

**First 5 Solano Children and Families Commission
Commission Meeting**

January 13, 2015, 5:00 PM – 7:30 PM
601 Texas Street, Suite 210, Fairfield, CA

Minutes

Commissioners present: Aaron Crutison (Chair), Marisela Barbosa (Vice Chair), Jay Speck, Elise Crane, Erin Hannigan, Dan Ayala, Liz Niedziela, Jerry Huber, Dana Dean (arrived at 5:19pm)

First 5 Solano Staff present: Michele Harris (Executive Director), Megan Richards (Deputy Director), Ciara Gonsalves (Policy and Fund Development), Cherelyn Ellington Hunt (Early Childhood Development), Christine Shipman (Health and Well-Being), Venis Boyd (Family Strengthening), and Christiana Lewis (Office Assistant III)

Members of the public present: Debbi Davis, Denise Winters and Josh Bongawil (Children's Nurturing Project & Help Me Grow Solano), Dr. Lori Allio (Hatchuel Tabernik and Associates), Cheryl Stumbaugh and Kay Hartley (Fairfield-Suisun Unified School District), Nancy Calvo (Health and Social Services), Lisa Colvig and Christina Branom (Applied Survey Research)

Chair Crutison called the meeting to order at 5:00pm.

I. Public Comment

Chair Crutison welcomed Jerry Huber as a new First 5 Solano Commissioner. Commissioner Huber introduced himself to the Commission, staff, and the public.

Ms. Stumbaugh, Fairfield-Suisun Unified School District (FSUSD), expressed her thanks to the Commission for the parent education grant in the amount of \$100,000/per year which is administered through the adult school. The Solano Parent and Child Education (SPACE) program is its third year of operation and was awarded the Golden Bell Award from the State School Board Association for their Kindergarten Readiness Roundup. Commissioner Speck commented that the Golden Bell Award is very prestigious and there were only two districts in the County that received it. Ms. Stumbaugh invited the Commissioners to come to the third annual Kindergarten Readiness Roundup and assist or observe the program. Ms. Stumbaugh provided each Commissioner an invitation and an informational packet.

II. Consent Calendar

- A. Approve the Commission Meeting Agenda for January 13, 2015
- B. Approve Minutes of the December 2, 2014 Commission Meeting

Motion: Approve the January 13, 2015 Commission Meeting Agenda and the December 2, 2014 Commission Meeting Minutes

Moved by Commissioner Ayala; Seconded by Commissioner Hannigan

Approved 8-0-0

**Yea: Commissioners Crutison, Barbosa, Speck, Crane, Hannigan, Ayala,
Niedziela, Huber**

Nay: None

Abstain: None

III. Introduction of 2015 Officers; Chair Appoints Committee Chairs

Chair Crutison presented Commissioner Jay Speck with a plaque of appreciation for his service as the 2014 Commission Chair. Commissioner Speck accepted the plaque and thanked the Commission for their support.

Chair Crutison re-appointed Commissioner Niedziela as Chair of the Program and Community Engagement Committee, and appointed Commissioner Barbosa as Chair of the Systems and Policy Committee.

IV. Committee Reports

A. Systems and Policy Committee

1. Commissioner Barbosa introduced the Business Challenge Grant Fund Policy as a fundraising strategy to incentivize the business community to contribute donations matched by dollars from First 5 Solano. Grants can range from \$1,000 to \$10,000 and will be pre-approved by the Commission. Ms. Gonsalves further explained the Policy and was available for questions.

Debbi Davis from Children's Nurturing Project expressed her support for the Business Challenge Grant Fund Policy.

Motion: Consider approval of the Business Challenge Grant Fund Policy

Moved by Commissioner Hannigan; Seconded by Commissioner Ayala

Approved 8-0-1

**Yea: Commissioners Crutison, Barbosa, Speck, Crane, Hannigan, Ayala,
Niedziela, Huber**

Nay: None

Abstain: Commissioner Dean

2. Planning for 2016 and Beyond

Dr. Lori Allio, Hatchual, Tabernik, and Associates (HTA) presented the revised timeline for the Strategic Planning and Collective Impact Activities for 2015, and the Systems Map as of January 7, 2015 for discussion.

