Solano Nature Center. Additional responsibilities include ongoing care and maintenance of over 200 acres of turf, landscaping, paved roads and parking lots, restroom and shower buildings, a fishing pond, water wells, sewage systems, exhibits, and other park facilities.

The Division, with the assistance of a contracted volunteer/outreach coordinator, administers a Park Volunteer program that provides camp hosts, tour docents and volunteer labor for trail and environmental restoration projects.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Accomplishments

- The Division’s Park Volunteer Program provided 26 public outreach events (guided tours and special events) during FY2014/15 at Lake Solano Park and Lynch Canyon Open Space Park, which were organized by two, contracted volunteer coordinators and run by public volunteers. Volunteers also participated in 21 workdays doing planting and trail improvements at the parks, and acted as volunteer Camp Hosts at the Sandy Beach and Lake Solano campgrounds. The parks continue to utilize and develop new volunteers to maintain and build programs to attract visitors.
- Began offering a fourth day of operations at Lynch Canyon Open Space Park on Fridays in January 2015, so that the park is now open year-round on Fridays, Weekends and Mondays.
- Began offering later operating hours for the public at Lake Solano Park in April 2015, due to a combination of hiring a new Ranger Assistant and implementation of flexible work schedules for Ranger Staff.
- Cooperated with the Sheriff’s Office in successfully operating the first full year of a park security program using Sheriff Security Officers (SSOs) and Deputies. This effort included the hiring and orientation of several new SSOs to perform these services, and required close cooperation between the Park Ranger staff and Sheriff’s Office command staff to establish consistent security services to deter crime and ensure park visitor safety. Two dedicated patrol vehicles for the use of the SSOs were identified from the existing County fleet and outfitted with law enforcement equipment and Sheriff’s Office insignia.

WORKLOAD INDICATORS

- During the period of July 1, 2013 – June 30, 2014 (FY2013/14), an estimated 190,916 visitors were served at the County Parks, which is a 5% increase from the 181,090 visitors from the prior year (FY2012/13).
- The Division continues to experience an increase in fee-based revenues from park visitors, including an increase from \$496,866 to \$520,798 in actual revenues between FY2012/13 and FY2013/14, an increase of \$23,932, or 5% higher revenues.
- During the period of July 1, 2014 – June 30, 2015, managed 10 grant contracts worth \$19,901 that were awarded to local organizations and private landowners to improve fish, wildlife and marsh habitats in Solano County.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall increase of \$76,294 or 5.4% in revenues and an increase of \$96,094 or 6.7% in appropriations when compared to the FY2014/15 Adopted Budget. The General Fund contribution in FY2015/16 is increased by \$119,577 or 71.9% from \$166,212 in FY2014/15 to \$285,789.

The primary funding sources for Parks are:

- Tax revenues, including property taxes and ABX1-26 pass-through revenues, of \$604,880, which show a net increase of

\$96,192. This includes a net increase of \$70,079 in property tax revenues, and a net increase of \$26,113 in ABX1-26 revenues (formerly redevelopment pass-through revenues). Park-generated service fees of \$473,000 reflect an increase of \$4,460 from the previous fiscal year. These revenues are derived from recreation service fees (parking fees, launch fees, campground rentals, and day use area fees), plus event rentals, boat/RV storage fees and canoe rentals. This represents a 9% increase in anticipated revenue over FY2014/15.

- General Fund contribution of \$285,789, which is an increase of \$119,577 or 71.9% which is primarily due to increased Countywide Administrative Overhead charges (\$76,582) and the annualization of costs associated with the expansion of hours of operation for both Lynch Canyon Open Space Park and Lake Solano Park as approved by the Board in FY2014/15.
- Grant funds of \$35,000 from the California Department of Parks and Recreation are rebudgeted from FY2014/15 to complete ongoing projects for the Lake Solano Nature Center, including new exhibits, furnishings, and landscape and trail improvements adjacent to the Center.
- Grant funds of \$87,487 from the National Fish and Wildlife Foundation are rebudgeted from FY2014/15 to complete fishing and boating improvements at the Belden's Landing boat launch and fishing pier.

The primary costs for Parks are:

- Salary and Employee Benefits of \$708,095 which primarily reflects a net increase of \$18,770 due increased salary, retirement and worker' compensation costs.
- Services and Supplies of \$564,011 which represents a decrease of \$13,569 or 2.3% and is the net effect of the following:
 - Household expenses of \$76,715 represent an increase of \$17,169 from prior year, based on actual expenses. Household expenses account for many of the essential daily operational expenses at the parks, such as garbage service, septic tank pumping, pest control services, as well as janitorial supplies, cleaning/disinfecting materials, trash bags, and toilet paper.
 - Utility expenses of \$64,850 and \$22,677 are for gas/electricity and water, respectively, which is a total increase of \$23 in utilities, based on actual costs in prior year and rate increases.
 - Maintenance (grounds/facilities) charges of \$132,987 which include \$10,500 for ongoing grounds maintenance, improvements for public safety, and repair of deteriorated facilities, as well as \$122,487 in grant-funded expenditures to complete park improvements begun in the prior year, which include: interpretive panels, exhibit design, and other improvements at the Lake Solano Nature Center; fishing and boating improvements at Belden's Landing boat launch.
 - Contracted services of \$37,000 which includes \$20,000 to continue contracted services for volunteer coordinator services at Lynch Canyon Park and \$17,000 for public outreach and nature resource management services at Lake Solano Park. These services provide a popular series of public hikes, events and volunteer workdays, which are effective for both promotional and educational purposes.
 - Other professional services costs of \$44,800, including \$7,300 for administration of property tax distributions to the Park Fund and \$37,500 to fund a share of the consultant costs to conduct initial exploratory work on the feasibility of a regional park system in Solano County.
 - Liability Insurance costs of \$24,776.
 - County garage services of \$36,760 for annual maintenance of Park Ranger vehicles.
- Appropriations of \$54,656 for interfund service costs and \$12,000 for fleet and fuel mileage costs in support of Sheriff's Office patrol service at the parks.

DEPARTMENT COMMENTS

The Parks Recommended Budget continues the Division's current initiatives to: maintain quality park facilities using grant funding and regular maintenance to prevent deterioration, establish correct staffing levels to meet public demands for park operating hours and a 365-day per year schedule, and expand public outreach and promotional efforts to improve revenues.

Summary of Other Administered Budgets

**7000 – Fund 016-Parks & Recreation
Bill Emlen, Director of Resource Management
Recreation Facility**

The requested salary and benefit expenses will allow for a flexible staffing model that can meet seasonal park demands and provide convenient and consistent park hours to best serve the public.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	533,541	508,688	604,880	96,192	18.9%
FINES, FORFEITURES, & PENALTY	2,101	0	800	800	0.0%
REVENUE FROM USE OF MONEY/PROP	13,666	12,300	12,300	0	0.0%
INTERGOVERNMENTAL REV STATE	46,208	67,516	7,386	(60,130)	(89.1%)
INTERGOVERNMENTAL REV FEDERAL	23,158	148,017	122,487	(25,530)	(17.2%)
CHARGES FOR SERVICES	631,870	517,515	462,900	(54,615)	(10.6%)
MISC REVENUE	40,179	5,675	5,675	0	0.0%
GENERAL FUND CONTRIBUTION	92,085	166,212	285,789	119,577	71.9%
TOTAL REVENUES	1,382,808	1,425,923	1,502,217	76,294	5.4%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	627,991	689,325	708,095	18,770	2.7%
SERVICES AND SUPPLIES	558,471	577,580	564,011	(13,569)	(2.3%)
OTHER CHARGES	130,382	135,724	224,702	88,978	65.6%
F/A EQUIPMENT	7,349	0	0	0	0.0%
OTHER FINANCING USES	21,225	23,294	25,209	1,915	8.2%
TOTAL APPROPRIATIONS	1,345,418	1,425,923	1,522,017	96,094	6.7%
CHANGE IN FUND BALANCE	(37,390)	0	19,800	19,800	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget reflects the annualization of costs associated with the expansion of hours of operations for both Lynch Canyon Open Space Park and Lake Solano Park as approved by the Board as part of the FY2014/15 Adopted Budget and an increase in Countywide Administrative Overhead charges. Increased revenues represent additional Park General Fund contribution to support the expansion of hours resulting from increased public demand for park services, an increase in property tax revenue, offset by a decrease in grant funds for projects started in FY2014/15 that are now included as part of the Accumulated Capital Outlay Budget.

SUMMARY OF POSITION CHANGES

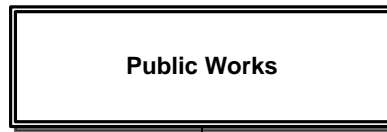
There are no changes in position allocation.

PENDING ISSUES AND POLICY CONSIDERATIONS

On May 12, 2015, the Board unanimously supported establishing a two member Board Committee to provide oversight of exploratory efforts towards the establishment of a regional parks system, the designation of the Resource Management Department to provide staff to support these efforts, approval of an initial project budget of \$51,000 (funded with General Fund savings in the FY2014/15 Resource Management Budget), and approval for the County Administrator to enter into a contract with Obrien Consulting/Strategy Research Institute to conduct initial exploratory work on the feasibility of establishing a regional park system in Solano County including the evaluation of various options and strategies for community engagement. This work would include reviewing policy and historical documents pertinent to regional parks and open space planning in the County, including, but not limited to the 2003 Park and Recreation Element of the General Plan and the 2008 General Plan.

Work for this effort is underway and Staff anticipates reporting back to the Board in late August or early September with a preliminary report of information gathered and recommendations for next steps.

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| <p>Engineering Services</p> <ul style="list-style-type: none"> • Design Construction • Traffic Engineering • Transit • Encroachment Permits • Assembly Permits • Transportation Permits • Grading Permits • Land Surveying • Map Checking • Land Development • Regional Transportation Projects • Coordination with Solano Transportation Authority | <p>Operations</p> <ul style="list-style-type: none"> • Road Maintenance • Traffic Signage • Vegetation Control • Road Side Shoulder and Drainage Maintenance • Solano County Water Agency Channel Maintenance |
|--|---|

DEPARTMENTAL PURPOSE

Public Works is responsible for providing and maintaining a safe, reliable roadway network and associated infrastructure in unincorporated Solano County for the benefit of the travelling public.

Budget Summary:	
FY2014/15 Third Quarter Projection:	28,104,158
FY2015/16 Recommended:	27,624,164
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	64

FUNCTION AND RESPONSIBILITIES

The Public Works Division of the Department of Resource Management consists of two organizational units – Operations, and Engineering. These units receive general direction from the Director of Resource Management, have administrative authority over the unincorporated areas of the county, and provide a variety of legally mandated and non-mandated programs and services as summarized below:

Public Works Operations

Public Works Operations' primary responsibilities are to:

- Maintain 578 miles of County roads and bridges, including pavement surfaces, roadside drainage ditches and culverts, vegetation management, signing and striping, sidewalks, curbs, gutters, and gravel roads.
- Maintain 93 bridges and 42 large drainage culverts, including the bridge/culvert structures, the roadway surfaces and the associated drainage channels within the road rights-of-way.
- Perform maintenance work on road, airport, parking lot, and drainage facilities for County departments and other agencies on a reimbursable basis.
- Maintain 45 miles of drainage channels under contract with the Solano County Water Agency.

Public Works Engineering

Public Works Engineering's primary responsibilities are to:

- Design and construct County roads and bridges, including major road and bridge rehabilitation and reconstruction projects.
- Participate in regional transportation planning and the development of regional transportation projects as a member agency of the Solano Transportation Authority (STA).

-
- Provide traffic engineering services, including traffic orders and signage.
 - Issue various permits, including transportation, encroachment, grading and assembly permits.
 - Provide engineering, surveying and construction work on road, airport, parking lot, and drainage facilities for County departments and other agencies on a reimbursable basis.
 - Contract with local public agencies to maintain Solano County's three traffic signals.
 - Contract with PG&E and local contractors to maintain Solano County's 552 existing street lights and install additional lights as needed. Costs are reimbursed from the Consolidated County Service Area budget.
 - Administer the County's storm water pollution prevention program.

Road State Match Program

Road State Match Program tracks approximately \$100,000 revenues received annually from the state, such as state matching funds. These state funds can be used to provide matching funds on federally funded projects.

Federal Roads & Bridge Projects

The Federal Road and Bridge Projects Program tracks all the expenditures related to federally funded projects as well as federal reimbursements. Public Works Engineering uses the federal funds to pay for the replacement and rehabilitation of deficient bridges, the paving of federally eligible roads and the construction of road improvement projects. The funds come from a variety of federal programs, and reimburse the County for project costs at a rate ranging from 80 to 100 percent, depending on the specific program.

Administrative Support

Administration supports the Division by handling incoming phone calls and inquiries; maintaining and assisting with accounting, recordkeeping, inventories, fees, imaging processing and retention schedules; and data processing information system operations.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Achieved a pavement condition index of 75 (up from 71), placing unincorporated Solano County as the highest rated for pavement conditions amongst the nine bay area counties.
- Transitioned the Intercity Taxi Scrip service to the Solano Transportation Authority without impacts to paratransit riders.
- Continued the 2nd year of construction on the Winters Road Bridge Replacement Project, which will take approximately 3 years to complete.
- Completed construction on Paving Project 2014, Terminal Blend Chip Seal 2013, and Culvert Repair Project 2014, which provided new surfacing to roads and repairs to culverts.

WORKLOAD INDICATORS

- Chip-sealed (oiled fine gravel) 39 miles of County roads at 35 locations to extend the life of the paved surfaces.
- Continued engineering work on three different bridges at various stages of project development.

Functional Area Summary

**3010 – Fund 101-Public Works
Bill Emlen, Director of Resource Management
Public Ways**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ROADS STATE MATCH PROGRAM	100,000	100,000	100,000	0	0.0%
FEDERAL ROADS & BRIDGE PROJECTS	7,632,860	13,895,900	10,965,000	(2,930,900)	(21.1%)
ENGINEERING SERVICES	1,239,238	775,712	367,600	(408,112)	(52.6%)
OPERATION ROAD SERVICES	314,229	586,000	546,000	(40,000)	(6.8%)
ADMINISTRATIVE SERVICES	12,039,813	10,957,747	9,342,655	(1,615,092)	(14.7%)
TOTAL REVENUES	21,326,140	26,315,359	21,321,255	(4,994,104)	(19.0%)
APPROPRIATIONS					
FEDERAL ROADS & BRIDGE PROJECTS	7,117,807	14,980,700	11,131,600	(3,849,100)	(25.7%)
ENGINEERING SERVICES	3,261,645	6,453,878	6,335,468	(118,410)	(1.8%)
OPERATION ROAD SERVICES	6,432,121	7,632,897	7,848,376	215,479	2.8%
ADMINISTRATIVE SERVICES	1,913,661	2,087,687	2,308,720	221,033	10.6%
TOTAL APPROPRIATIONS	18,725,234	31,155,162	27,624,164	(3,530,998)	(11.3%)
CHANGE IN FUND BALANCE					
ROADS STATE MATCH PROGRAM	(100,000)	(100,000)	(100,000)	0	0.0%
FEDERAL ROADS & BRIDGE PROJECTS	(515,053)	1,084,800	166,600	(918,200)	(84.6%)
ENGINEERING SERVICES	2,022,407	5,678,166	5,967,868	289,702	5.1%
OPERATION ROAD SERVICES	6,117,892	7,046,897	7,302,376	255,479	3.6%
ADMINISTRATIVE SERVICES	(10,126,151)	(8,870,060)	(7,033,935)	1,836,125	(20.7%)
NET CHANGE	(2,600,905)	4,839,803	6,302,909	1,463,106	30.2%
STAFFING					
ROADS STATE MATCH PROGRAM	0.0	0.0	0.0	0.0	0.0 %
FEDERAL ROADS & BRIDGE PROJECTS	0.0	0.0	0.0	0.0	0.0 %
ENGINEERING SERVICES	16.0	17.0	17.0	0.0	0.0 %
OPERATION ROAD SERVICES	40.0	42.0	42.0	0.0	0.0 %
ADMINISTRATIVE SERVICES	5.0	5.0	5.0	0.0	0.0 %
TOTAL STAFFING	61.0	64.0	64.0	0.0	0.0 %

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall decrease of \$4,994,104 in revenues or 19%, largely as a result of a \$2,838,900 decrease in federal funding due to less federal projects planned for FY2015/16, a decrease of \$1,786,670 in Highway Users Tax Assessment (HUTA) revenues resulting from lower gas prices and an anticipated decrease in allocation, and a decrease in Transportation Taxes due to no Transportation Development Act (TDA) Article 3 projects (bicycle and pedestrian projects) planned for FY2015/16 and the transfer of TDA Article 8 funds to the Solano Transportation Authority (STA) to provide intercity paratransit services. The overall decrease of \$3,530,998 or 11.3% in appropriations primarily reflects less federal project activity offset by an increase in professional services for the Terminal Blend Chip Seal project. The gap between projected revenues and appropriations in FY2015/16 will be funded by anticipated FY2014/15 Fund Balance and the Road Fund Reserve.

The primary funding source for Public Works is the Highway Users Tax Assessment (HUTA), commonly referred to as the gas tax. There are two components of the HUTA, often referred to as old HUTA and new HUTA.

Old HUTA consists of Solano County's portion of 18 cents per gallon gas tax which was established in 1995. There has been no adjustment for inflation since then, so the buying power of the funding has decreased substantially with time.

New HUTA represents Solano County's portion of a 17.3 cent per gallon gas tax established in 2010, which includes an inflation index. This funding was originally approved through Proposition 42 in 2002 as a sales tax on gasoline, later under the 2010 Transportation Tax Swap, whereby the State eliminated the sales tax on gasoline and replaced it with an equivalent amount of

new gasoline excise tax which is adjusted annually to reflect what the sales tax would have otherwise generated in a given year. Legislation passed as part of the State budget process confirmed the validity of the tax swap, thereby securing the new HUTA funding for Solano County. The State recently voted to adjust the excise tax downward in FY2015/16 due to the declining price of fuel.

Public Works anticipates receiving a total of \$8.0 million of HUTA funding in FY2015/16. Public Works also receives substantial federal funding on a project specific reimbursement basis. In FY2015/16, \$10.3 million in federal funding is anticipated.

Non-federal Public Works contracts included in the FY2015/16 Recommended Budget are:

- \$200,000 for design services for Culvert Repair 2016 Project;
- \$400,000 for Culvert Repair Project 2015 and 2016;
- \$800,000 for Paving Project 2015 (3.8 miles of Road);
- \$1,000,000 for Paving Project 2016 (5.7 miles of Road);
- \$944,000 for Terminal Blend Chip Seal Project; and
- \$220,000 for Construction Support Services and Permits.

The cost of fixed assets reflects a net decrease of \$4,544,900 primarily due to the following:

- \$60,000 decrease in land acquisition costs for right of way work completed on Farrell Road and Timm Road;
- \$4,454,900 decrease in Construction in Progress primarily due to the net effect of completion of several paving projects and several new federal and non-federal projects included in the FY2015/16 Public Works Capital Improvement Plan; and
- \$30,000 decrease in Equipment purchases. \$730,000 in Equipment purchases is included in the FY2015/16 Budget to replace three dump trucks (\$350,000), an herbicide weed spray truck (\$140,000), a Transfer Truck and Trailer (\$175,000), a Utility Dump Truck (\$25,000), and a semi bottom dump trailer (\$40,000).

Federal road improvement contracts included in the FY2015/16 budget are:

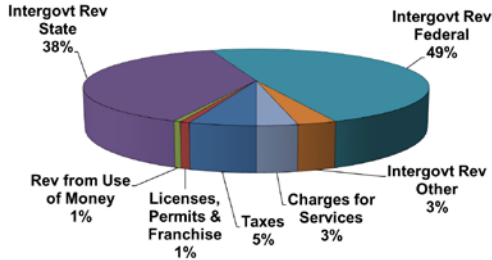
- \$653,000 for design and environmental work on five projects, including \$285,000 for the Stevenson Road Bridge, \$230,000 for Pleasants Valley Road Bridge, \$50,000 for the Farm to Market project, \$10,000 for Bunker Station Road Bridge Replacement project, \$58,000 for Highway Safety Improvement projects on Putah Creek Road, Rockville Road, Lake Herman Road, and \$20,000 for various permits;
- \$2,775,000 for right of way acquisition work that includes \$2,525,000 for the Cordelia Hills Sky Valley Project which was rebudgeted to FY2015/16; and \$250,000 for Stevenson Road Bridge;
- \$7,619,100 for the construction of nine projects, including four major projects: \$3,700,000 for the Winters Road Bridge project; \$2,811,900 for Highway Safety Improvement projects on Putah Creek Road, Rockville Road, Lake Herman Road; and \$1,057,200 for Farm to Market project; \$50,000 for Cordelia Hills Sky Valley Road.

DEPARTMENT COMMENTS

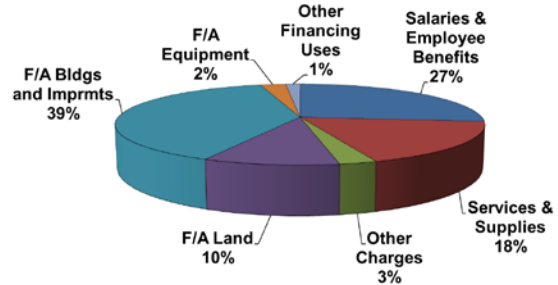
Public Works design and construction activity is expected to remain very heavy through FY2015/16 with significant increases to locally (non-federal) funded projects. Public Works is planning to deliver \$14.65 million in projects in FY2015/16, which is significantly above Public Works Engineering's historic average for federal and non-federal project delivery of \$5.5 million. The Division will be using consultants to help accomplish required inspections and the Department will continue to evaluate ongoing staffing requirements to meet workload demands.

The maintenance needs of some of the County's culvert inventory, as well as some non-federal roads (not eligible for federal funds); require Road Fund expenditures to bring them up to current maintenance standards. These expenditures will reduce the long-term costs of maintenance on these structures and roads. In general, the condition of the County's roads is improving due to the Department's established maintenance program resulting in a reduction of the projected maintenance backlog.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	1,572,407	1,440,000	1,132,530	(307,470)	(21.4%)
LICENSES, PERMITS & FRANCHISE	318,270	179,300	164,000	(15,300)	(8.5%)
REVENUE FROM USE OF MONEY/PROP	98,694	96,000	117,000	21,000	21.9%
INTERGOVERNMENTAL REV STATE	11,026,354	9,932,041	8,145,371	(1,786,670)	(18.0%)
INTERGOVERNMENTAL REV FEDERAL	7,220,547	13,137,900	10,299,000	(2,838,900)	(21.6%)
INTERGOVERNMENTAL REV OTHER	169,424	628,000	666,000	38,000	6.1%
CHARGES FOR SERVICES	855,010	850,218	695,269	(154,949)	(18.2%)
MISC REVENUE	17,934	1,900	2,085	185	9.7%
OTHER FINANCING SOURCES	47,500	50,000	100,000	50,000	100.0%
TOTAL REVENUES	21,326,140	26,315,359	21,321,255	(4,994,104)	(19.0%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	6,206,010	6,995,723	7,376,121	380,398	5.4%
SERVICES AND SUPPLIES	3,705,491	4,299,771	4,874,952	575,181	13.4%
OTHER CHARGES	686,375	692,036	764,561	72,525	10.5%
F/A LAND	42,683	2,835,000	2,775,000	(60,000)	(2.1%)
F/A BLDGS AND IMPRMTS	7,106,676	15,147,000	10,692,100	(4,454,900)	(29.4%)
F/A EQUIPMENT	572,421	761,000	731,000	(30,000)	(3.9%)
OTHER FINANCING USES	405,577	424,632	410,430	(14,202)	(3.3%)
TOTAL APPROPRIATIONS	18,725,234	31,155,162	27,624,164	(3,530,998)	(11.3%)
NET CHANGE	(2,600,905)	4,839,803	6,302,909	1,463,106	30.2%

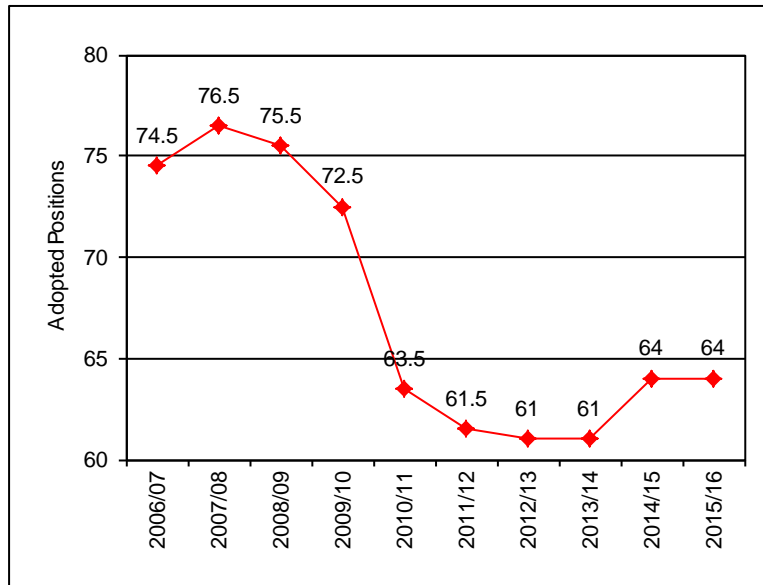
SUMMARY OF SIGNIFICANT ADJUSTMENTS

Significant decreases in revenues and appropriations are largely due to less federal project activity and a decrease in HUTA revenue when compared to the FY2015/16 Adopted Budget.

SUMMARY OF POSITION CHANGES

None.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The key issue facing Public Works is the continuing federal and State underfunding of transportation. This is a long-term trend that has been masked by the use of one-time sources of funding, such as Proposition 1B and federal stimulus funds. The recent declines in the price of fuel, and resulting reductions to HUTA revenues will temporarily impact the Road Fund for at least FY2015/16. Solano County's roads will be similarly impacted. If funding continues to decrease into future years, it is expected that the conditions of County roads will likely decline.

Summary of Other Administered Budgets

3010 – Fund 101-Public Works
Bill Emlen, Director of Resource Management
Public Ways

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
3020 PUBLIC WORKS IMPROVEMENT	60,124	46,100	66,500	20,400	44.3%
3030 REGIONAL TRANSPORTATION PROJ	1,500,000	39,078	10,000	(29,078)	(74.4%)
APPROPRIATIONS					
3020 PUBLIC WORKS IMPROVEMENT	1,000	1,000	1,000	0	0.0%
3030 REGIONAL TRANSPORTATION PROJ	11,084	39,078	10,000	(29,078)	(74.4%)
NET CHANGE					
3020 PUBLIC WORKS IMPROVEMENT	59,124	45,100	65,500	20,400	45.2%
3030 REGIONAL TRANSPORTATION PROJ	1,488,916	0	0	0	0.0%

A summary of the budgets administered by the Public Works Department is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

This Budget tracks funds for regional transportation projects. Regional transportation projects typically consist of local roads that provide major points of access to the State highway system, or provide regional connections between communities and key transportation facilities. The Public Works Engineering Division of the Department of Resource Management typically represents the County in the planning and implementation of such projects, many of which are coordinated with the Solano Transportation Authority (STA).

In FY2006/07 the Board of Supervisors approved a loan up to \$3 million from the General Fund to support regional transportation projects, with the goal of repaying the loan with future transportation impact fees.

The current loan outstanding as of June 30, 2015 is \$1.0 million. On December 3, 2013 the Board adopted a resolution as part of the County Public Facilities Fee (PFF) Update which included a transportation fee component. This fee was established as a means to address the impact of growth on the county regional road system. The transportation fee has two parts: The first part, Part A, of the fee is designed to generate fair-share funding from new development to recover County debt service obligations on the Vanden Road segment of the Jepson Parkway and Suisun Parkway in the unincorporated area. The second part, Part B, is the Regional Transportation Impact Fee (RTIF), which was included at the request of the Solano Transportation Authority (STA), in consultation with the STA’s RTIF Policy Committee, composed of the seven City Managers, the Mayors, County Administrator, and one County Supervisor. The County will receive approximately five (5) percent of all RTIF fee revenue for county road projects. This revenue is reflected in the Public Facilities Fund (Fund 296).

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$29,078 or 74.4% in revenue and appropriations which represents long-term debt proceeds and the interest payment towards the debt. There are no new projects planned for FY2015/16.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
OTHER FINANCING SOURCES	1,500,000	39,078	10,000	(29,078)	(74.4%)
TOTAL REVENUES	1,500,000	39,078	10,000	(29,078)	(74.4%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	2,199	5,000	0	(5,000)	(100.0%)
OTHER CHARGES	8,885	34,078	10,000	(24,078)	(70.7%)
TOTAL APPROPRIATIONS	11,084	39,078	10,000	(29,078)	(74.4%)
NET CHANGE	(1,488,916)	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

FUNCTION AND RESPONSIBILITIES

The Public Works Improvement Fund Budget exists to fund the construction of roads and other public works improvements in certain areas of the county. Property owners who make an application to develop their property, such as a subdivision or building permit, are required in some locations to pay for road improvements. The payments are placed in this Fund as a holding account until the road improvements are made, at which time the funds are used to reimburse the actual cost of the work performed. The improvements are restricted to the area where the property development occurred. The largest sources of such payments are the English Hills Zone of Benefit and the Green Valley Zone of Benefit. The work is performed by the Public Works Division on a reimbursable basis.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase in revenues of \$20,400 or 44.3% in revenues and no change in appropriations when compared to the FY2014/15 Adopted Budget. Revenues are projected to increase based on the continued increases in development activity.

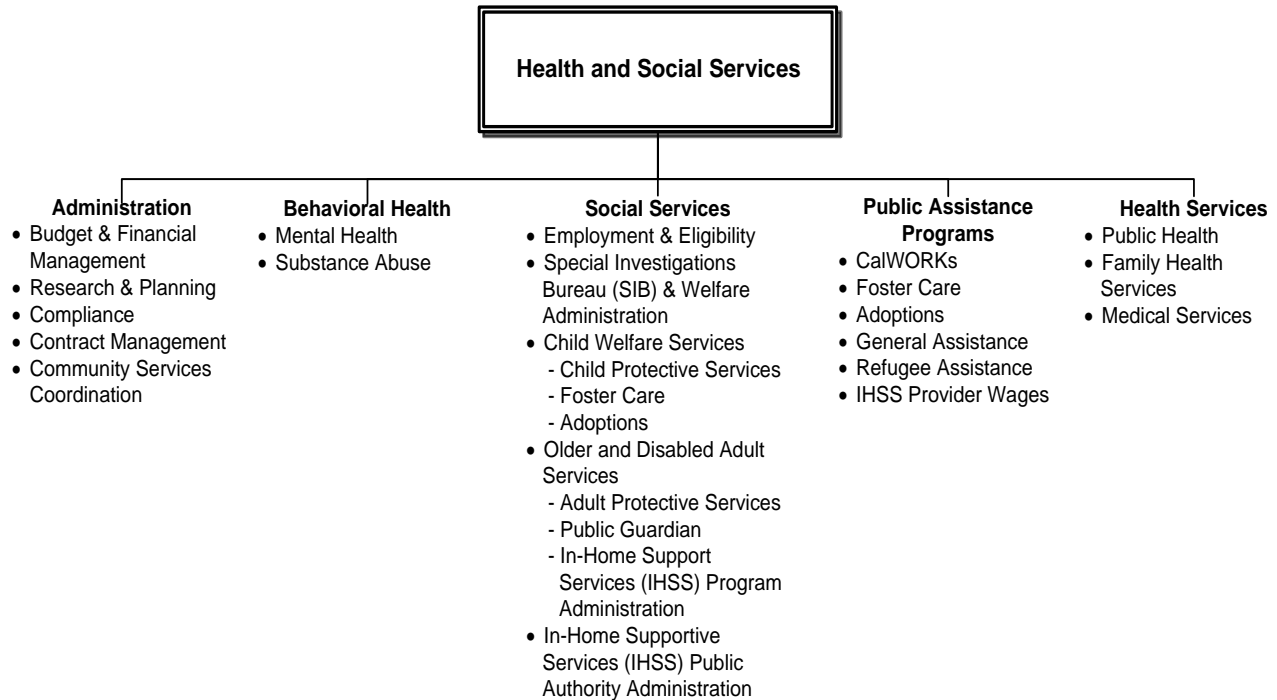
See related Budget Unit 9122 - Fund 278 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	1,082	1,100	1,500	400	36.4%
MISC REVENUE	59,042	45,000	65,000	20,000	44.4%
TOTAL REVENUES	60,124	46,100	66,500	20,400	44.3%
APPROPRIATIONS					
OTHER CHARGES	1,000	1,000	1,000	0	0.0%
TOTAL APPROPRIATIONS	1,000	1,000	1,000	0	0.0%
NET CHANGE	(59,124)	(45,100)	(65,500)	(20,400)	45.2%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

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DEPARTMENTAL PURPOSE

The Department of Health and Social Services (H&SS) provides cost-effective services that promote self-reliance and safeguard the physical, emotional and social well-being of the residents of Solano County. The Department administers Health, Mental Health, and Social Service programs that counties are mandated to provide under State and Federal law.

Budget Summary:	
FY2014/15 Third Quarter Projection:	276,767,945
FY2015/16 Recommended:	315,098,964
County General Fund Contribution:	24,231,022
Percent County General Fund Supported:	7.7%
Total Employees (FTEs):	1,264.55

FUNCTION AND RESPONSIBILITIES

H&SS is functionally divided into five divisions: Administration, Social Services, Behavioral Health Services, Health Services and Assistance Programs.

Administration (BU 7501) provides day-to-day executive management and direction, budget and fiscal management, research planning, compliance activities, contract management, payroll, recruitment, and departmental training.

Social Services (BU 7680) include Employment and Eligibility Services, Welfare Administration, Child Welfare Services, as well as Older and Disabled Adult Services (ODAS) with the Public Guardian’s Office and Public Authority.

- Employment and Eligibility Services (E&E) promotes self-sufficiency by assisting low-income families and individuals with obtaining employment, access to health care, food and cash assistance.
- Welfare Administration (WA) includes Fiscal Issuance and the Special Investigations Bureau (SIB). SIB is responsible for the detection and investigation of alleged fraud in various public assistance programs as well as the computation and collection of welfare fraud debts and conducts administrative appeal hearings as requested by clients of applicable programs.

-
- Child Welfare Services (CWS) intervenes on behalf of children who need protection from abuse and neglect. The ultimate goal of CWS is to preserve the family, whenever possible. The functions of CWS include programs to strengthen families, adoption assistance, foster home licensing, placement assessment, and independent living guidance so children may grow into healthy productive adults.
 - Older and Disabled Adult Services (ODAS) focuses on comprehensive, integrated assistance for older and disabled adults, including domestic and personal In-Home Supportive Services (IHSS), the investigation and prevention of elder abuse and neglect, and assistance accessing Medi-Cal, food stamp and cash assistance programs. The Public Guardian's Office was consolidated with ODAS in 2011 and serves as the County's guardian/conservator. Appointed by the Courts for individuals who are unable to care for themselves and/or manage their own affairs, the Public Guardian also serves as the Public Administrator when the decedent has no next of kin. The Public Administrator directs the disposition of remains and decedents' estates, as needed.

Behavioral Health Services (BU 7780) includes Mental Health, Mental Health Managed Care, and Substance Abuse. The Division provides treatment, case management, rehabilitation and community support services to seriously emotionally disturbed children and mentally ill adults. The programs include emergency psychiatric services and involuntary hospitalizations. The Mental Health Services Act (Proposition 63) provides a large portion of the funds for intensive case management for high-risk clients, and funds a variety of early intervention and prevention services, information technology projects, and supportive housing. The Substance Abuse program provides assessment and authorizations for treatment services which are provided by a number of community-based organizations, prevention, intervention, and recovery services to combat alcoholism and other drug addictions.

Health Services (BU 7880) includes Public Health, Family Health and the Medical Services Budget. The Public Health Division provides mandated community health services to promote a healthy environment for all county residents. The services include support to Emergency Medical Services (EMS), Public Health Laboratory testing, Public Health Nursing and home visiting, communicable disease surveillance, Maternal, Child and Adolescent Health programs. Family Health Services operates three primary care clinics and a pediatric clinic, three integrated care clinics, three dental clinics, dental services at WIC clinics, as well as mobile dental and mobile primary care services. The Medical Services budget provides funds for the County's medically indigent adult services through participation in the County Medical Services Program (CMSP), Federal and State funds and Medi-Cal reimbursements.

The Assistance Program (BU 7900) budget includes Federal, State and County funding for all of the welfare cash assistance programs administered by H&SS. Programs include CalWORKs, Refugee Resettlement Program, Adoptions Assistance Program, Foster Care Placements, In-Home Support Services (IHSS) County match contribution, General Assistance (GA), County Only Foster Care. H&SS also administers the CalFresh (Food Stamps) program; however, CalFresh benefits are issued directly to the recipient thus these costs are not included in the County budget.

Functional Area Summary

**7500 – Fund 902-H&SS-Department Summary
Gerald Huber, Director of Health & Social Services
Health & Public Assistance**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
ADMINISTRATION DIVISION	1,920,627	3,243,502	2,722,405	(521,097)	(16.1%)
BEHAVIORAL HEALTH DIVISION	52,609,424	61,116,034	71,291,790	10,175,756	16.6%
SOCIAL SERVICES DIVISION	75,043,136	89,809,938	98,414,019	8,604,081	9.6%
IHSS - PA ADMINISTRATION	1,106,098	1,236,643	1,352,465	115,822	9.4%
PUBLIC ASSISTANCE PROGRAMS	49,900,451	51,235,505	52,700,632	1,465,127	2.9%
HEALTH SERVICES DIVISION	49,084,275	57,572,381	60,192,842	2,620,461	4.6%
GENERAL FUND CONTRIBUTION	20,998,974	20,681,449	24,231,022	3,549,573	17.2%
TOTAL REVENUES	250,662,985	284,895,452	310,905,175	26,009,723	9.1%
APPROPRIATIONS					
ADMINISTRATION DIVISION	4,622,371	5,471,378	5,020,345	(451,033)	(8.2%)
BEHAVIORAL HEALTH DIVISION	58,636,975	69,936,196	81,939,257	12,003,061	17.2%
SOCIAL SERVICES DIVISION	80,187,544	94,185,815	103,054,057	8,868,242	9.4%
IHSS - PA ADMINISTRATION	1,105,774	1,235,775	1,352,465	116,690	9.4%
PUBLIC ASSISTANCE PROGRAMS	58,667,857	60,002,910	61,280,105	1,277,195	2.1%
HEALTH SERVICES DIVISION	50,597,398	59,773,312	62,452,735	2,679,423	4.5%
TOTAL APPROPRIATIONS	253,817,919	290,605,386	315,098,964	24,493,578	8.4%
NET CHANGE	3,154,934	5,709,934	4,193,789	(1,516,145)	(26.6%)
STAFFING					
ADMINISTRATION DIVISION	78.50	83.50	89.50	6.00	7.2%
BEHAVIORAL HEALTH DIVISION	165.50	182.00	212.70	30.70	16.9%
SOCIAL SERVICES DIVISION	605.75	640.65	670.65	30.00	4.7%
IHSS - PA ADMINISTRATION	5.00	5.00	6.00	1.00	20.0%
PUBLIC ASSISTANCE PROGRAMS	0.00	0.00	0.00	0.00	0.0%
HEALTH SERVICES DIVISION	318.90	307.70	285.70	(22.00)	(7.1%)
TOTAL STAFFING	1,173.65	1,218.85	1,264.55	45.70	3.7%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$26,009,723 or 9.1% in revenues and \$24,493,578 or 8.4% in appropriations when compared to the FY2014/15 Adopted Budget. The net cost of \$4,193,789 is funded by a reduction in the IGT Restricted Fund Balance in H&SS fund 902.

