

**ARTICLE II. ASSEMBLIES OR PARADES**  
**ON COUNTY ROADS**

**Sec. 17-20. Assemblies or parades.**

This article shall be applicable to assemblies, parades, footraces, bicycle touring and similar events involving sponsored, advertised or published activities hereinafter referred to as an "event" occurring on Solano County roads other than sidewalks which involve more than twenty-five participants.

(Ord. No. 1231, §2; Ord. No. 1438, §1; Ord. No. 1711, §6)

**Sec. 17-21. Permit required**

It is unlawful for any person, firm, partnership, company, corporation, association, society, or organization of any kind, to conduct an event as described in section 17-20 above, along or upon any county maintained road in the unincorporated area of the county without first obtaining a permit from the director of transportation, to do so.

(Ord. No. 1438, §1; Ord. No. 1711, §6)

**Sec. 17-22. Permit--Application**

A person seeking issuance of a permit shall file an application with the director of transportation on forms provided by the director for such purpose. A complete application for a permit must be filed at least thirty days before the date on which it is proposed to conduct the event. The director of transportation, where good cause is shown therefore, shall have the authority to consider any late application hereunder which is filed at least five working days before the date such event is proposed to be conducted.

(Ord. No. 1438, §1; Ord. No. 1711, §6)

**Sec. 17-23. Permit--Contents**

Each event permit application, submitted on a form adopted by the Director of Transportation, shall contain the following information:

- (a) Starting time;
- (b) Minimum and maximum speed;
- (c) Maximum interval of space to be maintained between the units of the event;
- (d) The portions of the streets, parkways or property to be traversed that may be occupied in connection with the event;
- (e) The maximum length of the route in miles, or fractions thereof;
- (f) Contain a map and detailed description of the route and/or location of the event;

(g) Be accompanied by a certificate of insurance, in a minimum amount to be approved by the Risk Manager, on which the County and the State are named as additional insureds; and

(h) Such other information as the director of transportation finds necessary or advisable.

(Ord. No. 1438, §1; Ord. No. 1711, §6)

**Sec. 17-24. Permit--Insurance provisions**

(a) The applicant or sponsor of an event must possess or obtain public insurance to protect against loss from liability imposed by law for damages on account of bodily injury and property damage arising from the event. Such insurance shall name on the policy or by endorsement as additional insureds the county and the State of California, their officers, employees and agents. Insurance coverage must be maintained for the duration of the event.

(b) Coverage shall be a comprehensive general liability insurance policy.

(c) Minimum limits required shall be five hundred thousand dollars each person bodily injury, five hundred thousand dollars each occurrence bodily injury, one hundred thousand dollars each occurrence property damage.

(d) A copy of the policy or a certificate of insurance along with all necessary endorsements must be filed with the risk manager of the county at least 10 working days before the date of the event unless the risk manager for good cause waives the filing deadline. The event permit shall not be issued by the director of transportation until after the insurance policy or certificate of insurance along with necessary endorsements have been filed by the applicant or sponsor and approved by the risk manager.

(e) The insurance requirements of (a) through (d) of this section shall be waived by the director of transportation for events if the following conditions are satisfied: The applicant or sponsor signs a verified statement that it is believed the event's purpose is First Amendment expression, and that it has been determined that the cost of obtaining insurance is so financially burdensome that it would constitute an unreasonable burden on the right of First Amendment expression, or that it has been impossible to obtain insurance coverage. The statement shall include the name and address of one insurance agent or other source for insurance coverage contacted to determine insurance premium rates for insurance coverage.

(Ord. No. 1438, §1)

**Sec. 17-25. Permit--Other reviewing agencies**

The California Highway Patrol, affected fire protection districts, sheriff, risk manager or any other department, agency or private party affected by the proposed event shall be contacted for comments as determined by the director of transportation.

(Ord. No. 1231, §2; Ord. No. 1438, §1)

**Sec. 17-26. Permit--Issuance conditions**

The director of transportation shall issue a permit as provided for hereunder when, from a consideration of the application and from such other information as may otherwise be obtained, the director finds that:

- (a) The conduct of the event will not substantially interrupt the safe and orderly movement of other traffic contiguous to its routes;
- (b) The conduct of the event will not require the diversion of so great a number of law enforcement personnel to properly police the line of movement and the areas contiguous thereto as to prevent normal law enforcement protection in the county;
- (c) The conduct of such event will not require the diversion of so great a number of ambulances as to prevent normal ambulance service to portions of the county other than that to be occupied by the proposed line of march and areas contiguous thereto;
- (d) The concentration of persons, animals and vehicles at assembly points or the location of the event will not unduly interfere with proper fire and police protection of, or ambulance service to areas contiguous to such assembly areas;
- (e) The conduct of such event will not unduly interfere with the movement of fire-fighting equipment en route to a fire;
- (f) The conduct of the event is not reasonably likely to cause injury to persons or property, to provoke disorderly conduct or create a disturbance;
- (g) The event is scheduled to move from its point of origin to its point of termination expeditiously and without unreasonable delays en route; or
- (h) The route has not already been scheduled for another event at the requested time; and
- (i) The California Highway Patrol, sheriff, and the risk manager have approved the event.

(Ord. No. 1438, §1; Ord. No. 1711, § 6)

**Sec. 17-27. Permit--action on application**

The director of transportation shall act upon a complete application for a permit at least ten days before the event, except for a late application which shall be acted upon at least two days before the event. If the application is rejected, the director shall immediately notify the applicant by telephone of the rejection, stating the reasons for denial.

(Ord. No. 1438, §1; Ord. No. 1711, §6)

**Sec. 17-28. Permit--denial of application--alternate permit**

In denying an application for a permit, the director of transportation shall be empowered to authorize the conduct of the event on a date, at a time, or over a route different from that named by the applicant. An applicant desiring to accept an alternate permit shall, within five days after notice of such decision, file a written acceptance with the director. An alternate permit shall conform to the requirements of, and shall have the effect of a permit.

(Ord. No. 1438, §1; Ord. No. 1711, §6)

**Sec. 17-29. Permit--exemptions**

The provisions of this article shall not apply to:

- (a) Funeral processions;
- (b) Students going to and from school classes or participating in educational activities, provided such is under the immediate direction and supervision of proper school authorities; or
- (c) A governmental agency acting within the scope of its functions.

(Ord. No. 1438, §1)

**Sec. 17-30. Litter removal--prohibited acts**

Applicant shall remove all litter and debris from the area used by the event. In addition, trespassing on or interference with private property, including fences, is prohibited. The use of open fires by any participants while on county roads is prohibited and smoking is prohibited during the fire season (June through October).

(Ord. No. 1231, §2; Ord. No. 1438, §1; Ord. No. 1711, §6)