Commissioner Barbosa commented that she believes the underlying problem that connects all four sectors of the Systems Map is poverty. Commissioner Hannigan asked if there was a way to identify how many people are served at each of the entities listed on the map. Dr. Allio responded that each agency would have to

individually report the number of people they serve, but it would not accurately reflect the actual number of people utilizing services throughout the County because there would be significant duplication. Commissioner Dean asked if entities listed are currently participating in Collective Impact (CI) and pointed out that the map seemed to be missing potential players. Dr. Allio responded that not all entities are listed, nor are they all participating at this time. The map is intended to show known resources that are available in the County. Commissioner Dean suggested First 5 Solano be included in all four sectors.

Denise Winters from Children's Nurturing Project commented that the Commission is currently supporting data collection on the number of people utilizing services provided by grantees through Persimmony.

Lisa Colvig, Applied Survey Research (ASR), presented a matrix of the potential indicators that best describe the wellbeing of children and families in Solano County by system area and asked Commissioners to provide feedback and suggestions. Ms. Colvig pointed out that the matrix includes indicators that can be measured now, as well as some that are areas of data development. Commissioners provided additional suggested indicators. These indicators will be used as the basis for data collection and monitoring for the Commission's Strategic Planning and Collective Impact framework. ASR will return in April to present the data supporting the indicators.

B. Program and Community Engagement Committee

1. 2014 Pre-K Academy Services Report and Recommendations for FY2015/16

Ms. Hunt presented the 2014 Pre-K Academy Report. The 19 sites funded by the Commission administered the Kindergarten Student Entrance Profile (KSEP) that measures social-emotional and cognitive elements of children's readiness to kindergarten. Of the 570 children enrolled, 531 children were assessed. Most of the sites reached full capacity, however, some faced challenges with parents being unable to commit to a full 4 week period.

Commissioner Dean asked if it was possible that low enrollment was due to Pre-K Academies reaching saturation in the respective area. Ms. Ellington answered that there are more children who would benefit from Pre-K Academies, but the bigger challenge is the time commitment during the summer. Commissioner Hannigan suggested adjusting the start and/or end date of the Academies, for example beginning directly after the previous school year or before the next school year.

Commissioner Crane asked if the KSEP was being used in other programs throughout the County. Ms. Ellington responded she is not aware of any. Commissioner Crane suggested that First 5 Solano require any childcare or organization that provides services to children ages 0-5 and receives funding from First 5 Solano use the KSEP assessment.

Recommendations for FY2015/16 include a primary focus on outreach, bilingual staff on site, at least ½ hour of non-class time to allow staff to connect with parents, and the sharing of KSEP results with kindergarten teachers.

Motion: Consider approval of an allocation of up to \$110,000 for FY2015/16 Pre-Kindergarten Academy Services

Moved by Commissioner Hannigan; Seconded by Commissioner Huber

Approved 9-0-0

Yea: Commissioners Crutison, Barbosa, Speck, Crane, Hannigan, Ayala, Niedziela, Huber, and Dean

Nay: None

Abstain: None

2. Ms. Calvo presented the Maternal, Child, and Adolescent Health (MCAH) Needs Assessment Report which provided an overview of the indicators on health and wellbeing of women, infants, children and youth in Solano County. MCAH's recommendations in the Needs Assessment are the continued support of the appropriate policies, legislation and budget action and investing in evidence-based strategies and programs.

V. Executive Director's Report

Ms. Harris explained that First 5 Solano staff contacted the eligible grantees and offered assistance in applying for 50 Fund 'Game Changer' Grant in honor of the Super Bowl in Santa Clara in 2016.

Ms. Harris invited the Commissioners to several upcoming events: the Solano Safety Net Summit #8 on January 29, 2015; the premier screening at the Kroc Center of "The Raising of America: Early Childhood and the Future of our Nation" on January 31, 2015; and the 2nd Annual Children and Families Policy Forum at Solano Community College on February 22, 2015.

VI. Commissioner Remarks

Commissioner Huber commented that he hopes First 5 Solano and MCAH can coordinate their outcomes. Commissioner Hannigan announced the Board has approved an ordinance that establishes a smoke-free work environment at Solano County campuses. Commissioner Speck announced he is being sworn in for a second term.

VII. Future Agenda Items, Meeting Time/Date/Location

The next Commission meeting will be held on March 3, 2015 at 5:00 PM at 601 Texas Street, Fairfield. Future agenda items include: Committee Reports; Strategic Planning; Pre-Kindergarten Academy Award of Funding; FY2015/16 Budget and Allocation of Funding.

Adjourn

Commissioner Speck adjourned the meeting at 7:49pm.

Christiana Lewis, Office Assistant III

Approved:

A handwritten signature in black ink, appearing to be 'Christiana Lewis', written in a cursive style.