The General Fund Contribution of \$24,231,022 increased by \$3,549,573 due to increases of \$3,473,344 in Behavioral Health, and \$264,161 in Social Services, offset by \$187,932 decrease in Assistance.

Primary Funding Sources

The primary funding sources for H&SS are Federal and State Program revenues of approximately \$165.1 million (48% of total); 1991 State – Local Realignment - \$40.5 million; 2011 Public Safety Realignment - \$30.1 million; and in Charges for Services estimated at \$27 million. The County General Fund contribution of \$24,231,022 represents 7.7% of H&SS funding and includes the required maintenance of effort (MOE) for several program areas.

Program Revenue

Program revenues are earned primarily by two methods; first, through reimbursement for actual costs, based upon time studies in which staff document hours worked in each program/activity, cost reports, or other methods of documenting actual program costs. Second, is fee for service revenue, as a result of billing various third party payers, primarily Medi-Cal, on either a unit-of-service basis or a capitated payment.

County overhead and Departmental administrative costs are distributed to all programs in H&SS and are included in each program's budget. The administrative costs include fixed operational expenses such as: utilities, DoIT, and County Administrative Overhead (A-87) charges that are incorporated into the Department's federal/state claims for cost reimbursement, and are used in calculating H&SS rates paid by third parties. As a result, the majority of revenues received by H&SS include reimbursement for both the direct costs associated with the individual employee providing specific service as well

as Department administrative costs and direct charges from other County Departments providing support services to H&SS. In FY2015/16, direct charges from other County departments plus Countywide Administrative Overhead total \$19.9 million, of which 93% or approximately \$18.5 million, in Federal and State funds are used to offset the County General Fund costs for various County central service departments.

The majority of State General Fund allocations for human service programs have been included in 2011 Realignment; however, the County still receives State allocations for a few programs, that are matched 50% by Federal funds, which includes the administration of the CalFresh, Medi-Cal, and CalWORKs programs. Since 2011, State sources of funding are fixed (either by allocation or a percentage of Realignment funds collected). Federal revenues are often matching funds for programs where the State shares; however, the federal portions are based upon the actual cost of providing the service. Federal revenues included in the budget are developed using a number of factors: caseload, number of filled positions each quarter, along with costs for each position and overhead and other costs associated with each filled position; productivity; interim, estimated or approved reimbursement rates.

1991 Realignment

1991 Realignment, a dedicated percentage of State sales tax and Vehicle License Fees (VLF), is the second major funding source for H&SS. The distribution of funds amongst counties is based upon formulas established in 1991. Funds are designated for specified human services programs, mostly Federal, which the State and the County have traditionally shared the “local” costs in order to draw down Federal matching funds. In order to continue to receive the 1991 Realignment funds, the County is obligated to fund the State share of program costs, and/or has a fixed maintenance of effort amount. Regardless of actual Realignment revenues received, the County’s share of costs for the Realigned programs is a fixed percentage.

Since Realignment funds are generated by sales tax and VLF, the funding can fluctuate based on economic conditions; the amount of state collected and distributed revenues had substantially declined from the high of \$41.7 million in FY2008/09. However, since FY2011/12 these revenues have been slowly trending upward. FY2015/16 includes \$40.5 million in 1991 Realignment funds.

1991 Realignment funds are allocated to three main areas:

- Health Services – a portion of the Health Realignment funding (approximately \$6.8 million) previously set aside for the County Medi-Cal services Program (CMSP) for indigent health care is being redirected at the State level to fund Social Services programs. The balance is available to support uncompensated costs in the Family Health Services budget and to fund the realigned Public Health programs.
- Social Services – funds are dedicated for Child Welfare Services, Foster Care, and In-Home Supportive Services (IHSS) program. By statute, any growth in overall 1991 Realignment is first used to fund caseload growth for Social Services.
- Mental Health – funds are used to pay the 50% local share for services for adult Medi-Cal clients (the balance is reimbursed by federal funds) and for the full costs of services provided to indigents and other low-income clients. Under 2011 Realignment, the funds allocated to this account have been shifted to pay for the County’s increased share of costs for the CalWORKs assistance programs (approximately \$11 million); however, the State is required to fully replace the 1991 Realignment funds shifted from Mental Health to CalWORKs and is responsible for any shortfall in funding.

A portion of the funds, previously set aside for the County’s obligation to pay for indigent health care (W&I Code Section 17000) is now being redirected at the State level to fund Social Services programs including increases in CalWORKs grants. With the Affordable Care Act, the State anticipates that County –level costs and responsibilities for healthcare services for the indigent population will decrease because a majority of this population will be eligible for Medi-Cal. The enactment of AB85, effective January 1, 2014, provided the mechanism for redirecting the realignment funds.

AB85 also changed the growth distribution within the three main areas. Social Services receives first call on growth (caseload) but will no longer receive general growth. Health Services will receive significantly less general growth from approximately 52% to 18.45%, while Mental Health remains the same at approximately 40%.

2011 Realignment

The major portion of the 2011 Public Safety Realignment funding is dedicated to human service programs and substantially changed how those programs are funded in California. H&SS estimates \$30.1 million in 2011 Realignment funds for

FY2015/16, which is an increase of approximately \$5.2 million. These funds are dedicated to Child Welfare Services, Foster Care, Mental Health, and Substance Abuse programs. The 2011 Realignment legislation completed the transfer of responsibility for all financing of human services programs from the State to the counties. Previously under the 1991 Realignment, the counties were required to fund a certain percentage of the program costs; starting in 2011, counties are fully responsible for funding the non-federal share of these programs.

Both realignment funds (1991 and 2011) are heavily dependent upon economic conditions since their source is sales tax and VLF. During periods of economic downturn, funding declines while demand for human services programs increases. The increased risk of revenue loss during periods of peak demand requires H&SS to monitor cash receipts, project future revenues based on economic indicators, track service level demand, and develop cost-effective service delivery systems. Changes enacted as part of phase two and three of 2011 Realignment are still in the process of being implemented by the State, including the recent enactment of AB85. Uncertainties regarding specific funding levels and financing mechanisms are likely to continue for several years.

County General Fund

The FY2015/16 Recommended Budget includes a County General Fund contribution in the amount of \$24,231,022 and an increase of \$3,549,573 to the FY2014/15 Adopted Budget. The growth is comprised of the following:

- \$187,932 reduction in Assistance Programs due to a decrease in Foster Care costs offset by an increase in General Assistance.
- \$264,161 increase in Social Services primarily to fund the IHSS MOE increase and cost increases for programs purely funded by the County, including General Assistance and the Public Guardian/Conservator/Administrator.
- Increases of \$3,473,344 in Behavioral Health to fund increases in mandated placement costs and non-reimbursable costs associated with the transfer of the Integrated Care Clinics to Mental Health.

The County General Fund Contribution of \$24,231,022 is appropriated with \$8,579,473 funding the Assistance Programs, and \$15,651,549 funding the following operations in H&SS:

- \$3,537,087 for required Maintenance of Effort for Public Health, California Children's Services, Mental Health, CalWORKs Administration, and IHSS MOE.
- \$809,548 for the required CMSP participation fee.
- \$228,199 in mandatory match payments for Federal/State programs for Child Welfare Services and CalWIN.
- \$5,554,565 for mandated adult psychiatric inpatient services.
- \$2,675,002 to fund some programs at the minimum level necessary. These programs include Public Health Laboratory, Public Guardian, General Assistance Eligibility determination and administration. In most cases, these programs are supplemented by outside sources of funding, including competitive grants and charges for services.
- \$2,645,288 for principal payments related to debt service and other countywide administrative costs that are non-claimable.
- \$201,860 used as matching fund for the Second Chance Grant and Area Agency on Aging.

Primary Operational Expenditures

Primary costs included in the Health and Social Services Department (Fund 902) allocated by Division:

- Administration (BU 7501) \$5,020,345 in appropriations which recovers most costs through administrative overhead intrafund transfers.
- Social Services (BU 7680) \$103,054,057 in appropriations which includes Employment and Eligibility Services and CARES serving Children and Adults.
- IHSS Public Authority (BU 7690) \$1,352,465 in appropriations which is a function of Social Services.
- Behavioral Health (BU 7780) \$81,939,257 in appropriations which includes Mental Health and Substance Abuse.

- Health Services (BU 7880) \$62,452,735 in appropriations which includes Public Health and Family Health Services.
- Assistance Programs (BU 7900) \$61,280,105 in appropriations which includes California Work Opportunity and Responsibility to Kids (CalWORKs), Refugee Resettlement Program, Adoptions Assistance Program, Foster Care Assistance, IHSS Provider Program, and General Assistance (GA).

Other Administered Budgets not part of Fund 902 include a \$4,257,181 appropriation for the IHSS Public Authority (Fund 152 BU 1520), \$256,004 appropriation for Tobacco Prevention and Education (Fund 390 BU 7690) and a transfer out of \$19,094,484 from the Mental Health Services Act (Fund 906 BU 9600) to Behavioral Health Services (Fund 902 BU 7780). Additional details on the program costs can be found in the H&SS Divisions and Other Administered Budget sections of the Recommended Budget for Health and Public Assistance.

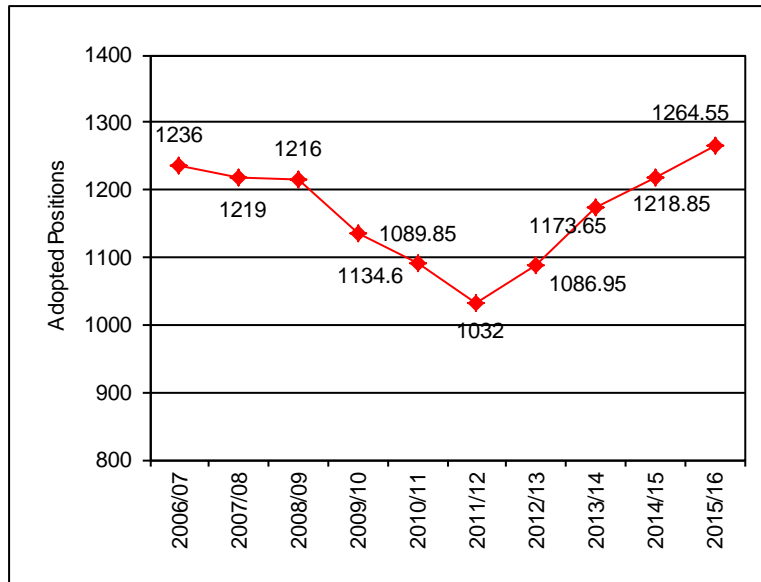
DEPARTMENT COMMENTS

None.

SUMMARY OF POSITION CHANGES

Details on position changes are described in each H&SS Division.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Details on Pending Issues and Policy Considerations are described in each H&SS Division.

DEPARTMENTAL PURPOSE

Health and Social Services Administration Division provides day-to-day management and direction of support functions needed for the Health and Social Services Department (H&SS) to promote self-reliance and safeguard the physical, emotional and social well-being of Solano County residents.

FUNCTION AND RESPONSIBILITIES

The Administration Division provides executive leadership and direction for the five divisions and many program areas. The Administration Division includes Budget and Financial Management, Employee Services and Training, Research & Planning, Compliance Unit, Contracts Management, Community Services and Special Projects.

Budget and Financial Management

Budget and Financial Management is responsible for Financial Services functions including budgeting, accounting, revenue recovery, and financial oversight. Administration is also responsible for purchasing and inventory management, records management, and the coordination of facility maintenance.

Employee Services and Training

Employee Services and Training oversees H&SS hiring and payroll operations, and coordinates department-wide County mandated training.

Research & Planning

Research and Planning is responsible for researching, planning and developing initiatives in support of departmental operations, programs and services, analyzing legislation, developing grant applications and program proposals, and serving as H&SS Care and Shelter Coordinator.

Compliance Unit

The Compliance Unit is responsible for department-wide regulatory compliance and quality assurance including developing and implementing policies, procedures, and practices defined by regulatory agencies for H&SS programs. Additionally, the Compliance Unit identifies and analyzes potential risks, oversees internal and external compliance audits, coordinates compliance training and education, investigates and resolves privacy and security incidents, and functions as H&SS civil rights coordinator.

Contracts Management Unit

Contract Management is responsible for the administration and monitoring of more than 400 contracts and service agreements with an annual value of approximately \$106 million.

Community Services and Coordination

Community Services is responsible for leading projects and coordinating with other departments, agencies, cities, and community organizations to improve the delivery of services in the community, promote rapid rehousing, and facilitate collaboration with employment services and other rehabilitative opportunities for residents suffering from poverty or homelessness.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Cross System Business Intelligence Reporting and Analytics

H&SS in collaboration with other county partners has begun discussions of developing options for data analytics and business intelligence. Business Intelligence will enable the department to examine data from the many disparate case management and financial systems, and integrate, transform, map, and model the data into useful information to support decision making and predictive and confirmation purposes.

Medicaid and Fee-For-Service Reimbursements

The Federal reimbursement process has increased the Department's responsibility to ensure that claims and bills are based on accurate program costs. The Medicaid and other funding sources based on a fee-for-service model have increased the

complexity of the claims and the associated cost settlement process for impacted programs. A heightened Federal and single audit requirement has also increased responsibility relating to the monitoring of contractors and sub recipients.

Automation Initiatives

Automation and electronic workflow processes are continuing with a focus on streamline work procedures in purchasing and contracting, vendor and provider payments, and real time tracking of space needs through office use scheduling.

WORKLOAD INDICATORS

Financial Services managed approximately \$415 million: \$294 million budget including Assistance, In-Home Supportive Services Program for provider wages, benefits and Public Authority Administration, \$76 million in client benefits paid by the State, \$10 million in client assets and \$35 million in other funds (including restricted trust funds).

In FY2014/15 Administration managed 414 contracts, with a total value of \$106 million of which approximately \$70 million was supported with Federal funds. The Office of Management and Budget (OMB) Super Circular requires that H&SS implement changes in requirements and rules governing expenditures, administration, audit of federal grants for all federally funded programs or sub-recipients. The significant changes in requirements include a focus on performance over compliance for accountability, efficient use of information technology and shared services, providing consistent and transparent treatment of costs, limiting allowable costs to make best use of Federal resources, strengthening oversight; targeting audit requirements on risk of waste, fraud, payment errors, and abuse.

DIVISION BUDGET SUMMARY

The Recommended Budget represents a decrease of \$521,097 or 9.4% in revenues and \$451,033 or 8.2% in appropriations when compared to the FY2014/15 Adopted Budget with no additional increase in the County General Fund Contribution.

Primary Funding Sources

The primary sources of funding for Administration includes Intra-Fund Transfers representing reimbursement of allowable administrative costs from various H&SS program divisions, contract services revenue for administrative fees related to the oversight and coordination of the Medi-Cal Administrative Activities on behalf of community based organizations; operating transfers-in to fund Board approved contributions to non-County agencies, and General Fund Contribution primarily used to fund non-reimbursable costs.

Primary Cost

Primary costs for the Administration Division are: \$9,769,665 for salaries and employee benefits; \$4,537,595 for services and supplies which include Medi-Cal Administration Activities (MAA) pass through costs; \$2,035,892 for other charges which include A-87 charges, contributions to non-county agencies, and contracted direct services for Housing and Urban Development (HUD) grants directly administered by H&SS; \$1,619,419 for other financing uses which include debt service costs; and offsetting intrafund transfers of \$12,951,226 which represents the projected share of reimbursable administration costs charged Department wide to all H&SS programs.

Summary of Division Budget

**7501 – Fund 902-H&SS Administration
Gerald Huber, Director of Health & Social Services
Health & Public Assistance**

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	91,685	83,500	106,204	22,704	27.2%
INTERGOVERNMENTAL REV STATE	0	191,126	7,307	(183,819)	(96.2%)
INTERGOVERNMENTAL REV FEDERAL	1,070,145	2,166,157	1,639,259	(526,898)	(24.3%)
CHARGES FOR SERVICES	62,185	102,344	269,260	166,916	163.1%
MISC REVENUE	61,081	400	400	0	0.0%
OTHER FINANCING SOURCES	635,531	699,975	699,975	0	0.0%
GENERAL FUND CONTRIBUTION	2,711,141	2,297,940	2,297,940	0	0.0%
TOTAL REVENUES	4,631,768	5,541,442	5,020,345	(521,097)	(9.4%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	7,206,540	9,198,235	9,769,665	571,430	6.2%
SERVICES AND SUPPLIES	3,739,457	4,534,190	4,537,595	3,405	0.1%
OTHER CHARGES	2,346,194	2,098,625	2,035,892	(62,733)	(3.0%)
F/A EQUIPMENT	0	0	9,000	9,000	0.0%
OTHER FINANCING USES	2,122,743	2,288,335	1,619,419	(668,916)	(29.2%)
INTRA-FUND TRANSFERS	(10,792,563)	(12,648,007)	(12,951,226)	(303,219)	2.4%
TOTAL APPROPRIATIONS	4,622,371	5,471,378	5,020,345	(451,033)	(8.2%)
NET CHANGE	(9,397)	(70,064)	0	70,064	(100.0%)
STAFFING					
ADMINISTRATION DIVISION	78.5	83.5	89.5	6.0	7.2%
TOTAL STAFFING	78.5	83.5	89.5	6.0	7.2%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2015/16 Recommended Budget projects a net decrease of \$521,097 in revenues and \$451,033 in appropriations.

The net decrease of \$521,097 in revenues is primarily due to the following:

- Increase of \$22,704 in interest income due to increased overall cash balance in H&SS Fund 902.
- Decrease of \$710,717 in intergovernmental revenues due to a decrease in MAA (Medi-Cal Administrative Activities) pass through revenues of \$343,080 as a result of the phasing out of the Solano County SMAA (School based MAA) contract with the SMAA sub-recipients. SMAA sub-recipients will be claiming SMAA through the Local Educational Consortium (LEC) Service Region IV. The remaining decrease of \$382,252 is due to the reclassification of claimable costs associated with the Compliance Program from the Intergovernmental Revenues category to the Intra-Fund Transfers category.
- Increase of \$166,916 in charges for services is primarily the result of an A-87 credit.

The net decrease of \$451,033 in appropriations is primarily due to the following:

- Increase of \$571,430 in Salaries and Benefits primarily is due to the addition of 5.0 FTE positions and a request for reclassification of certain fiscal positions within Administration.
- Decrease of \$62,733 in Other Charges is primarily due to decreases of \$22,982 in A-87 costs and \$46,286 in Administration's share of direct charges from the Auditor Controller's Office (ACO) for disability leave processing costs. In prior year, 100% of direct charges for the disability leave processing costs (a portion of the salaries and benefit costs of a payroll clerk at the ACO) were appropriated in Administration. In FY2015/16, these costs are appropriated to benefiting H&SS divisions.
- Increase of \$9,000 in Fixed Assets is to replace conference room audio visual equipment.
- Decrease of \$668,916 in Other Financing Uses is due to a decrease in debt service costs of \$673,069. The debt service fund budget is administered by the ACO and is based on the loan amortization schedule provided by the Trustee. Payments may vary from year to year based on the maturity of the bonds issued.

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- Increase of \$303,217 in offsetting Intrafund Transfers primarily due to the increase of claimable salaries and benefits costs offset by decreases in services and supplies and charges for services. Administration costs that are claimable to Federal and State programs are transferred to program division budgets via the intra fund transfer account.

SUMMARY OF POSITION CHANGES

Changes in the Division's position allocations since the adoption of the FY2014/15 Budget are provided below:

Transfer of a 1.0 FTE Accountant (Senior) and 1.0 FTE Accounting Clerk II from Family Health Services Division to Administration Division due to program needs and operational issues.

Transfer of a 1.0 FTE Social Services Manager from Administration Division to Child Welfare Services due to program needs and operational issues.

The following reclassifications were made based on Human Resources assessment and determination and were approved as a part of the FY2014/15 Third Quarter Report:

- Reclassification of 3.0 FTE Policy & Financial Analysts to 3.0 FTE Policy & Financial Managers

The FY2015/16 Recommended Budget includes the addition of the following 5.0 FTE positions:

- 1.0 FTE Accountant to provide fiscal support to the Contracts Unit
- 1.0 FTE Accountant to provide fiscal support to the Health Services Policy Fiscal Management (PFM) Team
- 2.0 FTE Staff Analyst to assist with complex financial analysis in the Social Services and Behavioral Health Services PFM Teams
- 1.0 FTE Research Analyst (TBD) to develop, plan, and manage business intelligence and analytics functions to enable the department to examine and transform the vast data captured in the many H&SS case management and financial systems into valuable information to support agency-wide strategic decision making and predictive and confirmation purposes.

PENDING ISSUES AND POLICY CONSIDERATIONS

In FY2015/16 the pending issues and policy considerations include:

California is the leader in implementing the Affordable Care Act, operating the nation's largest Medicaid program, and seeks to partner with the Centers for Medicare & Medicaid Services to ensure continuous strides toward expanding access, improving quality of outcomes, and controlling the cost of care. The focus of the State of California Medi-Cal 2020 1115 Waiver Renewal submitted in FY2014/15 to Federal Government is to build on a County coordinated model and shared accountability approaches for managed care plans required to work with County Mental Health plans to support Medi-Cal members with identified mental health issues; and provide an integrated model to encourage physical health and mental health plans to implement an integrated care model at the provider level for patients with serious mental health and other chronic health conditions.

The Office of Management and Budget (OMB) Super Circular stipulates new rules governing expenditures, administration, and audit of Federal grants and funds, that became effective on December 26, 2014. The Super Circular requirements apply to Federal agencies that make Federal awards to non-federal entities, non-federal entities that receive federal grant funds including direct recipient of funds or a sub-recipient receiving federal funds through a sub-recipient award.

The significant changes in requirements include a focus on performance over compliance for accountability, efficient use of information technology and shared services, providing consistent and transparent treatment of costs, limiting allowable costs to make best use of federal resources, strengthening oversight; targeting audit requirements on risk of waste, fraud, payment errors, and abuse. H&SS annual federal awards and expenditures total approximately \$70 million and these changes in procedures significantly impact the department, including the program and fiscal oversight of sub-recipients.

DIVISION PURPOSE

The Behavioral Health Division includes Adult Mental Health, Children’s Mental Health, Mental Health Managed Care, and Substance Abuse. Integration of these programs allows the Division to efficiently monitor and manage programs and expenses as a comprehensive behavioral health system of care.

FUNCTION AND RESPONSIBILITIES

Behavioral Health provides Mental Health Services in accordance with Title 9, California Code of Regulations, Sections 1820.205, 1830.205, and 1830.210. Substance Abuse Services are delivered under the authority of Title 45, Code of Federal Regulations and California Health and Safety Codes Section 11750-11997.

The Mental Health Division provides emergency psychiatric services 24 hours a day, seven days a week as part of the overall Mental Health Plan, along with the following services:

- Managed-care services provide treatment, rehabilitation and community-support services to seriously emotionally disturbed children and seriously mentally ill adults through County staff and contract providers.
- Mental Health case management services that promote self-reliance and safeguard the physical, emotional, mental and social well-being of Solano residents who are placed in board-and-care homes and other types of housing with assistive case management to attain self-sufficiency.
- Mental Health services for recently realigned State parolees, now the responsibility of counties under AB 109.
- Quality assurance, utilization management, authorization and denial of services, maintenance of financial records, policies and procedures, and assuring cultural competency in the provision of services, among others.
- Mental Health Services Act services in the areas of prevention and early intervention, comprehensive supports and services, information technology and capital housing projects.

Substance Abuse Services provide prevention, intervention, treatment and recovery services for alcoholism and other drug addictions. Substance Abuse serves youth, adults, probationers, and parolees by providing the following services:

- Assessment and case management for clients with alcohol and drug abuse treatment needs and authorization of appropriate services for delivery by County staff and/or contracted providers.
- Outpatient counseling through individual, group, and family sessions.
- Residential treatment for pregnant and postpartum mothers, women and men.
- Behavioral Health services for California Work Opportunity and Responsibility to Kids (CalWORKs) participants.
- Administration of drug diversion services through Penal Code 1000, Substance Abuse and Crime Prevention Act of 2000 (SACPA, Prop 36), along with Adult and Dependency Drug Courts.
- Driving under the Influence (DUI) programs to support positive lifestyle changes, and reduce or eliminate the use of alcohol and/or drugs.
- Federally mandated HIV and AIDS testing and education in coordination with Public Health.
- Substance Abuse Programs to serve realign State parolees, now the responsibility of counties under AB 109.
- Federally mandated Primary Prevention Services to intercede the onset of youthful alcohol and other drug use.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Solano County Mental Health

- County General Fund contribution for the Mental Health Division was reduced by \$2.7 million in FY2010/11 by transferring the Mental Health adult outpatient clients to the Federally Qualified Health Centers (FQHC) in the Health Services Division. In January 2014, the Affordable Care Act expanded mental health and substance abuse disorder services to individuals formerly ineligible for Medi-Cal. The benefits are available to individuals with mild to moderate conditions as well as those who meet Seriously Mentally Ill (SMI) criteria. The expansion of services initiated statewide discussions on whether (FQHC)

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centers could continue to provide services to individuals under the SMI criteria. In July 2014, the Federal Health Resources and Services Administration (HRSA) conducted an on-site review of the FQHC clinics in Solano County. At that time, the County was advised that it should not be providing psychiatric services as primary care service under its current FQHC model. In August 2014, the Integrated Care Clinics (ICCs, formerly Mental Health adult outpatient clinics) were transferred back to the Mental Health Division. This transfer changed the claiming of psychiatric services from a Prospective Payment System (PPS)/encounter rate model into a cost per unit/fee-for-service (by minute) payment structure under the Short Doyle model. Reimbursement under the PPS/encounter rate FQHC model was at 100% while Federal reimbursement under the Short Doyle model is at 50% with the County providing the 50% local match. The Department complied with the HRSA recommendation to restructure its program and transfer psychiatric services from a FQHC model to Short Doyle which created a \$6.9 million revenue shortfall for Behavioral Health at a time when the number of clients is increasing. The Department is working to explore other options, but at this time it the Recommended Budget for the ICCs includes \$1.5 million of Intergovernmental Transfer Funds (IGT), \$2.7 million in Short Doyle Medi-Cal revenues, and to balance the program budget \$2.7 million of additional County General Fund to support the mandated services.

- Mental Health adopted a 3 Year Mental Health Services Act (MHSA) Plan which resulted in new program opportunities, in the following areas: homeless outreach and linkage, increased access to the underserved and early evidence-based intervention with individuals experiencing a first-time psychotic break. Funding will now be allocated to these and other programs as a result of the community planning process.
- Developed an Inter-Governmental Transfer (IGT) strategic plan which resulted in the following new programs: a mental health probation team to provide aftercare to youth released from the Juvenile Detention Facility, Katie A. staffing, increased bilingual access, and a jail liaison to actively coordinate discharges from jail and provide programming outside the jail for clients issued a split sentence by the court, among others.
- The Department has been working with the Solano Coalition on Better Health and with its numerous health care partners on how best to develop a system of care for those with behavioral health needs. This includes working with Partnership Health Plan (PHP), Beacon, the three hospitals in Solano, as well as our service providers.
- Future aspects of Behavioral Health may be dependent upon a regional model of services. There have been initial discussions here in the Bay Area and North Bay of working on regional networks of care. State and Federal negotiations on the FY2015/16 proposed 1115 Whole Person Care Waiver and the Drug Medi-Cal waiver may provide some positive movements toward developing services in a more coordinated way between primary health care and behavioral health.

Solano County Substance Abuse

- The program expanded provider services to meet the demands of the newly eligible Medi-Cal expansion population (up to 138% of Federal Poverty Level).
- The division engaged in a cross-program integration plan that resulted in the implementation of integrated substance abuse programming (Screening, Brief Intervention, and Referral to Treatment) in County medical and psychiatric clinics so that brief substance abuse services are being made available to clients in the primary care clinic.
- Staff increased oversight and monitoring of substance abuse contractors to ensure compliance with increasingly complex Federal and State regulations.
- Staff partnered with local judges to expand the Substance Abuse Court to Vallejo based on Solano County Court's successful grant application.

WORKLOAD INDICATORS

During the period of the 2014 calendar year:

- The Mental Health Division provided mental health services to approximately 4,516 seriously mentally ill adults and seriously emotionally disturbed children for a total of 13,062 appointments. The services were provided through County Programs, Contract Programs and the Managed Care Provider Network.

- The Mental Health Division provided case management services to 1,343 clients, across diverse populations, such as seriously ill adults, older adults, adults involved with the justice system, and children, youth and transitional age youth with serious emotional challenges.
- The Mental Health Division provided Psychiatric hospitalizations for 841 individuals for a total of 8,215 bed days during this period.
- Contracted outpatient Substance Abuse programs are serving an average of 103 clients per month, and residential programs are averaging 58 clients per month (including detox).
- Improved wait times for general substance abuse clients, there is no longer a wait for Substance Abuse outpatient treatment and reduced residential treatment wait from 60 days to 51 days compared to the previous year.

DIVISION BUDGET SUMMARY

The Recommended Budget represents an increase in revenues of \$13,649,100 or 21.3% but requires a draw from Intergovernmental Transfers (IGT) restricted fund balance of \$4,193,793 to support an overall increase of \$12,003,061 or 17.2% in appropriations when compared to the FY2014/15 Adopted Budget. The General Fund Contribution of \$6,453,674 is an increase of \$3,473,344 to offset increased costs in Mental Health primarily due to the transition of the Integrated Care Clinics (ICCs) to Behavioral Health and increased placement costs, and (reduced reimbursement/cost recovery) for severely mentally ill adults placed in Institutes for Mental Diseases (IMD) facilities and State hospitals.

Primary Funding Sources

The primary funding sources for Behavioral Health are Federal, State, and Realignment revenues. In 2011, the State General Funds for children’s mental health services, substance abuse treatment services, drug court activities, and substance abuse Drug Medi-Cal (DMC) were realigned to the local level. This realignment, coupled with the 1991 realignment, makes realignment funding for behavioral health services the principal funding source for core services and the primary non-federal match for Medi-Cal. The passage of Proposition 30 has ensured that these funds are constitutionally protected and will continue to be available to fund mental health and substance abuse services; however, funding is subject to fluctuations in State sales tax. Uncertainties also exist regarding the growth in sales tax revenues keeping pace with program growth. Especially, for EPSDT and DMC services as new responsibilities such as Katie A. services and the expanded Drug Medi-Cal Benefit were implemented after 2011 Realignment. Additionally, the State has not set a permanent base or distribution methodology for 2011 Realignment. Without a permanent base and growth distribution among counties, 2011 Realignment projections are difficult and the reality of what funds Solano County will actually receive are in question.

State funding from the Mental Health Services Act (MHSA-Proposition 63) and Federal revenues provide the primary funding source for behavioral health services. MHSA funding provides cost reimbursement for mental health community support services, primary early intervention, mental health workforce education, and information technology needs. Federal revenue provides 50% reimbursement for adult and children’s mental health services as Medi-Cal and substance abuse DMC recipients. Billing for mental health services is performed on a cost per unit basis. As a result of AB1297 becoming effective July 1, 2012, the rate of claiming for mental health services has been increased making reimbursement closer to the actual cost. While the Federal reimbursement for services remains at 50%, AB1297 allows counties to bill the Federal government for the eligible actual cost of services rather than at a capped State Maximum Allowance (SMA) rate. Delays in implementing AB1297 remain and the State is currently paying counties an interim rate based on FY2013/14 costs. The Department anticipates that the State’s interim rate for FY2015/16 will be based on the interim rate for FY2014/15 with an inflation factor and has increased its revenue projection to reflect the additional Federal revenue.

Federal revenues for Substance Abuse services primarily changed due to the realignment of Drug Medi-Cal Services to the local level in 2011. As part of 2011 Realignment, counties are now responsible for the 50% non-federal share of all Drug Media-Cal services, including Narcotic Replacement Therapy, sometimes known as methadone treatment. Previously, the state managed the Drug Medi-Cal contracts for Narcotic Replacement Therapy treatment services and bore the fiscal risk of those services. With 2011 realignment, the State continues to manage the contracts but the fiscal risk has shifted to counties. While funding has been adequate to date, concerns remain among counties that a lack of ability to engage in utilization control at the local level with Narcotic Replacement Therapy treatment services could result in uncontrolled growth in these contracts. The Department also receives a federal Substance Abuse Prevention and Treatment (SAPT) block grant, which is a primary funding

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source for residential and treatment services that are not Medi-Cal funded. With the implementation of the Affordable Care Act (ACA), some of the services previously funded with SAPT could be reimbursed by Medi-Cal so speculation exists that in the future the SAPT funds could be ‘repurposed’ with new requirements and service goals at the federal level. Additionally, the State is embarking on an 1115 Drug Medi-Cal Waiver which would allow for Federal reimbursement for some services currently being funded with SAPT. As implementation of the waiver is currently in discussion phases at the State level, many fiscal concerns remain unanswered, including how counties will be reimbursed under the waiver and how the structure impacts 2011 Realignment and the SAPT block grant.

Primary Cost

Primary costs for Behavioral Health are: \$26,468,670 for salaries and employee benefits; \$5,408,363 for services and supplies; \$46,560,777 for other charges; \$1,098,747 for other financing uses; and \$2,402,700 for intra-fund transfers.

The recommended appropriations for Behavioral Health include \$70,567,333 for Mental Health (BU 7700), \$4,538,557 for Intergovernmental Transfers Projects (BU 7598) and \$6,833,367 for Substance Abuse (BU 7560).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FINES, FORFEITURES, & PENALTY	69,354	77,108	35,771	(41,337)	(53.6%)
REVENUE FROM USE OF MONEY/PROP	3,197	1,605	1,605	0	0.0%
INTERGOVERNMENTAL REV STATE	35,772,084	40,474,923	48,048,614	7,573,691	18.7%
INTERGOVERNMENTAL REV FEDERAL	3,027,880	3,243,465	3,623,104	379,639	11.7%
CHARGES FOR SERVICES	548,102	593,776	488,212	(105,564)	(17.8%)
MISC REVENUE	77,262	12,915	0	(12,915)	(100.0%)
OTHER FINANCING SOURCES	13,111,546	16,712,242	19,094,484	2,382,242	14.3%
GENERAL FUND CONTRIBUTION	2,820,165	2,980,330	6,453,674	3,473,344	116.5%
TOTAL REVENUES	55,429,589	64,096,364	77,745,464	13,649,100	21.3%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	16,855,751	20,431,823	26,468,670	6,036,847	29.5%
SERVICES AND SUPPLIES	3,253,509	4,237,127	5,408,363	1,171,236	27.6%
OTHER CHARGES	32,741,425	40,097,939	46,560,777	6,462,838	16.1%
F/A EQUIPMENT	0	15,000	0	(15,000)	(100.0%)
F/A - INTANGIBLES	1,045,642	0	0	0	0.0%
OTHER FINANCING USES	827,225	972,134	1,098,747	126,613	13.0%
INTRA-FUND TRANSFERS	3,913,423	4,182,173	2,402,700	(1,779,473)	(42.5%)
TOTAL APPROPRIATIONS	58,636,975	69,936,196	81,939,257	12,003,061	17.2%
NET CHANGE	3,207,386	5,839,832	4,193,793	(1,646,039)	(28.2%)
STAFFING					
BEHAVIORIAL HEALTH	165.50	182.00	212.70	30.70	16.9%
TOTAL STAFFING	165.50	182.00	212.70	30.70	16.9%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2015/16 Recommended Budget projects a \$13,649,100 net increase in revenues primarily due to the following:

- Federal reimbursements increasing for mental health services primarily due to the transition of the ICCs to Behavioral Health, reimbursement for Medi-Cal patients in the Psychiatric Health Facility (PHF), an increase in the Short Doyle interim rate, and anticipated reimbursement for newly eligible Medi-Cal clients. An increase in federal reimbursement for administrative costs is also budgeted due to an adjustment in the distribution of administrative costs within Mental Health which is allowing more administrative costs to be claimed. Substance Abuse Prevention and Treatment (SAPT) block grant also increased due to a higher allocation from the State.

- Increase in 1991 Realignment due to a new base established and anticipated growth. 2011 Behavioral Health Realignment also increased due to estimated growth. To date, a permanent base for 2011 Behavioral Health Realignment and distributions for growth among the counties have not been established. As growth impacts the base amount, until a permanent base and growth distribution are established, counties can only make a best guess estimate on future projections for 2011 Realignment. As distribution of growth for FY2013/14 will not be released until May 2015, the Requested Budget makes assumptions on growth distribution for FY2013/14 and FY2014/15 based on the distribution used for FY2012/13.
- Increase in Intergovernmental Revenues attributed to the ICC clinics to maintain clinic operations.
- Increase in Mental Health Services Act (MHSA) to fund MHSA Community Support and Services program expansion.
- Decrease in AB109 2011 Revenues primarily due to a reduction in employment services contracts. These contracts were transitioned to Probation in FY2014/15.
- Increase in the County General Fund contribution of \$3,473,344 due to the transition of the Integrated Care Clinics (ICCs) to Behavioral Health and increased placement costs for severely mentally ill adults placed in Institutes for Mental Diseases (IMD) facilities and State hospitals.

The FY2014/15 Recommended Budget projects a \$12,003,061 increase in appropriations primarily due to the following:

- Increases in Salary and Benefits primarily due to the transfer of 25.7 FTE from Health Services to Behavioral Health during FY2014/15 and the addition of 3 FTE for FY2015/16 and increased operating costs associated with the transfer of the ICCs to Behavioral Health.
- Increases in anticipated bed usage for State Hospitals and Institutions for Mental Diseases (IMDs), Augmented Board and Care (ABC) costs, and locum tenens costs for contract psychiatrists for the ICCs. Also contributing to increases in contracted direct services is an anticipated increase for MHSA funded projects. These increases were offset with decreases in substance abuse treatment contracts for services that are being redesigned internally, IGT funded contracts whose funding has been redirected and/or expended, and children's contracts due to fewer high cost placements anticipated and less utilization of a locum tenens for child psychiatry.
- Increases in Countywide Overhead, Department of Information and Technology (DOIT) and Departmental Overhead charges.

