Pre-election System Set Up

This must be performed before the election precinct is opened and is only done once. It is used to verify that the following information.

- Precinct information is correctly entered.
- Ballots are correctly accounted for.

Starting Up the System

- Turn Computer on.
- Click ROV icon, then enter password (Polling).
- Hit Return.

	To begin, click your user name	Admin Nov Type your password	
Turn off computer			After you log on, you can add or change accounts. Just go to Control Panel and click User Accounts.

- The screen below will be displayed.
- Click Connect (upper left-hand corner of the small window in the middle of the screen) to establish Internet connection.
- Note that the Connect button will be replaced by Disconnect button once your laptop has successfully connected to the internet.

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• Launch the eRoster system - Click the ROV-SetUp Icon.

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• The following screen will be displayed.

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1. Enter or Verify Precinct Information

- Enter Precinct Number in the Precinct ID field then click the Set Button.
- Enter or modify the displayed information.
- Click the Set button to save the information.

Setup - Microsoft Internet Explorer	
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Location: 3060 TRAVIS BLVD	
Set Received Ballot Count	Set
Start	End
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Ballot B:	
Provisional A:	
Provisional B:	
Precinct ID 33005 has already been setup!	
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2. Enter the number of ballots received.

- Enter the starting and ending serial numbers of the ballots received as shown in the example below.
- Click the Set button to save the entered information.

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Location:	3060 TRAVIS BLVD			
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	Start	End		
Ballot A:	1	30		
Ballot B:	1	30		
Provisional A:	31	40		
Provisional B:	31	40		
Precinct ID 33005	has already been setup!			
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