SUMMARY OF POSITION CHANGES

Changes in the Division's position allocations since the adoption of the FY2014/15 Budget are provided below:

The Midyear Report approved by the Board February 10, 2015 included the following 2.0 FTE reclassifications:

- Reclassify 1.0 FTE Nurse Practitioner to Nurse Practitioner/Physician Assistant
- Reclassify 1.0 FTE Office Assistant III to Office Assistant II

Transfer of 1.0 FTE Mental Health Clinician (Lic) from Health Services Division to Mental Health Services (IGT)

Transfer of 1.0 FTE Office Assistant II from Public Health Services Division to Mental Health Services

Transfer of the following 25.7 FTE positions assigned to the Integrated Care Clinic (ICC) in Family Health Services Federally Qualified Health Center (FQHC) to the Mental Health Division due to Federal guidelines:

- 4.8 FTE Medical Assistants
- 1.0 FTE Mental Health Clinical Supervisor
- 7.0 FTE Mental Health Clinicians (Lic)
- 2.0 FTE Office Assistant II
- 2.0 FTE Office Assistant III
- 1.0 FTE Office Coordinator

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- 5.9 FTE Psychiatrist (Board Cert)
- 1.0 FTE Psychiatrist Supervisor
- 1.0 FTE Public Health Nurse Manager

A Board of Supervisors Resolution approved at Third Quarter extended 1.0 FTE Mental Health Specialist II limited term position to June 30, 2016.

The FY2015/16 Recommended Budget includes the addition of the following 4.0 FTE positions:

- 3.0 FTE Mental Health Clinicians (Lic) in Substance Abuse to support barriers to employment in the CalWORKs Program
- 1.0 FTE Mental Health Clinicians (Lic) to support low income and homeless population afflicted with mental illness

The FY2015/16 Recommended Budget includes the reclassification of the following 2.0 FTE positions:

- 2.0 FTE – Clinical Services Associates to Mental Health Clinicians (Lic)

The FY2015/16 Recommended Budget includes the extension of the following 11.5 FTE Limited Term (LT) positions to October 24, 2016:

- 6.0 FTE Mental Health Clinician (Lic.) LT
- 1.0 FTE Mental Health Spec II LT
- 0.5 FTE Office Assistant II LT
- 1.0 FTE Patient Benefits Specialist LT
- 1.5 FTE Mental Health Clinical Supervisor LT
- 1.0 FTE Project Manager LT
- 0.5 FTE Psychiatrist LT

PENDING ISSUES AND POLICY CONSIDERATIONS

The Mental Health Division continues to utilize Intergovernmental Transfer funds (IGT) from the restricted reserve for Behavioral Health programs; however, the fund is diminishing. The division is seeking to maintain a certain amount of IGT revenue through close collaboration with the Health Services Division and Partnership Health Plan.

Increased utilization of placements in IMDs and State Hospitals remain a concern. These costs are primarily funded with 1991 Realignment and growth in 1991 Realignment Funds. Expenditures for Augmented Board and Care facilities are also trending up and compete with other placement costs for 1991 Realignment Funds. As growth in 1991 Realignment currently is not keeping pace with increases in placement costs, County General Fund support is needed for these long term costs. The Department is committed to continue its efforts to implement community programs to strengthen the system of care with the goal of reducing hospitalizations and placements, as well as the length of stay at each of these types of facility. Recent developments in State law (AB109, Prop 47 among others) have increased the entry into the community of individuals who have extensive criminal records, require a great deal of support, and require extensive services.

Expenditures for adult inpatient stays have trended upward the past couple of years, in part because of placement challenges in Medi-Cal billable facilities. If the facility cannot bill for the Medi-Cal placement, then the County is responsible for 100% of the cost. In April 2014, the Department contracted with a community provider for a Psychiatric Health Facility (PHF) in Vallejo to maximize reimbursement under Medi-Cal Expansion. Ten of the sixteen beds were contracted to reduce out-of-county placements in non-Medi-Cal reimbursable beds. The increased availability of beds in a Medi-Cal billable PHF should assist in reducing hospital costs; however, net savings may be reduced because of the increased flow of individuals from the justice system.

The County Administrator and the Health and Human Services Director have been involved in working with administrators of the County Medical Services Program (CMSP) to determine if funds from this program could be realigned to counties to address the significant increase in cost of IMDs and related placements. Due to ACA with expanded Medi-Cal coverage, the number of

individuals receiving CMSP benefits has drastically decreased the use of some of these funds which could offset County cost for non-reimbursable IMD-related placements by the Federal and State government.

The Department has been working on a gap analysis for mental health services, and has identified a need to focus its resources on assisting clients with stabilization and reentry into the community to achieve its clinical and budgetary goals. Contract expansions with existing providers to address these two areas are in process. By improving in these two service areas, it is expected that high-cost placements and hospitalizations will be reduced.

The State is submitting for a Federal 1115 Waiver for enhanced Substance Use Disorder and requesting that counties consider whether or not they wish to 'Opt in'. Opting in would result in a broader array of services being offered but could also pose additional financial risk to the Department. Under the waiver, counties choosing to opt in will become responsible for Narcotic Treatment Program (NTP) contracts and will be obligated to expand those services as necessary to comply with Federal law, in addition to sharing in the increased costs implied in the enhanced continuum of SUD services set forth in the waiver. A separate recommendation will be brought forward in FY2015/16.

Due to Electronic Health Record (EHR) Implementation issues, revenue projections for the Recommended Budget are based on assumptions using service data. FY2015/16 Short Doyle revenue projection is based on six months of EHR service data representing claims that are in the process of being billed, reduced by a denial rate based on a Medi-Cal percentage from the existing EHR system known as Avatar.

Reimbursement of costs through AB1297 is still uncertain and the impact of this change on Medi-Cal revenues is still unknown. While AB1297 eliminated the State Maximum Allowable Rate (SMA) beginning July 1, 2012, the State has not fully implemented the legislation and the amount and timing of receipt of this revenue continues to be unknown. As final cost settlements typically happen five years after the close of a fiscal year, any changes to the process during the time period can impact any final adjustments in the cost report which could in turn affect cost settlement amounts.

2011 Realignment and the passage of Proposition 30 have stabilized funding for Mental Health and Substance Abuse services; however, concerns continue about whether the funding will keep pace with program growth. Revenues expected to be received for 2011 Realignment are still unknown as base and growth distributions for 2011 Behavioral Health Realignment have not been finalized.

Concerns with 2011 Realignment growth keeping pace with growth in ESPDT services also remain as this program relies on 2011 Realignment to provide the 50% match for services. The Department has expanded services for children in foster care as a result of the Katie A Settlement; however there is uncertainty about whether the State will agree to share in these new costs.

Prior to the implementation of the ACA, SAPT was used to fund services for individuals not receiving Medi-Cal. Many of those individuals should be eligible for Medi-Cal and their services federally funded. Questions remain about whether the funding will be repurposed, reduced or will remain at the current levels. While more individuals are eligible for Drug Medi-Cal (DMC) services, inadequate DMC rates and decertification of DMC providers are challenging the system of care and placing more demands on available SAPT funding and 2011 Realignment, along with enrollment behavior. These issues have been raised with DHCS as they run contrary to the stated intention of the ACA which is to expand substance abuse services in accordance with its new requirements.

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DIVISION PURPOSE

The mission of Solano Public Health is to optimize the health of the community through individual and population-based services which promote health and safety through prevention and treatment of disease and injury.

Family Health Services clinics provide timely, high quality, culturally and linguistically appropriate, comprehensive healthcare to the safety-net population, including uninsured and underinsured residents of Solano County.

FUNCTION AND RESPONSIBILITIES

The H&SS Health Services Division is comprised of two functional areas: Public Health and Family Health Services.

Solano Public Health is responsible for monitoring, understanding, and helping to address health concerns facing the community. Data are used to analyze public health issues and are communicated to the public to provide residents with sufficient information to make healthy choices. Core functions include protecting the community from health problems and health hazards as well as educating healthcare providers on new and emerging health issues. Public Health is in the forefront of fostering and participating in community coalitions and professional networks, developing public health policies, and enforcing public health laws and regulations. Public Health also assists with emergency planning and response activities.

Family Health Services operates nine Federally Qualified Health Center (FQHC) Clinics that provide timely, high quality, culturally and linguistically appropriate comprehensive healthcare to Medi-Cal recipients and to uninsured and underinsured residents of Solano County, including the homeless. Family Health Services satisfies the County's mandate under Welfare and Institution Code 17000 in its provision of direct and supportive healthcare services to the medically indigent residents of Solano County.

Key functional areas in the Division include communicable disease control; emergency services; health promotion and community wellness; public health laboratory; maternal, child & adolescent health; nutrition services; and healthcare services, including dental, primary care, and behavioral health.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- The Napa-Solano-Yolo-Marin County Public Health Laboratory expanded its service area to include Marin County in July 2013. This expansion has increased testing by 70%, from approximately 11,000 to nearly 19,000 tests per year.
- The Laboratory Information Management System needs to be upgraded to meet the needs of the Public Health Laboratory. The Public Health Laboratory is actively working to address this issue.
- The Napa-Solano-Yolo-Marin County Public Health Laboratory was awarded \$244,700 in competitive federal grants, consisting of \$93,700 to improve rapid molecular testing capabilities and \$151,000 to train Public Health Microbiologists. In partnership with the California Department of Public Health, the Public Health Laboratory used a portion of the \$151,000 training grant to develop and coordinate an innovative broadcast training to help address serious workforce shortages in public health laboratories throughout California.
- Solano Public Health helped develop and has implemented a population and public health hub with electronic capacity to receive public health data. In partnership with local hospitals and healthcare providers, Solano Public Health is developing an electronic surveillance system to track and monitor public health information to improve detection and response to disease outbreaks and other health issues.
- Through collaboration with partner agencies, Maternal, Child and Adolescent Health continued to help maintain high rates of entry into early prenatal care (first trimester care). Entry into early prenatal care in Solano County increased from 74.4% in 2004 to 78.8% in 2014, exceeding the Healthy People 2020 goal of 77.6%.
- Maternal, Child and Adolescent Health saw continued reductions in numbers of teen births. For the latest year data are available, the teen birth rate in Solano County is 24.2 per 1,000 females.
- The Maternal, Child & Adolescent Health (MCAH) Bureau completed the MCAH Five Year Needs Assessment 2015-2019. The assessment looks at important maternal, child and adolescent health indicators for the community and our progress in impacting those areas over time.

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- Exclusive breastfeeding rates in the Women, Infants and Children Program have improved by more than threefold from 15.9% in 2010 to 56% in 2014.
 - The Nutrition Education and Obesity Prevention Program of the Nutrition Services Bureau and the Health Promotion and Community Wellness Bureau collaborated successfully with the Vallejo Unified School District and Kaiser Permanente to implement a program at 10 Vallejo schools to improve access to drinking water using hydration stations and education activities.
 - Family Health Services (FHS) established a county-wide call center for its primary care services. This allows FHS clients to call a single number and receive current, real time information and schedule new and follow-up appointments.
 - Family Health Services continues to explore new avenues to recruit primary care providers, both physicians and mid-level practitioners. Some progress has been made in the Nurse Practitioner and Physician Assistant arena.
 - Family Health Services launched its Mobile Primary Care Van, which together with the Dental Van regularly visit Rio Vista and homeless shelters, across the county to provide primary care, dental, and behavioral health services.
 - With the Integrated Care Clinics moving from Solano Public Health to Solano Mental Health, the electronic medical records (e.g. Nextgen and Avatar) are not on the same system, hampering behavioral health and primary care integration efforts. Solano Public Health and Mental Health are working with the Department of Information Technology to develop a health information exchange for their electronic medical records.
 - Solano Public Health and Solano Mental Health worked on an 18-month project with California Institute for Behavioral Health and Solutions to further integrate behavioral health and primary care services for the severely, persistently mentally ill population.
 - The Communicable Disease Program addressed a number of disease outbreaks and threats including Ebola virus, West Nile virus, Enterovirus D68, measles and pertussis.
 - The Solano Emergency Medical Services Agency implemented regulations for critical care transport.
 - In early 2015, the Emergency Services Bureau hosted a team from the California Department of Public Health's Emergency Preparedness Office on a site visit at which Alternate Care Site equipment was demonstrated, plans were reviewed, and preparedness efforts were discussed.
 - Health Promotion & Community Wellness secured \$1.7 million annually from Centers for Disease Control and Prevention chronic disease funds until 2017. These funds will advance chronic disease prevention efforts, tobacco-free environments, healthy food and retail, and clinical-community linkages.
 - Solano Public Health embarked on a Community Health Assessment through the Mobilizing for Action through Planning and Partnerships (MAPP) process. The Community Health Assessment, Community Health Improvement Plan and an updated Strategic Plan are prerequisites to apply for Public Health Accreditation through the Public Health Advisory Board (PHAB).

WORKLOAD INDICATORS

During the period of the 2014 calendar year:

- More than 3,300 communicable diseases were reported, compared to 3,100 in 2013,
- The Emergency Medical Services Agency certified 295 Emergency Medical Technicians and 145 paramedics.
- The Emergency Preparedness and Response Program conducted two tabletop exercises, an Emergency Medical Response Summit, and a Statewide Medical and Health full-scale exercise.
- The Immunization Program held 15 immunization clinics, providing 1,671 influenza vaccines to the general community.
- The Public Health Laboratory performed 18,713 tests, including 6,888 tests for communicable disease control. The most-performed non-communicable disease test was childhood blood lead screening, with a total of 3,131 tests. More than 1 out of every 100 children screened was found to have unsafe levels of blood lead.

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- The Women, Infants, & Children Program served a monthly average of 10,432 pregnant women, postpartum women, and children less than 5 years of age; this is compared to 10,896 in 2013 and 10,824 in 2012.
- The Nutrition Education and Obesity Prevention Program reached 2,500 people through direct nutrition education and 8,000 people through classes and events.
- Maternal, Child & Adolescent Health programs conducted 4,412 home visits to high-risk families by public health nurses, social workers, and community health workers.
- The California Children's Services Program provided services to 1,110 children with severe and disabling medical problems.
- The California Health and Disability Prevention Program linked 1,733 children to rapid health insurance through the Gateway Program.
- 102 Solano children with elevated blood lead levels received services from the Public Health Nursing Program and Environmental Health.
- 12,131 students at 43 school sites participated in Safe Routes to School events.
- Family Health Services provided primary care and dental health services to more than 23,000 clients.
- Family Health Services increased its Partnership HealthPlan of California capitation from 14,357 clients in 2013 to 23,206 clients in 2014, a 62% increase.
- The Vital Statistics Unit served about 12,000 customers in 2014, issuing more than 20,000 birth certificates, death certificates, and burial permits.

DIVISION BUDGET SUMMARY

The Recommended Budget represents an overall increase of \$2,620,461 or 4.4% in revenues and \$2,679,423 or 4.5% appropriations when compared to the FY2014/15 Adopted Budget. There was no change in the Net County Cost. The Health Services budget is comprised of three main program areas: Public Health, Family Health Services, and Medical Services.

Primary Funding Sources

The primary funding source for Family Health Services (FHS) is Federally Qualified Health Center (FQHC) funds, which is based on an encounter rate for each site. An interim encounter rate is established during a rate setting year. The Department of Health Care Services (DHCS) conducts an audit of the interim rate at a much later date to set a permanent rate. In FY2011/12, DHCS set the permanent rates for the two original FQHC sites. FY2012/13 was a rate setting year for the Mobile Dental Van; FY2013/14 was a rate setting year for the Vacaville site.

Other important funding sources for FHS include the Healthcare for the Homeless Grant, the Ryan White (HIV/AIDS) Grant, and the HIV Opt-Out Grant.

Funding sources for Public Health (PH) include various federal grants, fee-for-service, revenue contracts with colleges, other counties, and private companies, and Federal and State allocations. Programs utilizing Federal grants include Nurse-Family Partnership, Emergency Preparedness and Response, Health Education, and WIC. Programs utilizing fee-for-service and revenue contracts include the PH Lab, Vital Statistics, Health Promotion and Community Wellness, and Student Health Services. Programs utilizing Federal and State allocations include Emergency Medical Services, Tuberculosis Control, Communicable Disease, AIDS Surveillance, Emergency Preparedness and Response, AIDS Community Education, Health Promotion and Community Wellness, Public Health Nursing, Childhood Lead Poisoning Prevention, Immunization, California Children's Services, Child Health and Disability Prevention, Nutrition Services, and Maternal, Child and Adolescent Health.

Primary Operating Expenses

Primary costs for Health Services are \$32,056,476 for salaries and employee benefits, \$8,812,219 for services and supplies, \$16,755,824 for other charges which include \$6,133,722 in contracted direct services; \$286,406 in Fixed Assets; \$1,205,132 for other financing uses, and \$3,331,678 for intra-fund transfers.

Summary of Division Budget

**7880 – Fund 902-Health Services
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The primary programs in Health Services are Public Health (BU 7800) with appropriations of \$27,098,532; Medical Services (BU 7588) with appropriations of \$7,953,171 and Family Health Services (BU 7580) with appropriations of \$27,401,036.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LICENSES, PERMITS & FRANCHISE	17,821	14,740	17,750	3,010	20.4%
FINES, FORFEITURES, & PENALTY	282,653	424,380	295,000	(129,380)	(30.5%)
REVENUE FROM USE OF MONEY/PROP	5,795	4,500	5,000	500	11.1%
INTERGOVERNMENTAL REV STATE	18,331,990	17,389,024	19,236,759	1,847,735	10.6%
INTERGOVERNMENTAL REV FEDERAL	9,610,889	10,351,432	12,021,769	1,670,337	16.1%
INTERGOVERNMENTAL REV OTHER	1,314,786	1,274,829	910,444	(364,385)	(28.6%)
CHARGES FOR SERVICES	17,098,361	25,902,224	25,343,789	(558,435)	(2.2%)
MISC REVENUE	1,376,655	1,116,800	1,279,600	162,800	14.6%
OTHER FINANCING SOURCES	1,045,325	1,094,452	1,082,731	(11,721)	(1.1%)
GENERAL FUND CONTRIBUTION	1,531,706	2,259,897	2,259,897	0	0.0%
TOTAL REVENUES	50,615,981	59,832,278	62,452,739	2,620,461	4.4%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	28,757,792	33,167,849	32,056,476	(1,111,373)	(3.4%)
SERVICES AND SUPPLIES	5,879,015	8,355,680	8,812,219	456,539	5.5%
OTHER CHARGES	13,410,439	15,356,659	16,755,824	1,399,165	9.1%
F/A BLDGS AND IMPRMTS	0	0	5,000	5,000	0.0%
F/A EQUIPMENT	191,548	0	286,406	286,406	0.0%
OTHER FINANCING USES	1,239,660	1,436,607	1,205,132	(231,475)	(16.1%)
INTRA-FUND TRANSFERS	1,118,944	1,456,517	3,331,678	1,875,161	128.7%
TOTAL APPROPRIATIONS	50,597,398	59,773,312	62,452,735	2,679,423	4.5%
NET CHANGE	(18,583)	(58,966)	(4)	58,962	(100.0%)

STAFFING					
HEALTH SERVICES	318.90	307.70	285.70	(22.00)	(7.1%)
TOTAL STAFFING	318.90	307.70	285.70	(22.00)	(7.1%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Significant changes in revenue include:

The FY2015/16 Requested Budget for Health Services projects a \$2,620,461 net increase in Revenues compared to the FY2014/15 Adopted Budget. The County Contribution remains the same. The projected increase in revenue results primarily from increases in Realignment and various Public Health and Family Health Services grants and allocations as follows:

- Increase of \$1,384,267 in the PH Realignment;
- Increase of \$478,258 in Communities in Action Lifetime of Wellness State funded grant to prevent obesity, diabetes, heart disease and stroke;
- Increase of \$1,231,198 in the Partners for Healthy Solano Centers for Disease Control award;
- Decrease of \$481,028 in FQHC funding due to the transition of the Integrated Care Clinics (ICCs) from Family Health Services to Behavioral Health and claiming Short Doyle rather than FQHC.

Significant changes in appropriations include:

The FY2015/16 Requested Budget for Health Services projects a \$2,679,423 increase in expenditures compared to the FY2014/15 Adopted Budget. The projected increase results from the net decrease in Salaries and Employee Benefits and Other Financing Uses with increases in all other expenditure categories as follows:

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- Net decrease of \$1,111,373 in Salaries and Employee Benefits primarily due to the transition of the Integrated Care Clinics (ICCs) from Family Health Services to Behavioral Health.
- Net increase of \$456,539 in Services and Supplies primarily due to an increase of \$309,979 for the purchase of refresh computers, \$69,070 for the Health Information Exchange, and \$69,019 for consultants to assist in the evaluation of the new Health Education grants.
- Increase of \$1,399,165 in Other Charges primarily due to an increase of \$149,389 in countywide overhead, an increase of \$777,825 in contracted direct services for Health Education and Health Access contracts funded by the new grants, \$217,455 increase in small projects due to a dental request to update the electrical panel and concrete in order to install a new compressor, and \$327,314 increase in inter-fund services for increased costs for security, custodial and an additional building trade mechanic partially offset by a \$59,138 decrease in inter-fund services for the rent of the Portuguese Hall in Vallejo.
- Increase of \$286,406 in Fixed Assets for the following equipment: \$23,120 for Qmatic Support, \$33,000 for Phosphorplate x-ray and plate, \$65,612 for Dental Chairs, \$13,054 for a compressor and pump, \$80,000 for two (2) Digital Panographic X-ray Machines, \$26,500 for Qmatic system and conference room equipment, \$14,500 for a FacsPresto rapid CD4 analyzer, \$30,620 for Qmatic system and lobby furniture.
- Decrease of \$231,475 in Other Financing Uses due to a decrease in Debt Service and POB costs.
- Increase of \$1,875,161 in Intrafund Transfers due primarily to a decrease of \$1,815,257 in Inter Governmental Transfers to pay for the ICCs and a decrease of \$59,789 in SAPT Prevention Contract Reimbursement.

SUMMARY OF POSITION CHANGES

Changes in the Division's position allocations since the adoption of the FY2014/15 Budget are provided below:

A Board of Supervisors resolution was approved on December 9, 2014 to:

- Add 0.50 LT Epidemiologists
- Add 2.0 LT and .50 FTE Health Education Specialists
- Add 1.0 LT Health Services Manager
- Add 1.0 LT Project Manager
- Delete .80 FTE Health Assistant
- Delete 1.50 FTE Public Health Nurses

A Board of Supervisors resolution was approved at Midyear to:

- Transfer of 1.0 FTE Accountant (Senior) and 1.0 Accounting Clerk from Family Services Division to Administration Division
- Transfer of a 1.0 FTE Health Assistant from Family Health Services Division to Public Health Services Division
- Transfer of 1.0 FTE Mental Health Clinician (Lic) from Family Health Services Division to Inter-Transfer Division
- Transfer of 1.0 FTE Office Assistant II from Public Health Services Division to Mental Health Services

Transfer of 25.7 FTE positions assigned to the Integrated Care Clinic (ICC) in Family Health Services Federally Qualified Health Center (FQHC) to the Mental Health Division due to existing Federal guidelines:

- 4.80 FTE Medical Assistants
- 1.0 FTE Mental Health Clinical Supervisor
- 7.0 FTE Mental Health Clinicians (Lic)
- 2.0 FTE Office Assistant II
- 2.0 FTE Office Assistant III

- 1.0 FTE Office Coordinator
- 5.9 Psychiatrist (Board Cert)
- 1.0 FTE Psychiatrist Supervisor
- 1.0 FTE Public Health Nurse Manager

A Board of Supervisors Resolution approved at Third Quarter deleted 1.0 FTE Public Health Nurse Manager and added 1.0 FTE Health Services Manager position.

The FY2015/16 Recommended Budget includes the addition of the following 5.0 FTE positions:

- 1.0 FTE Courier (requesting two 0.5 FTE positions) to reduce the use of extra help and support the operations of the Public Health Lab.
- 1.0 FTE Health Education Specialist to support Solano County Emergency Services Cooperative
- 1.0 FTE Limited-Term Health Education Specialist to provide outreach and education regarding Public Health communicable disease preparedness in the community.
- 1.0 FTE Public Health Lab Assistant Director to improve operations in the Public Health Lab funded by the Joint Powers Agreement.
- 1.0 FTE Public Health Nurse to remediate backlog and provide better customer services for California Children Services

The FY2015/16 Recommended Budget includes the deletion of the following 1.0 FTE positions:

- 1.0 FTE Supervising Public Health Microbiologist in the Public Health Lab

The FY2015/16 Recommended Budget includes the reclassifications of the following 3.0 FTE positions based on Human Resources assessment and determination:

- Reclassify 1.0 FTE Office Assistant II to 1.0 FTE Medical Records Technician
- Reclassify 1.0 FTE Office Assistant III to 1.0 FTE Senior Medical Records Technician
- Reclassify 1.0 Office Assistant III to 1.0 FTE Communicable Disease Investigator

PENDING ISSUES AND POLICY CONSIDERATIONS

There are a number of significant issues and policy considerations at the State and Federal levels that may impact the Division of Health Services.

The 2010 Federal Patient Protection and Affordable Care Act (ACA) was implemented effective January 1, 2014. The ACA is helping to shift the focus of healthcare delivery to primary care and to whole person healthcare (addressing the spectrum of physical, mental and behavioral health needs). As a result of intensified competition for primary care and behavioral health providers, the already substantial shortage of these providers has been worsened throughout the nation, including in Solano County. At the same time, the number of persons with healthcare coverage through Medi-Cal and Covered California has increased significantly. This has created challenges with respect to access to healthcare for many individuals, particularly for the uninsured and those on Medi-Cal, as most providers in the county have closed to new Medi-Cal clients.

There has been a 67% increase in the number of patients assigned to the Family Health Services (FHS) Clinics by Partnership Health Plan, the County's Medi-Cal managed care provider, since implementation of the ACA. Due to the issues noted above, the FHS Clinics are experiencing a shortage of primary care providers (with a vacancy rate of about 25 to 30%). This combination has negatively impacted both client service (with extended wait times for appointments) and the financial status of the Clinics. Efforts are under way to continue improving Clinic productivity and workflow efficiency. In addition, the Department is working with the County Administrator's Office, and Human Resources to improve recruitment and retention of providers, which represents the most critical area of focus for the FHS Clinics.

The Medicare FQHC Prospective Payment System (PPS) Final Rule came out on May 2, 2014 and is required to be implemented by July 1, 2015. This rule changes the way Medicare encounters are reimbursed, and sets a national base rate

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with a small adjustment for regional variations. This rate is then compared to the actual charge per encounter and Medicare will pay 80% of the lesser of the FQHC's actual charge or the encounter rate. FHS Clinics will be required to implement the International Classification of Diseases Version 10 (ICD 10) for medical record-keeping and billing purposes by October 2015. This new version is significantly more detailed and complicated than the version currently in use. It is anticipated that implementation of Medicare PPS and ICD 10 will result in reduced productivity in the Clinics for a period of time while providers and other staff adjust to the new coding system.

In response to audit findings by the U.S. Health Resources and Services Administration (HRSA), the FHS Clinics are seeking designation as a Community Health Clinic (330e status) in addition to a Health Care for the Homeless site (330h status). This will require establishing a Community Advisory Board to oversee the Clinics.

The Division of Health Services and H&SS Administration are working with Partnership Health Plan to obtain Intergovernmental Transfer funds for Public Health programs. The specific requirements for obtaining these funds and the spending plan for any funds received are not yet clear.

The Family Health Services requested budget was developed upon the assumption that providers will meet target productivity goals and that vacant revenue generating positions will be backfilled by locum tenens staff. If expenditures increase, including fixed costs and those associated with non-revenue generating positions, and actual productivity in FY2015/16 falls below the targeted goals, FHS may need to seek additional General Fund assistance from the County.

DIVISION PURPOSE

The Social Services Division has 16 major programs primarily providing services in the following major categories: Employment and Eligibility Services (E&ES), which includes Welfare Administration (WA), Child Welfare Services (CWS) and Older and Disabled Adult Services Division (ODAS). In addition, the Social Services Division is also responsible for In-Home Supportive Services (IHSS) Public Authority Administration (BU 7690) the staff in these Divisions are responsible for issuing assistance to clients as budgeted in the Public Assistance Division (BU 7900).

Employment and Eligibility Services

The Employment and Eligibility (E&E) Services Division contribute to the well-being of Solano County residents' well-being by providing safety net public assistance, medical insurance enrollment, and employment services programs. E&ES promotes self-reliance by assisting low-income families and individuals with obtaining employment, access to health care, and food and cash assistance.

Welfare Administration and Special Projects

Welfare Administration (WA) and the Special Investigations Bureau (SIB) ensures program integrity through comprehensive investigations of fraud allegations in social services programs, the collection of debts, and the timely hearing of appeals.

The Special Projects budget is used for projects that have funding sources separate from the State Social Services funds and are not included in the consolidated social services county expense claim for reimbursement from the State.

Child Welfare Services

Child Welfare Services (CWS) is a State-supervised, County-administered program. The program's purpose is to prevent, identify, and respond to allegations of child abuse and neglect. Families in the child welfare system receive services so that children can remain safely in their homes, and children who are temporarily removed from their homes can reunify with their families. For cases in which children are unable to reunify with their families, efforts are made to find a permanent home through adoption or guardianship. CWS services are mandated pursuant to State and Federal laws, e.g., Title IV of the Social Security Act, and Chapter 978, California Statutes of 1982.

Older and Disabled Adult Services

The Older and Disabled Adult Services (ODAS) division provides interdisciplinary services to the elderly and disabled individuals who are among of the county's most isolated and vulnerable citizens. ODAS focuses on comprehensive, integrated assistance for older and disabled adults. The Public Guardian Unit is located within ODAS to protect and manage the estates of decedents and at-risk individuals who are unable to make decisions. The Public Guardian (PG) Office serves as the legally appointed guardian or conservator for persons at risk or who have been a victim of abuse or neglect and have been found by the Courts to be unable to take care of themselves or their assets.

FUNCTION AND RESPONSIBILITIES

Employment and Eligibility Services

Employment and Eligibility Services (E&E) provides public assistance to Solano County residents and assists the recipients toward self-sufficiency. As of December 31, 2014, 118,254 county residents, or 27.8% of the county population, were receiving public assistance benefits, up from 74,471, or 18.1%, five years earlier. These benefits have a significant impact on the county's economy. E&E provides cash aid to over 5,700 families and almost 700 individuals per month, food assistance to almost 22,500 families or over 52,000 individuals per month, Medi-Cal coverage for over 44,600 families per month, and County Medical Services Program (CMSP) coverage to over 500 individuals.

Welfare Administration

Welfare Administration (WA) and the Special Investigations Bureau (SIB) conduct over 3,000 investigations annually to ensure the prevention and detection of fraud cases. SIB is also responsible for the computation and collection of California Work Opportunity and Responsibility to Kids (CaWORKs) overpayments, and Food Stamp over issuances as well as the collection of General Assistance debts. The Appeals Unit within SIB is responsible for the timely hearing of appeals of adverse actions filed by recipients. SIB also manages the H&SS employee identification badge access system.

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Special Projects

This budget is used to account for expenditures related to information technology systems and special programs. Information Technology projects include the CalWORKs Information Network (CalWIN) public assistance case management system. Special Programs include Transitional Housing Program Plus (THP-Plus) for transition age youth.

Child Welfare Services

The mission of Child Welfare Services is to protect children from abuse and neglect by strengthening families or finding safe, permanent homes so they can grow into healthy productive adults. Child Welfare Services includes Hotline, Emergency Response 24/7 Services, Intensive Family Maintenance and Family Reunification Services, Permanent Placement Services, Supportive Transition Services and Adoption Services.

Emergency Response investigates allegations of neglect or abuse of children and decides whether children can safely remain in their own home. Emergency Response may initiate a service plan to reduce risk factors sufficiently to allow children to remain at home or, if this is not possible, will complete the legal documentation to request the Juvenile Court to order the children into foster or relative care. Emergency Response is available 24 hours a day, seven days a week, to respond to situations in which a child is at imminent risk of abuse or serious neglect.

Family Maintenance and Family Reunification provide an Intensive Family Services model which engages families, including frequent social worker contact to address the factors that necessitated Child Welfare Services involvement through a family focused service approach to support families to:

- reduce placement in foster care (reduce re-entry after reunification or removal)
- expedite reunification (time to reunification)
- achieve timely permanency (time to adoption or exit to permanency or time to reunification)
- reduce recidivism (recurrence of maltreatment or reentry after reunification)
- reduce placement disruptions (placement stability)

Supportive Transition provides services to non-minor dependents transitional aged-youth up to 21 years of age. The majority of youth has chosen to transition into supervised independent living placements and is working toward educational and vocational goals.

Permanency Placement (PP) provides services to those children who cannot return to a parent's custody and for whom no adoptive parents or legal guardians can be found. Permanency Placement services are meant to ensure that these children can grow up in a permanent, safe and secure living arrangement. They include an array of services for foster and former foster youth designed to secure permanency, independence and self-sufficiency.

Adoption (PP) assists children removed from their homes due to abuse or neglect and who are unable to return to live with their parents. The full range of adoption and support services include concurrent planning, placement of children in adoptive homes, and post-adoptive services to the adopting family and children.

Out of home placement services provides children who are removed from their families a variety of settings that allow for a safe, less restrictive, environment to meet their needs and, to the extent possible, allow them to remain in their own schools and communities. These settings include the homes of relative and nonrelated extended family members, licensed state homes, foster family homes and agencies, and group homes.

Foster Care Eligibility determines the eligibility and funding source that pays for out-of-home placement for children who are placed in foster care by Child Welfare Services and Probation. As part of the eligibility process, foster children are enrolled in Medi-Cal.

Older and Disabled Adult Services

Older and Disabled Adult Services (ODAS) is responsible for the In-Home Supportive Services (IHSS) program, Adult Protective Services (APS), and the Public Guardian's (PG) Office. IHSS is an entitlement program which provides domestic and personal care services to low-income elderly or disabled persons who, without these services, are at risk for out-of-home placement. APS

works with and on behalf of elderly or dependent adults who are being abused or neglected (including self-neglect) and is available 24-hours-a-day, seven-days a week. The Public Guardian's Office provides personal and financial services to individuals who have been conserved by the Court and who are unable to care for themselves and/or not able to manage their own affairs. The Public Administrator's responsibilities are to search for next-of-kin, to authorize the disposition of decedents' remains, and to oversee the distribution of decedents' estates when they have left no direction and/or executor for that purpose.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTSEmployment and Eligibility Services

- Effective January 1, 2014, Family Stabilization (FS) became a component of the CalWORKs Welfare-To-Work (WTW) Program. FS provides intensive case management and services to those families identified as having a crisis that interferes with WTW customers' ability to meet the program requirements.
- Families Active in Meaningful Employment (FAME) program is funded by CalWORKs and is designed to provide short-term employment to cash aid customers who are mandatory Welfare to Work participants. FAME provides paid work experience and training to these participants. In addition, they are given the opportunity to learn job skills, paid work experience, increase their household's earnings and contribute to their community and their families.
- E&ES was awarded the CalWORKs Permanent Support Housing (PSH) grant in the amount of \$151,323 to provide permanent supportive housing for homeless clients who are currently being served under Family Stabilization. The E&ES award was one of only 25 awards nationwide.
- Success Track is a newly created Welfare to Work activity in collaboration with Workforce Investment Board (WIB). Through this program, participants are able to customize their resume, work with a placement coach on career planning and enhance their interviewing skills as they prepare for and transition to permanent employment.
- In September 2014 E&ES received a Recognition of Excellence for contributing to California's low Federal Fiscal Year (FFY) 2013 CalFresh error rate. Solano County's FFY2013 CalFresh error rate was 1.22%, compared to California's error rate at 3.63%, and the National error rate at 3.20%.
- In October 2013, the Affordable Care Act was implemented. Solano County established the Center for Healthcare Options and Insurance Coverage Enrollment (CHOICE) call center to accept calls transferred from Covered CA, the State's health benefit exchange. These transferred calls are individuals who were identified as potentially Medi-Cal eligible; however, CHOICE staff handle their enrollment once the calls are transferred, whether they are Medi-Cal eligible, or are instead eligible for a Covered CA plan, either subsidized or unsubsidized. Through December 2014, 99.9% of these calls were answered within the 30 second time limit. As of January 2015, 112,754 individuals were enrolled in Medi-Cal, a 43% growth in Medi-Cal enrollment due to the ACA.
- From January 2014 through June 2014, the Division received \$3,200 in incentive payments from the CMSP Governing Board for timely processing of disability referrals for those customers potentially eligible to Medi-Cal.
- E&ES achieved an un-weighted Work Participation Rate (WPR) of 18% in FFY 2013/14. The low rate is attributed to the continued economic challenges and state budget saving measures that exempted many parents from participation in Welfare to Work activities, but did not exclude them from the Federal WPR calculation.

Welfare Administration

- In order to better manage workloads, the Special Investigations Bureau requested and received approval to delete the Office Coordinator position and add a Clerical Operations Supervisor position. This position has seven direct reports and is responsible for the supervision of all clerical functions in SIB.
- SIB collapsed three data bases into one Access database thus centralizing bureau information.

Child Welfare Services

- Child Welfare Services continues to embrace the refinement of practice through Safety Organized Practice (SOP). SOP is family centered, with a focus on behavioral change, not services. SOP is a way of thinking that informs the family and builds a family support network. The model rolled out starting with volunteers in March 2012. The agency has embraced the model

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thereby setting the goal to train all staff by June 2015. This model supports the Division's mission and vision of keeping children safe in their homes and community.

- Child Welfare Services has worked closely with Children's Mental Health to respond to the Katie A. Settlement between the State and Courts which requires timely access to mental health services for children in the child welfare system. It calls for a redesign of the interface between Child Welfare and Mental Health. Solano County identified 106 children as subclass members who had access to specialty mental health services and coordination.
- Solano County joined the statewide effort, in partnership with a broad coalition of child-serving agencies, to protect and serve child victims of commercial sexual exploitation through child welfare services programs. This effort resulted in the creation of the Commercially Sexually Exploited Children (CSEC) Program, and provides \$5 million in State FY2014/15, and \$14 million beginning FY2015/16 to serve youth who are victims or at risk of commercial sexual exploitation. Legislation also clarified that children who are commercially sexually trafficked now come under the jurisdiction of the child protective services agency. Child Welfare is the lead agency and is responsible for convening stakeholders to develop protocols to respond to this high-risk population. Solano County held its first convening in February 2015, and is challenged by placement resources and the special needs of this unique population.
- Child Welfare Services recommended the Board allow Solano County to opt in to the voluntary Approved Relative Caregiver (ARC) Funding Option Program, thus was approved by the BOS in February 2015 to address the payment disparity in the amount paid for foster children who are under the care of a relative versus non-relative foster parent. Although placement with a relative is the preferred placement, a family caring for a child who is eligible for the Aid to Families with Depended Children-Foster Care (AFDC-FC) program receives a higher monthly grant amount than a family caring for a child who is not federally eligible. Staff in Child Welfare Services and Employment and Eligibility are working together to develop a seamless process to support approved relative caregivers supplemental payments.
- The Intensive Family model is designed for social workers to have manageable caseloads to provide intensive direct services through a family coaching model that empowers families to safely parent their children.
- Solano County has experienced staffing challenges due to staffing retention and recruitment, thereby limiting full implementation of intensive services model and overall operations of child welfare services mandated requirement.

Older and Disabled Adult Services

- After a successful first phase of implementation, this division now struggles with ongoing changes and the State's incomplete reporting and quality assurance system of the automated payroll and case management system (CMIPS II) for the IHSS program. During the first year of implementation compliance rates for re-assessments dropped from 82% to 72%, but are now going back up; currently at 83.4%. The new system has been a challenge for all California counties. Residents, hospitals and applicants are noticing the delays in assessments. The Division is responding to this challenge with a three-pronged approach: (1) triage incoming applications by acuity and need, (2) implement an Interactive Voice Response System that can answer clients' basic questions and free up that time for Social Workers to conduct face-to-face interviews with applicants, and (3) implement a paperless application system that allows applicants to sign forms on tablets for faster processing.
- The fraud detection unit in the Older and Disabled Adult Services ODAS continues its close collaboration with its Special Investigations Bureau (SIB) to detect and prevent fraud with an increasing focus on cost avoidance and concurrent quality assurance reviews for open cases. The services are vital to controlling cost in the IHSS program as the number of IHSS cases has been growing. Since FY2011/12, the fraud unit has generated annual cost savings of \$2 million in overpayment avoidance.
- The Division started the implementation of the Federal Department of Labor rule to pay overtime to IHSS providers for time worked more than 40 hours per week. The implementation was halted five days before the effective date January 1, 2015, when a Federal court declared a stay on the Department of Labor's Rule. Both changes caused significant disruptions in operations and unnecessarily delayed IHSS assessments. The Division expects more lawsuits following the Department of Labor's appeal to this court decision, and IHSS program applications may be further impacted in the future.

WORKLOAD INDICATORS

Employment and Eligibility

- In December 2014, the Division served 118,254 unduplicated county residents, up from 77,393 in December 2010, and 63,749 in December 2007, an increase of 85% in a seven-year period.
- In calendar year 2014, the Benefits Action Center (BAC) caseload of ongoing Medi-Cal and CalFresh recipients increased from 23,200 families in January to 33,644 in December, a 45% increase. In calendar year 2014, the Division received applications for an average of 4,647 cases per month, including CalWORKs, CalFresh, Medi-Cal, CMSP, and General Assistance.
- In 2014, the CHOICE team answered over 2,600 calls from Covered CA, over 2,300 for Solano County residents, and over 300 for residents of other counties, as part of a mutual backup process between counties. Other counties handled 96 calls for Solano County residents. The local offices also experienced increased activity from Medi-Cal applications in person, and using the online MyBenefitsCalWIN application system. In total from January 1, 2014 to December 31, 2014, the number of Medi-Cal recipients in Solano County increased from 84,378 to 110,736.
- Staff Development prepared training materials and trained over 300 E&ES staff on the Affordable Care Act (ACA).

Child Welfare Services

- In 2014, received a monthly average of 312 calls of suspected child abuse and neglect, investigated monthly average of 167 referrals and provided short-term services to families when needed.
- In 2014, maintained a monthly average of 98 children safely in their own home and reunified 162 children with their parents.
- As of February 2015 provided placement for 383 children. Placement of children with relatives has continued to increase from 37% in February 2014 to 42% in February 2015. During the same period, the number of children and youth in group home settings showed a slight increase from 8.4% to 9.1%.
- Staff provided an average of 153 monthly supervised visits between children and their parents in the Visitation Center.
- Staff finalized 48 adoptions in 2014.
- As of March 2015 there were 53 non-minor dependents taking advantage of the extended foster care program, increasing from 35 in the previous year.

Older and Disabled Adult Services

- In FY2014/15, this Division provided services to 3,907 IHSS recipients on average, which is a 15% increase over FY2013/14, with an expected increase of 13.5% in the coming year.
- Staff processed background checks and provided in-person orientations or printed materials for 1,221 in-home care providers and linked 4,450 providers to 3,900 IHSS recipients.
- Staff in the IHSS Fraud Investigation Unit investigated on average 138 reports of In-Home Supportive Services application reviews each month, an increase of 6% over FY2013/14.
- The Public Guardian's Office provided services to an average of 170 conserved clients each month and 70 public administration cases each month at no increase from last year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall increase of \$8,868,242 or 9.4% in revenues and appropriations when compared to the FY2014/15 Adopted Budget. The County General Fund contribution of \$4,640,038 has been increased by \$264,161 or 6.0%, primarily due to uncontrollable increases in overhead, salaries and benefits attributable to the cost of administering the General Assistance Program and the Public Guardian/Administrator/Conservator program, as well an increase in the IHSS MOE for administration of this program by Older and Disabled Adult Division.

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Primary Funding Sources

The primary funding sources for Social Services' 16 major programs are State Allocations and Federal funds. Federal funding includes: Title IVE Foster Care and Adoptions Assistance, Title XIX Medi-Cal, Title XIX Health Related (CWS, IHSS and APS), Temporary Assistance for Needy Families (TANF) known as CalWORKs, Title XX Community Services, Title IVB Promoting Safe and Stable Families (PSSF) & Child Welfare Services Emergency Assistance, and funds from the Department of Agriculture aka CalFresh.

The State funds are used for the following programs: In-Home Supportive Services (IHSS), California Work Opportunity and Responsibility to Kids (CalWORKs), County Medical Services Program (CMSP) and CalFresh Eligibility. The State of California 2011 Public Safety Realignment legislation diverts 1.0625 cents of sales tax revenues from the State to the counties for the State's share of cost for Adoptions, Child Welfare Services (CWS), Foster Care Administration, Child Abuse Prevention, Intervention and Treatment (CAPIT), Transitional Housing Program Plus (THP Plus), Independent Living Program (ILP), Adult Protective Services (APS) and State Family Preservation (SFP). The net effect of this new funding mechanism is that the County is now responsible for 100% of the non-federal share of costs in realigned programs. The County has a required share of cost for most of these programs, with the exception of ILP, Promoting Safe and Stable Families, Medi-Cal and CMSP. CalWORKs and CalFresh share County Maintenance of Effort (MOE) of \$1,870,052. Once this CalWORKs MOE is met, the funding for these two programs is 100% State and Federal funded. The IHSS MOE requirement for administration in ODAS increases by 3.5% every year and is \$692,559 for FY2015/16. This amount is paid to the State annually as the County's total share of cost, and the expenses of the program in excess of this amount is funded by the State and by Title XIX Medi-Cal revenue.

Primary Operating Expenses

Primary costs for Social Services (BU 7680) are: \$64,613,836 for salaries and employee benefits, \$11,567,638 for services and supplies, \$17,133,353 for other charges include \$3,261,630 for countywide administration (A-87) charges, (an increase of \$1,545,872 or 90% over FY2014/15), \$90,000 in fixed assets, \$ 2,500,824 for other financing uses, and \$ 7,148,406 in intra-fund transfers.

The primary program costs are as follows:

Employment and Eligibility (BU 7650) with recommended Appropriations of \$60,550,599: Accounts for expenses related to staff dedicated to eligibility determination and welfare-to-work programs, including CalWORKs, Medi-Cal, CMSP, CalFresh, Refugee and General Assistance including eligibility workers, employment resource workers, supervisors, clerical staff, accounting staff, managers, and administrators; and also includes the Quality Control (QC) unit that includes employment resource workers and a supervisor who review case files for compliance with regulations, primarily for CalWORKs and CalFresh programs.

Welfare Administration (BU 7545) with recommended Appropriations of \$6,385,290: Accounts for expenses which include welfare fraud investigators, appeals specialists, accounting staff, clerical staff, and an administrator who receive reports of potential fraud in all social services programs. WA conducts investigations on these reports and also hears appeals from clients regarding decisions made on benefits for assistance programs and IHSS services. Clerical and accounting staff that handles fiscal disbursement functions for the assistance programs is also included in this cost center.

Child Welfare Services (BU 7600) with recommended Appropriations of \$21,480,672: Accounts for expenses that include the social workers, supervisors, clerical staff, eligibility workers, managers, and administrators dedicated primarily to child protective services. CWS serves families at risk of having their children removed from their custody, and the children who are placed in foster care. Other programs administered are Foster Care Eligibility, Adoptions, Supportive and Therapeutic Options, Family Preservation services, Wrap Around Services, Child Abuse Prevention and contracted Community Services.

Older Disabled Adult Services (BU 7640) with recommended Appropriations of \$11,179,227: Accounts for expenses that include social workers, clerical staff, accounting staff, nurses, supervisors, a manager, and an administrator dedicated to providing In-Home Supportive Services (IHSS), Adult Protective Services (APS), and Public Guardian functions.

Special Projects (BU 7675) with recommended Appropriations of \$3,458,269: Accounts for expenses that include the Transitional Housing Assistance Program for emancipated foster youth, the CalWIN database and computer system used to determine eligibility for Assistance Programs, and the contract with Hewlett Packard along with other cost associated covered by the CalWIN allocation. This budget unit does not have any permanent staff assigned.

Summary of Division Budget

**7680 – Fund 902-Social Services
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DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	6,331	15	20	5	33.3%
INTERGOVERNMENTAL REV STATE	44,998,313	49,049,733	54,227,472	5,177,739	10.6%
INTERGOVERNMENTAL REV FEDERAL	29,077,611	39,837,613	43,247,398	3,409,785	8.6%
INTERGOVERNMENTAL REV OTHER	0	46,011	0	(46,011)	(100.0%)
CHARGES FOR SERVICES	851,350	828,971	887,269	58,298	7.0%
MISC REVENUE	109,531	0	0	0	0.0%
OTHER FINANCING SOURCES	0	47,595	51,860	4,265	9.0%
GENERAL FUND CONTRIBUTION	5,168,557	4,375,877	4,640,038	264,161	6.0%
TOTAL REVENUES	80,211,693	94,185,815	103,054,057	8,868,242	9.4%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	52,275,426	61,066,288	64,613,836	3,547,548	5.8%
SERVICES AND SUPPLIES	9,249,132	10,685,509	11,567,638	882,129	8.3%
OTHER CHARGES	10,014,098	12,863,011	17,133,353	4,270,342	33.2%
F/A EQUIPMENT	11,831	129,794	90,000	(39,794)	(30.7%)
OTHER FINANCING USES	2,944,447	2,524,467	2,500,824	(23,643)	(0.9%)
INTRA-FUND TRANSFERS	5,692,610	6,916,746	7,148,406	231,660	3.3%
TOTAL APPROPRIATIONS	80,187,544	94,185,815	103,054,057	8,868,242	9.4%
NET CHANGE	(24,149)	0	0	0	0.0%
STAFFING					
SOCIAL SERVICES DIVISION	605.75	640.65	670.65	30.00	4.7%
TOTAL STAFFING	605.75	640.65	670.65	30.00	4.7%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2015/16 Recommended Budget for Social Services projects an \$8,868,242 net increase in revenues compared to the FY2014/15 Adopted Budget. Primarily due to increased funding for Health Care Reform implementation, increases in Health Related funding for IHSS and APS administration, and increases in 2011 and 1991 Realignment. The net increase also includes a County General Fund contribution increase of \$264,161.

State, Federal and Realignment revenues include an increase of \$8,587,524 due to increased funding for cost increases in Eligibility and Employment, Child Welfare Services, and Older and Disabled Adult Services. The additional revenue helps to provide sufficient staffing for current operations and to address staffing needs for Health Care Reform, to serve families with children in foster care or at risk of foster care placements, and for growing demands in the In-Home Supportive Services (IHSS) program. Revenue increases are projected for CalWORKs, Medi-Cal, CalFresh, and Title XIX Health related revenue. Title IVE Federal revenue for Child Welfare programs is projected lower due to changes in the calculation of the federal discount rate that provides reimbursement only for Child Welfare cases eligible for federal funding. Revenue generated for social services programs is reimbursed by the Federal government and State based on the combination of actual eligible hours worked by staff in specific program areas to provide services to clients. An increase in staffing will increase eligible hours worked dedicated to various programs and will generate associated reimbursements for those hours. The Department’s projected increase assumes that the State will continue to provide adequate funding for the administration of Health Care Reform on-going operations.

2011 Realignment provides funding formerly supported through State General Fund Allocations for Child Welfare Services which includes the following components and programs: Child Welfare Services case management functions, State Family Preservation, the Transitional Housing Program for foster youth, Adult Protective Services, Foster Care Administration, Child Abuse Prevention, Intervention and Treatment (CAPIT), Independent Living Program, and Adoption Services. The methodology for the distribution of the 2011 Realignment funding changed in FY2014/15, and the Counties were allocated a set percentage of the projected 2011 Realignment Sales Tax revenue to cover all of the realigned programs. The percentage assured that Counties would not receive any less funding than the 2011 Realignment funding distributed through the AB 118 formulas and percentages in FY2011/12, assuming that the level of sales tax receipts did not decline. 2011 Realignment is projected to

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increase in FY2015/16 by \$2,971,140 or 43% reflecting projected increases in sales tax receipts and higher utilization of 2011 Realignment sales tax receipts as opposed to 1991 Realignment Sales Tax revenues, that are projected to decrease by \$2,246,877 or 37%. County General Fund is projected to increase by \$264,161 due to the IHSS MOE increase and also to cost increases for programs are purely funded by the County, including General Assistance and the Public Guardian/Conservator/Administrator. When basic overhead costs increase, including Countywide Administrative (A-87) charges and Dept. of Information Technology costs, a portion of this cost is distributed to County only programs as required by the State mandated cost allocation plan.

The FY2015/16 Recommended Budget for Social Services projects an \$8,868,242 net increase in appropriations compared to the FY2014/15 Adopted Budget. The projected increase results from the following changes in current operations:

- Salaries and Benefits are the largest portion of this increase accounting for a \$3,547,548 net increase due the additional positions in FY2014/15 Midyear, Third Quarter and FY2015/16 Recommended Budgets: The positions provide additional staff to address the impact of current and anticipated caseload increases.
- Services and Supplies increased by \$882,129 primarily due to a \$372,815 increase from the Dept. of Information Technology, a \$454,185 increase for software related to automation projects, and \$63,849 increase in utilities.
- Other Charges increased by \$4,270,342 primarily due to a \$1,545,972 increase in A-87 overhead charges, an increase of \$46,048 for the In-Home Supportive Services (IHSS) MOE, a \$1,837,486 increase for the CalWORKs Extended Subsidized Employment Program, \$340,906 increase for the recently implemented CalWORKs Family Stabilization program, and a \$389,429 increase in costs charged by other County Departments outside of the A-87 charges.
- Fixed Assets decreased by \$39,794, the FY2015/16 amount of \$90,000 includes four new vehicles two for Employment and Eligibility Services and two for Older Disabled Adult Services Program (ODAS), and \$10,000 for the ODAS Interactive Voice Response system.
- Intra-fund Transfers have increased by \$231,660 due to increased costs for the CalWORKs Substance Abuse and Mental Health SMART program, administered by the H&SS Behavioral Health Division.

SUMMARY OF POSITION CHANGES

Changes in the Division's position allocations since the adoption of the FY2014/15 Budget are provided below:

Welfare Administration

Approved on January 6, 2015 is a reclassification of 1.0 FTE Office Coordinator to 1.0 FTE Clerical Operations Supervisor position due to reorganization of the clerical and accounting support staff. There was no financial impact on the County for this reclassification.

Child Welfare Services: (Revenue offset with 2011 Realignment and Federal Funds)

Approved at Mid-Year Budget total of 6.0 FTE to support CWS Family Maintenance services and implement new Quality Assurance mandates from the California Dept. of Social Services

- 4.0 FTE Social Worker III. Including 2.0 converted Extra Help positions
- 1.0 FTE Project Manager
- 1.0 FTE Social Services Supervisor

Older and Disabled Adult Services: (Revenue offset with 2011 Realignment and Federal Funds)

Approved at Midyear a total of 4.0 FTE to address caseload increases in the IHSS program and increases in demand for IHSS Provider Enrollment

- 1.0 FTE Social Services Worker
- 2.0 FTE Social Worker II
- 1.0 FTE Social Worker III

Employment and Eligibility Services:

Approved at Midyear 1.0 FTE Employment and Eligibility Manager to support the expansion of programs and services in the Employment and Eligibility Division.

Approved on April 7, 2015 the total of 12 FTE to support the expansion of programs and services in the CalWORKs program in the Employment and Eligibility Division:

- 8.0 FTE Eligibility Resource Specialist II
- 1.0 FTE Eligibility Resource Specialist III
- 1.0 FTE Eligibility Resource Specialist Supervisor
- 2.0 FTE Staff Development Trainers

A Board of Supervisors Resolution approved at Third Quarter extended the following limited term positions to June 30, 2016:

- 4.0 FTE Eligibility Benefit Specialist II,
- 1.0 FTE Office Assistant II,
- 1.0 FTE Social Services Worker, and
- 0.5 FTE Social Worker II

The FY2015/16 Recommended Budget includes the addition of 6.0 FTE positions that are revenue offset:

For Welfare Administration, it is recommended to add 1.0 FTE Welfare Fraud Investigator II position in Special Investigations Bureau to keep with the fraud referrals and to ensure the necessary level of program integrity.

For Child Welfare Services, it is recommended to add 1.0 FTE Social Worker III position to meet state requirements for quality assurance activities.

For Older and Disabled Adults (ODAS), it is recommended to add the following 3.0 FTE positions to address an increase in caseload relating to new assessments for both IHSS and APS programs. Due to State and Federal regulatory standards, additional staff is required to comply with requirements for completing initial home visits timely and quality assurance. The positions are funded with State and Federal revenues.

- 2.0 FTE Social Worker II
- 1.0 FTE Social Worker III

For Employment and Eligibility Services, it is recommended to add 1.0 FTE Clerical Operations Supervisor to provide the clerical, supervisory and training support needed to improve and enhance on-going operations for all programs operated by this Division. The position is funded with State and Federal revenues.

PENDING ISSUES AND POLICY CONSIDERATIONS

2011 Realignment provides a dedicated funding source from sales tax for Foster Care, Adoptions, Child Protective Services, and Adult Protective Services. The State no longer has a share of program costs; the Counties assume the risk of not having sufficient funding for cost increases, especially for Assistance programs where the services are mandated and the County has no discretion regarding the eligibility factors. The guidelines are broadly defined to allow counties flexibility in structuring realigned programs. However, cash flow problems may occur in future years due to variances or declines in the sales tax revenues, and therefore funding changes may pose a significant risk to counties.

The Approved Relative Caregiver program will be implemented in Solano County effective June 1, 2015. This program provides an increase in payments to relative caregivers who are providing care for children who are not eligible for AFDC-federal foster care payments and are wards of the court, having been removed from their homes by the County's Child Welfare Services program. An allocation of State General Fund (SGF) will be provided for a set number of children who met the program criteria as of July 2014. This allocation is intended to cover the basic costs of the increases to monthly payments for those children who

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are currently eligible. In the event that the SGF funds are not sufficient in the future to cover all costs of this program, the County will be responsible for covering any shortfall in funding.

The Governor's Budget provided new data on the implementation of the Coordinated Care Initiative (CCI) savings which provides for a coordinated medical, behavioral health, long-term supports and services and home and community based services all coordinated through managed care plans. The program provides assistance with activities of daily living to Medicaid recipients who have a chronic illness, medical condition or disability. Services are provided in the home, and many of the eligible residents are now being referred to In Home Supportive Services (IHSS). The IHSS caseload is, therefore, expected to increase. The budget makes no changes in the current County IHSS role in CCI with respect to eligibility determination, assessment of hours, and program administration. The budget does however indicate several unexpected changes in the program which threaten its continued viability: 1) Six pilot counties are participating currently, but are using a passive enrollment process which is resulting in a very high opt out rate; 2) The federal government reduced the amount of savings California is allowed to retain, from 50% to 25%, reducing projected savings; 3) Two changes also impact increases in projected costs for this program: The 4% tax on Managed Care Organizations may not be continued due to Federal guidelines and the potential change in the implementation of FLSA overtime rules for IHSS Providers. The Governor's projections indicate that if savings projected are not viable due to these changes, the CCI would cease operations in January 2017. This change would negate the IHSS MOE and the County would again be responsible for a higher share of cost based on the IHSS program sharing ratios prior to the implementation of the IHSS MOE.

In September 2013, the US Department of Labor (DOL) implemented a rule requiring the payment of minimum wage, overtime, travel time, and wait time during medical appointments for domestic service employees, which included IHSS providers. State law was passed to conform to the new DOL regulations by capping provider hours to 66 hours per month per provider, and instituting a cap of 7 hours of travel time. However, in late December 2014, a federal district court ruled that a portion of the regulations exceeded DOL authority and delayed implementation. These new regulations would impact approximately 4,300 Solano County IHSS workers. If implemented, this new process is expected to impose additional administrative burdens on counties to track, monitor and regulate overtime and may require additional staff. However, these regulations are not expected to impact the County's share of the IHSS MOE cost for provider wages. In the event that the CCI is not continued at the State level, these increases would impact the County's share of IHSS provider wages.

In early 2012, the Quality Improvement Project: Improving Psychotropic Medication Use in Children and Youth in Foster Care (QI Project) was initiated. The goal of the project is to improve the health of children and youth in foster care, with the focus of improving the oversight and monitoring of psychotropic medication use as outlined in the federal Child and Family Services Improvement and Innovation Act of 2011 (P.L. 112-34), required of State Title IV-B agencies as part of their Health Care Coordination and Oversight Plan. Under a data sharing agreement executed between the California Department of Social Services (CDSS) and the Department of Health Care Services (DHCS), CDSS will perform an initial match of the CWS/CMS and a DHCS dataset that contained fee for service and Medi-Cal managed care encounter data of pharmacy paid claim records for all children and wards in foster care who received a psychotropic medication to assist with monitoring the care of foster youth.

California Department of Social Services (CDSS) released ACIN I-40-14, outlining the need for developing qualitative case reviews for the purpose of examining practices and ensuring conformity with Title IV-E and Title IV-B requirements. It is expected that statewide implementation of case reviews will occur no later than August 31, 2015. Case reviews include, but are not limited to, an extensive online review process and in-depth interviews with individuals involved in the case plan for each case selected for review. CWS is required to begin to develop a qualitative review process and a formal training curriculum and process guide for conducting case reviews.

Solano County continues to see declining numbers of State-Licensed Foster homes. We have currently under 30 homes and struggle with recruitment of new families. As a result we continue to be dependent on the Foster Family Agency certified homes which has a greater financial burden on the County. A new statewide initiative called Resource Family Approval (RFA) provides consistency of licensing and approval for continuum of all foster care.

The California Department of Social Services has been notified officially that California did not meet the work participation rate requirements for FFY's 2008, 2009, 2010, and 2011. The Statewide liability for these FFY's is estimated at \$589 million. FFY 2015 has been designated the corrective compliance year for the State of California. If the State of California does not meet the work participation requirement in FFY 2015 the penalty will be imposed and counties contributing to the failure will share in the

cost proportionate to the contribution to the failure to meet the requirement. H&SS will continue to follow this matter closely and encourages the County to consider establishing a designated reserve for this unfunded liability.

BUREAU PURPOSE

On March 5, 2002, the Solano County Board of Supervisors established an In-Home Supportive Services (IHSS) Public Authority to act as the Employer of Record for In-Home Supportive Services providers. In addition to serving as the employer of record for IHSS, the Public Authority also provides services to IHSS consumers. Health and Social Services (H&SS) Social Services Division through a Memorandum of Understanding (MOU) with the IHSS Public Authority Board provides the administration for the IHSS Public Authority. This budget unit was established to track revenues and expenditures for staff positions and other operating costs affiliated with the administration of the IHSS Public Authority.

FUNCTION AND RESPONSIBILITIES

The H&SS dedicates staff and operating expenditures in this budget to fulfill the requirements for administering the IHSS Public Authority responsibility in the following areas: a) operate a Provider Registry to match screened caregivers with IHSS recipients who need care; b) provide training for IHSS providers and consumers; c) act as the Employer of Record for providers to conduct collective bargaining for wages and benefits; d) administer the IHSS provider health plan benefits, provide support to the IHSS Public Authority Advisory Committee; and e) perform any other functions as necessary for the operations of the Public Authority.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

H&SS in its role as staff support for the Public Authority provide services to the community in various areas of responsibility.

Accomplishments include:

- Maintained an average of 197 available caregivers on the Registry to match with IHSS recipients. This is a 42% increase in available caregivers since last fiscal year, but is still under the goal set for the overall caseload. It is important to have a provider pool around 10% of the IHSS population (about 400 providers), but the IHSS population has increased 31% since 2012, and it is an ongoing challenge to match supply with demand. As providers are added, they are immediately hired by IHSS consumers, making them unavailable to other consumers. To reach a 10% pool, the Public Authority will need to continue to its ongoing efforts to recruit.
- The Public Authority implemented brand new Registry software, which has significantly improved productivity and efficiency in managing IHSS consumers referred to the Public Authority. Of the 4100 providers served by IHSS, the Public Authority actively serves 577 of those IHSS consumers with ongoing caregiver hiring and support, while receiving an additional 50 new referrals per month. Of these 50 new referrals, the match rate has increased to 85% within 30 days. For the active caseload, Public Authority staff have actively intervened and mediated issues on 40 cases per month to ensure the IHSS consumer remains safe, and the IHSS caregiver receives the support they need.
- In calendar year 2014, timesheet training was provided to 597 caregivers, and an additional 97 caregivers received training on safety and mobility, range of motion, and creating and maintaining positive relationships in IHSS. The Public Authority would like to offer more direct training to IHSS caregivers in FY2015/16 to ensure providers are receiving information that will help them keep their clients safer and healthier as they age.

WORKLOAD INDICATORS

During the calendar year 2014, the H&SS Public Authority staff received and processed 497 referrals from Older and Disabled Services program, resulting in 417 successful matches between providers and consumers. The Public Authority's ongoing caseload is 577 consumers who require ongoing support. Other services include providing training for 700 caregivers, and managing health benefits paperwork for an average of 675 IHSS providers per month, as well as maintained a waiting list of over 480 IHSS providers.

BUREAU BUDGET SUMMARY

The Recommended Budget represents an increase of \$115,822 or 9.4% in revenues and an increase of \$116,690 or 9.4% in appropriations when compared to the FY2014/15 Adopted Budget.

Social Services Functional Area Summary

**7690 – Fund 902-IHSS-Public Authority Admin.
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Primary Funding Sources

An operating transfer-in of \$1,352,465 from the IHSS Public Authority (BU 1521) provides the revenue to cover the expenditures. Federal and State reimbursement revenue for administrative costs as well as required County General Fund match is also budgeted in (BU 1521).

Primary Cost

Primary costs for IHSS Public Authority Administration (BU 7690) are: \$642,254 for salaries and employee benefits, \$111,523 for services and supplies, which includes a \$6,000 contract for Refined Technology, Inc. and \$7,500 to provide the Care Tracker System with technical support to manage the registry and administer the health benefits plan along with a \$15,000 contract to provide consulting services; \$505,713 for other charges which includes \$481,074 for the IHSS MOE, A-87 charges and charges from other Departments; \$24,533 for other financing uses; and \$68,442 in intra-fund transfers.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	(52,620)	0	0	0	0.0%
MISC REVENUE	710	0	0	0	0.0%
OTHER FINANCING SOURCES	1,158,009	1,236,643	1,352,465	115,822	9.4%
TOTAL REVENUES	1,106,098	1,236,643	1,352,465	115,822	9.4%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	467,897	540,752	642,254	101,502	18.8%
SERVICES AND SUPPLIES	88,454	109,554	111,523	1,969	1.8%
OTHER CHARGES	460,913	470,816	505,713	34,897	7.4%
OTHER FINANCING USES	20,925	22,082	24,533	2,451	11.1%
INTRA-FUND TRANSFERS	67,586	92,571	68,442	(24,129)	(26.1%)
TOTAL APPROPRIATIONS	1,105,774	1,235,775	1,352,465	116,690	9.4%
NET CHANGE	(324)	(868)	0	868	(100.0%)

STAFFING					
IN-HOME SUPPORTIVE SERVICES PA	5.00	5.00	6.00	1.00	20.0%
TOTAL STAFFING	5.00	5.00	6.00	1.00	20.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Increases in expenditures have resulted primarily in salaries and benefits COLA and health insurance increases and for the addition of a new Social Services Worker position. The mechanism has changed for accounting for the County's share of the IHSS Public Authority costs due to the implementation of the IHSS MOE. Instead of having a percentage share of actual expenditures, the County receives a bill each month for the County's IHSS MOE. The increases in the IHSS Public Authority administration budget do not require any additional County General Fund support in (BU 1520). The revenue for (BU 7690) is an operating transfer in from the dedicated IHSS Public Authority Fund 152 (BU 1520), where the costs of administering IHSS Public Authority are isolated and claimed for reimbursement.

SUMMARY OF POSITION CHANGES

The FY2015/16 Recommended Budget includes the addition of 1.0 FTE Social Services Worker to support new requirements and growth in the IHSS.

PENDING ISSUES AND POLICY CONSIDERATIONS

See Pending Issues and Policy Considerations under BU1521 Fund 152 Public Authority

DIVISION PURPOSE

This budget unit tracks financial aid for recipients of mandated social services assistance programs.

FUNCTION AND RESPONSIBILITIES

The budget for Assistance Programs does not have assigned personnel; it functions as a means to track expenditures, and Federal/State reimbursements for Solano County Public Assistance Programs. The public assistance programs include California Work Opportunity and Responsibility to Kids (CalWORKs), Refugee Resettlement Program, Adoptions Assistance Program, Foster Care Assistance, In-Home Supportive Services (IHSS) Individual Provider Program, and General Assistance (GA). The Assistance Programs provide mandated categorical aid to eligible persons based on Federal and State criteria.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Projecting the cost of assistance programs is challenging, given current economic conditions, court decisions and changes in State regulations. Expenditures for General Assistance are supported 100% by the County General Fund. The FY2015/16 budget includes an estimated General Fund contribution of \$2,736,868 based on the current trend in caseload. General Assistance is not always predictable, which makes budgeting for this program a challenge.

In-Home Supportive Services (IHSS) Provider Wages are budgeted at \$7,750,395 that includes the 3.5% increase required for the IHSS MOE per Statute representing a \$197,624 increase to County General Fund cost. This budget reflects only the County share of this Program. Provider wages are paid by the State, and the County is subsequently billed for the IHSS MOE amount. The number of paid provider hours estimated for FY2015/16 is estimated at 4,801,087, and the basic wage paid to IHSS Providers in Solano County is \$11.50 per hour. The IHSS provider program also includes payroll taxes and the cost of the State's payroll system. The use of an MOE methodology remains contingent upon the success of the Coordinated Care Initiative (CCI) for long term care that the State is implementing in seven (7) pilot counties. The State will be tracking the success of these counties in containing the cost of long term care that includes the In-Home Supportive Services Program during the three year pilot program. The FY2015/16 Governor's Budget discussion on this Initiative is included in the narrative for Social Services BU 7680 Pending Issues and Considerations section.

The cost of Foster Care is projected to decrease for an estimated 465 foster children served by H&SS. The reduction in cost is a reflection of the success of the intensive family maintenance and reunification services effort by Child Welfare Services staff, by reducing new out-of-home placements, reducing time spent in an out-of-home placement and improving outcomes for at risk children. This success is achieved by providing more intensive case management services in order to maintain at risk children in their own homes, as opposed to having more placements in foster care agencies and group homes. Over the past two years, staffing was increased in Child Welfare Services for intensive family maintenance and reunification services. These services are designed to maintain children in their own homes when possible and to reduce the time that a child remains in foster care placement, once that child is removed, as well as to step down from higher levels of out of home foster care placements where possible. The Board's investment in increased CWS staffing to provide intensive family maintenance and family reunification is keeping the cost of foster care out of home placements from escalating. Additional social worker staff are being requested in Child Welfare Services in FY2015/16 to further support and enhance this service delivery model.

The cost of Adoptions Assistance is projected to increase which is good news in general since achieving permanent placement for foster children is the desired goal. This increase includes an average caseload of 558 children, an increase of approximately 4%, and includes an estimated 2% increase in rates set at the State level.

Both Foster Care and Adoptions assistance programs are included in the 2011 Public Safety Realignment legislation that redirected Sales Tax revenues to Counties to fund the State's share of these programs. It is assumed that sales tax revenue designated for Adoptions and Foster care will increase in FY2015/16. The Statutes for FY2014/15 provided a funding percentage for each County that conforms to the actual costs incurred for each of the realigned programs in FY2011/12 and subsequent legislation provided constitutional protection for the sales tax funding and mandates for State and Local Governments. Since the County now has 100% responsibility for any costs not covered by Federal funding, increases in what would have been the State's share of program costs are intended to be covered by increases in sales tax revenues. In the event that sales tax revenues are not sufficient, then the cost to the County General Fund will increase. However, the current projection for FY2015/16 sales tax revenues is expected to be sufficient.

CalWORKs Assistance was realigned differently from other programs because the State did a one-time shift of funds from Proposition 63 to fund Mental Health Programs, and in turn shifted 1991 Mental Health Realignment funds to pay for CalWORKs Assistance costs. To the extent that Mental Health 1991 Realignment funds do not cover the State's share of cost for CalWORKs, the State is continuing to fund their share from State General Fund. This method for covering the State's share of CalWORKs costs is expected to continue in FY2015/16.

During FY2015/16, even with the best projections, there is a possibility that costs for the assistance programs may exceed budgeted appropriations and require a transfer from General Fund Contingency. H&SS and the County Administrator's Office closely monitor expenditures of the Assistance Programs; if adjustments are required they would be made at Midyear and/or Third Quarter.

WORKLOAD INDICATORS

The Assistance Budget includes funding for payments only, and does not include expenditures associated with benefit issuance. Operational costs including program staffing are included in the H&SS Social Services and Administration Budgets, and relevant workload indicators are incorporated in those budgets.

DIVISION BUDGET SUMMARY

The Recommended Budget represents an overall increase of \$1,277,195 or 2.1% in revenues and appropriations when compared to FY2014/15 Adopted Budget. County Contribution of \$8,579,473 represents a decrease of \$187,932 or 2.1%.

The primary funding sources are Federal entitlement funds, State funds, State Realignment dedicated funds, and County General Fund. Federal funds include Foster Care and Adoptions Assistance (Title IVE), CalWORKs or Temporary Assistance for Needy Families (TANF).

The primary cost centers for this budget are as follows:

Adoptions Assistance: Recommended appropriation is \$6,445,900 funded by \$2,628,415 in Federal funds and \$3,807,772 in 1991 and 2011 Realignment funds. County General Fund cost is \$9,713 for the cost of A-87 charges.

Foster Care Assistance: Includes Kinship Guardianship Assistance Payment Program (Kin-GAP) BU 7902 \$492,316, Foster Care BU 7903 \$9,348,288, and Wraparound Contracted Services for Foster Care BU 7908 \$163,344 with a combined recommended appropriation is \$10,003,948 funded by \$2,562,940 in Federal funds, \$75,284 in State funds, and \$6,979,612 in 1991 and 2011 Realignment Funds. County General Fund cost is \$386,112 combined.

CalWORKs Assistance: Recommended appropriation is \$33,990,736 funded by \$10,892,683 in Federal funds and \$22,192,570 in State and 1991 Realignment funds. The County General Fund portion is \$905,483.

Refugee Assistance: Recommended appropriation is \$12,069 funded by \$11,988, in Federal funds and \$81 in County General Fund for un-claimable Countywide cost allocation plan charges.

General Assistance: Recommended appropriation is \$2,736,868 funded 100% with County General Fund.

County Only Foster Care: Recommended appropriation is \$40,189 funded 100% with County General Fund. This budget also includes the cost of the Foster Care Wraparound contract for children who are not placed outside their homes, and this cost is included above in Foster Care Assistance.

IHSS Individual Provider: Recommended appropriation is \$7,750,395 funded 100% by 1991 Realignment and County General Fund. The County General Fund portion is \$4,501,027 which increased by \$197,624 as a result of the Statutory increase in the IHSS MOE. The 1991 Realignment funding for this budget is \$3,249,368.

7900 – Fund 902-Assistance Programs
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

Summary of Division Budget

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	308	0	0	0	0.0%
INTERGOVERNMENTAL REV STATE	34,747,813	34,897,837	36,604,606	1,706,769	4.9%
INTERGOVERNMENTAL REV FEDERAL	15,152,330	16,337,668	16,096,026	(241,642)	(1.5%)
GENERAL FUND CONTRIBUTION	8,767,406	8,767,405	8,579,473	(187,932)	(2.1%)
TOTAL REVENUES	58,667,857	60,002,910	61,280,105	1,277,195	2.1%
APPROPRIATIONS					
OTHER CHARGES	58,330,069	60,002,910	61,280,105	1,277,195	2.1%
OTHER FINANCING USES	337,788	0	0	0	0.0%
TOTAL APPROPRIATIONS	58,667,857	60,002,910	61,280,105	1,277,195	2.1%
NET CHANGE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Assistance Programs are funded primarily by Title IV-E (Adoptions and Foster Care) and TANF (CalWORKs) federal funds, and 1991 and 2011 Realignment Funds. County General Fund Contribution of \$8,579,473 is used to pay the County share. Changes to revenue and appropriations are presented by program. Factors contributing to the budget changes are the net result of:

Adoptions Assistance Program BU 7901: \$588,234 or 10% increase in both revenues and appropriations compared to the FY2014/15 Adopted Budget. The Adoptions program is impacted by a series of California Necessities Index (CNI) rate increases, and the changes will increase the average cost of the grant to more than 558 Adoptive Families by \$51 per month. Caseload is expected to increase over the year by approximately 4% compared to current caseloads or 558 adoptive families. More 2011 Realignment is budgeted for this program and is reducing CGF by \$106,512.

Foster Care Program BU 7903, 7902, and 7908: Costs for foster care payments are budgeted in all three of these budget units representing a decrease of \$672,470 or 6.3 % in both revenues and appropriations compared to FY2014/15 Adopted Budget. In FY2014/15 all costs for Foster Care Assistance were budgeted in BU 7903, Since the FY2015/16 budget now separates these costs in three cost centers, a combined total of FY2015/16 expenditures from the three budgets are compared to the FY2014/15 Adopted Budget in BU 7903. Please note that for BU 7908 only the cost of Wrap Around contracted services (subject 0003153) is included in the calculations for this comparison to the Adopted Budget. Foster Care Assistance is also impacted by California Necessities index increases, and the projection assumes a foster care rate increase of 2% for FY2015/16. The Recommended Budget reflects an actual decrease in foster care payments (\$890,724) offset by a reduction in collections from other agencies and an increase in A-87 costs resulting in a net total reduction of \$672,470. The County General Fund for Foster Care costs in these three budgets is decreasing by \$369,652.

CalWORKs Assistance BU 7904: There is a \$735,869, or 2.21%, increase in both revenues and appropriations. The 5% grant increase approved in the Governor's Budget is funded through specially designated 2011 Realignment growth accounts and the cost of these increases is intended to be cost neutral to Counties. The County General Fund is increasing by \$41,179, to cover the County's 2.5% share of the increase CalWORKs assistance grants and an increase in A-87 charges to this budget.

General Assistance BU 7907: \$142,951 increase in appropriations and CGF contribution is due to a projected increase in cases to average of 714 per month as compared to the projected cases in the Adopted Budget of 631 average cases per month. The cost per case is projected increase from an average of \$369 to \$387 per case per month. The General Assistance grants are tied to the CalWORKs grant increases and will increase by 5% on the same schedule as CalWORKs Assistance.

County Only Foster Care BU 7908: The total appropriations in this budget are \$203,533 of which \$163,344 is the cost of Foster Care Wraparound services that are no longer included in BU 7903 due to a change in the State's methodology for claiming these services. The balance of cost in this budget is for services provided to children in Foster Care placements that are not funded through federal and realignment sources. Compared to the FY2014/15 Adopted Budget, appropriations that are not

related to Foster Care Wrap Around services are \$40,189, which is a decrease of \$93,324 offset by an increase in A-87 charges of \$114. The General Fund Contribution is decreasing by \$93,210.

Approved Relative Caregiver BU 7909: This is a new program implemented in June 2015, and the State allocation for this program is not available at the time of FY2015/16 Requested Budget submission. An estimated amount of \$300,000 was included in the Requested Budget, subject to revision once the allocation is provided. This program will supplement the payments made for children who are removed from their homes and placed with relatives who are currently eligible for a CalWORKs grant only to provide for the care of the child. The program will be funded with State General Fund and any amounts issued in excess of the allocation will be funded with County General Fund. For FY2015/16, County General Fund is not included in the projected budget.

IHSS Provider Wages BU 7910: \$275,429 increase in both revenues and appropriations due to the IHSS MOE requirements and an increase in A-87 charges. The IHSS MOE establishes a maximum share of costs for provider wages at \$7,467,565 for FY2014/15, and is increasing by 3.5% in FY2015/16 per statute to \$7,739,079. County General Fund is increasing by \$197,624.

PENDING ISSUES AND POLICY CONSIDERATIONS

Adoptions: Increases in State mandated rates are driving up the costs of this program and caseload has been increasing. Since the County is now responsible for 100% of the non-federal share of this program, increases in County General Fund may occur.

Foster Care: The implementation of the Approved Relative Caregiver program may result in payments that exceed the allocated amount from the State General Fund, resulting in an increase in required County General Fund to cover the costs of these payments to relative foster parents.

IHSS Provider Wages: Any changes to the IHSS MOE methodology for determining the County's share of Cost in this program will shift a higher cost of IHSS provider wages to the County.

7500 – Fund 902-H&SS-Department Summary
Gerald Huber, Director of Health & Social Services
Health

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1520 IN HOME SUPP SVCS-PUBLIC AUTH	3,564,298	3,776,903	4,257,181	480,278	12.7%
7950 TOBACCO PREVENTION & EDUCATION	150,325	181,188	199,777	18,589	10.3%
9600 MHSA	12,338,318	15,695,117	14,944,060	(751,057)	(4.8%)
APPROPRIATIONS					
1520 IN HOME SUPP SVCS-PUBLIC AUTH	3,564,298	3,776,903	4,257,181	480,278	12.7%
7950 TOBACCO PREVENTION & EDUCATION	135,422	181,188	199,777	18,589	10.3%
9600 MHSA	13,111,546	16,723,735	19,094,917	2,371,182	14.2%
NET CHANGE					
1520 IN HOME SUPP SVCS-PUBLIC AUTH	0	0	0	0	0.0%
7950 TOBACCO PREVENTION & EDUCATION	14,904	0	0	0	0.0%
9600 MHSA	(773,228)	(1,028,618)	(4,150,857)	(3,122,239)	303.5%

A summary of the budgets administered by the Health and Social Services Department is provided on the following pages.

DEPARTMENTAL PURPOSE

The In-Home Supportive Services (IHSS) Public Authority is a distinct legal entity that serves as the Employer of Record for In-Home Supportive Services caregivers (also known as IHSS providers) in Solano County, established in accordance with California Welfare and Institutions Code section 12301.6. The Solano County Board of Supervisors also serves as the governing Board for this legal entity. In addition to serving as the Employer of Record for IHSS, the Public Authority also provides services to IHSS consumers.

FUNCTION AND RESPONSIBILITIES

On March 5, 2002, the Solano County Board of Supervisors established a Public Authority to act as the Employer of Record for IHSS providers. The IHSS Public Authority, a governmental entity separate and distinct from Solano County, established an MOU with the County to provide staff and all administrative services for the IHSS Public Authority.

The IHSS Public Authority operates a Provider Registry of available care providers to match screened caregivers with individuals who need care, or IHSS recipients. The IHSS Public Authority provides training for IHSS providers and recipients; acts as the Employer of Record for IHSS providers in terms of collective bargaining for wages and benefits; administers the IHSS provider health plan benefits; provides support to the IHSS Public Authority Advisory Committee, and performs any other functions that may be necessary for the operation of the IHSS Public Authority and/or the delivery of In-Home Supportive Services in Solano County.

This budget unit includes administrative costs incurred by the IHSS Public Authority and health benefits plan costs for IHSS providers. The required County General Fund contribution for these functions is budgeted in this fund. This budget unit also reflects the required County General Fund contribution for the administrative costs incurred by the IHSS Public Authority and health benefits plan costs for IHSS providers. The County General Fund share for IHSS provider wages is in the H&S Assistance Programs BU 7900.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The Public Authority administers the health benefits plan for an average of 733 IHSS providers. In 2014, the Public Authority provided health benefits to 740 providers with 470 on the waiting list. While the Public Authority is noting a decrease in requests for health benefits due to the implementation of the Affordable Care Act, IHSS applications have increased by 23% because Medi-Cal eligibility regulations allow more Medi-Cal clients to receive IHSS benefits. With more clients comes more hours, allowing the cap of providers receiving health benefits to be increased. As of January 2015, the Public Authority is providing benefits to 722 individuals, with 502 on the waiting list.

WORKLOAD INDICATORS

The dedicated Public Authority Budget 1521 includes the cost of health benefits and the cost of administration as an operating transfer out to the Health and Social Services Department (H&SS) budget 7690, where the staff and operating costs for administering the Public Authority are appropriated. Relevant workload indicators are incorporated in the Social Services narrative for budget 7690.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall increase of \$480,278 or 12.7% in both revenues and appropriations when compared to the FY2014/15 Adopted Budget. However, the County General Fund Contribution of \$512,362 is decreasing by \$41,179.

The primary funding source for this Budget is Federal Title XIX (Medi-Cal funding), State funds and County General Fund required match. The primary costs appropriated in this budget reflect the cost of health benefits for care providers, A-87 overhead projected at \$2,904,716. In addition, the cost of IHSS PA administration in the amount of \$871,391 and the cost of the IHSS PA share of the IHSS MOE in the amount of \$481,074 are transferred to this budget for claiming Federal and State reimbursement.

Symetra Life Insurance Company administers the health benefits program for the home care providers, and is the only contract included in this budget. This agreement is based on Symetra rates for the insurance premiums and adjusted annually. The

administrative costs are budgeted as an operating transfer out to the H&SS budget 7690 where the administrative operating staff and expenses are appropriated.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	1,435,518	1,454,896	1,714,716	259,820	17.9%
INTERGOVERNMENTAL REV FEDERAL	1,637,915	1,768,466	2,030,103	261,637	14.8%
GENERAL FUND CONTRIBUTION	490,864	553,541	512,362	(41,179)	(7.4%)
TOTAL REVENUES	3,564,298	3,776,903	4,257,181	480,278	12.7%
APPROPRIATIONS					
OTHER CHARGES	2,406,290	2,540,260	2,904,716	364,456	14.3%
OTHER FINANCING USES	1,158,009	1,236,643	1,352,465	115,822	9.4%
TOTAL APPROPRIATIONS	3,564,298	3,776,903	4,257,181	480,278	12.7%
NET CHANGE	0	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

The FY2015/16 budget increase of \$364,456 for Provider Health Benefits is based on current trends for increasing IHSS provider hours that are projected at approximately 4.8 Million hours in FY2015/16. The cost of the transfer out for Public Authority Administration is increasing by \$115,822, and A-87 charges have increased by \$11,088. Since the implementation of the IHSS MOE, the mechanism for accounting for the County's share of cost has changed. In the past, revenue received for this program excluded the County's share of cost, and County General fund covered costs not reimbursed by State and Federal Revenues. Since the implementation of the IHSS MOE, the State now reimburses the County for 100% of costs incurred, and then bills the County separately for the IHSS MOE.

Increases are funded by both a \$261,637 increase in Federal Health Related (Title XIX) revenue and a \$259,820 increase in State revenue. The implementation of the IHSS MOE established the County's share of cost for three components, IHSS Program Administration, IHSS Public Authority Administration and IHSS Provider Wages based on FY2011/12 costs. The legislation builds in annual increases of 3.5% to the base amount starting in FY2014/15.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The IHSS-MOE is intended to permanently replace the County's share of cost for the Administration of the IHSS program in the Older and Disabled Adult Services Division, for IHSS provider wages, and for IHSS Public Authority Administration. The base year costs to establish the MOE is FY2011/12, and it has a built in inflation factor of 3.5% effective July 2014. This new approach to funding the IHSS program will include moving collective bargaining with IHSS Providers from the local level to the State level over a three year period. This proposal is contingent upon the success of pilot projects in 8 counties for the State's Coordinated Care Initiative (CCI), that intends to utilize a managed care approach for all of the components of long term care and to place these components under the State's control. If the pilot projects are not successful, the legislation (SB1036) allows the State to terminate the CCI project, and collective bargaining would return to the counties and the MOE would revert to the pre-existing 35% of non-federal cost.

The number of IHSS providers that can be covered by health insurance will vary in relation to changes in paid hours because the funding for this benefit is based exclusively on reimbursement at \$0.60 per paid provider hour. When the number of paid provider hour's increases, the number of providers that are covered also increases, but must be limited to the total reimbursable amount. It is anticipated that more IHSS caregivers will qualify for expanded Medi-Cal or subsidies through California's health exchange known as Covered California.

DEPARTMENTAL PURPOSE

On May 7, 2013 the Solano County Board of Supervisors approved the establishment of the Mental Health Services Act (MHSA) budget unit in accordance with State Welfare & Institutions code (WIC) 5892(f) to facilitate the MHSA County Fiscal Accountability Certification required by the State.

FUNCTION AND RESPONSIBILITY

MHSA was established in November 2004 with the passage of Proposition 63. This was the first opportunity in many years that the California Department of Mental Health (DMH) was able to provide increased funding, for personnel and other resources to support county mental health programs and monitor progress toward statewide goals for children, transition age youth, adults, older adults and families. MHSA addresses a broad continuum of prevention, early intervention and service needs and the necessary infrastructure, technology and training elements that will effectively support this system. MHSA imposed a 1% income tax on personal income in excess of \$1 million. Statewide, MHSA was projected to generate approximately \$254 million in FY2004/05, \$683 million in FY2005/06 and increasing amounts thereafter. Much of the funding was intended to provide County Mental Health programs funds consistent with their local plans. Any uncommitted funds during FY2005/06 were to establish County prudent reserve accounts as required by MHSA. Up until FY2013/14, MHSA funds were allocated in H&SS fund 902.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Mental Health Services Act (MHSA) programs continue to set trends for community oriented mental health prevention and early intervention. In partnership with community providers, MHSA programs are providing Mental Health First Aid training, integrated behavioral healthcare based on a model proven to enhance access for underserved populations, and wellness centers that offer a variety of supportive resources and activities in a structured environment that support the seriously mentally ill consumer. Most recently, services to severely mentally ill individuals were expanded to include adults ages 21-65 through Full-Service Partnership Intensive Wrap-Around Teams, as well as for children ages 6-17.

WORKLOAD INDICATORS

Workload Indicators are included in H&SS Behavioral Health (BU 7780).

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a decrease of \$751,057 or 4.8% in revenues and an increase of \$2,371,182 or 14.2% in appropriations when compared to the FY2014/15 Adopted Budget. There is no County General Fund Contribution to this Fund. MHSA funds are directly recognized in this Fund and transferred to Fund 902 to reimburse MHSA qualifying expenditures.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP INTERGOVERNMENTAL REV STATE	82,132 12,256,186	85,888 15,609,229	85,888 14,858,172	0 (751,057)	0.0% (4.8%)
TOTAL REVENUES	12,338,318	15,695,117	14,944,060	(751,057)	(4.8%)
APPROPRIATIONS					
OTHER CHARGES OTHER FINANCING USES	0 13,111,546	11,493 16,712,242	433 19,094,484	(11,060) 2,382,242	(96.2%) 14.3%
TOTAL APPROPRIATIONS	13,111,546	16,723,735	19,094,917	2,371,182	14.2%
CHANGE IN FUND BALANCE	773,228	1,028,618	4,150,857	3,122,239	303.5%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

A decrease of \$751,057 in revenues in the Recommended Budget is due to a lower projection for receipt of MHSA revenues compared to Final Budget FY2014/15 primarily due to lower tax receipts projected for FY2015/16. The increase of \$2,371,182 in appropriations is primarily due to increase transfers out to Fund 902 for MHSA program costs.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DEPARTMENTAL PURPOSE

Tobacco Prevention and Education Program (TPEP) is a Health Promotion and Community Wellness program located within the Public Health Division of Solano County Health & Social Services. The mission of Solano County Public Health is to optimize the health of the community through individual and population-based services which promote health and safety through prevention and treatment of disease and injury.

FUNCTION AND RESPONSIBILITIES

In November 1988, California voters approved the California Tobacco Health Protection Act of 1988, also known as Prop 99. This referendum increased the State cigarette tax by 25 cents per pack and added an equivalent amount on other tobacco products. A portion of this revenue is deposited in the Health Education Account, which is administered by the California Department of Public Health (CDPH), Tobacco Control Program (TCP). This program provides funds for 61 Local Lead Agencies, which operate community-based programs to prevent and reduce tobacco use. The Tobacco Prevention and Education Program (TPEP) is designated as Solano County's Local Lead Agency for tobacco control.

TPEP is a Health Promotion and Community Wellness program located within the Public Health Division of Solano County Health & Social Services. TPEP is required by California Department of Public Health, Tobacco Control Program to focus on these major areas:

- Limit tobacco-promoting influences.
- Reduce exposure to secondhand smoke, tobacco smoke residue, tobacco waste and other tobacco products.
- Reduce the availability of tobacco products.
- Promote tobacco cessation services.
- Build local assets to support local tobacco control interventions.

Every three years, TPEP is required to conduct a community-based needs assessment in order to develop and implement health education interventions and behavior change programs at the local level. These interventions are expected to largely focus on policy change, as well as community norm change. TPEP is also required to maintain a community coalition to advise TPEP and H&SS.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In 2014, the Healthy Stores for a Healthy Community (HSHC) campaign and findings were highlighted in a regional press conference held in March and at a local event held in April. Throughout the year data were collected and analyzed and partnerships with the Alcohol, Tobacco and Other Drugs (ATOD) Prevention City Teams, the County Office of Education, Nutrition Services, and other programs and organizations were developed and strengthened to support HSHC efforts in Solano County.

WORKLOAD INDICATORS

- In 2014, seven persons, including the Solano County Deputy Health Officer and four youth, were recruited and trained to speak with the media at a regional HSHC press conference that was planned and conducted with neighboring local lead agencies on March 5, 2014.
- In April, 2014, a 90 minute local event to share findings from store surveys was conducted and attended by 28 participants, including Tobacco Education Coalition members, alcohol and nutrition partners, city staff representatives and a media representative. Meeting materials included GIS maps and a data fact sheet based on analysis of the 177 stores that were surveyed countywide.
- In June 2014, a 2 hour county-wide HSHC community planning forum was held and attended by 21 representatives from ATOD Prevention City Teams, Nutrition Services, County Board of Supervisors, County Office of Education, Dairy Council, Farmbudsman and youth who helped with store surveys. Results from an opinion poll and key informant interviews were shared, along with a review of store data and density/location maps. Partners and policy priorities for HSHC were identified.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall increase of \$18,589 or 10.3% in both revenues and appropriations when compared to its FY2014/15 Adopted Budget. There is no County contribution to this budget. The primary funding source for TPEP is the State of California Tobacco Prevention and Education Fund Allocation.

See related Budget Unit 9290 – Fund 390 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	300	300	300	0	0.0%
INTERGOVERNMENTAL REV STATE	150,000	180,161	199,477	19,316	10.7%
CHARGES FOR SERVICES	0	727	0	(727)	(100.0%)
MISC REVENUE	25	0	0	0	0.0%
TOTAL REVENUES	150,325	181,188	199,777	18,589	10.3%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	315	376	376	0	0.0%
SERVICES AND SUPPLIES	29,587	28,312	55,051	26,739	94.4%
OTHER CHARGES	1,155	48	2,903	2,855	5947.9%
OTHER FINANCING USES	104,365	152,452	141,447	(11,005)	(7.2%)
TOTAL APPROPRIATIONS	135,422	181,188	199,777	18,589	10.3%
CHANGE IN FUND BALANCE	(14,904)	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

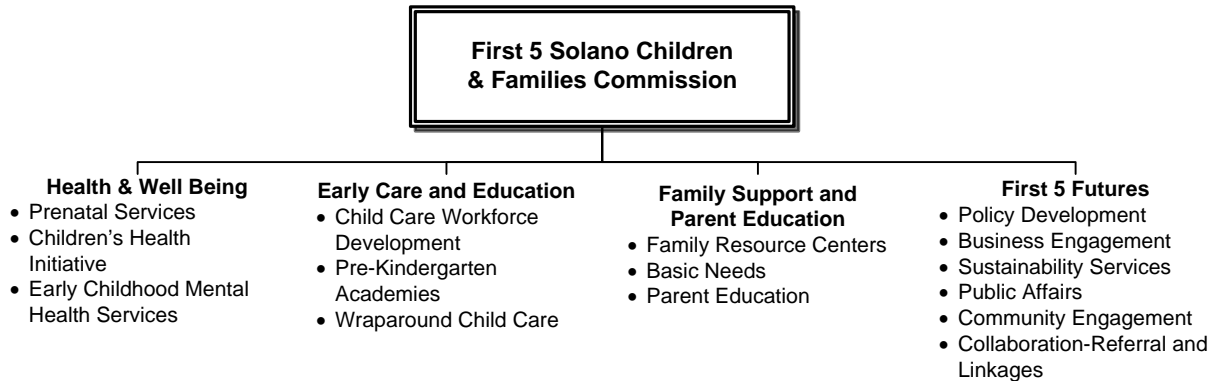
An increase of revenues of \$18,589 is primarily due to a higher fund balance available for this program. An increase in appropriations of \$18,589 is primarily due to an increase in consulting services and a decrease of transfers out to Public Health for personnel expenditures.

SUMMARY OF POSITION CHANGES

There are no positions allocated to this budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are a couple of significant pending issues or policy considerations regarding the Tobacco Prevention and Education Fund for FY2015/16. The first of these is implementation of the County’s new policy regarding smoking-free campuses. Identification of appropriate exceptions or modifications to the policy, if any, and the specific phase-in of the policy will need to be addressed in the coming fiscal year, as will provision of tobacco cessation courses to employees and the community. The second is implementation of appropriate regulation of electronic cigarettes in Solano County. The Fund allocations to Counties have been gradually decreasing as smoking rates in California have been decreasing; however, this is both anticipated and desired.



DEPARTMENTAL PURPOSE

First 5 Solano Children and Families Commission (First 5 Solano) exists to develop and support programs and partnerships that improve the lives of young children, their families and their communities. First 5 Solano was created as a result of Proposition 10, approved by California voters in 1998, which established a dedicated funding source for services for children ages birth to five utilizing taxes on the sale of tobacco products. There are both a state-level First 5 Commission and 58 county commissions; each county commission operates in accordance with a locally-approved strategic plan. County commissioners, appointed by local Boards of Supervisors, have sole authority to allocate county commission funds. These funds, which decline over time, cannot be used to supplant existing programs and/or services.

First 5 Solano's strategic investments of approximately \$6.8 million annually are used to support an additional \$7 million in local, state, federal and foundation dollars for Solano

County's youngest children. First 5 Solano provides funding for community-based services that address the health, well-being, social, cognitive, academic, emotional and developmental needs of expectant parents, young children and their families. First 5 Solano also funds activities that promote and support a stronger infrastructure and more effective system of services for children from birth to five years of age.

Budget Summary:	
FY2014/15 Third Quarter Projection:	6,572,357
FY2015/16 Recommended:	6,819,927
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	7

FUNCTION AND RESPONSIBILITIES

First 5 Solano funds local community organizations, government agencies, and school districts which offer programs and services that align with the following Strategic Plan Priority areas: Health and Well-Being (prenatal, early childhood mental health and children's health services); Early Childhood Learning and Development (child care workforce development, child care quality improvement, pre-Kindergarten academies and child care wraparound services); and Family Support and Parent Education (family resource center, housing supports and parent education services). First 5 Solano has also implemented "First 5 Futures," an initiative designed to generate funding from alternative sources to expand and sustain vital young children's programs. First 5 Solano provides systems building approaches such as funding a "meta-collaborative" known as Help Me Grow Solano to increase coordination and connection of young children to services along with a data collection/reporting system for its grantees. First 5 Solano directly operates several programs, such as partnering with the business community, distributing the "Kit for New Parents," supporting and participating in community events, and pursuing policies that strengthen the infrastructure and safety net services for children ages 0-5 and their families.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- Completed the third year of implementation the First 5 Commission's updated Strategic Plan and 2012-2015 Program Investment Plan of over \$14 million in programmatic investments to support the Commission's mission and vision for Solano County's young children and their families.

Michele Harris, Executive Director
Health & Public Assistance

- Began strategic and collective impact planning to address declining revenue and reserve funds. Strategic planning is anticipated to conclude by December 2015.
- Provided direct services to approximately 6,000 children, 5,000 parents/guardians, and 1,000 providers of services to young children, including:
 - Screened, assessed, and provided appropriate treatment nearly 1,000 children at risk for mental and behavioral health needs, lessening the chances and/or severity of future special education and other service needs.
 - Kept approximately 150 young children at risk of foster care system involvement safely in their homes and communities through neighborhood-based, multi-disciplinary team home visiting and case conferencing through a partnership between the local Family Resources Centers, Public Health, and Child Welfare Services.
 - Supported affordable access to health insurance coverage for over 900 young children.
 - Provided 570 children pre-kindergarten educational opportunities through Pre-Kindergarten Academies. The children showed improvements in social emotional and cognitive skills and were more prepared to enter Kindergarten.

WORKLOAD INDICATORS

- During the period of July 1, 2014 – June 30, 2015, First 5 Solano managed over 50 contracts and Memorandums of Understanding for over \$4.9 million, which provided services to approximately 6,000 children and 5,000 parents/guardians.
- In addition, the Commission ran several internal programs including Community Engagement and First 5 Futures. The Commission also offered multiple opportunities for the community to engage in small grants for community engagement events, co-sponsorship of trainings and conferences, grant-writing, and business engagement.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
FIRST 5 SOLANO	4,290,715	4,118,105	4,278,213	160,108	3.9%
TOTAL REVENUES	4,290,715	4,118,105	4,278,213	160,108	3.9%
APPROPRIATIONS					
FIRST 5 SOLANO	5,387,902	6,785,582	6,819,927	34,345	0.5%
TOTAL APPROPRIATIONS	5,387,902	6,785,582	6,819,927	34,345	0.5%
CHANGE IN FUND BALANCE					
FIRST 5 SOLANO	1,097,188	2,667,477	2,541,714	(125,763)	(4.7%)
CHANGE IN FUND BALANCE	1,097,188	2,667,477	2,541,714	(125,763)	(4.7%)

STAFFING					
FIRST 5 SOLANO	7	7	7	0	0.0%
TOTAL STAFFING	7	7	7	0	0.0%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$160,108 or 3.9% in revenues and an increase of \$34,345 or 0.5% in appropriations when compared to the FY2014/15 Adopted Budget. The FY2015/16 Recommended Budget represents a one year extension of the Commission’s 2012-2015 Program Investment Plan. The Commission is currently engaged in an 18 month strategic planning process which is expected to conclude December 2015 and will dictate future years funding levels.

As designed, the primary funding source for First 5 Solano (Proposition 10 Tobacco Tax) is declining, but the community demands for services continue to grow. To meet this challenge, the Department continues in its “First 5 Futures” Initiative to

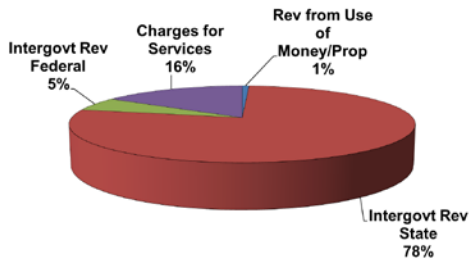
sustain services in the community by replacing up to half of First 5 Solano’s revenues with alternative sources of funding from other government and foundation grants and business partnerships. In addition the Commission is highly successful at leveraging efforts bringing in 59 cents for every 41 cents of First 5 Solano funds allocated.

First 5 Solano’s primary cost centers are grant-funded initiatives and internally-run programs and services. First 5 Solano funded 3 year contracts for services from FY2012/13-FY2014/15. During FY2014/15, in order to complete strategic planning, the Commission chose to extend the 2012-2015 funding cycle for one additional year, budgeting for over 40 contracts totaling nearly \$5 million in FY2015/16.

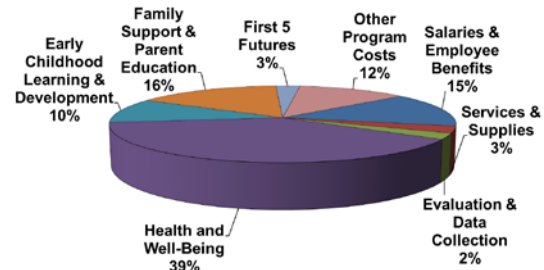
DEPARTMENTS COMMENTS

None.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	44,867	24,849	32,060	7,211	29.0%
INTERGOVERNMENTAL REV STATE	3,506,426	3,246,085	3,311,173	65,088	2.0%
INTERGOVERNMENTAL REV FEDERAL	243,267	241,313	241,313	0	0.0%
CHARGES FOR SERVICES	471,472	605,858	673,667	67,809	11.2%
MISC REVENUE	24,682	0	20,000	20,000	0.0%
TOTAL REVENUES	4,290,715	4,118,105	4,278,213	160,108	3.9%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	895,543	1,047,862	991,671	(56,191)	(5.4%)
SERVICES AND SUPPLIES	139,678	207,195	202,740	(4,455)	(2.2%)
OTHER CHARGES	4,319,891	5,494,730	5,592,720	97,990	1.8%
OTHER FINANCING USES	32,778	35,795	32,796	(2,999)	(8.4%)
INTRA-FUND TRANSFERS	11	0	0	0	0.0%
TOTAL APPROPRIATIONS	5,387,902	6,785,582	6,819,927	34,345	0.5%
CHANGE IN FUND BALANCE	1,097,188	2,667,477	2,541,714	(125,763)	(4.7%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

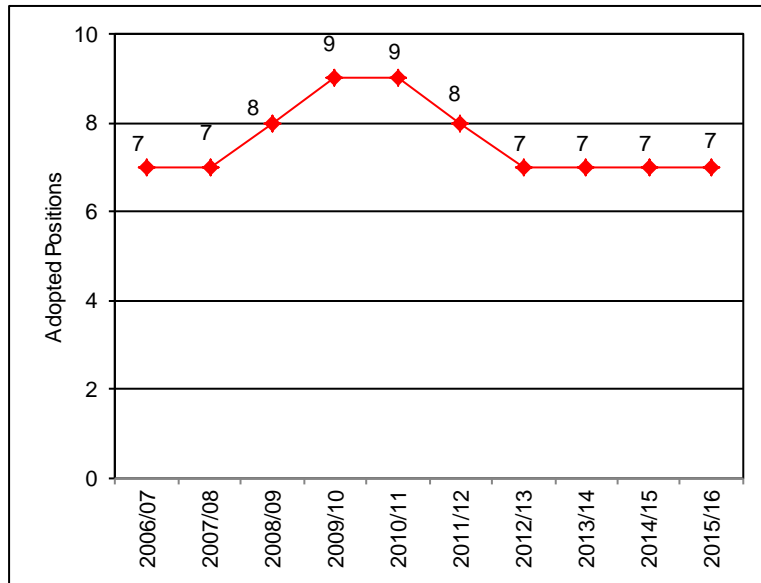
The FY2015/16 Recommended Budget is similar to the FY2014/15 Adopted Budget and there are no significant adjustments. However, as designed Proposition 10 Tobacco taxes continue to decline and the Commission has been strategically spending down its reserves based on a Long Term Financial Plan. The Commission is undergoing its strategic planning and will be adjusting its Long Term Financial Plan model in the upcoming fiscal years to create a sustainable funding model.

SUMMARY OF POSITION CHANGES

There are no changes in the positions allocation.

Michele Harris, Executive Director
 Health & Public Assistance

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Of its \$6.8 million Recommended Budget, First 5 Solano currently holds contracts with H&SS amounting to approximately \$1.5 million annually. Thus, significant changes at the state and federal level to health and social services programs could directly impact First 5 Solano programs.

First 5 Solano is currently engaged in a strategic planning process which is aimed at addressing the significantly declining revenues and reserves. If not addressed through other means, the decrease in funding will have an impact on the amount of direct services available in the community for children ages 0-5. To that end, First 5 Solano is also actively engaged in a collective impact planning process to create partnerships in a common agenda to support young children. These activities are aimed at continuing services and supports for young children despite declining First 5 Solano dollars.

Summary of Other Administered Budgets

**1530 – Fund 153-First 5 Solano
Michele Harris, Executive Director
Health & Public Assistance**

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
1570 GRANTS/PROGRAMS ADMIN	209,992	797,289	765,289	(32,000)	(4.0%)
APPROPRIATIONS					
1570 GRANTS/PROGRAMS ADMIN	213,054	797,289	765,366	(31,923)	(4.0%)
NET CHANGE					
1570 GRANTS/PROGRAMS ADMIN	(3,061)	0	(77)	(77)	0.0%

A summary of the budgets administered by First 5 Solano is provided on the following pages.

**Michele Harris, Executive Director
Health & Public Assistance**

DEPARTMENTAL PURPOSE

This Budget Unit 1570 was established to track CAO/First 5 Solano’s administration, and program cost related to Solano Children’s Alliance and has expanded to include other Board of Supervisor approved programs/contributions outside of the scope of First 5 Solano Children and Families Commission such as management of the Family Resource Center contracts.

FUNCTION AND RESPONSIBILITIES

The Solano Children’s Alliance (SCA) was formed by the Board of Supervisors in 1982 and charged with advising the Board on children’s issues, with the aim of improving the lives of children in Solano County through education, advocacy, coordination of community services and community-based collaborative. In 2013, the Solano Child Abuse Prevention Council (CAPC) was merged with the SCA, and incorporated the CAPC mission of ensuring the safety, well-being, and protection of all children and families in Solano County. The SCA is staffed through a contractual agreement with the Children’s Network of Solano County to analyze budgets and policies, make recommendations to local and state leaders, and apportion funds earmarked for local children and families.

This Budget Unit also includes a County Contribution to the Solano Child Care Local Planning Council (LPC), whose mission is to ensure that all families and children in Solano County have access to quality and affordable child care. The LPC is primarily funded by the California Department of Education.

Contributions have also been made since FY2012/13 to support the Baby Coach program, with the ultimate goal of healthy pregnancies and healthy birth outcomes. Baby Coach staff train volunteer coaches to work with high-risk expectant mothers and mothers with infants through pregnancy, delivery and the child’s first year with parent education and support and also links mothers to resources in the community.

In addition to the contracts mentioned above, in FY2014/15, CAO/First 5 Solano assumed responsibility for management of a number of Family Resource Center contracts for families with children aged 6-18. These contracts were formerly administered by the Health and Social Services Department. First 5 Solano already manages similar First 5-funded contracts with the same entities for children ages 0-5 to for same/similar purposes – to increase high-risk families’ access to county-wide, integrated, and evidence-based family strengthening services to improve family stability, and reduce child abuse and neglect. The contracts for families with children aged 6-18 are jointly funded through Children’s Trust fund and contributions from the County General Fund.

Lastly, First 5 Solano participates in the Solano Safety Net Summit on Poverty (SNS) activities, with the goal of reducing poverty by half in ten years. To that end, First 5 Solano acts as a fiscal agent for a grant from the United Way of the Bay Area. Funding supports the SNS Steering Committee, workgroups and anti-poverty events such as the Senior Poverty Summit and Safety Net Summits, as well as other activities related to reducing poverty in Solano and the Bay Area.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Provided safety net services through Family Resource centers to approximately 2000 children and families.

Coordinated Safety Net Summit #8 with nearly 100 participants engaging in local and regional efforts to reduce poverty in Solano and the Bay Area. Supported the second Senior Poverty Summit.

WORKLOAD INDICATORS

Maintain one revenue and nine direct service contracts.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall decrease of \$32,000 or 4.0% in revenues and a decrease of \$31,923 or 4.0% in appropriations when compared to the FY2014/15 Adopted Budget. The decrease in both revenues and appropriations is due to the SCA’s reduction in the use of Children’s Trust Fund to the Family Resource Centers and the Children’s Network/Children’s Alliance to address the declining revenue and reserve of this funding stream. The Children’s Trust Fund is supported through birth certificate fees and donations which have been declining. The SCA is responsible for making recommendations on the use and appropriation from Children’s Trust Fund. In March 2015, the SCA approved an appropriation of \$94,632 for FY2015/16 with the following allocations: \$74,955 to FRCs, \$7,473 for FRC coordination, and \$12,204 for Children’s Alliance/CAPC. This represents a \$32,000 decrease in Children’s Trust Fund allocation from FY2014/15.

The Recommended Budget includes a General Fund Contribution of \$645,657 which remains the same from FY2014/15. The General Fund Contributions of \$118,750 for the SCA/CAPC, \$439,407 for the FRC contracts, \$25,000 for Baby Coach, \$12,500 for the Local Child Care Planning Council, and \$50,000 for contract management in the FY2015/16 Recommended Budget are the same funding levels as the FY2014/15 Adopted Budget.

See related Budget Unit 9136 – Fund 151 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	570	0	0	0	0.0%
CHARGES FOR SERVICES	16,332	126,632	94,632	(32,000)	(25.3%)
MISC REVENUE	0	25,000	25,000	0	0.0%
OTHER FINANCING SOURCES	78,613	0	0	0	0.0%
GENERAL FUND CONTRIBUTION	114,477	645,657	645,657	0	0.0%
TOTAL REVENUES	209,992	797,289	765,289	(32,000)	(4.0%)
APPROPRIATIONS					
SERVICES AND SUPPLIES	185,082	0	0	0	0.0%
OTHER CHARGES	27,972	797,289	765,366	(31,923)	(4.0%)
TOTAL APPROPRIATIONS	213,054	797,289	765,366	(31,923)	(4.0%)
NET CHANGE	3,061	0	77	77	0.0%

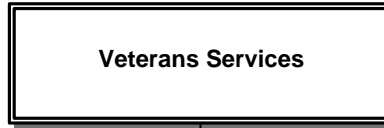
SUMMARY OF SIGNIFICANT ADJUSTMENTS

The Recommended Budget represents an overall decrease of \$32,000 from FY2014/15 in revenues and \$31,923 in appropriations from Children’s Trust Fund allocation. The SCA is responsible for making recommendations on the use and appropriation from Children’s Trust Fund which has been facing a decline in birth certificate fees and donations. In March 2015, the SCA approved an appropriation of \$94,632 from the Trust Fund for FY2015/16 for the Family Resource Centers and the Children’s Network/Children’s Alliance which represents a \$32,000 decrease from the previous year.

The General Fund Contribution of \$645,657 for the Family Resource Centers and Coordination, Children’s Alliance, Baby Coach, the Local Childcare Planning Council, and contract management remains stable from the FY2014/15 Adopted Budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The Children’s Network and the Family Resource Centers receive funding from the County General Fund and Children’s Trust Fund. The Children’s Trust Fund revenues have been declining over the last few years. One of the responsibilities of the Children’s Alliance is to make recommendations regarding the use of the Children’s Trust Fund. The FY2015/16 Recommended Budget includes a decrease in the allocation of this funding which may correlate with a commiserate decrease in Family Resource Center services available in the community.



Veterans Services

- Claim Activities
- Dependents Tuition Fee Waiver
- Community Outreach and Education
- Advocacy for Veterans in Most Matters

DEPARTMENTAL PURPOSE

The Solano County Veterans Services Office (CVSO) was established in 1944 by the Solano County Board of Supervisors to assist the men and women who served in the Armed Forces, their dependents and survivors in obtaining benefits from Federal, State and local agencies administering programs for veterans.

Budget Summary:	
FY2014/15 Third Quarter Projection:	534,468
FY2015/16 Recommended:	520,414
County General Fund Contribution:	277,414
Percent County General Fund Supported:	53.3%
Total Employees (FTEs):	5

FUNCTION AND RESPONSIBILITIES

The CVSO assists veterans in applying for Monetary Benefit Programs, Survivors Benefits, Medical Benefits, Educational Programs, Veterans Administration (VA) Life Insurance Programs, State Veterans Homes, Veterans Property Tax Exemptions, Burial Benefits and VA National Cemeteries.

The CVSO has Veterans Benefits Counselors who are fully accredited by the U. S. Department of Veterans Affairs (VA), and therefore, able to offer comprehensive benefits counseling, claims preparation and submission, claims monitoring and follow-up, and development and submission of appeals for and on behalf of veterans.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The Solano County Veteran Service Office over the last year has successfully increased its levels of service and has been rated as the number one office in the state in the veteran participation rate. This participation rate measures the level of veterans that are participating in the compensation and pension process in Solano County. The national level of veterans participating in their veteran’s benefits is 17 percent as is the state of California. Solano County is currently at 30.2 percent in the number of veterans taking advantage of the benefits they have earned by serving our county. Solano is number one in the state out of 58 counties. Solano County CVSO is also number one in the state for average new dollars brought into the county through claim filing and awards. The CVSO brought in \$26 million new dollars into the pockets of veterans and dependents by filing 3,945 claims that resulted in an average of \$6,798 per claim during the last reporting period. Again, this ranked Solano County as number one in the State. Keeping existing staffing is essential in maintaining this excellent performance and to keep the Federal dollars flowing into the County.

WORKLOAD INDICATORS

This CVSO work load has increased from an average of 19 veterans per day in 2011 to 46 veterans a day in 2014. To continually serve this population at this higher daily average rate, at its Third Quarter Budget Hearing in May, the Board approved extending the limited-term Veterans Services Counselor position to June 30, 2016 with the anticipation that the CVSO will receive \$113,000 in revenues from the State to fund the position.

Functional Area Summary

**5800 – Fund 001-Veterans Services
Ted Puntillo, Director of Veterans Services
Veterans Services**

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
VETERANS SERVICES	200,822	130,000	243,000	113,000	86.9%
TOTAL REVENUES	200,822	130,000	243,000	113,000	86.9%
APPROPRIATIONS					
VETERANS SERVICES	506,163	440,679	520,414	79,735	18.1%
TOTAL APPROPRIATIONS	506,163	440,679	520,414	79,735	18.1%
NET COUNTY COST					
VETERANS SERVICES	305,341	310,679	277,414	(33,265)	(10.7%)
NET COUNTY COST	305,341	310,679	277,414	(33,265)	(10.7%)
STAFFING					
VETERANS SERVICES	4	4	5	1	25.0%
TOTAL STAFFING	4	4	5	1	25.0%

DEPARTMENTAL BUDGET SUMMARY

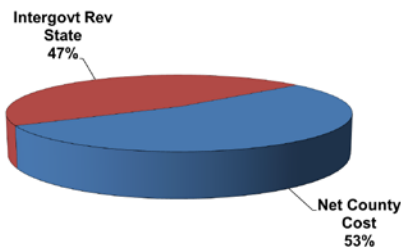
The CVSO is primarily funded by the General Fund. Expenditures are largely due to Salaries and Employee Benefits. Revenues are received from the State through a Subvention program that provides \$2.6 million statewide to help offset costs to the counties for providing services to veterans. This funding is distributed based on individual counties' workload data. Solano County has consistently ranked in the top counties for workload and consequently received Subvention revenues.

The Recommended Budget represents an increase of \$113,000 or 86.9% in revenues, for one-time funding from the state to provide increased veteran services activities and an increase of \$79,735 or 18.1% in appropriations when compared to the FY2014/15 Adopted Budget and includes the Board approved extension of a limited term position funded in part with funds from the State received in FY2014/15 and anticipated in FY2015/16. Other major increases are County overhead that increased \$15,745 over FY2014/15.

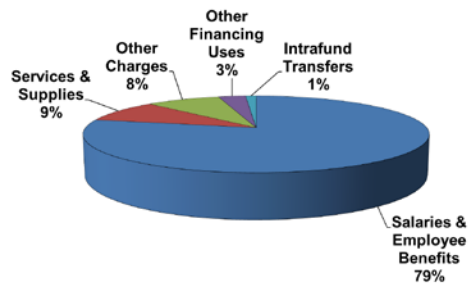
DEPARTMENT COMMENTS

The CVSO has operated with 4 full-time employees since 2011 when it was reduced from six to four employees due to budget deficits. At that time the average walk in traffic was 19 veterans per day. In 2014 the CVSO served an average of 46 veterans per day with a 50 percent increase in claim activity and a 40 percent increase in the amount of money generated for the veterans of Solano County.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
INTERGOVERNMENTAL REV STATE	200,822	130,000	243,000	113,000	86.9%
TOTAL REVENUES	200,822	130,000	243,000	113,000	86.9%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	362,171	344,033	408,558	64,525	18.8%
SERVICES AND SUPPLIES	54,771	50,092	47,550	(2,542)	(5.1%)
OTHER CHARGES	61,646	26,964	42,640	15,676	58.1%
OTHER FINANCING USES	14,178	13,590	15,666	2,076	15.3%
INTRA-FUND TRANSFERS	13,398	6,000	6,000	0	0.0%
TOTAL APPROPRIATIONS	506,163	440,679	520,414	79,735	18.1%
NET COUNTY COST	305,341	310,679	277,414	(33,265)	(10.7%)

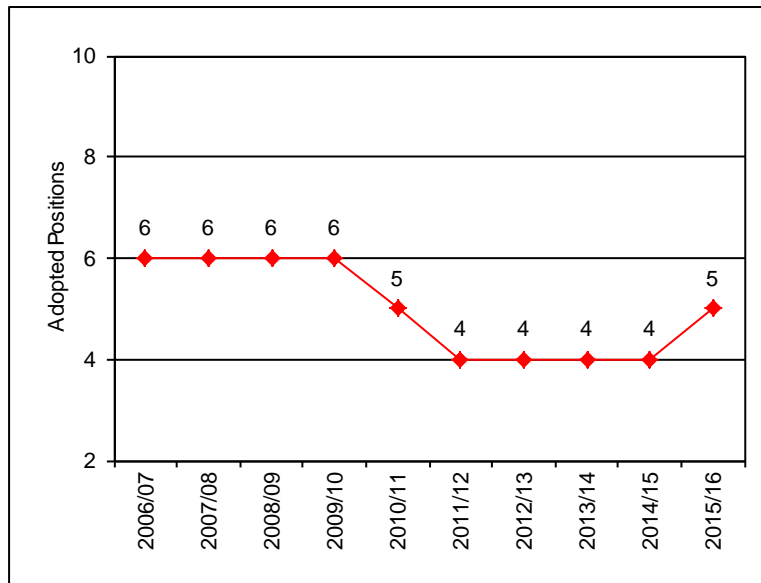
SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

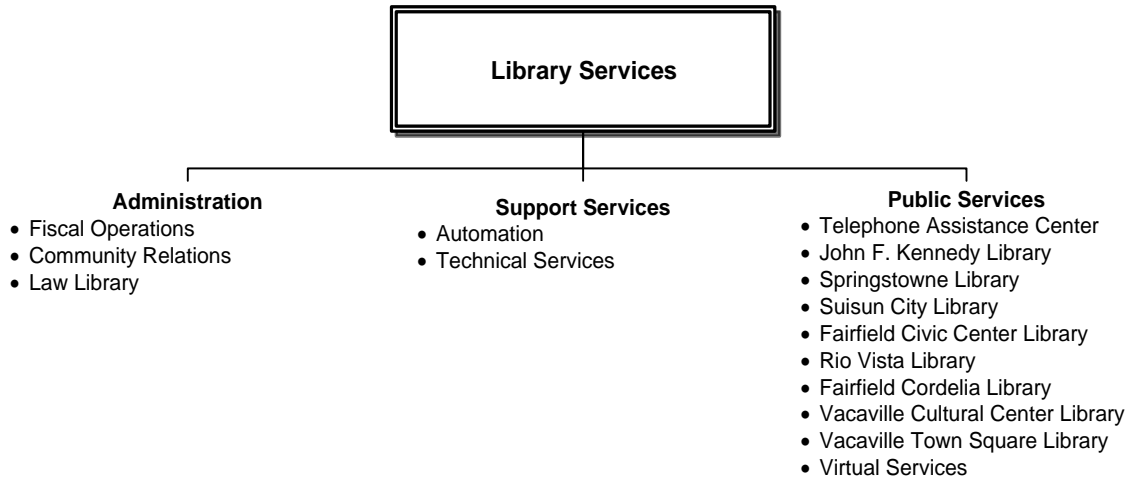
During Third Quarter, May 5, 2015, a limited term Veterans Benefits Counselor position was extended to June 30, 2016 in anticipation of a renewal of one-time funds from the State of California.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

Given the continued increase of veterans served by CVSO, it is important for the County to continue to advocate for more permanent funds for the State of California.



DEPARTMENTAL PURPOSE

The Solano County Library was established by the Board of Supervisors on April 6, 1914 under the County Free Library Law that was passed by the State legislature in 1909. Today, county libraries come under Education Code Title 1, Division 1, Part 11, Chapter 6, Articles 1-3, sections 19100-19180, which states, in part, that the Board of Supervisors may establish and maintain a county free library. There is no specific mandate related to the establishment of a County Free Library nor is a specific level of service required.

Budget Summary:	
FY2014/15 Third Quarter Projection:	18,123,926
FY2015/16 Recommended:	19,072,409
County General Fund Contribution:	253,039
Percent County General Fund Supported:	1.3%
Total Employees (FTEs):	109.75

FUNCTION AND RESPONSIBILITIES

The Solano County Library provides a full complement of hours, services and programs at eight branches in the cities of Fairfield, Rio Vista, Suisun City, Vacaville and Vallejo. In addition, the Library offers a virtual branch with online services available 24-hours a day, seven-days a week. The Department also operates the County Law Library. The Library provides free use of books, magazines, newspapers, compact discs, DVDs, CD-ROMs, electronic books, government documents, and online databases and resources; staff to assist library customers looking for information and to answer their questions; staff who develop and present reading programs for children, conduct class visits and instructional tours, and offer special informational programs for all age groups; literacy tutoring for adults and families with limited reading skills and for English-as-a-Second Language (ESL) learners; a pediatric literacy program, Reach Out and Read; access to an online catalog, information and research assistance as well as tutoring services for students and lifelong learners; access to computers for personal computing needs as well as technology training in computer centers located in most of the Library’s branches; and partnerships with other government agencies or community groups that directly benefit customers including Children’s Network of Solano County, Solano Childcare Planning Council, Foster Youth Education Project, Solano Community Foundation, City of Fairfield Quality Neighborhood Program, Nonprofit Partnership Program, City of Vacaville, and Vacaville Senior Roundtable.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- The Library celebrated its 100 year anniversary with a kickoff event on April 5, 2014. On April 6, 1914, at a time when Solano County had approximately 27,000 people and almost as many cattle, the Solano County Board of Supervisors established the Solano County Free Library to provide access to library access to all residents of the county. April 2014 through March 2015 was a yearlong celebration at all eight county branches of the Solano County Library.

Bonnie Katz, Director of Library Services
Library Services

- Since its inception in 1999, the Library's pediatric literacy program, Reach Out and Read, reached a milestone in 2014 by the giving of its 200,000 book. New books have been given to parents by doctors when they prescribe reading at regular checkups. The Library currently serves 14 clinics countywide.
- Partnered again with the United Way and Internal Revenue Service on the "Earn It! Keep It! Save It!" program, providing low to moderate income households with free, quality tax return preparation.
- Celebrated Women's History Month with quilting displays in all the libraries. The Quilting Sisters have loaned the quilts to the Library for the last three years. In addition, the Just Like a Woman Concerts were also a "hit" and well attended events throughout the county.

WORKLOAD INDICATORS

During the period of July 1, 2013 – June 30, 2014:

- The Library circulated 3,132,066 in library materials
- 1,606,769 people visited the library branches
- 562,046 people "virtually" visited the library at solanolibrary.com
- Volunteers donated 37,623 hours of time

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
LIBRARY ADMINISTRATION	17,162,372	15,326,582	16,973,585	1,647,003	10.7%
PUBLIC SERVICES	372,967	327,631	338,260	10,629	3.2%
SUPPORT SERVICES	508,665	561,864	525,557	(36,307)	(6.5%)
TOTAL REVENUES	18,044,004	16,216,077	17,837,402	1,621,325	10.0%
APPROPRIATIONS					
LIBRARY ADMINISTRATION	2,872,912	3,117,646	3,524,526	406,880	13.1%
PUBLIC SERVICES	9,635,164	10,090,615	10,607,743	517,128	5.1%
SUPPORT SERVICES	3,947,719	4,912,974	4,940,140	27,166	0.6%
TOTAL APPROPRIATIONS	16,455,795	18,121,235	19,072,409	951,174	5.2%
CHANGE IN FUND BALANCE					
LIBRARY ADMINISTRATION	(14,289,460)	(12,208,936)	(13,449,059)	(1,240,123)	10.2%
PUBLIC SERVICES	9,262,197	9,762,984	10,269,483	506,499	5.2%
SUPPORT SERVICES	3,439,054	4,351,110	4,414,583	63,473	1.5%
CHANGE IN FUND BALANCE	(1,588,209)	1,905,158	1,235,007	(670,151)	(35.2%)

STAFFING					
LIBRARY ADMINISTRATION	14.0	15.0	15.75	0.75	5.0%
PUBLIC SERVICES	76.5	76.0	78.0	2.0	2.6%
SUPPORT SERVICES	18.0	17.0	16.0	(1.0)	(5.9%)
TOTAL STAFFING	108.5	108.0	109.75	1.75	1.6%

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$1,621,325 or 10% in revenues and \$951,174 or 5.2% in appropriations when compared to the FY2014/15 Adopted Budget.

The primary funding sources for the Department are property taxes and a 1/8 of a penny sales tax dedicated to library services, which are directly tied to the economy. These revenue streams seem to have stabilized and have begun to slightly increase after many years of decline. However, the Department continues to explore ways to minimize costs by streamlining services and programs while striving to maintain its level of services.

The increase in revenues is primarily due to an increase in property and sales tax. The Department is projecting an increase in property and sales tax revenues of \$1,183,609. The Recommended Budget also includes projected increases of \$495,934 in revenue for library services provided to the Vacaville Libraries and Law Library and \$12,647 in interest revenue.

Factors contributing to significant changes in appropriations include an increase of \$578,448 in labor costs, primarily due to position allocation changes, merit and longevity increases, and increases in retirement and health benefit costs. Other factors include increases of \$502,767 in Services and Supplies due to increases in telephone services, maintenance, office expense, library materials, and utility costs. Contracted services in the amount of \$204,908 include \$124,908 for custodial services for seven non-County library buildings, and \$80,000 to recoup materials and fines owed to the Library. A decrease of \$13,827 in Other Charges results from a reduction in countywide administrative overhead.

Fixed Assets of \$80,000 reflect a decrease of \$65,000. Included in the Recommended Budget is \$30,000 for 10 Cisco network switches, and \$50,000 for additional ILS central site equipment needed for the SNAP automation system.

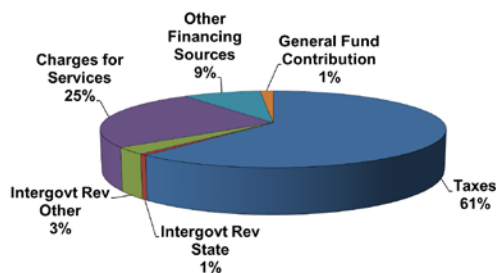
The Recommended Budget also includes Contingencies of \$8,891,485 which includes the SNAP Equipment Contingency of \$724,965 for the possible purchase of a new Integrated Library Automation System. The appropriation for Contingencies reflects the estimated funding available based on Third Quarter projections.

See related Budget Unit 9304 – Fund 004 Contingencies (refer to Contingencies section of the Budget).

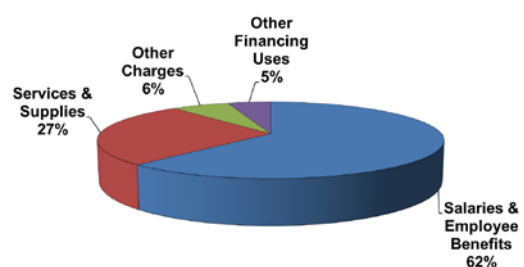
DEPARTMENT COMMENTS

Although revenues have begun to increase, the Library remains watchful of its operational funding deficit and continues to fill only “mission critical” positions. The Department will accordingly re-structure its organization, functions and program service delivery models. As vacancies occur, the Department continues to analyze each vacancy and the need to fill the position. In addition, the Department will continue to look at ways to further streamline services using automation and different service deliveries.

SOURCE OF FUNDS



USE OF FUNDS



Bonnie Katz, Director of Library Services
Library Services

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	10,670,502	9,712,596	10,896,205	1,183,609	12.2%
REVENUE FROM USE OF MONEY/PROP	38,175	37,889	50,712	12,823	33.8%
INTERGOVERNMENTAL REV STATE	106,388	107,706	107,706	0	0.0%
INTERGOVERNMENTAL REV OTHER	508,289	561,864	525,557	(36,307)	(6.5%)
CHARGES FOR SERVICES	3,842,827	3,981,625	4,488,012	506,387	12.7%
MISC REVENUE	16,044	0	0	0	0.0%
OTHER FINANCING SOURCES	2,622,632	1,562,768	1,516,171	(46,597)	(3.0%)
GENERAL FUND CONTRIBUTION	239,148	251,629	253,039	1,410	0.6%
TOTAL REVENUES	18,044,004	16,216,077	17,837,402	1,621,325	10.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	10,532,790	11,187,775	11,766,223	578,448	5.2%
SERVICES AND SUPPLIES	3,839,414	4,629,327	5,132,094	502,767	10.9%
OTHER CHARGES	953,527	1,261,422	1,197,303	(64,119)	(5.1%)
F/A BLDGS AND IMPRMTS	244,410	0	0	0	0.0%
F/A EQUIPMENT	8,589	145,000	80,000	(65,000)	(44.8%)
OTHER FINANCING USES	877,064	897,711	896,789	(922)	(0.1%)
TOTAL APPROPRIATIONS	16,455,795	18,121,235	19,072,409	951,174	5.2%
CHANGE IN FUND BALANCE	(1,588,209)	1,905,158	1,235,007	(670,151)	(35.2%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

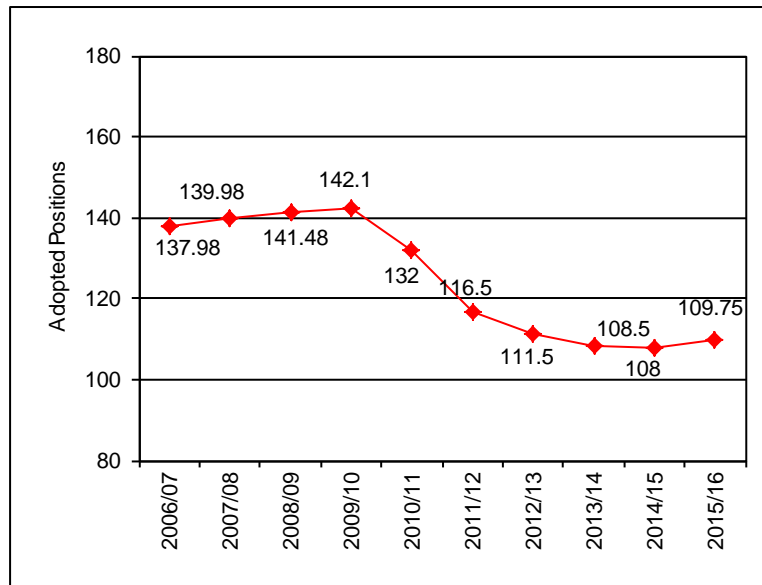
Over the last six fiscal years, there has been a reduction of 31.35 FTE or 22% in staff positions. However, with the continuing expectation that property and sales tax revenues will, at the very minimum, continue to increase even slightly, the Department will continue to review staffing levels and ways to streamline services. The Department anticipates having a balanced budget for the next three fiscal years, FY2015/16 and FY2016/17 and FY2017/18.

SUMMARY OF POSITION CHANGES

Changes in the Library's position allocations from the FY2014/15 Adopted Budget are provided below.

- In February 2015, as part of the Midyear Report, a 1.0 FTE Assistant Director of Library Services position was added.
- The Recommended Budget includes the following position allocation changes:
 - Delete 1.0 vacant FTE Information Technology Services II position.
 - Delete 0.25 vacant FTE Volunteer Coordinator position.
 - Add 0.5 FTE Librarian position at the Rio Vista Library to support children's services.
 - Increase a 0.5 FTE Librarian position to 1.0 FTE at the Fairfield Cordelia Library to increase services to children.
 - Add 1.0 FTE Library Associate position at the Vacaville Town Square Library to address workload issues.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

The Library continues to address its structural deficit having achieved a balanced budget for the last three fiscal years. However, with increases in personnel costs, the Department continues to work on keeping its budget balanced and decreasing its structural deficit. The Department continues to rely on fund balance and one-time revenues to balance its budget.

The Department continues to work with the Solano, Napa and Partners (SNAP) consortium in an effort to establish a different governance model, likely a Joint Powers Agreement, which will replace the current contract for services that each of the SNAP partners has with Solano County. In addition, the SNAP consortium has issued an RFP to look at different automation vendors to select a new Integrated Library System (ILS). If contract negotiations are successful the SNAP consortium will migrate to a new ILS beginning July 2016. While this is occurring, the SNAP consortium will remain in place as it is currently structured.

The Library will be working to bring high-speed broadband by connecting to the California Research and Education Network (CalREN), a high-capacity fiber-optic network. This exciting opportunity is made possible by a partnership of the California State Library, the Califa Group, and the Corporation for Education Network Initiatives in California (CENIC). The Library is one of thirty California public libraries invited to participate in Phase One of this project. Through participation in this project, the Library will receive grant funding and technical assistance to complete and maintain CalREN connectivity. Connecting to CalREN will enable the Library to provide significantly improved access to the myriad digital resources and assist our customers to become more digitally empowered. Among the anticipated results of becoming a digitally empowered public library will be the ability for the Library to:

- Function effectively as an anchor institution by providing access, both wirelessly and via desktop, to the Internet
- Bring the world into the Library for the enrichment and advancement of our customers, including employment and healthcare information, business opportunities and cultural events
- Empower customers to become active producers of content, not just consumers of it

6300 – Fund 004-Library
Bonnie Katz, Director of Library Services
Library Services

Summary of Other Administered Budgets

DETAIL BY REVENUE AND APPROPRIATION OTHER ADMINISTERED BUDGETS	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
2280 LIBRARY - FRIENDS & FOUNDATION	130,031	121,400	121,400	0	0.0%
6150 LIBRARY ZONE 1	1,135,890	1,007,060	1,121,682	114,622	11.4%
6166 LIBRARY ZONE 6	14,790	14,840	16,734	1,894	12.8%
6167 LIBRARY ZONE 7	324,485	322,930	364,758	41,828	13.0%
6180 LIBRARY ZONE 2	41,978	41,645	43,550	1,905	4.6%
APPROPRIATIONS					
2280 LIBRARY - FRIENDS & FOUNDATION	101,589	121,400	121,400	0	0.0%
6150 LIBRARY ZONE 1	1,445,046	1,204,932	1,121,682	(83,250)	(6.9%)
6166 LIBRARY ZONE 6	18,963	16,574	16,734	160	1.0%
6167 LIBRARY ZONE 7	419,249	329,619	364,758	35,139	10.7%
6180 LIBRARY ZONE 2	46,702	51,141	43,550	(7,591)	(14.8%)
NET CHANGE					
2280 LIBRARY - FRIENDS & FOUNDATION	28,442	0	0	0	0.0%
6150 LIBRARY ZONE 1	(309,156)	(197,872)	0	197,872	(100.0%)
6166 LIBRARY ZONE 6	(4,173)	(1,734)	0	1,734	(100.0%)
6167 LIBRARY ZONE 7	(94,764)	(6,689)	0	6,689	(100.0%)
6180 LIBRARY ZONE 2	(4,724)	(9,496)	0	9,496	(100.0%)

A summary of the budgets administered by the Library is provided on the following pages.

FUNCTION AND RESPONSIBILITIES

This budget provides revenue to offset expenses for the Solano County Library – Fairfield Civic Center Library’s services.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$114,622 or 11.4% in revenues and a decrease of \$83,250 or 6.9% in appropriations when compared to the FY2014/15 Adopted Budget. The increase in revenue is primarily due to the increases in property taxes. The decrease in appropriations is primarily due to a reduction in the operating transfer out to the County Library’s Fund 004, which includes the operating budget for the Solano County Library. If there is available Fund Balance at year end, it will be applied as an operating transfer out to the Library.

See related Budget Unit 9150 – Fund 036 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	1,118,838	990,168	1,106,011	115,843	11.7%
REVENUE FROM USE OF MONEY/PROP	2,959	2,523	1,539	(984)	(39.0%)
INTERGOVERNMENTAL REV STATE	14,093	14,369	14,132	(237)	(1.6%)
TOTAL REVENUES	1,135,890	1,007,060	1,121,682	114,622	11.4%
APPROPRIATIONS					
SERVICES AND SUPPLIES	12,622	19,247	14,005	(5,242)	(27.2%)
OTHER CHARGES	35,217	8,559	4,734	(3,825)	(44.7%)
OTHER FINANCING USES	1,397,207	1,177,126	1,102,942	(74,184)	(6.3%)
TOTAL APPROPRIATIONS	1,445,046	1,204,932	1,121,682	(83,250)	(6.9%)
CHANGE IN FUND BALANCE	309,156	197,872	0	(197,872)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

FUNCTION AND RESPONSIBILITIES

This budget provides revenue to offset expenses for the Rio Vista Library's services.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$1,905 or 4.6% in revenues and a decrease of \$7,591 or 14.8% in appropriations when compared to the FY2014/15 Adopted Budget. The increase in revenue is primarily due to increases in property taxes. The decrease in appropriations is primarily due to a reduction in the operating transfer out to the County Library's Fund 004. If there is any available Fund Balance at year end, it will be applied as an operating transfer out to the Library.

See related Budget Unit 9180 – Fund 037 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	41,454	41,130	43,084	1,954	4.8%
REVENUE FROM USE OF MONEY/PROP	96	78	67	(11)	(14.4%)
INTERGOVERNMENTAL REV STATE	428	437	399	(38)	(8.7%)
TOTAL REVENUES	41,978	41,645	43,550	1,905	4.6%
APPROPRIATIONS					
SERVICES AND SUPPLIES	677	627	704	77	12.3%
OTHER CHARGES	377	1,006	779	(227)	(22.5%)
OTHER FINANCING USES	45,648	49,508	42,066	(7,442)	(15.0%)
TOTAL APPROPRIATIONS	46,702	51,141	43,550	(7,591)	(14.8%)
CHANGE IN FUND BALANCE	4,724	9,496	0	(9,496)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

Summary of Other Administered Budgets

6166 – Fund 066-Library Zone 6
Bonnie Katz, Director of Library Services
Library Services

FUNCTION AND RESPONSIBILITIES

This budget provides revenue to offset expenses for the Vallejo Library’s services.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$1,894 or 12.8% in revenues and \$160 or 1.0% in appropriations when compared with the FY2014/15 Adopted Budget. If there is any available Fund Balance at year end, it will be applied as an operating transfer out to the Library.

See related Budget Unit 9166 – Fund 066 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	14,608	14,660	16,572	1,912	13.0%
REVENUE FROM USE OF MONEY/PROP	39	34	17	(18)	(51.5%)
INTERGOVERNMENTAL REV STATE	143	146	145	(1)	(0.7%)
TOTAL REVENUES	14,790	14,840	16,734	1,894	12.8%
APPROPRIATIONS					
SERVICES AND SUPPLIES	245	300	282	(18)	(6.0%)
OTHER CHARGES	242	442	392	(50)	(11.3%)
OTHER FINANCING USES	18,476	15,832	16,060	228	1.4%
TOTAL APPROPRIATIONS	18,963	16,574	16,734	160	1.0%
CHANGE IN FUND BALANCE	4,173	1,734	0	(1,734)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

FUNCTION AND RESPONSIBILITIES

This budget provides revenue to offset expenses for the Vallejo Library's services.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents increases of \$41,828 or 13.0% in revenues and \$35,139 or 10.7% in appropriations when compared to the FY2014/15 Adopted Budget. The increase in revenue is primarily due to the increases in property taxes. The increase in appropriations is primarily due to an increase in the operating transfer out to the County Library's Fund 004, which includes the operating budget for the Solano County Library. If there is any available Fund Balance at year-end, it will be applied as an operating transfer out to the Library.

See related Budget Unit 9167 – Fund 067 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
TAXES	320,230	318,735	360,979	42,244	13.3%
REVENUE FROM USE OF MONEY/PROP	721	591	206	(385)	(65.1%)
INTERGOVERNMENTAL REV STATE	3,535	3,604	3,572	(32)	(0.9%)
TOTAL REVENUES	324,485	322,930	364,758	41,828	13.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	5,255	6,527	6,055	(472)	(7.2%)
OTHER CHARGES	2,693	2,790	3,600	810	29.0%
OTHER FINANCING USES	411,301	320,302	355,102	34,800	10.9%
TOTAL APPROPRIATIONS	419,249	329,619	364,758	35,139	10.7%
CHANGE IN FUND BALANCE	94,764	6,689	0	(6,689)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

FUNCTION AND RESPONSIBILITIES

This budget provides revenue that is donated to the Library from the four different Friends of the Library Groups and the Foundation. The money is used to enhance programs for all age groups, particularly children, as well as to support literacy services. Programs include the Reach Out and Read component of the Literacy Program, Solano County Kids Read Program, Adult Literacy, and National Library Week and Volunteer appreciation celebrations.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget remains flat in both revenues and appropriations when compared to the FY2014/15 Adopted Budget. This budget receives all revenue from donations and contributions, which are anticipated to remain the same in FY2015/16.

See related Budget Unit 9228 – Fund 228 Contingencies (refer to Contingencies section of the Budget).

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	473	739	763	24	3.2%
INTERGOVERNMENTAL REV OTHER	0	0	4,000	4,000	0.0%
MISC REVENUE	129,559	120,661	116,637	(4,024)	(3.3%)
TOTAL REVENUES	130,031	121,400	121,400	0	0.0%
APPROPRIATIONS					
SERVICES AND SUPPLIES	101,589	121,400	121,400	0	0.0%
TOTAL APPROPRIATIONS	101,589	121,400	121,400	0	0.0%
CHANGE IN FUND BALANCE	(28,442)	0	0	0	0.0%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.



UC Coop Extension

- Master Gardener Program
- 4-H Youth Development Program
- Nutrition, Family and Consumer Science
-Master Food Preserver Program
- Agriculture Research & Extension
- Livestock, Orchard, Vegetable Crops,
Small Grains, Delta Crops, Pest
Management, Forage Crops, Small
Farms
- Natural Resource Management

DEPARTMENTAL PURPOSE

The University of California Cooperative Extension (UCCE) Department in Solano County was established in 1915 by a cooperative agreement between the Department of Agriculture (USDA), the University of California (UC) and the County of Solano. The Department is the primary access for local residents to the resources of the University of California. UCCE's mission is to develop and share research-based knowledge to assist people in solving problems related to agriculture production, natural resources management, youth development, nutrition, and family and consumer sciences.

Budget Summary:	
FY2014/15 Third Quarter Projection:	256,862
FY2015/16 Recommended:	262,005
County General Fund Contribution:	262,005
Percent County General Fund Supported:	100%
Total Employees (FTEs):	0

FUNCTION AND RESPONSIBILITIES

The County UCCE program operates through an Interlocal Agreement between the Regents of the UC, Sacramento County, Solano County and Yolo County for a multi-county partnership. Through this agreement, UC provides various programs, including several agriculture programs, 4-H youth development programs and the Master Gardener program to the County. UCCE's key functions and responsibilities are to 1) assess community and industry needs, 2) develop a research agenda to address those needs, and 3) extend the research-based information through a variety of educational delivery methods.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

Significant Accomplishments:

- In March 2015, UCCE Solano County celebrated its 100th Anniversary. J.W. Mills was the first Farm Advisor and County Director.
- FY2014/15 was the inaugural year for the newly formed multi-county partnership (MCP). This new administrative model consolidated administrative operations and program coordination over the three-county area. This first year of MCP operations has been a successful transition period with many operational changes and improved support of existing UCCE programs.
- A Small Farms Advisor was recruited to provide an applied research and extension program focused on small farm operations in Solano, Yolo and Sacramento counties engaged in direct sales and innovative wholesale markets. The Small Farms Advisor will begin work in July 2015.
- UC ANR approved a position request for an Agronomy Advisor that will serve the three-county area. Recruitment for this position will begin in the Fall of 2015 with the successful candidate beginning work in mid-2016.
- UCCE is serving a vital role in a collective effort with Solano County, CDFA, USDA and private industry and a tomato grower to eradicate Egyptian broomrape weed infestation in a 45-acre quarantined tomato field in Dixon area. Egyptian

broomrape is a parasitic plant that poses a significant threat to tomato crops and its recent discovery in Solano County was the first detection in California.

- UCCE held an information meeting for walnut growers on Botryosphaeria, a new disease in walnuts that has rapidly infected many orchards in Yolo and Solano counties. Over 80 growers and pest control advisors attended to learn identification and management strategies for this disease outbreak.
- UCCE along with UC Davis crop specialists, initiated 14 local field trials in commercial tomato fields since 2011 in an effort to reduce the impact of a tomato vine decline syndrome. The research effort is currently focused on benefit of composted manures with yield increases up to 40%.
- UCCE published the first edition of the Lima Bean Production manual, UC ANR 8505, with Farm Advisor R. Long as the lead author. California grows our nation's supply of dry lima beans.
- UCCE continued rootstock trials for almonds, walnuts and prunes to determine suitable varieties for high boron areas, increased yields and soil disease resistance. These local trials are part of larger statewide research projects that provide information for growers in the local counties and across the state.
- UCCE is conducting research trials to develop fertilizer recommendations for walnut growers under new nitrogen regulations and to develop early warning tools for nutrient deficiencies.
- UCCE is conducting research in the Delta Region on water use efficiency and water quality to determine optimal irrigation management practices for alfalfa and processing tomato production that also address a growing salinity problem in the region.
- UCCE has continued research and outreach on field edge plantings of native California plants (hedgerows) that provide ecosystem service benefits of pollination and pest control in adjacent field crops. This project received the California Department of Pesticide Regulation Integrated Pest Management Innovator Award.
- UCCE is continuing rangeland research trials on controlling medusahead, an invasive and noxious weed infesting rangelands across many western states. Severe medusahead infestations can reduce livestock carrying capacity by 40%. UCCE medusahead research has been a significant contribution to multi-state control efforts.
- UCCE is contributing to a multi-state, long-term grazing trial that will assess the impacts of different cattle grazing regimes on ecosystem services such as livestock production, forage production, weed control and wildlife habitat.
- UCCE is completing a curriculum for a series of workshops and field days that help livestock producers comply with water quality regulations on grazing lands. The curriculum is based on successfully completed programs in Marin and Napa counties.
- UCCE enrolled 195 adult volunteers to reach over 4,000 youths in Solano County through 4-H community clubs, Science-Engineering-Technology afterschool programs, a 4-H military program and agriculture education programs.
- On December 7, 2014 the Solano County 4-H project Operation 4-Heroes and the California Army National Guard dedicated the first phase of the Lawson Memorial Park located on Parker Road in Fairfield. The park honors Sgt. 1st Class Isaac Lawson and other fallen soldiers of the National Guard.
- UCCE is an integral member of the national 4-H Military Partnership and brought UC resources such as youth development professionals, research based curricula, and high quality training and technical assistance to 725 Travis Air Force Base youth. 4-H programs provide predictable programming and a safe and nurturing environment for military kids which help military personnel focus on their mission.
- UCCE held a Drought Workshop to educate home gardeners on garden and landscape strategies during the drought, drought-tolerant plants and public agencies available to assist them in dealing with the drought.
- UCCE Master Gardener volunteers assisted the Vacaville Museum in refurbishing their gardens and training museum volunteers so that the garden and volunteers can help educate the public on appropriate gardening practices and plant identification.

- UCCE Master Gardeners hosted an annual Plant Exchange where the public can exchange home-grown plants, gardening supplies and information. Over 80 people attended and received information on growing vegetables and Integrated Pest Management strategies.

Significant Challenges:

- The transition to a the new MCP administrative model was a very time intensive process and continues to demand time and resources as we work through complete discovery and implementation of processes.
- Gaining approval from UC ANR for the necessary advisor position that will enable UCCE to re-start the nutrition education program and provide sufficient oversight of the 4-H youth development program in Solano County.

WORKLOAD INDICATORS

- Master Gardener volunteers delivered more than 5,600 hours of educational programming to residents of Solano County and logged more than 7,692 contacts and public inquiries during FY2013/14. Thirty volunteers are currently being trained as new Master Gardeners. One hundred seven certified Master Gardeners provide direct service educational information through venues including farmers markets, hotline inquiries, public lectures and education events.
- Solano County's 4-H Youth Development program has engaged 5,951 youths throughout the county in FY2014/15. There were 193 certified adult volunteers that delivered subject-specific educational experiences and mentoring to 554 youth 4-H club members and 5,397 youths involved in 4-H group programs and events such as SET (Science, Engineering and Technology Program), Ag Day, and Travis 4-H.

DETAIL BY REVENUE AND APPROPRIATION FUNCTIONAL AREA	2013/14 ACTUAL	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
UC COOPERATIVE EXTENSION	3,000	0	0	0	0.0%
TOTAL REVENUES	3,000	0	0	0	0.0%
APPROPRIATIONS					
UC COOPERATIVE EXTENSION	230,602	258,109	262,005	3,896	1.5%
TOTAL APPROPRIATIONS	230,602	258,109	262,005	3,896	1.5%
NET COUNTY COST					
UC COOPERATIVE EXTENSION	227,602	258,109	262,005	3,896	1.5%
NET COUNTY COST	227,602	258,109	262,005	3,896	1.5%

STAFFING					
UC COOPERATIVE EXTENSION	2	0	0	0	0.0 %
TOTAL STAFFING	2	0	0	0	0.0 %

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$3,896 or 1.5% in appropriations when compared to the FY2014/15 Adopted Budget.

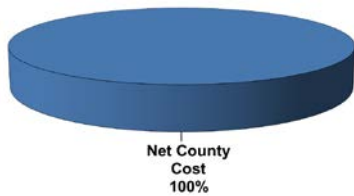
Appropriations include \$228,000 to UC for providing UCCE programs to Solano County through June 30, 2016, and in-kind costs of \$34,005 for a facility to house program operations, custodial and grounds keeping services, telephone and print services.

DEPARTMENT COMMENTS

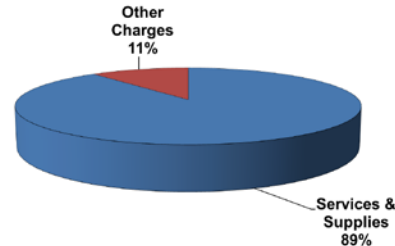
On April 8, 2014, the Board of Supervisors approved a five-year Interlocal Agreement between the Regents of the UC, Sacramento County, Solano County and Yolo County UCCE offices into one administrative unit to create administrative efficiencies in program delivery and reduce overall space and operating costs. UCCE continues to offer the same suite of

programs to Solano County residents including agricultural advisors, 4-H and Master Gardener programs and will be striving to re-establish the nutrition education program. The 4-H and Master Gardener representatives are located in the Solano County office, while all other programs operate from the central office located in Yolo County. The restructuring has created many efficiencies across the three counties, has improved the support of existing programs and has enabled future expansion of new programs to Solano County.

SOURCE OF FUNDS



USE OF FUNDS



DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
CHARGES FOR SERVICES	3,000	0	0	0	0.0%
TOTAL REVENUES	3,000	0	0	0	0.0%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	177,367	960	0	(960)	(100.0%)
SERVICES AND SUPPLIES	24,483	243,291	233,720	(9,571)	(3.9%)
OTHER CHARGES	25,274	13,858	28,285	14,427	104.1%
OTHER FINANCING USES	5,978	0	0	0	0.0%
INTRA-FUND TRANSFERS	(2,500)	0	0	0	0.0%
TOTAL APPROPRIATIONS	230,602	258,109	262,005	3,896	1.5%
NET COUNTY COST	227,602	258,109	262,005	3,896	1.5%

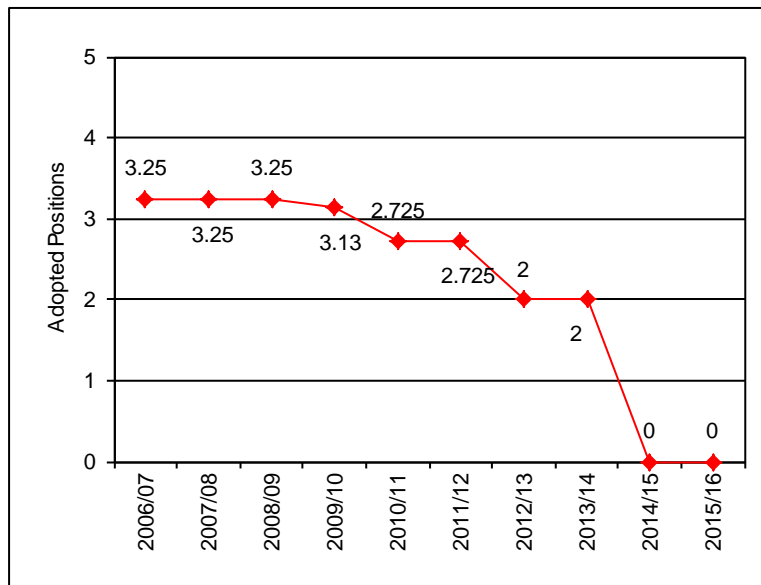
SUMMARY OF SIGNIFICANT ADJUSTMENTS

The proposed budget includes funding for a 0.4 FTE, UC position for a Master Food Preserver (MFP) program coordinator and a 0.5 FTE UC position for an office receptionist. The MFP program coordinator will support the existing MFP program in Sacramento County and re-start the MFP program in Solano County. Funding for this position will be shared between Solano and Sacramento counties. The Master Food Preserver program is a volunteer program that provides research-based information on food safety and food preservation practices. The office receptionist position will be in the Solano County UCCE office, which has been without a receptionist position since September 2011.

SUMMARY OF POSITION CHANGES

As part of the new UCCE program model, the two former county employees have transitioned to UC employment. Therefore there are no Solano County employee position changes to report.

STAFFING TREND



PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9301 – Fund 001-Contingencies-General Fund
Birgitta E. Corsello, County Administrator
Legislative & Administration

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	9,000,000	12,700,000	3,700,000	41.1%
TOTAL APPROPRIATIONS	0	9,000,000	12,700,000	3,700,000	41.1%

DEPARTMENTAL PURPOSE

This budget unit provides funds for unforeseen emergencies that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency of \$12,700,000, which is lower than the recommended Board Policy goal of a 10%, but is higher than the 4.5% that was included in the FY2014/15 Adopted Budget. A \$12.7 million contingency is recommended based on potential General Fund exposures in the Behavioral Health and Health Services Divisions of the Health and Social Services Department (H&SS) for FY2015/16 unless revenues for required services can be secured. The FY2015/16 Recommended General Fund Budget totals \$232,116,181. Excluding the \$12,700,000 for contingency, the Recommended General Fund Budget is \$219,416,181. The Recommended General Fund contingency of \$12,700,000 is equal to 5.5% of the Recommended General Fund Budget for FY2015/16.

PENDING ISSUES AND POLICY CONSIDERATIONS

In considering the setting of contingency for FY2015/16, there are a number of uncertainties that may impact the County. In FY2015/16 H&SS' Behavioral Health (BU 7780) continues to see reductions of revenues from the State for mandated services realigned to the County in 2011 and 2013 such as Institutions for Mental Diseases (IMD) placement costs, resulting in the use of one-time financial sources to cover the expenditures/revenues gap in this program area in FY2014/15 and FY2015/16 (\$4.0 million est.). If one-time restricted funds such as Intergovernmental Transfer (IGT) are depleted and not available in the future, the General Fund will likely be required to bridge this gap to support this mandated service. The County is still impacted by the limited revenues from AB109 and the high costs to provide mandated services to address recidivism and increases in local jail population as well as larger probation population due to the 2011 Public Safety Realignment. In 2014/15 the County used approximately \$125,000 in contingencies due to the South Napa Earthquake in August 2014.

9306 – Fund 006-Contingencies-Accumulated Capital Outlay (ACO)
Michael J. Lango, Director of General Services County Administrator
Plant Acquisition

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	1,649,028	1,748,919	99,891	6.1%
TOTAL APPROPRIATIONS	0	1,649,028	1,748,919	99,891	6.1%

DEPARTMENTAL PURPOSE

This budget unit provides funds for unforeseen capital projects Fund (BU 1700), which may be identified by the General Services Department during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$1,748,919. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues and policy considerations at this time.

9124 – Fund 296-Contingencies-Public Facilities Fee
Birgitta E. Corsello, County Administrator
Plant Acquisition

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	4,818,555	5,503,628	685,073	14.2%
TOTAL APPROPRIATIONS	0	4,818,555	5,503,628	685,073	14.2%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Public Facilities Fee Fund (BU 1760) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$5,503,628. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections and is restricted in its use.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9149 – Fund 249-Contingencies-H&SS Capital Projects

Michael J. Lango, Director of General Services

Plant Acquisition

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	2,294	254,395	252,101	10989.6%
TOTAL APPROPRIATIONS	0	2,294	254,395	252,101	10989.6%

DEPARTMENTAL PURPOSE

This budget unit provides funds for unforeseen H&SS capital projects Fund (BU 2490) that may arise during the year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$254,395. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9123 – Fund 281-Contingencies-Survey Monument Preservation
Bill Emlen, Director of Resource Management
Other General

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	27,930	22,230	(5,700)	(20.4%)
TOTAL APPROPRIATIONS	0	27,930	22,230	(5,700)	(20.4%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by Resource Management's Survey Monument Preservation Fund (BU 1950) to accommodate any unforeseen financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$22,230. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9116 – Fund 233-Contingencies-DA Special Revenue Fund

Krishna A. Abrams, District Attorney

Judicial

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	3,028,096	4,252,020	1,223,924	40.4%
TOTAL APPROPRIATIONS	0	3,028,096	4,252,020	1,223,924	40.4%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the District Attorney (DA) (BU 4100) to accommodate any financing needs that may arise in the DA's Consumer Fraud Operating Fund (BU 6502) during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$4,252,020. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues and policy considerations at this time.

9117 – Fund 241-Contingencies-Civil Processing Fees

Thomas A. Ferrara, Sheriff/Coroner
Public Protection

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	245,204	213,633	(31,571)	(12.9%)
TOTAL APPROPRIATIONS	0	245,204	213,633	(31,571)	(12.9%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Sheriff's Civil Processing Fund (BU 4110) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$213,633. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9118 – Fund 253-Contingencies-Sheriff Asset Seizure

Thomas A. Ferrara, Sheriff/Coroner

Public Protection

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	179,991	120,047	(59,944)	(33.3%)
TOTAL APPROPRIATIONS	0	179,991	120,047	(59,944)	(33.3%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Sheriff's Asset Seizure Fund (BU 4120) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$120,047. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9125 – Fund 326-Contingencies-Sheriff Special Revenue Fund

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	422,262	516,391	94,129	22.3%
TOTAL APPROPRIATIONS	0	422,262	516,391	94,129	22.3%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Sheriff's Office Fund (BU 4050) to accommodate any unforeseen needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget includes a contingency appropriation of \$516,391. This amount reflects the estimated funding available based upon FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues and policy considerations at this time.

9256 – Fund 256-Contingencies-Sheriff OES

**Thomas A. Ferrara, Sheriff/Coroner
Public Protection**

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	8,221	73,114	64,893	789.4%
TOTAL APPROPRIATIONS	0	8,221	73,114	64,893	789.4%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Sheriff's Office of Emergency Services (OES) Fund (BU 2560) to accommodate any financing needs that may arise during the fiscal year. Funding is a balance remaining from a grants received by OES and/or the Sheriff's Office to support capital purchases.

DEPARTMENT BUDGET SUMMARY

The Recommended Budget includes a contingency appropriation of \$73,114. This amount reflects the estimated funding available based on FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9119 – Fund 263-Contingencies-CJ Facility Temp. Const. Fund
Michael J. Lango, Director of General Services
Justice

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	520,468	745,046	224,578	43.1%
TOTAL APPROPRIATIONS	0	520,468	745,046	224,578	43.1%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Criminal Justice Temporary Construction Fund (BU 4130) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$745,046. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

The Board will be considering the update of the County Capital Improvement Plan for FY2015/16 thru FY2019/20 which if approved may require a revision to this fund at Budget Hearings to fund new approved projects for FY2015/16. In addition the County will be undertaking an effort in FY2015/16 to update and establish 20-year campus/facility plans which could result in identifying other needs for these funds.

9120 – Fund 264-Contingencies-Courthouse Temp. Const. Fund

Michael J. Lango, Director of General Services

Justice

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	430,339	256,418	(173,921)	(40.4%)
TOTAL APPROPRIATIONS	0	430,339	256,418	(173,921)	(40.4%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Courthouse Temporary Construction Fund (BU 4140) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget includes a contingency appropriation of \$256,418. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

The Board will be considering the update of the County Capital Improvement Plan for FY2015/16 thru FY2019/20 which if approved may require a revision to this fund at Budget Hearings to fund new approved projects for FY2015/16. In addition the County will be undertaking an effort in FY2015/16 to update and establish 20-year campus/facility plans which could result in identifying other needs for these funds.

9151 – Fund 035-Contingencies-Juv. Hall Rec.-Ward Welfare Fund
Christopher Hansen, Chief Probation Officer
Detention & Corrections

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	106,585	106,118	(467)	(0.4%)
TOTAL APPROPRIATIONS	0	106,585	106,118	(467)	(0.4%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Probation Department Fund (BU 8035) to address any unforeseen ward welfare needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$106,118. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9115 – Fund 215-Contingencies-Recorder/Micrographic

Marc Tonnesen, Assessor/Recorder

Other Protection

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	7,511,150	7,859,008	347,858	4.6%
TOTAL APPROPRIATIONS	0	7,511,150	7,859,008	347,858	4.6%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Recorder/Micrographic Fund (BU 4000) to accommodate any financing needs that may arise during the fiscal year. The funds are segregated by purpose and can only be used specifically for the intent they were collected: Micrographics, Recorder's System Modernization and Social Security Number Truncation.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$7,859,008. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9129 – Fund 120-Contingencies-Homeacres Loan Program
Bill Emlen, Director of Resource Management
Other Protection

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	1,272,397	1,283,309	10,912	0.9%
TOTAL APPROPRIATIONS	0	1,272,397	1,283,309	10,912	0.9%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Homeacres Loan Program Fund (BU 8220) to accommodate any financing or loans authorized that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$1,283,309. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9165 – Fund 105-Contingencies-Home 2010 Program

Bill Emlen, Director of Resource Management

Other Protection

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	104,708	105,371	663	0.6%
TOTAL APPROPRIATIONS	0	104,708	105,371	663	0.6%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the housing rehabilitation programs Fund, HOME 2010 (BU 8217), to accommodate any loans that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$105,371. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9312 – Fund 012-Contingencies-Fish/Wildlife Propagation Program
Bill Emlen, Director of Resource Management
Other Protection

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	21,617	9,991	(11,626)	(53.8%)
TOTAL APPROPRIATIONS	0	21,617	9,991	(11,626)	(53.8%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Fish/Wildlife Propagation Program Fund (BU 2950) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget includes a contingency appropriation of \$9,991. This amount reflects the estimated funding available based upon FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9315 – Fund 110-Contingencies-Microenterprise Business

Bill Emlen, Director of Resource Management

Other Protection

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	48,228	48,228	0	0.0%
TOTAL APPROPRIATIONS	0	48,228	48,228	0	0.0%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Micro-Enterprise Business Fund (BU 2110) to accommodate any unforeseen eligible financing requests that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$48,228. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9132 – Fund 046-Contingencies-Consolidated County Service Area
Bill Emlen, Director of Resource Management
Public Ways

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	205,996	189,056	(16,940)	(8.2%)
TOTAL APPROPRIATIONS	0	205,996	189,056	(16,940)	(8.2%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Consolidated County Services Area Fund (BU 9746) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$189,056. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9122 – Fund 278-Contingencies-Public Works Improvements

Bill Emlen, Director of Resource Management

Public Ways

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	254,516	345,416	90,900	35.7%
TOTAL APPROPRIATIONS	0	254,516	345,416	90,900	35.7%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Public Works Improvements Fund (BU 3020) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$345,416. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9290 – Fund 390-Contingencies-Tobacco Prevention & Education
Gerald Huber, Director of Health & Social Services
Health & Public Assistance

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	56,227	56,227	0	0.0%
TOTAL APPROPRIATIONS	0	56,227	56,227	0	0.0%

DEPARTMENTAL PURPOSE

This budget unit is utilized by H&SS to accommodate any financing needs related to Tobacco Prevention and Education (BU 7950) that may arise during the year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$56,227. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9136 – Fund 151-Contingencies-Grants/Programs Administration

**Michele Harris, Executive Director
Health & Public Assistance**

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	44,374	72,382	28,008	63.1%
TOTAL APPROPRIATIONS	0	44,374	72,382	28,008	63.1%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the First 5 Grants/Programs Administration Fund (BU 1570) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENT BUDGET SUMMARY

The Recommended Budget includes a contingency appropriation of \$72,382. This amount reflects the estimated funding available based on FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9150 – Fund 036-Contingencies-Library Zone 1
Bonnie Katz, Director of Library Services
Library Services

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0		94,238	94,238	0.0%
TOTAL APPROPRIATIONS	0	0	94,238	94,238	0.0%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Zone 1 Fund (BU 6150) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$94,238. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues and policy considerations at this time.

9166 – Fund 066-Contingencies-Library Zone 6

Bonnie Katz, Director of Library Services

Library Services

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0		1,417	1,417	0.0%
TOTAL APPROPRIATIONS	0	0	1,417	1,417	0.0%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Zone 6 Fund (BU 6166) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$1,417. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues and policy considerations at this time.

9167 – Fund 067-Contingencies-Library Zone 7
Bonnie Katz, Director of Library Services
Library Services

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0		31,918	31,918	0.0%
TOTAL APPROPRIATIONS	0	0	31,918	31,918	0.0%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Zone 7 Fund (BU 6167) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$31,918. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues and policy considerations at this time.

9180 – Fund 037-Contingencies-Library Zone 2

Bonnie Katz, Director of Library Services

Library Services

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0		481	481	0.0%
TOTAL APPROPRIATIONS	0	0	481	481	0.0%

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Zone 2 Fund (BU 6180) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$481. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues and policy considerations at this time.

9228 – Fund 228-Contingencies-Library-Special Revenue
Bonnie Katz, Director of Library Services
Library Services

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	154,039	7,438	(146,601)	(95.2%)
TOTAL APPROPRIATIONS	0	154,039	7,438	(146,601)	(95.2%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Fund (BU 2280) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$7,438. This amount reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

9304 – Fund 004-Contingencies-Library
Bonnie Katz, Director of Library Services
Library Services

MAJOR ACCOUNTS CLASSIFICATIONS	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
APPROPRIATIONS:					
Contingencies	0	9,375,036	8,891,485	(483,551)	(5.2%)
TOTAL APPROPRIATIONS	0	9,375,036	8,891,485	(483,551)	(5.2%)

DEPARTMENTAL PURPOSE

This budget unit is utilized by the Library Fund (BU 6300) to accommodate any financing needs that may arise during the fiscal year.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents a contingency appropriation of \$8,891,485. The contingency appropriation also reflects the estimated funding available based on the FY2014/15 Third Quarter Projections.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are no pending issues or policy considerations at this time.

DISTRICT PURPOSE

The East Vallejo Fire Protection District (EVFPD) was established for the purpose of disbursing special assessment revenues collected within the District's jurisdiction to the City of Vallejo through a contract for fire protection services to its citizens.

Budget Summary:	
FY2014/15 Third Quarter Projection:	456,798
FY2015/16 Recommended:	473,471
County General Fund Contribution:	0
Percent County General Fund Supported:	0.0%
Total Employees (FTEs):	0.0

FUNCTION AND RESPONSIBILITIES

The EVFPD's jurisdiction is Southeast Vallejo, an unincorporated area of the county, surrounded by the City of Vallejo. This budget unit receives property taxes from this area for the payment of fire protection services. The Board of Supervisors serve as the District's Board of Directors and the District is administered through the County Administrator's Office.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

None.

WORKLOAD INDICATORS

None.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$83,745 or 21.5% in revenues and an increase of \$80,774 or 20.6% in appropriations when compared to the FY2014/15 Adopted Budget.

The increase in revenues is the result of increases in tax revenue projected for FY2015/16. Contracted Services with the City of Vallejo Fire Department is budgeted at \$460,121 and is based on anticipated property tax revenues less \$10,350 in administrative support costs. If there is any available Fund Balance at the FY2014/15 year-end, the Department requests the Auditor-Controller increase the Department's appropriations for Contracted Services by the amount of the available ending Fund Balance.

DEPARTMENT COMMENTS

None.

SUMMARY BY SOURCE	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
134 - EAST VJO FIRE DISTRICT					
TAXES	386,729	386,172	469,407	83,235	21.6%
REVENUE FROM USE OF MONEY/PROP	515	50	160	110	220.0%
INTERGOVERNMENTAL REV STATE	3,902	3,504	3,904	400	11.4%
TOTAL FINANCING AVAILABLE	391,145	389,726	473,471	83,745	21.5%
SERVICES AND SUPPLIES	384,263	388,847	470,121	81,274	20.9%
OTHER CHARGES	4,808	3,850	3,350	(500)	(13.0%)
TOTAL FINANCING REQUIREMENTS	389,071	392,697	473,471	80,774	20.6%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

The EVFPD has no employees. The District contracts out for fire protection services.

PENDING ISSUES AND POLICY CONSIDERATIONS

The District's property tax revenues have not yet stabilized and remain at risk of further declines during the economic recovery.

DISTRICT PURPOSE

The Consolidated County Service Area (CCSA) provides street lighting in the unincorporated areas of Solano County.

Budget Summary:

FY2014/15 Third Quarter Projection:	96,920
FY2015/16 Recommended:	347,312
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	0

FUNCTION AND RESPONSIBILITIES

The Consolidated County Service Area (CSA) provides street lighting in the unincorporated areas of Solano County. This budget funds maintenance of 552 existing streetlights, including the cost of electricity and the installation of new street lights. This budget is entirely funded through property taxes.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

In FY2014/15, four street lights were installed in the unincorporated Vallejo area to improve night-time driver visibility and increase traffic safety.

Increased expenditures for replacement of obsolete street lights and installation of new lights are anticipated in FY2015/16. Revenues are expected to increase due to increases in property taxes received.

WORKLOAD INDICATORS

- Operated and maintained 552 street lights.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an increase of \$11,893 or 13.3% in revenues and an increase of \$14,272 or 4.3% in appropriations when compared to the FY2014/15 Adopted Budget. The Department anticipates increases in property tax revenues and an increase in repairs and installations of street lights in FY2015/16. The difference in revenues and appropriations will be funded from available funds carried forward from prior years.

See related Budget Unit 9132 – Fund 046 Contingencies (refer to Contingencies section of the Budget)

SUMMARY BY SOURCE	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 CAO RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
046 - COUNTY CONSOLIDATED SVC AREA					
TAXES	86,508	86,427	98,620	12,193	14.1%
REVENUE FROM USE OF MONEY/PROP	2,211	2,500	2,200	(300)	(12.0%)
INTERGOVERNMENTAL REV STATE	866	800	800	0	0.0%
CHARGES FOR SERVICES	40	0	0	0	0.0%
TOTAL FINANCING AVAILABLE	89,625	89,727	101,620	11,893	13.3%
SERVICES AND SUPPLIES	52,957	111,200	135,600	24,400	21.9%
OTHER CHARGES	28,657	15,844	22,656	6,812	43.0%
CONTINGENCIES AND RESERVES	0	205,996	189,056	(16,940)	(8.2%)
TOTAL FINANCING REQUIREMENTS	81,613	333,040	347,312	14,272	4.3%

SUMMARY OF SIGNIFICANT ADJUSTMENTS

None.

SUMMARY OF POSITION CHANGES

The Consolidated County Service Area has no employees. Administration of the budget is performed by Public Works Engineering staff, while the installation and maintenance of the street lights is done by PG&E or private contractors.

DEPARTMENTAL PURPOSE

The Workforce Investment Board of Solano County, Inc. (WIBSC) is a private, nonprofit, 501(c) (3) organization serving as the administrator/operator of a variety of workforce development grants and programs. The Board of Directors is appointed by the County Board of Supervisors and acts as the federally mandated, business-led “Workforce Investment Board” to oversee U.S. Department of Labor (DOL) Workforce Investment Act (WIA) grants and programs.

A transition to the new federal Workforce Innovation and Opportunity Act (WIOA) programs will take place during FY2015/16.

Budget Summary:	
FY2014/15 Third Quarter Projection:	4,934,058
FY2015/16 Recommended:	4,943,751
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	40

FUNCTION AND RESPONSIBILITIES

The WIBSC links employers with employees to improve the quality, competitiveness and productivity of the local workforce.

A menu of services is offered to jobseekers and to businesses. Services are provided through: (a) the Solano Employment Connection (SEC), the County’s “America’s Job Center” system for One Stop Career Centers; (b) a number of DOL block grants serving adult, dislocated workers and youth jobseekers; and (c) service contracts; including the current TANF Expanded Subsidized Employment Program and Northern California Career Pathways Alliance project.

Various additional grants and contracts to serve special population groups, employers, or industries are taken on across time, as opportunities arise.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

The WIB faces various challenges that have emerged over several years. These challenges are met each year through a flexible, responsive, purpose-driven effort to best serve the inter-related needs of both jobseekers and employers.

Challenges for the WIB include the following:

- Federal investments in workforce development programs go through periodic shifts, based upon the economy and the associated needs of citizenry/voters and businesses. At this time the economy is rebounding, hiring is up, and unemployment is down. The emphasis for DOL-funded programs is once more shifting back to up-skilling and re-skilling the American workforce - whether unemployed or an employed incumbent. Simply reducing unemployment is not the singular goal as in times of higher unemployment.
- This changed economic picture has produced slightly reduced demand for services from the general population of jobseekers and increased demand from employers.
- The economic recovery is leaving behind certain individuals in terms of securing and maintaining well-paying careers and holding/advancing their economic status. The broad middle class is shrinking and there is a new call for DOL-funded workforce programs to address income mobility for workers and families.
- Local WIBs are tasked to intervene in the lives of jobseekers and meet unmet needs of employers. Increasingly WIBs are also tasked to address larger “macro” issues of systems realignment, multi-agency collaborations, resource mobilization, sector-based initiatives and innovative approaches for a community’s educational, training and employment systems. This latter call-to-action places a strain on available resources and requires difficult prioritization of efforts.
- Regional workforce development initiatives are being called for from both federal and state policymakers. This continues the 16 year history of the WIB as a member of the North Bay Employment Connection collaborative with the WIBs of Marin, Sonoma, Mendocino, and Napa/Lake Counties.
- Congressional funding for workforce programs faces tight scrutiny from fiscal conservatives and competition among many Domestic Spending programs. The continued funding trend is downward for DOL’s workforce programs.

Birgitta E. Corsello, County Administrator
Other Assistance

- Congress and the federal Administration have approved replacement legislation for the Workforce Investment Act (WIA) of 1999 – with a new Workforce Innovation and Opportunity Act (WIOA.) The local delivery system will be facing what are changes across the coming 2015/16 transition year.

Opportunities from the new WIOA include the following:

- The new WIOA legislation will provide opportunity to maintain the strengths of the previous WIA programs while adding a role for the new WDBs to bring about innovation and change on a regional “macro” basis. Incremental changes in the lives of jobseekers and an employer’s workforce will be supplemented by improvements in the larger educational, training and employment system.
- A greater shared ownership, and shared accountability will be created such that partnering educational, training and employment systems can better “braid” resources and efforts so as best to serve jobseekers, incumbent workers, and employers.

WORKLOAD INDICATORS

The work of the WIB is guided by three major measurement systems:

- The federal WIA system has a nine-part set of “Common Measures” for the basic Adult, Dislocated Worker and Youth programs. The WIB seeks to either “exceed” (at 100% plus of plan) or “meet” (at between 80% and 99% of plan) these annual standards. The WIB continues to meet or exceed all nine of these Measures. The new WIOA program introduces what are 13 measures to be met.
- Special grants/contracts have their own performance outcomes related to planned enrollment numbers, outcomes, and expenditures. Again, the WIB has historically met or exceeded each of these standards, for the variety of special projects serving ex-offenders, veterans, dislocated workers, and CalWORKs recipients.
- The WIB has an internal, multi-factorial consideration process to assess staff’s overall. The WIB Board of Directors annually assesses and recognizes staff’s attainment against expected levels of agency-wide performance.

DEPARTMENTAL BUDGET SUMMARY

The Recommended Budget represents an overall increase of \$1,096,426 or 28.5% in revenues and \$1,095,990 or 28.5% in appropriations when compared to the FY2014/15 Adopted Budget.

There is no General Fund support to this budget, as WIB’s activities are fully grant-funded.

DEPARTMENT COMMENTS

Overall, the FY2015/16 Recommended Budget for WIB is based on the best estimates of federal grant funding that is anticipated to be awarded for the fiscal year. In addition to the projection of available new federal funding, this budget includes the projection of unspent funds remaining at June 30, 2015, and available for expenditure in FY2015/16. It is almost certain that future recalculations will need to be made for both revenue and expenditure line-items, as federal appropriation calculations for base funding will change under WIOA, and overall grant funding is subject to change.

The WIB does not receive any County General Fund support. The WIB submits a plan and budget to the State of California on behalf of the County. The State then allocates Federal money to the WIB through the County. The WIB may also receive funding through the regional collaborative, North Bay Employment Connection, and through awarded service contracts.

Client service levels will be adjusted to maximize the effectiveness of available funds. The general job search services available to any job seeker are currently planned at the existing level with 6,000 people per year using the Solano Employment Connection; One-Stop Career Centers, Career Fairs, and other activities sponsored by the WIB. Changes in service delivery imposed by the new WIOA grant program may require redesign of these job search activities which could enrich the services available to each job seeker, forcing a reduction in the total served.

In addition to the services provided to the many Solano job seekers thru the Solano Employment Connection, the WIA/WIOA grant programs will enroll 434 clients, as compared to 467 in FY2014/15. This will provide needed flexibility to adequately serve each enrolled client. These individuals receive extensive services, with many benefitting from vocational training, resulting in a much higher service cost.

The number of enrolled WIA/WIOA clients served has changed over time due to fluctuations in awarded funding: FY2008/09 = 765; FY2009/10 = 1,344; FY2010/11 = 1,425; FY2011/12 = 844, FY2012/13 = 722, FY2013/14 = 541 and a planned total for FY2014/15 of 467, and a forecasted total for FY2015/16 of 434. This represents a decrease of 6% in Adult/Dislocated worker enrollments and a decrease of 10% in Youth enrollments. These reductions are forecasted from the goals of the WIA/WIOA grant program to up-skill and re-skill the workforce, requiring enhanced services for the individual job seeker. In addition, there is a possibility of reduced funding due to the transition from WIA to WIOA; the consequences of this change will be better understood when the new federal grant regulations are issued.

The Expanded Subsidized Employment Program is planned to serve up to 408 job seekers.

All program service levels and activities are based on the grant funding amounts awarded to the WIB. Services are adjusted to satisfy the program goals, to efficiently utilize the available funding, and to ensure compliance with grant regulations, for each grant.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013/14 ACTUALS	2014/15 ADOPTED BUDGET	2015/16 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	1,179	0	0	0	0.0%
INTERGOVERNMENTAL REV FEDERAL	3,775,462	3,847,325	0	(3,847,325)	(100.0%)
INTERGOVERNMENTAL REV OTHER	35,191	0	4,943,751	4,943,751	0.0%
MISC REVENUE	3,200	0	0	0	0.0%
TOTAL REVENUES	3,815,032	3,847,325	4,943,751	1,096,426	28.5%
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	2,316,672	2,227,032	2,803,396	576,364	25.9%
SERVICES AND SUPPLIES	750,883	639,431	678,766	39,335	6.2%
OTHER CHARGES	773,355	981,298	1,461,589	480,291	48.9%
TOTAL APPROPRIATIONS	3,840,910	3,847,761	4,943,751	1,095,990	28.5%
NET CHANGE	25,878	436	0	(436)	(100.0%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

Revenue – significant factors contributing to changes from FY2014/15:

In general there is uncertainty as to the amount of funding that will be available under the Workforce Investment Opportunity Act, the primary source of WIB funding. As the trajectory of the formula allocated funding for Adults, Dislocated Workers, and Youth is uncertain, this budget includes funding levels equal to the FY2014/15 amounts for those grants.

The most significant difference in available funding is due to the award of a contract to operate the Expanded Subsidized Employment Program, which began in November 2014, and will continue in FY2015/16.

Grant allotments for the new year and the amount of funds remaining unspent at July 1, 2015 are likely to change, and as needed, they will be amended in future financial reports.

- WIA Formula Grants: Adult, Youth, Dislocated Worker, and Administration funds; the grants amounts for FY2015/16, allotted by formula, may remain steady through the coming year. These are the traditional base WIA grant allotments for local WIBs and the FY2015/16 amount has been estimated to equal the FY2014/15 level. The decrease in revenue amount of -3.3% is a result of the estimate of unspent funds that will be available at July 1, 2015 to spend in FY2015/16.

Appropriations – significant changes from FY2014/15:

The significant change that has incurred is the addition of the Expanded Subsidized Employment Program which increases the amount of personnel, operating, and participant wage costs for FY2015/16.

- Salaries and Employee Benefits - The estimated number of FTE included in this budget is 40. This compares to the year opening number of 28 positions and actual average of 33, in FY2014/15. As the revenue amounts included in this budget are estimates, the actual final number of FTEs may vary, with commitments to personnel undertaken only as grant

Birgitta E. Corsello, County Administrator
Other Assistance

revenues are available. Most of the new positions are charged to the operation of the Expanded Subsidized Employment Program, with the additional positions due to new WIA/WIOA requirements and goals, and filling vacancies as grant funding permits. The overall increase in salaries and benefits is \$576,364, +25.9% from the FY2014/15 Adopted Budget.

- **Services and Supplies** - The requested amounts vary from the prior budget based on calculations considering the current number of FTEs, the prior actual cost experience, cost cutting efforts, facilities changes, and the operational changes resulting from the anticipated programmatic responsibilities. The WIB has increased its space cost in Vallejo to accommodate the Expanded Subsidized Employment Program. The implementation of the new WIOA grant program will require additional staff training during FY2015/16, as regulations are rolled out and best practices throughout the state emerge and are shared amongst the WIBs. The overall increase in services and supplies is \$39,335 +6.2% from the FY2014/15 Adopted Budget.
- **Other Charges** - The WIA/WIOA share of the training cost category is determined by a State mandate. Changes in this amount are not proportional to changes in those other direct client costs over which the WIB has control. The WIA/WIOA amount has been adjusted to comply with the grant training requirements. The largest increase in this category is the On-the-Job Training wage reimbursement pool for job placements in the Expanded Subsidized Employment Program. The overall increase in other charges is \$480,291, +48.9% from the FY2014/15 Adopted Budget.

All of these costs are incurred to provide direct program services to job seekers and are recalculated on a regular schedule to meet the demand of the expected numbers of job seekers and trainees to be served, and to incorporate changes in funding from new awards:

SUMMARY OF POSITION CHANGES

No position changes are planned at this time; changes were made in the second half of FY2014/15 and will continue into the new year. With uncertain grant funding amounts, it is possible that reductions in WIA/WIOA positions may be required during FY2015/16. The size and timing of such a reduction can only be established and accounted for depending upon the size of any reductions in base allocations and/or success with continued grants-seeking efforts.

PENDING ISSUES AND POLICY CONSIDERATIONS

There are several policy-level issues to be considered and addressed, originating from both the Federal and State levels. These include the following:

- The federal workforce programs are emphasizing the following, issues for local policy-makers and administrators.
 - Addressing “institutional change” for the nation’s major educational and training programs. This is not the first time this has been attempted in order to better prepare American workers for business/industry. However, this remains a huge undertaking.
 - Addressing “income mobility” for workers and families. A significant undertaking, with many variables.
 - Addressing workforce needs on both a local and regional basis. How this dual effort can be adequately resourced in a time of shrinking federal funding is a question.
 - Creating career pathways linking high schools and community colleges for vocation-oriented education and skills training. This is a renewed effort of offering meaningful skills acquisition avenues for those not intending to pursue advanced college degrees.
 - Increasing use of technology. This effort provides certain efficiencies and added productivity but lessens the needed personal relationships and support of professional staff with job seekers.
 - Both the Governor and the California Workforce Investment Board (CWIB) are much more active on State-level initiatives and new ones are anticipated. These will likely be driven by the following over-arching needs/strategies.
 - Focus on growth industry sectors
 - Focus on mid/high-skill and mid/high-wage occupations
 - Work with local economic development efforts

- Plan and perform regionally
- Develop and test bold new strategies
- These are “macro” undertakings for which local policy-makers will have to determine realistic goals/outcomes and prioritize use of limited resources.

Stephen Pierce, General Manager
Solano County Fair

DEPARTMENTAL PURPOSE

Solano County Fair Association (SCFA) is a 501(c)3 nonprofit organization established in 1946 to conduct the annual Solano County Fair and to oversee the day-to-day operations of the County’s fairgrounds property. The SCFA strives to provide a year round regional destination point by presenting first-class, multi-use entertainment and recreation facilities that support the County Fair and provide an economic and quality of life asset to the greater Solano County community.

Budget Summary:	
CY2014:	2,860,637
County General Fund Contribution:	0
Percent County General Fund Supported:	0%
Total Employees (FTEs):	12.5

FUNCTION AND RESPONSIBILITIES

SCFA operates under a contract with the County of Solano as a self-supporting enterprise fund. The vast majority of its revenues are generated by the operations of the fairgrounds. The County uses license fees generated by the California horse racing industry to offset the cost of providing staff services to the SCFA. Other non-operating revenues include interest income.

In June 2009, the County Board of Supervisors in cooperation with the City of Vallejo initiated the visioning effort known as Solano360. The County, the City of Vallejo and the SCFA are working together to redevelop the fairgrounds property and create a Fair of the Future. For more details on this ongoing effort, refer to Budget Unit 1815 in the Capital Projects section.

SIGNIFICANT CHALLENGES AND ACCOMPLISHMENTS

- The management of the SCFA changed in December 2014 with the departure of Mike Paluszak to oversee the Oregon State Fair and the appointment of Stephen Pierce.
- The Board approved a second amendment to the agreement with the SCFA for the management and operation of the Fairgrounds. The amendment modified the process for amending the term of the agreement, provides the SCFA the ability to secure longer-term revenue contracts, dedicated the use of excess .33 horse racing revenues for the purpose of deferred maintenance and capital improvements, and provides for procedures to manage the implementation of the Solano360 project.
- Due to continued operating losses, the Joe Mortara Golf Course closed on December 17, 2014. Since 2008 when management of the golf course began transferring to the SCFA, the number of rounds of golf declined approximately 62% and had been losing money since 2009 after accounting for capital expenses. The total financial loss in 2014 was nearly \$172,000.
- Launched the FairHands sponsorship program to help sustain youth programming on the Fairgrounds, including Youth Ag Day, exhibits during the Fair, and the Junior Livestock Auction. For a \$100 donation, sponsors receive two admission tickets and one parking pass to the Fair, a coupon for \$200 off weekday facility rentals and 2-for-1 admissions to the Solano Race Place.
- The 12th Annual Youth Ag Day continues to be a successful collaborative effort of the Solano County Fair and agricultural-related businesses, organizations, farmers, ranchers and other individuals. This fun and educational event is free to all third-grade classes in Solano County and features a wide variety of rotational learning stations and displays. Activities are designed to give children the opportunity to learn about food and fiber production from new perspectives, with a particular emphasis on the agricultural bounty of Solano County.
- The Solano County Fairgrounds hosted 106 event days, not counting the year-round operation of the Joe Mortara Golf Course, the Solano Race Place (satellite wagering facility), the Horizon Pre-School, or Six Flags Parking. These events provided a wide range of entertainment and recreational opportunities to residents of Solano County and attracted many visitors to the area.

WORKLOAD INDICATORS

- 30 of the 51 non-Fair weekends, or 59%, had one or more facilities rented. Over the course of 2014, the SCFA had 12 first-

time rentals, 17 repeat commercial rentals from prior year and 5 rentals utilizing the Fairgrounds for multiple events throughout the year

- 39,256 people attended the 2014 Solano County Fair
- 39,903 attendees at the Solano Race Place in 2014 for an average daily attendance of 153 people
- 139 third-grade classes and approximately 3,200 students, teachers, chaperones and volunteers from across the county participated in the 2014 Youth Ag Day

DEPARTMENTAL BUDGET SUMMARY

The SCFA budget is based on a calendar year. The Board of Supervisors approved a preliminary SCFA 2015 Budget on November 25, 2014 with instructions for the incoming general manager to evaluate the budget and bring forth a revised budget with more conservative estimates for revenues. The Board of Supervisors approved a revised SCFA 2015 Budget on February 10, 2015.

The Recommended Budget (including capital expenditures) represents an overall decrease of \$305,442 or 10% in revenues and \$517,357 or 15.3% in appropriations from the 2014 Adopted Budget. The budget includes \$120,000 toward a parking lot improvement project for Six Flags parking from the restricted parking reserves. Absent this capital improvement project, the SCFA 2015 budget reflects an operational surplus of \$8,047.

DEPARTMENT COMMENTS

The dates of 2015 Solano County Fair will be July 29 to August 2, and the theme is “Meet Me at the Fair!” The colorful artwork for this year consists of farm animals sending “selfies” to their friends about the great time they are having at the Solano County Fair. The artwork and theme underscore SCFA’s expanded social media presence to engage potential fairgoers via Facebook, Twitter and YouTube.

DETAIL BY REVENUE CATEGORY AND APPROPRIATION CATEGORY	2013 ACTUALS	2014 ADOPTED BUDGET	2015 RECOMMENDED	FROM ADOPTED TO RECOMMENDED	PERCENT CHANGE
REVENUES					
REVENUE FROM USE OF MONEY/PROP	189,033	1,571,894	1,562,400	(9,494)	(0.6%)
CHARGES FOR SERVICES	0	1,361,231	1,047,800	(313,431)	(23.0%)
MISC REVENUE	10,931	121,000	138,483	17,483	14.4%
TOTAL REVENUES	199,964	3,054,125	2,748,683	(305,442)	(10.0%)
APPROPRIATIONS					
SALARIES AND EMPLOYEE BENEFITS	0	1,535,451	1,342,108	(193,343)	(12.6%)
SERVICES AND SUPPLIES	8,931	1,356,555	1,375,542	18,987	1.4%
OTHER CHARGES	0	249,988	22,987	(227,001)	(90.8%)
F/A BLDGS AND IMPRMTS	0	205,000	120,000	(85,000)	(41.5%)
F/A EQUIPMENT	0	31,000	0	(31,000)	(100.0%)
TOTAL APPROPRIATIONS	8,931	3,377,994	2,860,637	(517,357)	(15.3%)
NET GAIN(LOSS)	191,033	(323,869)	(111,954)	211,915	(65.4%)

SUMMARY OF SIGNIFICANT ADJUSTMENTS

- \$193,343 decrease in Salaries and Benefits due primarily to closure of Joe Mortara Golf Course and a reduction in labor based on revised revenue projections.
- \$18,987 increase in Services and Supplies due to \$96,647 increase in Miscellaneous Expense due to a \$32,800 increase in Utilities and changes in expense allocations, offset by a change in the marketing and advertising strategy resulting in \$39,000 reduction and a change in Fair time entertainment resulting in \$35,000 reduction.

**Stephen Pierce, General Manager
Solano County Fair**

- \$116,000 decrease in Fixed Assets due to limited funds available for building improvements or equipment purchases except \$120,000 for parking lot improvements from available resources dedicated for that purpose.
- \$9,494 decrease in Revenue from Use of Money/Property reflects a reduction in building rental income of \$85,484 offset by \$38,483 in leases and \$39,447 from concessions during the Fair.
- \$313,431 decrease in Charges for Services reflects a more realistic assessment of anticipated revenues based on past performance, including \$65,000 decrease from the electronic sign advertising and \$176,200 in golf course revenue.
- \$17,483 increase in Misc. Revenues due to a General Fund transfer of \$35,183 to Fund 235 to reinstate excess .33 horse racing revenues swept into the County's General Fund at the end of FY2013/14 that is offset by \$17,700 in donations and contributions.

SUMMARY OF POSITION CHANGES

The closure of the Joe Mortara Golf Course resulted in the reduction of 1 full-time and 9 part-time employees in 2014. Day-to-day operations at the Fairgrounds are accomplished with 9 full-time and 7 part-time employees. This is augmented by 30 intermittent part-time employees for events and approximately 99 seasonal employees for the Fair.

PENDING ISSUES AND POLICY CONSIDERATIONS

The SCFA 2015 budget anticipates a year-end Unrestricted Reserves of \$32,628, which is \$271,214 or 89% less than budgeted for year-end 2014. The SCFA 2015 budget anticipates a year-end Restricted Reserves of \$21,748, which is \$9,325 or 75% more than budgeted for year-end 2014. The 2015 Budget anticipates year-end total reserves of \$54,376. The SCFA understands it must reverse the trend of using reserves to subsidize ongoing operational costs. Excess .33 horse racing revenues and new temporary revenue streams are being earmarked for one-time expenditures and to increase reserves.

The SCFA is on a biennial audit schedule, with the Auditor-Controller completed the CY2012-CY2013 audit in May 2015. The next scheduled audit would be finished in early 2017. Given the SCFA's precarious financial position, the County Administrator has asked the Auditor-Controller to complete a single year audit for 2014 and is in process at the time of this Budget document writing. An audit is necessary to make more informed decisions regarding the Fairgrounds and the upcoming Solano360 redevelopment project.

The Vallejo Sanitation and Flood Control District (VSFCD) is proposing a dramatic increase in storm water rates effective July 1, 2015, subject to voter approval from a mail ballot in May 2015. The District states the need for the rate increase is to cover rising operational costs, repair its aging drainage system and increase fairness and equity in the current rate structure. Due to the large size of the Fairgrounds property – 150 acres – and the mix of permeable and non-permeable surfaces, the rate would increase from \$71 per year to nearly \$27,000 per year. If approved by the VSFCD Board, the SCFA will need to address how to pay for this rate increase.

The Governor's Budget released in January 2015 included \$3.1 million for fair operations and \$7 million for infrastructure projects. If this remains part of the final budget, the SCFA would receive a yet-to-be determined amount for fair operations and would have to submit projects for potential funding. The SCFA is actively working with its associations and California Division of Fairs and Expositions to be poised to access these funds. The 2015 Budget does not anticipate these funds.

The SCFA has been evaluating and pursuing a variety of options designed to increase the diversification of revenue sources to maximize the utilization of the Fairgrounds. These proposals range from renting a portion of the former golf course area to a year-round outdoor entertainment firm to renting the excess capacity of the commercial kitchen in McCormack Hall. Other strategies reflect a different approach to facility rentals to generate momentum for usage, including partnering with event promoters on events instead of being strictly a provider of rental space. The lack of investable financial resources meters the pace at which the SCFA can push forward these new approaches. The still to-be-set timing of on the ground activities associated with Solano360 redevelopment projects adds limitations on short-term solutions due to the anticipated limited timeframe to recoup upfront investments

The rising maintenance and utility cost associated with the electronic sign continue to erode its ability to provide positive net revenue. The SCFA is pursuing a Request for Proposal to replace the electronic sign in accordance with the Solano360 Specific Plan.

Solano360 envisions the demolition of the current Expo Hall and replacement with a new Expo Hall capable of handling large trade shows, concerts and corporate events. Even with the project fast-tracked, Expo Hall will not be available as a revenue stream for approximately two years. This project will also impact the location of the carnival rides and commercial vendors during the annual Fair and available lawn space that makes the Fairgrounds attractive to several regional dog shows. McCormack Hall and the County Building would be the remaining buildings available. The County Building features about 4,500 square feet of floor space and generally serves as a large meeting room and would not be able to absorb Expo Hall-type events. McCormack Hall has approximately the same 20,000 square feet of floor space as Expo Hall, but due to its dimensions it is not a direct replacement. While McCormack Hall can theoretically handle the vast majority of Expo Hall-type events if the renter is willing to make adjustments, some of the buildings deficiencies need to be addressed in order for it to serve as a replacement income stream. The SCFA can accommodate existing dog shows with McCormack Hall, but the configuration of building and grass space is not as compact as currently established at Expo Hall. A roof replacement is necessary to accommodate events during inclement weather. McCormack Hall also suffers from other long overdue maintenance and modernization of the building, which affect its HVAC, lighting, electrical systems, restrooms and kitchen. It is important to note that sustaining a customer base during the replacement of Expo Hall is essential to meeting the necessary revenue streams required to repay the financial obligations for the construction. Due to these issues, the SCFA has been working with the County Administrator to develop an improvement project for McCormack Hall that improves the viability of the building while Expo Hall is unavailable.

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Glossary of Budget Terms and Acronyms

Glossary

1991 REALIGNMENT FUNDS – 1991 Realignment funds is a dedicated percentage of California state sales tax revenue that supports local health and social services programs. (R&T Code Sections 6051.2 6201.2) These revenues are allocated yearly and are dedicated to county-operated Health and Social Services.

2011 REALIGNMENT FUNDS - The 2011 Realignment is funded with a dedicated portion of California state sales tax revenue and Vehicle License Fees (VLF) outlined in trailer bills AB 118 and SB 89. The latter provides revenue to counties for local public safety programs and the former establishes the Local Revenue Fund 2011 (Fund) for counties to receive the revenues and appropriate funding for 2011 Public Safety Realignment. (R&T Code Sections 6051.15 and 6201.15)

A87 – Refers to costs allocated to County departments under the Countywide Cost Allocation Plan to cover central administrative and overhead expenditures. Also referred to as Administrative Overhead.

AAB – Assessment Appeals Board.

AB – Assembly Bill.

AB 109 PUBLIC SAFETY REALIGNMENT – Effective October 1, 2011, this new California law realigns sentenced low level offenders, adult parolees, and juvenile offenders to local county jails instead of State prisons. Each County is required to form a local Community Corrections Partnership (CCP) to implement this law. It is California's solution for reducing the number of inmates in the state's 33 prisons to 137.5 percent of design capacity by June 27, 2013.

AB 233 – Known as the Lockyer-Isenberg Trial Court Funding Act of 1997, this omnibus bill transferred the responsibility for local trial courts from the counties to the State, established maintenance of effort payments by the counties to the State based on 1995/96 expenditures, and established two task forces to advise the Legislature regarding future responsibility for trial court employees and facilities.

ABAG – Association of Bay Area Governments.

ABX1 26 - Bill approved by the Governor on June 28, 2011 which dissolved all redevelopment agencies in California. RDAs were officially dissolved on February 1, 2012.

ACA – Affordable Care Act (or Federal Patient Protection and Affordable Care Act). Federal statute signed into law by President Barack Obama on March 23, 2010 which seeks to provide affordable health insurance for all US citizens and to reduce the growth in health care spending.

ACCOUNT – A classification of expenditure or revenue. Example: "Office Expense" is an account in "Services and Supplies."

ACCOUNTS PAYABLE – A short-term liability reflecting amounts owed private persons or organizations for goods or services received.

ACCOUNTS RECEIVABLE – An asset account reflecting amounts due from private persons or organizations for goods and services provided (excluding amounts due from other funds or other governments).

ACCRUAL BASIS – The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

ACCRUED EXPENSES – Expenses incurred but not paid.

ACCRUED REVENUE – Revenues earned but not received.

ACO – Accumulated Capital Outlay.

ACTIVITY – A specific line of work performed to accomplish a function for which a governmental unit is responsible. Example: "Protective Inspection" is an activity performed in the "Public Protection" function.

AD VALOREM TAX – A tax based on value (i.e., a property tax).

ADA – Americans with Disabilities Act.

ADMINISTRATIVE OVERHEAD – Refers to costs allocated to County departments under the Countywide Cost Allocation Plan to cover central administrative and overhead expenditures. Also referred to as A87.

ADOPTED BUDGET – Approved legal spending plan for a fiscal year. By statute, the Board of Supervisors must approve an Adopted Budget by October 2nd each year.

AGENCY FUND – A fund used to account for assets held by a government as an agent for individuals, private organizations or other governments, and/or other funds.

AOC – Administrative Office of the Courts (Judicial Counsel).

APPROPRIATION – A legal authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at the end of the fiscal year.

ARRA – American Reinvestment and Recovery Act.

ASSESSED VALUATION – A valuation set upon real estate or other property by the County or State Board of Equalization as a basis for levying taxes.

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AUTHORIZED POSITIONS – Positions included in the County's salary resolution and for which funding may or may not be provided in the budget.

BALANCE SHEET – The financial statement disclosing the assets, liabilities and fund equity or net assets of an entity at a specified date in conformity with Generally Accepted Accounting Principles (GAAP).

BASIS OF ACCOUNTING – A term used to refer to when revenues, expenditures, expenses, and transfers—and the related assets and liabilities—are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the modified accrual or the accrual basis.

BCDC – Bay Conservation and Development Commission.

BDCP – Bay Delta Conservation Plan

BOC – (State) Board of Corrections.

BOE – (State) Board of Equalization.

BOS – Board of Supervisors.

BUDGET (BU) – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. A budget usually is a financial plan for a single fiscal year.

BUDGET UNIT – The classification of the budget expenditure requirements into appropriate, identified or organizational units deemed necessary or desirable for control and information related to a particular financial operation or program.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

BUDGETED POSITIONS – The number of full-time equivalent positions to be funded in the budget. Budgeted positions should not be confused with "authorized" positions, which are positions that may or may not be funded in the budget.

CAC – County Administration Center in downtown Fairfield.

Cal-MMET – California Multi-jurisdictional Methamphetamine Enforcement Team.

CAL-OSHA – California - Occupational Safety and Health Administration.

CALWIN – CalWORKs Informational Network.

CALWORKS – California Work Opportunities and Responsibility to Kids.

CAPITAL EXPENDITURES – Expenditures resulting in the acquisition of or addition to the government's general fixed assets.

CAPITAL PROJECT FUND – A governmental fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and Trust Funds).

CASA – Court-Appointed Special Advocates.

CASH BASIS – A basis of accounting under which transactions are recognized when cash is received or disbursed.

CASH FLOW – Cash available from net collections available for expenditure payments at any given point.

CCP – County Corrections Partnership. A planning and advisory board statutorily created as a result of the 2011 Public Safety Realignment legislation. The CCP is responsible for developing an implementation plan for the 2011 Public Safety Realignment in their respective county and allocate funding to the county/city agencies. The Executive Committee from the CCP members is comprised of the following: Chief probation officer, Chief of police, Sheriff, District Attorney, Public Defender, Presiding judge of the superior court, a representative from either the County Department of Social Services, Mental Health, or Alcohol and Substance Abuse Programs, as appointed by the County Board of Supervisors.

CCSA – Consolidated County Service Area.

CDBG – Community Development Block Grant.

CDCR – California Department of Corrections and Rehabilitation: The state agency that operates all state adult prisons and juvenile facilities, oversees a variety of community correctional facilities and other important correctional facility responsibilities, and supervises all adult and juvenile parolees during their reentry into society.

CDFA – California Department of Food and Agriculture.

CDP – Central Data Processing.

CENTRAL SERVICE COSTS – Central administrative and overhead costs allocated back to departments through the Administrative Overhead Cost Plan.

CEQA – California Environmental Quality Act.

CGC – California Government Code.

CGF – County General Fund

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CJIS – Criminal Justice Information System.

CLETS – California Law Enforcement Telecommunications System.

CMIPS – Case Management Information and Payrolling System.

CMSP – County Medical Services Program.

COLA – Cost-of-living adjustment.

CONTINGENCY – An amount of specified appropriations of a fund, appropriated for unforeseen expenditure requirements.

CONTRACTED SERVICES – Expenditures for services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COP – Certificates of Participation. Certificates issued for the financing of capital assets. COPs represent undivided interests in the rental payments under a tax-exempt lease.

COPPS – Community Oriented Policing and Problem Solving.

COPS – Community Oriented Policing Services.

COST ACCOUNTING – The method of accounting that provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

CPC - Center for Positive Change. Solano County's day reporting centers were renamed the "Centers for Positive Change".

CPS – Child Protective Services.

CSAC – California State Association of Counties.

CSAC-EIA – California State Association of Counties – Excess Insurance Authority.

CTO – Compensatory Time Off.

CURRENT LIABILITIES – Liabilities that are payable within one year.

CURRENT RESOURCES – Resources of a governmental unit that are available to meet expenditures of the current fiscal year.

CWS – Child Welfare System.

DA – District Attorney.

DCC - Delta Counties Coalition. A coalition of 5 counties working together to preserve and protect their interests in

the Delta. The participating counties include Solano, Contra Costa, Sacramento, San Joaquin and Yolo.

DCSS – Department of Child Support Services. (County)

DEBT SERVICE FUND – A fund established to account for the accumulation of resources for the payment of interest and principal for general long-term debt.

DEFEASANCE – The legal release of a debtor from being the primary obligor under the debt, either by the courts or by the creditor. Also referred to as a legal defeasance.

DEFERRED REVENUE – Resource inflows that do not yet meet the criteria for revenue recognition. Unearned amounts are always reported as deferred revenue. In governmental funds, earned amounts also are reported as deferred revenue until they are available to liquidate liabilities of the current period.

DEFICIT – (a) The excess of the liabilities of a fund over its assets. (b) The excess of expenditures over revenues during an accounting period or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

DELINQUENT TAXES – Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

DESIGNATION – For government fund types, a segregation of a portion of the unreserved fund balance to indicate tentative plans for financial resource utilization in a future period, such as for general contingencies, equipment replacement, financing receivables, etc.

DOIT – Department of Information Technology.

DOJ – Department of Justice.

DRC – Day Reporting Center.

DUE TO OTHER AGENCIES – A short-term liability account reflecting amounts owed by the County to an outside government agency for goods or services provided.

EARMARKED FUNDS – Revenues designated by statute or Constitution for a specific purpose.

EHR – Electronic Health Record.

EIR/S – Environmental Impact Report/Statement.

EMPLOYEE BENEFITS – Amounts paid on behalf of employees by employers in addition to salary. Examples are group health or life insurance payments, contributions to employee retirement, Social Security taxes, workers' compensation, dental and vision and unemployment insurance premiums.

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EMSA – Emergency Medical Services Authority.

ENCUMBRANCE – An obligation in the form of a purchase order, contract, or other commitment related to unperformed contracts for goods and services.

ENTERPRISE FUND – A fund established to account for operations financed and operated in a manner similar to private business enterprises, where the intent of the government body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (i.e., Airport, Fouts Springs Youth Facility)

EPSDT – Early Periodic Screening Diagnosis and Treatment.

ERAF – Education Revenue Augmentation Fund established by the State of California in FY1992/93. This Fund was established to require distribution of property tax funds that were shifted from cities, special districts and the County to offset cuts in State revenues to schools.

ERI – Early Retirement Incentive.

EXPENDITURE – Decrease in net financial resources under the current financial resources measurement focus not properly classified as *other financing uses*.

EXPENSES – Outflows or other depletion of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations.

EXTRA HELP POSITION – A non-regular, temporary position created to meet a peak workload or other unusual work situation; can include seasonal or recurrent intermittent employment.

FEMA – Federal Emergency Management Agency.

FINAL BUDGET – Approved legal spending plan for a fiscal year. By statute, the Board of Supervisors must approve a Final Budget by October 2nd each year.

FISCAL YEAR – A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

FIXED ASSETS – A tangible item of a long-term character such as land, buildings, furniture, and other equipment with a unit cost in excess of \$5,000.

FQHC – Federally Qualified Health Centers. Facilities that are primarily engaged in providing outpatient services that are typically furnished in a physician's office, and are paid an all-inclusive rate for qualified primary and preventive

health services. The County's William J. Carroll Health Center in Vacaville, CA is a FQHC-facility.

FTE – Full-Time Equivalent position. A full- or part-time position converted to a decimal equivalent of a full-time position based on 2,080 hours per year (a 40-hour week). For example, an extra-help laborer working for four months or 690 hours would be equivalent to 0.33 of a full-time position (FTE).

FUNCTION – A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. These designations are specified by the State Controller. Example: "Public Protection" is a function.

FUND – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE – The excess of assets of a fund over its liabilities reported in a governmental fund. A portion of this balance may be available to finance the succeeding year's budget.

FUND EQUITY – The net difference of assets over liabilities.

FUND TYPE – Any one of eleven categories into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue fund, debt service funds, capital project funds and permanent funds. Proprietary fund types include enterprise funds and internal services fund. Fiduciary fund types include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds and agency funds.

FY – fiscal year.

GA – General Assistance. Funded entirely by counties, provides cash assistance, generally to childless adults.

GAAP – Generally Accepted Accounting Principles. Uniform minimum standards and guidelines for financial accounting and reporting. These govern the form and content of the financial statement of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general applications, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP for state and local governments is the GASB.

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GANN LIMIT – Refers to the Gann Initiative (Proposition 4 on the November 1979 ballot), which imposed limits on the allowable annual appropriations of the State, schools, and most local agencies. Limit is generally prior year appropriations factored by Consumer Price Index (CPI) and population changes.

GASB – Governmental Accounting Standard Board. The authoritative accounting and financial reporting standard-setting body for government entities.

GASB 34 – The GASB issued statement No. 34 changing the framework of financial reporting for State and local governments.

GASB 54 – The GASB issued statement No. 54 to enhance how fund balance information is reported and improve its decision-usefulness.

GENERAL FUND CONTRIBUTION – A contribution from General Fund revenue to provide the match to other operating budgets.

GENERAL FUND REVENUE – Non-specific program revenues, which include such items as property taxes, sales tax, interest earnings, vehicle license fees, etc. These are revenues not specified or dedicated to a particular program, but may be allocated at the discretion of the Board of Supervisors.

GENERAL RESERVE – An equity restriction within a fund which is legally or contractually constrained for use only during the budget process or in the event of national emergency.

GIS – Geographical Information System.

H&SS – Health and Social Services.

HIE – Health Information Exchange.

HIPAA – Health Insurance Portability and Accountability Act.

HUD – Housing and Urban Development.

IFAS – Integrated Fund Accounting System.

IGT – Intergovernmental Transfers.

IHSS – In-Home Supportive Services. IHSS provides services to eligible elderly and disabled persons who are unable to remain safely in their own homes without assistance. IHSS is funded through MediCal and the Social Services Block Grant (SSBG).

INTERNAL CONTROL STRUCTURE – Policies and procedures established to provide reasonable assurance that specific government objectives will be achieved.

INTERNAL SERVICE FUND – A fund used to account for the financing of goods or services provided by one department or agency to another department or agency of a government on a cost reimbursement basis. (i.e., Fleet, Data Processing, Risk Management)

JJCPA – Juvenile Justice Crime Prevention Act.

JPA – Joint Powers Authority.

LAFCO – Local Agency Formation Commission. LAFCo is a State-mandated independent entity responsible for the formation and modification of the boundaries of local agencies. The Commission is tasked to observe these basic statutory purposes: (a) the promotion of orderly development; (b) the discouragement of urban sprawl; (c) the preservation of open-space and prime agricultural lands; and (d) the extension of governmental services.

LLEBG – Local Law Enforcement Block Grant.

LT – Limited Term position. A full- or part-time position that has a specified term of employment. At the end of the term, the position is eliminated from the Position Allocation Listing.

MAA – MediCal Administrative Activities.

MAINTENANCE OF EFFORT (MOE) – A Federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues. The amount of support is referred to as the Maintenance of Effort (MOE) level.

MANDATED PROGRAMS – Mandated programs are those programs and services that the County is required to provide by specific State and/or Federal law or by court order.

MATCH – Refers to a cost sharing ratio for a State or Federal program that requires a County General Fund Contribution of a certain amount or percentage to qualify.

MAY REVISE – The California Governor submits the Governor's Budget to the Legislature in January, it is revised in May/June, and the fiscal year begins July 1.

MEDI-CAL – MediCal, California's Medicaid program, is a federal-state cooperative medical care financing program for low-income elderly, disabled, children and families.

MHSA – Mental Health Services Act. (See Proposition 63)

MISOC – Management Information Services Oversight Committee.

MISSION STATEMENT – A succinct description of the scope and purpose of a County department.

Glossary of Budget Terms and Acronyms

Glossary

MODIFIED ACCRUAL BASIS OF ACCOUNTING – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable; and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due. Measurable, relates to the amount being determinable. Available, indicates it will be received within 90 days of the fiscal year.

MOU – Memorandum of Understanding. A legal document between the Board of Supervisors and an employee organization (union) that outlines agreements reached regarding wages, hours and working conditions for a specific group of County employees.

MSA – Master Settlement Agreement for tobacco health impacts.

NACO – National Association of Counties.

NEPA – National Environmental Protection Act.

NET COUNTY COST – The difference between budgeted appropriations and departmental revenues for General Fund budgets. Local tax revenues fund the difference.

NON-NON-NON – Term referred to in AB109 as non-violent, non-serious, and non-sex offenders. Under AB109, these inmates will serve their sentence in county jails instead of state prisons. Upon release from prison, counties are responsible for post-release supervision.

OBJECT OF EXPENDITURE – A major category of appropriation. Example: "Salaries and Employee Benefits" and "Services and Supplies."

OES – Office of Emergency Services.

OFFICIAL STATEMENT – A document published by a governmental entity planning to issue bonds that provides information on the proposed bond issue, the purpose of the issue, and the means of servicing indebtedness, as well as other information about the issuer that may be helpful in evaluating credit worthiness.

OFVP – Office of Family Violence Prevention.

OPEB – Other Post-Employment Benefits.

OTHER CHARGES – A category of appropriations for payment to an agency, institution or person outside the County Government and includes principal and interest payments for debt service.

OTHER FINANCING SOURCES – A category of revenues, which include long-term debt proceeds, proceeds from the sale of general fixed assets, and operating transfers in. Such amounts are classified separately from revenues on the governmental statement of revenues, expenditures and changes in fund balance.

OTHER FINANCING USES – A category of appropriations, which include fund operating transfers out and the amount of refunding bond proceeds deposited with the escrow agent. Such amounts are classified separately from expenditures on the governmental statement of revenues, expenditures and changes in fund balance.

PARS – Public Agency Retirement Services.

PC – Penal Code. The California Penal Code contains statutes that define criminal offenses and specify corresponding punishments along with criminal justice system mandates and procedures.

PERS – Public Employees Retirement System.

PFF – Public Facilities Fees.

POB – Pension Obligation Bonds.

PRCS – Post-Release Community Supervision. (See NON-NON-NON) PC Section 3450 provides that CDCR continues to have jurisdiction over all offenders who are on state parole prior to the implementation date of AB109, October 1, 2011. After this date, county-level supervision for offenders upon release from prison will include current non-violent, current non-serious (irrespective of priors), and some sex offenders.

PROGRAM REVENUE – Revenue that is derived from and dedicated to specific program operations.

PROPOSED BUDGET – The working document for the fiscal year under discussion.

PROPOSITION 1A – Passed by the voters on November 2006, this measure amended the California constitution to limit the conditions under which the transfer of gasoline sales tax revenues from transportation costs to other uses may be allowed. Suspensions would be treated as loans to the General Fund which must be repaid in full, including interest, and suspensions would not be allowed more than twice every ten years. Additionally, all prior suspensions would need to be paid off before another suspension could be put into effect.

Glossary of Budget Terms and Acronyms

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PROPOSITION 8 – Passed by voters in 1978, this constitutional amendment to Article XIII A allows for a *temporary* reduction in assessed value when real property suffers a decline in value. A decline in value occurs when the *current market* value of real property is less than the *current assessed* (taxable) factored base year value as of the lien date, January 1. Proposition 8 is codified by section 51(a)(2) of the Revenue and Taxation Code.

In the past few years, the Solano County Assessor has been assessing a number of real properties under their “Prop 8 value”.

PROPOSITION 10 – Passed by the voters on November 3, 1998, this measure imposed a 50-cent per pack excise tax on cigarettes and a specified excise tax on other types of tobacco products. Revenues generated were placed in a new special fund – the Children and Families First Trust Fund – to be used to fund early childhood development programs and to offset revenue losses to Proposition 99.

PROPOSITION 12 – Passed by the voters in March 2000, gave the State authority to issue \$2.1 billion in bonds to fund watershed protection, water quality improvement, wildlife habitat conservation, preservation of open space and farmland threatened by unplanned development, and to repair and improve the safety of state and neighborhood parks.

PROPOSITION 13 – A tax limitation initiative approved by the voters in 1978. This measure provides for: (a) a one (1) percent tax limit exclusive of tax rates to repay existing voter-approved bonded indebtedness; (b) assessment restrictions establishing 1975 level values for all property with allowable increase of 2% annually and reappraisal to current value upon change in ownership and new construction; (c) a two-thirds vote requirement to increase State taxes; and (d) a two-thirds vote of the electorate for local agencies to impose “special taxes.”

PROPOSITION 30 – Passed by the voters on November 6, 2012, this measure increases taxes on earnings over \$250,000 for seven years and sales taxes by ¼ cent for four years, to fund schools and guarantees public safety realignment funding.

PROPOSITION 36 – Passed by the voters on November 7, 2000, this measure changed State law so that certain adult offenders who use or possess illegal drugs would receive drug treatment and supervision in the community, rather than being sent to prison or jail. The measure also provides State funds to counties to operate drug treatment programs.

PROPOSITION 40 – Passed by the voters in March 2002, this measure provided for a \$2.6 billion bond for natural

resource conservation, parks and historical and cultural resources.

PROPOSITION 42 – Passed by the voters in March 2002, requires the State sales tax on gasoline (18 cents per gallon) be spent for transportation purposes only. Prop 42 contains provisions that allow the money to be diverted to other purposes under certain limited circumstances, such as State fiscal difficulties. Those provisions were tightened by Prop 1A in November 2006.

PROPOSITION 47 – Passed by the voters in November 2014, reduces penalties for current offenders convicted of nonserious and nonviolent property and drug crimes.

PROPOSITION 63 – Passed by the voters in November 2004, established a State personal income tax surcharge of 1% on taxpayers with annual taxable incomes of more than \$1 million. Funds resulting from the surcharge would be used to expand county mental health programs (also known as Mental Health Services Act).

PROPOSITION 99 – Passed by the voters in November 1988, this measure established a 25-cent surtax per package of cigarettes and equivalent amount on all other tobacco products sold in California. Revenues provide funding for health, health education, research and other programs.

PROPOSITION 172 – Passed in November 1993. It established a one-half cent sales tax whose proceeds are used to fund eligible public safety activities.

PROPOSITION 218 – Passed by the voters in November 1996, this measure constrained local governments’ ability to impose fees, assessments and taxes through the imposition or specific criteria and requirements. All new taxes, fees and assessments require a two-thirds vote.

PTAF – Property Tax Administration Fee

PY – Program Year.

RDA – Redevelopment Agencies.

REAL PROPERTY – Land and the structures attached to it.

RECOMMENDED BUDGET – The working document for the fiscal year under discussion.

RE-ENTRY – the act of getting parolees back into the society.

REGULAR POSITION – Any permanent position in the County’s classification system approved and funded by the Board of Supervisors.

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REIMBURSEMENT – Payment received for services/supplies expended on behalf of another institution, agency or person.

RESERVE – An account used to set aside and maintain a portion of fund equity, which is legally or contractually restricted for future use or not available for expenditure.

REVENUE – Money received to finance ongoing County services. Examples are property taxes, sales taxes, fees, and State and Federal grants.

RFP – Request for Proposals.

RNVWD – Rural North Vacaville Water District.

ROV – Registrar of Voters.

RULE 810 – Refers to Rules promulgated by the Administrative Office of the Court, which defines expenditures eligible for funding local courts through the Trial Court Budget Commission.

SACPA – Substance Abuse and Crime Prevention Act of 2000.

SAFE – Sexual Assault Felony Enforcement (Team).

SALARIES AND EMPLOYEE BENEFITS – An object (category) of expenditure, which establishes all expenditures for employee-related costs.

SALARY SAVINGS – The dollar amount of salaries expected to be saved due to vacancies and turnover of employees.

SAMHSA – Substance Abuse and Mental Health Services Administration.

SB – Senate Bill.

SCHEDULE – A listing of financial data in a form and manner prescribed by the State Controller's Office.

SCHEDULE 1 – A summary of the financing sources and financing uses for all funds, including governmental-type funds (general, special revenue, capital projects, and debt service) as well as enterprise, internal service, special districts and other agencies governed by the Board of Supervisors. Independent special districts are excluded from this schedule.

SCHEDULE 2 – A summary of financing sources and financing uses of only County Governmental funds consisting of general, special revenue, capital projects, and debt service funds. Fiduciary, enterprise, internal service funds, special districts and other agencies are excluded from Schedule 2.

SCHEDULE 3 – Presents various components of actual or estimated fund balance. Encumbrances, reserves and designations are subtracted from actual or estimated total fund balance to determine the amount of fund balance that is unreserved and undesignated as of June 30 of the preceding budget year, and therefore available for budgetary requirements.

SCHEDULE 4 – Presents all amounts reserved or designated and unavailable for financing budgetary requirements in the budget year.

SCHEDULE 5 – Consists of two sections. The first section summarizes the additional financing sources by revenue category for the governmental funds, as defined in Chapter 6 of the "Accounting Standards and Procedures for Counties." The second section summarizes the additional financing sources by fund within the governmental funds. The totals of the summarization by source must agree with the totals of the summarization by fund.

SCHEDULE 6 – Presents additional financing sources for each governmental fund in accordance with the Chart of Accounts as prescribed in Chapter 7 of the "Accounting Standards and Procedures for Counties."

SCHEDULE 7 – Consists of two sections. The first section summarizes the total financing uses by function, appropriations for contingencies and provisions for new or increased reserves and designations for the governmental funds, as defined in Chapter 7 of the "Accounting Standards and Procedures for Counties." The second section summarizes the financing uses by fund.

SCHEDULE 8 – A summary of financing uses by function, activity and budget unit for the governmental funds.

SCHEDULE 9 – Prepared to meet requirements for disclosing financing sources and uses as covered in Section 29006 of the Budget Act. All financing sources shall be classified by source, as defined in Chapter 7 of the "Accounting Standards and Procedures for Counties." All financing uses, including both specific and contingent by object category, are presented in this schedule. A separate schedule is required for each budget unit having activity within the County's governmental funds.

SCHEDULE 10 – Reflects all Internal Service Funds as defined in Chapter 13 of "Accounting Standards and Procedures for Counties." The schedule meets the requirement so Government Code (GC) §29141.

SCHEDULE 11 – Reflects all Enterprise funds as defined in Chapter 13 of "Accounting Standards and Procedures for Counties." The schedule meets the requirements of Government Code (GC) §29141.

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SCHEDULE 12 – This is the counterpart of Schedule 2 of the County budget forms. The basic discussion of Schedule 2 applies to this schedule. This schedule is a summary of financing sources and financing uses of special districts whose affairs and finances are under the supervision and control of the board of Supervisors as provided in Section 29002.

SCHEDULE 13 – Discloses the various components of actual or estimated fund balance. Encumbrances, reserves and designations are subtracted from actual or estimated total fund balance to determine the amount of fund balance which is unreserved and undesignated as of June 30 of the preceding budget year, and therefore available for budgetary requirements.

SCHEDULE 14 – Presents amounts reserved or designated and unavailable for financing budgetary requirements in the budget year.

SCHEDULE 15 – Discloses the financing sources and financing uses by object for each dependent special district and other agency whose affairs and finances are under the supervision and control of the Board of Supervisors as provided in Section 29002.

SCIPS – Solano County Integrated Property Systems. Provides information management systems and related services in a timely manner to those County departments responsible for the administration of property tax and the recording of official documents.

SCWA – Solano County Water Agency.

SDHS – State Department of Health Services.

SECURED ROLL – Assessed value of real property, such as land, buildings, secured personal property or anything permanently attached to land as determined by each County Assessor.

SECURED TAXES – Taxes levied on real properties in the County that can be "secured" by a lien on the properties.

SEMSC – Solano Emergency Medical Services Cooperative.

SERVICES AND SUPPLIES – An object (category) of expenditure that establishes expenditures for the operating expenses of County departments and programs.

SFCS – Solano Family and Children's Services. (See Proposition 10)

SFJC – Solano Family Justice Center. (See Solano Family Justice Center)

SOLANO EDC – Solano Economic Development Corporation.

SOLANO FAMILY JUSTICE CENTER – The Solano Family Justice Center (SFJC) is a service center for victims of domestic violence, sexual assault, child abuse and elder abuse. The SFJC is operated by the District Attorney's Office of Family Violence Prevention in collaboration with 27 different partnering agencies.

SOLNET – Solano Narcotics Enforcement Team.

SPECIAL DISTRICT – Independent unit of local government generally organized and funded through assessments to the beneficiaries of the district to perform a specific function(s) for a specific area. Examples are street lighting, waterworks and fire departments.

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditure for specified purposes.

SUBJECT – A detailed description by category of expenditure and revenue type with an object; also called an "account" or "line item." The specific names of most subobjects are designated by the State (i.e., "Small Tools and Instruments").

SUCCESSOR AGENCIES – Agencies responsible for winding down the affairs of the redevelopment agencies at the local level. Successor agencies manage redevelopment projects currently underway, make payments on enforceable obligations, and dispose of redevelopment assets and properties.

SUPPLEMENTAL TAX ROLL – The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs, rather than once a year as was previously the case.

SWRCB - State Water Resources Control Board

TAFB – Travis Air Force Base.

TANF – Temporary Assistance for Needy Families. TANF was created by the new welfare reform law to replace Aid to Families with Dependent Children (AFDC), Emergency Assistance (EA), and Job Opportunities and Basic Skills Training (JOBS). It provides a block grant to states to enable temporary assistance to needy families and creates new work requirements and time limits.

TAX LEVY – Amount of tax dollars raised by the imposition of the property tax rate on the assessed valuation.

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TAX RATE – The rate per one hundred dollars applied to the assessed valuation base necessary to produce the tax levy.

TAX RELIEF SUBVENTION – Funds ordinarily paid to compensate for taxes lost because of tax relief measures, such as homeowner's exemption.

TDA – Transportation Development Act.

TEA 21 – Transportation Equity Act for the 21st Century.

TEETER PLAN – A plan whereby 100% of the secured property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning 100% of taxes as they are collected.

TEMPORARY POSITION – See Extra Help.

TRAN(S) – Tax Revenue Anticipation Notes. Notes or warrants issued in anticipation of collection of taxes, usually retireable only from tax collections and frequently only from the proceeds of the tax levy whose collection they anticipate.

TRIAL COURT FUNDING – The Trial Court Funding Act of 1997 effectively separated the budgetary and administrative function of the trial courts from the County and made the State responsible for funding trial court operations. The County's fiscal responsibility is limited to a Maintenance of Effort.

TRUST FUND – A fund used to account for assets held by a government in a trustee capacity.

UAAL – Unfunded Accrued Actuarial Liability.

UNALLOCATED REVENUES – Revenues that are for general purposes. Also known as discretionary, unrestricted or local-purpose revenues.

UNINCORPORATED AREA – The areas of the County outside city boundaries.

UNSECURED TAX – A tax on properties, such as office furniture, equipment, and boats, that are not secured by real property owned by the assessee.

USE TAX – A tax on goods purchased outside the State to prevent revenue loss from avoidance of sales taxes by means of out-of-state purchases. A use tax is also levied in order to remove inequities between purchases made within and outside the State.

VBM – Vote-by-Mail.

VLF – Vehicle License Fees.

WIA – Workforce Investment Act.

WIB – Workforce Investment Board.

YSAQMD – Yolo-Solano Air Quality Management District.